

**AIRPORT COMMISSION
MINUTES
July 3, 2007**

Present

Jim Moran, Chair
 Todd Brown, Vice-Chair
 Bill Gleaves
 Louise Parsons
 Lanny Zoeller
 Dan Allen
 Marion Rose
 Chris Bell
 George Grosch, Council Liaison

Staff

Dan Mason, Airport Coordinator
 John Sechrest, Corvallis-Benton Chamber
 Coalition

Visitors

Jack Mykrantz, pilot, CVO Corporette
 Rod Lockrem, Corvallis Aero Service
 Tyler Parsons, pilot

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Open Meeting, Introductions	X		
II. Review of June 5, 2007 Minutes			Approved
III. Visitor Comments	N/A		
IV. Old Business	N/A		
V. New Business	N/A		
VI. Update on Industrial Park	X		
VII. Update on Airport	X		
VIII. Update on FBO	X		
IX. Update on City Council	X		
X. Information Sharing			
I. Monthly Financial Report			
• ODA Flightlines, Fly Friendly Program			
• CBCC Contract Review	X		

CONTENT OF DISCUSSION

I. Open Meeting, Introductions

Chair Moran opened the meeting at 7:00 am. Staff and visitors were introduced.

II. Review of Minutes

Commissioners Gleaves and Allen, respectively, moved and seconded that the Commission approve the June 5, 2007 minutes, as submitted. The motion passed unanimously.

III. Visitor Comments

None.

IV. Old Business

None.

V. New Business

None.

VI. Update on Industrial Park

- Mr. Sechrest noted that the Community Outreach sale had closed. Everything at the Industrial Park is full, except two 15,000-square-foot bays in the WKL building. Mr. Sechrest said he has some builders lined up who are willing to construct buildings if they can find a tenant who wants a long-term lease. Trillium Fiber Fuels is still working on funding for their project.
- Mr. Mason added that Corvallis Benton Chamber Coalition (CBCC) will be bringing two option requests to the next Commission meeting. One is a renewal of T. Gerding's option on the property north of their current building, and the second will be by AVI Biopharma for the property from their site north to Convill Avenue. The City Surveyor is working on the legal descriptions for these two options.

VII. Update on Airport

- Mr. Mason answered Commissioner Gleaves' question concerning noise complaints received by the City. Mr. Mason noted that Mr. Reed Behrens had attended a City Council meeting to complain about the helicopter overflights of Corvallis. He was directed to bring his complaint to the Airport Commission by the Council. Mr. Behrens had called Mr. Mason and said he would not be at the July 3rd Commission meeting but may make the next one. There had also been an email to the Airport Commission from Chris Maser complaining about the helicopter overflights. The Commission discussed the complaints but decided to table further discussion until one of the complainants is present. They also requested the Airport Coordinator contact the Gazette Times in the spring before the intensive helicopter training to put out information on the need for the helicopters and the valuable services they provide.

- Airport Coordinator Mason reviewed information in the Airport Update (attached).
- The Commission requested an update on the railroad abandonment of the line through the Airport Industrial Park. Mr. Mason stated he contacted Oregon Economic and Community Development Department (OECDD) and the Governor's Office and was advised the current embargo and possible abandonment of the line will not adversely affect the City's shovel ready application. Mr. Sechrest noted that loss of the rail access to the Industrial Park will hurt marketing efforts by CBCC of the Industrial Park.

VIII. Update on the Fixed Base Operator (FBO)

- Mr. Rod Lockrem, the manager of Corvallis Aero Service, announced that their building permit application had been submitted and they expected it to be approved within the week. They hoped to begin construction immediately and have the building ready for occupancy by the end of the year.
- Mr. Lockrem also noted they applied for an avionics license with the FAA. This is the next step in the growth of their company. He stated Corvallis Aero Service had grown by 50% in the last year and had grown much more than that the year before.
- They are hosting their second annual customer appreciation BBQ on July 28th. Everyone is welcome. At the BBQ they are giving away a trip for two to Las Vegas, with transportation in the company Cessna Citation business jet!
- Chair Moran asked how their business revenue was broken down. Mr. Lockrem answered that one third is maintenance, one third is fuel revenue, and one third is rentals and flight training. The flight training department has nine aircraft and eight or nine instructors on staff. Their website has been translated into Japanese and they are working on translating it into German and Chinese.

IX. Update on City Council

Councilor Grosch reported that there had not been much airport-related business to come to the Council. The Council has been concentrating more on land development issues.

X. Information Sharing

- The Monthly Financial Report was reviewed with no comments. Mr. Mason noted staff had used \$6,000 less than budgeted this last fiscal year.
- Mr. Mason noted he had enclosed the Oregon Department of Aviation quarterly newsletter Flightlines in the Commission packet. He pointed out the article on "Fly Friendly to Reduce Airport Noise". Mr. Lockrem noted most of Corvallis Aero's flight training (95%) is conducted on weekdays, just a little on Saturdays, and none on Sundays. The instructors and students are briefed to stay away from populated areas as much as possible.

- Mr. Mason noted the current airport contract with the CBCC is up for extension or renewal. He gave a summary of the current contract and explained the City and CBCC are currently in negotiations on this contract. Chair Moran advised Mr. Sechrest he thought the Commission considered updating the informational brochure was a high priority for the Commission.

The meeting was adjourned at 7:50 a.m.

NEXT MEETING: August 7, 2007, 7:00 a.m., Madison Avenue Meeting Room

Memorandum

TO: Airport Commission
FROM: Dan Mason, Airport Coordinator
DATE: July 3, 2007
SUBJECT: Airport Update

- The painting of the Corvallis Aero Service hangar by Fitzpatrick Painting is done.
- The roof repairs by Sprick Roofing to the area damaged by the December 14th windstorm is done.
- Gerry (Airport Maintenance) is beginning modifications to the roof venting and upper hangar door areas to help reduce the number of birds in the Main Hangar.
- DEQ replied to the report on the soil sampling in the area of the leaking underground storage tank from Mary's Peak/AVIA Aviation removed in 1993. Even though the level of contaminants was found to be below the level requiring action, DEQ wants further information before issuing a finding of No Further Action (NFA).
- Corvallis Aero Service has submitted their building plans to Development Services and is awaiting issuance of their building permit.
- HTSI has not responded to the City concerning the area for their new lease.
- The FAA notified the staff that the Runway End Indicator Lights (REIL) at the approach end of Runway 35 were out indefinitely due to damage to the control box, possibly from a lightning strike in the last month. They are looking for replacement parts or a new system.
- Randy Moore, a post doctoral candidate in the OSU Department of Fisheries and Wildlife, has been studying the Streaked Horned Larks that nest along the runways and taxiways at the airport. The birds are not listed as endangered, but there are estimated to be no more than 1,000 individuals left in their habitat which includes the Willamette Valley and parts of western Washington. Randy has found more than 90 pairs at the airport. He can be seen, with his gold Mercedes sedan, out around the airport monitoring the nests.