

**WATERSHED MANAGEMENT ADVISORY BOARD  
MEETING AGENDA**

**Wednesday, October 28, 2015**

**5:15 to 6:45 PM**

**Madison Avenue Meeting Room**

Agenda Item	Action	Estimated Time
Introductions		5
Additions/Modifications to the Agenda		5
Approval of the Sep. 23, 2015 meeting minutes. Attached.	Action	5
Visitors Propositions		5
City Council Report		5
New Business:		
• Stream ecology: Jason Dunham, USGS	Information	30
• Old Peak Volunteer Day: Jennifer Ward	Information	5
Old Business:		
• Distribution of Forest Activities Report: Jennifer Ward	Discussion	5
• FY 15-16 WMAB activities: Chairwoman McDonald	Discussion	10
Staff reports: Tom Hubbard, Jennifer Ward, Mark Miller	Information	5
Board Member Reports/Requests		
• Report from City Public Records meeting: Chairwoman McDonald and Vice-Chair Hibbs	Information	5
• November and December meetings	Action	5
Adjourn		

**BOARD MEMBERS:**

Jessica McDonald, Chair

David Hibbs, Vice-Chair

Charlie Bruce - excused

Richard Heggen

Steve Rogers

Jacque Schreck

Sheryl Stuart

Joel Hirsch, City Council Liaison

**Next Meeting: TBA**

<http://www.corvallisoregon.gov/index.aspx?page=219>

**WATERSHED MANAGEMENT ADVISORY BOARD  
MINUTES  
September 23, 2015  
DRAFT**

**Present**

Jessica McDonald, Chair  
David Hibbs, Vice-Chair  
Charlie Bruce  
Sheryl Stuart  
Jacque Schreck  
Richard Heggen  
Steve Rogers

**Staff**

Jennifer Ward, Public Works  
Tom Hubbard, Public Works  
Jon Boyd, Public Works  
Mark Miller, Trout Mountain Forestry

**Visitors**

Xan Augerot, Marys River Watershed Council  
Ken McCall, Oregon Hunters Association  
Frank Davis, Siuslaw National Forest

**Excused**

Joel Hirsch, City Council Liaison

**SUMMARY OF DISCUSSION**

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/Introductions	X		
II. Review of Agenda	X		
III. Review of June 24 and July 22, 2015 Minutes			Approved
IV. Visitor Propositions	NA		
V. City Council Report	NA		
VI. New Business • Campaign Advocacy • Annual Forest Activities Report • Future WMAB activities and topics	X X	X	Staff will re-circulate previously generated list of WMAB priorities  Individual Board members will review CFSP for activity opportunities
VII. Old Business • None			
VIII. Staff reports	X		
IX. Board Member Requests and Reports	X		
X. Adjourn			

## CONTENT OF DISCUSSION

### **I. Call Meeting to Order/Introductions**

Chair McDonald called the meeting to order and those present introduced themselves.

### **II. Review of Agenda**

No changes were made to the agenda.

### **III. Review of Minutes**

**Board Member Bruce moved to approve the June 24 minutes; Board Member Hibbs seconded the motion and the minutes were approved unanimously. Board Member Stuart moved to approve the July 22 minutes; Board Member Rogers seconded the motion and the minutes were approved unanimously.**

### **IV. Visitor Propositions**

Xan Augerot reported that she is stepping down as Executive Director of Marys River Watershed Council (MRWC) in November. She also reported that the MRWC is working to implement some riparian planting and large wood placement on the main stem of Greasy Creek.

### **V. City Council Report**

None.

### **VI. New Business**

#### Campaign Advocacy

Ms. Ward reminded the Board about the role City volunteers can and cannot take with regard to political issues. Specifically, Board Members cannot advocate for one position or another as a member of the WMAB; they can, however, as private community members.

#### Annual Forest Activities Report

Ms. Ward presented this year's Forest Activities Report. She plans to have it finalized by the next meeting, so it can be presented to Council in November, and asked the Board to get any edits to her by next week.

#### Future WMAB activities and topics

Ms. Ward stated that there is a clear a desire from the Board to undertake more projects or activities, and she has received suggestions for speakers and presenters to speak and present to the Board. She noted that the replanting of Old Peak Meadow this fall will provide an opportunity for a hands-on experience on the watershed. The Institute for Applied Ecology is leading that effort.

Chair McDonald noted that last year the Board prioritized the things the Board wanted to do and stated that it would be a good idea to review and amend that list, see what is still on that list and what could be added. Staff agreed to re-circulate that list to Board members before the next meeting.

The Board discussed starting with the management plan and agreed that they would individually review the Corvallis Forest Stewardship Plan (CFSP) for potential opportunities.

Mr. Miller stated that the Corvallis Forest Stewardship Plan identifies opportunities for maintaining both inventory data and GIS information about the forest. Trout Mountain will be updating both this year, beginning with a rolling forest resource inventory.

Chair McDonald noted that one important discussion to have is the idea of a reserve fund. Board Member Rogers noted that this could be a dangerous thing if the reserve goes unused.

The Board will discuss this further at the next meeting.

## **VII. Old Business**

None.

## **VIII. Staff Reports**

Mr. Hubbard reported on the Watershed Emergency Response Plan. He stated that staff has been developing maps of the surrounding neighbors' homes and contact information to develop a plan. He also noted that staff wants to talk to the US Forest Service (USFS) to see if the USFS has a similar plan or template they can start with. The USFS donated a fire pump system that has been put on a trailer for mobility.

Ms. Ward presented an amendment to the standing Memorandum of Understanding the City has with Marys River Watershed Council, discussing in particular the roles of each group for ongoing fish surveys.

Ms. Ward reported the following:

- The meadow restoration work on USFS land on the top of Marys Peak has begun.
- The city of Forest Grove has added a position similar to Ms. Ward's. The new hire came to meet with Ms. Ward on a number of topics and to take a tour of the watershed.

Ms. Ward provided information on the next harvest, which will be going out for bid soon, with bids being opened on October 13 and harvest possibly beginning in early November. Mr. Miller noted that three prospective bidders attended the mandatory showing on September 16.

## **IX. Board Member Requests and Reports**

Chair McDonald reported that she and Ms. Ward attended the last Urban Services Committee (USC) meeting. Ms. Ward went over proposed municipal code changes pertaining to the WMAB and Chair McDonald presented the WMAB's annual report to USC. USC is impressed by WMAB's work and made a recommendation to approve the municipal code changes and annual report to the full Council.

Chair McDonald reported that she has gotten questions about the infrastructure and usage of the watershed and stated that she would like more information to be able to share with community members.

## **X. Adjourn**

**The meeting was adjourned at 6:43 p.m.**

**NEXT MEETING: October , 28, 5:15 p.m., Madison Avenue Meeting Room**