

**Bicycle & Pedestrian Advisory Board**  
**Agenda**  
**October 2, 2015**  
**7:00 a.m.**

**Madison Avenue Meeting Room**  
**500 SW Madison Avenue**

- I. Call Meeting to Order/Introductions
- II. Approve September 4, 2015 Minutes (attachment)
- III. Visitors Comments
- IV. Old Business
  - BPAB Public Forum (discussion)
  - 29<sup>th</sup> and Grant Intersection (discussion)
  - Green Lane Markings Subcommittee (Update)
- V. New Business
- VI. Information Sharing
- VII. Commission Requests and Reports
- VIII. Pending Items

**Commission Members:**

Brad Upton, Chair	David Ullman
Meghan Karas, Vice Chair	Ron George
Thomas Bahde	Trevor Heald
Brian Bovee	Mike Beilstein, Council Liaison

**Next Meeting: November 6, 2015**

**BICYCLE AND PEDESTRIAN ADVISORY BOARD**  
**MINUTES**  
**September 4, 2015**  
**DRAFT**

**Present**

Brad Upton, Chair  
 Meghan Karas, Vice Chair  
 David Ullman  
 Brian Bovee  
 Thomas Bahde  
 Mike Beilstein, City Council

**Staff**

Greg Wilson, Public Works  
 Lisa Scherf, Public Works

**Visitors**

Court Smith  
 Laura Duncan

**Absent**

Ron Georg

**SUMMARY OF DISCUSSION**

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/Introductions	X		
II. Review of August 7, 2015 Minutes			Approved
III. Visitor Comments	X		
IV. Old Business • CPD Facebook Page Bicycle/Pedestrian Content • BPAB Annual Work Plan Activities • Increase Public Involvement	X		Content split into shorter items.  BPAB discussed plans for its public forum
V. New Business • Green Lane Markings Subcommittee Report • 29th and Grant Intersection	X	X	Subcommittee will develop criteria to bring back Staff will discuss options
VI. Information Sharing	X		
VII. Commission Requests and Reports	NA		
VIII. Pending Items	NA		

**CONTENT OF DISCUSSION**

**I. Call Meeting to Order/Introductions**

Chair Upton called the meeting to order and those present introduced themselves.

**II. Review of Minutes**

**Board Member Karas moved to approve the August 7 minutes; Board Member Ullman seconded the motion and the minutes were approved unanimously with one abstention.**

### **III. Visitor Comments**

Visitor Court Smith stated that he is part of a group looking at how to make Corvallis more bicycle and pedestrian friendly and less car-centric by connecting clustered walkable areas with transit and bicycles. He presented the beginnings of a proposal for a “bicycle tramway” system, which would be small vehicles that hold 15 people for transport in areas where the speed limit is around 15 miles per hour. Chair Upton noted that this is a good idea, but it is a big change that will require building consensus in order to achieve. Mr. Smith stated that the plan is to start with a small test area and expand from there. Mr. Smith is also working with OSU on this concept. The Board expressed support for the concept and recommended Mr. Smith’s group talk to the members of the Madison Avenue Task Force and the Corvallis Sustainability Coalition.

### **IV. Old Business**

#### CPD Facebook Page Bicycle/Pedestrian Content

The Board discussed the content drafted by former Board Member Susan Christie for the Corvallis Police Department’s Facebook page. The Board agreed that the content is too long and broke it into smaller parts that can be published over time. Board Members Ullman and Karas volunteered to write twelve more short items that can be published throughout the year.

#### BPAB Annual Work Plan Activities

Chair Upton noted that other agenda items cover this topic.

#### Increase Public Involvement

The Board discussed holding an informal town hall style forum in October at the Corvallis Benton County Public Library. Staff will put together display boards with information for attendees to read and discuss. Topics for the boards may include bicycle count data, bicycle facilities types (new, old, and proposed), Corvallis’ Bicycle Friendly Community gold level status, and information on green lane markings. Councilor Beilstein recommended having information at the World Car Free Day event to promote the forum, as well as a press release or an article in the Gazette-Times. Councilor Beilstein also reported that the Library has acquired a “book bike” and suggested having it on display at the event. Board Members Karas and Bahde volunteered to help staff with the development of content for the displays at the forum.

### **V. New Business**

#### Green Lane Markings Subcommittee Report

Board Member Bahde reported that the subcommittee decided to bring one of the variations from the National Association of City Transportation Officials (NACTO) design to the full board. The design is dashed green pavement in conflict areas where automobile lanes cross bicycle lanes, followed by a solid green marking from there to a crosswalk or stop line. The subcommittee liked the higher visibility of the dashed marking and thought it would save some materials cost. The recommendation does not include green marking on the far side of the intersection, but could include a green box around the bicycle lane marking. The subcommittee recommended looking at several intersections on Kings Boulevard as the first locations for this treatment. Ms. Scherf recommended developing criteria for where to use this treatment rather than suggesting locations. Chair Upton noted that referring to the Manual of Uniform Traffic Control Devices (MUTCD) in the recommendation would carry more weight than NACTO does. Chair Upton recommended

that the subcommittee make the discussed changes and refine the criteria and bring it back when they are ready.

29th and Grant Intersection

Board Member Ullman reminded the Board about the issues at this intersection, which is largely caused by the diagonal intersection with Coolidge Way. His recommendation is to close Coolidge Way at the intersection of 29<sup>th</sup> Street and Grant Avenue. Ms. Scherf noted that there have been CIP suggestions for this intersection in the past. A second option that the Board discussed was adding a pedestrian island at the intersection to provide a refuge and help indicate that there is a crosswalk. Staff will research the options with the City Traffic Engineer.

**VI. Information Sharing**

Staff reported that there will be a ribbon-cutting with the Oregon Department of Transportation (ODOT) for the new pedestrian-activated crosswalks on 9<sup>th</sup> Street and Walnut Boulevard. It will be held in the Samaritan Health Services Avery Square building on 9<sup>th</sup> Street on September 4.

Mr. Wilson read a statement regarding City volunteers and the restrictions on the BPAB members' ability to discuss the Benton County's jail bond issue when acting in their capacity as Board Members.

Mr. Wilson reported that Pedalpalooza is happening on September 20, from 12:00-3:00 p.m. on 1<sup>st</sup> Street and in Riverfront Park. He also reported that Car Free Day will be held on September 22, with four breakfast stops held in different locations. Finally, the Oregon Drive Less Challenge will be taking place from October 5-18. The Challenge is jointly sponsored locally by the City's Transportation Options Program, Cascades West Rideshare and ODOT.

**VII. Commission Requests and Reports**

None.

**VIII. Pending Items**

None.

**The meeting was adjourned at 8:55 a.m.**

**NEXT MEETING: October 2, 2015, 7:00 a.m., Madison Avenue Meeting Room**

# ANNUAL REPORT OF THE BICYCLE AND PEDESTRIAN ADVISORY BOARD

*May 01, 2015*

**Members:** Brad Upton, Meghan Karas, Thomas Bahde, Brian Bovee, Susan Christie,  
Jeanne Holmes

**Staff:** Greg Wilson, Lisa Scherf  
(Public Works)

Council Liaison: Mike Beilstein

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## **Purpose/Mission Summary**

The Bicycle and Pedestrian Advisory Board (BPAC) was formally established as the Bicycle and Pedestrian Advisory Commission in 1981 in CMC Section 1.16.210. This section of the Code states that BPAB is comprised of seven members, with membership “balanced to capably represent various bicycling and pedestrian issues”. As stated in the CMC, BPAB has the following charge in its advisory role to the Council:

The Commission shall advise Council on all matters relating to bicycle use, operation, pedestrian transportation, recreation, routing, and safety in the City limits.

## **Prior Year Report**

Activities and work completed:

1. Formed a subcommittee which developed recommendations for four potential bicycle improvements at Circle Blvd. and 9<sup>th</sup> St and Circle Blvd. and Hwy 99W. This was in response to a Capital Improvement Plan (CIP) suggestion submitted by the community. Note: due to lack of funding, the recommendations have not been implemented.
2. Reviewed and ranked 23 CIP project suggestions submitted by community members for possible inclusion in the 2015-2019 CIP document.
3. Reviewed documents (policy, application, maintenance agreement, typical installation drawings) prepared by Public Works staff for on-street bicycle parking corrals. Recommended the installation of a 16-space pilot corral project downtown, which ultimately proved highly successful and led to the recommendation to allow more installations.
4. Developed multiuse path edge striping criteria for use in determining when to apply such striping to improve safety for bicyclists.
5. Identified and recommended a network of “bicycle friendly” streets for inclusion in the Fall, 2014 edition of the Corvallis/Benton County Bicycle Guide.

Activities and work in progress:

1. Discussed and prepared an inventory of bicycle and pedestrian “unmet needs” in three categories: maintenance, infrastructure or programs to increase bicycling and walking, and infrastructure in the adopted CIP document.

**Next Year Proposed Work Plan:**

Regular activities and work (ongoing or annual):

1. Provide guidance to staff regarding bicycle and pedestrian-related priorities in such categories as missing links, safety, security, signage, and promotion/outreach to the community.
2. Advise the Council on bicycle and pedestrian issues including changes to bicycle and pedestrian facilities through processes such as review and recommendation on projects in the CIP and prioritization on pursuing grants.
3. Work with staff on education, safety, and enforcement issues aimed at reducing traffic crashes involving bicyclists and pedestrians.
4. Provide a public forum for opportunities to improve, support, and expand bicycling and walking options.

Special activities and work for the year:

We envision the activities described below as special projects that enable us to meet goals outlined above.

1. Explore avenues to increase public involvement and input.
2. Assist staff supporting development of the City Council’s Sustainable Budget goal, to secure funding for maintenance and improvement of bicycling- and walking-related infrastructure and programs.
3. Develop a new regimen for recording, categorizing, and prioritizing bicycling- and walking-related transportation enhancements and for monitoring and tracking progress on various Board recommendations to staff and Council.
4. Enhance communication between the Board and City Council, and the Urban Services Committee.
5. Work with city staff to implement Board recommendations such as on-street bicycle parking corrals and colored lane markings.

**Resources:**

Prior Year: One FTE

Needed for the next year:

Additional funding will be needed if some of the projects listed under Special Activities are implemented.

**Bicycle and Pedestrian Advisory Board  
Unmet Needs Inventory - May 2015**

<b>Project or Item Description</b>	<b>Specific Task or Site(s)</b>	<b>Status</b>
<b>Unmet Maintenance Needs (in order of priority)</b>		
1) Address the pavement condition of bicycle lanes		
2) Ensure that a) sharrows, b) crosswalk, and c) bike lane markings are replaced regularly		
3) Ensure that bicycle detection markings at traffic signals are replaced regularly		
4) Address the overall condition of multiuse paths		
5) Provide additional sweeping of all bicycle lanes and multiuse paths		
6) Follow adopted standards for continuing bicycle lane markings across driveways		
<b>Unmet Needs to Increase Cycling and Walking (not in order of priority)</b>		
1) Install green pavement markings		
2) Install wayfinding signage on multiuse paths		
3) Install edge marking on multiuse paths		
4) Conduct a bicycle parking survey to identify additional parking needs		
5) Install automated bicycle counting equipment at intersections		
6) Install additional covered bicycle parking structures		
7) Install bicycle/pedestrian signals (HAWK) at select locations		
8) Install bicycle-only signal phases at select locations		
9) Develop "healthy streets" (bike boulevards)		
10) Implement the 2007 safety recommendations made by a BPAB subcommittee		
11) Install more on-street bicycle parking corrals		
12) Complete the missing bike lane segments on both 9 <sup>th</sup> Street and Harrison Boulevard		
<b>Recommended May 2015 CIP projects (in order of priority)</b>		
1) Tunison - Avery Shared Use Path		
2) Marys River to Crystal Lake Dr. Shared Use Path		
3) Pedestrian Crossings on 9th Street		
4) Harrison Blvd. Bike Lanes 29th - 35th Streets		
5) Hwy. 99W Shared Used Path Extension to LBCC		
6) Circle Blvd Shared Use Path Extension through OSU Dairy Property		
7) Sidewalk Infill		
<b>Adopted 2015-2019 CIP projects (NOT in order of priority)</b>		
1) Tunison - Avery Shared Use Path		
2) Marys River to Crystal Lake Dr. Shared Use Path		
3) Pedestrian Crossings		
4) Sidewalk Infill		