

**CITY OF CORVALLIS  
COUNCIL ACTION MINUTES  
June 6, 2016**

**SUMMARY OF DISCUSSION**

Agenda Item	Outcome
<b>Community Comments</b> 1. Men’s cold weather shelter (Smith) Page 163	<ul style="list-style-type: none"> <li>• FIO</li> </ul>
<b>Consent Agenda</b> Pages 163-164	<ul style="list-style-type: none"> <li>• Consent Agenda as revised <u>passed U</u></li> </ul>
<b>Items Removed from Consent Agenda</b> 1. Council Minutes May 16, 2016 2. Liquor License approval for Bellhop Brothers in Cheer Page 164	<ul style="list-style-type: none"> <li>• Approved minutes <u>passed U</u></li> <li>• Approved liquor license <u>passed U</u></li> </ul>
<b>Ordinances and Resolutions</b> 1. Supplemental Budget for Workers Compensation 2. Re-adoption of Municipal Code Chapter 1.04, “Purchasing” Pages 164-165	<ul style="list-style-type: none"> <li>• RESOLUTION 2016-19 <u>passed U</u></li> <li>• RESOLUTION 2016-20 <u>passed U</u></li> </ul>
<b>New Business</b> 1. Ronald Naasko Playground Location 2. Municipal Judge Contract Extension 3. Public Art Selection for Library Page 165	<ul style="list-style-type: none"> <li>• Approved new location <u>passed U</u></li> <li>• Approved contract extension <u>passed U</u></li> <li>• Approved art selection <u>passed U</u></li> </ul>
<b>Mayor's Reports</b> 1. Hewlett-Packard Building One Page 166	<ul style="list-style-type: none"> <li>• FIO</li> </ul>
<b>Councilor Reports</b> 1. Glassmire (Solidarity Fair, Imagine Corvallis 2040 workshops at Corvallis High School) 2. York (Leadership Corvallis workshop) 3. Hann (Lamprey Creek dedication and bench) 4. Bull (elementary school project to design a city, Government Comment Corner report, recognition of Will Keim) Page 166	<ul style="list-style-type: none"> <li>• FIO</li> <li>• FIO</li> <li>• FIO</li> <li>• FIO</li> </ul>
<b>City Manager's Reports</b> 1. All Roads Transportation Safety Grant 2. Other (City Manager absence dates, Chip Ross Park Habitat Restoration Project, Timberhill public hearing July 5) Pages 166-167	<ul style="list-style-type: none"> <li>• FIO</li> <li>• FIO</li> </ul>
<b>Public Hearings</b> 1. Fiscal Year 2016-2017 State Revenue Sharing Funds  2. Fiscal Year 2016-2017 Budget  Pages 167-169	<ul style="list-style-type: none"> <li>• RESOLUTION 2016-21 <u>passed U</u></li> <li>• Approved option #2 in staff report concerning \$7,200 in Police Department budget for men’s cold weather shelter: Make no budget changes, but direct the Police Chief to not pay the monies unless specifically directed to do so by the Council <u>passed U</u></li> <li>• RESOLUTION 2016-22 as amended <u>passed U</u></li> </ul>

Glossary of Terms

FIO For information only  
 U Unanimous

**CITY OF CORVALLIS  
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I. CALL TO ORDER

The regular meeting of the City Council of the City of Corvallis, Oregon was called to order at 6:34 pm on June 6, 2016 in the Downtown Fire Station, 400 NW Harrison Boulevard, Corvallis, Oregon, with Mayor Traber presiding.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Mayor Traber, Councilors Baker, Beilstein, Brauner, Bull, Glassmire, Hann, Hirsch, Hogg, York

Two maps depicting the Chip Ross Park Habitat Restoration Project were at Councilors' places (Attachment A).

IV. PROCLAMATION / PRESENTATION / RECOGNITION – None

V. COMMUNITY COMMENTS

Brad Smith spoke about the men's cold weather shelter managed by Corvallis Housing First (CHF) and provided a fact sheet (Attachment B). He confirmed that CHF staff members provide case management services. He said CHF's Partner's Place, which provides permanent housing for 18 people who have been chronically homeless for over a year, measures success by the number of people who transition to supportive permanent housing. However, he was unable to articulate how success was measured for CHF clients. He acknowledged that ongoing, effective communication with neighbors was critical and CHF could have done a better job in this area in the past. He noted CHF's efforts to address neighborhood complaints, citing that a portable restroom was added near the shelter in response to complaints about clients who were urinating and defecating in public.

VI. CONSENT AGENDA

Mayor Traber noted Council was being asked to accept the Third Quarter Operating Report through the Consent Agenda and the report would be further discussed at the June 7 Council work session.

Councilor Bull requested removal of item A.1. City Council Meeting May 16, 2016.

Councilor Hann requested removal of item C. Approval of an application for a Full On-Premises Sales liquor license for Ian Hutchings and Brian Parks, co-owners of Bellhop Brothers in Cheer, 150 NW Madison Avenue (New Outlet)

Councilors Hirsch and Hann, respectively, moved and seconded to adopt the Consent Agenda as follows:

- A. Reading of Minutes
  - 2. City Council Work Session – May 17, 2016
  - 3. For Information and Filing (Draft minutes may return if changes are made by the Board or Commission)
    - a. Bicycle and Pedestrian Advisory Board – May 6, 2016
    - b. Land Development Hearings Board – May 4, 2016
    - c. Parks, Natural Areas, and Recreation Advisory Board – April 21, 2016
    - d. Planning Commission – April 20 and May 4, 2016
- B. Acknowledgement of receipt of Visit Corvallis Third Quarter Report
- D. Acceptance of the Third Quarter Operating Report
- E. Announcement of Vacancies on Advisory Boards and Commissions (various)
- F. Schedule a public hearing for July 5, 2016 to consider a Comprehensive Plan Amendment related to Willamette Business Park (CPA14-00002)

The motion passed unanimously.

Mayor Traber encouraged residents to apply to fill vacancies on City boards and commissions, and said in addition to the Willamette Business Park public hearing scheduled for July 5, a second public hearing regarding the Timberhill conceptual development plan was now anticipated for that same meeting.

## VII. ITEMS REMOVED FROM CONSENT AGENDA

- A. Reading of Minutes
  - 1. City Council Meeting – May 16, 2016

Councilor Bull referenced her comments about the United Way report. She said she requested additional detail on the programs within the entities receiving funds. She noted the example of an organization that had one of its programs funded and another that was not.

Councilors Hirsch and Bull, respectively, moved and seconded moved to approve the May 16, 2016 Council minutes. The motion passed unanimously.

- C. Approval of an application for a Full On-Premises Sales liquor license for Ian Hutchings and Brian Parks, co-owners of Bellhop Brothers in Cheer, 150 NW Madison Avenue (New Outlet)

Councilor Hann noted that Mr. Hutchings spoke to Council at the May 16 meeting to inquire about the status of his liquor license. City Manager Shepard confirmed the application went through the regular process and was coming to Council for approval at tonight's meeting. The City did not receive his application in time to include it in the May 16 Council packet. Councilor Hann said the business would make a nice addition to the vitality of Corvallis' Downtown.

Councilors Hann and Baker, respectively, moved and seconded to approve the application. The motion passed unanimously.

VIII. ORDINANCES AND RESOLUTIONS

- A. A resolution for a supplemental budget amount of \$40,000 for workers' compensation claim costs in the Risk Management Fund

City Attorney Brewer read the resolution.

Councilors Glassmire and Hirsch, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2016-19 passed unanimously.

- B. A resolution relating to purchasing, re-adopting Corvallis Municipal Code Chapter 1.04

Mr. Brewer read the resolution.

Councilors Hirsch and Brauner, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2016-20 passed unanimously.

IX. NEW BUSINESS

- A. Ronald Naasko Playground Location

Parks and Recreation Director Emery reviewed the staff report.

Councilors Brauner and Hirsch, respectively, moved and seconded to approve the relocation of the proposed Ronald Naasko Playground to the Riverfront Commemorative Park between the Helen M. Berg and Monroe Plazas. The motion passed unanimously.

- C. Public Art Selection Recommendation for Corvallis-Benton County Public Library

Ms. Emery reviewed the staff report and expected that the new artwork would be installed in time for the next Corvallis Arts Walk.

Councilors York and Hann, respectively, moved and seconded to accept the donation of public art entitled *Solar Spectrum Environmental Artwork* to be installed at the Corvallis-Benton County Public Library. The motion passed unanimously.

- B. Municipal Judge Contract Extension

Councilors York and Hann, respectively, moved and seconded to approve a six-month extension for the Municipal Judge contract which expires on June 30, 2016. The motion passed unanimously.

X. MAYOR, COUNCILOR, AND CITY MANAGER REPORTS

A. Mayor's Reports

Mayor Traber said Hewlett-Packard (HP) planned raze HP Building One; however, an application for a demolition permit had not yet been submitted. The 60,000 square foot office space building has been vacant for eight years and HP has not been able to find a suitable tenant. The Department of Human Services (DHS) expressed interest in the building, but HP did not find the nature of DHS' operations to be acceptable on its campus. HP also spoke to Oregon State University (OSU) about purchasing the building, but the two parties were not able to reach an agreement. OSU was waiting to hear back from HP about terms for leasing it. Mayor Traber expressed disappointment that HP had planned to destroy a significant structure. He said the building did not have any assessed value and he did not believe leasing it would have any effect on property tax revenue.

Councilors hoped that another use for the building could be identified and observed that a significant amount of resources were used to construct the building. While it may be obsolete for Hewlett-Packard's needs, it was not necessarily obsolete for the community. Councilor Glassmire suggested that demolition costs should be acknowledged when amendments are made to the Land Development Code and Comprehensive Plan.

B. Councilor Reports

1. Task Force Updates – None
2. City Council Three-Month Schedule

The item was for information only.

3. Other Councilor Reports

Councilor Glassmire attended the May 21 Solidarity Fair and appreciated that a Corvallis police officer joined in one of the discussions. As part of the Imagine Corvallis 2040 outreach project, Councilor Glassmire participated in presentations and workshops at Corvallis High School. The students were enthusiastic and supportive of alternative forms of education and they wanted to do something in South Corvallis. On June 18, a play structure will be dedicated at Arnold Park.

Councilor York presented at a Leadership Corvallis workshop about moving from vision to action. Six interesting proposals about ways to improve Corvallis in the future were received. The most popular proposal related to having art performances in the Eric Scott McKinley Skate Park area.

Councilor Hann spoke about the Lamprey Creek dedication that was held in May, noting that a bench with a hand-carved lamprey image, which was donated to the City by the Confederated Tribes of the Grand Ronde, was ready for placement when an appropriate location could be identified. He thanked Public Works staff for their work in preparing for the dedication and said the sidewalks at Fire Station 5 were rapidly deteriorating.

Councilor Bull visited Jefferson Elementary School and participated with students in a city design project. She shared with them information and cards from the Imagine Corvallis 2040 visioning process, and hoped the City could interact more with local schools. At the June 4 Government Comment Corner, she had a discussion with a homeless individual and received questions about local streets and transportation funding. She noted Will Keim's passing and shared how the community benefitted from his good works and those of his family.

C. City Manager Reports

1. All Roads Transportation Safety Grant

Public Works Director Steckel reviewed the staff report. The Oregon Department of Transportation (ODOT) is considering the placement of a median on NW Ninth Street across from NW Spruce Avenue. The project will be evaluated through a scoping process and if it remains on ODOT's high priority list, the next step will be to solicit community input. If the project ultimately moves forward, ODOT would pay for about 92 percent of the costs, with the remaining 8 percent, or \$27,369, coming from the City as part of the program's local match requirement. The item was for information only.

2. Other

Mr. Shepard said Chip Ross Park would be closed for up to six weeks around July as part of an oak habitat restoration project (Attachment A). The project is timed to occur between bird nesting season and when logging restrictions are in effect due to fire danger. He recognized Public Works staff for expediting work on the bridge at Lamprey Creek before the dedication event. He will be out of the office from June 10 to June 16; Finance Director Brewer and Police Chief Sassaman will act in capacity.

Mayor Traber recessed at 7:24 pm to 7:32 pm.

XI. PUBLIC HEARINGS

A. A public hearing to consider State Revenue Sharing Funds for Fiscal Year 2016-2017

Mayor Traber opened the public hearing at 7:32 pm. No one wished to testify and the public hearing closed at 7:32 pm.

Mr. Brewer read a resolution accepting State Revenue Sharing monies as an undesignated General Fund revenue for Fiscal Year 2016-2017.

Councilors Hirsch and Brauner, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2016-21 passed unanimously.

B. A public hearing to consider a Fiscal Year 2016-2017 budget

Finance Director Brewer reviewed the staff report. She confirmed that the agreement to provide services to the Corvallis Rural Fire Protection District was signed on June 3, 2016. In response to Councilors' inquiries, Ms. Brewer said the decision about how to spend contingency funds was that of the Council. If a specific amount of money was appropriated in the Police Department's budget with a restriction that Council authorization was required to spend it, the Council could direct that it be spent for the men's cold-weather shelter or something entirely different, or the Council could move the budget to another department and direct that it be expended in another fashion. Regardless, a Council motion stating how the money was to be expended would be required.

Mayor Traber opened the public hearing at 7:46 pm. No one wished to testify and the public hearing was closed at 7:46 pm.

Councilors discussed the four possible motions presented in the staff report that related to the Police Department's \$7,200 budget for the men's cold-weather shelter. Several Councilors expressed preference for option 2 or option 3. They debated the merits of directing a department not to spend funds that the Council had appropriated and the precedent created by such an action. Councilor Beilstein viewed the funds as social services spending and supported them being given to CHF. He noted that if the funds remained in the budget as originally proposed, the money would be more easily identifiable; Councilor York agreed.

Councilors Hann and York, respectively, moved and seconded to approve option #2 in the staff report: Make no budget changes, but direct the Police Chief to not pay the monies unless specifically directed to do so by the Council. The motion passed unanimously.

Mr. Brewer read a resolution levying taxes and appropriating the Fiscal Year 2016-2017 budget.

Councilors Hirsch and Hann, respectively, moved and seconded to adopt the resolution.

Councilors Brauner and Hirsch, respectively, moved and seconded to amend the resolution to include budget for the Corvallis Rural Fire Protection District by increasing the Fiscal Year 2016-17 General Fund, Fire Department budget by \$880,500 and increasing Fiscal Year 2016-17 General Fund, Transfers by \$51,360. The amendment passed unanimously.

In response to Councilor Baker's inquiry, Mr. Shepard said the Council would be asked how it would like to allocate the \$40,000 budget related to addressing homelessness; the discussion could also include the \$7,200 in the Police Department's budget for the men's cold-weather shelter.

In response to Councilor Baker's request, Mayor Traber said if the budget was approved tonight, the agreement with Benton County to address homelessness was anticipated to come to the Council for consideration at either the June 20 or the July 5 Council meeting.

Councilor Hann thanked Budget Commission Chair Wright for his leadership and stated appreciation for this year's budget process. He expressed concern that the amount of money budgeted for staff training and education was low and said other areas were under-funded as well. He hoped the Council could find more money in the future to address those deficits.

RESOLUTION 2016-22 as amended passed unanimously.

XII. ADJOURNMENT

The meeting adjourned at 7:59 pm.

APPROVED:

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

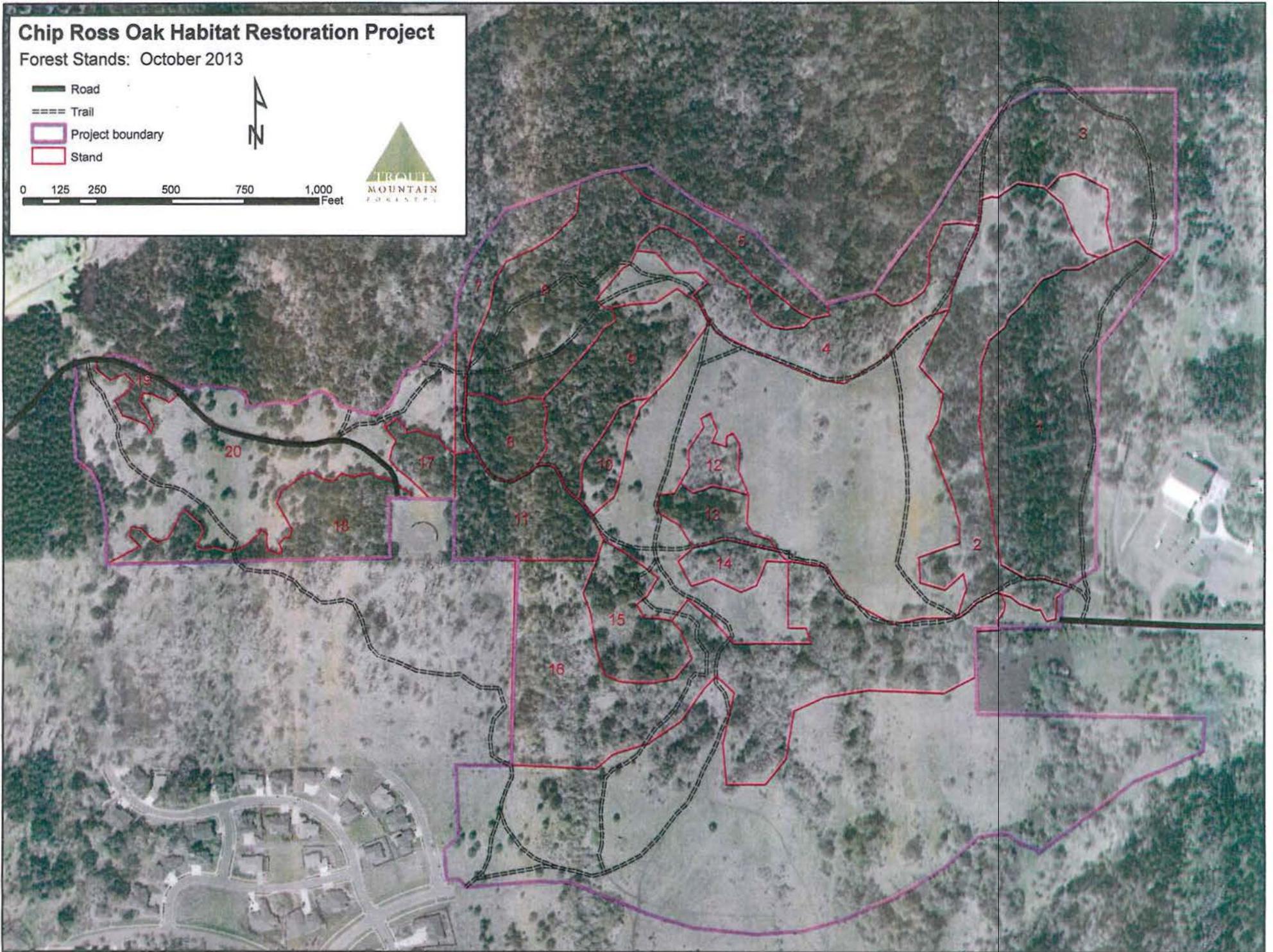
# Chip Ross Oak Habitat Restoration Project

Forest Stands: October 2013

- Road
- - - - Trail
- ▭ Project boundary
- ▭ Stand

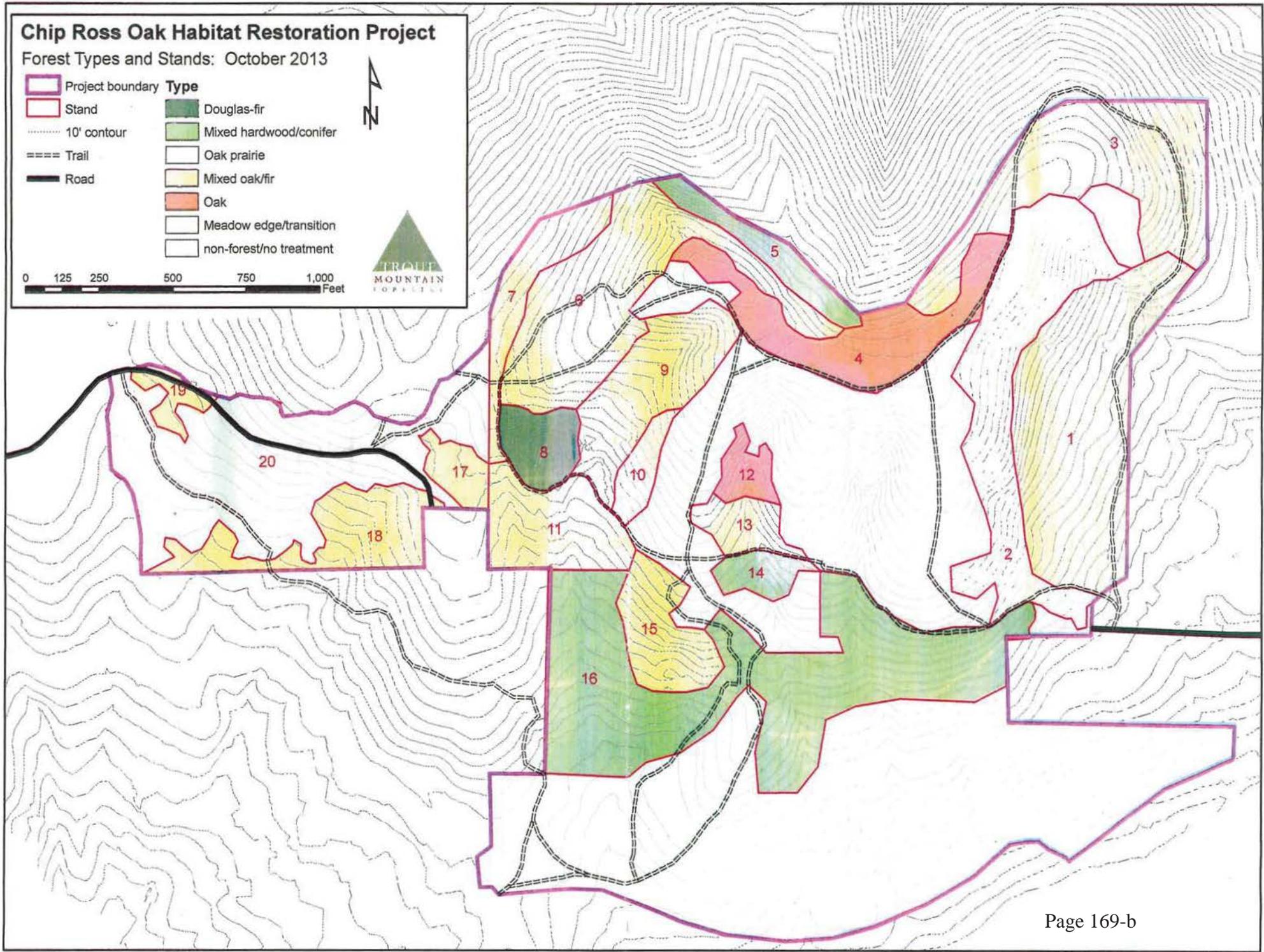
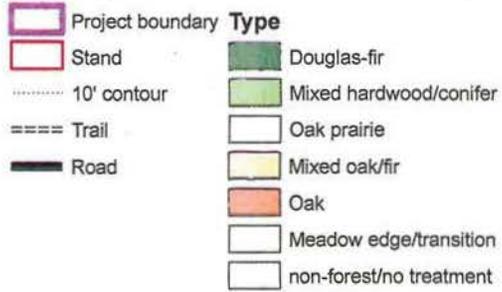


0 125 250 500 750 1,000 Feet



# Chip Ross Oak Habitat Restoration Project

Forest Types and Stands: October 2013



# Corvallis Housing First (CHF) – Fact Sheet

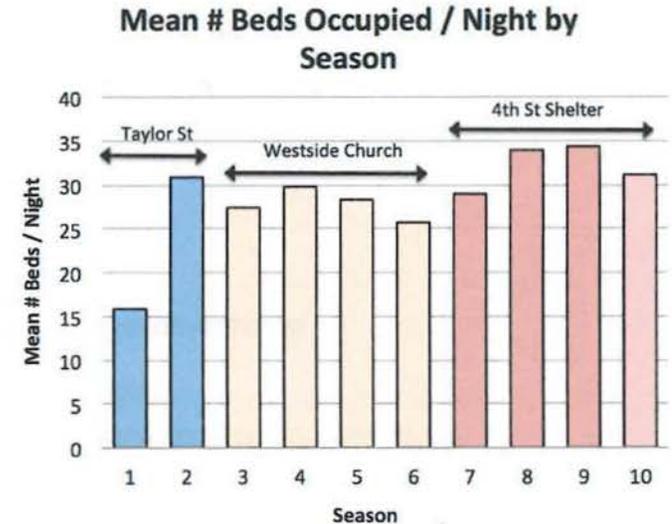
## June 2016

### CHF

- Operates 4 programs
  - Men’s cold weather shelter
  - Women’s cold weather shelter
  - WRAP (Women’s Rental Assistance Program)
  - Partner’s Place – 14 unit permanent supported housing units
- Recently completed its 10<sup>th</sup> season of operation

### Men’s Cold Weather Shelter

- Has provided 37,822 bed nights of shelter during 10 seasons of operation (equivalent to housing 10 – 11 men full time for the past 10 years)
- Past 4 years has been operating at 530 SW 4<sup>th</sup> St providing approximately 4,000 – 5,200 bed nights during the 5 month season (Nov 1 – March 30)
- First 2 seasons used a vacant fraternity & sorority house near campus followed by 4 years at West Hills Church



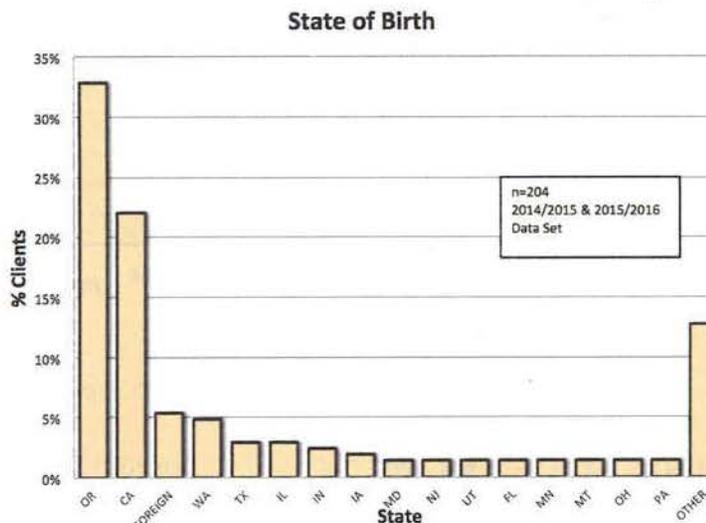
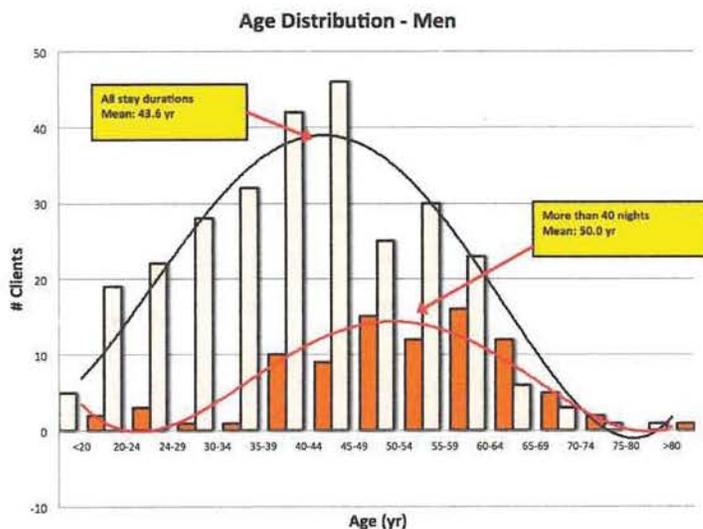
Season #	Years	Location	# Nights	Total Bed Nights	Mean Beds/ Night	# Clients	# Bed Nights / Client
1	2006-2007	Taylor & 25th	85	1347	15.8	71	19.0
2	2007-2008	Taylor & 27th	137	4226	30.8	110	38.4
3	2008-2009	Westside Church	121	3314	27.4	97	34.2
4	2009-2010	Westside Church	121	3603	29.8	97	37.1
5	2010-2011	Westside Church	110	3111	28.3	112	27.8
6	2011-2012	Westside Church	122	3133	25.7	106	29.6
7	2012-2013	4th St Shelter	141	4082	29.0	140	29.2
8	2013-2014	4th St Shelter	151	5123	33.9	169	30.3
9	2014-2015	4th St Shelter	151	5184	34.3	167	31.0
10	2015-2016	4th St Shelter	151	4699	31.1	158	29.7
Total:			1290	37822			

- Shelter location, # nights open, total bed nights, # clients, & average # bed nights per night
- 40 beds/night have been available for years 1 - 10

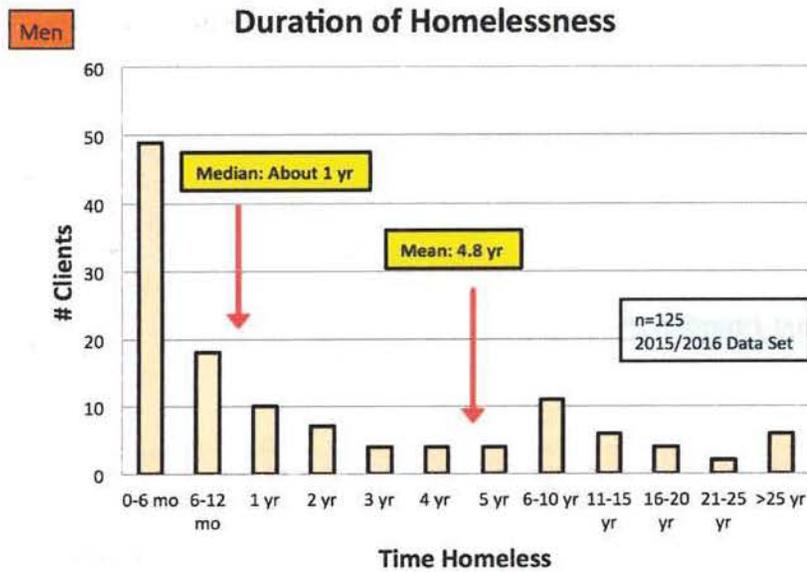


# Corvallis Housing First (CHF)– Fact Sheet

## May 2015



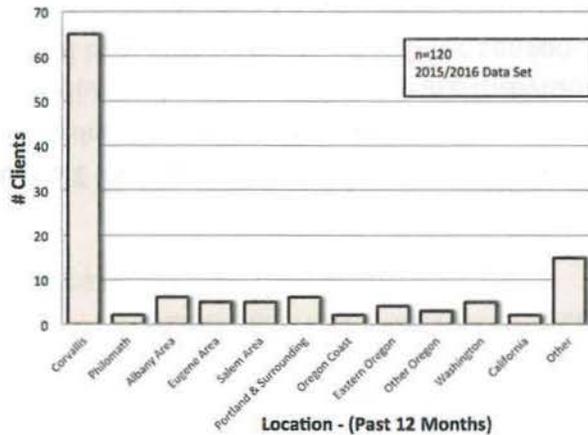
- Age distribution of men using the shelter during the 2014/2015 and 2015/2016 seasons.
- The orange bars are for the individuals staying more than 40 nights (about ¼ of the population, but ¾ of the bed nights)
- Mean age for all individuals: 43.6 years; 50.0 years for individuals staying more than 40 nights
- Age range: 18 – 85 years



# Corvallis Housing First (CHF)– Fact Sheet May 2015

“DURING THE PAST 12 MONTHS, WHAT CITY HAVE YOU LIVED IN FOR THE LONGEST PERIOD OF TIME?”

**MEN**



- More than 50% of the individuals using the shelter during the 2015/2016 season lived in Corvallis for the majority of the previous 12 months
- The % of individuals living permanently in the area was even higher for men spending more than 40 nights in the shelter

**Benefits:**

	SSI		SSDI		Oregon Health Plan		Food Stamps		TANF	
	#	%	#	%	#	%	#	%	#	%
YES	62	22.0%	34	12.0%	150	53.8%	185	65.4%	4	2.0%
NO	220	78.0%	249	88.0%	129	46.2%	98	34.6%	203	98.1%
TOTAL	282		283		279		283		207	

**Veterans:**

	#	%
NO	196	79.0%
YES	52	21.0%
Total	248	

**Substance Abuse:**

	2014/2015	2015/2016
Yes	75.6%	81.0%
No	24.4%	19.0%



## Men's Cold Weather Shelter Demographics

### Profile - Men

- Mean age **43.6** years ; for individuals staying > 40 days – mean age = **50.0** years
- Years homeless: Median = **about 1** year; median = **4.8** years
- **30 – 40%** born in Oregon
- **70%** Caucasian; about **15%** Native American
- Over **20%** of the population are veterans
- **> 50%** have lived in Corvallis for the past year; many have lived in the community for > 10 years
- About **¾** of men have substance abuse problems; alcohol is #1 problem
- About **½** of individuals have moderate to severe mental health issues
- About **50%** of individuals have moderate to acutely life threatening medical issues
- **> 75%** of individuals have concurrent medical, mental health, or substance abuse problems making access to professional care difficult

### Shelter Requirements for 2016/2017

- Required capacity: **40** beds
- # individuals: **150 – 180** separate individuals
- Total bed nights: **4000 – 5500** for season
- Bed capacity: **28 – 34** per night; surge capacity to > 40+/night
- Volunteers/Staff: **4-6** per night w/ 2 over night staff
- Significant janitorial requirements
- Food
- EMT Visits: **1 – 3** per week
- Case management and record keeping
- Current City of Corvallis expenditure: Approx. **\$2/bed/night**

