

AGENDA

Public Participation Task Force

November 21, 2013

11 AM - 1 PM

Madison Ave. Meeting Room
500 SW Madison Ave. (across from City hall)



* Start Times are only estimates

<u>* Start Time</u>	<u>Agenda Item</u>	<u>Lead</u>	<u>Est. Time</u>	<u>Action Needed</u>
11:00	1. Check in, introductions, review ground rules	Kent/all	2	Information
11:02	2. Review today's agenda: changes/additions	All	2	Decisions?
11:04	3. Review/approve 11/07 meeting minutes (attached)	All	2	Decision
11:06	4. Minutes template/structure and instructions status, and next steps	Penny	5	Information/discussion/ next steps
11:12	5. Mayor & City Mgr. at 12/5 meeting and three Dept. Heads at 12/19 meeting: Review/add to draft questions and requests.	Kent/all	10	Approve final draft of questions, etc.
11:23	6. Outline of PPTF Outcomes/work products - review and add to guiding principles and other categories	Penny/all	15	Approve additions
11:39	7. Proposal for two public meetings in Jan. and March: when? where? what? how? who?	Kent/all	10	Possible decisions
11:50	8. Updates on contacts with other cities - next steps	Kent/All	20	Discussion/decisions
12:11	9. Visitors comments, suggestions, ideas		10	Information
12:22	10. Update from B & C member survey TTF and next steps	Emily/TTF	10	Discussion/decisions
12:33	11. Update from TTF for neighborhood associations - next steps?	Richard/TTF	10	Discussion/decisions
12:44	12. Update from cost outcomes TTF and next steps	MB/TTF	10	Information
12:55	13. Check-out: Was time used efficiently? Was everyone prepared? Was everyone heard? Other feedback about meeting process, how could we do better? Agenda for next meeting?	Richard	5	Information