

CITY OF CORVALLIS
SUSTAINABLE BUDGET TASK FORCE ACTION MINUTES
August 26, 2015

The City of Corvallis Sustainable Budget Task Force meeting was called to order at 8:00 AM, August 26, 2015, in the Madison Avenue Meeting Room Corvallis, Oregon, with Chair Hal Brauner presiding.

ROLL CALL:

Members Present: Hal Brauner, Karyle Butcher, Shirley Chow, Joel Hirsch (8:20), and Mark O'Brien

Excused: Barbara Bull, Curtis Wright

Visitors: Bill Glassmire

Staff Present: Mark Shepard, Jon Sassaman, Jim Zessin, Deb Dyner, Scott Haberkorn, Nancy Brewer, and Janet Chenard

SUMMARY OF DISCUSSION:

Agenda Item	Actions/Recommendations
Approve minutes from, August 12, 2015	Minutes were approved unanimously.

Agenda Item	Actions/Recommendations
Police Department Presentation	<p>Police Chief Jon Sassaman presented information about the Police Department. He focused on technology use and some of its challenges and gave a demonstration of how two types of body cameras work, the relative costs, and discussed issues such as data storage and retrieval. Chief Sassaman also demonstrated a mobile tablet that Officers use to write citations as well as monitor dispatch and take calls. He stated that technology tools facilitate the Department's work, but have not created time efficiencies for officers.</p> <p>Chief Sassaman also discussed the 9-1-1 operation, provided to all public safety providers in Benton County. He summarized information from the last two 9-1-1 studies, both of which recommended significant increases in staffing; however, costs are not shared equally between the agencies receiving services so the brunt of any staff expansion would fall on the City Police and Fire Departments, and has thus far been unaffordable. The most recent report recommended creation of a 9-1-1 Service District where all taxpayers would pay a share of the operations. He stated his priorities would be creation of a 9-1-1 District, shoring up patrol including possible use of Community Service Officers (CSO), and then detectives.</p> <p>The Task Force members asked about motorcycle officer duties, and the role of the Health Department in addressing calls for Police services where the person(s) involved is mentally ill. Chief Sassaman stated CPD is working with Benton County Health Department on the creation of a crisis</p>

Agenda Item	Actions/Recommendations
	<p>intervention team, and that the Department is averaging 2 calls a day where a person is mentally ill.</p> <p>The Task Force members also asked about whether the concept of a CSO, as an unsworn staff member, would have a role in enforcing the Livability Code currently being discussed. The Task Force agreed to park this item to give staff time to discuss it.</p> <p>The Task Force also agreed to park creation of a 9-1-1 Service District, possibly to include Linn County if interest is there, for future discussion.</p>

Agenda Item	Actions/Recommendations
Other Business	The Task Force members asked to have the Business License Fee added to list of parked items to possibly fund Economic Development activities.

Agenda Item	Actions/Recommendations
Visitors Propositions	There were no visitors.

The Task Force adjourned at 9:10 AM.

Summary of Parked Items:

- Biennial Budgeting
- Funding an OPEB Trust
- Funding Compensated Absences
- Facility improvements for Finance/Municipal Court
- Urban Renewal
- Infrastructure Financing/Incentives
- Safety program
- Electronic Records Management
- Four-year Council Terms
- Move away from Standing Committees
- Police Department CSOs and the potential role in the Livability Code
- Creation of a 9-1-1 District
- Business License Fee as a mechanism to fund Economic Development

Follow-up items:

1. CD -- Is the table on Page 2 of the Admin function just the General Fund portion or the entire budget?
2. CD -- Can staff produce some level of specificity and savings that would occur as a result of simplification of the Comp Plan/LDC/Planning processes (i.e., go on the record as opposed to de novo at Council)?
3. CD -- Can SBTF get the current Planning work program and list of unresolved Planning issues?
4. CD -- Are there other communities with slimmer CP/LDCs that would fit the "Corvallis" model?
5. CD -- What is the ratio of cost recovery for land-use Planning fees comparator communities achieve?
6. CD -- Are there other jurisdictions using non-federal dollars for Housing? If so, what are they using?

An audio recording of the entire meeting can be listened to at:

<http://archive.corvallisoregon.gov/0/doc/672160/Electronic.aspx>