

Bicycle & Pedestrian Advisory Commission Agenda

**Burton's Restaurant
February 6, 2004
7:00 a.m.**

1. Call Meeting to Order/Introductions
2. Approve January 9, 2004 Minutes (attachment)
3. Visitors' comments (regarding items not on the agenda)
4. Follow-up on items from previous meetings
 - South 3rd Street Enhancement Project Update
 - OSU Master Plan
 - City Council Financial Strategy
5. New Business
6. Information Sharing
 - Transportation Alternatives Funding Task Force Report

Commission Members:

Susan Christie, Chair	Andrew Ross
Greg Bennett	Rosie Toy
Susan Nelson	Jack Schubert
George Grosch, City Council	

Bicycle & Pedestrian Advisory Committee (BPAC) Meeting Guidelines

In order to ensure that BPAC meetings are run efficiently and effectively, the following guidelines have been adopted:

- A. Placards with Commission members' names will be placed on the meeting room tables and members grouped near the head of the table. This will allow visitors, consultants, and visiting Councilors, etc., to be aware of who the Commission members and support staff are.
- B. All members, visitors and others wishing to ask questions or participate in a discussion must raise their hand, be recognized by the chair (vice or acting chair) and called upon (in order) before participating.
- C. Visitors' comments at the beginning of the meeting:
 1. Visitors' comments will be taken from approximately 7:15 a.m. to 7:30 a.m. (15 minutes).
 2. Visitors' comments are limited to items which are **not** on the agenda.
 3. The members will decide what to do with the visitors' comments, i.e., request that staff research them, put them on the next month's agenda, thank him/her for their comment and take no action, etc.
 4. Visitors' comments will not be discussed at length during the meeting. Rather, a determination will be made as to how best to address the visitors' issue/comment.
- D. Visitors' discussion/participation on specific agenda items:
 1. The presenter (staff, consultant, Commission member, etc.,) will report on the agenda item.
 2. The presenter will then take questions first from Commission members and staff.
 3. Visitors may then make brief comments and/or ask specific questions of the presenter regarding the item.
 4. The chair (vice or acting chair) will decide (based upon time constraints, etc.,) when to end the visitor participation on agenda items.
 5. Commission members will then discuss the item with no further visitor participation.
 6. The members will then take action on the item.