

CORVALLIS-BENTON COUNTY PUBLIC LIBRARY BOARD MINUTES
October 3, 2012

Board Present	Staff Present
Scott Elmshaeuser, Chair Megan Castellano, Vice-Chair Martha Fraundorf Leanne Giordono Corrine Gobeli David Low Isabela Mackey Jacque Schreck Jana Kay Slater	Carolyn Rawles-Heiser, Library Director Janelle Cook, Senior Administrative Specialist Andrew Cherbas, Extensions & Technology Manager Lori Johnston, Circulation Supervisor Curtis Kiefer, Youth Services Manager Carol Klamkin, Management Assistant
Excused: Mike Beilstein, Linda Modrell, and Steve Stephenson	Visitors: None

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Action
Call to Order	7:31 pm	
Visitors' Propositions		None
Minutes: September 5, 2012	x	Approved as submitted
Library Board Packet	x	
Director's Report	x	
Division Manager Reports	x	
Board Reports <ul style="list-style-type: none"> • Friends of the Library Board • Foundation Board 	x x	
Library Board Goal Setting Discussion	x	
Information Sharing	x	
Adjournment	8:55 pm	

CONTENT OF DISCUSSION

I. CALL TO ORDER

Chair Scott Elmshaeuser called the meeting to order at 7:31 pm.

II. VISITORS' PROPOSITIONS

None.

III. APPROVAL OF MINUTES

Motion: Jacque Schreck moved approval of the September 5, 2012 minutes as submitted. The motion was seconded by Leanne Giordono and passed.

IV. LIBRARY BOARD PACKET QUESTIONS AND COMMENTS

Jacque inquired about Book Wholesalers (BWI), a subsidiary of the Follett Corporation Company, selling their assets to Baker & Taylor and how this will impact the Library. Carolyn Rawles-Heiser and Curtis Kiefer noted BWI has been a favorite supplier of children's materials because of their useful web site for materials selection and their extremely high fill rate. Curtis added Follett previously specialized in serving schools and they are going to refocus their energies in this arena again. Staff does not expect there to be a major financial impact since Baker & Taylor provides the Library with a competitive discount.

V. DIRECTOR'S REPORT

Carolyn reported the City Council had a work session to talk about future direction. She said it did not seem like anyone was opposed to renewing the levy, but there are a lot of other considerations such as a potential Parks & Recreation District. Other topics Carolyn covered included:

Budget Update: Insurance costs are expected to rise very little, if any, next year, which is good news. PERS cost increases are not budget-friendly, but it could have been worse. Negotiations with AFSCME will begin in January.

Library Passport Program: A statewide reciprocal borrowing system is being contemplated whereby if you have a valid library card from any library in the State of Oregon, you can go to any other participating library and have borrowing privileges. There are many issues and questions that still need to be worked out such as who pays to return the borrowed items to the lending library as well as the various discrepancies statewide for out-of-county cards. Carolyn is meeting tomorrow with Ed Gallagher, the Director of the Albany Public Library, to discuss the possibility of this type of relationship with the Corvallis-Benton County Public Library. Jacque expressed concern about those who would either take advantage of the opportunity or potentially impede Corvallis and Benton County residents from enjoying the Library's excellent collection in a timely fashion. Martha Fraundorf concurred with Jacque's sentiments. Leanne was skeptical about any perceived value for Corvallis and/or Benton County residents and proposed a scaled-back version of the program such as only allowing access to databases or the public computers instead of borrowing physical items. It was noted that Albany Public Library is open on Sundays whereas Corvallis Public Library is not. Corrine Gobeli thinks it is a great opportunity for those who want to broaden their horizons, but likes the idea of the State subsidizing part of the program costs. Martha said the idea might be worth pursuing if a large number of people were expected to participate. This program would be purely voluntary. No decision was reached.

General Fund Consideration: Finance is considering folding Parks & Recreation, the Library, and Fire into the General Fund. Parks & Recreation and the Library have dedicated funds and both departments have questions as to how this will work. According to Finance Director Nancy Brewer, it is possible to keep these funds separate, including donations. This financial policy proposal will need to go to City Council for final consideration.

Mandatory Reporters: All Library staff are now mandatory reporters for child abuse as of January 1. This means staff must make reports of suspected child abuse 24 hours a day, 7 days a week, whether or not on duty. There will be training offered at the Staff In-service Day on October 24. This responsibility does not apply to Library volunteers.

Door Codes: Staff is in the process of changing the generic door codes to individual door codes. All volunteers should see their respective supervisor for their new door code.

Chamber of Commerce Greeters: The Chamber Greeters will be at the Library on November 13 from 8:30 - 9:30 am. The Board is welcome to join them on this date. There is also going to be a Chamber candidates forum at First Presbyterian Church on October 10 at noon which would be a good advocacy opportunity for the Library Board.

Roof Replacement Project: This project is about 85% completed and everyone agrees it looks great.

Landscaping: Over the next few years, the grass will be removed around the Library and replaced with more drought-tolerant landscaping. This change will affect the non-profits who reserve the grassy areas around the Library during Fall Festival.

Banned Books Week: This is Banned Books Week and Carolyn distributed buttons for each Board member to wear.

VI. DIVISION MANAGER REPORTS

Access Services: No report.

Administration: Carol Klamkin is spearheading the door code project. It is challenging considering the numerous schedules and individuals who use the building throughout the week. The codes will be changed on October 29.

Adult Services: No report.

Circulation: Lori Johnston reported staff survived the power outage today and were able to get everything checked in after the power was restored around 3:00 pm. The internal recruitment for three new Shelters closes next week. The new A/V Alcove is coming soon!

Extensions & Technology: Andrew Cherbas reported the BookCheck feature for the Library app will be implemented in the coming weeks. This will allow patrons to check out materials on their smartphones. An update to the new catalog will be rolled out soon as well. Additional features have not necessarily been added, but it is much more user-friendly than the previous version. Floating collections were implemented in September and Andrew has not heard much feedback so he is hoping no news is good news and things are working well. Jacque opined the new Monroe Library is looking really great and it is exciting to see it finally come together!

Youth Services: Curtis Kiefer shared that four iPads have been purchased with money received from the Oregon State Library's Ready to Read Grant. He said staff have found the devices to be tremendously helpful for class demonstrations, power outages, roaming the stacks, checking out materials, and eventually as an added component for storytimes.

VII. BOARD REPORTS

Friends of the Library: David Low provided information from the most recent Friends Board meeting. The Friends are building on momentum from last year in assembling a publicity committee. The Chamber Greeters are a captive audience to explain the value of the Library. Mayor Manning will read a proclamation for National Friends of the Library Week at the October 15 City Council meeting. Scott inquired about the results of the Fall Festival Book Sale and David replied it went fairly well. The Book Sale brought in about \$1700, which is approximately \$400 more than last year. Additionally, fifteen new Friends members were recruited at the Fall Festival. The Holiday Book Sale will be held on December 1 in the Main Meeting Room and there will also be a second sale at the Alsea Community Library on December 8.

Foundation Board: Megan Castellano noted the Foundation also had a presence at the Fall Festival and talked with many folks about the Complete the Block Campaign. The Board is moving forward with the second phase of marketing for the Campaign. Next week, on October 11, the Complete the Block Party will be happening from 10:00 am to 2:00 pm at the Library. Many fun activities have been planned. The annual donor letter will be sent out toward the end of October. Community member Kristine Hennessy has agreed to fill one of the vacant positions on the Foundation Board. The Papa's Pizza fundraising event netted \$218 for the Foundation.

VIII. LIBRARY BOARD GOAL SETTING DISCUSSION

Carolyn passed out a draft of two goal statements which she had fleshed out further to help facilitate the discussion process. She also suggested forming a sub-committee to work on these vision statements would be a good idea. Jacque conveyed her approval of this draft because it provides examples of action-oriented steps for each vision statement. Scott recommended the Board members mull this over on their own and be prepared to provide feedback at the next meeting. Corrine asked Carolyn to send the handout to the Board electronically.

IX. INFORMATION SHARING ADJOURNMENT

Leanne was touched to see an individual with developmental disabilities in a responsible position helping out at the Library.

Corrine visited a regional library while recently in France and she shared that it was not as warm and welcoming as the Corvallis Public Library.

Martha shared an anecdote about helping a Chinese exchange student at the Friends Fall Festival Book Sale who was amazed by the Library's offerings and services because she does not have that kind of access to free information in her native land.

X. ADJOURNMENT

The meeting was adjourned at 8:55 pm.

NEXT MEETING: November 7, 2012 7:00 pm