

**Bicycle & Pedestrian Advisory Commission
Agenda**

April 2, 2010

**Madison Avenue Meeting Room
500 SW Madison Avenue 7:00 a.m.**

- I. Call Meeting to Order/Introductions
- II. Approve March 5, 2010 Minutes (attachment)
- III. Visitors Comments
- IV. Old Business
- V. New Business
 - Bike Boulevard Presentation (discussion)
- VI. Information Sharing
 - Professional Level Bike Law Class (discussion)
- VII. Commission Requests and Reports
 - Four-Acre Bike Access (discussion)
- VIII. Pending Items
 - Bike Parking
 - Draft Education Plan

Commission Members:

Brad Upton, Chair	Joel Rea
Susan Christie	Andy Ross
Dan Herford	Rosie Toy
Gerry Perrone	Mike Beilstein, City Council Liaison

Next Meeting: May 7, 2010

Bicycle & Pedestrian Advisory Committee (BPAC)

Meeting Guidelines

In order to ensure that BPAC meetings are run efficiently and effectively, the following guidelines have been adopted:

- A. Placards with Commission members names will be placed on the meeting room tables and members grouped near the head of the table. This will allow visitors, consultants, and visiting Councilors, etc., to be aware of who the Commission members and support staff are.

- B. All members, visitors and others wishing to ask questions or participate in a discussion must raise their hand, be recognized by the chair (vice or acting chair) and called upon (in order) before participating.

- C. Visitors comments at the beginning of the meeting:
 - 1. Visitors comments will be taken from approximately 7:15 a.m. to 7:30 a.m. (15 minutes).
 - 2. Visitors comments are limited to items which are not on the agenda.
 - 3. The members will decide what to do with the visitors comments, i.e., request that staff research them, put them on the next month's agenda, thank him/her for their comment and take no action, etc.
 - 4. Visitors comments will not be discussed at length during the meeting. Rather, a determination will be made as to how best to address the visitors issue/comment.

- D. Visitors discussion/participation on specific agenda items:
 - 1. The presenter (staff, consultant, Commission member, etc.,) will report on the agenda item.
 - 2. The presenter will then take questions first from Commission members and staff.
 - 3. Visitors may then make brief comments and/or ask specific questions of the presenter regarding the item.
 - 4. The chair (vice or acting chair) will decide (based upon time constraints, etc.,) when to end the visitor participation on agenda items.
 - 5. Commission members will then discuss the item with no further visitor participation.
 - 6. The members will then take action on the item.

**BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
MINUTES
March 5, 2010**

Present

Brad Upton, Chair
Joel Rea
Susan Christie
Dan Herford
Rosie Toy
Gerry Perrone
Mike Beilstein, City Council

Staff

Jo Morgan, Public Works
Lisa Namba, Public Works
Steve Rogers, Public Works
Mary Steckel, Public Works
Tim Bates, Public Works
Becky Merja, Parks and Recreation
David Philips, Parks and Recreation

Absent

Andy Ross

Visitors

Joel Hirsch, City Council
Walter Prichard
Bruce Moffatt
David Sandrock

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/ Introductions	X		
II. Review of February 5, 2010 Minutes			Approved as amended
III. Visitor Comments • David Sandrock, Civic Beautification and Urban Forestry Committee	X		
IV. Old Business • None			N/A
V. New Business • Bike Boulevard Presentation • Sustainability Initiatives Fee		X	Postponed to the April meeting Supported the package and ranked the initiatives
VI. Information Sharing	X		
VII. Commission Requests and Reports			N/A
VIII. Pending Items • Bike Parking • Draft Education Plan			

CONTENT OF DISCUSSION

I. Call Meeting to Order/ Introductions

Chair Upton called the meeting to order. The Commissioners and staff introduced themselves.

II. Review of Minutes

Chair Upton suggested some corrections to the February 5, 2010 meeting minutes. Under Visitor Comments, he pointed out that the Sustainability Town Hall Meeting is scheduled for March 11, not February 25. He also clarified his response to visitor Laura Duncan Allen's comments regarding the Urban Services Committee's decision about bike lanes on Harrison Blvd, adding that he told her that BPAC did recommend revisiting the Harrison Corridor study, but USC decided to not pursue that recommendation.

Commissioner Rea moved to approve the minutes as amended. Commissioner Toy seconded the motion. The minutes were unanimously approved.

III. Visitor Comments

David Philips from the Corvallis Parks and Recreation (P&R) Department presented and reviewed a handout describing the proposed Sustainability Initiatives Fee (SIF) that P&R is working on with Public Works. The City Council adopted an Urban Forestry Management Plan in October 2009 and the Urban Forestry portion of the SIF would implement some of that plan.

David Sandrock, Civic Beautification and Urban Forestry Commission (CBUF)

Visitor David Sandrock presented a brief slideshow to share what CBUF is and what they do. Becky Merja, Corvallis Urban Forester, provided some historical background on the formation of CBUF.

IV. Old Business

None.

V. New Business

Bike Boulevard Presentation

The Commission decided to postpone this discussion in favor of providing feedback on the Sustainability Initiatives Fee options.

Sustainability Initiatives Fee

Mr. Rogers presented information on the proposed Sustainability Initiatives Fee (SIF). He said that the five items on the SIF have been discussed at different times over the past few years. Staff has assembled them and is presenting them together, but in a pick-list, not a package; each proposal can be supported independently from the others. Outreach will take most of March and possibly part of April. Staff will present the package of five items, along with the input received prior to that time, to the City Council Administrative Services Committee meeting on April 21. Along with stakeholder outreach, there will be an insert in *the City* newsletter that comes out at the end of March and a copy of the briefing paper has been provided to the Corvallis Sustainability Coalition. Mr. Rogers is asking for input from BPAC about the five items in the proposal and overviewed them briefly:

- Transit Service Fee. This fee would add a charge to the City services bill and is proposed to be based on a trip-generation formula, exactly as is done with the Transportation Maintenance Fee. This would provide a fareless transit system; it would replace all

property tax funding for the transit system, removing it from competition with other property tax-funded activities; and it would provide a mechanism for funding future enhancements to transit service. The transit master plan indicates that the transit system should provide one hour of transit service per capita per year; currently, the transit system provides about half of that. In response to a question, Mr. Rogers stated that little, if any, of the current revenue from transit group pass programs would be lost.

- Sidewalk Safety Program. This would change the ordinance, making sidewalks the responsibility of the City to maintain, which would require a funding source. This fee would be based on every property in the city paying an equal portion of the total, unlike those based on trip generation.
- Urban Forestry Program. This fee would provide funding to begin implementing the Urban Forestry Plan, which was adopted by the City Council last year. It has the potential for positive impacts on sidewalks and bike lanes. Mr. Rogers noted that there was conversation about using the fee to manage vegetation encroaching on sidewalks and bike lanes, but that this proposal would not replace the existing method for dealing with encroaching vegetation.
- Alternate Transportation Modes. This program focuses on bicycle and pedestrian infrastructure. Ms. Steckel pointed out that this is a separate concept from the other proposals because it would create new infrastructure rather than working with existing infrastructure.
- Energy Conservation/Renewable Energy Projects. This item came out of the City Council's Energy Sustainability discussion at least two different times. It is proposed to be a granting program funded through the fee.

The Commission agreed that they support the entire package, but also ranked the initiatives by importance: 1) Alternative Modes, 2) Sidewalk Safety 3) Transit, 4) Urban Forestry, 5) Additional Transit Service and 6) Energy. One represents BPAC's highest priority and six the lowest.

VI. Information Sharing

Chair Upton reported that he will be going to the National Bike Summit in Washington, D.C. next week for a conference and to lobby Congress to consider bicycle legislation. He stated that he has convinced the Oregon group, which typically focuses predominately on Portland, to promote the Corvallis-to-Albany path.

Councilor Beilstein reminded the Commission about the upcoming Sustainability Town Hall.

VII. Commission Requests and Reports

None.

VIII. Pending Items

Bike Parking

Not discussed.

Draft Education Plan

Not discussed.

The meeting was adjourned at 8:55 a.m.

NEXT MEETING: April 2, 2010, 7:00 a.m., Madison Avenue Meeting Room



Public Works Department

1245 NE 3rd Street
P.O. Box 1083
Corvallis, OR 97339-1083
(541) 766-6916
FAX: (541) 766-6920

E-MAIL: public.works@ci.corvallis.or.us

CERTIFIED MAIL

DATE

CITIZEN
ADDRESS
CORVALLIS OR 97330

Subject: 2008 Sidewalk Safety Program, Case Number SWDxx-xxxxx for Address

The City of Corvallis administers a Sidewalk Safety Program to address hazardous sidewalk conditions in the city. Under Chapter 2.15 of the City Municipal Code, property owners are responsible for maintaining public sidewalks along their property. Property owners are also liable for injuries which occur due to defective sidewalks along their property. A recent City inspection revealed that the sidewalk at the location shown above is in need of repair. The needed repairs have been marked with white paint, and an explanation of the marking codes is included with this letter.

In accordance with Municipal Code 2.15.90, you are hereby notified and ordered to repair your sidewalk. This work is necessary for public health and safety. The work must be completed in accordance with City standards within sixty (60) days of the date of service of this letter, or the date of this notice, whichever is later. If you fail to complete the work within the required time, you may be subject to a fine of \$250 per day.

This year's Sidewalk Safety Program construction contract is still in progress and you may have your repairs included. The cost to have your repairs made under this contract would be as follows:

Type of Repair Needed	Quantity	Unit Price	Cost
Remove and replace 4" concrete panels	95 sq ft	\$12.42	\$1,179.90
Remove and replace 6" concrete panels	16 sq ft	\$14.68	\$234.88
Grind edges of sidewalk panels	0 ln ft	\$9.03	\$0.00
Contract administration fee			\$10.00
Total cost			\$1,424.78

To have the City coordinate your sidewalk repairs through this large volume contract, please return your payment by check or money order in the enclosed postage-paid envelope. Be sure to write the case number on your check or money order. Payment must be received in full by **DATE**.

If you prefer to coordinate the sidewalk repairs yourself, you will be required to complete the work within 60 days of your receipt of this letter.

You may appeal this order by filing a written appeal to the City Manager within ten (10) days of the date of service of this letter. State the specific reasons for your objection to the order, and include a copy of the notice and a \$50.00 nonrefundable appeal fee. If you have any questions after reviewing the enclosed information, please call me at 541-766-6916.

Bruce Moser, P.E.
Transportation Services Supervisor



...From the desk of Jo Morgan for BPAC

Date: April 2, 2010
To: Bicycle and Pedestrian Advisory Commission
Subject: Information Sharing Report

Sidewalk Safety Program

Property owners with previous violations will receive letters notifying them of the City's scheduled repair. Homeowners who do not make the repairs themselves must pay for the work. The next district of the Sidewalk Safety program occurs about a year from now. Property owner notification and marking repair areas occurs in March and repairs completed by the end of July. This schedule will proceed regardless of whether we have a Sustainability Initiative Fee for Sidewalk Safety. You will find a copy of the letter in your packet.

Sidewalk Cafés

For your information, previous sidewalk café permit holders have received notice that businesses intending to operate a sidewalk café must complete the permit process by April 16. Additional and supplemental information has been updated on the City of Corvallis Development Services webpage to reflect recent changes to the sidewalk café code. Applicants and any interested party can find the current application form, the current, revised Corvallis Municipal Code Chapter 8.08, delineation guidelines, sample site plans, and an application process overview on this webpage.



3-16-10 RENEWAL
NOTICE.pdf (12...

Busking Ordinance

The City Council reviewed the Busking Ordinance on March 1, 2010 providing clarification to the definition of 'busking'. Busking involves the use of a sign that solicits money; whereas simply playing an instrument with 'hat in hand' is not considered to be busking and can therefore be done anywhere in the City.



...From the desk of Jo Morgan for BPAC

Ninth Street Improvement Plan

The City Council accepted the Corvallis Area Metropolitan Planning Organization's (CAMPO) plans for improving 9th Street. Ali Bonakdar provided background information for BPAC in February 2010. Details if you would like to refresh your memory of what these improvements include can be found on the CAMPO's web page:

<http://www.corvallisareampo.org/9thStreetImprovementPlan.html>

Corvallis to Sea Trail

The Corvallis to Sea Trail Partnership (Gary Chapman) provided an update for the City Council on March 15. The U.S. Forest Service has agreed to complete an evaluation of the proposed trail. More information about the Corvallis to Sea Trail can be found at <http://c2ctrail.org>

Sustainability Initiatives Fee

The Administrative Services Committee will be reviewing the Sustainability Initiatives Fee over the next couple of meetings: April 7 and April 21. You may want to know how others are responding or prioritizing the five SIF proposals and may want to provide public comment as individuals or a Commission as a whole.