



Community Development
Development Services Division
501 SW Madison Avenue
P.O. Box 1083
Corvallis, OR 97339-1083
(541) 766-6929
www.CorvallisPermits.com

PUBLIC RIGHT-OF-WAY PERMIT APPLICATION

Date: 7/28/15 Associated permit: BLDIS-00362 ROW 15-00024

Name: LYN LARSON for Whiteside Theatre Foundation Phone #: 541-752-0425

Address: 716 NW 14th Street, Corvallis 97330

A Right-of-Way (ROW) Permit is required any time the public ROW, including sidewalks and parking, will be occupied or blocked in any manner for any length of time. Please use this application for short term occupancy of the ROW for work associated with an activity permitted through Development Services.

Submit the following items to Development Services at least **one week** prior to your planned Right-of-Way use.

- Brief written **narrative** explaining the work that is proposed, including:
 - Y / N Is there any way to do this without occupying the public right-of-way?
 - Y / N Have the adjacent neighbors and businesses been notified and accommodated?
 - Y / N Has accessible parking and access been accounted for and accommodated?
 - Y / N Has garbage, mail, and delivery service schedules been accounted for?
 - Y / N Have bus schedules (City and school) been considered and accommodated?
 - Y / N Has pedestrian, bicycle, and vehicular safety been accounted for?
- **Site plan** showing the extent of the work.
- **Traffic Control Plan** and/or **Pedestrian Access Plan** showing the entire area that will be impacted by your procedure. This shall show placement of all signs in compliance with the current Oregon Department of Transportation "Oregon Temporary Traffic Control Handbook" and account for closure of sidewalks and bike lanes.
- Anticipated **schedule** of when the work will occur and anticipated time frame. If you do not know the exact date, provide a range of dates with the anticipated times of operation and state that the actual date will be provided at least 48 hours in advance. This information is needed to notify emergency services.
- The associated **fee**: \$25 for 2 weeks (not to exceed 4 weeks)
- This completed **form**.

Signature