



Collaboration Corvallis
Steering Committee Meeting Agenda
August 13, 2012
5:00-6:30pm
Downtown Fire Station
400 NW Harrison Boulevard

- I. Call To Order
- II. Opening Remarks – President Ray and Mayor Manning
- III. Review of May 31, 2012, Meeting Summary Notes
- IV. Public Comment Opportunity
- V. Project Management Update
 - a. City/OSU Staff Involvement
 - b. Workgroup Meeting Overview
 - c. Allied Waste Partnership
- VI. Near-term Strategy Recommendations
 - a. Neighborhood Planning
 - b. Neighborhood Livability
 - c. Parking and Traffic
- VII. Fall Workgroup Meeting Schedule and Recommendation Timeline
- VIII. Scheduling of Next Meeting
- IX. Other Business
- X. Adjournment

**COLLABORATION CORVALLIS
STEERING COMMITTEE MEETING SUMMARY
May 31, 2012**

Present

Julie Manning, Mayor, Co-Chair
 Ed Ray, President, OSU, Co-Chair
 Hal Brauner, Councilor, Ward 9
 Roen Hogg, Councilor, Ward 2
 Jay Dixon, Benton County Commissioner
 Jim Patterson, City Manager
 Mark McCambridge, Vice President for Finance and Administration, OSU
 Steve Clark, Vice President for University Relations and Marketing, OSU
 Jock Mills, Director of Government Relations, OSU
 Patricia Daniels, Community volunteer
 Jim Moorefield, Executive Director, Willamette Neighborhood Housing Services

Dolf Devos, President and Principal, Investors Property Management Group
 Dan Schwab, Director of Student Conduct and Community Standards, OSU
 Will Later, Interfraternity Council

Absent

Joseph Dubie, Director of Community Affairs, ASOSU
 Tonga Hopoi, President, ASOSU

Staff

Eric Adams, Project Manager
 Ken Gibb, Community Development Director
 Vincent Martorello, Director of Facilities Services, OSU
 Terry Nix, Recorder

SUMMARY OF DISCUSSION

	Agenda Item	Summary of Recommendations/Actions
I.	Call to Order	
II.	Opening Remarks – President Ray & Mayor Manning	
III.	Review of February 20, 2012, Meeting Summary Notes	Approved as presented.
IV.	Public Comment Opportunity	
V.	Review of May 7, 2012, Memorandum	
VI.	Project Management Update	
VII.	Work Group Updates	
VIII.	Potential Project Timeline Adjustments	
IX.	Benton County Strategic Prevention Framework Grant Partnership	
X.	Scheduling of Next Meeting	The next meeting will be in August, date TBD.
XI.	Other Business	
XII.	Adjournment	The meeting was adjourned at 6:25 p.m.

CONTENT OF DISCUSSION

I. CALL TO ORDER

Mayor Manning called the meeting to order at 5:05 p.m. She noted the new name of the project – Collaboration Corvallis.

II. OPENING REMARKS – PRESIDENT RAY AND MAYOR MANNING

Mayor Manning expressed appreciation to Steve Clark and his colleagues at OSU for their work in getting the project website up and running. She also expressed appreciation to each of the work group chairs for their leadership in the work that has been occurring since the last meeting of the steering committee.

OSU President Ray expressed appreciation to all who are participating with the work groups, and to the Project Manager, City and OSU staff, and the work group leaders for their leadership and dedication to this effort.

III. REVIEW OF FEBRUARY 20, 2012, MEETING SUMMARY NOTES

It was moved, seconded, and passed unanimously to approve the February 20 meeting summary notes as presented.

IV. PUBLIC COMMENT OPPORTUNITY

Charlyn Ellis, a member of the Chintimini Neighborhood Association, extended an invitation to the steering committee to join her in a walk around her neighborhood later this evening to get a sense of what is happening in the area. She said the decisions from this project will have direct impact on the behaviors in her neighborhood.

In response to inquiries, Ms. Ellis said that she has lived in the neighborhood for 15 years and that noise issues have increased significantly over the past five years. She thinks the growing number of students and the addition of townhouses in the area have contributed to the increase.

V. REVIEW OF MAY 7, 2012, MEMORANDUM

Project Manager Eric Adams reviewed the May 7, 2012, memorandum, distributed in meeting packets, outlining the tasks that have been completed since the February 20, 2012, Steering Committee meeting.

VI. PROJECT MANAGEMENT UPDATE

Mr. Adams gave an update on the project website. He reviewed ways that City and OSU staffs are contributing to the project. The OSU University Relations and Marketing team continues to help with the website; OSU Facilities Services staff have been taking summary notes at work group meetings; there is continued involvement from the Public Policy Masters Program students; the City's Community Development staff have produced GIS maps, helped to manage online documents, and provided additional research; both OSU and City staff have given focused presentations at work group meetings. Mr. Adams said an outreach meeting was held at the LaSells Stewart Center on May 15; comments from that meeting are included in meeting packets.

VII. WORK GROUP UPDATES

Mayor Manning noted that current versions of the work plan for each work group are at committee members' places. She invited the work group chairs to provide overviews.

Neighborhood Planning

Patricia Daniels said the Neighborhood Planning work group members agreed to revise the order of tasks in order to explore other measures for filling needed housing capacity before turning attention to rezoning activities. Steering Committee members expressed approval of the revision.

Ms. Daniels said the work group heard comments related to a potential expansion of the study area. It was generally felt that an expansion was unnecessary because there is flexibility within the charge to study housing outside of the identified area. In discussion, it was noted that the initial focus would likely be on the primary study area, but work groups can look at issues outside that area and the ultimate solution may be a community-wide system approach.

Ms. Daniels said the work group has had three neighborhood meetings, two working meetings, and developed the work plan. They have begun to develop a list of specific actions, have made individual site visits within the study area, received information from OSU Housing and Dining about its operations, and anticipate inviting a representative from OSU Admissions to talk about the nature and demographics of the university's growth.

Neighborhood Livability

Dan Schwab said he is pleased with makeup of the Neighborhood Livability work group and the member's dedication to the project. The work group changed the order of its tasks in order to address changes to the municipal code and student conduct standards before the start of next school year. The work group members feel their work will go beyond August and hope to be able to continue until the task is done.

Mr. Schwab reviewed the actions of the work group to date, as detailed in the work plan. A preliminary list of livability goals include improved student integration and connection with neighborhood residents, encouraged participation in neighborhood associations, development of a chart of organizations available to support neighborhood livability, identification of resources necessary to establish or maintain efficient and effective responses to conduct issues, creation of a resource guide to identify tools for supporting neighborhood livability, increased prevention and education, creation of an independent mentoring program for students to assist in transitioning to off-campus housing, and creation of a landlord training/accountability program. The work group will work to formalize these goals, develop draft recommendations for amendments to the municipal and student conduct standards, and then move on to objectives 3, 4, and 5.

Jim Patterson added that it has been encouraging to see adults and students talking respectfully and meaningfully together about the issues that are concerning to citizens. He said the young people who have been attending work group meetings are willing to be accountable and to hold their peers accountable; it is important to continue to engage with students to address the issues.

Parking and Traffic

Steve Clark said the tone of communication and the collaboration between community members, students, and work group members has matured and efforts are being made to understand the needs, opportunities, and potential solutions. He reviewed the Parking and Traffic work group activities as outlined in the work plan. The main thing to consider is that this needs to be a system wide approach.

Mr. Clark said there is a high volume of data that needs to be organized and prioritized in order for the work group to provide systemized recommendations. The group does not expect to arrive at a formal recommendation before the start of the next school year; however, there are meaningful interim solutions that could be considered, such as marketing campaigns to inform students and parents of the costs of bringing a car to school, encourage commuters to Corvallis to take the bypass bridge, and encourage people to park on the south side of campus.

Hal Brauner commented that the ODOT study conducted within the last month will provide data on traffic patterns to bring into the analysis.

Jim Moorefield asked if housing conditions are included in the charge for any of the work groups; quality of housing has an impact on neighborhood livability. Mayor Manning suggested that could be considered when working on the charge for the Housing Work Group.

VIII. POTENTIAL PROJECT TIMELINE ADJUSTMENTS

Mr. Adams said, as noted by the work group chairs, it is becoming apparent that the initial timeline will need to be extended to give the work groups sufficient opportunity to review the information and make effective recommendations. It is hoped that recommendations will come back to the Steering Committee in October.

Discussion followed regarding community expectations, the need to communicate that work is progressing, and potential interim opportunities. One idea is to communicate what resources are already available; Benton Furniture Share is one example. Additional discussion followed regarding ways to continue to engage students over the summer through student representation on work groups, working with student organizations, the website, and social media.

There was consensus that work groups may communicate with the Steering Committee members via e-mail on potential opportunities between now and the next meeting.

IX. BENTON COUNTY STRATEGIC PREVENTION FRAMEWORK GRANT PARTNERSHIP

Mr. Adams said the Benton County Health Department was awarded a pass-through grant from the state for \$180,000 annually for the next three years to help address high risk drinking within the 18-25 year-old population. Benton County is very interested in looking at ways to apply those dollars to the work of this group and he will continue to coordinate with them moving forward. Mayor Manning expressed appreciation to Benton County Commissioner Dixon for his role in suggesting the Benton County Health Department reach out to this group.

X. SCHEDULING OF NEXT MEETING

The next meeting will be held in early August; date to be determined.

XI. OTHER BUSINESS

Mayor Manning presented a small token of appreciation from the City to Steering Committee members in recognition of their volunteer work.

XII. ADJOURNMENT

The meeting was adjourned at 6:25 pm.



MEMORANDUM

TO: Collaboration Corvallis Steering Committee

FROM: Eric Adams, Project Manager

DATE: August 8, 2012

SUBJECT: Workgroup Near-term Strategy Recommendations

At the May 31, 2012, Steering Committee meeting, the project management team was directed to develop a set of near-term strategies in coordination with each of the project workgroups that could be implemented prior to the start of Oregon State University's fall 2012 term. In response, the project management team has researched strategies implemented by comparator universities and their partner communities to address issues similar to those identified through the project Scope of Work. These strategies were presented to each of the workgroups and assessed based on their cost and ease of implementation, their degree of coordination with possible long-term strategies, and their responsiveness to objectives established by the Scope of Work. This memorandum presents the recommendations made by each workgroup in response to the Steering Committee's request based on these factors.

Neighborhood Livability Workgroup Recommendations

At its May 3, 2012, meeting, the Neighborhood Livability Workgroup crafted the following livability goals that serve as the basis for developing near- and long-term strategy recommendations:

- Improve student integration and connections with other neighborhood residents; encourage participation on neighborhood associations.
- Develop a communication flow chart for organizations and resources that are available to support neighborhood livability.
- Decrease the current amount of high risk drinking.
- Decrease the amount of junk, trash and vandalism.
- Identify resources necessary to establish and/or maintain efficient and effective responses to conduct issues.
- Establish expectations for clear and consistent response to conduct issues and resultant regulatory consequences.
- Create a resource guide for all neighbors that identifies tools for supporting neighborhood livability.
- Quiet, safe, and clean neighborhoods.

- Increase prevention and education.
- Create an “independent living” mentoring program for students to assist transition to off-campus housing.
- Programs created through this process must be active and sustainable.
- Create a landlord training and accountability program.

In consideration of these goals and the factors describe above for assessing possible near-term strategies, the Workgroup recommends that the Steering Committee support the production and distribution of an “Off-campus Living Guide”. Attachment ‘A’ provides a draft guide developed based on content contained in similar documents in use at Michigan State University, Colorado State University, the University of Florida, the University Colorado Boulder, and the University of California at Davis. Additional content may be added in response to forthcoming reviews by the City of Corvallis and key OSU student organizations.

The cost of producing the guide will be depend on the print medium and number of copies created in a given run, but is estimated to be roughly \$1,500 to \$2,000 for up to 10,000 copies. Various opportunities exist for distributing the guide to students through existing OSU programs, such as student activity groups, Transit and Parking Services, the Center for Civic Engagement, Office of Student Conduct, University Housing and Dining Services, and the START and CONNECT programs. Distribution of the guide through partnerships with area rental property management companies, independent landlords, and apartment complexes with on-site management is also a possibility. The City of Corvallis could also participate by making it available to students when they open utility accounts or purchase residential parking district permits. In addition to producing hardcopies of the guide, it is also recommended that it be made available online through the websites of OSU and the City of Corvallis.

As the Workgroup continues formulating long-term strategies in response to each of the relevant Scope of Work objectives, the guide will be integrated into a comprehensive program designed to promote and reinforce positive relationships between students and permanent residents.

Neighborhood Planning Workgroup Recommendations

At its May 14, 2012, meeting, the Neighborhood Planning Workgroup crafted the following goals that serve as the basis for developing its near- and long-term strategy recommendations:

- Increase opportunities for healthy living; vibrant, diverse neighborhoods; economic fairness; and social justice.
- Devise a framework for housing mix and densities within the Project Area for livable neighborhoods.
- Review livability/compatibility public comments and made corresponding changes to existing LDC provisions.

- Think “outside of the box” and receive approval/implementation of ideas that were initially deemed not viable.
- Develop proposals for OSU/City action that are move forward quickly within six months.
- Conduct careful analysis of unintended consequences.
- Ensure that solutions don’t impact low-income students.
- Keep the need for housing for young families in mind as recommendations are developed.
- Support diversity of housing types throughout city so students aren’t centered in one particular area
- Make adjustments to density ranges within Project Area.
- Add LDC provisions to account for cumulative impacts of multiple projects being developed within a short period of time.
- Address connectivity and fragmentation within and across neighborhoods at the contextual level.
- Ensure that density and street classification are cohesive and compatible.
- Develop design guidelines that are sensitive of neighborhood aesthetics.
- Create checklist of design standards that address building mass and compatibility at large.
- See that design guidelines for parking requirements should account for available on-street capacity.
- Provide clear and concrete options for protecting cultural, historic aspects of neighborhoods.
- Encourage stronger laws for historic preservation outside of existing local districts and/or individually listed properties.
- Better enforcement of existing historic preservation provisions.
- Develop long term plan for OSU to accommodate more student housing on campus.
- Identify the role of University Housing and Dining Services or subcommittee thereof in solving challenges of on-campus housing; develop prescriptive solutions.
- Help OSU develop a student-based ambassadors program (e.g., James Madison Univ.)

The objectives specified under the Neighborhood Planning track of the Scope of Work require a comprehensive understanding of Corvallis’ land use system and careful consideration of how changes to it could bring about desired outcomes related to OSU enrollment growth. As is indicated by the Workgroup’s goals, there is a broad range of issues that could be addressed through this effort. Determining which strategies will be most effective in accomplishing these goals and not result in undesirable intended consequences is a significant challenge. In assessing potential near-term strategies, it became evident to the workgroup that addressing concerns expressed by neighborhood residents over existing off-street residential parking standards would meet those expectations.

The City of Corvallis Planning Division is currently preparing a set of proposed amendments to the Land Development Code (LDC) that will be presented to the Planning Commission and City Council this coming fall. Through coordination with the project management team, Planning Division staff presented to the Workgroup possible amendments to current off-street parking standards that would address four- and five-bedroom multifamily dwellings. At present, the LDC does not contain parking standards for units with more than three bedrooms, and no additional off-street parking spaces are required when more than three bedrooms exist within a given unit. Based on comments received during neighborhood outreach meetings held in April, this arrangement has resulted in the over-use of on-street parking spaces in neighborhoods where multiple four- and five-bedroom units have been recently constructed. In general, there is a perception that most of these units are rented by students and that most students have a car. While it is not known the extent to which this assumption is always accurate, on-street parking utilization data collected in neighborhoods within the Project Area support the conclusion that a higher average on-street parking rate exists in areas where multiple four- and five-bedroom units have been constructed. This phenomenon is most evident in the neighborhoods near Chintimini Park.

Based on an analysis presented by project staff, the Workgroup has concluded that the existing parking standards are the most important factor for determining whether an infill project with multiple four- and five-bedroom units can be constructed on a given site. It is very likely that most of the recently completed projects would not have been possible as designed if more on-site parking had been required. Were that the case, a developer would have to choose between either fewer four- and five-bedroom units or constructing the same number of units with fewer bedrooms. In either case, reliance on on-street parking spaces would be comparatively reduced in order to accommodate the parking demand generated by a given project.

While there are other concerns about how the design of some recently constructed apartment complexes and townhomes with four- and five-bedroom units impacts neighborhood planning and livability, the Workgroup recommends expanding the existing off-street parking standards as noted below (new text highlighted in italics).

LDC Section 4.1.30 - OFF-STREET PARKING REQUIREMENTS

a. Residential Uses Per Building Type -

2. Duplex, Attached, and Multi-dwelling -

a) Vehicles -

1) Studio or Efficiency Unit - One space per unit.

2) One-bedroom Unit - One space per unit.

3) Two-bedroom Unit - 1.5 spaces per unit.

4) Three-bedroom Unit - 2.5 spaces per unit.

5) Four-bedroom Unit – 3.5 spaces per unit.

6) Five-bedroom Unit – 4.5 spaces per unit.

b) Bicycles -

1) Studio or Efficiency Unit - One space per unit.

2) One-bedroom Unit - One space per unit.

3) Two-bedroom Unit - 1.5 spaces per unit.

4) Three-bedroom Unit - Two spaces per unit.

5) Four-bedroom Unit – Three spaces per unit.

6) Five-bedroom Unit – Four spaces per unit.

By implementing these standards, it is expected that, over time, fewer multifamily projects with multiple four- and five-bedroom units could be constructed on infill sites near the OSU campus, unless the requisite area is available for required on-site parking. Acquiring the additional land necessary to provide more parking spaces could alter the financial dynamics of multifamily projects in a way that makes them less attractive to developers, which would reduce the potential for increased parking impacts and other neighborhood livability concerns frequently raised in association with these types of developments.

Additionally, as previously mentioned, City staff is preparing a list of other proposed amendments to the LDC for Planning Commission and City Council review this coming fall. A number of those proposed changes aim to remove barriers to infill development, thus helping to increase housing supply on a small scale within existing density ranges. While the Neighborhood Planning work group has not been actively involved in that process, the measures directly relate to the work group's efforts to address, in a variety of ways, the community's shortage of housing for OSU students. Examples include allowing more districts to have accessory dwelling units, providing more flexibility with several development standards (e.g., roof design, garage placement on narrow lots, and Minimum Assured Development Area for infill lots), simplifying or streamlining requirements based on project size, and clarifying setback standards for some lots.

Parking and Traffic Workgroup Recommendations

Since its first meeting on May 8, 2012, the Parking and Traffic Workgroup has been systematically learning about the existing dynamics that affect parking, traffic, and transit conditions on the OSU campus and in the surrounding neighborhoods. With the assistance of Group MacKenzie, the project transportation consultant, and OSU Campus Planning staff, the workgroup has gained a clear understanding of parking utilization rates and patterns within the Project Area, as well as how those rates potentially influence traffic volume and distribution. The Workgroup has also benefitted from presentations by City of Corvallis staff on the management of existing parking districts and the Corvallis Transit System. Similar informative presentations about the on-campus parking system

and OSU Shuttle have been given by OSU Facilities Services and Transit and Parking Services staff. With this information in hand, the Workgroup has reviewed the existing resources and programs currently utilized to manage parking, traffic, and transit within the Project Area, compared those tools with strategies implemented by comparator universities and their partner communities, and developed the a set of recommended near-term strategies for the Steering Committee's consideration.

In order of importance, the recommendations include:

- 1. Increased marketing and educational outreach for existing transportation demand management resources** – Such efforts should focus on increasing awareness of Corvallis Transit System (CTS) routes that directly serve the OSU campus and target areas of Corvallis with high OSU student, faculty, and staff residency. Based on information received from City of Corvallis Transportation Division staff, OSU students, faculty, and staff account for approximately 42 percent of the current CTS ridership, which equated to 475,374 trips in 2011. Interactive online transit route mapping tools, such as GoogleTransit, can assist new users to quickly gain familiarity with planning use of the transit system to efficiently travel to and from campus. Increased publicity of this free tool, which can be accessed via an existing link on the transit page of the City of Corvallis website, should be undertaken by relevant OSU offices, such as Transit and Parking Services and the Office of Sustainability.

It is also recommended that OSU develop and distribute educational literature to new and returning students about the trade-offs of bringing a car to Corvallis. Given the pedestrian-oriented design of OSU's campus and the number of services (e.g., food, entertainment, and recreation) that are either within a reasonable walking distance of campus or served by public transit, a convincing argument can be made that the potential increased convenience garnered from bringing a car to school does not always justify the associated financial costs (e.g., parking permits, parking tickets, gas and maintenance).

For those students, faculty, and staff who must commute to OSU and are not able to utilize public transit or alternate forms of transportation, it is recommended that OSU increase publicity of its existing rideshare program, which is implemented through the Office of Sustainability in partnership with Cascades West Rideshare and the "Drive Less. *Connect.*" program. Based on recently collected transportation mode choice data, approximately 44 percent of trips to the OSU campus are made by people who drive alone, while only three percent choose to carpool. Enhancing awareness of carpool options within the OSU community through increased outreach to students, staff, and faculty is expected to generate an increase in carpooling; especially if done so in conjunction with the "commuter cost calculator" tool available through the Cascades West Rideshare website.

- 2. Annual OSU contribution of an additional \$30,000 to fund CTS service expansions** – During a recent presentation to the Parking and Traffic Workgroup by City of Corvallis Transportation Division staff, it was noted that several proposed CTS service expansions, which were intended to increase service frequency of certain OSU-related routes, had not been implemented due to inadequate funding. The attached memorandum from Lisa Scherf,

City of Corvallis Transportation Services Supervisor, summarizes the proposed service expansions, the associated costs, and expected increases in ridership, (Attachment B).

As noted above, OSU students, faculty, and staff accounted for 42 percent of the total CTS ridership in 2011. Based on information presented in Attachment 'B', the current annual monetary contribution made by OSU to fund CTS service equated to 5.2 percent of the total CTS budget in 2011. An annual contribution of an additional \$31,710 would increase OSU's annual share of the CTS budget to roughly 6.5 percent based on 2011 figures. Assuming 42 percent of the projected ridership from each of the options described in Attachment 'B' was composed of OSU students, faculty, and staff, it would mean an additional 5,800 OSU-related trips on CTS, a significant portion of which are likely to be traveling to and from campus.

- 3. Improved schedule and route coordination between CTS and OSU Shuttle** – Although the City of Corvallis and OSU contract with the same service provider for transit vehicle drivers, the schedules and routes of each system are not purposefully coordinated to facilitate ridership crossover. In other words, the arrivals and departures of CTS and OSU Shuttle vehicles are not timed to allow efficient transfer between services. Six of the eight regular daily CTS routes either pass through campus or make stops along streets abutting the campus. The OSU Shuttle has two routes, each of which has at least one street in common with CTS routes that serve campus. Although the existing schedules sometimes result in buses from each system arriving and departing relatively proximate stops within five minutes of each other, it may mean that a rider has to wait another 15 minutes or more to connect with a bus on the other system. By adjusting the existing schedules and/or routes, it may be possible to increase ridership on each service, and not only reduce the number of single occupant commuter trips occurring at peak travel times, but also improve service levels for students, faculty, and staff who must travel to and from campus multiple times each day. It will be necessary for staff from the City of Corvallis and OSU's Transit and Parking Services to review the existing routes and schedules to identify opportunities for improving service coordination. Such discussions might also include the logistics of implementing a seamless GPS-based transit vehicle tracking system, which is a new management tool both entities are currently considering independently.

- 4. Fully fund the on-campus bike-share program currently under development** – The OSU Student Sustainability Initiative (SSI) and the Department of Recreational Sports (DRS) have been developing a bike-share program that would be available to OSU students, faculty, and staff. Program details are as follows:

Description

The Bicycle Loan Program will provide OSU students, faculty, staff and affiliates access to low-cost bike rentals of varying durations to meet the needs of the campus community. The program is a partnership between the SSI and the DRS.

DRS will maintain and operate the program and the bicycles themselves. This includes long term maintenance, check out/check in, customer contacts, and overall program assessment. SSI will provide startup funding of up to \$2,000, marketing and outreach services and demand assessment.

Costs and Fees

A proposed budget of up to \$6,000 would provide up to 15 bikes and cover other startup costs. At this initial investment level, projected rental fees would be structured as follows:

- \$30-\$35 per term
- \$10 per week
- \$3 per day

In comparison, \$2,000 in funding already committed from SSI would likely result in the following rental fees:

- \$70 per term
- \$15 per week
- \$5 per day

Timing

Initial conversations with DRS and SSI have indicated the bike-share program could easily be operational for fall term 2012. Final program parameters and equipment lead times can be finalized within the next two weeks. Also, if demand consistently exceeds supply of equipment, DRS and SSI may be willing to invest in more equipment as needed.

Request

A recommended investment of up to an additional \$4,000 initially, with supplemental funding for demand-responsive program expansion later, is needed to keep user costs at a level that is highly likely to drive demand and ensure program success.

Of the 10 universities listed in OSU's Strategic Plan as comparator institutions, seven currently have a bike-share program as part of a larger transportation demand management system. Usage is reported as moderate to high at each of these universities, which is a trend that is expected to be mirrored at OSU given the current prevalence of bike usage on campus and throughout Corvallis. Making rental bicycles available to OSU students, faculty, and staff for a nominal fee is expected to reduce the need for some private vehicle trips to and from campus, specifically in those instances when either walking or riding public transit would not be efficient.

It is recommended that the full \$6,000 budget proposed above be funded.

- 5. Install wayfinding signage at State Highway 34 bypass intersection to encourage parking at Reser Stadium and 26th Street parking garage** – State Highway 34 serves as a primary transportation corridor for OSU students, faculty, and staff who commute to Corvallis. However, the only OSU-related signage currently placed along this entry corridor simply identifies a route for reaching Reser Stadium and Gill Coliseum. No emphasis is placed on alerting motorists to the substantial amount of parking spaces located near these two facilities, most of which is underutilized during regular school days.

Although there are additional factors that likely influence relatively low usage of parking spaces at Reser Stadium and in the 26th Street parking garage, placing new signage at the Highway 34 bypass that proactively directs commuters to this portion of campus will play an important part in gradually changing existing parking habits. Therefore, the Parking and Traffic Workgroup recommends that OSU and the City of Corvallis work together with the Oregon Department of Transportation to install new signage prior to the start of the fall 2012 term.

Summary

The near-term strategies recommended above by each of the workgroups are intended to satisfy the Steering Committee's request for actionable items prior to the start of the fall 2012 term. While the effectiveness of these strategies is reinforced by use of similar tools at comparator universities, the workgroups have carefully considered how they will integrate with forthcoming long-term, holistic strategy recommendations designed to specifically address local conditions. Each of the recommendations contributes toward achieving objectives from the project Scope of Work, and can be implemented through modest expenditure using existing resources and programs currently in place at OSU and the City of Corvallis.

COLLEGE LIFE: CORVALLIS



GO BEAVS!

Your Off-Campus Living Guide

The Corvallis community is a great place to live, with friendly neighbors, beautiful tree-lined streets and a variety of people of all ages and backgrounds living close together. To help

you navigate community living, we have created this handy guide. The City of Corvallis and Oregon State University work together to promote good relations and a healthy

community among residents, both student and non-student. You can help by getting to know your neighbors and respecting your community.



CREATING LASTING RELATIONSHIPS WITH YOUR NEIGHBORS



PARTY TIPS AND WAYS TO AVOID POLICE ATTENTION



CITY ORDINANCES & INFORMATION

BE A GOOD NEIGHBOR

Many Corvallis residents enjoy living in close-knit neighborhoods with a diverse mix of people, including families, working professionals, senior citizens and students. Residents are encouraged to get to know their neighbors and the City ordinances.

PARTIES

Hosting a party comes along with a great deal of responsibility. Behaviors that draw attention to your party include excessive noise, underage drinking, and littering.

Beyond creating tension with your neighbors, parties can result in the police responding and potentially issuing citations to the residents of the property.

If your party happens to get out of control, you can call the police and request assistance.

Remember to clean up your property as soon as possible following a party in order to avoid a ticket for litter.

You must also obtain a noise permit for your party if you choose to use amplified sound systems. You may go online at <http://www.ci.corvallis.or.us/downloads/cpd/Sound%20Permit.pdf> to fill out an application for your permit. The permit needs to be applied 7 working days in advance.

CONTACTS:



POLICE ASSISTANCE
(541) 766-6911

SOUND PERMIT
(7 DAYS ADVANCE)
(541) 766-6924

LITTER

After a bash, pick up your trash! If non-contained wastes are left out in public, warnings may be issued for minor offenses by Code Enforcement or the Police Department. For egregious offenses, as well as properties where repeated offenses occur, a \$2,500 dollar fine and/or a one year imprisonment may be issued. To avoid a ticket for litter, simply clean up trash on your property after a party.

NOISE

When throwing a party, be considerate of your neighbors. Remember that noise travels and can be a disturbance, especially late at night. How much noise is too much? If a neighbor can stand on the edge of their property line or inside of their house with the windows closed and hear noise from your house, it is too loud. The responding police officer has the discretion to decide if the noise coming from your property is unreasonable. A noise violation may constitute a misdemeanor offense and/or fines.

CONTACTS:



CODE ENFORCEMENT
(541) 766-6929
ALLIED WASTE OF
CORVALLIS
(541) 754-0444



CORVALLIS CITY
NOISE PERMIT
(541) 766-6924

PARKING

Parking in the neighborhoods can be a challenge. Keep the following in mind when parking your car:

- It is illegal to park on a lawn, block a driveway, park over a sidewalk, park backward on a City street.
- Your car may be ticketed and towed at your expense if you park in public areas during restricted hours or private property without permission.
- Vehicles must be operable (no flat tires) and have a proper license plate and a current registration.
- Vehicles should not be parked on city streets longer than 48 consecutive hours.

TRASH

The Allied waste collects trash from single-family homes and rental houses. Place your trash in strong, waterproof, rodent proof, insect proof containers with tight fitting lids. Bins can only be curbside 24 hours before the pick-up to 24 hours after the pick-up. Apartment complex managers provide private trash service to tenants. Contact your manager for trash information or look for dumpsters at your complex.

CONTACTS:



OSU PARKING SERVICES
(541) 737-2583

CORVALLIS MUNICIPAL
COURT
(541) 766-6948



ALLIED WASTE OF
CORVALLIS
(541) 754-0444

RECYCLING

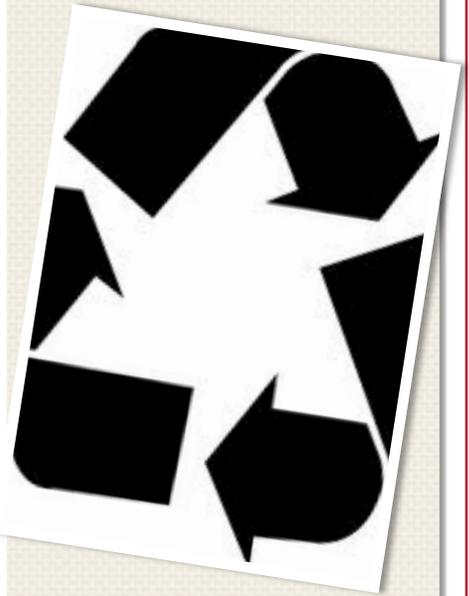
Keep Corvallis green by recycling. Allied Waste operates a free curbside recycling program for single-family households, rental homes and most small apartment complexes (20 units or less.) Recyclables are collected weekly on the same day as trash and should be placed at the curb in the tan recycling bin.

Allied Waste also has a recycling site open 7a.m.-7p.m. daily for all Corvallis residents, especially tenants of large apartment complexes where curbside service is not available. For details, visit the Allied Waste's Web site.

SOLID WASTE

Solid waste or bulk items are items that do not fit in City waste bins. Common bulk items include furniture. An appointment with Allied Waste should be made for the pick-up of these items. Consider donating usable items to local charities, such as the Furniture Share instead of throwing them away. Large items that contain refrigerants like freon (dehumidifiers, refrigerators, etc.) require special pick-ups due to hazardous materials.

CONTACTS:



ALLIED WASTE
RECYCLING CENTER
(541) 754-0444



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CORVALLIS
(541) 754-0444

Smart Neighboring Tips

- **Introduce yourself.** Meet your neighbors! This is the first step in building a good relationship. If your neighbor knows your name and a little about you, they will start to see you as the unique individual you are and not as “just another student.”
- **Keep neighbors informed.** Contact your neighbors before undertaking something that might affect them, like hosting a big party, building a fence, or getting a dog.
- **Be candid.** If there is tension between you and your neighbors, approach them and discuss the issue as soon as possible. For the benefit of the relationship, try to work out a compromise to your dispute before escalating the issue by filing a complaint. Relationships between neighbors are rarely the same after the police have been called and a complaint has been filed. Neighbor to neighbor mediation can be a good resource in these situations.
- **Be aware of differences.** Age, faith, ethnicity and family status can drastically affect how one goes about their daily life and the hours they keep. Being aware of the differences between you and your neighbors can help you better understand one another and get along.
- **Learn and be aware of community expectations and City ordinances.** Knowing local laws and neighborhood rules can make your experience as pleasant and trouble-free as possible.
- **Participate!** Take part in neighborhood gatherings and offer a friendly greeting when you're out and about. Offer to help elderly neighbors or those who would benefit from assistance.

Having A Party? Read This First!



Alcohol: In Oregon, it is illegal to possess, consume, purchase or have alcohol in your system if you are under 21. You can be issued a misdemeanor citation or even be arrested for this offense. Corvallis has a strict open container law which applies to everyone, *even for people 21 and older*. Walking around with an open beer on a sidewalk or in a public place could earn you a ticket or even get you arrested. It is illegal to sell alcohol without a license, which also includes selling cups at a keg party or providing a common source of alcohol.



Noise: If a police officer (based on the municipal code) determines that the noise from your party is unreasonable, a citation may be issued. A noise violation may constitute a misdemeanor offense if convicted.



Guests: If you're hosting a party, you're responsible for the behavior of your guests —*even if you do not know them!* This is especially true if you provided alcohol at your party. Be aware of the risks of posting a party on social media as well.

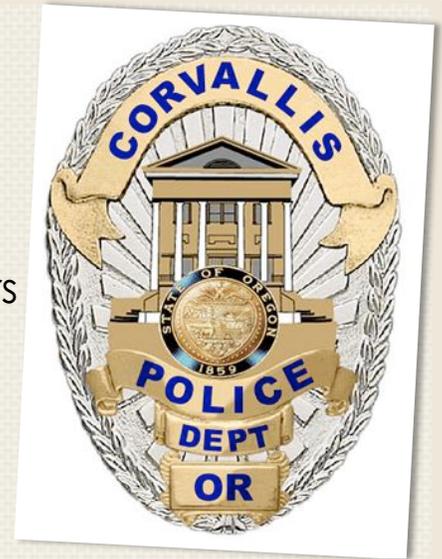
COMMON PARTY RELATED OFFENSES:

- Providing alcohol to a minor
- Noise violations
- Minor in possession of alcohol
- Selling alcohol without a license, includes cups
- Littering
- Disorderly conduct
- Urinating in public
- Operating a motor vehicle while intoxicated



YOU CAN ALSO INVITE THE POLICE BY...

- Being extremely belligerent and noisy
- Letting underage people drink
- Allowing people to leave with open containers
- Urinating in neighbors' yards
- Hanging out in the street
- Parking illegally



OUT OF CONTROL?

Call the Corvallis Police at (541) 766-6911 if your party gets out of control. The Police will respond and assist you in resolving the matter. All calls are anonymous.

Smart Partying Tips

- **Notify your neighbors** of your party plans. Exchange phone numbers and have them contact you or your roommates if they have problems with your party. Remember—your neighbors do not have to tolerate loud noise just because you told them about the party.
- **Designate** a person to control music volume, access to the party and outside disturbances. Encourage that person to stay sober so they can monitor the party and talk with police or a neighbor who calls or comes over.
- **Obtain a sound permit** with the Corvallis Police Department (541) 766-6924 so they can contact you should problems arise.
- **Control access & limit the size of your party.** Keep out “randoms” who are only there to drink your beer. You’re responsible for your guests, whether you know them or not! Call the police for help in removing unwanted persons from your property.
- **Get a safe ride home** by taking the Beaver Bus (8:45p.m. to 2:45a.m.), calling a taxi service, have a friend to pick you up or have designated drivers for the night. Do not get in a car with strangers.
- **Be cooperative** with police, neighbors and others who come by to discuss problems they have with the party. This may help to prevent further citations.
- **Clean up** party trash in your yard, your neighbors’ yard, and in the streets immediately once the party is over. Your neighbors may be more tolerant of future parties if they know the mess will be cleaned up.
- **Check for cigarette butts.** Look in trash cans and upholstered furniture for smoldering cigarette butts. Carelessly discarded cigarettes are the most common cause of fatal fires.



Got A Ticket?

If you get a ticket from Corvallis Police Departments, you will need to pay or answer to the ticket at:

CIVIL INFRACTION

Respond within 7-20 days. Pay the ticket, admit responsibility with a written explanation OR deny responsibility. If you deny the ticket, you'll be scheduled for an informal hearing.

MISDEMEANOR

Appear in court to be arraigned within 7-20 days. You'll plead guilty or not guilty in front of a judge. If you plead not guilty, you'll be scheduled for a pre-trial to discuss your case. Detailed information can be found on the bottom of your ticket.

CITY PARKING TICKETS

The Corvallis Municipal Court handles all parking tickets issued by the Corvallis Police Department. If you wish to contest, you may appear in court at any regularly scheduled arraignment time within 10 days of the ticket or you may post the bail listed on the ticket along with a written explanation.

CONTACTS:



FREE LEGAL
ASSISTANCE ON
CAMPUS
(541) 737-9200

CORVALLIS MUNICIPAL
COURT
(541) 766-6948

Staying Safe!

FIRE SAFETY

Corvallis Fire Department - (541) 766-6961

Smoke detectors save lives. You must have a working smoke detector in every sleeping room, outside every sleeping room and on every level of your residence. Disabling or tampering with your detector or alarm system is a crime. Test detectors monthly and change batteries twice a year. Detectors more than 10 years old are no longer acceptable.



Overloaded outlets are a major cause of fires. Never use extension cords in place of permanent wiring. Use a power strip plugged directly into the wall. Do not use multiple plug adapters or 'gang plugs.' Do not remove the ground prong of the plug or use an adapter to plug a three-pronged plug into a two-pronged receptacle. Doing so is both a fire and electrocution hazard.

Cigarettes are the leading cause of fatal fires. Never discard smoking material into a trash can. Instead, use a solid, non-combustible ash tray or run it under water to make sure it's extinguished. Don't discard butts into wood chips or mulch—both are combustible.

Candles must be used with care. You're responsible for the fires you light. If your curtains blow onto your candle and cause a fire, you're responsible. Keep candles away from other combustibles. Blow them out when you leave the room, even for a few seconds.

Fire alarms give you early warning. When the alarm goes off, exit the building while you can. Waiting, even seconds, can mean the difference between escaping and being trapped by smoke or fire. Don't risk your life gambling that it's "just a false alarm."

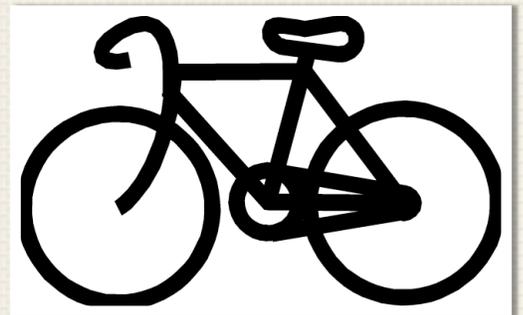
Careless Cooking is the leading cause of fires in Corvallis (and nationwide.) The easiest way to prevent kitchen fires is to stay in the kitchen while you're cooking. This is especially important if you're using grease for frying. Keep a lid available for all of the pans on the stove. Do not use water on a grease fire; it can make the fire worse. Put the lid on it or use the fire extinguisher. Do not attempt to pick up a burning pan; it can result in severe burns and can make the fire worse.

Staying Safe!

CRIME PREVENTION

Corvallis Police Department - (541) 766-6924

- **Lock your doors and windows**, especially when you are asleep, you are gone or are planning an extended time away.
- **Add exterior lighting** such as motion lights and having interior lights on a timer system. (Adding exterior lights requires permits.)
- **Work with your friends and neighbors** to monitor each other's properties, especially when you plan to be away for an extended period of time.
- **Lock up valuable items** when unattended, including your car.
- **Register your bicycle** with police—this may help the police recover it if it's stolen.
- **Report suspicious activities/persons** to the Corvallis Police Department or Oregon State Police promptly.



Know The Laws!

CHRONIC NUISANCE

First police response to a violation of the Corvallis Municipal Code may include a written notice that the activity or conduct must cease. Second police response within 30 days arising out of the activity or conduct will result in citation, physical arrest, and/or civil fines. A Special Response Fee will be charged to each person deemed liable. Separate fees will be charged for each subsequent police response. The special response fee is defined as the total cost incurred by the City in connection with such response, including but not limited to, police officers, equipment, dispatch and supervisor time. THESE CAN BE GIVEN WITH CITATIONS ON FIRST CONTACT!

OVER-OCCUPANCY

The Corvallis Land Development Code limits the number of unrelated adults that can live in the same dwelling unit to no more than five, regardless of the number of bedrooms. Additionally, the Oregon Structural Specialty Code and Oregon Fire Code contain regulations on the maximum safe occupancy of a structure, whether it be used residentially, commercially, or otherwise. These regulations also require the maintenance of minimum safe egress conditions in the event of a fire or other structural emergency. Contact the City of Corvallis Fire Marshal (541-766-6961) or Building Division (541-766-6929) with questions about whether your rental unit is safe to occupy. Fines and civil penalties can be imposed for violations of occupancy and egress regulations."



STUDENT CONDUCT & COMMUNITY STANDARDS

SPACE SAVED FOR CONTACT INFORMATION
(PICTURES WILL BE CHANGED ACCORDINGLY)

CITY OF CORVALLIS

SPACE SAVED FOR CONTACT INFORMATION
(PICTURES WILL BE CHANGED ACCORDINGLY)



WHOMEVER



SPACE SAVED FOR CONTACT INFORMATION
(PICTURES WILL BE CHANGED ACCORDINGLY)

541 602 3496

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MEMORANDUM

July 23, 2012

To: Eric Adams, Project Manager
Collaboration Corvallis

From: Lisa Scherf, Transportation Services Supervisor
City of Corvallis Public Works Department

Subject: Corvallis Transit System Enhancement Options



As discussed in the Neighborhood Parking and Traffic Mitigation work group meeting held July 12, 2012, I am providing information on options for possible transit schedule enhancements. These are unfunded following a public process to allocate Transit Operations Fee funds to a service enhancement scheduled for this fall. Also included are figures for Corvallis Transit System ridership and budget for the past 10 years.

Option #1

Extend 30-minute service for Routes 5 and 6 by adding one additional evening Route 5/6 run each during the OSU school year.

This option will directly serve high-density residential areas of OSU students, faculty and staff located on Kings Blvd. and in south Corvallis.

Predicted annual ridership: 5,100
Projected cost: \$11,900

Option #2

Add two additional weekday C1 runs during the same days of the year as the C1 currently runs.

This option will directly serve high-density residential areas of OSU students, faculty and staff located on Kings Blvd. and Witham Hill Drive.

Predicted annual ridership: 6,200
Projected cost: \$10,850

Option #3

Add one additional C3 run, Monday-Friday year-round.

This option will directly serve high-density residential areas of OSU students, faculty and staff located at Grand Oaks and Western Blvd.

Predicted annual ridership: 2,550
Projected cost: \$8,960

Total cost for all options: \$31,710

Fiscal Year	Annual Ridership	OSU Ridership *	OSU Direct Contribution	Corvallis Transit System Budget	Percentage of Transit Budget
2002/03	502,428	211,020	\$0	\$1,574,000	0
2003/04	511,830	214,969	\$0	\$1,669,000	0
2004/05	530,287	222,721	\$130,000	\$1,647,000	7.9
2005/06	566,670	238,001	\$130,000	\$1,724,000	7.5
2006/07	558,406	234,531	\$130,000	\$1,927,000	6.7
2007/08	606,603	254,773	\$130,000	\$2,076,000	6.3
2008/09	673,718	282,962	\$130,000	\$2,171,000	6.0
2009/10	700,791	294,332	\$130,000	\$2,410,000	5.4
2010/11	884,687	371,569	\$130,000	\$2,460,000	5.3
2011/12	1,131,842	475,374	\$130,000	\$2,500,000	5.2

* Averaged 42% of overall ridership