



City of Corvallis - Development Services Division

501 SW Madison, PO Box 1083, Corvallis, OR 97339-1083
www.CorvallisPermits.com PH 541-766-6929

DEFERRED SUBMITTAL - AGREEMENT

Oregon Structural Specialty Code and Corvallis Municipal Code Section 9.01.100.010 allows a permit applicant to defer certain submittals if approved by the City of Corvallis. This form is a deferred submittal agreement for the following project:

Date: _____ Project Name: _____

Project Address: _____ Permit Number: _____

Guidelines:

1. **Approval** - Each deferred submittal shall bear the approval of the design professional in responsible charge. Notation shall be included that the deferred submittal documents have been reviewed and have been found to be in general conformance to the design of the building.
2. **List** - The back of this form is a list of deferred submittals. The design professional of responsible charge must check which submittals are requested to be deferred and indicate an anticipated submittal date.
3. **Fees** - Each deferred submittal item will be assessed a \$150 fee at the time of permit application. A plan review fee will be added when the deferred submittal is provided for review and approval and will be calculated based on the valuation of each deferred submittal provided.
4. **Timelines** - Every attempt will be made to provide timely reviews of 5 - 10 business days
5. **Work without a Permit** - Work that is constructed without having been reviewed and approved by both the design professional in responsible charge and Development Services, will be considered as work performed without a permit. Any person or firm performing work prior to approval shall be subject to the penalties of CMC Section 9.01.100.060.

ACKNOWLEDGMENTS:

Owner Name (Printed)

Owner Signature

General Contractor Firm Name (Printed)

General Contractor Signature

Design Professional in Responsible Charge(Printed)

Design Professional in Responsible Charge Signature

Development Services Plans Examiner (Printed)

Development Services Plans Examiner Signature

CITY OF CORVALLIS DEFERRED SUBMITTAL AGREEMENT

Date: _____ Project Name: _____

Project Address: _____ Permit Number: _____

Design Professional in Responsible Charge: _____

Items which may be deferred include, but are not limited to the following:

✓	Deferred Item	Date	✓	Deferred Item	Date
	1. Acoustical ceiling suspension system			19. Post-tensioned concrete structural members or panels	
	2. Auxiliary power systems			20. Pre-cast concrete structural members or panels	
	3. Awnings			21. Prefabricated stair units to include steel, aluminum, or pre-cast concrete stairs.	
	4. Bleachers			22. Prefabricated wall panel	
	5. Carports			23. Ore-stressed concrete structural members or panels	
	6. Curtain wall systems			24. Raised floor systems	
	7. Electrical system			25. Shelving systems and steel storage racks	
	8. Emergency call system			26. Signs	
	9. Exit Illumination			27. Skylights	
	10. Fire alarm system			28. Smoke and heat vents	
	11. Fire sprinkler			29. Specialty retaining walls	
	12. Fire stopping			30. Stone veneer	
	13. Glass guardrails			31. Terra cotta veneer	
	14. Glazing systems			32. Wooden, steel, or composite floor or roof trusses	
	15. HVAC system			33. Works of art	
	16. Intercom system			34.	
	17. Metal guardrails and handrails			35.	
	18. Plumbing system			36.	

Valuation - Each deferred submittal item shall include the valuation of the scope at the time it is submitted for review. Valuation is the sum of labor plus materials.

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