



HUMAN SERVICES COMMITTEE

Agenda

Tuesday, May 17, 2011

12:00 pm

Madison Avenue Meeting Room
500 SW Madison

- | | |
|------------------------------------|--|
| Discussion/ Possible Action | I. Fall Festival Annual Report
(Attachment) |
| Discussion/ Possible Action | II. Boys and Girls Club of Corvallis Annual Report
(Attachment) |
| Information | III. Other Business |

Next Scheduled Meeting

Tuesday, June 7, 2011 at 12:00 pm

Madison Avenue Meeting Room, 500 SW Madison Ave

Agenda

Boards and Commissions Sunset Reviews:

- Community Police Review Board
- Parks, Natural Areas, and Recreation Board

Majestic Theatre Annual Report

Fiscal Year 2011-2012 Social Services Allocations Recommendations



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Director ✓
Steve DeGhetto, Assistant Director Ⓟ
Date: April 8, 2011
Subject: Corvallis Fall Festival 2010 Annual Report

Issue: The Corvallis Fall Festival is scheduled for its annual review before the Human Services Committee.

Background: In FY 2010-2011, the City Council approved an allocation to Corvallis Fall Festival of \$7,480 from the Economic Development Allocation Fund. As a condition of the agreement between the City and Corvallis Fall Festival, an annual financial report is required.

Discussion: The 38th annual festival can be described as a success in terms of participation, volunteers, sponsorships, and private business support. The event attracted 30,000 people to Corvallis during the event despite mixed weather. Corvallis Fall Festival continues to support community by hosting an event which brings people together for social, cultural, and economic activities in the Downtown area.

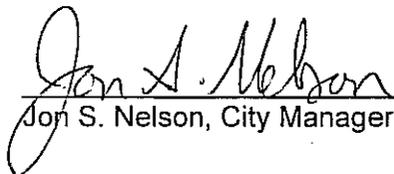
Corvallis Fall Festival and the Parks and Recreation Department have been able to support to each other in the form of donations from Corvallis Fall Festival, shared use of equipment and Parks and Recreation staff support for the festival setup and takedown.

The financial information provided encompasses December 2009-November 2010. Fall Festival Executive Director, Cynthia Spencer-Hadlock, indicated the organization ended the year with a net income loss of \$6,602. The Finance Department's review of the financial information provided by Corvallis Fall Festival is attached.

Attached for consideration are Corvallis Fall Festival's annual report, Financial Review balance sheet and profit and loss budget statement. The City was also provided with bank statements as required in the agreement.

Recommendation: The Human Services Committee recommend to City Council to accept the Corvallis Fall Festival 2010 Annual Report.

Review and Concur:


Jon S. Nelson, City Manager


Nancy Brewer, Finance Director

Attachments: Corvallis Fall Festival Financial Review
Corvallis Fall Festival Annual Report 2010



Finance Department
500 SW Madison Avenue
Corvallis, OR 97333
541-766-6990
541-754-1729

MEMORANDUM

March 7, 2011

TO: Steve DeGhetto, Parks and Recreation Assistant Director
CC: Julian Contreras, Financial Services Manager

FROM: Jeanna Yeager, Accountant

SUBJECT: Corvallis Fall Festival Annual Financial Review Fiscal Year 2010

The review of Corvallis Fall Festival's financial information consists only of inquiries and analytical procedures and thus the review is limited in nature. The Balance Sheet, Profit & Loss Statement, and additional information are unaudited financial reports that are the representation of the management of Corvallis Fall Festival. Corvallis Fall Festival records transactions on the accrual basis of accounting.

Corvallis Fall Festival's fiscal year is December 1 through November 30. This review is for the fiscal year ending November 30, 2010.

The City of Corvallis provided Corvallis Fall Festival \$7,480 in economic development funding during their 2010 fiscal year. This amount has been properly accounted for on the Profit & Loss Statement.

Total assets at November 30, 2010 were \$115,104 compared to \$122,312 the prior year. This consists of the checking account and short-term investments totaling \$111,185 and the net book value of fixed assets of \$3,919. The only liabilities at November 30, 2010 were for two payables totaling \$609. This signifies an extremely high current ratio and shows that Corvallis Fall Festival would be able to pay off its short-term debt using its most liquid assets for short term solvency and still have cash left over to operate.

Reserved equity includes \$28,000 for future capital expenditures, community projects, banner purchases, and long range planning.

Corvallis Fall Festival had total revenues of \$111,685, a decrease from prior year revenues of \$124,332. Total expenditures for the fiscal year totaled \$118,287, compared to \$123,877 in fiscal year 2009. Management and overhead expenses were 53% of total expenses, and program expenses made up the remaining 47%. Corvallis Fall Festival reported a net loss of \$6,602.

Based on this review, I recommend acceptance of Corvallis Fall Festival's annual report.

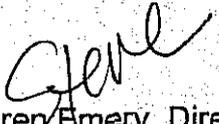


CORVALLIS
FALL FESTIVAL

568 SW Third Street
Corvallis, OR 97333

Phone: 541.752.9655 • Fax: 541.754.7590
E-mail: director@corvallisfallfestival.com
Web: www.corvallisfallfestival.com

February 2011

To: 
Karen Emery, Director of Parks and Recreation
Steve DeGhetto, Parks and Recreation Assistant Director

From: Cynthia Spencer-Hadlock, Executive Director

Subject: Corvallis Fall Festival - Annual Report for 2010

The 38th Annual Fall Festival was another great one despite a wet Sunday morning. While our revenues were down, we look to the success of solid festival crowds, the many new local artists and groups that participated, and all the people who traveled here from out of town and became fans through social media networks. We continue to build community while showcasing it!

Fall Festival continues to be a great investment with solid returns.

We're proud of the fact we serve, enhance and showcase the City while being an economic boost at the same time. Our economic impact for the weekend has been valued at between \$650,000-\$992,564.¹

Fall Festival leveraged every dollar of the \$7480 invested by the City through inkind ad purchases and doubling/tripling of ads. (See Attached Table) Volunteers gave over 3000 hours of their time over the weekend and many others donate time throughout the year. Financial and inkind sponsorships from businesses totaled \$55,523 in the form of City transit services, advertising, sanitation support, printing, food and beverages, and other goods and services needed for the festival.

Of course, we have many at the City to thank for helping us organize the biggest city-wide celebration each year: Parks & Recreation, Public Works, Administrative and Development Services, Public Library staff, the Mayor and City Council and staff. By contracting with us the City saves \$\$! Together we enhance the livability of our town and help build a stronger community.

¹ \$650,000- International Festivals and Events Study 2002; \$793,920- Arts & Economic Impact Calculator 2010, \$992,568 in 2009

Corvallis Fall Festival continues to meet City Council goals for economic development in the following ways:

Enhancing cultural, social and commercial activity downtown. Central Park continues to provide the perfect backdrop for bringing people together from all walks of life. We do this by providing a host of arts activities and something for everyone:

- Art with our 170 booth fair and Fine Arts Showcase in the library
- Children's activities and performances which brings families from all over the valley
- Continuous Main Stage music with Saturday Night Street Dance
- Free parking and shuttle service, and free bus service thanks to Corvallis Transit Service
- Extra handicap accessible parking available for a variety of mobility needs
- Fall Festival Merchandise sold through Downtown Corvallis Assn members
- Coordinating the 5k & 10k run with Kiwanis Club of Corvallis
- Downtown Street Banners advertise our event to 35,000-40,000 people driving through downtown each day.

Support financial and technical assistance programs available to business startups and small business and product development. We continued to assist local artists in marketing their work. We hosted two workshops, one about the requirements for art fairs and one about web marketing via Etsy. We facilitated two 10-week peer support groups, serving 21 artists, that set goals and taught problem solving for increased marketing and sales of their artwork. We will continue to expand our assistance to artists and hope this work begins to bear fruit with increased revenue as well as increased visibility of local artists in area and in region.

Facilitating partnerships with public, non-profit and private sector organizations. We foster many partnerships with businesses, artists and other non-profit groups.

- Twenty-five non-profit groups fundraise for their activities at the festival and gain visibility for their organizations. Some receive the majority of their annual income at Fall Festival. We also provide space for non-profit culture/arts groups to build audiences for their ongoing programs. This year 21 organizations took advantage of being able to market to our crowds.
- Forty-seven businesses joined us as inkind or financial sponsors.
- We worked closely with the City of Corvallis and the many departments already mentioned as we coordinated our event.
- We are a venue for local artists to make income through sales and provide as much training and support for beginning artists as possible. Visibility is the key to building a base for their art businesses year round.
- We keep our overhead low by partnering with daVinci Days, sharing annual expenses of \$15,746 (rent, utilities, and equipment rental/maintenance) with savings to both of us.

We know Fall Festival attracts new citizens downtown to enjoy and learn what our community has to offer based on the feedback we receive from our info booth participants who say they talk to many newcomers to Corvallis.

Attracting visitor dollars to the local economy. Customer surveys indicate one out of every third person came from outside of Corvallis to attend. While only 3% percent indicated they were staying in local lodging, 46% percent of festival attendees planned on eating a meal outside of the festival while downtown.

This year's Economic Development Allocation funding allowed us to continue target marketing throughout the state in tourist, arts and entertainment publications, on the airwaves and on television. We spent \$18,243 in promotions and advertising, \$8,480 of which went toward out-of-town marketing. Of note is that our \$7480 Economic Development Allocation brokered us an additional \$28,785 worth of inkind advertising for Corvallis and Fall Festival via television, radio and print ads throughout the state. (See attached table.) It is hard to measure the value of the thousands of favorable impressions of Corvallis and the arts event we hold each September, but whatever shows Corvallis in a good light is worth a good deal.

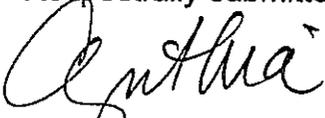
One hundred of our artists came from out of town and many made hotel reservations with the help of sponsoring hotels offering special rates. Artists are our best publicity partners as they share Fall Festival postcards at art fairs all over the west coast. This helps raise our profile with the growing cultural tourist market. Additionally some of our top sellers were local artists who will be spending their earnings here at home.

Included with our report are year end audited financial statements including a balance sheet, profit and loss statement and bank statements for our fiscal year ending November 30, 2010.

Looking ahead to 2011, my Board is poised to craft a creative future from our strong foundation. We look forward to hosting many Corvallis Fall Festival's in the years ahead.

Thanks to the City of Corvallis, Members of the City Council and Economic Development Allocations Committee and for the many contributions to our town and to Fall Festival.

Respectfully submitted,



Cynthia Spencer-Hadlock
Executive Director

Encls.

cc: Mayor Manning

City fund leveraged by Corvallis Fall Festival ad purchases

Media	Paid	Inkind	
Corvallis Tourism	\$500	\$500	Matched amount--Ads/link on Oregon Live/Oregon Tourism Websites
Comcast	\$500	\$16,000	Inkind ads in Portland, Vancouver, Salem Metro
Eugene Weekly	\$600	\$1,600	2 ads; 1 inkind - 40,000 circulation; regional distribution
Albany Art & Air	\$320	0	Ad in festival program - 20,000 attendees; sent to 30,000 households
Salem Art Fair	\$358	0	Ad in festival program - 80,000 attendees; inserted in 61,000 newspapers
Bi-Coastal Media	\$800	\$800	144 spots doubled - Corvallis, Albany, Lebanon, Sweet Home, Salem
KEZI TV	\$2,500	\$9,000	260 spots/ 200 inkind sponsored - 1,475,000 households
KLCC	\$800	\$120	20 spots; 3 inkind - 70,000-80,000 listeners - Arbitron verified
Oregon Wine Magazine	\$475	\$0	25,000 printed - 5,000 subscriptions; distributed statewide
Just Out	\$400	\$200	12,000 printed - distributed statewide - Comped banner ad
Travel Host	\$225	\$550	33,000 printed, supplied to 16,000 hotel rooms - two months comped
Art in the Pearl Ad	\$450	\$0	15,000 printed, website link with thousands of impressions
PADA Ad	\$400	\$0	14,000 printed, 8000 mailed out to subscribers; galleries
Oktoberfest Program	\$107	\$0	10,000 printed; 350,000 visitors to the Mt. Angel
Visit Corvallis Website	inkind	?	Thousands in impressions and links to our website - inkind listing; 3 week button a
Travel Oregon	inkind	?	OFEA Membership gives free link
Chamber Web link	Free	?	Thousands in impressions, a few links to our website
Oregon Events Calendar	\$45	\$15	OFEA Membership gives discount and free link
OFEA Membership	\$100*	?	Hundreds of links to our website
*Not included publicity total	\$8,480	\$28,785	

Corvallis Fall Festival
Profit & Loss
 December 2009 through November 2010

	Dec '09 - Nov 10
Ordinary Income/Expense	
Income	
35th Card Project	969.00
Artisan Deposits	19,300.00
Artist App Fee	1,337.00
Arts & Crafts Booths	55,077.06
Children's	750.55
City Economic Dev. Funds	7,480.00
Commissions	1,431.95
Contributions Income	
Restricted	1,825.00
Unrestricted	2,700.00
Total Contributions Income	4,525.00
da Vinci Rent	4,500.00
Fine Arts Showcase	305.00
Food Booths	
Wine Tasting	597.14
Food Booths - Other	9,512.80
Total Food Booths	10,109.94
Interest	1,025.80
Miscellaneous Income	0.00
Posters	740.00
T-Shirts	4,134.00
Total Income	111,685.30
Expense	
MANAGEMENT EXPENSES	
Bank Service Charges	456.70
Computer Supplies/Equipment	154.45
Depreciation Expense - Mgmt	398.87
Dues and Subscriptions	640.00
Equipment Maintenance	257.87
Filing expenses	50.00
Insurance	
D & O Insurance	1,585.00
Liability Insurance	1,615.00
Rain Insurance	4,310.00
Insurance - Other	1,175.74
Total Insurance	8,685.74
Meeting & PR	859.13
Miscellaneous	0.00
Office Supplies	1,109.77
Postage and Delivery	1,055.45
Printing and Reproduction	449.97
Professional Fees	
Development	59.00
Professional Fees - Other	2,100.00
Total Professional Fees	2,159.00
Rent	12,000.00
State Taxes	87.00
Telecommunications	1,593.61
Utilities & Cleaning	1,278.69
Website	1,238.47
Total MANAGEMENT EXPENSES	32,474.72

Corvallis Fall Festival
Profit & Loss
 December 2009 through November 2010

	Dec '09 - Nov 10
Payroll Expenses	
Payroll Exp - Mgmt	
Asst. Director - Mgmt	2,485.44
Director's Salary - Mgmt	19,809.84
Payroll Exp - Mgmt - Other	4,531.57
	26,826.85
Total Payroll Exp - Mgmt	26,826.85
Payroll Taxes - Mgmt	3,201.53
	30,028.38
Total Payroll Expenses	30,028.38
PROGRAM EXPENSES	
35th Anniversary Activities	
35th Anniv Cards Cost of Goods	316.55
	316.55
Total 35th Anniversary Activities	316.55
Arts & Crafts	1,888.42
Children's Activities	1,067.82
Children's Entertainment	1,021.00
Community Contributions	589.27
Community Projects	200.00
Depreciation Expense - Program	1,324.30
Entertainment	9,995.46
Equipment Rental - Program	127.00
Facilities	9,510.86
Fine Arts Showcase	
Fine Arts Showcase-Artists	216.00
Fine Arts Showcase - Other	641.57
	857.57
Total Fine Arts Showcase	857.57
Food Booth	459.00
Posters - COGS	328.00
Publicity	
posters	1,631.50
Publicity - Other	18,808.02
	20,439.52
Total Publicity	20,439.52
Shuttle	1,930.00
Storage rent	1,440.00
T-Shirt Sales	2,667.83
Travel	43.15
Volunteer Expenses	1,578.60
	55,784.35
Total PROGRAM EXPENSES	55,784.35
Total Expense	118,287.45
Net Ordinary Income	-6,602.15
Net Income	-6,602.15

Corvallis Fall Festival
Balance Sheet
 As of November 30, 2010

	Nov 30, 10
ASSETS	
Current Assets	
Checking/Savings	
Checking	37,036.80
Washington Fed-CD-406765-5	27,431.36
Washington Fed-CD 408870-1	11,773.10
Washington Federal -CD 407153-3	13,051.01
Washington Federal 049-4113731	10,465.33
Washington Federal MM 900795-3	11,427.52
Total Checking/Savings	111,185.12
Total Current Assets	111,185.12
Fixed Assets	
Fixed Assets	
Accumulated Depreciation	-39,679.34
Fixed Assets - Other	43,598.53
Total Fixed Assets	3,919.19
Total Fixed Assets	3,919.19
TOTAL ASSETS	115,104.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payable DaVinci Banners	304.75
Payable RW&B Festival Banners	304.74
Total Other Current Liabilities	609.49
Total Current Liabilities	609.49
Total Liabilities	609.49
Equity	
Reserve for Banners	2,000.00
Reserve for Capital Expenses	20,000.00
Reserve for Community proj.	5,000.00
Reserve for Long Range Planning	1,000.00
Retained Earnings	93,096.97
Net Income	-6,602.15
Total Equity	114,494.82
TOTAL LIABILITIES & EQUITY	115,104.31



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Parks and Recreation Director
Steve DeGhetto, Assistant Director
Date: April 25, 2011
Subject: Boys and Girls Club Annual Report

Issue:

In Fiscal Year 1997-1998, the City Council allocated \$100,000 toward the construction of the new Boys and Girls Club facility. As part of the allocation agreement, the Boys and Girls Club must provide the City with an annual report outlining how the Club's programs are meeting the City's goal of addressing the needs of youth in the community.

Discussion:

The annual report provided by Boys and Girls Club of Corvallis CEO, Helen Higgins, states the Club has celebrated 14 years of operation at the Circle Blvd. location. The Club operates in three locations around the community: The main Clubhouse, Lincoln School Lion's Den, and at 6 of the local elementary schools in the community.

On the May 19, 2009 in the HSC meeting, Acting Chair of HSC Beilstein noted the City no longer has direct financial involvement with the Boys and Girls Club of Corvallis. Even though no funding has been allocated to the Boys and Girls Club there is still an existing agreement which outlines the content and term of the annual report process. Due to reduced budget resources and staff efficiency, Parks and Recreation requests discontinuing the annual reporting process as defined in the terms of the 1997 Letter of Agreement between the City and The Boys and Girls Club of Corvallis.

Highlights for this past year include:

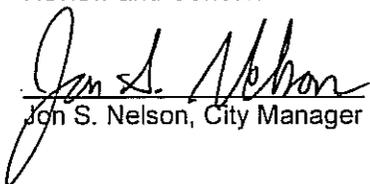
- The Club just celebrated the three year anniversary of the Johnson Dental Clinic.
- The Club developed a kindergarten childcare and enrichment program in September of 2010 to meet the needs of working families. Currently serving 15-18 kindergarten students from 11:00-2:30 on school days.
- The Club canceled Saturday hours in 2010-11 due to budget constraints.
- The Club partnered with OSU Extension providing a Spanish only 4-H program, for 3rd thru 5th graders to study horticulture, chemistry, and climatology.

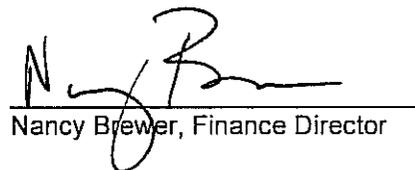
Attached for your review is the information provided by Director Higgins.

Recommendation:

The Human Services Committee recommend City Council accept the Boys and Girls Club 2010 Annual Report and discontinue the annual report process as defined in the 1997 agreement.

Review and Concur:


Jon S. Nelson, City Manager


Nancy Brewer, Finance Director

Attachments: Boys and Girls Club Annual Report
1997 Letter of Understanding
Boys and Girls Club 2009/2010 Financial Statement
Boys and Girls Club 2010/2011 Program/Event Offerings



Date: March 9, 2011

Boys & Girls Club of Corvallis: Annual City Report

To: Corvallis City Council
C/O Steve Deghetto, Corvallis Parks and Recreation

The Boys & Girls Club of Corvallis (BGCC) just concluded its 14th year of operation at the 1112 NW Circle Blvd. location. Every year we take an opportunity to describe the activities and trends we see for the youth who need us most in our community.

For 41 years, the Club’s mission and purpose has been, and continues to be focused on providing a safe and positive environment for all school age youth with fun and unique programming that promotes healthy life choices and enriches our future citizens. Through professionally trained staff and community partnerships, we deliver programming 280 days per year in everything from leadership, to athletics, clubhouse games, art programs, volunteerism in the community, and targeted education programs to delay and reduce the use of drugs and alcohol. Our Boys & Girls Club family – a community of staff, volunteers, parents, youth and supporters – work together to create a positive place, full of hope and opportunity.

As a result of our outcomes based youth programming juvenile crime continues to stay relatively low in comparison to our surrounding communities. As new youth issues emerge such as gangs and homelessness, the Club participates in community task forces to provide insight and perspective of what we see on a day to day basis with our youth. We continue to see that our efforts around prevention services are the best investment our collective community can make to address long-term issues of poverty, homelessness, and illiteracy. We know that it costs approximately \$250 per day to serve a child in the juvenile detention program and the average stay is approximately four days, while it costs about \$1,000 per year to provide a child a positive alternative and guidance at the Club.

The Club operates in three locations around the community; our main Clubhouse, our South Corvallis Club located at Lincoln School, and at 6 of the local elementary schools in the community. Below is a breakdown of our attendance and demographics at our two Clubhouse locations;

Main Clubhouse and STARS

Registered Members	Single Parent Home	Free/reduced lunch
1,716	23%	15%

South Corvallis Clubhouse (Lincoln Lions Den)

Registered Members	Single Parent Home	Free/reduced lunch
93	27%	90%

In 2010 the Club provided various outreach services to 11,354 youth through activities such as the fall football jamboree, middle school dances (non-members) and Teen Idol. The Club canceled Saturday hours in 2010-11 due to budget constraints.

The Club just celebrated the three year anniversary of the Johnson Dental Clinic. We have evolved the program to include a formal relationship with the Benton County Health Department who leases out the space three days per week, providing dental care to youth age 5-18, and

1112 NW Circle Blvd. Corvallis, OR 97330 • 541-757-1909

GREAT FUTURES START HERE.



pregnant women. The Club continued to focus on providing free services through volunteer dentists for uninsured youth and children under five.

In response to the discontinuance of full day kindergarten in the Corvallis school district, the Club developed a kindergarten childcare and enrichment program in September of 2010 to meet the needs of working families. Currently we see about 15-18 kindergarten students from 11:00-2:30 on school days. We have seen the program slowly build and anticipate growth in this program over the next few years as funding continues to be a concern for school districts. Currently Lincoln and Garfield have retained their full day kindergarten programs but this may change based on budget challenges.

The economic situation continues to have an impact on our working families. This year we have seen a 15% reduction in our fee-based licensed childcare services (\$230/month), and a 17% increase in our open Clubhouse program (\$25/year). Near the end of the calendar year the Club was facing a shortfall of approximately \$110,000 as both fundraising and grant awards were down significantly. The Board of Directors is investigating new sources of revenue to keep up with the increased demand for our youth services as we see schools and governmental agencies either reduce or eliminate spending on social safety net services for low income families. We anticipate at least another two years of financial challenges as unemployment remains mostly unchanged in Benton County, and the number of family wage jobs stay flat or decline.

As noted in the 2010 United Way Needs Assessment, the poverty level in Benton County has grown a full percentage point since the last community assessment survey and today with 15.6% of its population below the poverty level, Benton County exceeds the state level of 13.5% while the national level is 13.2%. The Boys & Girls Club has been on the ground floor of both observing, and feeling the impact of families falling further behind as they struggle to afford basic services such as childcare. This has been illustrated through the growth of our free, open Clubhouse program and the reduction in participation in our fee-based childcare offering. As childcare subsidy fees have become harder to obtain, families are left with the only alternative of putting their young children into our open Clubhouse program. This is not an ideal solution for families, but a step ahead of leaving young children home alone. This transfers the financial burden onto the Club and has increased our need for staffing, and therefore our need for increased fundraising.

The Boys & Girls Club of Corvallis remains committed to building strong and relevant partnerships to sustain this mandatory safety net service to the families and children in our community. The Club takes its role seriously in the community to be the safe, consistent and reliable location for youth to go while parents are working, and the place for those youth who are lacking strong adult role models to connect with a mentor who will support our youth towards readiness to become productive and caring future citizens. We will continue to work with the City of Corvallis to provide the right programs and services for our ever changing community. Please feel free to call upon the staff at the Club, or the Board of Directors to provide insight to the issues and opportunities that face our local families and their school age youth.

Warm regards,

A handwritten signature in black ink that reads "Helen Higgins". The signature is written in a cursive, flowing style.

Helen Higgins, CEO
Boys & Girls Club of Corvallis

1112 NW Circle Blvd. Corvallis, OR 97330 • 541-757-1909

GREAT FUTURES START HERE.

Boys & Girls Club of Corvallis
Profit & Loss
July 2009 through June 2010

	<u>Jul '09 - Jun 10</u>
Income	
4000 · Fundraising	438,130.42
4001 · Endowment Donations	48,662.59
4101 · Sponsorships	33,911.43
4185 · Grants - Planned Ops	303,125.82
4195 · In Kind Income	11,331.43
4196 · In Kind Income - Facility	22.50
4200 · Funds Tranferred In	0.00
4300 · Interest Income	1,177.12
4304 · Investments/Dividend Interest	66,477.71
4400 · Gains on Security Sales	10,963.39
4401 · RUnrealized Gains/Losses	109,130.45
4450 · Contract Revenue	4,500.00
4500 · Other Revenue	29,450.23
4600 · Athletic Revenue	116,913.75
4700 · Clubhouse Revenue	144,290.36
4800 · Licensed Child Care	101,957.96
4803 · STARS	297,915.90
4804 · Lincoln (South Corvallis)	49,574.00
4900 · Dental Clinic Revenue	283.00
Total Income	<u>1,767,818.06</u>
Gross Profit	1,767,818.06
Expense	
5000 · IK - In Kind Expense	-624.76
5050 · Depreciation Expense	162,265.88
5100 · FE - Facility Expenses	93,777.02
5200 · IE - Investment Expenses	11,136.83
5500 · SE - Special Events Expenses	31,758.55
6000 · AE - Administrative Expenses	25,542.25
6200 · RD - Resource Development Exp	31,575.70
6300 · Bank Fees/Interest	22.00
6400 · OE - Occupancy Expenses	31,399.19
6500 · Payroll Expenses	955,158.24
6504 · Accrued Vacation Expense	11,439.05
6505 · Accrued Payroll Expense	25,135.53
6506 · Mile / Travel Expense	4,293.90
6507 · Seminars/Conferences	6,437.44
6508 · Per Diems	1,164.55
6598 · Direct Allocated Payroll	0.00
6599 · Indirect Allocated	0.00
6600 · ABE - Above & Beyond Expenses	633.67
6700 · PE - Program Expenses	323,203.80
Total Expense	<u>1,714,318.84</u>
Net Income	<u><u>53,499.22</u></u>

LETTER OF UNDERSTANDING

August 21, 1997

This is a letter of understanding between the City of Corvallis and the Boy's and Girl's Club of Corvallis.

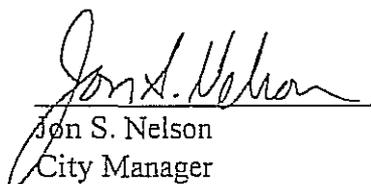
The City has agreed to participate in the development of the new Boy's and Girl's Club facility with a contribution of \$100,000 towards construction.

In return the Boy's and Girl's Club will submit an annual report over the next 25 years through the year 2023.

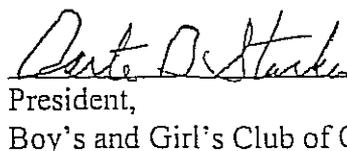
The report shall contain at a minimum the following:

- Goals and objectives
- Annual income and expenditures
- An evaluation and listing of programs and activities offered
- The number of youth served
- Future plan and activities

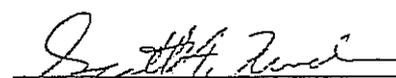
This shall be submitted to the City Council through the Parks and Recreation Department by September 30 of each year.

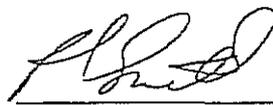

Jon S. Nelson
City Manager

9/11/97
Date


Peter DeStark
President,
Boy's and Girl's Club of Corvallis

8/29/97
Date


Approved as to Form
City Attorney


Phil Smith, Executive Director
Boy's and Girl's Club of Corvallis

8-29-97
Date

NOTICE OF MUNICIPAL INTEREST

On June 2, 1997, the City of Corvallis awarded \$100,000 to the Corvallis Boys and Girls Club. This grant provided financial assistance from the City of Corvallis for the construction of physical facilities which are located in Corvallis, Benton County, Oregon, particularly described as follows:

See Exhibit A, Attached and Incorporated by this Reference.

The grant incorporated conditions which included restrictions on the use to which the aforementioned property may be put and provided for a continuing municipal financial interest in the property in favor of the City of Corvallis. Specifically, (1) the property may not be used for any purpose other than for the benefit of a Boys and Girls Club and school youth recreation purposes; (2) for the next twenty-five (25) years, the Boys and Girls Club must submit to the Parks and Recreation Department an annual report outlining how the Boys and Girls Club's programs are meeting the City's goal of addressing the needs of youth in the community; and (3) the property may not be sold or transferred to another party without prior written consent from the City of Corvallis. These provisions cannot be nullified or voided through a change in ownership without prior written consent from the City of Corvallis. Therefore, advance notice of any proposed change in usage or ownership must be provided to:

City Manager
City of Corvallis
501 SW Madison Avenue
Corvallis, Oregon 97333



9-16-97

Signature, Authorized Representative Boys and Girls Club Date

Phil Smith

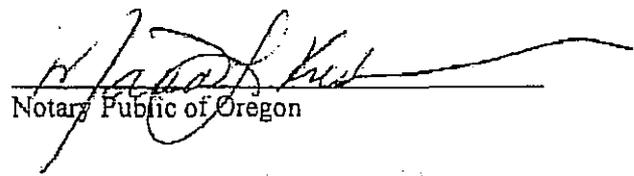
Executive Director

Typed Name

Title

STATE OF OREGON, County of Benton) ss.

This instrument was acknowledged before on Sept. 16, 1997, by Phil Smith as Executive Dir of the Boys and Girls Club of Corvallis, Oregon.


Notary Public of Oregon

AFTER RECORDING RETURN TO:

City of Corvallis, CMO
501 SW Madison Ave
Corvallis, OR 97333

TAX STATEMENTS TO:

Boys and Girls Club
747 NW 15th St
Corvallis, OR 97330

BGCC 2010/2011 Program/Event Offerings

Programming focus per age group	Character and Leadership Development	Education and Career Development	Health and Life Skills	Sports, Fitness and Recreation	The Arts	General/other
Grades 9 – 12 Readiness	Keystone Club – leadership & volunteerism focus Youth of the Year	Power Hour Career Launch Goals for Graduation Money Matters Job shadowing, work experience Coffee Shop operations	Smart Moves Smart Girls Date Smart Garden Club Daily meal		Digital Arts Suits –TBD Music Makers DJ and Audio mixing	Dental Clinic Summer Clubhouse
Grades 6 - 8 enrichment	Torch Club - leadership & volunteerism focus Jr Staff	Power Hour Goals for Graduation Money Matters Lego Robotics Career Launch	Smart Moves Smart Girls Passport to Manhood Youth for Unity – TBD Garden Club Daily meal	Triple Play Basketball Baseball Softball Volleyball Cheer Tae kwon do Flag Rugby Pop Warner football OSU Football Clinic Pitch, Hit, Run	Digital Arts Suite - TBD Music Makers DJ and Audio mixing Arts Program Art competitions	Summer Open Clubhouse (no fee 1-6pm mon-fri) Monthly middle School Dances (Sept – June) My Camp Dental Clinic
Grades K- 5 fun & safe	Jr Helper	ABCs to PhDs – (LLD) Power Hour Kinder Club (fee based) STARS Lion’s Den Yes we Can Club Plus (fee-based)	Open Clubhouse programming (2:30 – 7pm) Daily meal Garden Club Safety Town (incoming kinders only)	Track and Field Bidly Ball Baseball, T-Ball Softball Volleyball Pop Warner football OSU Football Clinic Cheer/Cheer Camp WANNA PLAY – TBD Triple Play Tae kwon do	Music Makers Daily Arts Program Art Competitions	After School Clubhouse Summer Clubhouse (no fee 1-6pm mon-fri) Non School day-care (fee based, (~17 days not including xmas and spring break) Summer Licensed childcare (fee-based) Dental Clinic