



**CORVALLIS
CITY COUNCIL AGENDA**

**June 6, 2011
12:00 pm and 7:00 pm**

**Downtown Fire Station
400 NW Harrison Boulevard**

COUNCIL ACTION

PLEDGE OF ALLEGIANCE

I. ROLL CALL

II. CONSENT AGENDA [direction]

The following items are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member (or a citizen through a Council member) so requests, in which case the item will be removed from the Consent Agenda and considered separately. If any item involves a potential conflict of interest, Council members should so note before adoption of the Consent Agenda.

- A. Reading of Minutes
 - 1. City Council Meeting – May 16, 2011
 - 2. For Information and Filing (Draft minutes may return if changes are made by the Board or Commission)
 - a. Airport Commission – April 5, 2011
 - b. Bicycle and Pedestrian Advisory Commission – April 8, 2011
 - c. Commission for Martin Luther King, Jr. – May 24, 2011
 - d. Watershed Management Advisory Commission – March 16 and April 20, 2011
 - e. Willamette Criminal Justice Council – April 20, 2011
- B. Confirmation of Appointment to Arts and Culture Commission (Calhoun)
- C. Announcement of Vacancy on Arts and Culture Commission (Davidson)
- D. Schedule an Executive Session following the regular noon meeting under ORS 192.660(2)(d)(h) (status of labor negotiations; status of pending litigation or litigation likely to be filed)

III. ITEMS REMOVED FROM CONSENT AGENDA

IV. UNFINISHED BUSINESS

- A. City Legislative Committee – May 18, 2011 [information]

V. MAYOR, COUNCIL, AND STAFF REPORTS

A. Mayor's Reports

- 1. Proclamation of Enhancing Community Livability – Celebrating Oregon High School Baseball in Corvallis – June 18, 2011 (immediately after Consent Agenda) [information]
- 2. Interim City Manager appointment [direction]
- 3. "If I Were Mayor ..." contest winners recognition (evening meeting)

B. Council Reports

- 1. Survey on salaries, benefits, and staffing levels [direction]

C. Staff Reports

- 1. Council Request Follow-up Report – June 2, 2011 [information]
- 2. City Manager recruitment status report [information]
- 3. Corvallis Bicycle Collective Letter of Understanding [direction]

VI. VISITORS' PROPOSITIONS – 7:00 pm (*Note that Visitors' Propositions will continue following any scheduled public hearings, if necessary and if any are scheduled*) [citizen input]

VII. PUBLIC HEARINGS – 7:30 pm

- A. A public hearing to consider State Revenue Sharing Funds for Fiscal Year 2011-2012
ACTION: *A resolution authorizing receipt of State Revenue Sharing Funds as general revenue in the General Fund, to be read by the City Attorney* [direction]
- B. A public hearing to consider a Fiscal Year 2011-2012 budget
ACTION: *A resolution levying taxes and appropriating a budget for Fiscal Year 2011-2012, to be read by the City Attorney* [direction]

VIII. & IX. STANDING COMMITTEE REPORTS, ORDINANCES, RESOLUTIONS, AND MOTIONS

- A. Human Services Committee – May 17, 2011
 - 1. Fall Festival Annual Report [direction]
 - 2. Boys and Girls Club of Corvallis Annual Report [direction]

- B. Administrative Services Committee – May 18, 2011
 - 1. Ambulance Rate Review [information]
 - 2. Economic Development Allocations Third Quarter Report [direction]
- C. Urban Services Committee – None.
- D. Other Related Matters
 - 1. *A resolution creating the 2011 Operating Levy Fund, to be read by the City Attorney* [direction]

X. NEW BUSINESS

- A. Municipal Judge annual report (immediately after Consent Agenda)

XI. ADJOURNMENT

For the hearing impaired, a sign language interpreter can be provided with 48 hours' notice prior to the meeting. Please call 541-766-6901 or the Oregon Communications Relay Service at 7-1-1 to arrange for TTY services.

A LARGE PRINT AGENDA CAN BE AVAILABLE BY CALLING 541-766-6901

A Community That Honors Diversity



CITY OF CORVALLIS
ACTIVITY CALENDAR

JUNE 6 - 18, 2011

MONDAY, JUNE 6

- ▶ City Council - 12:00 pm and 7:00 pm - Downtown Fire Station, 400 NW Harrison Boulevard

TUESDAY, JUNE 7

- ▶ Airport Commission - 7:00 am - Madison Avenue Meeting Room, 500 SW Madison Avenue
- ▶ Human Services Committee - 12:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue

WEDNESDAY, JUNE 8

- ▶ Citizens Advisory Commission on Transit - 8:20 am - Madison Avenue Meeting Room, 500 SW Madison Avenue
- ▶ Community Police Review Board - 3:00 pm - Scott Zimbrick Memorial Fire Station No. 5, 4950 NW Fair Oaks Drive
- ▶ Administrative Services Committee - 4:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue
- ▶ Downtown Commission - 5:30 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue

THURSDAY, JUNE 9

- ▶ Citizens Advisory Commission on Civic Beautification and Urban Forestry - 8:00 am - Parks and Recreation Conference Room, 1310 SW Avery Pak Drive
- ▶ Urban Services Committee - 5:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue

SATURDAY, JUNE 11

- ▶ Government Comment Corner (host to be determined) - 10:00 am - Library Lobby, 645 NW Monroe Avenue

MONDAY, JUNE 13

- ▶ Economic Development Commission - 3:00 pm - Downtown Fire Station, 400 NW Harrison Boulevard
- ▶ Mayor/City Council/City Manager Quarterly Work Session - 7:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue

TUESDAY, JUNE 14

- ▶ City Council Work Session - 5:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue (Planning Commission and Historic Resources Commission interviews)
- ▶ Historic Resources Commission - 7:00 pm - Downtown Fire Station, 400 NW Harrison Boulevard

WEDNESDAY, JUNE 15

- ▶ Housing and Community Development Commission - 12:00 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue
- ▶ Watershed Management Advisory Commission - 5:30 pm - Madison Avenue Meeting Room, 500 SW Madison Avenue
- ▶ Land Development Hearings Board - 5:30 pm - Downtown Fire Station, 400 NW Harrison Boulevard

THURSDAY, JUNE 16

- ▶ Parks, Natural Areas, and Recreation Board - 6:30 pm - Downtown Fire Station, 400 NW Harrison Boulevard

SATURDAY, JUNE 18

- ▶ Government Comment Corner (Councilor Mike Beilstein) - 10:00 am - Library Lobby, 645 NW Monroe Avenue

**CITY OF CORVALLIS
COUNCIL ACTION MINUTES**

May 16, 2011

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Decisions/Recommendations
Consent Agenda Pages 207-208			
Mayor's Report 1. Kiwanis Club 65th Anniversary – May 16, 2011 2. National Police Week – May 15-21, 2011 3. Public Works Week – May 15-21, 2011 4. Get There Another Way Week – May 23-27, 2011 5. Building Safety Month – May 2011 Pages 208, 209-210			<ul style="list-style-type: none"> • Proclaimed • Proclaimed • Proclaimed • Proclaimed • Proclaimed
New Business 1. Keith E. Billings Award Page 208	Yes		
Visitors' Propositions 1. ODOT/Corvallis Crossing Interim Project (Codo, Borradaile, Gretes, Allen, Bennett, Caro, Wolcott, Eckert, Papadopoulos, Rooney, Upton, Bowey, Wershow) Pages 210-218	Yes		
Items of USC Meeting of May 5, 2011 1. ODOT/Corvallis Crossing Interim Project 2. Airport Base Lease Rate Adjustment Pages 218-223		Postponed to May 19, 2011	<ul style="list-style-type: none"> • Approved the project, subject to design changes <u>passed 8-1</u>
Council Reports 1. Street Trimming Notification (Traber) 2. Crosswalk – NW Walnut Boulevard at NW 13th Street (Traber) 3. Government Comment Corner (Raymond) 4. Sister Cities Week Events (Raymond) 5. Commission for Martin Luther King, Jr., Meeting (Raymond) 6. Community Alliance for Diversity (Raymond) 7. Social Services Allocations (Raymond) 8. Corvallis Majestic Tree Program (Hirsch) 9. Ward 6 Meeting (Hirsch) 10. Election Ballots Deadline (Hirsch)	Yes Yes Yes Yes Yes Yes Yes Yes Yes Yes		

Agenda Item	Information Only	Held for Further Review	Decisions/Recommendations
Council Reports – Continued 11. Peace Corps' 50th anniversary celebration (Hervey) 12. South Corvallis Food Bank (Hervey) 13. Helen M. Berg Plaza Dedication (Manning) Pages 223-224	Yes Yes Yes		
Staff Reports 1. Helen M. Berg Plaza Dedication 2. City Manager's Report – April 2011 3. City Manager's Recruitment Status Report 4. Economic Development Commission's Recommendations Pages 224-225	Yes Yes Yes		<ul style="list-style-type: none"> • Accepted recommendations <u>passed U</u>
Items of HSC Meeting of May 3, 2011 1. Liquor License Annual Renewals 2. Council Policy Review: CP 99-4.13, "Internet Access Policy for Corvallis-Benton County Public Library" 3. Council Policy Review: CP 95-4.08, "Code of Conduct on Library Premises" Pages 226-228			<ul style="list-style-type: none"> • Approved all applications <u>passed U</u> • Affirmed Policy <u>passed U</u> • Amended Policy <u>passed 7-2</u> • ORDINANCE 2011-09 <u>passed U</u>
Items of ASC Meeting of May 4, 2011 1. Council Policy Review: CP 95-4.10, "Public Library Gifts and Donations Policy" Page 229			<ul style="list-style-type: none"> • Affirmed Policy <u>passed U</u>
Other Related Matters 1. Appropriations Transfer – Fleet Fund 2. Appropriations Transfer – Wastewater Fund 3. Appropriations Transfer – Administrative Services Fund 4. Grant – Benton County – Enforcing Underage Drinking Laws 5. Grant – ODOT Rail Division – Rail Spur Track Renovation Pages 229-230			<ul style="list-style-type: none"> • RESOLUTION 2011-11 <u>passed U</u> • RESOLUTION 2011-12 <u>passed U</u> • RESOLUTION 2011-13 <u>passed U</u> • RESOLUTION 2011-14 <u>passed U</u> • RESOLUTION 2011-15 <u>passed U</u>
Executive Session 1. Labor Negotiations – AFSCME and CPOA Page 230	Yes		

Glossary of Terms

AFSCME	American Federation of State, County, and Municipal Employees
ASC	Administrative Services Committee
CPOA	Corvallis Police Officers Association
HSC	Human Services Committee
ODOT	Oregon Department of Transportation
U	Unanimous
USC	Urban Services Committee

**CITY OF CORVALLIS
COUNCIL ACTION MINUTES**

May 16, 2011

The regular meeting of the City Council of the City of Corvallis, Oregon, was called to order at 12:00 pm on May 16, 2011, in the Downtown Fire Station, 400 NW Harrison Boulevard, Corvallis, Oregon, with Mayor Manning presiding.

PLEDGE OF ALLEGIANCE

I. ROLL CALL

PRESENT: Mayor Manning, Councilors Raymond, Hirsch, Hervey, Beilstein, Hogg, Brown, Traber, Brauner, O'Brien

Mayor Manning directed Councilors' attention to items at their places, including a memorandum from City Manager Nelson regarding results of the recent community drug take-back event (Attachment A), an e-mail from Tom Jensen regarding the proposed ordinance prohibiting smoking on the Library block (Attachment B), and multiple e-mails regarding the proposed Oregon State Highway 34 slip lane project (Attachment C).

II. CONSENT AGENDA

Councilors Raymond and Brown, respectively, moved and seconded to adopt the Consent Agenda as follows:

- A. Reading of Minutes
 - 1. City Council Meeting – May 2, 2011
 - 2. For Information and Filing (Draft minutes may return if changes are made by the Board or Commission)
 - a. Committee for Citizen Involvement – March 3 and April 7, 2011
 - b. Corvallis-Benton County Public Library Board – April 6, 2011
 - c. Downtown Commission – April 13, 2011
 - d. Economic Development Commission – April 25, 2011
 - e. Historic Resources Commission – April 12, 2011
 - f. Housing and Community Development Commission – April 20, 2011
- B. Confirmation of Appointment to Parks, Natural Areas, and Recreation Board (Vomocil)
- C. Announcement of Appointment to Arts and Culture Commission (Calhoun)
- D. Schedule public hearings for June 6, 2011, to consider State Revenue Sharing Funds for Fiscal Year 2011-2012 and a Fiscal Year 2011-2012 budget
- E. Approval of an application for a "Limited On-Premises Sales" liquor license for George Kokolakis and Keith A. Barnes, owners of DAS Maschine Entertainment, LLC, and dba Ground Zero, 126 SW Fourth Street (New Outlet)

- F. Schedule an Executive Session following the regular noon meeting under ORS 192.660(2)(d) (status of labor negotiations)

The motion passed unanimously.

III. ITEMS REMOVED FROM CONSENT AGENDA – None.

IV. UNFINISHED BUSINESS – None.

V. MAYOR, COUNCIL, AND STAFF REPORTS

A. Mayor's Reports

1. Proclamation of Enhancing Community Livability – Kiwanis Club 65th Anniversary – May 16, 2011

Mayor Manning read the proclamation.

Corvallis Kiwanis Club President Bob Stebbins acknowledged the community's volunteers and noted the importance of volunteering.

X. NEW BUSINESS

A. Keith E. Billings Award presentation by Access Benton County

Representatives of Access Benton County (ABC) reviewed the background of the Award and how the City's Housing Division staff assisted people with disabilities (Attachment D).

Mayor Manning presented the annual Keith E. Billings Award to the City's Housing Division staff.

Housing Program Specialist DeMarzo recognized Marlene Massey and Dean Codo, whose homes the Housing Division staff made more accessible. He noted the teamwork effort of the Division's staff and its partnerships with community agencies, architects, contractors, and homeowners. He emphasized that homeowners provided insight into needed alterations to make their homes more accessible. A positive attitude by all parties aided project success. He noted that housing renovation projects were very comprehensive and often involved "gutting" rooms and improving access to entrances and levels. Renovation projects also required comprehensive funding and extensive staff time. He thanked City management for supporting the Housing Division's efforts.

City Manager Nelson thanked Housing Division staff (Manager Weiss, Housing Program Specialists DeMarzo and Loewen, and Senior Administrative Specialist Heine) for their work.

V. MAYOR, COUNCIL, AND STAFF REPORTS – Continued

A. Mayor's Reports – Continued

2. Proclamation of National Police Week – May 15-21, 2011

Mayor Manning read the proclamation.

Police Chief Boldizar noted that the National Police Week celebration began yesterday on the National Mall in Washington, DC, with a keynote speech by United States Secretary of Homeland Security Janet Napolitano and the addition of fallen police officers' names to the national police memorial. He added that the previous Oregon Legislature approved production of police and fire memorial license plates, with funds from sales of the plates supporting the families of Oregon police officers and firefighters who died in the line of duty.

3. Proclamation of Public Works Week – May 15-21, 2011

Mayor Manning read the proclamation.

Public Works Director Rogers expressed appreciation for the recognition of Public Works Department staff's efforts, noting that staff worked daily to provide many City infrastructure services, including transportation; streets; and water, wastewater, and storm water processing. Public Works staff was proud that, when people turned on water faucets in Corvallis, they received clean, good-tasting water.

4. Proclamation of Get There Another Way Week – May 23-27, 2011

Mayor Manning read the proclamation.

Mr. Rogers announced that Get There Another Way Week would begin with refreshments early Monday morning at the Downtown Intermodal Mall. Employees of major community employers who belong to the Transportation Management Association may register for prizes from area businesses, if they travel to work by a means other than a single-occupancy vehicle.

In response to Councilor Hervey's inquiry, Mr. Rogers reviewed the Corvallis Transit System ridership statistics, since the System became fareless February 1:

February 2011	– 80,000 rides	– 25-percent increase over February 2010
March 2011	– 91,000 rides	– 40-percent increase over March 2010
April 2011	– 93,000 rides	– 42-percent increase over April 2010

5. Proclamation of Building Safety Month – May 2011

Mayor Manning read the proclamation.

Development Services Division Manager Carlson said the proclamation was an important element in continuing the Division's outreach efforts to the community

in promoting building safety. Information was shared with youth and their parents at a recent Farmers' Market booth, where youth built bird houses. Upon completion of the bird house construction, the youth received hard hats, their birdhouses, and Certificates of Occupancy, indicating that the houses were inspected and deemed safe for birds to occupy. He noted the need to be more proactive in terms of building safety as the community grows in population and development. Staff found more buildings with illegally occupied attics, basements, garages, and crawl spaces converted to sleeping areas without permits or built-in safety measures. Staff worked to ease the process of obtaining building permits for home renovations.

Mr. Carlson reported that the Division was recently audited by the Insurance Services Organization on a Building Code Effectiveness Grading Schedule and received a rating of 2 (near perfect) regarding effectiveness in administering the building safety codes for residential and commercial projects.

VI. VISITORS' PROPOSITIONS

Dean Codo thanked the City's Housing Division for helping him make his house wheelchair accessible.

Mr. Codo noted that Corvallis was known for its access to rural bicycling areas east of town. During Project Management Team (PMT) and Stakeholder Advisory Committee (SAC) meetings regarding the Oregon State Highway 34 (Hwy 34)/Corvallis Bypass (Bypass) meetings, Oregon Department of Transportation (ODOT) agreed to improve safety for bicyclists and pedestrians. He said the proposed slip lane from the Bypass northbound to Hwy 34 eastbound would create a gore zone (a triangular piece of land where roads merge or split) for eastbound bicyclists and pedestrians. He noted that the 1970 "bicycle bill" legally bound ODOT to provide safe access for bicyclists and pedestrians when a road was built or changed.

Mr. Codo said Urban Services Committee (USC) recently recommended that the Council support the proposed slip lane conditionally, if ODOT posted the speed limit at 35 miles per hour (mph) and included a bicyclist-/pedestrian-activated signal at a marked crossing point. ODOT indicated that it would not provide a crossing for bicyclists or pedestrians or reduce the slip lane speed to 35 mph. He opined that ODOT could save the available \$6 million in funding remaining from the Van Buren Bridge (VBB) study for the future "final solution" to the highway traffic congestion problem. Alternatively, the funds could be spent in the near future to improve bicyclist and pedestrian safety. However, ODOT was not permitted to make the situation more dangerous temporarily until more funds are available in the future.

Mr. Codo said ODOT recommended that bicyclists and pedestrians use the Suzanne Wilkins Way (SWW) path, which many considered a sub-standard, unsafe alternative to using Hwy 34. The path is steep, has tight turns, is not maintained, is the scene of frequent bicycle accidents, is occasionally blocked by high water, and requires bicyclists to travel against the flow of vehicle traffic on the VBB. The area of the multi-use path being constructed along the north side of Hwy 34 is flooded during winter rain storm events, requiring bicyclists and pedestrians heading east to cross the slip lane at the gore zone.

Mr. Codo said he was unable to run across a lane of fast-moving vehicle traffic because of his artificial leg. He recommended that the Council reject ODOT's slip lane plan.

Glencora "Cora" Borradaile has lived in Corvallis two years and was recently appointed to the City's Bicycle and Pedestrian Advisory Commission (BPAC), but she testified as a Corvallis resident.

Ms. Borradaile expressed appreciation for the ease of bicycling in Corvallis, as she did not own a car and traveled by bicycling and walking. She frequently bicycled east of Corvallis to Albany and the Amtrak station. She considered Hwy 34 a safer bicycling route than United States Highway 20 (Hwy 20). Even if a slip lane was developed, she would continue bicycling east along the Hwy 34 shoulder and not use the new north side frontage road because she felt unsafe using the steep SWW path, as she often carried a heavy load. She expected that she would frequently need to cross the slip lane of 45-mph vehicle traffic. She said bicycles were considered vehicles, and bicyclists had the legal right to use roadways, with some exceptions. Bicyclists had the legal right to use the Hwy 34 shoulder. Drivers merging from a slip lane must yield to bicyclists, but that was a dangerous situation.

Ms. Borradaile expressed hope that, if the Council endorsed ODOT's project, it did so with a stipulation that a pedestrian-/bicyclists-activated crosswalk signal was installed to increase the safety and feasibility of the slip lane crossing.

In response to Councilor Traber's inquiry, Ms. Borradaile said improving SWW would improve the overall situation, and she might use the path to travel to Albany. However, that would require her to detour to the north side of Hwy 34 until she reached Peoria Road (Peoria), cross Hwy 34 to the south side of Hwy 34, and continue along the south Hwy 34 shoulder. People traveling to a destination between the Bypass and Peoria along the south side of Hwy 34 could travel the north side multi-use path to Peoria, cross Hwy 34, and travel against vehicle traffic along the south Hwy 34 shoulder, which was illegal. These people would need to walk up to one mile along the highway shoulder to reach their destination, which did not seem to be a reasonable option. She heard that the community bicycle cooperative might move to a location along Hwy 34 and the slip lane, significantly increasing bicycle traffic in the area.

Michael Gretes, a new Corvallis resident, was impressed with local bicycling opportunities. He used Hwy 34 to travel to the Albany Amtrak station, choosing to not use a car. He considered the project goal positive to reduce collisions. He understood that the slip lane was part of a larger project to improve the Hwy 34/Bypass area. He had not seen information regarding the number of rear-end accidents associated with the Hwy 34/Bypass intersection, but he questioned whether the issue could be dealt with in a more cost-effective manner. He recommended that the Council withdraw support for the project.

Laura Duncan Allen and her siblings, as youth, bicycled to work at Oregon State University's (OSU) horticulture farms east of the Willamette River. As an employee of Work Unlimited, she transported disabled clients to job sites along Peoria. Some clients traveled independently via bicycle to a work site along Peoria; she showed them the safest route between Corvallis and the work site. She considered the proposed slip lane an unsafe crossing. The SWW path to the north side multi-use path and frontage road would require two unsafe crossings of Hwy 34 – one on the path under the highway and the other across the highway at Peoria, which was frequently the site of collisions. She

opined that bicyclists should be provided safe access to work sites and recreational bicycling destinations east of Corvallis and south along Peoria.

Greg Bennett was a stakeholder representative for the VBB study project, which evolved into the Corvallis Crossing project. He said the Federal Highway Administration (FHWA) purpose and needs statement defined improvements for bicyclists and pedestrians. Those statements indicated that ODOT and partners would proceed during 2009-2010 with analysis and design of improvements for vehicle drivers, bicyclists, and pedestrians. He said the project was now in a stage of parties discussing mitigation, with the parties having apparently given up on improvements. The proposed project seemed to him to be a mitigation compromise. When the project was proposed three years ago, he considered available funding and engineering feasibility and decided that the existing intersection configuration was better than the proposed design. Other SAC and PMT members supported the project design, and ODOT said the improvements would be incorporated into the design phase.

Mr. Bennett said he would be comfortable with a FHWA specialist determining whether the proposed project would improve the intersection for bicyclists and pedestrians. FHWA staff he contacted did not know about the community controversy and design details of the project. A FHWA representative attended a PMT/SAC meeting but was unable to give an opinion or direction without more information. The representative acknowledged not hearing enough about pedestrian access and safety and said he wanted questions answered by experts present in a meeting.

Mr. Bennett acknowledged that the project was in development for a long period of time, but he would be proud to be part of a community that told ODOT "thanks, but no thanks."

Councilor Raymond asked how Mr. Bennett currently crossed Hwy 34 for east- and westbound travel.

Living in Southeast Corvallis, Mr. Bennett said, if he was traveling alone, he would use the Bypass to access Hwy 34. He referenced previous testimony regarding the proposed slip lane and noted that the ODOT Bicycle and Pedestrian Program Manager, who served on the Benton County Bicycle Advisory Committee (BCBAC), said the slip lane was unacceptable.

Margaret Caro said she attended USC's meeting and noted that questions might be answered by reviewing the meeting minutes. She urged the Council to support the Committee's recommendation that the current ODOT plan did not meet the needs of all highway users in a safe way. She considered all bicycle travel options through the Hwy 34/Bypass area to be hazardous. She further urged the Council to reject the current project design.

Jerry Wolcott, ODOT South Bypass Project Leader, noted that he previously presented to the Council the proposed project to reduce traffic congestion in Downtown Corvallis leading to the VBB. Since the presentation, ODOT was asked to make design changes, adding a High-intensity Activated crossWalk (HAWK) signal and a crosswalk to the slip lane design.

Mr. Wolcott noted that a multi-use path was being constructed along the north side of Hwy 34, which would allow people to travel from the Willamette River to Peoria off the highway shoulder. He acknowledged that this would result in approximately two minutes of out-of-direction travel for bicyclists. The path construction was an important element in ODOT designers' considering USC's

recommended design changes. During the two-year design process for the project, he asked the design team three times to consider those specific design changes. This time, he asked the design team to seriously consider the changes and conduct a peer review of their decisions at the project, State, and regional levels. Following the peer reviews, the design team said it made many design compromises; and the additional proposed changes would undermine the safety and intent of the project. Therefore, the design team would not agree to the additional compromises.

Mr. Wolcott noted that Hwy 34 was classified as an expressway; the slip lane would act as an on-ramp to the expressway and was designed to improve vehicle traffic flow. He said the proposed design was similar to the Hwy 34 interchange at Tangent, where drivers did not expect to see a pedestrian crossing or a light to stop traffic in the merge process. Drivers' expectations were a major consideration in the design team's decisions to not support the additional design changes. He said people are injured during unexpected encounters, such as bicycles or pedestrians crossing a vehicle travel lane; therefore, the design team did not support additional compromises in terms of the HAWK signal and the pedestrian crossing of the slip lane.

Mr. Wolcott said he spent ten years as a volunteer firefighter, removing many people for vehicle accidents and helping bicyclists hit by vehicles. He did not consider any accident injury less important than another. ODOT took seriously its responsibility for the safety of people passing through the Hwy 34/Bypass intersection.

Mr. Wolcott reiterated that the proposed slip lane project was the first phase of a long-term solution to improve the vehicle traffic congestion problem in Downtown Corvallis. ODOT proposed a comprehensive solution, spending approximately \$500,000 in taxpayer money studying and understanding the problem, soliciting and receiving public input to a solution, and developing a long-term solution. ODOT would like to construct the project and hoped the City would support the project.

Councilor Beilstein opined that the valid reasons for pursuing the project did not outweigh the increased hazards it might cause for bicyclists and pedestrians. Therefore, he concurred with USC's recommendation. He asked whether it was likely that the final solution would ever develop. He speculated that construction of the slip lane and the north side multi-use path and frontage road may be the extent of the project, as it would be difficult to obtain \$200 to \$300 million for the final project.

Mr. Wolcott said the next phase of the project would involve a \$25 million directional interchange, but no modernization funding was available in upcoming State Transportation Improvement Program cycles. By the nature of its designation, the existing \$6 million could only be used for modernization types of projects. ODOT would like to construct the project but would not force it on the community and would understand if the community did not want the project.

Councilor Beilstein asked why Hwy 34 was designated as an expressway, noting that areas of Oregon State Highway 99 West (Hwy 99 W) south of Corvallis that accessed Hwy 34 were not designated as expressways. He also asked whether Hwy 20/Hwy 34 between Corvallis and Philomath was designated as an expressway.

Mr. Wolcott said he did not know the highway designations outside the subject project area. The Oregon Transportation Commission created the highway designations.

Councilor Beilstein surmised that Hwy 34 could serve the same function as an expressway and allow flow of vehicle traffic from Downtown Corvallis, even if the slip lane speed limit was slower. He did not expect the Bypass to become congested because of a 35-mph speed limit on the slip lane. The expressway designation seemed to indicate that bicyclists and pedestrians were not allowed to use Hwy 34. He thanked Mr. Wolcott for his work with the City on the project.

Councilor Hervey requested clarification of statements in a letter to the editor in today's edition of the *Corvallis Gazette-Times* that curb cuts, warning signs, or markings would not be installed at the slip lane crossing.

Mr. Wolcott explained that the currently designed project would begin at the Hwy 34/Bypass intersection and provide a path for bicyclists and pedestrians to a point perpendicular to the slip lane at the safest possible location for them to cross the slip lane. The grass island would not have curbs, so there would not be curb cuts. ODOT could not support warning signs of the possible presence of bicyclists and pedestrians, nor could it support a crosswalk with a signal light.

Councilor Hervey said he walked the SWW path and the area that would become the multi-use path eastward from the Hwy 34/Bypass intersection. He asked how the two paths would connect.

Mr. Wolcott said the Roche-to-Wolcott project extended from the Hwy 34/Bypass intersection to Peoria. The South Bypass project would complete the SWW/multi-use path by providing an improvement connecting from the intersection to the eastern end of the SWW path, just past the Harrison Bridge. Currently, a gravel path connected the SWW path to the crew dock road.

Councilor Hervey referenced his suggestion, at the recent USC meeting, that ODOT, as owner of the land encompassing the SWW path, might consider changing the grade of the path and improving the safety. He asked if the suggestion was considered by ODOT's design team.

Mr. Wolcott said the suggestion was not yet considered. He noted that some large trees near the path would need to be trimmed or removed. He did not have information to answer Councilor Hervey's inquiry regarding the number of accidents that occurred at the Hwy 34/Bypass intersection. The intersection was considered a Safety Priority Index System with the highest state-wide rate of rear-end accidents in relation to the volume of traffic passing through the intersection.

Councilor Hervey inquired about how the proposed project would impact evening traffic leaving Downtown Corvallis, as that was a major motivating factor for the City being involved in the project.

Mr. Wolcott said the proposed project would make a small contribution toward improving the extensive vehicle traffic congestion in Downtown Corvallis. He noted that growth in the community over the next 20 years would exacerbate the congestion problem. ODOT estimated that, within 20 years, the peak-time evening commute traffic would result in a one-mile back-up in each direction from the bridge, resulting in drivers needing 30 minutes to pass through the area.

In response to Councilor Hervey's inquiry, Mr. Wolcott said ODOT would not be able to retain the \$6 million for use later on a different project for the Hwy 34/Bypass intersection. Funds were needed for many projects, so funds from a canceled project could be transferred to the region's fund for another project.

Councilor Raymond noted that the community was concerned about the safety of everyone using area roads and incorporated those concerns into project evaluations. She asked why the project could not be postponed while ODOT and the City worked with community residents to achieve a project design satisfactory to all stakeholders.

Mr. Wolcott said most people were very supportive of ODOT's project design and long-term plan. ODOT would like to construct the project, which, combined with the north side multi-use path would benefit the bicycling community.

Councilor Raymond surmised from Mr. Wolcott's comment that possibility existed for design modification.

Mr. Wolcott said ODOT could not agree to the latest design changes proposed by USC. ODOT made several compromises to the project intent and safety, as assessed by ODOT's design team. These compromises included reducing the slip lane from two lanes to one lane, adding design features, reducing the slip lane design speed, adding the path and perpendicular crossing, and adding a refuge on the far side of the slip lane. ODOT could not make further concessions on the project, as doing so would create more traffic hazards for all users of the roadway. Drivers would not expect to see a crossing signal or pedestrians crossing the slip lane. The north side multi-use path would provide a viable alternative for bicyclists and pedestrians.

Councilor Traber observed that many bicyclists deemed the SWW path unsafe because of steepness and tight turns. The path seemed to be a key element to the north side multi-use path being a viable alternative for bicyclists and pedestrians. He questioned why the SWW path was not included in the north side multi-use path in order to make it truly viable.

Mr. Wolcott clarified that ODOT had not yet investigated modifying the SWW path.

Councilor Traber said it seemed that the Council was given an ultimatum by ODOT to accept the project as designed or forego the project.

Mr. Wolcott confirmed Councilor Traber's summarization of the Council's decision. He considered the impasse point to involve issues other than the SWW path, which he considered to be a minor factor in the project.

Councilor Traber said it seemed the Council was faced with accepting ODOT's design and its assessment that it would be safer without USC's recommended changes and accept on faith that ODOT would do something to make the SWW path more viable for bicyclists and pedestrians.

Mr. Wolcott said ODOT had not investigated modifying the SWW path but could probably conduct some modifications. Without speaking with ODOT's design team, he could not make a commitment.

In response to Councilor Traber's additional inquiries, Mr. Wolcott clarified that the south side frontage road would extend from the access to Knife River's property to Roche Street near the Flomacher property. Drivers on the slip lane would look left to check for clearance to merge into Hwy 34 traffic; they would not be watching for someone to exit a driveway on their right or an intersecting street. The south side frontage road would transfer traffic from driveways and intersecting streets farther east at the access to Knife River's property, where it would be safer for

them to enter or exit the highway. The south side frontage road would not be needed without the slip lane. It would be very expensive to extend the frontage road to Peoria, as it would cross a historic site, a forested wetland, and a swale. In response to further inquiry, he confirmed that eastbound bicyclists using the north side multi-use path and frontage road and wanting to access a destination on the south side of Hwy 34 west of Peoria would need to walk westbound from Peoria, as it was illegal to bicycle against traffic on the south highway shoulder.

Dave Eckert thanked Mr. Nelson and Mr. Rogers for their years of service in making Corvallis a bicycle-friendly community. He also thanked past and current Councils for recognizing that land use decisions affected the bicycle-friendly nature of the community. He and his wife moved to Corvallis because they could travel throughout Corvallis by bicycle and not need a car.

Mr. Eckert concurred with USC's recommendation that a crosswalk, HAWK signal, and 35-mph speed limit should be included in the Hwy 34/Bypass project slip lane design. He noted that the Committee discussed the difference between design speed and speed limit. If the design speed was 45 or 55 mph and the speed limit sign said 35 mph, drivers could be tempted to drive the maximum possible speed, even if it was illegal to do so. Therefore, he urged that the slip lane design speed be 35 mph. He questioned ODOT's contention that signage would create a hazard. He believed signs would help improve safety and that signage should be part of the project to alert drivers to a possible bicyclist or pedestrian. He would associate any approval of the project, however it may be conditioned, to funding for a reasonable upgrade of the entire SWW path. He opined that upgrading the path was essential to the project and should not be a matter of ODOT "looking into it." He said bicyclists and pedestrians had different perspectives of traveling the path – gravel, sand, leaves, and slopes were felt differently by bicyclist and pedestrians. Some bicyclists ride the path slowly, while others ride very quickly. The project decision would affect people's safety, and it should not be assumed that everyone would be law abiding, rational, or safe. If the Council approved the proposed project, he urged that the approval include the SWW path issue.

Michael Papadopoulos lives with bicyclists who created the bicycle cooperative, which was offered the Flomacher property, by the City, for its bicycle-restoration facilities. Therefore, bicyclists would be trying to access the Flomacher property, primarily from Corvallis, by means of the slip lane. He believed his housemates were opposed to the proposed Hwy 34/Bypass plan, even with USC's recommended changes. He urged the Council to consider the concept of Get There Another Way Week when deciding the issue of the Hwy 34/Bypass project. He noted that the proclamation cited safety for bicyclists and pedestrians and opined that the Council's messages should be consistent.

Jerry Rooney, a long-time Corvallis resident, bicycles extensively within the Corvallis area. For several years he has been a nationally certified bicycle safety instructor. He teaches a bicycle safety class as a Municipal Court diversion program. He is a long-standing member of the Corvallis Bicycle Club. He expressed concern that the Hwy 34/Bypass project was not completed. If the project was completed, he believed it would have considered bicycle safety. He leads weekend bicycle rides for ten to 35 riders; if they ride east, they use the Hwy 34 shoulder. He said he could not imagine a slip lane from the Bypass to Hwy 34 with no protection for bicyclists. He opined that slowing the slip lane speed from 45 mph to 35 mph would not provide enough protection for bicyclists; a cyclist hit broadside by a vehicle traveling 35 mph would likely not survive. He urged the Council to reject the project until enough funds were available to "do it right."

Referencing the SWW path, Councilor Beilstein inquired about the engineering feasibility of creating a safe path for bicyclists under the VBB and Harrison Bridge.

Mr. Rooney said using the SWW path, if the proposed project was constructed, would involve bicyclists turning right at the east end of the VBB, passing under the bridges, and traveling up to the crew dock facility. He speculated that major changes would be needed where the SWW path meets Hwy 34 at the east end of the VBB. Any gravel at that turn would cause a bicyclist to fall; therefore, the surface must be continuously cleaned. The path must be widened to accommodate two-way traffic. The path must be raised because of periodic flooding, which forces bicyclists to ride on the Hwy 34 shoulder.

Brad Upton is a member of the BPAC, the BCBAC, and the ODOT SAC for the Hwy 34/Bypass project. He is also a League of American Bicyclists Certified Safety Instructor. He reviewed written testimony (Attachment E). He noted that the BPAC and the BCBAC interacted with ODOT on the project for two years, presenting the same objections regarding the slip lane and issuing formal rejections of the project plan. While the BPAC and the BCBAC would like the Council to reject the proposed project, he acknowledged interest in pursuing the project with some design recommendations to increase safety. He urged the Council to accept USC's recommended safety features.

Jim Bowey previously served on the BPAC, concurred with all comments today except Mr. Wolcott's, and opposed the proposed Hwy 34/Bypass project. He said recreational bicyclists wanted to "move out" on a ride and felt strongly about their rights to use public roadways. Bicyclists would tend to use the south Hwy 34 shoulder after crossing the VBB. While the SWW path might be a "pleasant outing," he used the highway when heading east for a recreational ride or to commute to Albany. He would like the SWW path improved for those who would like to use it. He expected that extensive fill and landscaping would be needed to improve the SWW path ramp to be traversable for most users.

Mr. Bowey said that ODOT published interpretations of the Oregon "bicycle bill." He noted that an expressway was not an exception to the requirements of the bill, so it was not a strong argument for diverting bicycle traffic from Hwy 34. He said an earlier "flyover" design would have transferred traffic from the east end of the VBB to merge with the slip lane in a way that bicyclists and pedestrians would always have access to the right-hand highway shoulder and never need to cross the slip lane at grade. He considered the plan feasible. He did not believe the proposed plan could be adapted to an acceptable design.

Stewart Wershow suggested that the Council refer the Hwy 34/Bypass project to USC for further discussion because the information regarding ODOT's position on USC's recommendations was not available at the time of the meeting. He noted that other stakeholders were involved, such as the City's Parks and Recreation Department and its advisory bodies. He added that the south side frontage road would not be built without the slip lane, but that road would provide access to Alan Berg Park east of the Bypass. Mr. Wolcott presented the proposed project to the Parks, Natural Areas, and Recreation Board (PNARB), which was enthusiastic about potential access to Alan Berg Park. He opined that PNARB members and support staff should have opportunity to address USC and the Council regarding these issues. Other stakeholders may be unaware of the effects of the Council's pending decision. He opined that the Council's approval of USC's recommendation would effectively terminate the project, based upon Mr. Wolcott's testimony.

Councilor Beilstein observed that the Downtown Commission or the Downtown Corvallis Association (DCA) may have an interest in the Hwy 34/Bypass project. A major goal of the Corvallis community was relieving the vehicle congestion leaving the Downtown area via the VBB. While there was justification for the project, it would create an unsafe situation for bicyclists and pedestrians; therefore, he believed the project should not be pursued. He speculated that many stakeholders, besides the Parks and Recreation Department, may have strong interests in the results of the project.

Mayor Manning noted that the Council received today an e-mail from Downtown Commission Chair Pat Lampton.

Mr. Wershow confirmed for Councilor Hervey that the proposed project would provide access to Alan Berg Park. There was no current access because ODOT did not want an additional access point along the highway.

Councilor Raymond inquired whether re-consideration of the project by USC would change the Council's options.

Mr. Wershow responded that the Council needed to weigh many factors. He acknowledged the concerns expressed regarding safety and the Council's responsibility for maintaining constituent safety. Other issues should be considered. Postponing the Council's decision for two weeks might allow ODOT to provide the Council with information regarding the SWW path and related issues broached today.

Councilor Raymond said she would support a possible compromise from ODOT.

Mr. Wershow said he was told that engineers could not construct a project that did not meet criteria established by their profession. Mr. Wolcott's testimony indicated that ODOT's engineers could not professionally approve USC's suggested design changes.

Dean Codo, responding to Mr. Wolcott's testimony, said he worked as an emergency medical technician and firefighter when he moved to Corvallis in 1981. He opined that rear-end accidents were caused by driver behavior of following too closely and not paying attention. Such accidents could not be prevented with structural features. He teaches fifth grade bicycle education classes. Increased vehicle speeds result in worse rear-end accidents. He said ODOT's computer model did not mention two factors that would drastically reduce the number of single-occupant vehicles being driven: the price of gasoline and the length of time spent in traffic congestion.

VIII. & IX. STANDING COMMITTEE REPORTS AND ORDINANCES, RESOLUTIONS, AND MOTIONS

C. Urban Services Committee – May 5, 2011

1. ODOT/Corvallis Crossing Interim Project

Councilor Hervey reported that the Committee received extensive testimony regarding the project and asked staff many questions.

Councilors Hervey and Brauner, respectively, moved and seconded to approve the Oregon Department of Transportation/Corvallis Crossing Interim Project, subject to a provision within the Project for a marked, signalized crosswalk at the slip lane and that the slip lane speed limit through the crosswalk be 35 miles per hour and then 45 miles per hour to the highway merge point.

Councilor Hirsch questioned how the Council could approve the project with changes ODOT indicated it would not accept.

Councilor Brauner said he served on the ODOT SAC through the VBB study and into the Hwy 34/Bypass project. He believed compromises were made by all parties. Reducing the lanes and speed of the slip lane would not provide as great a level of vehicle traffic flow as the original design. The slip lane would allow the eastbound Hwy 34 traffic signal to be green for longer periods of time, facilitating traffic flow from Downtown Corvallis. The south side frontage road would reduce many highway access points to one point at the entrance to Knife River's property. The major safety issue involved bicyclists needing to cross the slip lane to use the highway shoulder as a commute route. ODOT realized that it must allow bicyclists on the highway shoulder. If the "bicycle bill" did not exist, ODOT would not have provision for bicyclists to use the south highway shoulder and would force bicyclists to use the north side multi-use path. He considered the path a good alternative. The project must provide a way for bicyclists to cross the Hwy 34/Bypass intersection, the island of grass, and the slip lane. The proposed design provided the first two crossings but not the slip lane crossing, making the project untenable. He opined that ODOT should either not provide bicyclist or pedestrian access to the highway shoulder and the path across the grass island or provide a safe slip lane crossing. He noted successful signalized bicyclist/pedestrian crossings of 45-mph roads in Corvallis, especially near the Benton County Fairgrounds, with no reported rear-end accidents. He considered USC's recommended changes an acceptable solution. If the Council opposed the project because ODOT would not accept the changes, the Council would effectively terminate the project. If the Council approved the project as designed and approved by ODOT, the Council would accept an unsafe design, which he considered untenable. He would prefer that the Council accept USC's recommendation and force ODOT to re-consider USC's recommendation. He could not support a project design that created an unsafe situation for bicyclists and pedestrians. Nor could he reject the project because it presented many potential benefits. He supported USC's recommendation, acknowledging that the Council would not actually approve ODOT's project. It would be ODOT's action to cancel the project and leave the vehicle traffic congestion situation in Downtown Corvallis, only because it would not install a signalized crosswalk.

Councilor Hervey said he visited the project site and walk the SWW path. He started at the crew facility end of the path and encountered a trailer blocking the path and some mud. The section of the path under the bridges seemed fine. He saw trees over the steep section of the path and thought a civic organization might be interested in regularly sweeping the path of leaves. He acknowledged that two bicyclists on the six-foot-wide VBB sidewalk would need to walk their bicycles to

pass each other. He was prepared to approve the project until he heard testimony that drivers would not expect a crossing on a slip lane, so ODOT would not install one. He questioned the inability to warn drivers of the possible presence of bicyclists and pedestrians. That position by ODOT prompted him to agree with Councilor Brauner.

Councilor Hirsch concurred with Councilor Brauner. He said ODOT's message to the Council felt like an ultimatum, which didn't seem like the right approach. If ODOT was willing to incorporate USC's recommended changes and make improvements to the SWW path, he would support the project.

Councilor Raymond concurred with previous Councilors. She would like slip lane signage for caution because of possible bicyclists and pedestrians. She would also like the SWW path improved and a stop sign or improved slip lane crossing for bicyclists and pedestrians. She questioned why ODOT would not include these features.

Mayor Manning recessed the meeting from 1:57 pm until 2:04 pm.

Councilor O'Brien referenced ODOT's statement that USC's recommended changes were unacceptable, so he questioned the reason for supporting the motion. He acknowledged the safety issues associated with the slip lane crossing. ODOT clearly indicated that, if the Council did not accept the proposed project design, it would use the \$6 million in funding elsewhere. He said he could not support a recommendation ODOT would not support. He would like to see changes and more compromise, but he was unable to assess the qualifications of ODOT's engineers.

Councilor Hervey expressed appreciation for ODOT's engineers being responsible for drivers' safety. He opined that the engineers did their best in meeting project criteria and management's guidelines, given various constraints. If the SWW path were left in its current position, extensive fill would be needed to elevate the path, which might impact the trees. A wider path could result in removal of trees.

Councilor Beilstein said he was originally prepared to support Councilor O'Brien's position of not giving ODOT a recommendation or recommend not proceeding. However, referencing Councilor Brauner's statements, pursuing USC's recommendation would leave the project in ODOT's purview, which seemed best. The Council could say that it believed USC's recommended changes were reasonable; however, if ODOT believed otherwise, the Council would prefer not proceeding. If ODOT removed the expressway classification, other solutions might become feasible. He said he would support the motion.

Councilor Hogg noted that many Corvallis residents rode bicycles for transportation, placing the community ahead of much of the nation in terms of addressing transportation issues. USC heard extensive testimony and incorporated into its recommendations the suggestions Mr. Upton presented on behalf of the bicycling community (a slower slip lane speed limit, a bicyclist-/pedestrian-activated signal, and a marked crosswalk) to enhance bicyclist and pedestrian

safety. The "bicycle bill" granted drivers, bicyclists, and pedestrians equal rights to use public roadways; and everyone's safety should be considered. He said he would support the motion.

Councilor Traber said he initially saw Corvallis' traffic problems as very bad and potentially worse as the community expands in terms of OSU students and economic growth. He considered the project a good solution to the problem, but he heard of design flaws and negative impact on bicycle transportation. He questioned whether the Council had received all information regarding the issue. He expressed concern that the Council was in the position of choosing between two unsatisfactory solutions. If the Council approved the improvements that would make bicycle transportation safer, ODOT would cancel the project, leaving the unresolved vehicle traffic congestion in Downtown Corvallis. That left the Council opposing the motion, hoping to find other options. He asked how the proposed project would impact westbound bicycle traffic on Hwy 34.

Councilors Traber and Brown, respectively, moved and seconded to amend the motion to add that improvements be made to the Suzanne Wilkens Way path as part of the conditions of the Council's approval of the Corvallis Crossing project, to improve safety for bicyclists.

Councilor Hervey expressed support for improving the SWW path. The motion would tell ODOT that it must compromise and make the project safe by means of USC's suggested changes and making another change. He would support USC's recommendation or the new change but not both.

Councilor Hirsch also expressed support for improving the SWW path, especially if the proposed project was constructed. He was unsure that including the path as an additional condition of the Council's approval was the best action. He said he would not support the amendment but did support the concept of improving the path. He speculated that the additional change made the project so complicated as to be untenable for ODOT. He noted that the project was a temporary solution, and he believed the final project would be constructed. He considered USC's changes reasonable for a temporary solution.

Councilor Brauner said he supported improving Downtown via changes the Downtown Commission, its Downtown Parking Committee, and the DCA were preparing to recommend to the Council to facilitate vehicle traffic movement from the Downtown area. He also supported connecting the multi-use path currently under construction to the SWW path or the Harrison Bridge. He noted that the Council was not approving a land use issue on which it could place conditions. The project was under the direction of ODOT, which requested the Council's opinion. The project site is outside the City Limits, Corvallis' Urban Growth Boundary, and Benton County. Technically, the City did not have a right to express an opinion on the project. The Council could make recommendations, based upon ODOT's request for input. He questioned the Council's suggested changes that would be outside the project as proposed by ODOT. ODOT's representative pledged to address improving the SWW path. He agreed with the need to have the agreement

with ODOT, but it was not an appropriate condition of the Council's approval. He said he would oppose the amendment.

Referencing the USC May 5 meeting minutes, Councilor Brauner clarified that the original Corvallis Crossing project included a two-lane slip lane with a higher speed limit and could be constructed within the available funding. When the design was modified to a one-lane slip lane, funding was freed to potentially be used for other aspects of the project, such as the SWW path and the Downtown improvements. ODOT indicated that the funds could be used on the Hwy 34/Bypass project to include the SWW path.

Councilor Brauner said the previous "flyover" design included an off-ramp from Hwy 34 and a "flyover" above Hwy 34 connecting to the Bypass. That design was much more expensive than the current design. ODOT said the "flyover" was necessary because the Bypass was the off-ramp from the main highway and, therefore, must be configured a specific way because of design standards. When the off-ramp designation was changed from the VBB, rather than the "flyover," and the Bypass was the main route, the definition changed so that the "flyover" was not needed and a lower pass would suffice. He noted that many definition-related issues existed, and ODOT must review the definitions and the project in terms of future circumstances and overall safety, which should lead to ODOT reconsidering its position. He said he would oppose the amendment but support the main motion.

Councilor Raymond questioned how the Council could submit recommendations to ODOT other than by amending USC's recommendation. She would like signage, improvement of the SWW path, and an improved slip lane crossing. The Council's recommended changes should be in the form of a formal motion.

Councilor Brauner responded that the crosswalk was included in USC's recommendation, crosswalks typically had signs, and the Council would have opportunity to comment on the SWW path improvements as the project design process progressed. ODOT's representative said its engineers would review the path and seek PMT and SAC input.

The motion to amend failed two to seven on the following roll call vote:

Ayes: Raymond, Traber

Nays: Hirsch, Hervey, Beilstein, Hogg, Brown, Brauner, O'Brien

Councilor Brown opined that he was in a difficult situation, as a "yes" or a "no" vote on the motion would result in the project being placed indefinitely on hold.

Councilor O'Brien said he would oppose the motion. He acknowledged that ODOT's project would create some inherent dangers for bicyclists.

Councilor Hirsch opined that the timing was not right for asking ODOT to include improvement of the SWW path in the project design. He said USC's recommended changes would address safety for bicyclists.

Councilor Hervey acknowledged that ODOT's staff fulfilled what they believed were the best purposes for Oregon citizens.

Councilor Brauner said the Council's decision today would force ODOT to make the final recommendation regarding the project. Council opposition to the project would serve as a final recommendation. He said he could not support an unsafe project, such as the project as proposed by ODOT. The motion would present to ODOT the Council's opinion of how the project would be acceptable.

The motion passed eight to one with Councilor O'Brien opposing.

2. Airport Base Lease Rate Adjustment

This issue was postponed until the Committee's May 19 meeting.

V. MAYOR, COUNCIL, AND STAFF REPORTS – Continued

B. Council Reports

Referencing his report during the May 2 Council meeting, Councilor Traber asked staff to investigate the process for notifying property owners of street tree trimming activity. He would also like the notification door hanger verbiage reviewed for clarity.

Councilor Traber reported that a constituent expressed concern regarding crossing NW Walnut Boulevard at NW 13th Street between traffic signals. The unmarked crosswalk was legal. Public Works and Police staff advised him that a capital project was awaiting funding to install a flashing signal at the intersection. Police Department staff confirmed that it was illegal for drivers to proceed when people stood at a corner with intent to cross the street. The Crime Alert software on the City's Web site did not indicate the reasons for traffic stops, and no traffic stops were indicated to have occurred at the intersection. The constituent said he and his wife were unable to cross the street because drivers did not stop. Councilor Traber requested a staff response regarding enforcement of the crosswalk law or further education for situations not warranting crosswalk marking or for which the City did not have funding for signals.

Councilor Raymond reported on several issues.

- She hosted Government Comment Corner at the Saturday Farmers' Market, which seemed to be a good location.
- Many events were occurring in conjunction with Sister Cities Week. Mayor Manning and Councilor Traber participated in the Walk 4 Water event to benefit the Gondar, Ethiopia, Sister Cities Association group. The event emphasized the importance of water. Flower baskets were sold to benefit the Sister Cities program. Jane Kurtz, speaker and author of children's literature set in Ethiopia, gave a presentation at the Library. Four delegates from Uzhgorod, Ukraine, visited Corvallis agencies focused on preventing child abuse.
- The Commission for Martin Luther King, Jr., will meet May 24.
- Former Mayor Charles Vars spoke to the Community Alliance for Diversity regarding the formation and history of the agency and its future.

- People asked her to respond to Rick Schroff's letter regarding social services allocations by the United Way of Benton and Lincoln Counties. She submitted to the record a copy of her letter to Mr. Schroff. Nineteen agencies submitted allocation requests, which were still being reviewed. She would not reap a financial gain through the allocations, so she did not have a conflict of interest regarding the allocations. It would not be possible to fulfill all of the funding requests. She appreciated the City's support of social service agencies. During difficult economic conditions, the vulnerable segments of the population seemed to be affected the most.

Councilor Hirsch referenced long-standing discussions of a local heritage tree program. Oregon established the first statewide heritage tree program. Since the Majestic Theatre was celebrating its 100th anniversary, the local tree program would be called the Corvallis Majestic Tree Program. Program details were being discussed, and input was welcome.

Councilor Hirsch invited Ward 6 residents to attend a City-sponsored Ward 6 meeting May 17 at Osborn Aquatic Center.

Councilor Hirsch added that May 17 was the last day for voters to submit their May election ballots.

Councilor Hervey reported that he and Councilor Beilstein attended the Peace Corps' 50th anniversary celebration. He noted that many Corvallis residents served in the Peace Corps.

Councilor Hervey reported that he and Mayor Manning attended a meeting regarding an ongoing study to position Corvallis to receive a United States Department of Agriculture grant to progress toward long-term housing for the South Corvallis Food Bank. The study will investigate expanding the services to include a microenterprise kitchen, a soup kitchen, and community gardens.

Mayor Manning thanked staff for coordinating the tribute to Former Mayor Helen Berg and dedication of a Riverfront Commemorative Park plaza in her memory.

C. Staff Reports

City Manager Nelson concurred with Mayor Manning's comments regarding the Helen M. Berg Plaza dedication event, which many Council members attended.

1. City Manager's Report – April 2011

Mr. Nelson asked Council members to call him if they had questions regarding the report.

2. City Manager recruitment status report

Mr. Nelson said the community profile was developed. The next stage of advertising and outreach to candidates will extend through June 30.

3. Economic Development Commission's recommendations

Mr. Nelson referenced the Economic Development Commission's recommendations regarding the \$150,000 in economic development funding proposed for the Fiscal Year 2011-2012 budget.

- Up to \$48,000 (\$4,000 per month) for interim economic development support, including the Enterprise Zone, Airport Industrial Park marketing, and a contact point for the State and others regarding businesses locating in Corvallis. The last service had been performed by the Corvallis-Benton County Economic Development Partnership and the Corvallis-Benton Chamber Coalition.
- \$22,500 for City staff support to the Commission.
- \$80,000 reserved for future action after the Commission submitted recommendations to the Council.

Regarding interim services, staff recommended Council approval of a contract for \$4,000 per month with the Business Enterprise Center, which was providing many of the services that would be needed as the transition continued with the Economic Development Commission. Staff appreciated the Commission's pursuit of metrics on any contract. During the next six months to one year, staff will define initiatives in relation to the metrics that would be cited in the economic development contract.

Councilors Brown and O'Brien, respectively, moved and seconded to accept the Economic Development Commission's recommendations to approve a Fiscal Year 2011-2012 Economic Development Budget of up to \$48,000 for interim economic development services, \$22,500 for City staff support to the Commission and related activities, and approximately \$80,000 to be reserved for future use pending Commission recommendations and Council approval and to approve the City negotiating a six-month interim economic development services contract with the Business Enterprise Center to include agreed upon metrics and success criteria and regular reporting. The motion passed unanimously.

Referencing the City Manager recruitment process, Councilor Brauner reported that Council leadership met with City senior staff, which unanimously recommended that the interim City Manager be selected from within the organization, since the individual would fulfill the role for a short period of time. Barring Council direction otherwise, Mayor Manning and Council leadership will meet with senior staff interested in the position and present a recommendation to the Council.

VII. PUBLIC HEARINGS – None.

VIII. & IX. STANDING COMMITTEE REPORTS AND ORDINANCES, RESOLUTIONS, AND MOTIONS – Continued

A. Human Services Committee – May 3, 2011

1. Liquor License Annual Renewals

Councilor Brown reported that the Committee reviewed the liquor license annual renewals, which were conducted by the Oregon Liquor Control Commission. The Committee had opportunity to review the applicants' records, saw little indication of problems, and recommended approval of the applications.

Councilors Brown and Beilstein, respectively, moved and seconded to approve all annual liquor license applications and submit a favorable recommendation to the Oregon Liquor Control Commission.

Councilor O'Brien stated, as a liquor licensee in Corvallis, he had a direct conflict of interest regarding the matter and would not vote on the motion.

The motion passed eight to zero, with Councilor O'Brien abstaining.

2. Council Policy Review: CP 99-4.13, "Internet Access Policy for Corvallis-Benton County Public Library"

Councilor Brown reported that the Policy was due for review, was deemed to be working well, and was recommended for affirmation.

Councilors Brown and Beilstein, respectively, moved and seconded to affirm Council Policy CP 99-4.13, "Internet Access Policy for Corvallis-Benton County Public Library." The motion passed unanimously.

3. Council Policy Review: CP 95-4.08, "Code of Conduct on Library Premises"

Councilor Brown reported that the Policy review included the issue of where smoking would be permitted and prohibited. The Committee accepted and unanimously recommended approval of Library staff's proposal that smoking be prohibited within 50 feet of the Library premises.

Councilors Brown and Beilstein, respectively, moved and seconded to amend Council Policy CP 95-4.08, "Code of Conduct on Library Premises."

Councilor Raymond said she supported the recommendation at the Committee meeting. She later attended a meeting of the Benton County Commission on Children and Families, at which the Jackson Street Youth Shelter Director reported on outreach efforts to teens, especially those who gather in front of the Library. The Director believed that the area of concern was actually the entire block encompassing the Library. The Director opined that prohibiting smoking around the Library would place teenagers in situations that might be more dangerous, and

two Commission members concurred. She then spoke with several people about smoking around the Library, many of whom did not like the situation. She witnessed people exit an agency office on NW Sixth Street and cross the street to the Library to smoke. The Policy amendment was intended to keep second-hand smoke away from the Library's ventilation system intake points, so the smoke was not drawn into the Library, and to prevent people from blocking the Library stairway entrances with second-hand smoke.

Councilor Beilstein said he shared some of Councilor Raymond's concerns but fully supported the proposed Policy amendment, although, with some misgivings. The smoking ban was intended to include all of the public sidewalk on the Library block, except the portion of the block occupied by a private business. He did not want the smoking prohibition to be considered antagonism to youth or encouragement for youth to go elsewhere. He considered youth gathering at the Library an indication of the Library's success. He acknowledged the concerns of people who were intimidated or offended by the youth and the objectionable action of passing through second-hand smoke to enter the Library. Moving smoking activity from the Library plaza was intended to resolve the situation, but smokers were gathering on the nearby public sidewalk. He expressed hope that youth would continue to gather at the Library, use appropriate language, and be polite to passersby. The proposed Policy amendment would give Library staff a legal means to prevent smoking on or immediately near Library property. He wanted to protect the rights of people wanting to access the Library without passing through a cloud of tobacco smoke. He acknowledged that smoking was a legal behavior, but the proposed amendment would restrict where people could smoke. Prohibiting smoking on Library property could make the Library a more welcoming environment; therefore, he would support the Policy amendment. He did not like restricting civil rights, but he did not see an alternative.

Mr. Nelson clarified that the motion addressed all Policy amendments recommended by the Committee.

In response to Councilor Traber's inquiry, Library Director Rawles-Heiser explained that the Policy was previously amended to prohibit smoking on Library property. It was difficult to determine where Library property ended and the public sidewalk began. Library staff told people they could not smoke on Library property; however, they moved six inches to the public sidewalk and legally continued smoking, which was still offensive to Library patrons. People tended to gather on the entry step and around the front of the building; they were no longer gathering on the entry patio. It was still difficult for people to enter the building, and she received many complaints about the smoking situation. She acknowledged that the presence of people gathering in front of the Library, many of whom were at least 18 years old, was intimidating for Library patrons, especially because of the second-hand smoke. Staff hoped that the proposed Policy amendments would change behavior and ease enforcement.

Councilor Traber expressed concern that the proposed Policy amendment would extend activity prohibitions to public sidewalks to facilitate entering the Library.

Ms. Rawles-Heiser said people at the substance abuse facility across the street from the Library gathered outside the Library, blocking the sidewalk and smoking, so people must navigate through the people and the second-hand smoke.

Councilor Traber expressed concern regarding extending a smoking prohibition into a general public right-of-way.

Councilors Traber and Raymond, respectively, moved and seconded to amend the motion to delete the proposed changes to Policy Section 4.08.20 a., regarding smoking.

Councilor Beilstein reiterated that the Policy amendment regarding smoking was essential to make the Library a welcoming place, especially for elderly people or those with young children who may be intimidated by teenagers. A group of smokers in front of the Library could create a threatening environment. He recognized the civil rights issues, but he supported the Policy amendment and would oppose the amendment.

Councilor Brown observed that the subject Policy amendment involved the behavior of smoking and did not address who might be smoking. It became common over the past few decades to regulate where people could smoke. The Policy amendment would make it illegal to smoke in the Library and on the surrounding publicly owned sidewalks. The 50-foot zone around the Library premises could extend into the middle of the publicly owned streets alongside the Library. The Policy amendment would clarify for purposes of enforcement where smoking would be prohibited.

Councilor Raymond said she understood that the proposed Policy amendment would prohibit smoking on the entire Library block, except that portion owned by a private party. She requested Chief Boldizar's perspective of how the Policy amendment would be enforced.

Chief Boldizar explained that Library staff would seek compliance with the Policy provisions. If they could not achieve compliance, they could call Police officers, who would attempt to gain compliance through warnings or citations.

The motion to amend failed two to seven, with Councilors Raymond and Traber supporting.

The motion to amend the Policy passed seven to two, with Councilors Raymond and Traber opposing.

City Attorney Fewel read an ordinance relating to smoking, amending Corvallis Municipal Code Chapter 5.03, "Offenses," as amended.

ORDINANCE 2011-09 passed unanimously.

B. Administrative Services Committee – May 4, 2011

1. Council Policy Review: CP 95-4.10, "Public Library Gifts and Donations Policy"

Councilor O'Brien reported that the Committee recommended affirming the Policy.

Councilors O'Brien and Traber, respectively, moved and seconded to affirm Council Policy CP 95-4.10, "Public Library Gifts and Donations Policy." The motion passed unanimously.

D. Other Related Matters

1. Mr. Fewel read a resolution relating to the Fleet Fund, and adopting a Supplemental Budget.

Councilors O'Brien and Hirsch, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2011-11 passed unanimously.

2. Mr. Fewel read a resolution transferring appropriations within the Wastewater Fund from Wastewater Fund Operating to Non-Operating for debt services.

Councilors O'Brien and Beilstein, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2011-12 passed unanimously.

3. Mr. Fewel read a resolution transferring appropriations within the Administrative Services Fund from Contingencies to the City Manager's Office for operating expenditures.

Councilors O'Brien and Traber, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2011-13 passed unanimously.

4. Mr. Fewel read a resolution accepting a grant from Benton County (\$5,250) for Enforcing Underage Drinking Laws - Corvallis Police Department Bike Patrol.

Councilors O'Brien and Beilstein, respectively, moved and seconded to adopt the resolution.

RESOLUTION 2011-14 passed unanimously.

5. Mr. Fewel read a resolution accepting a grant from Oregon Department of Transportation Rail Division (\$59,261) for Corvallis Airport Industrial Park Rail Spur Track Renovation, Project No. 151277.

Councilors Hirsch and Traber, respectively, moved and seconded to adopt the resolution.

In response to Councilor Hervey's inquiry, Mr. Rogers said the resolution involved approximately 1,100 feet of rail with two switches. One switch from the main line extended a line into the Airport Industrial Park. A second switch directed one spur to Western Pulp and a second spur alongside Western Pulp. The grant would cover the rail lines to the end of the second spur.

In response to Councilor Hirsch's inquiry, Mr. Rogers explained that, according to grant criteria, shippers must send 26 to 32 cars per year; otherwise, the City must re-pay 40 percent of the grant funding. Staff checked with Western Pulp, which needed the spur immediately; Western Pulp should have no problem meeting the shipping requirement. The second spur alongside Western Pulp may generate additional shipping activity. Staff considered the risk minor.

RESOLUTION 2011-15 passed unanimously.

Mayor Manning read a statement, based upon changes in Oregon laws regarding executive sessions. The statement indicated that only representatives of the news media, designated staff, and other Council-designated persons were allowed to attend the executive session. News media representatives were directed not to report on any executive session discussions, except to state the general subject of the discussion, as previously announced. No decisions would be made during the executive session. She reminded Council members and staff that the confidential executive session discussions belong to the Council as a body and should only be disclosed if the Council, as a body, approves disclosure. She suggested that any Council or staff member who may not be able to maintain the Council's confidences should leave the meeting room.

The Council entered executive session at 3:08 pm.

Assistant Manager Volmert briefed the Council regarding the status of labor negotiations with American Federation of State, County, and Municipal Employees and Corvallis Police Officers Association.

XI. ADJOURNMENT

The meeting was adjourned at 3:23 pm.

APPROVED:

MAYOR

ATTEST:

CITY RECORDER

***** MEMORANDUM *****

MAY 16, 2011

TO: MAYOR AND CITY COUNCIL

FROM: JON S. NELSON, CITY MANAGER 

SUBJECT: DRUG BUY-BACK EVENT STATISTICS

The April City Manager's Report, included in the May 16 Council meeting materials, includes information about the recent drug buy-back event co-sponsored by Corvallis Public Works, Corvallis Police Department, Allied Waste, Benton County Sheriff's Office, Philomath Police Department, Benton County Fairgrounds, and the US Drug Enforcement Administration.

After the report was published, the Public Works Department provided revised statistics:
Combined, the collections event brought in 970 pounds of medications and packaging representing 10% of all the material (9,515 pounds) collected at 62 sites in Oregon and 4% of all the material (24,053 pounds) collected at 203 sites throughout the Pacific Northwest (Alaska, Idaho, Oregon, and Washington).

4027

Louie, Kathy

From: mayor@council.ci.corvallis.or.us
Sent: Monday, May 16, 2011 10:25 AM
To: Louie, Kathy
Subject: Fwd: <web>extending nonsmoking area at library

----- Forwarded Message -----

From:
To: mayor@council.ci.corvallis.or.us
Sent: Sunday, May 15, 2011 4:37:50 PM
Subject: <web>extending nonsmoking area at library

This is an inquiry e-mail via Contact Us form:
tom jensen

prefer phone contact: no

Please share this with City Council at the Monday meeting. Employment obligations prevent me from attending. Thank you.

Don't extend the no smoking area at the Benton County Library. The excuse to extend the no smoking area to 50' from entrances, that smoke could be pulled into ventilation systems, could in the future be misapplied to any other site in town.

The complaint that young people are blocking access and smoking in front of the library, in a legally designated area, masks the real concern. This group is comprised of aimless middle and high school students and drop outs, as well as clients of the parole/probation center.

I and many others see a number of discourteous, directionless young people, smokers and nonsmokers alike, loitering on the public sidewalk, and intentionally or unintentionally intimidating some people.

When the real concern is a lack of courtesy on the part of idle, disaffected, and rudderless youth who block the sidewalk, extending the nonsmoking area is a misdirected effort that doesn't confront the real problem. Don't extend the nonsmoking area. thanks, tj



[[Date Prev](#)][[Date Next](#)][[Thread Prev](#)][[Thread Next](#)][[Date Index](#)][[Thread Index](#)]

RE: Update on the South Bypass project

- **To:** "WOLCOTT Jerry O" <Jerry.O.WOLCOTT@xxxxxxxxxxxxxxxx>, <mayor@xxxxxxxxxxxxxxxxxxxxxxxx>, "Lane, Darrin" <DLane@xxxxxxxxxxxx>, "Linda Modrell" <linda.l.modrell@xxxxxxxxxxxxxxxx>, "PAYNE Vivian B" <Vivian.B.PAYNE@xxxxxxxxxxxxxxxx>, "Roger Irvin" <Roger.IRVIN@xxxxxxxxxxxxxxxx>, "Roger Nyquist" <RNYquist@xxxxxxxxxxxxxxxx>, "Steve Rogers" <steve.rogers@xxxxxxxxxxxxxxxx>, "Ali Bonakdar" <abonakda@xxxxxxxx>, "Bob Newton" <www-cvo.peak.org>, "Brad Upton" <iriscat@xxxxxxxx>, "Charley Fisher" <susan.charleyfisher@xxxxxxxx>, "David Livingston" <davidlivingston@xxxxxxxxxxxxxxxx>, "Eric Blackledge" <eric@xxxxxxxxxxxxxxxxxxxxxxxx>, "Hal Brauner" <HalB382@xxxxxxxxxxxx>, "James Thom" <James.Thom@xxxxxx>, "Lane, Darrin" <DLane@xxxxxxxxxxxx>, "Thorsness, Brian" <brian.thorsness@xxxxxxxxxxxxxxxx>, "BOESEN Anthony" <anthony.boesen@xxxxxxxxxxxxxxxx>
- **Subject:** RE: Update on the South Bypass project
- **From:** "Pat Lampton" <pat@xxxxxxxxxxxxxxxxxxxxxxxx>
- **Date:** Thu, 12 May 2011 17:01:52 -0700
- **Cc:** "LITTLE Richard * Rick" <Richard.LITTLE@xxxxxxxxxxxxxxxx>, "CARTWRIGHT Carol A" <Carol.A.CARTWRIGHT@xxxxxxxxxxxxxxxx>, "KARGEL Angela J" <Angela.J.KARGEL@xxxxxxxxxxxxxxxx>, "WOODS Chris" <Chris.WOODS@xxxxxxxxxxxxxxxx>

Title: *Update on the South Bypass project*

Jerry,

Having served on the Citizens Advisory Group since its inception, I have the advantage of having observed the process as it has progressed. I have not had the opportunity to review this latest development at the Urban Services Committee with the constituencies that I have represented, so this response represents only my own opinion.

I appreciate the State's willingness to hear concerns from all parts of the community relative to solving the real problem of congestion coming into and leaving our town. I believe that we have looked at what is possible, what is safe, what is affordable, and what is a reasonable balance for all of the user groups of the transportation system. The State has done a good job in planning for what we need to serve the large majority of travelers who use automobiles, and in providing greatly enhanced facilities for bicyclists and pedestrians as well.

At a time when all budgets are strained and future budgets are going to get slimmer, we need to get on with the project as developed, with the knowledge that there is no perfect solution for everyone, and that this is the opening round in developing a system that will address our problems in the long-term.

I am of the opinion that we, as a community, employ professionals locally and through State agencies to give us the best expert advice available. I am reluctant to substitute that advice when it comes to the engineering of roads to the safest standards.

ATTACHMENT C
Page 230-c

We are a community of various passions. I am hopeful that our Council, upon review, will recognize that the State has made a good effort at accommodating those passions and will support a project that will begin to alleviate a serious problem that will do nothing but get worse over time. I'm confident that the realities of safety, equity, cost, and compromise will be balanced in a final decision to proceed without the need to change your department's best professional design.

I appreciate your commitment to a long process, and for all of your work on the City's behalf.

Pat Lampton

From: WOLCOTT Jerry O [mailto:Jerry.O.WOLCOTT@xxxxxxxxxxxxxxxxxx]

Sent: Wednesday, May 11, 2011 3:44 PM

To: mayor@xxxxxxxxxxxxxxxxxxxxxxxxxxxx; Lane, Darrin; Linda Modrell; PAYNE Vivian B; Roger Irvin; Roger Nyquist; Steve Rogers; Ali Bonakdar; Bob Newton; Brad Upton; Charley Fisher; David Livingston; Eric Blackledge; Hal Brauner; James Thom; Lane, Darrin; Pat Lampton; Thorsness, Brian; BOESEN Anthony

Cc: LITTLE Richard * Rick; CARTWRIGHT Carol A; KARGEL Angela J; WOODS Chris

Subject: Update on the South Bypass project

Friends:

Last week at the Corvallis Urban Services council meeting, testimony was given regarding the South Bypass project and the impacts on cyclists and pedestrians who choose to cross the slip lane. The council decided to recommend that the City Council support the South Bypass project, as long as the following changes are made to the design: the design speed be reduced to 35 MPH, a crosswalk be installed, and a 'Hawk' signal be installed.

I brought these recommendations to the Project Development Team and Tech Center Management, and asked them to check with Region traffic and design experts so that we had a thorough discussion about the pros and cons of each design change. The team has concluded their review, and agreed that the crosswalk and Hawk traffic control devices would create a safety hazard for motorists, pedestrians and cyclists, as well as increase the number of rear-end type crashes. An important part of their decision was the fact that an alternative multi-use path will be available on the north side of the highway. The team also reviewed the design speed, and concluded that a reduction to 40 MPH may be allowed, but they wanted to talk about it more before making a final decision.

We have been asked to make design changes and compromises to accommodate a cyclist or pedestrian crossing of the slip lane, and have made significant changes in response to that public input. These changes include reducing the design speed to 45 MPH, reducing the number of lanes from one to two, creating a perpendicular crossing at the

island and a shoulder refuge. ODOT can not support any further design changes that erode safety and compromise the intent of the project. We take seriously our responsibility for the safety and efficiency of the transportation system for all users, including vehicles, trucks, cyclists and pedestrians. We believe the current plan meets that responsibility.

As a result of our position, we understand there is a possibility the City Council may withdraw support for the project. We hope that doesn't happen. ODOT will not force a project on a community. If the City Council withdraws support, ODOT's only option will be to put the project on indefinite hold and recommit the funding to viable projects in other communities.

I welcome your comments and suggestions and I'll continue to keep you in the loop as decisions are made and the future of the project becomes clearer.

Sincerely,

Jerry O. Wolcott

Project Leader
Area 4 Corvallis
Oregon Department of Transportation
541-757-4164 (w)
541-905-7204 (c)

-
- **References:**
 - **Update on the South Bypass project**
 - *From: WOLCOTT Jerry O*
 - Prev by Date: **Fwd: 2011 Request for nominations- Youth Recognition Program**
 - Next by Date: **Re: budget questions**
 - Previous by thread: **Re: Update on the South Bypass project**
 - Next by thread: **FW: Update on the South Bypass project**
 - Index(es):
 - **Date**
 - **Thread**

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501 SW Madison Ave. PO Box 1083 Corvallis, OR 97339-1083 ph: 541-766-6900 Fax: 541-766-6936

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Louie, Kathy

From: ward6@council.ci.corvallis.or.us
Sent: Sunday, May 15, 2011 1:46 PM
To: Mayor and City Council; Nelson, Jon; Louie, Kathy; Gibb, Ken
Subject: Fwd: <web>OR 34 Slip Lane

Please forward to anyone else appropriate.

Thank you,

Joel

----- Forwarded Message -----

From: "jk biz"
To: ward6@council.ci.corvallis.or.us
Sent: Saturday, May 14, 2011 12:22:28 PM
Subject: <web>OR 34 Slip Lane

This is an inquiry e-mail via Contact Us form:
John Kleinhenz

prefer phone contact: no

Hi Joel, I have never before written to a city official, but I think the proposed slip lane onto OR 34 is nuts. I'm 61 years old and ride my bike to work at HP most days and also use it to get around the Corvallis area. I think as a green-conscious and bicycle friendly community we need to consider more than just the needs of the automobile. I have deep concerns regarding the OR-34 South Bypass slip lane project because this will make it much more dangerous for bicyclists as well as pedestrians. The Bicycle and Pedestrian Advisory Commission has examined these hazards and advised against supporting the project. The Urban Services Commission has advised proceeding only on the condition that the design speed be reduced from 45 MPH to 35 MPH and a pedestrian-activated, lighted crosswalk be installed. ODOT Project Leader Jerry Wolcott has stated that this condition cannot be met: "ODOT cannot support any further design changes." I urge City Council to act in accordance with

the recommendations of its Commissions and withdraw support for the project.
Thanks,
John Kleinhenz

Louie, Kathy

From: ward6@council.ci.corvallis.or.us
Sent: Sunday, May 15, 2011 1:49 PM
To: Mayor and City Council
Cc: Louie, Kathy; Nelson, Jon
Subject: Fwd: <web>ODOT slip lane proposal on HWY 34

----- Forwarded Message -----

From:
To: ward6@council.ci.corvallis.or.us
Sent: Friday, May 13, 2011 9:15:22 AM
Subject: <web>ODOT slip lane proposal on HWY 34

This is an inquiry e-mail via Contact Us form:
Brad Upton

prefer phone contact: no

Hi Joel,

I'm writing to express deep concern over plans to proceed with the OR-34 South Bypass slip lane project despite its serious, unaddressed hazards to cyclists and pedestrians. The Bicycle and Pedestrian Advisory Commission (which I chair) has examined these hazards and advised against supporting the project. The Benton County Bike Advisory Committee (on which I also serve) has also recommended against supporting the proposal. The Urban Services Commission has advised proceeding only on the condition that the design speed be reduced from 45 MPH to 35 MPH and a pedestrian-activated, lighted crosswalk be installed. I can personally support the project only with these conditions mandated by USC. ODOT Project Leader Jerry Wolcott has stated that this condition cannot be met: "ODOT can not support any further design changes." I urge City Council to act in accordance with the recommendations of its Commissions and withdraw support for the project.

I plan to be at the May 16 City Council meeting to testify. I also welcome an opportunity to discuss this with you before the council meeting if that would be helpful.

Thanks,
Brad

ABC Award Announcement

**Keith E. Billings
Award for 2010**

Access Benton County is honored to present the annual award to the Housing Division, Community Development Department, for the City of Corvallis

This award is dedicated to the late Mr. Billings who was an architect and Facilities Manager for the City of Corvallis. He was an active advocate for persons with disabilities in our community.

This is ABC's ninth annual presentation of Keith's Award. ABC members believe that recognition of Keith's excellence will encourage and inform our citizenry about the continuing importance in the private and public sectors to serve all citizens with dignity and safety.

ABC wishes to highlight the following significant areas of the Housing Division that we admire greatly:

The Housing Division focuses on the needs of low-income residents, and on "facilitating the creation and maintenance of affordable and habitable housing opportunities..."

Housing has partnered with many local, non-governmental agencies to serve persons who are homeless.

Housing provides information and referral services to persons who have questions about how to improve their living situation.

Much of the Division's funding comes directly from the U.S. Department of Housing and Urban Development through its entitlement cities programs.

Housing assistance programs have existed here since the 1970's, and several programs involve using funds that are repaid by individuals and projects that can be reinvested in Corvallis residences again!

A staff of five employees operates the programs, serving scores of new clients each year.

Housing provides technical and financial assistance to agencies that serve the

housing and social services needs of lower-income residents and residents with special needs.

Housing staff educate the community about issues of fair housing law and habitability that affect rental housing, and assist, through investigation and referral, in the resolution of disputes.

Housing helps rental property owners build and rehabilitate structures that house lower-income residents and residents with special needs.

An important area of focus for the Division's housing rehabilitation programs is to improve the accessibility of homes which enables residents to live longer and more comfortably in their homes.

Some ABC members have directly benefited from these wonderful services!

May 16, 2011

ODOT South Bypass Project Slip Lane Proposal

I urge the Corvallis City Council to oppose the ODOT proposed south bypass slip lane project as currently designed, for the following reasons.

The current proposal to install a non-signalized right turn slip lane does not address ODOT's project problem statement, nor does it comply with the project objectives, goals, or scope. For example, the "Scope and Charter" document provided to the Stakeholder Advisory Group on May 3, 2010 includes the following:

- "Project Problem: this project is designed to address the safety and operation of the intersection"
- "Objective / Scope Statement: this project will improve ... multi-use safety..."
- "Project Goals: ... improve multi-modal transportation..."

The current proposal does not address nor comply with any of these stated problems/objective/goals.

It is important to recognize that, although ODOT is characterizing the slip lane proposal as merely an interim phase of a bigger project, due to economic restraints it is likely that no further enhancement of this intersection will occur in the next ten years or longer. Therefore, the proposed slip lane project should be judged against the goals and scope and problem statement for the larger context South Bypass Project. This project does not meet those goals.

Local pedestrians, bicyclists, and motorists have expressed strong opposition to the slip lane proposal due to safety concerns. Pedestrians and bicyclists heading east through this area currently enjoy a single signalized intersection. The proposed slip lane project would add a high speed non-signalized crossing that represents a safety hazard for pedestrians and bicyclists. This is directly counter to the project goal and scope objectives stated by ODOT.

Please note the error on page 2 of the April 19 staff report in which the slip lane design speed is specified to be 35 mph. The current ODOT design speed of the slip lane is 45 mph.

The USDOT Federal Highway Administration, in their report titled "Designing Sidewalks and Trails for Access – Best Practices Design Guide"¹ states in Section 8.8:

"Right slip lanes are designed to improve traffic flow by minimizing the driver's need to stop at an intersection ... a right turn slip lane creates significant access barriers for pedestrians."

In November 2010, both the Corvallis Bicycle and Pedestrian Advisory Commission (BPAC) and the Benton County Bicycle Advisory Committee (BAC) officially rejected the ODOT slip lane proposal due to these safety and level of service concerns.

¹ <http://www.fhwa.dot.gov/environment/sidewalk2/index.htm>

It is noteworthy that both BPAC and BAC have stated that the alternative mode accommodations of the north side frontage road and multi use path do not ameliorate the safety impediments to bicyclists and pedestrians presented by the proposed slip lane at the south bypass intersection. In part this is because:

- the multi-use facilities currently in this area are not sufficiently maintained: the existing Susan Wilkins path is only swept approximately twice per year and often is covered with tree limbs and leaves (which present slipping and crash hazards during the fall and winter when the leaves decompose and become very slippery). Furthermore, the ramp connecting the path and the east side of the Van Buren bridge exceeds ADA steepness standards and presents a barrier for some users.
- it is unlikely that pedestrians accessing their homes on the south side of OR 34 east of the south bypass intersection will use the proposed accommodations on the north side of the highway because that would involve over a mile of out of direction travel on foot (walking all the way to Peoria Road to cross OR 34), and
- both the Susan Wilkins path that connects the east-bound Van Buren Bridge to the proposed multi-use path, *and* the proposed multi-use path along the north side of OR 34, tend to flood in winter storm events and therefore are not available year round,

If the ODOT proposal for slip lanes is approved, the current design should be modified to add safety features to bring the proposal more into line with ODOT's stated project problem statement, objective and goals.

Again, from the FHWA report cited earlier:

"The benefits of right turn slip lanes are focused on improving the flow of vehicular traffic. Given the significant drawbacks of right turn lanes separated by a corner island for pedestrians... designers and engineers are challenged to develop alternative solutions that will not compromise access or safety. If a right turn slip lane is deemed necessary despite the drawbacks ... design features should be installed to control or calm the traffic, such as pedestrian-activated signals or raised crosswalks with detectable warnings."

These suggestions from FHWA have been echoed by both Corvallis and Benton County officials and advisory committee members present at Steering and Stakeholder meetings convened by ODOT.

Design features which would address the concerns raised by the Federal Highway Association and local officials include:

- Reducing the design speed for vehicular traffic through the slip lane to 35 mph,
- Adding a pedestrian/bicyclist activated signal, such as a HAWK signal, to the mid-island crossing of the slip lane, and
- Adding crosswalk markings to the mid-island crossing of the slip lane.

ODOT has refused to consider these safety features, citing that they would present an increased crash risk to motorists. ODOT mistakenly believes, without the benefit of a detailed analysis, that an unmarked crossing on a 45 mph roadway with no advance warnings of the need for motorists to stop is more safe for all users, including motorists, than a marked crossing with advanced warning devices on a 35 mph roadway. It seems strange to argue that the safest design includes an unmarked crossing that provides motorists with the least warning of a situation where they have a legal obligation to stop and yield for pedestrians at an unmarked crosswalk.

I urge the Corvallis City Council to oppose ODOT's proposed south bypass slip lane project due to safety and level of service concerns which violate ODOT's own project problem statement, objective, and goal/scope. If the City Council is unwilling to oppose the proposal, at a minimum it should condition support on incorporation of additional design features to address these concerns, such as slower vehicular speeds, activated crossing signals, and crosswalk markings.

**AIRPORT COMMISSION
MINUTES
April 5, 2011
DRAFT**

Present

Dan Allen, Chair
Bill Gleaves, Vice-Chair
Louise Parsons
Todd Brown
Vince Remcho
Bill Dean
Brian Wall
Rod Berklund
Biff Traber, Council Liaison

Staff

Dan Mason, Public Works
Lisa Namba, Public Works

Visitors

Bill Ford, Corvallis Benton Chamber Coalition
Lanny Zoeller
Jack Mykrantz
Ty Parsons

Absent

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Open Meeting, Introductions			
II. Review of March 1, 2011 Minutes			Approved
III. Visitor Comments	n/a		
IV. Old Business • Airport Land Lease Rate Adjustments and Wetland Recovery Fees			Recommended no increase to lease rates except CPI and a two cent increase to new shovel-ready area leases.
V. New Business • CAMPO Transportation Plan Ad Hoc Committee Volunteer Request			Commissioner Gleaves volunteered
VI. Information Sharing • Monthly Financial Report	X		

CONTENT OF DISCUSSION

I. Open Meeting, Introductions

Chair Allen called the meeting to order and those present introduced themselves.

II. Review of Minutes

Commissioner Berklund moved to approve the March 1 minutes. Vice-Chair Gleaves seconded the motion. The minutes were unanimously approved.

III. Visitor Comments

None.

IV. Old Business

Airport Land Lease Rate Adjustments and Wetland Recovery Fees

Mr. Mason provided an overview of the staff report, clarifying that the recommended lease rates would apply to new leases and only those existing leases with specific language regarding periodic adjustments. There was discussion about whether raising lease rates and/or collecting payments for wetland mitigation would make it more difficult to attract new tenants.

Commissioner Berklund opined that the recovery of wetland costs should be kept “invisible” by simply adding a small per-acre fee to the lease rate without highlighting that it’s for wetland mitigation. Several commissioners agreed, noting that the cost recovery should be structured in a way that prevents prospective tenants from “cherry-picking” parcels with fewer wetlands.

Commissioner Berklund moved to offer new tenants in the shovel-ready area the option of either paying a lump sum up front or adding \$.02/sqft/yr to the lease for the initial term of the leases (30 years). Commissioner Wall seconded the motion. Commissioner Remcho amended the motion to state that leases outside the shovel-ready area be negotiated on a case-by-case basis, which Commissioner Berklund agreed to. After more discussion,

Commissioner Berklund withdrew his motion. **Commissioner Berklund moved to recommend option two (\$.02 sqft/yr for 30 years) to recover wetland mitigation costs for the shovel-ready area and to negotiate wetland mitigation costs for leases outside of the shovel-ready area on a case-by-case basis. Commissioner Parsons seconded the motion, which passed unanimously.**

The Commission discussed the five year adjustment of the lease rates at the Airport and the AIP per Council Policy 97-7.13. Ms. Namba stated that the Policy provides guidance on establishing lease rates at a fixed percentage of the appraised market value. **Vice-Chair Gleaves made a motion to recommend no increase to the rates; Commissioner Dean seconded the motion.**

Commissioner Berklund stated that over time, the lease rates will get further away from the rates suggested by the market value appraisal per the Policy. Commissioner Wall agreed, noting that it will be five years before the next appraisal. **The motion passed unanimously.**

V. New Business

CAMPO Transportation Plan Ad Hoc Committee Volunteer Request

Chair Allen stated that the CAMPO Policy Board requested that the Chair of the Airport Commission volunteer to sit on the CAMPO Transportation Plan Ad Hoc Committee. Chair Allen said that he did not have time available currently to devote to that committee and requested a volunteer from the Airport Commission. Vice-Chair Gleaves volunteered.

VI. Information Sharing

Update on the Airport

Mr. Mason reported the following:

- The wayfinding sign is back up at the AIP as well as two marketing signs on opposite sides of Airport Avenue.
- The east gate timer was attacked by ants and was destroyed. A replacement has been ordered.
- The FAA has approved the fence project. It will go to bid, with the bids closing April 28.
- Engineering is working on installing four street lights on Hout Street, which should be completed before Congressman DeFazio's visit.
- A request for proposals for planning services for the Airport Master Plan is being reviewed and should go out next month.

Update on the Airport Industrial Park

Mr. Ford presented the written quarterly marketing update of the AIP. He reported that ViewPlus wants to expand. The CBCC is in negotiations with a biodiesel blending company to lease land in the AIP for a new plant.

Update on the AIP Committee

Ms. Namba stated that the City is discussing the possibility of an agreement between the City and Benton County where the City would assume control over land use decisions at the Airport from the County. The next meeting of the AIP Committee will be Monday, April 25 at 4pm in the meeting room at Fire Station #1.

The meeting was adjourned at 8:10 a.m.

NEXT MEETING: May 3, 2011, 7:00 a.m., Madison Avenue Meeting Room

BICYCLE AND PEDESTRIAN ADVISORY COMMISSION
MINUTES
April 8, 2011
DRAFT

Present

Brad Upton, Chair
 Joel Rea
 Susan Christie
 Dan Herford
 Charles Fletcher
 Evan Sorce
 Mike Beilstein, City Council

Staff

Lisa Namba, Public Works
 Steve Rogers, Public Works

Visitors

Wendy Byrne
 Cora Borradaile
 Rose Clarke

Absent

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/ Introductions	X		
II. Review of March 4, 2011 Minutes			Approved
III. Visitor Comments	X		
IV. Old Business • None	n/a		
V. New Business • 9 th Street Bike Lanes, Monroe - Jefferson Avenues • BPAC Sunset Review			Recommended adding bike lanes in this section Recommended several changes to the staff report to the Urban Services Comm.
VI. Information Sharing • Planning Manager Kevin Young Overview of Bike/Ped Planning Documents	X		
VII. Commission Requests and Reports	n/a		
VIII. Pending Items	n/a		

CONTENT OF DISCUSSION

I. Call Meeting to Order/ Introductions

Chair Upton called the meeting to order and those present introduced themselves.

II. Review of Minutes

Commissioner Christie moved to approve the March 4 minutes; Commissioner Fletcher seconded the motion and the minutes were unanimously approved.

III. Visitor Comments

Visitor Wendy Byrne expressed concern regarding the Suzanne Wilkins path where it ends near the OSU boathouse. She stated that, due to some projects going on there, the gravel connection to the path is no longer there and boats are being parked in such a way that bicyclists cannot easily get through. She suggested the Commission contact OSU regarding this situation. Commissioner Fletcher provided some contacts at OSU. Mr. Rogers stated that staff can follow up with OSU. He stated that it is now racing season and the construction will make it difficult for OSU to find another place to park the boat trailers.

IV. Old Business

None.

V. New Business

9th Street Bike Lanes, Monroe - Jefferson Avenues

Mr. Rogers provided an overview of the staff report. The pavement in this section of 9th Street, between Monroe and Jefferson Avenues, is deteriorating, largely due to transit traffic. Rather than continue to try to repair this section of road, staff plans to reconstruct it this summer. Currently there are no bike lanes, but staff proposes to add them by removing parking on the east side of the street. The neighborhood is aware of the proposed parking removal, since Public Works staff went through a lengthy public process about a year ago, when Residential Parking District C was formed. The addition of bike lanes will comply with state law requiring bicycle facilities when major roadways are reconstructed. In response to a question, Mr. Rogers stated that the section of 9th Street from Polk to Monroe Avenues will not have bike lanes added at this time, but the reconstruction between Monroe and Jefferson will create a stronger case for adding bike lanes to that missing link. **Commissioner Herford made a motion to support staff's recommendation to add bike lanes to the section of 9th Street between Monroe and Jefferson Avenues; Commissioner Christie seconded the motion, which passed unanimously.**

BPAC Sunset Review

Ms. Namba provided an overview of this process. Every four years, per Corvallis Municipal Code, all of the boards and commissions are reviewed to determine if they are still needed. Ms. Namba presented a staff report that shows the accomplishments of the BPAC since the last review, as well as what the Commission plans for the future. The Commission discussed the report and suggested including continued work on the bike map red zone areas in the Future Activities section of the staff report going to the Urban Services Committee.

VI. Information Sharing

Planning Manager Kevin Young Overview of Bike/Ped Planning Documents

Visitor Kevin Young, from the Community Development Department's Planning Division, provided an overview of the various planning documents that contain language governing bicycle and pedestrian issues. The Comprehensive Plan (CP) provides policy direction related to land use and the Land Development Code (LDC) defines specific targets and requirements intended to implement the goals of the CP. Mr. Young discussed the requirements related to bicycle parking and transit as well as standards for bicycle and pedestrian improvements required on different

classifications of streets (arterial, collector, etc). In response to a question about the approval process for covered bicycle parking, Mr. Young stated that building permit staff reviews and approves the plans for these. The LDC isn't specific on how the standards are to be implemented. Chair Upton asked whether the LDC should allow a process for providing bicycle parking in lieu of required car parking by converting on-street car parking to "bike corrals". Mr. Young responded that this kind of proposal could be addressed using the Planned Development process. Mr. Rogers mentioned that another level of planning takes place at the Corvallis Area Metropolitan Planning Organization, which produces the federally-mandated Regional Transportation Plan (RTP). Our local Transportation System Plan, which will need an update in the next five years, should be (and is) in alignment with the RTP.

Chair Upton noted that the Urban Services Committee will discuss the Corvallis Crossing project on May 5 at 5:00 pm in the Madison Avenue Meeting Room. He encouraged others to attend.

Chair Upton reported that he spoke with City Manager Jon Nelson regarding vegetation obstructions. Mr. Nelson told Mr. Upton that there are some proposed changes to the program. Mr. Rogers stated that Public Works has contracted with the Fire Department for vegetation maintenance since the 1990s. Recently Public Works, Parks, Fire, and Community Development staff met to discuss implementation of the new sidewalk maintenance and urban forestry programs funded via a new fee on City services bills. While no decision has been made, it is heading in the direction of Public Works taking over the bulk of the program. Parks would have the primary role when street trees are involved.

Chair Upton reported that he attended the Oregon Active Transportation Summit, where the SB424-1 Crosswalk Safety bill seemed to get good reception. Senate Bill 14-1 provides for higher penalties when drivers jeopardize "vulnerable roadway users". House Bill 31-50a, which allows local authority to reduce speed limits to 20 mph in residential areas, passed the House. It was modified by an amendment to apply only to populations of 100,000 or more. Ms. Borradaile reported that there is also a bill to expand the ability to car-share with private vehicles.

Chair Upton reported that he had a conversation with Roger Geller from the City of Portland, who said that all of their mode share data comes from citizen surveys. He also spoke with Gail Achterman, chair of the Oregon Transportation Commission, about getting better data. She said that there is currently no standard accepted method for gathering this data, but that Portland State University is working on a standardized method to do so.

VII. Commission Requests and Reports

None.

VIII. Pending Items

None.

The meeting was adjourned at 9:00 a.m.

NEXT MEETING: May 6, 2011, 7:00 a.m., Madison Avenue Meeting Room

**THE COMMISSION FOR MARTIN LUTHER KING, JR
MINUTES
May 24, 2011**

Present

Commissioner Perrone – Chair
Commissioner Stumbo - Vice Chair
Commissioner Rosa
Commissioner Shyam
Commissioner Alexander
Councilor Raymond – Council Liaison

Staff

Linda Weaver, HR Administrator

Absent

Commissioner Wright
Commissioner Wilburn

SUMMARY OF DISCUSSION

Agenda Item	Action Recommendation
I. Minutes 3/22/11	Discussed and Approved
II. Signage process for MLK Park	Discussed and Continued
III. Vacancies	Discussed
IV. Other	Discussed
V. Adjourn to June 28, 2011	The Meeting Adjourned at 5:30 pm

CONTENT OF DISCUSSION

- I. Minutes from March 22, 2011 – Approved as corrected.
- II. Signage process for MLK Park

Commissioner Stumbo met with David Livingston seeking input on signage. Commissioner Perrone discussed the concept of multiple markers, even working on a single sign at a time. Commissioner Alexander spoke to the importance of a sign that speaks to who Dr. King was. The Commission discussed the possibility of asking the City Council to carry over the remaining budget, about \$2,000. Staff member Weaver reported the public hearing is scheduled for the June 6, 2011 Council meeting and the request for carryover should have been presented to the Budget Commission earlier in the budget process. Councilor Raymond reported that any request would need to be raised at visitor’s propositions. Commissioner Alexander moved to request carryover of \$2,000 to the next fiscal year, Commissioner Rosa seconded, motion carried.

- III. Vacancies –

The Commission discussed the vacancies, and will work to solicit persons interested in serving. Commissioner Perrone will contact Student Service Groups at OSU and notify them of the opportunity.

- IV. Other –

The Commission discussed their previous authorization for a donation of up to up to \$500 as a donation to the Race Unity Picnic. Commissioner Alexander requested to hold payment until the next meeting. Councilor Raymond distributed materials she obtained at a NAACP training event.

V. The meeting adjourned at 5:30 p.m. to June 28, 2011.

**WATERSHED MANAGEMENT ADVISORY COMMISSION
MINUTES
March 16, 2011
DRAFT**

Present

Matt Fehrenbacher, Chair
Charlie Bruce
Michael Campana
Sheryl Stuart
David Zahler
Richard Hervey, City Council Liaison

Staff

Amber Reese, Public Works
Tom Penpraze, Public Works
Mike Hinton, Public Works
Jon Boyd, Public Works
Mark Miller, Trout Mountain Forestry

Absent

Jacque Schreck, Vice-Chair - excused
Creed Eckert

Visitors

Frank Davis, Siuslaw National Forest
Ken McCall, Siuslaw National Forest
Art Sleight
Betty Sleight
Karen Fleck Harding
Jim Fairchild

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/Introductions	X		
II. Review of Agenda	X		
III. Review of February 16, 2011 Minutes			Approved
IV. Staff reports	X		
V. Visitor Propositions	X		
VI. Old Business <ul style="list-style-type: none"> • Revised Reserve Areas, Native Vegetation & Invasive Species, and Herbicides Policy 			Approved

VII. New Business <ul style="list-style-type: none"> • Fish Habitat & Stream Structure; Water Quality; and Wildlife Habitat Policy • Roads; Public Access; Fire; Neighbors (new) Policy • US Forest Service future timber harvests and the future of Rock Creek Bridge 	 X X		Approved: Aquatic Habitat Policy (formerly called Fish Habitat and Stream Structure)
VIII. Commission Requests and Reports	n/a		
IX. Adjourn			

CONTENT OF DISCUSSION

I. Call Meeting to Order/ Introductions

Chair Fehrenbacher called the meeting to order and all present introduced themselves.

II. Review of Agenda

No changes.

III. Review of Minutes

Commissioner Campana moved to approve the February 16 minutes; Commissioner Zahler seconded the motion and the minutes were approved unanimously.

IV. Staff Reports

Mr. Penpraze reported that he attended a workshop where he learned some valuable information on the management and control of false brome.

Ms. Reese reported that the annual forest tour will be held on June 8.

Ms. Reese reported that the Wildlife Habitat Enhancement Stewardship grant has been extended to February 2012.

Ms. Reese presented the Commissioners copies of the Greasy Creek report, which was prepared by the Marys River Watershed Council.

Mr. Miller reported that the tree-topping contractor has finished work in vicinity of the Rock Creek Road system and has moved to the Old Peak Road system.

V. Visitor Propositions

Visitor Jim Fairchild expressed concern regarding some of the standards and guidelines currently under review, primarily over the Fish Habitat and Stream Structure (now called Aquatic Habitat), Water Quality, and Wildlife Habitat Policy. He detailed his concerns and the Commission discussed them. Visitor Frank Davis expressed similar concerns. Visitor Karen Fleck Harding,

representing the Marys River Watershed Council, expressed the Council's concern about the wording of the water policy.

VI. Old Business

Revised Reserve Areas, Native Vegetation & Invasive Species, and Herbicides Policy

Mr. Miller presented the revised document, showing the minor changes the Commission requested at the February meeting. **Commissioner Zahler moved to adopt the document as written; Commissioner Stuart seconded the motion, and the document was adopted as presented.**

VII. New Business

Fish Habitat & Stream Structure; Water Quality; and Wildlife Habitat Policy

Mr. Miller reported that the subcommittee met to work on this set of policies. He stated that the subcommittee felt the policy is unclear. Mr. Miller presented the proposed changes, including renaming "Fish Habitat & Stream Structure" to "Aquatic Habitat." The Commission discussed other modifications that they would like to see made to the documents including some of the visitor proposition changes. Mr. Miller will bring updated text and maps to the next WMAC meeting for Commission review. As no changes to the subcommittee-modified language for the Aquatic Habitat portion of the policy were proposed, the WMAC voted to approve this portion of the policy.

Roads; Public Access; Fire; Neighbors (new) Policy

Mr. Miller presented a briefing paper on these policies.

US Forest Service future timber harvests and the future of Rock Creek Bridge

Mr. Davis reported that the process of going from planning to implementation on this project has begun. He provided details on five sales that the US Forest Service is planning. This project will include the replacement of the Rock Creek bridge. Mr. Davis explained that proceeds from the timber sales will be used to partially fund the bridge replacement. The USFS has asked the City to contribute funds. The first sale is planned for 2011, but may be delayed to treat for invasive species prior to harvest.

VIII. Commission Requests and Reports

None.

IX. Adjourn

The meeting was adjourned at 6:58 p.m.

NEXT MEETING: April 20, 2011, 5:30 p.m., Madison Avenue Meeting Room

**WATERSHED MANAGEMENT ADVISORY COMMISSION
MINUTES
April 20, 2011
DRAFT**

Present

Matt Fehrenbacher, Chair
Jacque Schreck, Vice Chair
Charlie Bruce
Creed Eckert
Sheryl Stuart

Staff

Amber Reese, Public Works
Tom Penpraze, Public Works
Mike Hinton, Public Works
Jon Boyd, Public Works
Mark Miller, Trout Mountain Forestry

Absent

David Zahler, excused
Michael Campana, excused
Richard Hervey, City Council Liaison, excused

Visitors

None

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Call Meeting to Order/Introductions	X		
II. Review of Agenda	X		
III. Review of March 16, 2011 Minutes			Approved
IV. Staff reports	X		
V. Visitor Propositions	X		
VI. Old Business • Fish Habitat & Stream Structure; Water Quality; and Wildlife Habitat Policy			Approved
VII. New Business • Roads; Public Access; Fire; Neighbors Policy • Planning and Monitoring (including inventory procedures); Public Outreach • FY 11/12 Harvest Plan	X X		Approved: with modifications Action item at next month's meeting.
VIII. Commission Requests and Reports	n/a		
IX. Adjourn			

CONTENT OF DISCUSSION

I. Call Meeting to Order/ Introductions

Chair Fehrenbacher called the meeting to order and all present introduced themselves.

II. Review of Agenda

No changes.

III. Review of Minutes

Commissioner Bruce moved to approve the March 16 minutes; Commissioner Stuart seconded the motion and the minutes were approved unanimously.

IV. Staff Reports

Mr. Penpraze reported on the “National Take-Back Initiative,” the safe disposal of old medicines. Public Works is interested in removing these products from our watersheds to protect our drinking water supply. A collection event will take place on April 30th at Allied Waste and the Benton County Fairgrounds.

Mr. Penpraze presented the WMAC members with a gift (a reusable tote bag) from Mayor Manning in appreciation of their volunteer service to the Corvallis community.

Ms. Reese reported that she and Barb Ellis-Sugai from USFS Siuslaw gave a presentation to the Marys River Watershed Council (MRWC) at their quarterly meeting on April 19th. The MRWC meeting agenda topic was, “Temperature Monitoring in the Marys River Watershed with an emphasis on Rock Creek.” The event was well attended and generated good discussion among the panelists and audience. The City and USFS Siuslaw will be placing monitoring devices in Rock Creek again this year to further data collection and analysis of stream temperature.

Ms. Reese reported that planning for the June 8th Forest Tour is underway. Staff will be working with Chintimini Wildlife Center to have an owl on hand at one of the stations.

Ms. Reese reported that she is working on the Peacock Larkspur restoration project. A survey will need to be completed this spring/summer of existing plant populations and of native nectar species that the Fender’s Blue Butterfly utilizes as required by the federal natural resources agencies.

Mr. Miller reported that the tree-topping contractor has finished work in the vicinity of the Old Peak Road system. Money was saved on this project, allowing additional trees in other areas to be topped.

V. Visitor Propositions

Attached is a written testimony submitted by Jim Fairchild to the WMAC. Comments include 2011 Harvest Plan; Neighbors Policy – Standards and Guidelines; Fire Policy – Standards and Guidelines; Wildlife Policy – Standards and Guidelines; and Water Policy – Standards and Guidelines. This document will be included in next month’s packet.

VI. Old Business

Fish Habitat & Stream Structure; Water Quality; and Wildlife Habitat Policy

Mr. Miller presented the revised document, showing the changes the Commission requested at the March meeting. Mr. Miller also presented a map of fish passages on City property in the watershed, which the Commission approved. **Commissioner Shreck moved to adopt the document as written; Commissioner Fehrenbacher seconded the motion, and the document was adopted as presented with minor changes.**

VII. New Business

Roads; Public Access; Fire; Neighbors (new) Policy

Mr. Miller presented these policies and the Commission discussed them. **Commissioner Shreck moved to adopt the documents as written; Commissioner Stuart seconded the motion, and the documents were adopted as presented with minor changes.**

Planning and Monitoring (including inventory procedures); Public Outreach

Mr. Miller presented a briefing paper and stated that the subcommittee will be working on these sections prior to the next meeting.

FY 11/12 Harvest Plan

Mr. Miller presented a draft plan for this year's harvest. It will be different from prior years' harvests, as it will be done by cable yarding during the winter.

Commissioner Shreck asked for Mr. Miller to come back to next month's meeting with a response to Jim Fairchild's comments.

VIII. Commission Requests and Reports

None.

IX. Adjourn

The meeting was adjourned at 7:02 p.m.

NEXT MEETING: May 18, 2011, 5:30 p.m., TBA

MINUTES

Wednesday – April 20, 2011 3:00-4:30 PM

In Attendance:

■ Angie Baca	■ Mike Beilstein	■ Marco Benavides	<input type="checkbox"/> Kevin Bogatin	■ Gary Boldizar
■ Ed Boyd	■ Floyd Collins	■ Mark Cotter	<input type="checkbox"/> Bill Currier	<input type="checkbox"/> Jay Dixon
■ Ken Elwer	■ Max Frederick	■ John Haroldson	■ Rick Hein	■ Linda Hukari
■ Sharon Konopa	■ Steve Harder	■ Al Krug	■ Jeff Lanz(p)	■ Jeanne Nelson
<input type="checkbox"/> Jon Nelson	■ Gail Newman	■ Jack Rogers	■ Jon Sassaman	■ Dan Schwab
■ Diana Simpson	■ Angie Stambuk	■ Stewart Wershow	■ Deb Williams	■ Locke Williams
<input type="checkbox"/> Karen Zorn				

■ Present Absent

Members Present: = 26 **Quorum** (31 positions filled: quorum requirement **16**)

Vacancies:

Adair Village Citizen Rep, Adair Village City Councilor, Adair Village Police Chief, OSU: Director Dept. of Public Safety, Philomath City Manager/Rep, Benton County Citizen Rep, Rep of Crime Victims, ASOSU Representative

Staff:

Jodi Robin

Guests:

Scott Jackson, Diana Rabago, Emily Gillespie

ACTIONS:

- Action Item** - March 2011 minutes approved as submitted.
- Action Item** – Full Council approves the 2011-2013 WCJC Biennium Budget, which includes an increase in jurisdiction dues and an increase in the DUII Victim Impact Panel fees.

FUTURE AGENDA ITEMS:

UPCOMING MEETINGS (3:00pm – 4:30pm):

- May 18th
- June 15th
- No July Meeting

Call to Order & Introductions

Ed Boyd called the meeting to order. The attendance roster was circulated and introductions made.

1. March 2011 Minutes

- March 2011 minutes approved as submitted.

2. WCJC Committees, Projects and LPSCC Activities

A. WCJC Lay Committee Update, Rick Hein-

The Lay Committee had a guest speaker, William Buursma from the DLR Group come speak to them about jail architecture, what a new jail looks like and best practices in taking the bond issue to the voters. Also, the guest speaker touched on things to think about when preparing to educate the community about the need for a new jail.

B. Benton County Drug Treatment Court (DTC) Update, Judge Locke Williams-

Juvenile DTC:

Current Active Participants 8

- Planning an end of school year celebration

Adult DTC:

Current Active Participants 50

- May is National Drug Court month and is the 10-year anniversary for Benton County DTC
- DTC ceremony celebration to be held May 18, 2011, all are invited

C. WCJC Budget, Jon Sassaman- Treasurer

Budget handout available

WCJC Administrative Budget- 87% of 2009-2011 is complete, revenue is at 105%, expenditures are lower than the 87%, we expect to carryover approximately \$22,000 into the next biennium, and spend down at a rate of approximately \$12,000 per biennium. We are currently spending more than we are bringing in from the jurisdiction dues. Reserves have been spent down. For the next Biennium we will need to increase dues by approximately 11%. Jurisdiction dues will need to be increased based off population. The DUII Victim Impact Panel Budget- 87% of 2009-2011 is complete; revenue is lower than expected due to less attendees than expected, currently at 69% of projected revenue, with one more Victim Impact Panel to add for this biennium period. Expenditures are still less than expected. We expect to carry over approximately \$2,500 to the next biennia. We currently charge a \$25.00 fee and we are recommending increasing the fee to \$40.00 for all DUII VIP attendees to keep the fund stable and allow us to continue our WCJC grants.

- Action Item** – Full Council approves the 2011-2013 WCJC Biennium Budget, which includes an increase in jurisdiction dues and an increase in the DUII Victim Impact Panel fees.

D. WCJC Nominating Committee, Ed Boyd-

Three volunteers are needed to nominate the next slate of officers: Ken Elwer, Diana Simpson and Dan Schwab volunteered to serve on this committee.

E. Legislative Update, Ed Boyd-

Diana Simpson- Senate Bill 728 is now dead. This bill would have expanded local control from 12 months or less to 24 months or less at the local jail for offenders serving time.

Ed Boyd said he would send out an update via email to the WCJC members if anything major comes up.

3. Other Business

1). Benton County Juvenile Department - Budget Information, Al Krug

Handouts available: OYA Director's Message, Position paper from OJDDA, OJDDA Impact Sheet

Oregon Juvenile Justice System in the State of Oregon is composed of County Juvenile Departments and Oregon Youth Authority. The Counties handle 94-95% of cases and OYA handles 5-6%, with OYA handling the more serious offenders. The Governor's Initial budget cut the number of beds available to OYA by 47%. The reduction is now at 675 beds from 900 beds. Juveniles will be receiving less treatment. The Oregon Youth Authority is currently budgeted at 1, 445 beds if you combine the community beds and youth correction beds, this number will be reduced to 1,333 beds for the upcoming biennium. Funding from the state for the Juvenile Department to provide basic services is being reduced by 70% over the next biennium. Currently, the Commission on Children and Families is at jeopardy of being eliminated. The Teen Court program could be eliminated, this program has a 90% success rate of youth who go through this program. Also, the work crew program may have to be eliminated. The County general fund provides about 90% of the Juvenile Departments operational funds, with cutbacks to these funds four staff positions with the juvenile department will be cut down to .75 FTE. The core functions of the Juvenile Department will continue. Detention beds cost \$236 dollars per day; this cost could increase if more staff is needed to supervise from the county. Steve Harder, of OYA, added that the high risk kids might have to be moved down to a lower level of care if beds are eliminated, this is unfortunate because these youth need the higher level of care, and it makes for less beds available in general.

2). 911 Center, Jon Sassaman-

The Corvallis Regional Communication Center services include all local Law Enforcement, Fire and EMS. The current center was created in 1983, when Law Enforcement and Fire merged to one system. The center is funded by usage and telephone tax money from the state based off population figures. The plan is to hire a consultant to come in and evaluate if there is a different funding mechanism that exists. This process is just starting and will begin with a scope report, hoping to have results back by the end of 2011 as to how to best proceed.

Call for Additional Agenda Items

None noted.

Adjournment The meeting was adjourned at 4:10pm

MEMORANDUM

To: City Council Members
From: Julie Jones Manning, Mayor 
Date: June 2, 2011
Subject: Confirmation of Appointment to Arts and Culture Commission

As you know, at our last regular meeting I appointed the following person to the Arts and Culture Commission for the term of office stated:

Stephanie Calhoun
Term expires: June 30, 2014

I ask that you confirm this appointment at our next Council meeting, June 6, 2011.

1045

MEMORANDUM

To: City Council Members

From: Julie Jones Manning, Mayor



Date: June 1, 2011

Subject: Vacancy on Arts and Culture Commission

Rod Davidson submitted his resignation from the Arts and Culture Commission. This position on the Commission will expire on June 30, 2014.

I would appreciate your nominations of citizens to fill this vacancy.

1043

* * * MEMORANDUM * * *

MAY 18, 2011

TO: MAYOR AND CITY COUNCIL
FROM: JON S. NELSON, CITY MANAGER 
SUBJECT: MAY 18, 2011 CITY LEGISLATIVE COMMITTEE WORKING NOTES

1. Call to Order

Mayor Manning called the meeting to order at 7:30 am. Councilors Brauner, Brown, and O'Brien were present. Also present were City Manager Nelson and Public Works Director Rogers.

2. Update on Legislative Proposals

Mr. Rogers acknowledged the memorandum (attached) dated May 11, 2011 and focused the Committee's review on House Bill 3582 and House Bill 3165.

House Bill 3582 – This is the Business Energy Tax Credit (BETC) renewal bill that is officially dead. Mr. Rogers noted that efforts were underway to bring back to the Tax Credit Committee a bill that would include BETC for transit. By consensus, the Committee noted this approach was consistent with past City Council action, and concept support will be shared with Senator Morse.

House Bill 3165 – This bill provides for municipal interests having a "seat at the table" as future discussions on use of Corps of Engineers impounded water occurs. Mr. Rogers provided an Oregon Water Utilities Council newsletter on the issue (attached). Council has previously communicated support for this bill to Representative Gelser and Senator Morse.

3. Other

Mr. Nelson reviewed the status of the four League of Oregon Cities (LOC) legislative priorities.

Property Tax Referral – LOC meeting with Governor Kitzhaber in support of the referral is scheduled in the near future.

Transient Occupancy Tax – The attempt to loosen ORS dedicated proceeds is dead.

State Shared Revenue Protection – So far, successful.

Water – See above discussion of House Bill 3165.

4. Next Meeting

The next meeting is scheduled for 7:30 am on Wednesday, June 8, 2011, in the Cornell Meeting Room.

5. Adjournment

The meeting adjourned at 8:15 am.

MEMORANDUM

May 11, 2011

To: Legislative Committee
From: Steve Rogers, Public Works Director
Subject: Public Works Bills of Interest - May 2011 Update

The following are summaries of a few of the bills being considered by the 2011 State Legislature that are of interest to Public Works. The status of the following bills have been updated.

HB 2007 &
HB 3591

Addresses proposed Department of Environmental Quality (DEQ) water quality standards that will be difficult and possibly impossible to meet with current technology. HB 3591 has had a hearing.

Recommendation: Monitor

Update: HB 3591 (minimize water quality variances financial impact) has passed the House. HB 2007 appears to be dead (delay water quality standard change).

HB 2166

Authorizes Connect Oregon 4 at \$40 million dollars. Funds non-highway transportation projects with Lottery receipts. Has had a hearing and work session.

Recommendation: Monitor

Update: Referred to Ways and Means with "Do Pass"

HB 2328

Directs that a milage fee be assessed for electric and plug-in electric vehicles. Twenty percent of the fees collected would come to cities via the Highway Fund. Has had a hearing.

Recommendation: Monitor

Update: Referred to Revnue with "Do Pass"

HB 3038

Concerns System Development Charges's (SDC's) and ready-to-serve charges for water meters serving residential facilities with fire sprinkler systems. Will not affect Corvallis SDC's, but could reduce ready-to-serve charges. No movement to date.

Recommendation: Monitor

Update: Referred to Rules without a recommendation

HB 3150 Allows 20-mph speed limit on bike boulevards. Has passed House.

Recommendation: Monitor

Update: House passed; in Senate Hearings

HB 3165 Allows municipalities to access water behind 13 federally built Willamette basin dams. Although not needed now, this could benefit Corvallis in the future. A hearing is scheduled.

Recommendation: Support

Update: Referred to Ways and Means with "Do Pass"

HB 3383 Allows State to modify solid waste collection rates to provide recycling incentives to commercial customer classes. Affects local control of rates. A hearing is scheduled.

Recommendation: Oppose

Update: Dead

SJR 13 & 17 Changes Oregon Constitution to allow Highway Fund receipts to be used for public transportation. No movement to date.

Recommendation: Monitor

Update: Dead

SJR 36 Changes Oregon Constitution to allow Highway Fund receipts to be used to fund State Police. Could reduce Corvallis Highway receipts by \$200,000 per year. No movement to date.

Recommendation: Monitor

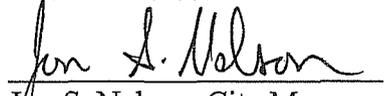
Update: No movement

HB 3582 This is the BETC sunset bill. It is dead, however, Representative Beyer has asked for new language for either a new high priority bill or as an amendment to another bill (HB 2414) that would extend the sunset to 2018 and would include pass through partner language. City staff is part of a group working on the language. HB 2414 (energy tax credits does not currently include the pass through language). These bills will go to the Tax Credit Joint Committee of which Gelser and Morse are members.

Recommendation:

That the Legislative Committee recommend to the City Council to continue support extension of the BETC sunset with pass through partner language for transportation and energy projects and that the support be communicated to Senator Morse.

Review and concur:


Jon S. Nelson, City Manager

Nelson, Jon

From: Volmert, Ellen
Sent: Wednesday, May 11, 2011 4:10 PM
To: Nelson, Jon
Subject: RE: May 18 Legislative Committee mtg

None that I am aware of now. Most bargaining bills are likely dead.

From: Nelson, Jon
Sent: Wednesday, May 11, 2011 9:35 AM
To: Department Directors
Cc: Mullens, Carrie
Subject: May 18 Legislative Committee mtg

Hi All,

Any updates on the info you provided at the past Leg Comm mtgs? I know Steve has a few. If you have something please forward to Carrie asap for the packet. Alternatively, they can be walked in on the 18th. If there is no news on the Legislation you are tracking, that is fine too. Thanks.

Jon

5-18-11
leg Com

Newsletter

Oregon Water Utilities Council

OWUC - Why You Should Get Involved!

Spring 2011

The Oregon Water Utility Council (OWUC) is comprised of water utilities large and small from across the state of Oregon and is a committee of the Pacific Northwest Section of AWWA. The mission of the group is to promote public policies, legislation, and regulations that ensure that we have adequate supplies of high quality water at the lowest economic and environmental costs.

OWUC also monitors potential legislation and regulations that could impact the water industry, giving members the ability to help shape these kinds of issues. This newsletter focuses on some of the issues that OWUC is currently following. To find out more about how you can get involved please contact Niki Iverson at niki@ci.hillsboro.or.us

Inside this issue:	
OWRD Integrated Water Resource	2
OWUC Officer Nominations	3
AWWA & WEF Joint	3
OHA Drinking Water Program Funding	3
Eye on WaterWatch	4
HB 3369 Peak and Ecological Flow	5

Municipal Access to Stored Water in the Willamette Basin

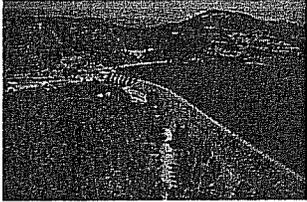
OWUC is currently sponsoring a project to gain future access to water stored within the 13 US Army Corps of Engineers' (Corps) Willamette Basin Project reservoirs. Aside from hydropower generation, contracts for the 1.64 million acre feet of water within those project reservoirs are limited to irrigation purposes.

Why this is important for OWUC members all over the state? Although the focus of the current efforts is associated with the Willamette Basin projects, there are a number of federal stored water projects around the state and what happens with the Willamette may set a precedent for the rest of the state.

The background facts: 1) there is a lot of water behind Corps' dams in the Willamette Basin and this is the only significant source of available water supply in the Willamette Valley. 2) Municipalities have tried to reserve some of this water in the past. 3) The Corps typically allocates storage space and costs of storage in its reservoirs, but the storage space in the Willamette Basin Projects has never been allocated, and the cost for stored water has only been established for irrigation contracts. The cost of stored water has never been determined and storage space has not been allocated for municipal use. 4) The Corps is planning to conduct a small-scale reallocation study with the City of Creswell to determine what these costs would be.

For more information contact

- Niki Iverson, Chair, City of Hillsboro
niki@ci.hillsboro.or.us
- Patrick Griffiths, Vice Chair
City of Bend,
pgriffiths@ci.bend.or.us
- Brad Taylor, Secretary,
Eugene Water & Electric Board
Brad.TAYLOR@eweb.org



Dexter Reservoir on
Willamette

Municipal Access to Stored Water in the Willamette Basin Continued

Federal agencies (the Corps and the Bureau of Reclamation, which holds the water rights for the Willamette Basin Projects) are required to take action to facilitate protection of stored water instream to meet the needs of fish listed under the Endangered Species Act. To meet these needs, the current storage water rights would likely need to be “transferred” from storage for irrigation purposes to multipurpose storage. Then a secondary water right could protect a portion of the stored water instream.

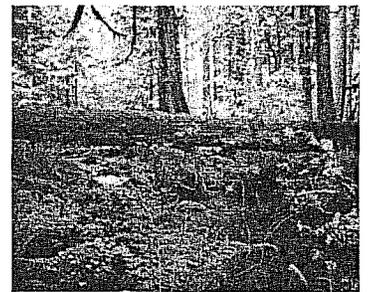
If the federal agencies move forward with these transfers there are 3 potential implications: 1) the potential exists that current natural flow water rights in the Willamette Basin could be “regulated off” to meet in-stream needs; 2) it will set up a huge regulatory mess; and 3) all of the stored water could be allocated to other uses before municipalities can establish a contracting program and thus, not have access to any of this stored water.

At the February OWUC meeting, the Council decided to move forward with a legislative concept that would require the Oregon Water Resources Department to obtain input from a stakeholder group about the equitable allocation of the stored water among the various uses (municipal, agricultural, in-stream, etc.) prior to processing a transfer application for the water rights for the Willamette Basin Projects. HB 3165 was passed out of the House Energy, Environment and Water Committee on April 27, and is currently in the Joint Ways and Means Subcommittee on Natural Resources.

OWRD Integrated Water Resources Strategy

In early February, the Oregon Water Resources Department, Oregon Department of Environmental Quality, Oregon Department of Fish and Wildlife, and the Oregon Department of Agriculture released a report regarding the development of Oregon’s first Integrated Water Resources Strategy.

This report fulfills the requirements of House Bill 3369, describing progress made thus far and evaluating whether the Integrated Water Resources Strategy will be completed by December 31, 2012. To read the Progress Report go to http://www.wrd.state.or.us/OWRD/LAW/Integrated_Water_Supply_Strategy.shtml. Work on the next phase of the project is anticipated to start later this summer.





Office of the Mayor

501 SW Madison Avenue

P.O. Box 1083

Corvallis, OR 97339-1083

(541) 766-6985

FAX: (541) 766-6780

e-mail: mayor@council.ci.corvallis.or.us

PROCLAMATION

Enhancing Community Livability Celebrating Oregon High School Baseball in Corvallis

June 18, 2011

WHEREAS, Our community's well-being is enhanced by the efforts of citizens, every day, in a variety of ways; and

WHEREAS, The community wishes to celebrate and honor the efforts of our neighbors in Enhancing Community Livability; and

WHEREAS, Many residents are assisting with preparations for Corvallis to host the High School All-Star Baseball Series June 18-19 at Goss Stadium on the campus of Oregon State University; and

WHEREAS, The Series will feature the top 5A and 6A senior baseball players from across Oregon, including pitcher Garrett Miller from Corvallis High School and infielder Grant Mattes from Crescent Valley High School, as selected by coaches statewide; and

WHEREAS, More than 2,000 fans, players, and coaches are expected to attend the Series over the weekend, generating an estimated \$100,000 in local spending; and

WHEREAS, Sports tourism is on the rise in Corvallis, with a very successful Half Marathon recently completed here and another baseball event, the West Coast League All-Star Game, scheduled for July 26, as well as upcoming road races and cycling events; and

WHEREAS, These events showcase our city and the region's recreational opportunities as well as our community's commitment to pursuing a healthy lifestyle.

NOW, THEREFORE, I, Julie Jones Manning, Mayor of the City of Corvallis, do hereby proclaim **June 18, 2011**, as **All-Star Baseball Day** in the City and encourage people throughout Corvallis to join with tournament organizers, players, and spectators in celebrating America's pastime in Corvallis.

Julie Jones Manning, Mayor

Date

A Community That Honors Diversity

*** * * M E M O R A N D U M * * ***

JUNE 2, 2011

TO: CITY COUNCIL

FROM: JULIE JONES MANNING, MAYOR



SUBJECT: INTERIM CITY MANAGER APPOINTMENT

Council Leadership interviewed three internal candidates for the Interim City Manager position on May 23, 2011. After discussion, the group unanimously agreed to recommend that the City Council appoint Assistant City Manager Ellen Volmert to the Interim position, effective July 1, 2011. Further, the group recommends that Ms. Volmert receive a five percent increase to her base salary during the time she serves as Interim City Manager.

1044

DRAFT

June 6, 2011

Sen. Suzanne Bonamici, Chair
Senate Redistricting Committee
900 Court Street NE, Room 453
Salem, OR 97301

Dear Sen. Bonamici:

On behalf of the Corvallis City Council, I am writing in support of redistricting efforts that call for the City of Corvallis to again be consolidated into one congressional district: the fourth. And, because I understand all current plans call for Corvallis to be consolidated into the fourth district, I would also like to speak briefly to our frequent collaborations with Linn County as you consider the eastern boundaries of the new district.

First, to the consolidation of Corvallis into one district: This makes sense on all levels and allows the city to speak as one collective voice to our congressional representative. Although our major employer, Oregon State University, helps to define our city and has ongoing federal ties to its research and education agenda, Corvallis' focus on innovation is fueled by collaboration between OSU and elements of our private and non-profit sectors. We need our congressional representative to understand and advocate for the full spectrum of activity across our city, and the current redistricting plans will help ensure that this happens. We also anticipate that having one representative will increase the likelihood that Corvallis will have an on-site staff presence here, thus ensuring a stronger ongoing relationship.

Next, to the eastern boundary of the new district: Benton and Linn counties are increasingly connected. Our major employers report significant commuting patterns between the two counties, and a highly successful dual enrollment program means that many students travel daily between Linn-Benton Community College and OSU. Our major medical provider, Samaritan Health Services, operates the hospitals in Benton and Linn counties (as well as Lincoln County), and also owns the building that houses the new medical school scheduled to open in Lebanon in August. The cities of Corvallis and Albany are currently collaborating on a plan that explores consolidation opportunities between our respective fire departments and, through the Cascade West Council of Governments, our two counties are working together projects including on industrial land inventories, wetland mitigation, and regional branding.

We encourage you to consider these east-west ties as you finalize your redistricting work. Thank you for undertaking this important task on behalf of Oregon's residents.

Sincerely,

Julie Jones Manning
Mayor, City of Corvallis

- 2 -
Covallis and its leadership provide
all service clubs such a
wonderful environment and
support - it truly encourages
volunteers to give of their time.
Thank you to you for your
support and encouragement.

Sincerely,
Betty Boase, Secretary
Kiwanis Club of Covallis

Dear Mayor Manning,

5-21-11

On behalf of the Kiwanis
Club of Covallis, I wish to
express our appreciation to you
and the city of Covallis for the
Proclamation recognizing our
65th Anniversary.

Kiwanis

Service to the children in our world

Thank you!

COUNCIL REQUESTS

FOLLOW-UP REPORT

DECEMBER 16, 2010

1. Salaries, Benefits, and Staffing Levels (Hervey)

Corvallis is a member of the Local Government Personnel Institute (LGPI) located in Salem. LGPI provides human resources, personnel, and labor relations services and expertise on a contractual basis to Oregon jurisdictions. Staff approached LGPI on the cost of a survey on salaries, benefits, and staffing levels with our comparative jurisdictions. The response is attached.

While the timeframe is not as convenient as we would like, the cost is favorable and can be allocated to departments so it is affordable. The alternative of a request for proposals process to undertake a comprehensive City services audit is probably in the \$50,000 to \$100,0000 range and will require more time.

Proceeding with the survey is recommended. If Council concurs, we will work with LGPI on a draft survey to review with a Council committee.

2. Reimbursement of Sidewalk Repair Costs (Council)

On December 6, 2010, the City Council passed a motion that required reimbursement of sidewalk repair costs for all repairs since October 3, 2010, that resulted from a City notice to the abutting property owner, with the funding for these reimbursements to come from the sidewalk Sustainability Initiatives Fund.

To date, since October 3rd, notices requiring sidewalk repair have been sent to four properties. One of the property owners completed their repair. The estimated repair costs range from \$450 to \$8,000, with an estimated total for the four repairs of \$9,500. All four notices were the result of citizen complaints.

Per the motion, staff will reimburse property owners after they make the sidewalk repair and after actual implementation and collection of the Sustainability Initiatives Fund fee. The first month's fee revenue should be sufficient to fund these reimbursements, resulting in payments to property owners in March 2011.


Jon Nelson
City Manager

Local Government Personnel Institute
 1201 Court Street, Salem, OR 97301
 Phone 508-588-2251 * Fax 508-485-5900

12/13/2010

Description	Hours	Cost
Phase I (Process Implementation)		
Phone conference(s) with City regarding scope of services, methodology, timetable and other deliverables	-	-
Research staff configuration and staffing levels	5.00	5.00
Identify labor market comparables, benchmark classes, and benefits questions; review with City	4.00	4.00
Estimated Time for Phase I	9.00	
Estimated Cost for Phase I		1,170.00
Phase II (Market Survey Phase)		
Prepare salary survey with job summaries (Assume approximately 60 jobs)	15.00	15.00
Prepare Benefits Survey	1.50	1.50
Prepare Staffing / Per Capita Survey (Address staffing levels 8 Departments)	4.00	4.00
Submit Surveys to Client for Review. Effect changes and suggestions	2.00	2.00
Send Report to Comparators	1.50	1.50
Follow-up on non-responders; clarifications; data review	2.00	2.00
Estimated Time for Phase II	26.00	
Estimated Cost for Phase II		3,380.00
Phase III (Report Preparation Phase)		
Prepare Salary tables to detail comparables used, matches per job, etc.	30.00	30.00
Prepare Benefit tables	2.00	2.00
Prepare Staffing Report	8.00	8.00
Send report to City for review	-	-
Adjustments and additions to report based on Client review	2.00	2.00
Estimated Time for Phase III	42.00	
Estimated Cost for Phase III		5,460.00
Phase IV (Final Report Phase)		
Present findings/recommendations and final report to City (optional; or can be done via teleconference)	2.00	2.00
Revisions discussed and completed; final report sent	1.00	1.00
Estimated Time for Phase IV	3.00	
Estimated Cost for Phase IV		390.00
Estimated Total Time for Project	80.00	
Rate for Project Work		130.00
Estimated Total Cost of Project		\$ 10,400.00

This estimate assumes 60 separate jobs - using 10 comparator agencies - all cities. Target completion by July 2011. Estimate includes 3 separate aspects of the survey (Compensation, Benefits, Per Capita Staffing Levels). Costs will be based on actual hours spent completing the project, whether that is more or less than estimated herein. When possible, some work will be completed by the HR Assistant, thus reducing the hourly rate charged to the client.

COUNCIL REQUESTS

FOLLOW-UP REPORT

JUNE 2, 2011

1. Marked Street Crossings (Traber)

Attached is material we provided City Council on this issue in 2008. Also attached is the e-mail sent by Mr. Kirk Nevin to Councilor Traber, Mayor Manning, and me.

In the past several years, the City has twice received grant funds to perform "sting" operations on motorists not stopping for citizens in crosswalks. These operations were in 20-mph and 25-mph zones at marked crosswalks. Anecdotal observations by the Corvallis Police Department (CPD) reveal very few crossings of NW Walnut Boulevard (Walnut) at intersections not signalized.

Staff is planning a fall newsletter article, prior to the start of school, reminding motorists of the crosswalk laws. CPD is also working on an information brochure.

Staff continues to believe crosswalk markings at Walnut and NW 13th Street do not meet Council Policy, the intersection is not a particularly safe place to cross this busy four-lane 35-mph arterial street, and citizens should be directed to the signalized intersection at Walnut and NW Rolling Green Drive.

2. Homeowner Notification of Sustainability Initiatives Fund Tree Work (Traber)

Councilor Traber requested information regarding Parks and Recreation Department's Tree Work Notification process.

In the past, when street tree pruning or removal was identified, staff notified the neighborhood of tree work using the Home Owners Association (HOA) contact network (e-mail, neighborhood newsletter, etc.). All neighborhoods, regardless of having an HOA, receive door hangers 72 hours prior to the work beginning; the door hangers are distributed by the contracted arborist. Trees to be removed are posted two weeks or ten business days prior to the contractor removing them, unless they pose an immediate hazard.

Staff recently changed the distribution of door hangers time frame from 72 hours to two weeks or ten business days prior to the contractor beginning work. The door hanger informs the resident that street trees will be pruned, with a contact telephone number for questions or concerns. This change in time frame was made to be consistent with the removal of trees notification time period.



Jon Nelson
City Manager

COUNCIL REQUESTS

FOLLOW-UP REPORT

MAY 15, 2008

1. Street Light at SE Lily Avenue and SE Bethel Street (Grosch)

Councilor Grosch inquired about adding a street light at the intersection of SE Lilly Avenue and SE Bethel Street. There is now a functioning street light at that intersection.

2. Pedestrian Crossing – NW Walnut Boulevard at NW 13th Street (Hamby)

A resident of NW 13th Street (13th) asked that a crosswalk be marked across NW Walnut Boulevard (Walnut) at 13th. Oregon Revised Statutes regarding pedestrian use of crosswalks is the same, whether marked or unmarked; however, many pedestrians feel safer using a marked crosswalk. The result is that crosswalk marking is requested several times each year. To provide consistency in dealing with these requests, the City Council, in 1957, adopted a City Council Policy (attached) to provide guidance for authorizing crosswalk marking. It is staff's judgment that this specific request does not meet the guidelines for marking. In addition to not meeting the guidelines, in this case there are other reasons to not mark a crosswalk. Several years ago, the intersection of NW Rolling Green Drive (Rolling Green) and Walnut was signalized, primarily to facilitate pedestrian access. This intersection was chosen because of the potential for high pedestrian activity drawn by Timberhill Shopping Center. Persons wishing to cross Walnut at 13th can use this traffic signal with less than a seven-minute, out-of-direction travel walk. Also, traffic speeds are high in this section of Walnut (35 mile-per-hour limit). The traffic speed results in long stopping distances that are not likely to be influenced by a marked crosswalk. Vehicles may have difficulty stopping for pedestrians entering a marked crosswalk, who think the marking provides an enhanced level of protection.

Traffic signals are not warranted at 13th or NW Garryanna Drive (Garryanna); nor are warrants likely to be met in the future, as this area is developed. A mid-block pedestrian crossing between 13th and Garryanna could be constructed; although, it would be within about 500 feet of the traffic signal at Rolling Green. A mid-block crossing would need to include pedestrian-activated caution lights similar to those recently constructed on South Third Street. The City Council-directed project submittal to the Capital Improvement Program Commission for medians on Walnut includes this feature.

CITY OF CORVALLIS
COUNCIL POLICY MANUAL

POLICY AREA 9 - RIGHT-OF-WAY MATTERS

CP 91-9.01 **Crosswalks**

Adopted April 15, 1957

Affirmed 1970

Affirmed October 7, 1991

Revised November 20, 1995

Revised October 18, 1999

Revised November 3, 2003

Revised December 17, 2007

9.01.010 **Purpose**

To establish a policy regarding marked crosswalks where they add safety.

9.01.020 **Policy**

It is the policy of the Council that crosswalks should be marked consistent with the MUTCD and:

- a. Where average pedestrian count is high;
- b. At signalized intersections;
- c. At school crossings with patrols;
- d. At school crossings on established school safe-routes where there is substantial conflict between drivers, bicyclists and pedestrian movements, where students are encouraged to cross between intersections, or where students would not otherwise recognize the proper place to cross;
- e. At Downtown business district crossings;
- f. At designated pedestrian islands; and
- g. At preferred safety locations to promote use of the safer location.

9.01.030 **Review and Update**

This policy shall be reviewed every four years in October by the Public Works Director and updated as appropriate.

Nelson, Jon

From: ward8@council.ci.corvallis.or.us**Sent:** Sunday, May 15, 2011 2:44 PM**To:** kirk nevin**Cc:** Nelson, Jon; mayor**Subject:** Re: the law

Kirk

I plan to raise this issue during my city councilor report on Monday.

Biff

----- Original Message -----

From: "kirk nevin:"

To: mayor@ci.corvallis.or.us; ward8@council.ci.corvallis.or.us

Cc: "jon nelson" <jon.nelson@ci.corvallis.or.us>

Sent: Friday, May 13, 2011 1:48:04 PM

Subject: the law

Hi Folks,

We have a problem. Our police department is not enforcing the law.

Susan and I walked home this morning with our two grandchildren. The kids were in two vehicles... one stroller, one Burley trailer. I had on my bright yellow raincoat, Susan a bright red raincoat, and the Burley is bright yellow and black. We stood in the middle of the bike lane, facing north, trying to cross Walnut at 13th. THIRTEEN cars zoomed past us! Two drivers were talking on hand-held phones! Not one of those cars made any attempt to stop for us, even though it was very clear that we wanted to cross the street. We crossed at a run when there was a break in the traffic.

There is a law governing this crossing. Those cars, if they realize we are trying to cross, are required by law to stop for us. But they do not stop, because they don't have to stop... they know damned well the Corvallis cops are nowhere to be seen, and they thus have no reason to obey the law. And that, my friends, is a very sad commentary on our police department, and on the quality of the thinking in the minds of the average Corvallis driver, and on the quality of our city government in general. Nobody cares.

So we have a suggestion: If you can't make the cops enforce the law, you could at the very least start an educational program... saying, in effect, "Folks, here is the law. It is clear. You have the following obligations when confronted with pedestrians. You must...". And, if you're lucky enough to somehow lure the cops out on the street, we might even get a few tickets issued.

Another idea, not a new one, is to lower the speed limit to 25, as is the case on much of Walnut already. This would make cars much more likely to stop for pedestrians.

These are efforts to level the playing field between the cars and the people. Anything you can do to help will be appreciated.

Namaste.

Kirk and Susan Nevin

**CITY OF CORVALLIS – COUNCIL REQUESTS – TRACKING REPORT
PENDING REQUESTS**

Council Request Item	Requested By	Date of Request	CM Report Due Date	Assigned to	Response in CM Rpt No.	Comments
Homeowner Notification of Sustainability Initiatives Fund Tree Work	Traber	05-16-11	05-31-11	Emery, K.	CCR 06-02-11	
Marked Street Crossings	Traber	05-16-11	05-31-11	Nelson	CCR 06-02-11	
Second Fenced Dog Park	Nelson	05-25-11	06-14-11	Emery, K.		

INTER

OFFICE

MEMO

To: Mayor and City Council
From: Ellen Volmert, Assistant City Manager
Subject: City Manager Recruitment: Status
Date: June 6, 2011

The recruitment brochure has been completed and the City has entered into the second phase of the recruitment process, outreach and collection of applicants. Advertisements have been placed and the City's consultant, Phil McKenney has begun collecting applications. The deadline for applications is July 8, 2011. Staff hopes to have copies of the final brochure for you at the meeting.

Once the deadline has passed and all applications have been received, Mr. McKenney will review the candidate materials and conduct preliminary interviews with the leading candidates as well as to perform first-tier reference checks. Recommendation of finalists then comes to the Mayor and City Council prior to notifying candidates of the search status. Recommendation of candidates is anticipated around July 20, 2011. As we near that timeframe, staff will consult with Mr. McKenney and Council leadership on scheduling a City Council executive session for this discussion. Executive session is authorized pursuant to ORS 192.660.2.a which allows for a governing body to discuss the employment of a public officer in executive session.

This report is for informational purposes only. No action is required.



Ellen Volmert, Assistant City Manager

cc: Jon Nelson, City Manager



MEMORANDUM

To: Mayor and City Council
From: Karen Emery, Director ✓
Date: May 24, 2011
Subject: The Corvallis Bicycle Collective Use of Flomatcher

Issue:

The Parks and Recreation Department wants to enter an agreement with The Corvallis Bicycle Collective to use the West shed area at Flomatcher for storing and repairing bikes. Since this uses City owned real property the City Council must review and accept the Memorandum of Understanding between The Corvallis Bicycle Collective and The City.

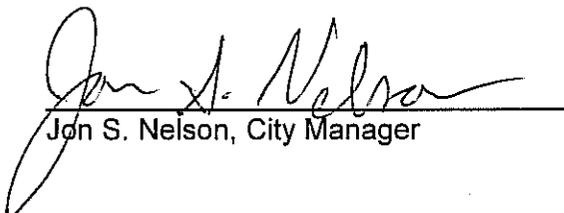
Background:

A part of Parks and Recreation's vision is to invite citizens to make healthy, sustainable choices by offering a variety of recreational and wellness activities, facilities, volunteer opportunities and educational programs. With this in mind, Parks and Recreation has written a Memorandum of Understanding that allows The Corvallis Bicycle Collective to use a part of Flomatcher in exchange for help with the Youth Volunteer Corps bicycle repair program, other bicycle recreation activities that Parks and Recreation may plan in the future and up to 40 hours of landscaping help. Staff believes this is a win-win situation for both organizations.

Recommendation:

To accept the Memorandum of Understanding as it is now written.

Review and Concur:


Jon S. Nelson, City Manager

Attachment:

Memorandum of Understanding between The Corvallis Bike Collective and The City of Corvallis Parks and Recreation

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CORVALLIS BICYCLE COLLECTIVE
AND
THE CITY OF CORVALLIS PARKS AND RECREATION DEPARTMENT**

This Memorandum of Understanding is entered on this 7th day of June 2011, by and between the City of Corvallis, a municipal corporation of the State of Oregon, hereinafter referred to as "CITY", and the Corvallis Bicycle Collective, a not-for-profit corporation of the State of Oregon, hereinafter referred to as "The Bike Collective". The original term of this Memorandum of Understanding shall be for that period commencing immediately after this contract has been fully executed by the PARTIES, and ending October 30, 2011. Following the end of the term of this Memorandum of Understanding, CITY and The Bike Collective may agree to extend this agreement by mutual consent.

RECITALS

- A. Because the City, acting through its Parks and Recreation Department, maintains certain facilities which can provide storage and cover for repairing donated bikes; and
- B. Because The Bike Collective has the expertise, resources, and abilities to repair bikes, teach bicycle safety and basic repair, and encourage the use of bicycles for recreation and transportation;
- C. Therefore, the following conditions are understood by both parties:

THE CITY SHALL

- A. Provide access to the West shed at Flomatcher for storage and normal operations of The Bike Collective.
- B. As staffing allows, help The Bike Collective transport bikes from Avery Park or other Parks and Recreations Facilities to Flomatcher.
- C. As staffing allows, help The Bike Collective transport recyclable bike material for disposal at the appropriate facility which may include the City of Corvallis Public Works department on a quarterly basis.
- D. Provide a Port-a-pot on site for cost.
- E. Continue to be responsible for the general upkeep of the building as it is in it's current state.
- F. Provide notice as stipulated below.

THE BIKE COLLECTIVE SHALL

A. Provide 1 to 4 experienced bicycle mechanics to work with the Summer Youth Volunteer Corps program for a minimum of 3 weeks and 2 to 4 days (10:30 am – 2:30 pm) each week. This work will be on bikes that have been donated to Parks and Recreation or from the Parks and Recreation “lost & found” bikes.

B. Use the reserved facility for the purpose outlined in this Memorandum of Understanding. The Bike Collective may also leave items outside in a 4’ by 8’ space designated by Parks and Recreation staff. If items left outside are deemed unsightly by Parks and Recreation staff, they will inform The Bike Collective and all items must be removed within 5 business days. If The Bike Collective wants to place any outside storage structure on site they must first secure approval from the Parks Supervisor or his designated appointee.

C. Be responsible for all set-up and clean up of facilities used, including reporting any damage to the facility supervisor.

D. Pay Parks and Recreation for any incurred cost of the port-a-pot on a quarterly basis. This payment is due the 25th of May, 25th of August, 25th of November and 25th of February. Provide a lock and lock this above port-a-pot when there is not a member of The Bike Collective on site.

E. On a quarterly basis pick up Parks “lost & found” bikes from the Avery Park compound and transport them to Flomatcher to be used in Parks and Recreation’s programs. The Bike Collective must give a minimum of 3 days advance notice to the Parks Supervisor if they are requesting City staff help.

F. Remove all unusable parts from both The Bike Collective and Parks “lost & found” bikes for recycling. Once a quarter take this recycling to the appropriate recycling facility, which may include City of Corvallis Public Works’ metal recycling dumpster. The Bike Collective must give a minimum of 3 days advance notice to the Parks Supervisor if they are requesting City staff help.

G. Help provide expertise and staff for future Parks and Recreation bike programs with a minimum of 30 days notice given by Parks and Recreation.

H. Use Parks and Recreation’s name and logo only if publicity has been developed in coordination with City employees. All items that will include Parks and Recreation’s logo must be approved by the Parks and Recreation department staff.

I. Provide volunteers to help with landscaping for Parks and Recreation at Riverfront Park, Berg Park, or around Flomatcher. Parks and Recreation staff will request help with a minimum of one week notice. Maximum volunteer hours to be provided are 40 hours in a year.

J. Procure and maintain general liability (\$1 million per occurrence) insurance policies related to their activities within City facilities and provide the City with a Certificate of Liability Insurance indicating the City of Corvallis as the Certificate Holder.

K. Indemnify, protect, defend, and hold City, its officers, agents, volunteers, and employees harmless against any actions, claim for injury or damage and all loss, liability, cost or expense, including court costs and attorneys fees, growing out of or resulting directly or indirectly from the performance of this memorandum of understanding, except for that resulting from the sole negligence of the City.

BOTH PARTIES AGREE:

A. Not to discriminate on the basis of race, religion, sex, color, national origin, family status, marital status, sexual orientation, age, source of income, or mental or physical disability in the performance of this memorandum of understanding.

B. Not to assign any features of this memorandum of understanding, in whole or in part, or any right or obligation hereunder without the other party's prior written approval.

Approved:

on behalf of The Corvallis Bicycle
Collective

Jon S. Nelson, City Manager
City of Corvallis

Printed Name

Date

Date

Approved as to Form:

_____ City Attorney

M/CC - FYI, Kathy

Oregon - May 17, 2011 Preliminary, Unofficial Election Results

General Obligation Bonds	Amount	County(ies)	Years	Passing		#Yes	%Yes	#No	%No
				(Y/N)					
Clackamas Community College	\$ 130,000,000	Clackamas	21	N		24,690	38.2%	39,927	61.8%
Tigard-Tualatin SD	20,000,000	Clack/Wash	6	Y		9,205	56.4%	7,115	43.6%
Bandon SD	1,500,000	Coos	10	Y		945	59.5%	642	40.5%
Power SD	500,000	Coos	30	N		107	43.7%	138	56.3%
City of Bend	30,000,000	Deschutes	21	Y		8,427	56.1%	6,590	43.9%
City of Ashland - Fire District	3,000,000	Jackson	20	Y		3,329	68.7%	1,518	31.3%
Lake County Library District	2,250,000	Lake	30	N		812	37.0%	1,385	63.0%
Eugene SD	70,000,000	Lane/Linn	21	Y		26,473	63.0%	15,546	37.0%
Fern Ridge SD	15,000,000	Lane	13	N		1,349	40.5%	1,985	59.5%
Lincoln County SD	63,000,000	Lincoln/Lane	18	Y		7,063	59.5%	4,800	40.5%
Lebanon SD	1,920,000	Linn	19	N		2,289	44.3%	2,874	55.7%
Jefferson SD 14J	14,950,000	Marion/Linn	21	N		526	34.0%	1,020	66.0%
Portland Public Schools	548,000,000	Mult/Clack/Wash	3	N		58,730	49.5%	59,814	50.5%
Parkrose SD	63,000,000	Multnomah	30	Y		2,487	50.0%	2,488	50.0%
Banks SD	10,500,000	Washington	26	N		928	49.0%	967	51.0%
Newberg SD	27,144,286	Yamhill/Clack/Wash	10	Y		4,187	59.7%	2,824	40.3%
Levy Options									
	Rate/Amount								
Baker County Library District	\$0.2490	Baker	5	Y		3,129	65.2%	1,673	34.8%
Baker SD 5J	2.2642	Baker/Union	5	N		1,152	28.1%	2,948	71.9%
City of Corvallis	0.4500	Benton	5	Y		8,656	65.3%	4,593	34.7%
Oregon City SD	1.0900	Clackamas	3	N		4,867	36.4%	8,503	63.6%
City of Seaside	60,200	Clatsop	5	N		474	46.1%	555	53.9%
City of Columbia City	0.6700	Columbia	5	N		383	46.0%	450	54.0%
Columbia County Law Enforcement	0.6203	Columbia	4	N		5,378	42.9%	7,148	57.1%
St. Helens SD	1.2000	Columbia	5	N		1,997	37.2%	3,369	62.8%
Clatskanie SD	1,080,000	Columbia/Clatsop	5	N		474	33.6%	938	66.4%
Scappoose Rural Fire Protection	0.9400	Columbia/Mult	5	Y		1,924	63.1%	1,125	58.5%
City of Bandon	0.8455	Coos	10	Y		641	77.3%	188	22.7%
Jefferson County Jail	0.9900	Jefferson	3	Y		2,750	65.9%	1,426	34.1%
Jack Pine Road District	1.5000	Klamath	5	Y		44	67.7%	21	32.3%
Klamath County	0.2500	Klamath	3	N		7,895	49.2%	8,168	50.8%
Klamath County	0.0500	Klamath	3	Y		9,760	61.0%	6,251	39.0%
Merrill Rural Fire District	0.2000	Klamath	5	Y		266	74.9%	89	25.1%
Woodland Park Road District	1.5000	Klamath	5	N		14	34.1%	27	65.9%
Fern Ridge SD	900,000	Lane	2	N		1,120	33.6%	2,213	66.4%
Camas Valley Rural Fire District	1.7576	Douglas	5	Y		155	76.4%	48	23.6%
Harrisburg SD	0.9000	Linn/Benton/Lane	2	N		345	32.2%	725	67.8%
Portland Public Schools	1.9900	Mult/Clack/Wash	5	Y		67,721	58.0%	49,120	42.0%
Dallas SD	1.0000	Polk	3	N		2,499	41.0%	3,595	59.0%
La Grande SD	0.9900	Union	5	N		1,954	47.4%	2,170	52.6%
Wallowa County Health District	400,000	Wallowa	10	Y		1,904	64.1%	1,068	35.9%
Yamhill-Carlton SD	0.7000	Yamhill	3	N		939	45.6%	1,121	54.4%
Other									
Canby Area Park and Rec	0.4200	Clackamas	Perm	N		2,533	39.02%	3,958	60.98%
North Bethany Co Service District	1.2500	Washington	Perm	Y		50	71.43%	20	28.57%
City of Eugene	0.35% to 1.2%	Lane	4	N		16,326	37.77%	26,894	62.23%

**ADMINISTRATIVE SERVICES COMMITTEE
SCHEDULED ITEMS**

June 2, 2011

MEETING DATE	AGENDA ITEM
June 8	<ul style="list-style-type: none"> • Ambulance Rate Review • Allied Waste Services Annual Report • Third Quarter Operating Report
June 22	No meeting
July 6	<ul style="list-style-type: none"> • Financial Policies
July 20	<ul style="list-style-type: none"> • Land Use Application Fees Review
August 3	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-3.02, "City Compensation Policy"
August 17	
September 7	
September 21	<ul style="list-style-type: none"> • Economic Development Allocations Fourth Quarter Report
October 5	<ul style="list-style-type: none"> • Fourth Quarter Operating Report • Council Policy Reviews: <ul style="list-style-type: none"> • CP 04-1.09, "Public Access Television" • CP 93-1.06, "Guidelines for Use of the City Logo" • CP 94-2.09, "Council Orientation" • CP 91-3.04, "Separation Policy"
October 19	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 08-1.11, "Identity Theft Prevention and Red Flag Alerts"
November 9	<ul style="list-style-type: none"> • Council Policy Reviews: <ul style="list-style-type: none"> • CP 91-2.03, "Expense Reimbursement" • CP 98-2.10, "Use of E-Mail by Mayor and City Council" • Comprehensive Annual Financial Report
November 23	<ul style="list-style-type: none"> • Utility Rate Annual Review
December 7	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-2.02, "Council Process" • CP 97-10.01 - 10.08, "Financial Policies" • First Quarter Operating Report
December 21	

ASC PENDING ITEMS

- Economic Development Policy on Tourism
- Utility Rate Structure Review
- Voluntary Donations on Electronic Utility Payments

Community Development
Public Works
Finance

Regular Meeting Date and Location:

Wednesday following Council, 4:00 pm – Madison Avenue Meeting Room

**HUMAN SERVICES COMMITTEE
SCHEDULED ITEMS**

June 2, 2011

MEETING DATE	AGENDA ITEM
June 7	<ul style="list-style-type: none"> • Boards and Commissions Sunset Reviews: <ul style="list-style-type: none"> • Community Police Review Board • Parks, Natural Areas, and Recreation Board • Majestic Theatre Annual Report • Fiscal Year 2011-2012 Social Services Allocations Recommendations
June 21	<ul style="list-style-type: none"> • Greenbelt Land Trust Purchase
July 6	<ul style="list-style-type: none"> • Corvallis Farmers Market Annual Report • Parks and Recreation Annual Fee Review
July 19	<ul style="list-style-type: none"> • Willamette Neighborhood Housing Services Third Quarter Report
August 2	
August 16	<ul style="list-style-type: none"> • Social Services Semi-Annual Report
September 7	
September 20	<ul style="list-style-type: none"> • Rental Housing Program Annual Report • Willamette Neighborhood Housing Services Fourth Quarter Report • Communication Plan Annual Report
October 4	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 93-4.11, "Public Library Policy for Selecting and Discarding Materials" • CP 99-4.14, "Use of City Hall Plaza and Kiosk"
October 18	
November 8	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-4.01, "Guidelines for Selling in Parks"
November 22	
December 6	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-1.03, "Naming of Public Facilities and Land" • CP 92-5.04, "Hate/Bias Violence"
December 20	

HSC PENDING ITEMS

- Council Policy Review: CP 00-6.05, "Social Service Funding Policy" Community Development
- Indoor Furniture Placed Outdoors Community Development
- Municipal Code Review: Chapter 5.01, "City Park Regulations" (Alcoholic Beverages in Parks) Parks & Recreation

Regular Meeting Date and Location:

Tuesday following Council, 12:00 pm – Madison Avenue Meeting Room

**URBAN SERVICES COMMITTEE
SCHEDULED ITEMS**

June 2, 2011

MEETING DATE	AGENDA ITEM
June 9	<ul style="list-style-type: none"> • United Chrome Easement and Equitable Servitudes Agreement • Boards and Commissions Sunset Reviews: <ul style="list-style-type: none"> • Bicycle and Pedestrian Advisory Commission • Citizens Advisory Commission on Transit • Energy Efficiency and Conservation Block Grant (EECBG) Program Update
June 23	<ul style="list-style-type: none"> • Airport Base Lease Rates Adjustment • Airport Lease – Skoro • Food Carts
July 7	
July 21	
August 4	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 99-7.14, "Prepayment for Public Street Improvements"
August 18	<ul style="list-style-type: none"> • McFadden Industrial Annexation Explanatory Statement and Display Advertisements
September 8	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 02-7.15, "Fee-in-Lieu Parking Program"
September 22	
October 6	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-7.01, "Assessments - Sanitary Sewer and Water System Improvements" • CP 91-7.02, "Assessments - Storm System" • CP 91-7.03, "Assessments - Street Improvements" • CP 91-7.11, "Water Main Extensions and Fire Protection" • CP 91-8.01, "Watershed Easement Considerations" • CP 91-9.04, "Street Lighting Policy" • CP 08-9.07, "Traffic Calming Program"
October 20	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 04-1.08, "Organizational Sustainability"
November 10	
November 24	No meeting
December 8	<ul style="list-style-type: none"> • Council Policy Review: <ul style="list-style-type: none"> • CP 91-7.09, "Traffic Control Devices, Cost of" • CP 91-7.10, "Water Line Replacement Policy" • CP 91-9.01, "Crosswalks"
December 22	

USC PENDING ITEMS

- Council Policy Review: CP 91-7.04, "Building Permits" Community Development
- Council Policy Review: CP 91-9.03, "Residential Parking Permit District Fees" Public Works
- Energy Efficiency and Conservation Block Grant (EECBG) Program Update Public Works
- Fire Protection Services in Health Hazard Residential Areas Fire
- Reducing Potential for Fire Spread Involving Natural Resources Fire
- Traffic Calming Program Public Works

Regular Meeting Date and Location:

Thursday following Council, 5:00 pm – Madison Avenue Meeting Room

UPCOMING MEETINGS OF INTEREST



City of Corvallis

JUNE - OCTOBER 2011
(Updated June 2, 2011)

JUNE 2011

Date	Time	Group	Location	Subject/Note
2	7:00 pm	Committee for Citizen Involvement	Madison Avenue Mtg Rm	
3	7:00 am	Bicycle and Pedestrian Adv Cmsn	Madison Avenue Mtg Rm	
4	10:00 am	Government Comment Corner	Library Lobby - <i>Julie Manning</i>	
6	12:00 pm	City Council	Downtown Fire Station	
6	7:00 pm	City Council	Downtown Fire Station	
7	7:00 am	Airport Commission	Madison Avenue Mtg Rm	
7	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
7	5:30 pm	Downtown Parking Committee	Madison Avenue Mtg Rm	
8	7:30 am	City Legislative Committee	Cornell Meeting Room	
8	8:20 am	Citizens Advisory Cmsn on Transit	Madison Avenue Mtg Rm	
8	3:00 pm	Community Police Review Board	Fire Station No. 5	
8	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
8	5:30 pm	Downtown Commission	<i>Madison Avenue Mtg Rm</i>	
9	8:00 am	Citizens Advisory Cmsn on Civic Beautification and Urban Forestry	Parks and Rec Conf Rm	
9	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
11	10:00 am	Government Comment Corner	Library Lobby - TBD	
13	3:00 pm	Economic Development Cmsn	Downtown Fire Station	
13	7:00 pm	Mayor/City Council/City Manager Quarterly Work Session	Madison Ave Mtg Rm	
14	5:00 pm	City Council Work Session	Madison Ave Mtg Rm	Plng Cmsn/Historic Resources Cmsn interviews
14	7:00 pm	Historic Resources Commission	Downtown Fire Station	
15	12:00 pm	Housing and Community Dev Cmsn	Madison Avenue Mtg Rm	
15	5:30 pm	Watershed Mgmt Adv Cmsn	Madison Avenue Mtg Rm	
15	5:30 pm	<i>Land Development Hearings Board</i>	<i>Downtown Fire Station</i>	
15	7:00 pm	Planning Commission	Downtown Fire Station	
16	6:30 pm	Parks, Natural Areas, and Rec Brd	Downtown Fire Station	
18	10:00 am	Government Comment Corner	Library Lobby - Mike Beilstein	
20	12:00 pm	City Council	Downtown Fire Station	
20	7:00 pm	City Council	Downtown Fire Station	
21	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
22	7:30 am	City Legislative Committee	Cornell Meeting Room	
22	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
23	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
23	5:30 pm	Arts and Culture Commission	Parks and Rec Conf Rm	
25	10:00 am	Government Comment Corner	Library Lobby - TBD	
27	4:30 pm	Airport Industrial Park Plng Cmte	Downtown Fire Station	
28	12:00 pm	Cmsn for Martin Luther King, Jr.	Madison Avenue Mtg Rm	

JULY 2011

Date	Time	Group	Location	Subject/Note
1	7:00 am	Bicycle and Pedestrian Adv Cmsn	Madison Avenue Mtg Rm	
2		No Government Comment Corner		
4		City Holiday - all offices closed		
5	7:00 am	Airport Commission	Madison Avenue Mtg Rm	
5	12:00 pm	City Council	Downtown Fire Station	
5	5:30 pm	Downtown Parking Committee	Madison Avenue Mtg Rm	
5	7:00 pm	City Council	Downtown Fire Station	
6	7:30 am	City Legislative Committee	Cornell Meeting Room City Hall Meeting Room A	
6	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
6	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
6	7:00 pm	Planning Commission	Downtown Fire Station	
7	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
7	7:00 pm	Committee for Citizen Involvement	Madison Avenue Mtg Rm	
9	10:00 am	Government Comment Corner	Library Lobby - TBD	
11	3:00 pm	Economic Development Cmsn	Downtown Fire Station	
12	7:00 pm	Historic Resources Commission	Downtown Fire Station	
13	8:20 am	Citizens Advisory Cmsn on Transit	Madison Avenue Mtg Rm	
13	5:30 pm	Downtown Commission	Madison Avenue Mtg Rm	
14	8:00 am	Citizens Advisory Cmsn on Civic Beautification and Urban Forestry	Parks and Rec Conf Rm	
16	10:00 am	Government Comment Corner	Library Lobby - Hal Brauner	
18	12:00 pm	City Council	Downtown Fire Station	
18	7:00 pm	City Council	Downtown Fire Station	
19	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
20	7:30 am	City Legislative Committee	Cornell Meeting Room City Hall Meeting Room A	
20	12:00 pm	Housing and Community Dev Cmsn	Madison Avenue Mtg Rm	
20	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
20	5:30 pm	Watershed Mgmt Adv Cmsn	Madison Avenue Mtg Rm	
20	7:00 pm	Planning Commission	Downtown Fire Station	
21	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
21	6:30 pm	Parks, Natural Areas, and Rec Brd	Downtown Fire Station	
23	10:00 am	Government Comment Corner	Library Lobby - Biff Traber	
25	4:30 pm	Airport Industrial Park Plng Cmte	Downtown Fire Station	
26	12:00 pm	Cmsn for Martin Luther King, Jr.	Madison Avenue Mtg Rm	
28	5:30 pm	Arts and Culture Commission	Parks and Rec Conf Rm	
30	10:00 am	Government Comment Corner	Library Lobby - Linda Modrell	

AUGUST 2011

Date	Time	Group	Location	Subject/Note
1	12:00 pm	City Council	Downtown Fire Station	
1	7:00 pm	City Council	Downtown Fire Station	
2	7:00 am	Airport Commission	Madison Avenue Mtg Rm	
2	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
2	5:30 pm	Downtown Parking Committee	Madison Avenue Mtg Rm	
3	7:30 am	City Legislative Committee	Cornell Meeting Room City Hall Meeting Room A	
3	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
3	7:00 pm	Planning Commission	Downtown Fire Station	

Date	Time	Group	Location	Subject/Note
3	7:30 pm	Library Board	Library Board Room	
4	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
4	7:00 pm	Committee for Citizen Involvement	Madison Avenue Mtg Rm	
5	7:00 am	Bicycle and Pedestrian Adv Cmsn	Madison Avenue Mtg Rm	
6	10:00 am	Government Comment Corner	Library Lobby - TBD	
8	3:00 pm	Economic Development Cmsn	Madison Avenue Mtg Rm	
9	7:00 pm	Historic Resources Commission	Downtown Fire Station	
10	8:20 am	Citizens Adv Cmsn on Transit	Madison Avenue Mtg Rm	
10	5:30 pm	Downtown Commission	Madison Avenue Mtg Rm	
11	8:00 am	Citizens Advisory Cmsn on Civic Beautification and Urban Forestry	Parks and Rec Conf Rm	
13	10:00 am	Government Comment Corner	Library Lobby - TBD	
15	12:00 pm	City Council	Downtown Fire Station	
15	7:00 pm	City Council	Downtown Fire Station	
16	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
17	7:30 am	City Legislative Committee	Cornell Meeting Room City Hall Meeting Room A	
17	12:00 pm	Housing and Community Dev Cmsn	Madison Avenue Mtg Rm	
17	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
17	5:30 pm	Watershed Mgmt Adv Cmsn	Madison Avenue Mtg Rm	
17	7:00 pm	Planning Commission	Downtown Fire Station	
18	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
18	6:30 pm	Parks, Natural Areas, and Rec Brd	Downtown Fire Station	
20	10:00 am	Government Comment Corner	Library Lobby - Julie Manning	
22	4:30 pm	Airport Industrial Park Plng Cmte	Downtown Fire Station	
23	12:00 pm	Cmsn for Martin Luther King, Jr.	Madison Avenue Mtg Rm	
25	5:30 pm	Arts and Culture Commission	Parks and Rec Conf Rm	
27	10:00 am	Government Comment Corner	Library Lobby - TBD	

SEPTEMBER 2011

Date	Time	Group	Location	Subject/Note
1	7:00 pm	Committee for Citizen Involvement	Madison Avenue Mtg Rm	
2	7:00 am	Bicycle and Pedestrian Adv Cmsn	Madison Avenue Mtg Rm	
3		No Government Comment Corner		
5		City Holiday - all offices closed		
6	7:00 am	Airport Commission	Madison Avenue Mtg Rm	
6	12:00 pm	City Council	Downtown Fire Station	
6	7:00 pm	City Council	Downtown Fire Station	
7	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
7	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
7	5:30 pm	Downtown Parking Committee	Madison Avenue Mtg Rm	
7	7:00 pm	Planning Commission	Downtown Fire Station	
7	7:30 pm	Library Board	Library Board Room	
8	8:00 am	Citizens Advisory Cmsn on Civic Beautification and Urban Forestry	Parks and Rec Conf Rm	
8	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
10	10:00 am	Government Comment Corner	Library Lobby - Dan Brown	
12	3:00 pm	Economic Development Cmsn	Madison Avenue Mtg Rm	
12	7:00 pm	Mayor/City Council/City Manager Quarterly Work Session	Madison Avenue Mtg Rm	tentative
13	7:00 pm	Ward 5 Meeting (Beilstein)	to be determined	City sponsored
13	7:00 pm	Historic Resources Commission	Downtown Fire Station	
14	8:20 am	Citizens Adv Cmsn on Transit	Madison Avenue Mtg Rm	

Date	Time	Group	Location	Subject/Note
14	5:30 pm	<i>Downtown Commission</i>	<i>Madison Avenue Mtg Rm</i>	
15	6:30 pm	Parks, Natural Areas, and Rec Brd	Downtown Fire Station	
19	12:00 pm	City Council	Downtown Fire Station	
19	7:00 pm	City Council	Downtown Fire Station	
20	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
21	12:00 pm	<i>Housing and Community Dev Cmsn</i>	<i>Madison Avenue Mtg Rm</i>	
21	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
21	5:30 pm	Watershed Mgmt Adv Cmsn	Madison Avenue Mtg Rm	
21	7:00 pm	<i>Planning Commission</i>	<i>Downtown Fire Station</i>	
22	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
22	5:30 pm	Arts and Culture Commission	Parks and Rec Conf Rm	
24	10:00 am	Government Comment Corner	Library Lobby - Richard Hervey	
26	4:30 pm	<i>Airport Industrial Park Plng Cmte</i>	<i>Downtown Fire Station</i>	
27	12:00 pm	Cmsn for Martin Luther King, Jr.	Madison Avenue Mtg Rm	

OCTOBER 2011

Date	Time	Group	Location	Subject/Note
1	10:00 am	Government Comment Corner	Library Lobby - Jeanne Raymond	
3	12:00 pm	City Council	Downtown Fire Station	
3	7:00 pm	City Council	Downtown Fire Station	
4	7:00 am	Airport Commission	Madison Avenue Mtg Rm	
4	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
4	5:30 pm	Downtown Parking Committee	Madison Avenue Mtg Rm	
5	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
5	7:30 pm	<i>Library Board</i>	<i>Library Board Room</i>	
6	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
7	7:00 am	Bicycle & Pedestrian Adv Cmsn	Madison Avenue Mtg Rm	
8	10:00 am	Government Comment Corner	Library Lobby - Hal Brauner	
10	3:00 pm	Economic Development Cmsn	Madison Avenue Mtg Rm	
11	7:00 pm	Ward 3 (Hervey) meeting	TBD	City sponsored
12	8:20 am	Citizens Adv Cmsn on Transit	Madison Avenue Mtg Rm	
13	8:00 am	Citizens Advisory Cmsn on Civic Beautification and Urban Forestry	Parks and Rec Conf Rm	
15	10:00 am	Government Comment Corner	Library Lobby - Julie Manning	
17	12:00 pm	City Council	Downtown Fire Station	
17	7:00 pm	City Council	Downtown Fire Station	
18	12:00 pm	Human Services Committee	Madison Avenue Mtg Rm	
19	4:00 pm	Administrative Services Committee	Madison Avenue Mtg Rm	
19	5:30 pm	Watershed Mgmt Adv Cmsn	Madison Avenue Mtg Rm	
20	5:00 pm	Urban Services Committee	Madison Avenue Mtg Rm	
20	6:30 pm	Parks, Natural Areas, and Rec Brd	<i>Downtown Fire Station</i>	
22	10:00 am	Government Comment Corner	Library Lobby - Biff Traber	
25	12:00 pm	Cmsn for Martin Luther King, Jr.	Madison Avenue Mtg Rm	
27	5:30 pm	Arts and Culture Commission	Parks and Rec Conf Rm	
29	10:00 am	Government Comment Corner	Library Lobby - Mark O'Brien	

Bold type – involves the Council ~~Strikeout~~ type – meeting canceled *Italics* type – new meeting
TBD To be Determined

Louie, Kathy

To: Nelson, Jon
Subject: RE: Slip Lane

-----Original Message-----

From: Vernon Huffman
Sent: Sunday, May 29, 2011 9:20 PM
Subject: Slip Lane

We are writing to inform you that the Corvallis Bicycle Collective, a non-profit organization, is unanimously opposed to the proposed slip lane connecting the south bypass to Hwy 34. We expect our members and friends to frequently bicycle from downtown Corvallis to Ireland Lane, off the south side of Hwy 34. If built, the slip lane would make this trip much more dangerous for bicycles than it is now. The access lane proposed to the north of Hwy 34 would not alleviate the problem and would not provide bicycle access to the south. The plan does not seem to comply with the Oregon Bicycle Bill (ORS 366.514). We are relieved to hear that ODOT now plans to discontinue this project.

Vernon Huffman
creator of Change
Corvallis, OR 97330-3179

MEMORANDUM

May 26, 2011

TO: Mayor and City Council

FROM: Nancy Brewer, Finance Director *NB*

SUBJECT: **Public Hearing on State Revenue Sharing**

I. Issue

ORS 221.770.1.c requires the City Council to hold a public hearing regarding the possible uses of State Revenue Sharing monies.

II. Discussion

The State of Oregon allocates a portion of alcohol taxes collected by the Oregon Liquor Control Commission to local governments as state revenue sharing monies. Monies are allocated based on a formula which takes into account each city's proportion of the state's population, property taxes per capita, and state income per capita divided by the city income per capita. The specific requirements to obtain state revenue sharing monies are:

- ▶ the Budget Commission must hold a public hearing and allow comment on the use of state revenue sharing monies,
- ▶ the City Council must hold a public hearing and allow comment on the use of state revenue sharing monies,
- ▶ the City must have levied a property tax for the year preceding the year in which revenue sharing is due, and
- ▶ the City Council must elect, by adoption of a resolution, to accept revenue sharing monies.

The City may choose one of three alternatives for the use of state revenue sharing:

1. Use the state revenue sharing monies as an undesignated revenue source, or
2. Return the state revenue sharing monies to the State, or
3. Use the state revenue sharing monies as an offset to property tax levies.

The City has historically used state revenue sharing monies as an undesignated General Fund revenue. For FY 10-11, the City anticipated receiving \$582,190 in state revenue sharing monies, but the revised budget is now expected to come in lower, at \$444,770. For FY 11-12, receipts are anticipated to increase again, to \$593,830, based on the City's proportionate share of a larger total disbursement amount for the State as estimated by the League of Oregon Cities.

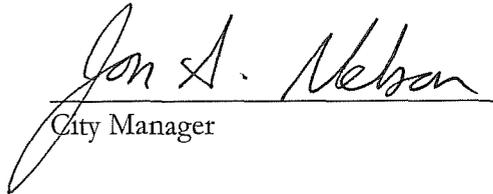
The Budget Commission held a public hearing on May 9, 2011 and passed a motion recommending the City Council use State Revenue Sharing monies as an undesignated General Fund revenue in FY 11-12.

The Proposed Budget anticipates using State Revenue Sharing monies as an undesignated General Fund revenue.

III. Action Requested

Open a public hearing on the use of State Revenue Sharing, receive any comments, close the public hearing, deliberate, and pass a resolution about the use of State Revenue Sharing monies.

Review and Concur:


City Manager

RESOLUTION 2011 - _____

A RESOLUTION ACCEPTING STATE REVENUE SHARING MONIES AS AN UNDESIGNATED GENERAL FUND REVENUE FOR FISCAL YEAR 2011-2012.

A Resolution submitted by Council Person _____.

Minutes of the meeting of June 6, 2011, continued.

WHEREAS, the Budget Commission held a public hearing on May 9, 2011 to receive comments on the City's use of State Shared Revenues for the fiscal year beginning July 1, 2011 and recommended that the City receive State Shared Revenues as an undesignated general revenue in the General Fund; and

WHEREAS, the June 6, 2011 City Council meeting has been publicly noticed as the time and place for a public hearing on the use of Stated Shared Revenues for the fiscal year beginning July 1, 2011; and

WHEREAS, the City Council held a public hearing on June 6, 2011 to receive public comments on the City's use of State Shared Revenues for the fiscal year beginning July 1, 2011; and

WHEREAS, pursuant to ORS 221.770, the City of Corvallis hereby elects to receive State Shared Revenues for Fiscal Year 2011-2012;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORVALLIS RESOLVES that the Adopted Budget include State Shared Revenues as general revenue in the General Fund.

BE IT FURTHER RESOLVED this resolution shall become effective July 1, 2011.

Upon motion duly made and seconded, the foregoing resolution was adopted and the Mayor thereupon declared said resolution to be adopted.

MEMORANDUM

June 1, 2011

TO: Mayor and City Council

FROM: Nancy Brewer, Finance Director 

SUBJECT: **FY 11-12 Budget Public Hearing**

I. Issue

The City Council is required to hold a public hearing on the Budget Commission's recommended budget, deliberate, and adopt a budget for FY 11-12.

II. Background

To adopt the budget each year the Budget Commission is required to convene, hear the Budget Message, hold a public hearing to take public comment, and vote to recommend the City Council adopt a budget and levy taxes. The Budget Commission's recommended budget is published in the newspaper prior to the City Council holding a public hearing to receive comments on the recommended budget and tax levy. The City Council may make changes in the recommended budget, but any increase that is more than 10% of the Budget Commission's recommended budget in a fund requires the budget to be re-published and a second public hearing held. Prior to June 30, the City Council must adopt a resolution levying taxes and setting appropriations for the coming fiscal year.

The Budget Commission convened on May 3, 2011 to receive the Proposed Budget for FY 11-12. The Proposed Budget totaled \$116,429,471 based on revenue of \$102,863,978 and a projected beginning fund balance of \$33,276,855.

The Budget Commission held a public hearing on May 9, 2011 to receive public comments and reconvened to deliberate on the Proposed Budget on May 19, 2011, subsequent to voter approval of an operating levy in support of certain specified City services. As such, staff prepared amendments to the originally Proposed Budget to present to the Budget Commission resulting in revised numbers as follows: expenditure appropriations totaling \$120,718,091 based on revenue of \$107,471,878 and a beginning balance of \$33,276,852.

After deliberating, the Budget Commission voted to recommend the City Council:

- levy the maximum allowed tax rate for operations of \$5.1067 per \$1,000 of assessed value;
- levy \$0.45 per \$1,000 of assessed value for the local operating levy 02-74 passed by voters on May 17, 2011;
- levy \$2,184,620 for voter approved general obligation debt outside the Measure 5 and 50 tax limits;
- adopt the Proposed Budget totaling \$120,718,091.

The total budget, as recommended by the Budget Commission, follows:

FY 11-12 BUDGET COMMISSION RECOMMENDED BUDGET

	FY 08-09 Audited	FY 09-10 Audited	FY 10-11 Adopted	FY 10-11 Revised	Budget Commission Recommend ed	% Chg from FY 10-11
Beg. Fund Balance	\$43,677,142	\$38,509,590	\$33,950,070	\$35,265,169	\$33,276,852	-1.98%
Operating Revenue						
Property Taxes	20,439,219	20,693,273	21,208,240	21,704,600	24,194,090	14.08%
Other Taxes	1,076,629	1,079,621	1,036,190	1,139,790	1,151,190	11.10%
License, Fees, Permits	6,633,783	7,064,183	6,844,580	7,276,720	8,025,850	17.26%
Charges for Service	36,082,574	38,035,119	38,306,510	38,125,390	38,348,780	0.11%
Intergovernmental	9,818,482	12,324,482	17,564,440	13,217,750	17,110,850	-2.58%
Fines and Forfeitures	1,120,056	1,033,123	1,365,570	1,157,170	1,385,740	1.48%
Miscellaneous	2,098,917	2,351,120	2,648,600	1,654,600	3,206,010	21.05%
Total Operating Rev.	77,269,660	82,580,921	88,974,130	84,276,020	93,422,510	5.00%
Non-Operating Rev.	17,833,757	6,023,119	15,646,822	8,224,570	14,049,368	-10.21%
Total Revenue	95,103,417	88,604,040	104,620,952	92,500,590	107,471,878	2.73%
Total Resources	\$138,780,559	\$127,113,630	\$138,571,022	\$127,765,759	\$140,748,730	1.57%
Operating Expenditures						
City Manager's Office	3,080,146	2,961,644	3,084,270	3,084,270	3,058,410	-0.84%
Community Dev.	5,086,612	4,535,417	8,276,960	5,589,820	8,711,800	5.25%
Finance Department	4,724,968	4,666,622	4,995,400	4,752,470	5,017,380	0.44%
Fire Department	9,930,885	11,040,774	10,626,930	10,307,330	11,384,830	7.13%
Library	6,099,857	6,137,859	6,384,610	6,072,500	6,486,530	1.60%
Parks & Recreation	5,592,299	5,651,098	5,795,480	5,553,000	6,096,500	5.19%
Police	11,298,238	12,172,805	12,465,940	12,242,140	13,034,080	4.56%
Public Works	23,065,553	26,497,695	28,604,400	25,401,710	30,264,330	5.80%
Non-Departmental	12,161,634	1,787,025	1,499,260	1,458,330	1,317,300	-12.14%
Total Operating Budget	81,040,192	75,450,939	81,733,250	74,461,570	85,371,160	4.45%
Non-Operating Budget						
Capital Projects	4,708,776	3,190,855	14,157,847	6,041,977	11,695,033	-17.40%
Debt Service	7,443,016	7,214,116	8,162,110	8,200,560	8,182,690	0.25%
Transfers	7,078,985	5,992,551	13,117,352	5,784,800	14,049,368	7.11%
Other Non-Op Uses	0	0	0	0	0	0.00%
Contingencies	0	0	1,322,520	0	1,419,840	7.36%
Total Non-Op. Budget	19,230,777	16,397,522	36,759,829	20,027,337	35,346,931	-3.84%
Total Appropriated Budget	\$100,270,969	\$91,848,461	\$118,493,079	\$94,488,907	\$120,718,091	1.88%
Ending Fund Balance	\$38,509,590	\$35,265,169	\$20,077,943	\$33,276,852	\$20,030,639	-0.24%

III. Discussion

The budget is difficult to change once it has been adopted; state law requires that any increase in expenditure appropriations occur only if a new revenue source, unknown or unexpected when the budget was adopted, is identified. As a result, staff often proposes amendments for the City Council to consider that are the result of new information that becomes available between the time the Proposed Budget is prepared and the City

Council holds its public hearing on the budget. Staff requests the City Council consider the following amendments:

- Operations –

- In late May the Transit division of Public Works learned that State of Oregon funding for the Adair 99 Express service is being eliminated. This funding was provided through a grant to Benton County to operate the 99 Express. Because the City of Adair Village is within the Corvallis Urbanized Area, this service can be funded using federal funds administered by the Corvallis Area Metropolitan Planning Organization (CAMPO). In light of the increased federal funds available to CAMPO, which is in excess of what the City of Corvallis and/or the City of Philomath can locally match, CAMPO can provide a portion of the funds to continue the operation of the 99 Express between Corvallis and Adair Village. The City of Corvallis and the City of Adair Village expect to enter into an Intergovernmental Agreement similar to the one between the City of Corvallis and the City of Philomath whereby the City of Adair Village will provide the required 50% local match for the federal funds for this service. As such, this request for appropriations is completely offset by \$14,250 in incremental operating grant money and \$14,250 in matching funds from the City of Adair Village. Because the federal funds are awarded to the City of Corvallis, and the City of Corvallis expends the monies for the service, the budget appropriations in the Transit Fund need to be increased by \$28,500. City Council is asked to increase Transit Fund appropriations for the FY 11-12 Proposed Budget as follows:

- **Transit Fund, Public Works Department..... \$28,500**

- At the May 16, 2011 City Council meeting, the Council accepted and appropriated a grant from the Oregon Department of Transportation (ODOT) to rehabilitate railroad track associated with the Corvallis Airport Industrial Park. Work will be initiated in FY 10-11 and will continue into FY 11-12 for completion. The grant amount of \$59,260 is matched by Airport Fund resources totaling \$19,740 for a total project budget of \$79,000. This request carries-over the full appropriations since it is currently unclear how much of the work will be completed before June 30, 2011; City Council is asked to increase the Airport Fund appropriations in the FY 11-12 Proposed Budget as follows:

- **Airport Fund, Public Works Department..... \$79,000**

- Capital Projects –

- At the May 2, 2011 City Council meeting, the Council accepted and appropriated a grant from the Oregon Department of Transportation (ODOT) for \$124,600 for the purpose of constructing storm water system improvements. This project was anticipated to begin work in FY 10-11, but now is not anticipated to get underway until FY 11-12. This request is to carry over the balance of the appropriations to FY 11-12, which will result in a reduction in Revised Expenditures, and an increase in appropriations for the FY 11-12 Proposed Budget for no net increase, as follows:

- **Storm Water Construction Fund, Capital Projects.....\$124,600**

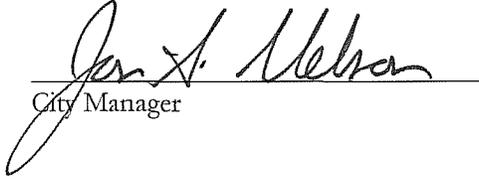
Public comments about the budget received prior to 5:00 PM May 31, 2011 are included as Attachment A. Any additional comments received will be handed out at the meeting.

IV. Requested Action

The City Council is requested to open a public hearing on the FY 11-12 Budget Commission recommended tax levy and budget, consider the recommended tax levies and budget, close the public hearing, and deliberate. The City Council is further requested to adopt a resolution appropriating the FY 11-12 budget and levying property taxes for FY 11-12. Staff has prepared a resolution reflecting the Budget Commission's

Recommended Budget for the City Attorney to read. After the resolution has been moved and seconded, any amendments, including those requested above, can be taken as amendments to the main motion.

Review and Concur:



City Manager

Attachments

E-mail received between 5:00 PM May 19 and 5:00 PM May 31, 2011

GENERAL COMMENTS

Hi Folks,

Thanks for publishing the 'Notice of Budget Hearing' (GT today, page B11). I won't be able to attend... the buses don't run late. But I do wonder... are the 'unfunded liabilities' in there somewhere? I see the 'debt outstanding' column... are the 'unfunded liabilities' part of that list?

I also wonder what's included in the 'operating budget' category? It seems a bit weird that this category would increase \$10 million over two years when the number of city employees has decreased by 15. Simple explanation for those of us who are severely challenged by accounting processes?

I also wonder, just casually, what in the world 35 full-time people do in the finance department. Crunching numbers? Would it make sense to contract out some of that crunching? Are there unemployed people qualified to do that work that might work as contractors, in order to save the city some money (thus avoiding the expenses of pensions and health insurance)? Seems like a lot of that effort must be extremely repetitive, in which case it could be done outside. Think about it, please.

Namaste.

Kirk Nevin

Hi again,

One thing struck me as curious when I was reading at the library this morning: The Beginning Fund Balance for the audited 2000-01 Corvallis city budget was about \$62.5 million. The same fund balance for the proposed 2011-12 budget seems to be about \$33.2 million. Is there a simple explanation for the missing \$30 million?

Namaste.

Kirk Nevin

RESOLUTION 2011-__

A RESOLUTION LEVYING TAXES AND APPROPRIATING THE FY 2011-12 BUDGET.

Minutes of the meeting of June 6, 2011 continued.

A resolution submitted by Council member _____.

WHEREAS, the Corvallis Budget Commission convened on May 3, 2011 to receive the City Manager's Proposed Budget for FY 11-12; and

WHEREAS, the Corvallis Budget Commission held a public hearing on May 9, 2011, deliberated May 19, 2011, and recommended that the City Council adopt a budget totaling \$120,718,091; and

WHEREAS, the Corvallis Budget Commission unanimously adopted a motion to recommend the City Council levy the maximum permanent tax rate for operations of \$5.1067 per thousand dollars of assessed value, a local option levy tax rate of \$0.45 per thousand dollars of assessed value, as approved by voters on May 17, 2011, and a total of \$2,184,620 for debt service; and

WHEREAS, the City Council held a public hearing on June 6, 2011 and received the Budget Commission's recommended budget;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORVALLIS that the 2011-12 budget of \$120,718,091 is hereby adopted, and

IT IS FURTHER RESOLVED that the City Council hereby levies the maximum tax rate of \$5.1067 per thousand dollars of assessed value, which is subject to the limitations of Section 11b, Article XI of the Oregon Constitution, as provided for in the budget adopted in the above paragraph of this resolution. This tax rate shall be levied and assessed pro rata upon all taxable property within the City of Corvallis as of 1:00 A.M., July 1, 2011.

IT IS FURTHER RESOLVED that the City Council hereby levies a local option levy tax rate of \$0.45 per thousand dollars of assessed value, which is subject to the limitations of Section 11(4) or 7(c), Article XI of the Oregon Constitution, as provided for in the budget adopted in the above paragraph of this resolution. This tax rate shall be levied and assessed pro rata upon all taxable property within the City of Corvallis as of 1:00 A.M., July 1, 2011.

IT IS FURTHER RESOLVED that the full amount of bonded principal and interest for general obligation debt which is not subject to the limitations of Section 11b, Article XI of the Oregon Constitution be levied for the 2009A General Obligation Refunding Bonds at an amount totaling: \$2,184,620.

IT IS FURTHER RESOLVED that the amounts of the appropriations for the fiscal year beginning July 1, 2011 shall be as follows:

GENERAL FUND

Operating Budget:		
Community Development Department	\$1,356,480	
Finance Department	677,700	
Police Department	10,502,180	
Public Works Department	1,642,760	
Non-Departmental	1,315,950	
Non-Operating Budget:		
Transfers	849,840	
Debt Service - Principal	185,000	
Debt Service - Interest	59,430	
Contingency	148,700	
TOTAL GENERAL FUND		\$16,738,040

STREET FUND

Operating Budget:		
Community Development Department	\$21,850	
Public Works Department	4,243,950	
Non-Operating Budget:		
Transfers	1,119,310	
Contingency	82,140	
TOTAL STREET FUND		\$5,467,250

PARKS AND RECREATION FUND

Operating Budget:		
Parks and Recreation Department	\$6,096,500	
Non-Operating Budget:		
Transfers	606,828	
Contingency	57,770	
TOTAL PARKS AND RECREATION FUND		\$6,761,098

9-1-1 EMERGENCY COMMUNICATIONS FUND

Operating Budget:		
Police Department	\$2,180,710	
Non-Operating Budget:		
Transfers	51,070	
Contingency	48,760	
TOTAL 9-1-1 COMMUNICATIONS FUND		\$2,280,540

DEVELOPMENT SERVICES FUND

Operating Budget:		
Community Development Department	\$2,838,820	
Non-Operating Budget:		
Transfers	239,560	
Contingency	50,000	
TOTAL DEVELOPMENT SERVICES FUND		\$3,128,380

FIRE AND RESCUE FUND

Operating Budget:		
Fire Department	\$11,384,830	
Non-Operating Budget:		
Transfers	920,610	
Contingency	104,860	
TOTAL FIRE AND RESCUE FUND		\$12,410,300

COMMUNITY DEVELOPMENT REVOLVING FUND

Operating Budget:		
Community Development Department	\$4,336,610	
Non-Operating Budget:		
Transfers	74,350	
Contingency	31,950	
TOTAL CD REVOLVING FUND		\$4,442,910

PARKING FUND

Operating Budget:		
Community Development Department	\$4,070	
Finance Department	143,310	
Police Department	351,190	
Public Works Department	171,980	
Non-Operating Budget:		
Transfers	253,720	
Contingency	11,890	
TOTAL PARKING FUND		\$936,160

TRANSIT FUND

Operating Budget:		
Public Works Department	\$3,453,390	
Non-Operating Budget:		
Transfers	11,620	
Contingency	35,590	
TOTAL TRANSIT FUND		\$3,500,600

2011 OPERATING LEVY FUND

Non-Operating Budget:		
Transfers	\$1,790,000	
TOTAL 2011 OPERATING LEVY FUND		\$1,790,000

LIBRARY FUND

Operating Budget:		
Library Department	\$6,486,530	
Non-Operating Budget:		
Transfers	213,090	
Contingency	56,960	
TOTAL LIBRARY FUND		\$6,756,580

CAPITAL IMPROVEMENT FUND

Non-Operating Budget:

Capital Projects \$5,715,313

TOTAL CAPITAL CONSTRUCTION FUND \$5,715,313

GENERAL OBLIGATION DEBT SERVICE FUND

Non-Operating Budget:

Debt Service - Principal \$1,895,000

Debt Service - Interest 312,650

TOTAL G.O. DEBT SERVICE FUND \$2,207,650

PENSION OBLIGATION DEBT SERVICE FUND

Operating Budget:

Non-Departmental \$1,350

Non-Operating Budget:

Debt Service - Principal 461,770

Debt Service - Interest 1,923,390

TOTAL PENSION OBLIGATION DEBT SERVICE FUND \$2,386,510

WATER FUND

Operating Budget:

Community Development Department \$51,350

Public Works Department 8,930,510

Non-Operating Budget:

Capital Projects 2,366,140

Transfers 3,991,010

Debt Service - Principal 815,980

Debt Service - Interest 202,840

Contingency 194,670

TOTAL WATER FUND \$16,552,500

WASTEWATER FUND

Operating Budget:

Community Development Department \$50,380

Public Works Department 7,264,080

Non-Operating Budget:

Capital Projects 3,012,270

Transfers 3,165,390

Debt Service - Principal 1,582,900

Debt Service - Interest 711,140

Contingency 181,510

TOTAL WASTEWATER FUND \$15,967,670

STORM WATER FUND

Operating Budget:		
Community Development Department	\$52,240	
Public Works Department	1,962,260	
Non-Operating Budget:		
Capital Projects	601,310	
Transfers	749,060	
Contingency	39,770	
TOTAL STORM WATER FUND		\$3,404,640

AIRPORT FUND

Operating Budget:		
Public Works Department	\$741,910	
Non-Operating Budget:		
Transfers	13,910	
Debt Service - Principal	23,940	
Debt Service - Interest	8,650	
Contingency	14,270	
TOTAL AIRPORT FUND		\$802,680

FLEET MAINTENANCE FUND

Operating Budget:		
Public Works Department	\$818,030	
Non-Operating Budget:		
Contingency	16,000	
TOTAL FLEET MAINTENANCE FUND		\$834,030

FACILITY MAINTENANCE FUND

Operating Budget:		
Public Works Department	\$823,880	
Non-Operating Budget:		
Contingency	10,000	
TOTAL FACILITY MAINTENANCE FUND		\$833,880

TECHNOLOGY AND COMMUNICATIONS FUND

Operating Budget:		
Finance Department	\$1,607,720	
Public Works Department	211,580	
Non-Operating Budget:		
Contingency	30,000	
TOTAL TECHNOLOGY AND COMMUNICATIONS FUND		\$1,849,300

ADMINISTRATIVE SERVICES FUND

Operating Budget:			
City Manager's Office		\$2,098,460	
Finance Department		2,588,650	
Non-Operating Budget:			
Contingency		30,000	
TOTAL ADMINISTRATIVE SERVICES FUND			\$4,717,110

RISK MANAGEMENT FUND

Operating Budget:			
City Manager's Office		\$959,950	
Non-Operating Budget:			
Contingency		275,000	
TOTAL RISK MANAGEMENT FUND			\$1,234,950

TOTAL FY 11-12 APPROPRIATIONS \$120,718,091

IT IS FURTHER RESOLVED THAT the City Manager is hereby directed to certify to the Director of Records and Elections of Benton County, Oregon; the County Assessor of Benton County, Oregon; and the Department of Revenue of the State of Oregon, the tax rate of \$5.1067 per thousand dollars of assessed value made by this resolution.

IT IS FURTHER RESOLVED THAT the City Manager is hereby directed to certify to the Director of Records and Elections of Benton County, Oregon; the County Assessor of Benton County, Oregon; and the Department of Revenue of the State of Oregon, the voter-approved local option levy of \$0.45 per thousand dollars of assessed value made by this resolution.

IT IS FURTHER RESOLVED THAT the City Manager is hereby directed to certify to the Director of Records and Elections of Benton County, Oregon; the County Assessor of Benton County, Oregon; and the Department of Revenue of the State of Oregon the full amount of \$2,184,620 in bonded principal and interest for general obligation debt made by this resolution.

Upon motion duly made and seconded, the foregoing resolution was adopted and the Mayor thereupon declared said resolution be adopted.

RECEIVED
MAY 10 2011

**HUMAN SERVICES COMMITTEE
MINUTES
May 17, 2011**

Present

Councilor Dan Brown, Chair
Councilor Jeanne Raymond
Councilor Mike Beilstein

Staff

Jon Nelson, City Manager
Steve Deghetto, Parks and Recreation Assistant Director
Carrie Mullens, City Manager's Office

Visitors

Cynthia Spencer-Hadlock, Fall Festival Executive Director
Helen Higgins, Boys and Girls Club of Corvallis Executive Director

SUMMARY OF DISCUSSION

<u>Agenda Item</u>	<u>Information Only</u>	<u>Held for Further Review</u>	<u>Recommendations</u>
I. Fall Festival Annual Report			Accept the 2010 Fall Festival annual report
II. Boys and Girls Club of Corvallis Annual Report			<ul style="list-style-type: none"> • Accept the 2009-2010 Boys and Girls Club of Corvallis annual report • Discontinue the annual reporting process as defined in the 1997 agreement
III. Other Business	***		

Chair Brown called the meeting to order at 12:00 pm.

CONTENT OF DISCUSSION

I. Fall Festival Annual Report (Attachment)

Mr. Nelson introduced Ms. Spencer-Hadlock and announced that staff seeks a recommendation to Council for acceptance of the Fall Festival 2010 annual report.

Ms. Spencer-Hadlock noted that this is her last opportunity to provide an official festival report due to the reduction of City economic development funds. Visit Corvallis will assist Fall Festival with future marketing expenses.

In 2010, the festival received an economic development allocation of \$7,048 for out-of-town marketing. The allocation provided the festival leverage for an additional \$48,000 in-kind advertising. Marketing the festival outside of Corvallis is good for the community and the festival has always brought Corvallis a good return on investment.

The festival enhances cultural, social, and commercial activity downtown. Festival staff continue to foster partnerships with local businesses and non-profit agencies, and expand resources for local artists.

Mr. Deghetto reported that the festival's relationship with the Parks and Recreation Department has always been productive.

Councilor Beilstein stated concern for future festival funding. The Economic Development Commission (EDC) has not expressed an interest in supporting festivals. The assistance from Visit Corvallis is helpful.

Ms. Spencer-Hadlock said marketing details are being worked out with Visit Corvallis and the festival greatly appreciates the assistance and kindness offered by the organization.

Councilor Beilstein said State law requires the City to spend a certain amount of Transient Occupancy Tax for tourism activities. That does not mean all of those funds must be given to Visit Corvallis. If the festivals are not receiving the funding they need, Council can amend how the funds are allocated and still meet the State's requirement.

Ms. Spencer-Hadlock confirmed that the festival is following the da Vinci Days lead to reduce waste. Food vendors are required to use compostable serviceware as a first step. Working toward zero-waste requires the volunteer base to double in size.

Councilor Beilstein noted that the festival has enough financial reserves to allow for minimal net losses over the next few years. He inquired about reducing expenses.

Ms. Spencer-Hadlock said the festival has been reducing expenses since 2009; however, when one expense is reduced, another increases. Capital improvement requirements for this year include a new computer and specific ADA required items. Sponsorships have helped increase revenues and the festival receives many in-kind contributions from the City, especially from the Parks and Recreation Department for set-up, take-down, and maintenance.

Mr. Nelson thanked Ms. Spencer-Hadlock for her hard work throughout the years.

In response to Councilor Raymond's inquiries about the economic development funds, Mr. Nelson said Council previously requested festivals work with Visit Corvallis to obtain marketing funds. Yesterday, Council approved \$22,000 for EDC support staff and \$48,000 for interim economic development services while the EDC decides the focus of the remaining allocations. He confirmed that the remaining allocation amount has not been ear-marked for any projects. The EDC will discuss several options and bring recommendations to Council by the end of the calendar year.

In response to Mr. Deghetto's inquiry, Mr. Nelson said the annual report is required as part of a written contract when an economic development allocation is received. There would be no requirement for the festival to continue submitting an annual report. An agency may choose to submit an annual report to Council based on strategic partnerships. For the Fall Festival, this may be related to the City's in-kind support.

The Committee unanimously recommends Council accept the Fall Festival 2010 annual report.

II. Boys and Girls Club of Corvallis Annual Report (Attachment)

In response to Chair Brown's inquiry, Ms. Higgins said her understanding of the agreement to provide the City with annual reports evolved from the City's \$100,000 grant to the Club's 1997 facility construction.

Mr. Deghetto noted that the reporting process requires financial statements even though there is no direct financial involvement between the City and the Club. Staff seeks direction on discontinuing the reporting process.

Mr. Nelson added that staff would prefer not to continue with the annual reporting due to reduced City staff and resources. Providing a report directly to Council is welcomed.

In response to Councilor Beilstein's inquiry, Mr. Nelson said a recommendation to discontinue the annual reporting process as defined in the terms of the 1997 Letter of Agreement between the City and the Boys and Girls Club of Corvallis would most likely be sufficient. An amended agreement can then be drafted by the City Attorney's Office.

Mr. Deghetto noted Club highlights for Fiscal Year 2009-2010:

- Celebrated the Johnson Dental Clinic third anniversary.
- Addressed School District issues by providing kindergarten childcare and enrichment programs.
- Partnered with OSU Extension to offer a Spanish 4-H program for third through fifth graders.

Ms. Higgins said the Club has 1,700 registered members. The Lincoln School Lion's Den typically has 85 to 100 participants, many of whom are low income and attend through scholarship programs. The School District identified students not meeting grade level requirements and Club staff developed a program to spend extra time with those students, resulting in a dramatic increase in test scores.

Ms. Higgins confirmed for Councilor Beilstein that the efforts at the Lion's Den require extra resources and volunteers. A full member pays \$840 for the school year when the actual costs are \$2,200. More than 90 percent of the participants are not able to pay

the full price. There are many fund-raising events and grant requests through social services and United Way designations.

Ms. Higgins said the Club has been very successful encouraging teens to participate in Club activities. They are now beyond capacity and have been investigating an off-site location for a highschool drop-in center. The teens have been involved in facility location and fund raising. The Club researched an expansion of their own facilities to include a two-story teen center and gym. Construction costs are prohibitive at this time.

The School District intends to continue with their Friday early-release program which results in an additional 60 to 90 minutes payroll expenses for the Club. The School District requested the Club first focus on early-release programs at Lincoln School.

The Club continues to aggressively seek funding. Parents are less able to pay for programs and as membership in the STARS program decreases due to the lack of ability to pay dues, the club house membership has increased. The Club is responding to this shift in the community as needed and able.

Ms. Higgins, City staff, and the Human Services Committee held a lengthy conversation about the coordination of offering sports programs. There is a commitment between the City, the Club, and the School District to solve the facility sharing issues and improve program offerings. Mr. Nelson noted that he and Parks and Recreation Director Emery will meet with Ms. Higgins and Corvallis School District 509J Superintendent Tarzian later this month to discuss what is working well and what needs improvement. Respective board members will also be included in this meeting. Mr. Deghetto added that all three organizations seek a unified shared vision to serve youth in the community.

Track is the only sports program offered by the School District at the middle school level. The Club and City offer other youth sports programs. The School District facilities are shared by the Club, City, and School District. Typically, the Parks and Recreation programs are less competitive. The Club teams travel for competition and an elite team for athletes competing at a higher level is supported by the Club. Private sports clubs are also becoming more common and request School District facilities.

Councilor Raymond said the purpose of offering public recreation is to keep it affordable and accessible. Sports programs offered through a private club eliminates those who are unable to pay. The trend toward private clubs and facilities is a concern.

The Committee unanimously recommends Council accept the 2009-2010 Boys and Girls Club of Corvallis annual report.

In response to Councilor Raymond's inquiry, Councilor Beilstein explained that the 1997 agreement is out-of-date and the Club should no longer be required to report. He stated appreciation for the conversation with Ms. Higgins and staff, acknowledging that the depth of discussion would most likely not occur at the Council level. He encouraged the Club and other organizations to continue to update the City with activities, especially when there are shared interests.

In response to Councilor Raymond's concern about the 25-year reporting requirement as defined in the 1997 agreement, Mr. Nelson said a new agreement can be drafted to delete the 25-year reporting requirement without removing the other two conditions of the grant: use and sale of property.

By a vote of two to one, with Councilor Raymond opposing, the Committee recommends Council discontinue the annual reporting process as defined in the 1997 agreement.

Ms. Higgins said she hopes the City continues to use the Club as a resource and confirmed that the Club will continue to reach out to the City. She intends on reporting to Council each year.

Mr. Deghetto added that his Department, the School District, and the Club continue to work together to seek grants and provide programs related to each of their resource strengths. The Club has been very successful in blending programs that combine academic achievement with natural resources, physical activities, and nontraditional sports programming.

III. Other Business

The next Human Services Committee meeting is scheduled for 12:00 pm on Tuesday, June 7, 2011 in the Madison Avenue Meeting Room.

Respectfully submitted,

Dan Brown, Chair



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Director ✓
Steve DeGhetto, Assistant Director Ⓚ
Date: April 8, 2011
Subject: Corvallis Fall Festival 2010 Annual Report

Issue: The Corvallis Fall Festival is scheduled for its annual review before the Human Services Committee.

Background: In FY 2010-2011, the City Council approved an allocation to Corvallis Fall Festival of \$7,480 from the Economic Development Allocation Fund. As a condition of the agreement between the City and Corvallis Fall Festival, an annual financial report is required.

Discussion: The 38th annual festival can be described as a success in terms of participation, volunteers, sponsorships, and private business support. The event attracted 30,000 people to Corvallis during the event despite mixed weather. Corvallis Fall Festival continues to support community by hosting an event which brings people together for social, cultural, and economic activities in the Downtown area.

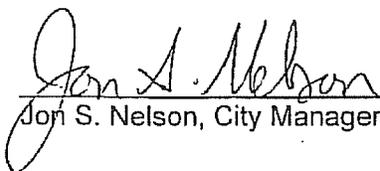
Corvallis Fall Festival and the Parks and Recreation Department have been able to support to each other in the form of donations from Corvallis Fall Festival, shared use of equipment and Parks and Recreation staff support for the festival setup and takedown.

The financial information provided encompasses December 2009-November 2010. Fall Festival Executive Director, Cynthia Spencer-Hadlock, indicated the organization ended the year with a net income loss of \$6,602. The Finance Department's review of the financial information provided by Corvallis Fall Festival is attached.

Attached for consideration are Corvallis Fall Festival's annual report, Financial Review balance sheet and profit and loss budget statement. The City was also provided with bank statements as required in the agreement.

Recommendation: The Human Services Committee recommend to City Council to accept the Corvallis Fall Festival 2010 Annual Report.

Review and Concur:



Jon S. Nelson, City Manager



Nancy Brewer, Finance Director

Attachments: Corvallis Fall Festival Financial Review
Corvallis Fall Festival Annual Report 2010



Finance Department
500 SW Madison Avenue
Corvallis, OR 97333
541-766-6990
541-754-1729

MEMORANDUM

March 7, 2011

TO: Steve DeGhetto, Parks and Recreation Assistant Director
CC: Julian Contreras, Financial Services Manager
FROM: Jeanna Yeager, Accountant

SUBJECT: Corvallis Fall Festival Annual Financial Review Fiscal Year 2010

The review of Corvallis Fall Festival's financial information consists only of inquiries and analytical procedures and thus the review is limited in nature. The Balance Sheet, Profit & Loss Statement, and additional information are unaudited financial reports that are the representation of the management of Corvallis Fall Festival. Corvallis Fall Festival records transactions on the accrual basis of accounting.

Corvallis Fall Festival's fiscal year is December 1 through November 30. This review is for the fiscal year ending November 30, 2010.

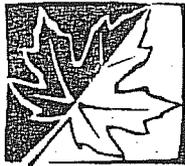
The City of Corvallis provided Corvallis Fall Festival \$7,480 in economic development funding during their 2010 fiscal year. This amount has been properly accounted for on the Profit & Loss Statement.

Total assets at November 30, 2010 were \$115,104 compared to \$122,312 the prior year. This consists of the checking account and short-term investments totaling \$111,185 and the net book value of fixed assets of \$3,919. The only liabilities at November 30, 2010 were for two payables totaling \$609. This signifies an extremely high current ratio and shows that Corvallis Fall Festival would be able to pay off its short-term debt using its most liquid assets for short-term solvency and still have cash left over to operate.

Reserved equity includes \$28,000 for future capital expenditures, community projects, banner purchases, and long range planning.

Corvallis Fall Festival had total revenues of \$111,685, a decrease from prior year revenues of \$124,332. Total expenditures for the fiscal year totaled \$118,287, compared to \$123,877 in fiscal year 2009. Management and overhead expenses were 53% of total expenses, and program expenses made up the remaining 47%. Corvallis Fall Festival reported a net loss of \$6,602.

Based on this review, I recommend acceptance of Corvallis Fall Festival's annual report.

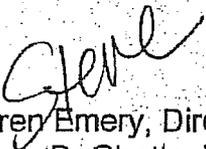


CORVALLIS FALL FESTIVAL

568 SW Third Street
Corvallis, OR 97333

Phone: 541.752.9655 • Fax: 541.754.7590
E-mail: director@corvallisfallfestival.com
Web: www.corvallisfallfestival.com

February 2011

To:  Karen Emery, Director of Parks and Recreation
Steve DeGhetto, Parks and Recreation Assistant Director

From: Cynthia Spencer-Hadlock, Executive Director

Subject: Corvallis Fall Festival - Annual Report for 2010

The 38th Annual Fall Festival was another great one despite a wet Sunday morning. While our revenues were down, we look to the success of solid festival crowds, the many new local artists and groups that participated, and all the people who traveled here from out of town and became fans through social media networks. We continue to build community while showcasing it!

Fall Festival continues to be a great investment with solid returns.

We're proud of the fact we serve, enhance and showcase the City while being an economic boost at the same time. Our economic impact for the weekend has been valued at between \$650,000-\$992,564.¹

Fall Festival leveraged every dollar of the \$7480 invested by the City through in-kind ad purchases and doubling/tripling of ads. (See Attached Table) Volunteers gave over 3000 hours of their time over the weekend and many others donate time throughout the year. Financial and in-kind sponsorships from businesses totaled \$55,523 in the form of City transit services, advertising, sanitation support, printing, food and beverages, and other goods and services needed for the festival.

Of course, we have many at the City to thank for helping us organize the biggest city-wide celebration each year: Parks & Recreation, Public Works, Administrative and Development Services, Public Library staff, the Mayor and City Council and staff. By contracting with us the City saves \$\$! Together we enhance the livability of our town and help build a stronger community.

¹ \$650,000- International Festivals and Events Study 2002; \$793,920- Arts & Economic Impact Calculator 2010, \$992,568 in 2009

Corvallis Fall Festival continues to meet City Council goals for economic development in the following ways:

Enhancing cultural, social and commercial activity downtown. Central Park continues to provide the perfect backdrop for bringing people together from all walks of life. We do this by providing a host of arts activities and something for everyone:

- Art with our 170 booth fair and Fine Arts Showcase in the library
- Children's activities and performances which brings families from all over the valley
- Continuous Main Stage music with Saturday Night Street Dance
- Free parking and shuttle service, and free bus service thanks to Corvallis Transit Service
- Extra handicap accessible parking available for a variety of mobility needs
- Fall Festival Merchandise sold through Downtown Corvallis Assn members
- Coordinating the 5k & 10k run with Kiwanis Club of Corvallis
- Downtown Street Banners advertise our event to 35,000-40,000 people driving through downtown each day.

Support financial and technical assistance programs available to business startups and small business and product development. We continued to assist local artists in marketing their work. We hosted two workshops, one about the requirements for art fairs and one about web marketing via Etsy. We facilitated two 10-week peer support groups, serving 21 artists, that set goals and taught problem solving for increased marketing and sales of their artwork. We will continue to expand our assistance to artists and hope this work begins to bear fruit with increased revenue as well as increased visibility of local artists in area and in region.

Facilitating partnerships with public, non-profit and private sector organizations. We foster many partnerships with businesses, artists and other non-profit groups.

- Twenty-five non-profit groups fundraise for their activities at the festival and gain visibility for their organizations. Some receive the majority of their annual income at Fall Festival. We also provide space for non-profit culture/arts groups to build audiences for their ongoing programs. This year 21 organizations took advantage of being able to market to our crowds.
- Forty-seven businesses joined us as inkind or financial sponsors.
- We worked closely with the City of Corvallis and the many departments already mentioned as we coordinated our event.
- We are a venue for local artists to make income through sales and provide as much training and support for beginning artists as possible. Visibility is the key to building a base for their art businesses year round.
- We keep our overhead low by partnering with daVinci Days, sharing annual expenses of \$15,746 (rent, utilities, and equipment rental/maintenance) with savings to both of us.

We know Fall Festival attracts new citizens downtown to enjoy and learn what our community has to offer based on the feedback we receive from our info booth participants who say they talk to many newcomers to Corvallis.

Attracting visitor dollars to the local economy. Customer surveys indicate one out of every third person came from outside of Corvallis to attend. While only 3% percent indicated they were staying in local lodging, 46% percent of festival attendees planned on eating a meal outside of the festival while downtown.

This year's Economic Development Allocation funding allowed us to continue target marketing throughout the state in tourist, arts and entertainment publications, on the airwaves and on television. We spent \$18,243 in promotions and advertising, \$8,480 of which went toward out-of-town marketing. Of note is that our \$7480 Economic Development Allocation brokered us an additional \$28,785 worth of inkind advertising for Corvallis and Fall Festival via television, radio and print ads throughout the state. (See attached table.) It is hard to measure the value of the thousands of favorable impressions of Corvallis and the arts event we hold each September, but whatever shows Corvallis in a good light is worth a good deal.

One hundred of our artists came from out of town and many made hotel reservations with the help of sponsoring hotels offering special rates. Artists are our best publicity partners as they share Fall Festival postcards at art fairs all over the west coast. This helps raise our profile with the growing cultural tourist market. Additionally some of our top sellers were local artists who will be spending their earnings here at home.

Included with our report are year end audited financial statements including a balance sheet, profit and loss statement and bank statements for our fiscal year ending November 30, 2010.

Looking ahead to 2011, my Board is poised to craft a creative future from our strong foundation. We look forward to hosting many Corvallis Fall Festival's in the years ahead.

Thanks to the City of Corvallis, Members of the City Council and Economic Development Allocations Committee and for the many contributions to our town and to Fall Festival.

Respectfully submitted,



Cynthia Spencer-Hadlock
Executive Director

Encls.

cc: Mayor Manning

City fund leveraged by Corvallis Fall Festival ad purchases

Media	Paid	Inkind	
Corvallis Tourism	\$500	\$500	Matched amount--Ads/link on Oregon Live/Oregon Tourism Websites
Comcast	\$500	\$16,000	Inkind ads in Portland, Vancouver, Salem Metro
Eugene Weekly	\$600	\$1,600	2 ads; 1 inkind - 40,000 circulation; regional distribution
Albany Art & Air	\$320	0	Ad in festival program - 20,000 attendees; sent to 30,000 households
Salem Art Fair	\$358	0	Ad in festival program - 80,000 attendees; inserted in 61,000 newspapers
Bi-Coastal Media	\$800	\$800	144 spots doubled - Corvallis, Albany, Lebanon, Sweet Home, Salem
KEZI TV	\$2,500	\$9,000	260 spots/ 200 inkind sponsored - 1,475,000 households
KLCC	\$800	\$120	20 spots; 3 inkind - 70,000-80,000 listeners - Arbitron verified
Oregon Wine Magazine	\$475	\$0	25,000 printed - 5,000 subscriptions; distributed statewide
Just Out	\$400	\$200	12,000 printed - distributed statewide - Comped banner ad
Travel Host	\$225	\$550	33,000 printed, supplied to 16,000 hotel rooms - two months comped
Art in the Pearl Ad	\$450	\$0	15,000 printed, website link with thousands of impressions
PADA Ad	\$400	\$0	14,000 printed, 8000 mailed out to subscribers; galleries
Oktoberfest Program	\$107	\$0	10,000 printed; 350,000 visitors to the Mt. Angel
Visit Corvallis Website	inkind	?	Thousands in impressions and links to our website - inkind listing; 3 week button a
Travel Oregon	inkind	?	OFEA Membership gives free link
Chamber Web link	Free	?	Thousands in impressions, a few links to our website
Oregon Events Calendar	\$45	\$15	OFEA Membership gives discount and free link
OFEA Membership	\$100*	?	Hundreds of links to our website
*Not included publicity total	\$8,480	\$28,785	

9:54 AM
 02/14/11
 Accrual Basis

Corvallis Fall Festival
Profit & Loss
 December 2009 through November 2010

	Dec '09 - Nov 10
Ordinary Income/Expense	
Income	
35th Card Project	969.00
Artisan Deposits	19,300.00
Artist App Fee	1,337.00
Arts & Crafts Booths	55,077.06
Children's	750.55
City Economic Dev. Funds	7,480.00
Commissions	1,431.95
Contributions Income	
Restricted	1,825.00
Unrestricted	2,700.00
Total Contributions Income	4,525.00
da Vinci Rent	4,500.00
Fine Arts Showcase	305.00
Food Booths	
Wine Tasting	597.14
Food Booths - Other	9,512.80
Total Food Booths	10,109.94
Interest	1,025.80
Miscellaneous Income	0.00
Posters	740.00
T-Shirts	4,134.00
Total Income	111,685.30
Expense	
MANAGEMENT EXPENSES	
Bank Service Charges	456.70
Computer Supplies/Equipment	154.45
Depreciation Expense - Mgmt	398.87
Dues and Subscriptions	640.00
Equipment Maintenance	257.87
Filing expenses	50.00
Insurance	
D & O Insurance	1,585.00
Liability Insurance	1,615.00
Rain Insurance	4,310.00
Insurance - Other	1,175.74
Total Insurance	8,685.74
Meeting & PR	859.13
Miscellaneous	0.00
Office Supplies	1,109.77
Postage and Delivery	1,055.45
Printing and Reproduction	449.97
Professional Fees	
Development	59.00
Professional Fees - Other	2,100.00
Total Professional Fees	2,159.00
Rent	12,000.00
State Taxes	87.00
Telecommunications	1,593.61
Utilities & Cleaning	1,278.69
Website	1,238.47
Total MANAGEMENT EXPENSES	32,474.72

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 Accrual Basis

Corvallis Fall Festival
Profit & Loss
 December 2009 through November 2010

	Dec '09 - Nov 10
Payroll Expenses	
Payroll Exp - Mgmt	
Asst. Director - Mgmt	2,485.44
Director's Salary - Mgmt	19,809.84
Payroll Exp - Mgmt - Other	4,531.57
Total Payroll Exp - Mgmt	26,826.85
Payroll Taxes - Mgmt	3,201.53
Total Payroll Expenses	30,028.38
PROGRAM EXPENSES	
35th Anniversary Activities	
35th Anniv Cards Cost of Goods	316.55
Total 35th Anniversary Activities	316.55
Arts & Crafts	1,888.42
Children's Activities	1,067.82
Children's Entertainment	1,021.00
Community Contributions	589.27
Community Projects	200.00
Depreciation Expense - Program	1,324.30
Entertainment	9,995.46
Equipment Rental - Program	127.00
Facilities	9,510.86
Fine Arts Showcase	
Fine Arts Showcase-Artists	216.00
Fine Arts Showcase - Other	641.57
Total Fine Arts Showcase	857.57
Food Booth	459.00
Posters - COGS	328.00
Publicity	
posters	1,631.50
Publicity - Other	18,808.02
Total Publicity	20,439.52
Shuttle	1,930.00
Storage rent	1,440.00
T-Shirt Sales	2,667.83
Travel	43.15
Volunteer Expenses	1,578.60
Total PROGRAM EXPENSES	55,784.35
Total Expense	118,287.45
Net Ordinary Income	-6,602.15
Net Income	-6,602.15

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02/14/11
Accrual Basis

Corvallis Fall Festival
Balance Sheet
As of November 30, 2010

	<u>Nov 30, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	37,036.80
Washington Fed-CD-406765-5	27,431.36
Washington Fed-CD 408870-1	11,773.10
Washington Federal -CD 407153-3	13,051.01
Washington Federal 049-4113731	10,465.33
Washington Federal MM 900795-3	11,427.52
Total Checking/Savings	<u>111,185.12</u>
Total Current Assets	111,185.12
Fixed Assets	
Fixed Assets	
Accumulated Depreciation	-39,679.34
Fixed Assets - Other	43,598.53
Total Fixed Assets	<u>3,919.19</u>
Total Fixed Assets	<u>3,919.19</u>
TOTAL ASSETS	<u><u>115,104.31</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payable DaVinci Banners	304.75
Payable RW&B Festival Banners	304.74
Total Other Current Liabilities	<u>609.49</u>
Total Current Liabilities	<u>609.49</u>
Total Liabilities	609.49
Equity	
Reserve for Banners	2,000.00
Reserve for Capital Expenses	20,000.00
Reserve for Community proj.	5,000.00
Reserve for Long Range Planning	1,000.00
Retained Earnings	93,096.97
Net Income	-6,602.15
Total Equity	<u>114,494.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>115,104.31</u></u>



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Parks and Recreation Director
Steve DeGhetto, Assistant Director *VD*
Date: April 25, 2011
Subject: Boys and Girls Club Annual Report

Issue:

In Fiscal Year 1997-1998, the City Council allocated \$100,000 toward the construction of the new Boys and Girls Club facility. As part of the allocation agreement, the Boys and Girls Club must provide the City with an annual report outlining how the Club's programs are meeting the City's goal of addressing the needs of youth in the community.

Discussion:

The annual report provided by Boys and Girls Club of Corvallis CEO, Helen Higgins, states the Club has celebrated 14 years of operation at the Circle Blvd. location. The Club operates in three locations around the community: The main Clubhouse, Lincoln School Lion's Den, and at 6 of the local elementary schools in the community.

On the May 19, 2009 in the HSC meeting, Acting Chair of HSC Beilstein noted the City no longer has direct financial involvement with the Boys and Girls Club of Corvallis. Even though no funding has been allocated to the Boys and Girls Club there is still an existing agreement which outlines the content and term of the annual report process. Due to reduced budget resources and staff efficiency, Parks and Recreation requests discontinuing the annual reporting process as defined in the terms of the 1997 Letter of Agreement between the City and The Boys and Girls Club of Corvallis.

Highlights for this past year include:

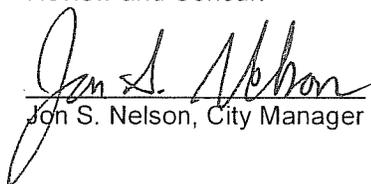
- The Club just celebrated the three year anniversary of the Johnson Dental Clinic.
- The Club developed a kindergarten childcare and enrichment program in September of 2010 to meet the needs of working families. Currently serving 15-18 kindergarten students from 11:00-2:30 on school days.
- The Club canceled Saturday hours in 2010-11 due to budget constraints.
- The Club partnered with OSU Extension providing a Spanish only 4-H program, for 3rd thru 5th graders to study horticulture, chemistry, and climatology.

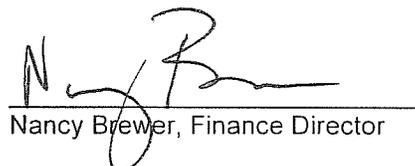
Attached for your review is the information provided by Director Higgins.

Recommendation:

The Human Services Committee recommend City Council accept the Boys and Girls Club 2010 Annual Report and discontinue the annual report process as defined in the 1997 agreement.

Review and Concur:


Jon S. Nelson, City Manager


Nancy Brewer, Finance Director

Attachments: Boys and Girls Club Annual Report
1997 Letter of Understanding
Boys and Girls Club 2009/2010 Financial Statement
Boys and Girls Club 2010/2011 Program/Event Offerings



Date: March 9, 2011

Boys & Girls Club of Corvallis: Annual City Report

To: Corvallis City Council
C/O Steve Deghetto, Corvallis Parks and Recreation

The Boys & Girls Club of Corvallis (BGCC) just concluded its 14th year of operation at the 1112 NW Circle Blvd. location. Every year we take an opportunity to describe the activities and trends we see for the youth who need us most in our community.

For 41 years, the Club's mission and purpose has been, and continues to be focused on providing a safe and positive environment for all school age youth with fun and unique programming that promotes healthy life choices and enriches our future citizens. Through professionally trained staff and community partnerships, we deliver programming 280 days per year in everything from leadership, to athletics, clubhouse games, art programs, volunteerism in the community, and targeted education programs to delay and reduce the use of drugs and alcohol. Our Boys & Girls Club family – a community of staff, volunteers, parents, youth and supporters – work together to create a positive place, full of hope and opportunity.

As a result of our outcomes based youth programming juvenile crime continues to stay relatively low in comparison to our surrounding communities. As new youth issues emerge such as gangs and homelessness, the Club participates in community task forces to provide insight and perspective of what we see on a day to day basis with our youth. We continue to see that our efforts around prevention services are the best investment our collective community can make to address long-term issues of poverty, homelessness, and illiteracy. We know that it costs approximately \$250 per day to serve a child in the juvenile detention program and the average stay is approximately four days, while it costs about \$1,000 per year to provide a child a positive alternative and guidance at the Club.

The Club operates in three locations around the community; our main Clubhouse, our South Corvallis Club located at Lincoln School, and at 6 of the local elementary schools in the community. Below is a breakdown of our attendance and demographics at our two Clubhouse locations;

Main Clubhouse and STARS

Registered Members	Single Parent Home	Free/reduced lunch
1,716	23%	15%

South Corvallis Clubhouse (Lincoln Lions Den)

Registered Members	Single Parent Home	Free/reduced lunch
93	27%	90%

In 2010 the Club provided various outreach services to 11,354 youth through activities such as the fall football jamboree, middle school dances (non-members) and Teen Idol. The Club canceled Saturday hours in 2010-11 due to budget constraints.

The Club just celebrated the three year anniversary of the Johnson Dental Clinic. We have evolved the program to include a formal relationship with the Benton County Health Department who leases out the space three days per week, providing dental care to youth age 5-18, and

1112 NW Circle Blvd. Corvallis, OR 97330 • 541-757-1909

GREAT FUTURES START HERE.



BOYS & GIRLS CLUB
OF CORVALLIS

pregnant women. The Club continued to focus on providing free services through volunteer dentists for uninsured youth and children under five.

In response to the discontinuance of full day kindergarten in the Corvallis school district, the Club developed a kindergarten childcare and enrichment program in September of 2010 to meet the needs of working families. Currently we see about 15-18 kindergarten students from 11:00-2:30 on school days. We have seen the program slowly build and anticipate growth in this program over the next few years as funding continues to be a concern for school districts. Currently Lincoln and Garfield have retained their full day kindergarten programs but this may change based on budget challenges.

The economic situation continues to have an impact on our working families. This year we have seen a 15% reduction in our fee-based licensed childcare services (\$230/month), and a 17% increase in our open Clubhouse program (\$25/year). Near the end of the calendar year the Club was facing a shortfall of approximately \$110,000 as both fundraising and grant awards were down significantly. The Board of Directors is investigating new sources of revenue to keep up with the increased demand for our youth services as we see schools and governmental agencies either reduce or eliminate spending on social safety net services for low income families. We anticipate at least another two years of financial challenges as unemployment remains mostly unchanged in Benton County, and the number of family wage jobs stay flat or decline.

As noted in the 2010 United Way Needs Assessment, the poverty level in Benton County has grown a full percentage point since the last community assessment survey and today with 15.6% of its population below the poverty level, Benton County exceeds the state level of 13.5% while the national level is 13.2%. The Boys & Girls Club has been on the ground floor of both observing, and feeling the impact of families falling further behind as they struggle to afford basic services such as childcare. This has been illustrated through the growth of our free, open Clubhouse program and the reduction in participation in our fee-based childcare offering. As childcare subsidy fees have become harder to obtain, families are left with the only alternative of putting their young children into our open Clubhouse program. This is not an ideal solution for families, but a step ahead of leaving young children home alone. This transfers the financial burden onto the Club and has increased our need for staffing, and therefore our need for increased fundraising.

The Boys & Girls Club of Corvallis remains committed to building strong and relevant partnerships to sustain this mandatory safety net service to the families and children in our community. The Club takes its role seriously in the community to be the safe, consistent and reliable location for youth to go while parents are working, and the place for those youth who are lacking strong adult role models to connect with a mentor who will support our youth towards readiness to become productive and caring future citizens. We will continue to work with the City of Corvallis to provide the right programs and services for our ever changing community. Please feel free to call upon the staff at the Club, or the Board of Directors to provide insight to the issues and opportunities that face our local families and their school age youth.

Warm regards,

Helen Higgins, CEO
Boys & Girls Club of Corvallis

1112 NW Circle Blvd. Corvallis, OR 97330 • 541-757-1909

GREAT FUTURES START HERE.

LETTER OF UNDERSTANDING

August 21, 1997

This is a letter of understanding between the City of Corvallis and the Boy's and Girl's Club of Corvallis.

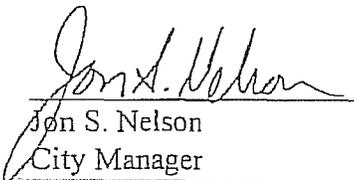
The City has agreed to participate in the development of the new Boy's and Girl's Club facility with a contribution of \$100,000 towards construction.

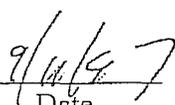
In return the Boy's and Girl's Club will submit an annual report over the next 25 years through the year 2023.

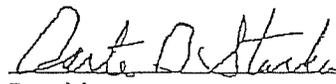
The report shall contain at a minimum the following:

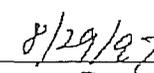
- Goals and objectives
- Annual income and expenditures
- An evaluation and listing of programs and activities offered
- The number of youth served
- Future plan and activities

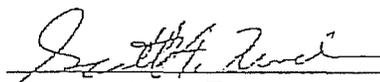
This shall be submitted to the City Council through the Parks and Recreation Department by September 30 of each year.

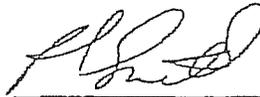

Jon S. Nelson
City Manager

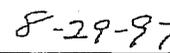

Date


Peter DeStaska
President,
Boy's and Girl's Club of Corvallis


Date


Approved as to Form
City Attorney


Phil Smith, Executive Director
Boy's and Girl's Club of Corvallis


Date

NOTICE OF MUNICIPAL INTEREST

On June 2, 1997, the City of Corvallis awarded \$100,000 to the Corvallis Boys and Girls Club. This grant provided financial assistance from the City of Corvallis for the construction of physical facilities which are located in Corvallis, Benton County, Oregon, particularly described as follows:

See Exhibit A, Attached and Incorporated by this Reference.

The grant incorporated conditions which included restrictions on the use to which the aforementioned property may be put and provided for a continuing municipal financial interest in the property in favor of the City of Corvallis. Specifically, (1) the property may not be used for any purpose other than for the benefit of a Boys and Girls Club and school youth recreation purposes; (2) for the next twenty-five (25) years, the Boys and Girls Club must submit to the Parks and Recreation Department an annual report outlining how the Boys and Girls Club's programs are meeting the City's goal of addressing the needs of youth in the community; and (3) the property may not be sold or transferred to another party without prior written consent from the City of Corvallis. These provisions cannot be nullified or voided through a change in ownership without prior written consent from the City of Corvallis. Therefore, advance notice of any proposed change in usage or ownership must be provided to:

City Manager
City of Corvallis
501 SW Madison Avenue
Corvallis, Oregon 97333

[Signature] 9-16-97
Signature, Authorized Representative Boys and Girls Club Date

Phil Smith Executive Director
Typed Name Title

STATE OF OREGON, County of Benton) ss.

This instrument was acknowledged before on Sept. 16, 1997, by Phil Smith as Executive Dir of the Boys and Girls Club of Corvallis, Oregon.



[Signature]
Notary Public of Oregon

AFTER RECORDING RETURN TO:
City of Corvallis, CMD
501 SW Madison Ave
Corvallis, OR 97334

TAX STATEMENTS TO:
Boys and Girls Club
747 NW 19th St
Corvallis, OR 97330

Boys & Girls Club of Corvallis
Profit & Loss
July 2009 through June 2010

	<u>Jul '09 - Jun 10</u>
Income	
4000 - Fundraising	438,130.42
4001 - Endowment Donations	48,662.59
4101 - Sponsorships	33,911.43
4185 - Grants - Planned Ops	303,125.82
4195 - In Kind Income	11,331.43
4196 - In Kind Income - Facility	22.50
4200 - Funds Tranferred In	0.00
4300 - Interest Income	1,177.12
4304 - Investments/Dividend Interest	66,477.71
4400 - Gains on Security Sales	10,963.39
4401 - RUnrealized Gains/Losses	109,130.45
4450 - Contract Revenue	4,500.00
4500 - Other Revenue	29,450.23
4600 - Athletic Revenue	116,913.75
4700 - Clubhouse Revenue	144,290.36
4800 - Licensed Child Care	101,957.96
4803 - STARS	297,915.90
4804 - Lincoln (South Corvallis)	49,574.00
4900 - Dental Clinic Revenue	283.00
Total Income	<u>1,767,818.06</u>
 Gross Profit	 1,767,818.06
 Expense	
5000 - IK - In Kind Expense	-624.76
5050 - Depreciation Expense	162,265.88
5100 - FE - Facility Expenses	93,777.02
5200 - IE - Investment Expenses	11,136.83
5500 - SE - Special Events Expenses	31,758.55
6000 - AE - Administrative Expenses	25,542.25
6200 - RD - Resource Development Exp	31,575.70
6300 - Bank Fees/Interest	22.00
6400 - OE - Occupancy Expenses	31,399.19
6500 - Payroll Expenses	955,158.24
6504 - Accrued Vacation Expense	11,439.05
6505 - Accrued Payroll Expense	25,135.53
6506 - Mile / Travel Expense	4,293.90
6507 - Seminars/Conferences	6,437.44
6508 - Per Diems	1,164.55
6598 - Direct Allocated Payroll	0.00
6599 - Indirect Allocated	0.00
6600 - ABE - Above & Beyond Expenses	633.67
6700 - PE - Program Expenses	323,203.80
Total Expense	<u>1,714,318.84</u>
 Net Income	 <u>53,499.22</u>

BGCC 2010/2011 Program/Event Offerings

Programming focus per age group	Character and Leadership Development	Education and Career Development	Health and Life Skills	Sports, Fitness and Recreation	The Arts	General/other
Grades 9 – 12 Readiness	Keystone Club – leadership & volunteerism focus Youth of the Year	Power Hour Career Launch Goals for Graduation Money Matters Job shadowing, work experience Coffee Shop operations	Smart Moves Smart Girls Date Smart Garden Club Daily meal		Digital Arts Suits –TBD Music Makers DJ and Audio mixing	Dental Clinic Summer Clubhouse
Grades 6 - 8 enrichment	Torch Club - leadership & volunteerism focus Jr Staff	Power Hour Goals for Graduation Money Matters Lego Robotics Career Launch	Smart Moves Smart Girls Passport to Manhood Youth for Unity – TBD Garden Club Daily meal	Triple Play Basketball Baseball Softball Volleyball Cheer Tae kwon do Flag Rugby Pop Warner football OSU Football Clinic Pitch, Hit, Run	Digital Arts Suite - TBD Music Makers DJ and Audio mixing Arts Program Art competitions	Summer Open Clubhouse (no fee 1-6pm mon-fri) Monthly middle School Dances (Sept – June) My Camp Dental Clinic
Grades K- 5 fun & safe	Jr Helper	ABCs to PhDs – (LLD) Power Hour Kinder Club (fee based) STARS Lion's Den Yes we Can Club Plus (fee-based)	Open Clubhouse programming (2:30 – 7pm) Daily meal Garden Club Safety Town (incoming kinders only)	Track and Field Biddy Ball Baseball, T-Ball Softball Volleyball Pop Warner football OSU Football Clinic Cheer/Cheer Camp WANNA PLAY – TBD Triple Play Tae kwon do	Music Makers Daily Arts Program Art Competitions	After School Clubhouse Summer Clubhouse (no fee 1-6pm mon-fri) Non School day-care (fee based, (~17 days not including xmas and spring break) Summer Licensed childcare (fee-based) Dental Clinic

**ADMINISTRATIVE SERVICES COMMITTEE
MINUTES**

May 18, 2011

Present

Councilor Mark O'Brien, Chair
Councilor Biff Traber
Councilor Joel Hirsch

Staff

Jon Nelson, City Manager
Roy Emery, Fire Chief
Will Bauscher, Fire Battalion Chief
Ken Gibb, Community Development Director
Carla Holzworth, City Manager's Office

Visitors

Bruce Hecht, Oregon Natural Step Network
Joan Wessell, Downtown Corvallis Association
Bill Ford, Business Enterprise Center
Marcy Eastham, Corvallis-Benton Chamber Coalition
David Gilbert, Visit Corvallis

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Ambulance Rate Review		*	
II. Economic Development Allocations Third Quarter Report			Accept the Economic Development Allocations Third Quarter Report for Fiscal Year 2010-11
III. Other Business	*		

Chair O'Brien called the meeting to order at 4:00 p.m.

CONTENT OF DISCUSSION

I. Ambulance Rate Review (Attachment)

Chief Emery distributed and reviewed staff responses to questions previously asked by Councilor Traber (Attachment A). Staff recommends a 2% increase to ambulance service rates and removing specialty care transport from the schedule. Chief Emery noted rates were not increased last year.

Councilor Traber observed that using the average of comparator rates would result in a higher figure than the median and he wondered whether increasing rates more than 2% is warranted. Chief Emery noted the \$1,600 base rates for Eugene/Springfield and Lane Rural relate in part to their service models. Those organizations utilize enterprise funds which are managed like a business. The higher rate shifts costs to those who

can pay and increases mandated write offs to substantially more than those in Corvallis. Chief Emery said those organizations transfer general fund monies into the ambulance service funds to ensure solvency. In response to Councilor Traber's observation that the City's Financial Policies direct movement toward cost recovery, Chief Emery said Corvallis has discussed models like Eugene/Springfield, but such a change would act as a driver to increase City health insurance rates. Councilor Traber expressed concern about the trade off between increasing property taxes and keeping insurance costs down. Chief Emery said there is a point of diminishing returns with rates. The need to generate additional revenue to cover costs prompted the recommended 2% rate increase.

In response to Mr. Nelson's inquiry about the impact of FireMed enrollment relative to higher rates, Chief Emery said the dynamics are different in other jurisdictions. For example, local television advertising and marketing strategies in the Eugene/Springfield area results in many more subscribers who don't use the service, thereby generating substantial revenues. Chief Emery noted that a greater proportion of Benton County FireMed subscribers use the service.

In response to Councilor Traber's inquiries about FireMed, Chief Emery explained it is a membership service. Those who join pay a nominal annual fee and if they ever need ambulance service, the charge is substantially discounted. There are about 3,000 subscribers in Benton County and Corvallis Fire agrees to accept as payment in full whatever amount is covered by insurance. The revenue generated helps to offset the writeoff that would otherwise be incurred.

In response to Councilor O'Brien's inquiry, Chief Emery said the 2% increase relates to higher fuel costs, medical supplies which are running about 5.5% or twice as high as the Consumer Price Index, and increased personnel expenses. In response to Chair O'Brien's inquiry about why only a 2% increase is recommended when costs are increasing over 5%, Chief Emery said staff is trying to charge a fair rate using the established methodology.

In response to Councilor Hirsch's inquiry, Mr. Bauscher said specialty care transports must be manually entered into the financial system. Any time a manual entry is made, it is a manipulation of an established code, which triggers a red flag for auditors. Coding and billing such transports as an advanced life support (ALS) 2 call would avoid such manual entries.

Mr. Bauscher noted the difference between an ALS 2 and a specialty care transport relates to staffing. Medicare and Medicaid define specialty care transport as care above and beyond the scope of a paramedic. However, in Oregon, the scope of a paramedic's duties are comparable to the skills of a registered nurse in the EMS

setting. Additional expenses such as time and fuel would only be incurred in rare cases where hospital staff is needed. Because the frequency of those cases is so low, both Fire and Finance staff believe it is more efficient to code the calls as ALS 2. Mr. Bauscher noted many of Corvallis' comparators do not have a separate specialty care transport charge for similar reasons.

Councilor Traber moved, and Councilor Hirsch seconded, to recommend increasing rates to \$1,000 for ALS 1 emergency/non-emergency and ALS 2 emergency calls, removing specialty care transport from the schedule, and increasing evaluation and treatment non-transport to \$450.

Councilor Traber said his recommendation is based on a review of comparator rates, the fact that Corvallis did not raise rates last year, and overall cost increases as discussed above. He would like the City to increase the amount recovered from ambulance service users so more property tax dollars are available for other Fire Department needs.

Chair O'Brien noted the Financial policies section related to ambulance fees indicates rates should reflect changes in the direct cost of service. Mr. Nelson said historically when cost increases such as those associated with fuel prices and personnel expenses were discussed, they have been weighed against Fire District and ambulance revenues that help offset fixed costs like fire suppression and prevention. He further noted that if the County awarded the ambulance services contract to a private ambulance company, Corvallis' fire suppression and prevention service costs would spike due to the loss of offsetting ambulance revenue. In response to Mr. Nelson's inquiry about such a possibility, Chief Emery said the County does consider rates when deciding whether to place the contract out for bid. Chief Emery added this revenue, which is between \$1.8 to \$1.9 million, does offset the Fire Department's reliance on property tax revenue.

In response to Chair O'Brien's inquiry about creating two rate structures, one for in-City and one for outside the City, Mr. Bauscher said it is possible, but it could have negative implications when the contract is up for renewal. In response to Councilor Traber's inquiry, Mr. Bauscher said about 12% of the calls are from outside the city limits. Chief Emery noted the City has explored having Corvallis provide ambulance services exclusively in the city limits, but it does not appear to be legally feasible. By law, the County awards ambulance service contracts including services in cities.

In response to Councilor Traber's inquiry, Mr. Bauscher said Rural Metro is the private ambulance company that contracts in the Eugene, and Salem area; their rates are reflected in the comparison schedule (for Salem & Eugene). Mr. Nelson added that even though a private ambulance company responds and receives the corresponding

revenue, the Fire Department must also respond and initiate care, but they do not receive any compensation for that service. In response to Chair O'Brien's inquiry, Chief Emery said the contract term is five years, it is up for renewal next year, and the City is trying to remain competitive in the hope it will continue to provide the service. In response to Councilor Traber's inquiry, Mr. Bauscher said the County appears to be receptive to renewing the contract, but they are concerned about rate increases.

Mr. Nelson noted closing the \$400,000 to \$500,000 budget gap is important, but there is also the risk of losing \$1.9 million in ambulance service contract revenue. In addition, if the contract was lost, staffing would probably be reduced and two fire stations would likely close, resulting in longer response times.

Councilor Traber withdrew his motion and Councilor Hirsch withdrew his second. The Committee directed staff to return to the next Administrative Services Committee meeting with information about the impact of rates proposed by staff and those proposed by Councilor Traber in his motion, relative to the current collection methodology and the resultant revenue.

II. Economic Development Allocations Third Quarter Report (Attachment)

Mr. Gibb reviewed the staff report, noting the Corvallis Knights will report to the Committee this fall. Mr. Gibb corrected the motion in the staff report to reflect the report is for the third quarter.

Councilor Traber noted Visit Corvallis' report shows an upward trend in room occupancy. In response to his inquiry about whether that is factored into the transient room tax (TRT) revenue projections, Mr. Nelson said projections are based on a review of the prior year's actual revenues; he confirmed next year's TRT is projected to increase slightly.

Bruce Hecht, Oregon Natural Step Network, reported on current activities, including the 2011 food boot camp; partnerships with the Business Enterprise Center and Council of Governments; and a plant nursery peer learning group that includes Oregon State University (OSU) and the City. In response to Councilor Traber's inquiry, Mr. Hecht said 12 nurseries are participating in the peer learning group. In response to Councilor Hirsch's inquiry, Mr. Hecht said the food boot camp participation went from 36 last year to 21 this year.

Joan Wessell, Downtown Corvallis Association (DCA), noted several new downtown businesses which have collectively added over 50 new employees. The most recent Rhapsody in the Vineyard had over 2,000 participants; the last of six free brown bag professional development workshops was recently completed; and the Red, White, and Blue festival will be held July 3-5 at the Riverfront between Monroe and Jackson

Streets. The Downtown Dine Out event will be August 8-13, the Children's Summer Reading Program will occur from August 15-20, and flower baskets will be installed Memorial Day weekend. Ms. Wessell distributed flyers for the June 13 Science Pub (Attachment B). In response to Councilor Traber's inquiry, Ms. Wessell said the Economic Improvement District (EID) renewal is every five years and monies collected provide stable funding for the DCA. Corvallis' EID is voluntary, but as part of preparing for the next renewal, the DCA board is considering proposing to make it mandatory. A 66.67% yes vote of business owners, based on total property values, would be required for it to pass.

Bill Ford, Business Enterprise Center (BEC), distributed materials from the Willamette Angel Conference (Attachment C). He noted the Corvallis-Benton Chamber Coalition was one of the Conference's principal organizers and the BEC was a supporting sponsor. In response to Councilor Traber's inquiry regarding economic gardening activities, Mr. Ford said the BEC selected ViewPlus Technology and the effort was successful, especially in identifying new markets. In response to Chair O'Brien's request, Mr. Ford agreed to provide additional details about the BEC's work with View Plus in the next quarterly report. In response to Councilor Hirsch's inquiry, Mr. Ford said Montruu Technologies, Inc. was the 2011 Conference winner. Their product is an I-Pad application, developed by an emergency room doctor, that utilizes voice recognition software to assist with documenting records from patient visits. Mr. Ford announced the BEC will relocate from the Airport Industrial Park in June; the new location is yet to be announced.

Marcy Eastham, Corvallis-Benton Chamber Coalition (CBCC), said effective July 1, the organization's name will change to Corvallis Chamber of Commerce. A new logo will be used and the Chamber will refocus on membership and services. Ms. Eastham said CBCC staff devoted a lot of time to preparing for the Willamette Angel Conference and that same evening, the Chamber hosted a small reception for the Oregon Business Development Commission. She noted a Bay Area company that had previously removed Corvallis from consideration is now looking into expanding its operations here, possibly in Hewlett-Packard's Building 9. In response to Councilor Traber's inquiry, Ms. Eastham confirmed the Chamber is the lead on that recruitment and she said City staff has been very supportive and responsive to requests for information.

David Gilbert, Visit Corvallis (VC), said VC's relationship with OSU is currently its highest priority. VC recognizes the need to closely align itself with the University and all hospitality providers to bring more conferences to Corvallis. Mr. Gilbert said VC wants to further expand tourism by encouraging conference attendees to extend their stay. Mr. Gilbert explained an error in VC's report where marketing expenses are shown to be over budget. A \$6,200 receipt was entered as a negative number when it should have been added. He noted that although VC was 60% over its marketing budget for the quarter, they are significantly under budget this year. As such,

Mr. Gilbert said some funds are being provided to daVinci Days to meet their shortfall this year and they are pre-funding the 2012 daVinci Days event to ensure the festival receives the full funding it requested from VC. Mr. Gilbert said Melinda Claire Stewart relocated to Portland and is no longer working with VC. Existing staff is absorbing the public relations workload and the VC board will monitor productivity to determine whether another person should be hired. VC is working with the Susan G. Komen Foundation on a bicycle event to raise funds for breast cancer research.

The Committee unanimously recommends that Council accept the Economic Development Allocations third quarter report.

III. Other Business

The next regular Administrative Services Committee meeting is scheduled for 4:00 pm, Wednesday, June 8, 2011 in the Madison Avenue Meeting Room.

Respectfully submitted,

Mark O'Brien , Chair



CORVALLIS FIRE DEPARTMENT MEMORANDUM

541 766-6961
541 766-6938 (fax)

400 NW Harrison Blvd.
Corvallis, OR 97330

To: Administration Service Committee
From: Roy Emery, Fire Chief *RE*
Subject: Ambulance Rate Review
Date: April 26, 2011

Background:

In an ongoing effort to provide responsive, efficient Emergency Medical Services, Corvallis Fire Department works to balance rates charged for ambulance transport with the costs associated with service delivery. However, ongoing economic and inflationary factors continue to impact costs of goods and services essential to the operation of Ambulance Services. In addition, steady increases in the number of Medicare/Medicaid patients and uncertainty with ambulance reimbursements all contribute to the challenges being faced within the industry.

User fees, offsetting reliance on general fund dollars, remain the primary funding source for the Corvallis Fire Department Ambulance services. In order to achieve the balanced approach desired by the Corvallis City Council, ambulance rate adjustments have been based upon the alignment with "median" values charged among those agencies reviewed (see attachment A). While many neighboring jurisdictions have made significant rate increases in an attempt to make up for decreasing Medicare/Medicaid revenues, this approach only serves to divert expenses to other payer groups and increase the amount of mandatory write-off required.

Findings:

Staff has compiled a summary of ambulance rate information for agencies within Benton, Linn, Lane, Yamhill, Polk, and Marion Counties. The areas and agencies were selected in an effort to obtain a representative sample of agencies of similar size, and/or areas served within the Mid-Willamette Valley. A summary of the rates can be found in attachment A.

Ambulance rates charges by Corvallis Fire Department remain within approximately 2% of the median ambulance rates charged with the exception of the "specialty care transport (SCT)" charge (e.g., 4%). However, staff has found this charge applies to an extremely limited number of calls annually and does not substantially change revenues collected. Furthermore, the manual process in which this charge must be applied presents auditing concerns from the city's finance department.

Proposal:

To maintain alignment with median rates, staff recommends adjusting the following Ambulance Service Rates effective FY 11/12:

- | | | | |
|---------------------------------------|---------------------------|-------------|---------------|
| ▪ ALS 1 Emergency/Non-emergency | from \$855.00 | to \$872.00 | 2.0% increase |
| ▪ ALS 2 Emergency | from \$912.50 | to \$931.00 | 2.0% increase |
| ▪ Evaluation & treatment no transport | from \$404.00 | to \$412.00 | 2.0% increase |
| ▪ Specialty Care Transport | Remove from rate schedule | | |

Recommendation:

Staff recommends approval by the Administrative Services Committee and adoption by motion for the City Council.

REVIEWED and CONCUR:

Nancy Brewer

Nancy Brewer, Finance Director

Jon A. Nelson

Jon Nelson, City Manager

	County	Fire-Med	Specialty Care Transport	BLS-Emergency	ALS 1 Emergency	ALS 2 Emergency	ALS 1 Non-Emergency	BLS Non-Emergency	Evaluateion & Treatment No Transport	Transport Mileage (per mile)
Corvallis Fire (Proposed)	Benton	\$50.00	Remove	\$775.00	\$872.00	\$931.00	\$872.00	\$775.00	\$412.08	\$15.00
Corvallis Fire (Current)	Benton	\$50.00	\$990.00	\$775.00	\$855.00	\$912.50	\$855.00	\$775.00	\$404.00	\$15.00
Eugene Fire & EMS	Lane	\$62.00		\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$800.00	\$20.00
Lane Rural Fire district	Lane	\$62.00		\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$800.00	\$20.00
Springfield Fire & Life	Lane	\$62.00		\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$800.00	\$20.00
Albany Fire	Linn	\$50.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$1,020.00	\$420.00	\$19.50
Jefferson Fire District	Linn	\$50.00		\$700.00	\$800.00	\$900.00	\$800.00	\$700.00	\$400.00	\$15.00
Lebanon Fire District	Linn	\$50.00		\$743.80	\$854.63	\$854.63	\$854.63	\$743.80	\$274.28	\$13.74
Sweet Home Fire	Linn	\$50.00		\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$177.50	\$13.50
Salem Fire Department	Marion	\$50.00		\$740.00	\$870.00	\$918.50	\$870.00	\$586.00	\$424.50	\$14.25
Marion County Fire District #1	Marion	\$50.00		\$740.00	\$870.00	\$925.00	\$870.00	\$650.00	\$450.00	\$15.00
Keizer Fire District	Marion	\$50.00		\$740.00	\$870.00	\$920.00	\$870.00	\$586.00	\$408.25	\$14.50
Turner Fire District	Marion	\$50.00		\$740.00	\$870.00	\$925.00	\$870.00	\$650.00	\$450.00	\$15.00
Dallas Fire Department	Polk	\$50.00		\$712.00	\$894.00	\$894.00	\$894.00	\$712.00	\$450.00	\$15.00
Polk County Fire District #1	Polk	\$50.00	\$1,050.00	\$759.00	\$855.00	\$955.00	\$855.00	\$759.00	\$404.00	\$15.00
McMinnville Fire	Yamhill	\$50.00	\$1,600.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$250.00	\$20.00
Newberg Fire Department	Yamhill	\$45.00		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$300.00	\$13.75
Median		\$50.00	\$1,035.00	\$767.00	\$870.00	\$925.00	\$870.00	\$767.00	\$414.13	\$15.00
Percent Increase to Median		0.00%	4.35%	-1.04%	1.72%	1.35%	1.72%	-1.04%	2.44%	0.00%

Attachment A

From: ward8@council.ci.corvallis.or.us [mailto:ward8@council.ci.corvallis.or.us]
Sent: Tuesday, May 17, 2011 2:24 PM
To: Brewer, Nancy; Emery, Roy
Cc: Nelson, Jon
Subject: Ambulance Rate Questions

Nancy
Roy

After reviewing the 4/26 staff report on ambulance rates, I have a couple of questions I hoped you could answer.

- You used median for the analysis instead of average. Any particular reason? I ask because average would give substantially different increases as driven by the Lane county rates.

Historically the department has used median values as a starting point for our analysis of ambulance rates, for two primary reasons. First, the median value is the recommended value of analysis within the ambulance industry - affording some level of comparison. Secondly, the median tends to represent the central tendency of the sample more accurately and reduces fluctuations associated with high or low values. As you noted, using the average would significantly alter both the pace and magnitude of any rate changes. However, it is important to note that this value remains a starting point of the analysis.

- The council policy also refers to cost of service as something to consider with ambulance rates. I seem to remember from some earlier budget discussions (but cannot find the reference now) that the ambulance fees do not cover the direct cost of providing the ambulance service. Please let me know how much the direct costs and total fee income differ by.

Given the 'dual role' functions of Corvallis Fire Department, determining direct costs specific to EMS services is difficult. In response to previous council inquiries, finance staff analyzed information on total expenditures being charged to EMS services along with those incorporated into overall Fire Department functions. The results of this review determined an annual total of approx \$2.3 million in expenditures related to EMS services. During the same time period, total charges for EMS services was \$3.3 million. Unfortunately, due to mandated write-off and other reimbursement actual revenues received amounted to approx \$1.9 million. While this analysis took place approximately two years ago, the spread between expenditures and actual fee income remains consistent at approx \$400,000 to \$500,000. However, it is important to place this 'subsidy' into context. Although EMS services constitute 85% of the services the fire department provides, EMS responses only consume between 15% and 20% of the deployed hours. As a result, these same resources can be utilized for fire suppression, inspection, public education and other fire department functions.

- You refer to some adjacent agencies making significant changes in their fees. Can you give me a sense of when each of the agencies referred to in Attachment A actually updated their fees? I am looking for a rough review with time granularity like recently, a while back ...

All agencies surveyed conduct an annual review of their ambulance rates. Approximately two years ago, Eugene, Springfield, and Lane Rural were the first agencies to implement a substantial increase in ambulance rates (e.g., \$1600 base). In the last year, McMinnville and Newberg have also implemented substantial rate increases compared to previous rates. The remaining agencies all have implemented increases ranging from 2% to 8%. However, not all have occurred on a yearly basis.

- How much does the city write off for Medicare underpayment? Medical insurance underpayment? Bad debt?

Medicaid/Medicare and some other third party insurance or subsidy plans require mandated write-off. These write offs equate to approximately 37% of ambulance charges. Bad dept currently constitutes less than 1% of charges.

Having some of this information will help evaluate your rate proposal and make informed decisions.

Thanks
Biff

MEMORANDUM

DATE: May 5, 2011
TO: Administrative Services Committee
FROM: Ken Gibb, Community Development Director 
SUBJECT: Third Quarter FY 10-11 Economic Development Program Review

I. Issue

Review and acceptance of the quarterly reports from the following economic development agencies: Visit Corvallis (formerly Visit Corvallis), Corvallis-Benton Chamber Coalition, Business Enterprise Center, Downtown Corvallis Association, and Oregon Natural Step Network, as well as overall program summary.

II. Background

In FY 10-11, the City Economic Development Policy's (CP 96-6.03) primary purpose is to preserve and support community livability by encouraging economic stability and sustainable economic opportunities. To provide a stable funding source for activities to support this goal, 55% of the transient room tax (TRT) revenue collected in the previous calendar year is allocated for City sponsored economic development activity. For FY 10-11, due to the need for budget reductions, the City Council approved a 6.5% reduction in the Sub-Committee's recommendations for funding. Through the FY 10-11 Economic Development Allocation process, eight entities were allocated non-dedicated (21% of TRT) economic development funds of \$221,089. Visit Corvallis was allocated a dedicated amount (30% of TRT) of \$308,425.

<u>Agency</u>	<u>Amount Allocated</u>	<u>Disbursed Through 3rd Quarter</u>
Visit Corvallis Dedicated Funding	\$308,425	\$231,318.72
Business Enterprise Center (2 Programs)	\$62,959	\$47,214.00
Corvallis-Benton Chamber Coalition	\$68,255	\$51,192.00
Corvallis Chapter, Oregon Natural Step Network	\$4,675	\$4,675.00
Downtown Corvallis Association (DCA)	\$28,050	\$28,050.00
Willamette Neighborhood Housing Services ¹	\$18,700	\$14,024.97
DCA – Red, White & Blue Riverfront Festival	\$9,817	\$9,817.00
Corvallis Knights Baseball Club	\$6,732	\$6,732.00
Corvallis Fall Festival ²	\$7,480	\$7,480.00
da Vinci Days ²	\$14,421	\$14,421.00
Total	\$529,514	\$414,924.69

¹ WNHS's quarterly reports are evaluated by the Housing Programs Division and monitored through the Human Services Committee. WNHS was allocated funds for two programs - Housing and MicroBusiness.

² Corvallis Fall Festival and da Vinci Days are monitored by the Parks and Recreation Department and reviewed by the Human Services Committee.

All agencies entered into contractual agreements with the City of Corvallis. Two of the contracts are managed by the Parks and Recreation Department, with the remainder managed by the Community Development Department.

Reporting to the Human Services Committee are Willamette Neighborhood Housing Services (WNHS), Corvallis Fall Festival and da Vinci Days. WNHS reports on a quarterly basis to Community Development Housing Division, and the event organizations provide annual reports through the Parks and Recreation Department.

Quarterly reports are required to be submitted by Visit Corvallis, Business Enterprise Center (BEC), Corvallis Chapter Oregon Natural Step Network (ONSN), Corvallis-Benton Chamber Coalition (CBCC), and Downtown Corvallis Association (DCA) for ASC review. Attached are copies of the second quarter reports as submitted by Visit Corvallis, BEC, ONSN, CBCC and DCA. As a separate item, Visit Corvallis has provided the most recent Occupancy Report.

Corvallis Knights Baseball Club is required to submit one post-event report. They plan to submit this report in late August following the end of the Knights' season.

III. General Discussion

Each agency meets goals identified in CP 96-6.03. Visit Corvallis focuses their efforts on promoting Corvallis as a visitor/tourism/meeting location. CBCC and BEC direct their efforts towards business assistance, retention and development within the City and County. DCA works to make downtown Corvallis a vital commercial, cultural and social center. Oregon Natural Step Network encourages sustainable economic activities that reduce environmental impacts. All of the efforts listed above are geared toward making Corvallis more livable.

Each agency will be provided with a copy of this report and invited to attend and address the Committee.

IV. Financial Analysis

Quarterly reporting requirements were modified in FY 98-99 so that only those agencies receiving more than 50% of their funding from the City are required to submit financial information on a quarterly basis. Visit Corvallis is the only agency that meets that criterion. Financial statements submitted by Visit Corvallis were reviewed by Finance Office staff and found to be in compliance with their agreement. A copy of the Finance staff review is attached.

V. Action Requested

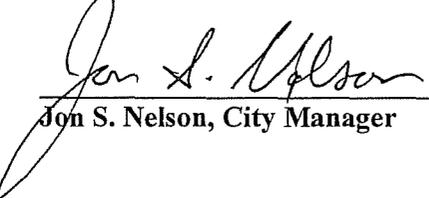
That the Administrative Services Committee consider this report and recommend City Council approve acceptance of the second quarter report.

REVIEW AND CONCUR:



Nancy Brewer, Finance Director

REVIEW AND CONCUR:



Jon S. Nelson, City Manager



Finance Department
500 SW Madison Avenue
Corvallis, OR 97333
541-766-6990
541-754-1729

MEMORANDUM

April 18, 2011

TO: Ken Gibb, Community Development

FROM: Jeanna Yeager, Accounting

SUBJECT: Visit Corvallis (formerly Corvallis Tourism) Financial Report – Third Quarter, FY10/11

This review consists of inquiries and analytical procedures and is very limited in its nature. The financial statements have not been reviewed by a Certified Public Accountant and are the representation of the management of Visit Corvallis.

During the third quarter of fiscal year 2010/2011, Visit Corvallis reported revenues of \$77,279 and expenditures of \$66,455, resulting in net income of \$10,824. Visit Corvallis fell below its expected performance by \$13,385 with a budgeted net income of \$24,208 for the quarter. Administration costs were approximately 60% over budget for the quarter, while marketing costs were over by approximately 32%.

Visit Corvallis maintains a fairly strong cash position, with current assets of \$64,926 and current liabilities of only \$4,871.

The City of Corvallis has budgeted \$308,430 for Visit Corvallis for fiscal year 2010/2011 in monthly payments of \$25,702. The City has funded a total of \$77,106 for the third quarter, which has been accurately accounted for on Visit Corvallis's third quarterly report. This represents almost all total revenues for the quarter.

Acceptance of the Visit Corvallis quarterly report is recommended.

**VISIT
CORVALLIS**

Quarterly Report

(January - March 2011)

2:07 PM

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Accrual Basis

Corvallis Tourism

Profit & Loss Budget vs. Actual

January through March 2011

	Jan - Mar 11	Budget	\$ Over Budget	% of Budget
Income				
City of Corvallis	77,106.24	77,106.00	0.24	100.0%
Co-op Advertising Revenues	0.00	0.00	0.00	0.0%
Commissions	0.00	0.00	0.00	0.0%
Interest Income	22.56	0.00	22.56	100.0%
Membership	150.00	4,500.00	-4,350.00	3.3%
Relo Packets	0.00	0.00	0.00	0.0%
Souvenir Income	0.00	0.00	0.00	0.0%
Ticket Sales	0.00	0.00	0.00	0.0%
Trip Planner Income	0.00	0.00	0.00	0.0%
Web Ads	0.00	0.00	0.00	0.0%
Total Income	77,278.80	81,606.00	-4,327.20	94.7%
Expense				
Administration	10,591.13	6,624.51	3,966.62	159.9%
Conferences/Education	0.00	750.00	-750.00	0.0%
Marketing/Advertising	12,043.83	6,641.00	5,402.83	181.4%
Marketing/Community Relations	120.00	0.00	120.00	100.0%
Marketing/Database	0.00	0.00	0.00	0.0%
Marketing/Dues	250.00	425.00	-175.00	58.8%
Marketing/Entertainment	0.00	600.00	-600.00	0.0%
Marketing/Fees	3,000.00	1,000.00	2,000.00	300.0%
Marketing/Internet	2,648.10	1,950.00	698.10	135.8%
Marketing/Post.Ship	1,252.46	1,900.00	-647.54	65.9%
Marketing/Printing	661.00	1,750.00	-1,089.00	37.8%
Marketing/Promotions	0.00	0.00	0.00	0.0%
Marketing/Public Relations	0.00	250.00	-250.00	0.0%
Marketing/Research	375.00	0.00	375.00	100.0%
Marketing/Sales Trips	481.80	950.00	-468.20	50.7%
Marketing/Telephone	609.89	600.00	9.89	101.6%
Marketing/Visitor Services	651.80	700.00	-48.20	93.1%
Personnel	33,770.08	33,257.00	513.08	101.5%
Total Expense	66,455.09	57,397.51	9,057.58	115.8%
Net Income	10,823.71	24,208.49	-13,384.78	44.7%

Profit & Loss Budget vs. Actual PROJECTED FOR YEAR ENDED

June 30, 2011

	<u>Jul '10 - Mar 11</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Remaining</u>	<u>Project Yr End</u>
Income					
City of Corvallis	231,318.72	231,319.00	0.28	77,106.00	308,424.72
Co-op Advertising Revenues	2,500.00	2,500.00	0.00	0.00	2,500.00
Co-op Promotions Income	1,000.00	0.00	-1,000.00	1,000.00	2,000.00
Commissions	0.00	1,500.00	1,500.00	0.00	0.00
Interest Income	73.86	0.00	-73.86	0.00	73.86
Membership	11,079.20	9,500.00	-1,579.20	500.00	11,579.20
Relo Packets	27.00	0.00	-27.00	0.00	27.00
Souvenir Income	130.50	0.00	-130.50	0.00	130.50
Ticket Sales	-300.00	1,000.00	1,300.00	0.00	-300.00
Trip Planner Income	0.00	1,000.00	1,000.00	0.00	0.00
Web Ads	0.00	1,000.00	1,000.00	0.00	0.00
Total Income	<u>245,829.28</u>	<u>247,819.00</u>	<u>-1,989.72</u>	<u>78,606.00</u>	<u>324,435.28</u>
Expense					
Administration	50,656.15	37,999.49	12,656.66	25,342.83	75,998.98
Conferences/Education	2,100.00	3,150.00	-1,050.00	4,200.00	6,300.00
Marketing/Advertising	20,004.00	23,431.00	-3,427.00	26,858.00	46,862.00
Marketing/Community Relations	1,486.50	1,000.00	486.50	513.50	2,000.00
Marketing/Database	6,000.00	6,000.00	0.00	6,000.00	12,000.00
Marketing/Dues	2,254.00	1,500.00	754.00	746.00	3,000.00
Marketing/Entertainment	528.92	1,800.00	-1,271.08	3,071.08	3,600.00
Marketing/Fees	3,207.00	4,750.00	-1,543.00	6,293.00	9,500.00
Marketing/Internet	8,692.90	10,050.00	-1,357.10	11,407.10	20,100.00
Marketing/Post.Ship	5,494.85	9,600.00	-4,105.15	13,705.15	19,200.00
Marketing/Printing	2,074.80	2,750.00	-675.20	3,425.20	5,500.00
Marketing/Promotions	1,188.25	1,500.00	-311.75	1,811.75	3,000.00
Marketing/Public Relations	0.00	750.00	-750.00	1,500.00	1,500.00
Marketing/Research	2,375.00	1,200.00	1,175.00	25.00	2,400.00
Marketing/Sales Trips	2,639.92	2,750.00	-110.08	2,860.08	5,500.00
Marketing/Telephone	1,526.26	1,800.00	-273.74	2,073.74	3,600.00
Marketing/Visitor Services	3,334.40	7,550.00	-4,215.60	11,765.60	15,100.00
Personnel	122,614.20	123,123.18	-508.98	123,632.16	246,246.36
Total Expense	<u>236,177.15</u>	<u>240,703.67</u>	<u>-4,526.52</u>	<u>245,230.19</u>	<u>-249,756.71</u>
Net Income	<u>9,652.13</u>	<u>7,115.33</u>	<u>2,536.80</u>	<u>4,578.53</u>	<u>-2,041.73</u>

Corvallis Tourism
Balance Sheet Prev Year Comparison
As of March 31, 2011

	<u>Mar 31, 11</u>	<u>Mar 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Checking	6,261.69	5,530.68	731.01	13.22%
Checking - OSUFCU	30,387.67	31,811.85	-1,424.18	-4.48%
Money Market-OSUFCU	20,350.26	20,246.11	104.15	0.51%
Paypal Checking	463.45	0.00	463.45	100.0%
Savings - OSUFCU	5.00	5.00	0.00	0.0%
Total Checking/Savings	<u>57,468.07</u>	<u>57,593.64</u>	<u>-125.57</u>	<u>-0.22%</u>
Accounts Receivable				
Accounts Receivable	4,817.55	6,292.80	-1,475.25	-23.44%
Total Accounts Receivable	<u>4,817.55</u>	<u>6,292.80</u>	<u>-1,475.25</u>	<u>-23.44%</u>
Other Current Assets				
Note receivable	2,600.00	2,600.00	0.00	0.0%
Petty Cash	40.00	0.00	40.00	100.0%
Total Other Current Assets	<u>2,640.00</u>	<u>2,600.00</u>	<u>40.00</u>	<u>1.54%</u>
Total Current Assets	<u>64,925.62</u>	<u>66,486.44</u>	<u>-1,560.82</u>	<u>-2.35%</u>
Fixed Assets				
Accumulated Depreciation	-26,345.33	-25,131.33	-1,214.00	4.83%
Office Equipment & Furniture	36,028.32	25,840.36	10,187.96	39.43%
Total Fixed Assets	<u>9,682.99</u>	<u>709.03</u>	<u>8,973.96</u>	<u>1,265.67%</u>
TOTAL ASSETS	<u><u>74,608.61</u></u>	<u><u>67,195.47</u></u>	<u><u>7,413.14</u></u>	<u><u>11.03%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Corvallis Book Sales				
Benton Bounty	300.00	0.00	300.00	100.0%
Corvallis Book Sales - Other	200.00	584.41	-384.41	-65.78%
Total Corvallis Book Sales	<u>500.00</u>	<u>584.41</u>	<u>-84.41</u>	<u>-14.44%</u>
Payroll Liabilities				
Payroll liabilities Other				
SIMPLE payable	-217.20	186.21	-403.41	-216.64%
Total Payroll liabilities Other	<u>-217.20</u>	<u>186.21</u>	<u>-403.41</u>	<u>-216.64%</u>
Payroll tax liabilities				
FUTA Payable	28.45	22.56	5.89	26.11%
FWT/FICA FWT payable	3,487.15	2,208.20	1,278.95	57.92%
OR Withholding Payable	627.00	-3.00	630.00	-21,000.0%
SUTA Payable	469.09	642.02	-172.93	-26.94%
Total Payroll tax liabilities	<u>4,611.69</u>	<u>2,869.78</u>	<u>1,741.91</u>	<u>60.7%</u>

Corvallis Tourism
Balance Sheet Prev Year Comparison
As of March 31, 2011

	<u>Mar 31, 11</u>	<u>Mar 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
Total Other Current Liabilities	<u>4,870.74</u>	<u>3,942.98</u>	<u>927.76</u>	<u>23.53%</u>
Total Current Liabilities	<u>4,870.74</u>	<u>3,942.98</u>	<u>927.76</u>	<u>23.53%</u>
Total Liabilities	<u>4,870.74</u>	<u>3,942.98</u>	<u>927.76</u>	<u>23.53%</u>
Equity				
Net Assets	60,085.74	54,546.94	5,538.80	10.15%
Net Income	<u>9,652.13</u>	<u>8,705.55</u>	<u>946.58</u>	<u>10.87%</u>
Total Equity	<u>69,737.87</u>	<u>63,252.49</u>	<u>6,485.38</u>	<u>10.25%</u>
TOTAL LIABILITIES & EQUITY	<u>74,608.61</u>	<u>67,195.47</u>	<u>7,413.14</u>	<u>11.03%</u>

Corvallis Tourism
Statement of Cash Flows
January through March 2011

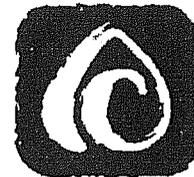
	<u>Jan - Mar 11</u>
OPERATING ACTIVITIES	
Net Income	10,823.71
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	3,894.40
Corvallis Book Sales	-1,350.38
Payroll Liabilities	-23.75
Payroll tax liabilities:FUTA Payable	-60.07
Payroll tax liabilities:FWT/FICA FWT payable	1,681.03
Payroll tax liabilities:OR Witholding Payable	209.00
Payroll tax liabilities:SUTA Payable	-18.04
Net cash provided by Operating Activities	<u>15,155.90</u>
 Net cash increase for period	 15,155.90
 Cash at beginning of period	 <u>42,312.17</u>
Cash at end of period	<u><u>57,468.07</u></u>

VISIT CORVALLIS

Visit Corvallis Community Report

January 2011

Mark your Calendars: **The Chocolate Fantasy Art Auction is on February 26th!** Enjoy the chocolate, the music, and a glass of wine...and keep bidding. Live and Silent Auctions will feature original artwork donated by some of our finest artists! Sculpture, glass, painting, drawing, metalwork, woodwork and more! Also up for auction will be more wonderful experiences -- ultra light & balloon rides, margarita parties, and a stay in a French villa! This year we welcome Portland band Swing Papillon as our musical performers! Swing Papillon carries the tradition of Gypsy Jazz and plays classic hot club tunes of the 30's and 40's! For more info visit The Arts Center website at www.theartscenter.net.



The Arts Center

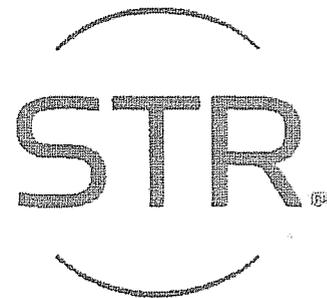


WEB STATISTICS: Visitcorvallis.com had 12,213 visitors in January of 2011 compared to 10,201 in January of 2010. 74% of visits were from new users. 11,598 of these visits were accessed from within the United States.

Top Ten Referral Sites - The following are the top ten sites which referred traffic to visitcorvallis.com in the last month.

1. oregonstate.edu
2. ci.corvallis.or.us
3. mu.oregonstate.edu
4. google.com
5. calendar.oregonstate.edu
6. oregonwinecountry.org
7. corvallis.craigslist.org
8. townehouse.mfbiz.com
9. cbchambercoalition.com
10. thebestlibrary.net

RESEARCH UPDATE: According to Smith Travel Research, in December 2010, Corvallis lodging properties saw a 10.3% increase in Occupancy and Room Demand and an increase of 15.8% in Average Daily Rate, as compared to December 2009. Year-to-date, Corvallis lodging properties saw an increase of 9.3% in Occupancy and Room Demand and an increase of 1.3% in Average Daily Rate, as compared to 2009 YTD. (Smith Travel Research is the recognized leader in providing accurate, actionable information and analysis to the lodging industry.)



PUBLIC RELATIONS: Public Relations Manager Melinda Claire Stewart spent the month of January working on the 3rd Annual Corvallis Culinary Week and pitching Corvallis focused stories to a wide variety

OREGON BRIDE

of publications. We are pleased to say that culinary week was a success with several restaurants serving about 100 hundred culinary week sampler plates per day! We are also pleased to report that Oregon Bride Magazine has featured Corvallis as a prime destination wedding location! Read the full article at <http://orbridemag.com/corvallis>.

Social Media- Visit Corvallis' Facebook following continues to steadily increase with a total of 7,460 fans from last month.

VISITOR INFORMATION: In January 2011, Visitor Services Director Christie Weigel with the assistance of our outstanding and dedicated volunteers, and Nia and Melinda, assisted 494 walk-in visitors to the visitor center. Christie also oversaw the mailing of 774 visitor guides in response to visitor inquiries. Visitor Guide inquiries stemmed primarily from the VisitCorvallis.com web site, the Willamette Valley Visitors Association web site, and a co-op ad in Sunset magazine placed by Visit Corvallis and the Willamette Valley Visitors Association. Throughout Corvallis a total of 290 visitor guides were distributed to 11 sites and a total of 250 maps were distributed to 3 sites.

The online events calendar is under construction and will be ready to launch by the end of March. The new format will be easier for visitors to submit their events for posting, as well as to navigate and search for events. Added features to the calendar are additional categories and a print function.

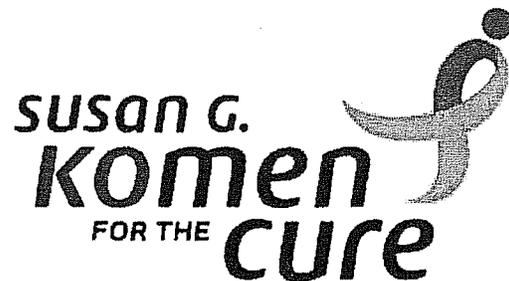
Christie will be assisting Sarah from the Hilton in organizing and recruiting volunteers to work in the information booth at the da Vinci Days Festival, July 15th-17th. If you are interested in volunteering some of your time please contact Sarah at 541-760-0696 or Christie at 541-757-1544.

GROUP MARKETING: Nia is working with the USA Water Polo Association to coordinate the Western Regional Championships, which Corvallis is bidding on. If awarded, this group will arrive in March and will bring approximately 200-300 participants and guests to town. We will know more in February.

The Sports Commission met and discussed various projects and bids that are in the works, such as recovering the Elks National Hoop Shoot, working to expand the Benton County Health Soccer Tournament, etc.

Nia continued her discussions with the Susan G. Komen foundation about forming an annual Bike for the Cure event in Corvallis. This will be the only Bike for the Cure event in Oregon and we anticipate that cycling enthusiasts from throughout the state will come to Corvallis to participate.

Destination Guide Update- In January, all photos and materials for the 2011 Corvallis Visitor Guide came in and multiple meetings were held in-house and with the GT to coordinate timing, advertising, photos, article editing, etc. This process will continue into February, with the finished guide being delivered at the end of March.



VISIT CORVALLIS

Visit Corvallis Community Report

February & March 2011

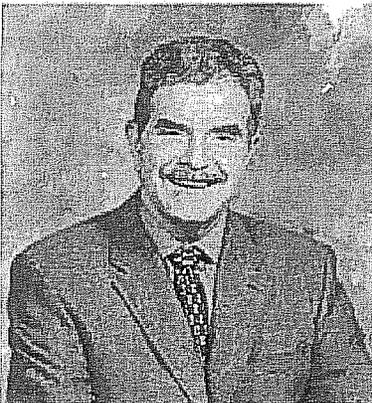
Mark your Calendars: Saturday April 16th marks the beginning of another season of the Corvallis Farmers Market! This year both the Saturday and Wednesday markets will be located at the intersection of First Street and Jackson, right on the riverfront! Come and enjoy a bite to eat while you peruse a wide variety of locally grown produce and handmade goods! For more information go to www.locallygrown.org.



WEB STATISTICS: Visitcorvallis.com had 12,053 visitors in February of 2011 and 13,256 visitors in March of 2011 compared to 9,665 in February of 2010 and 11,864 in March of 2010. Seventy-four percent of visits were from new users.

Top Ten Referral Sites - The following are the top ten sites which referred traffic to visitcorvallis.com in February and March of 2011.

1. oregonstate.edu
2. ci.corvallis.or.us
3. google.com
4. mu.oregonstate.edu
5. calendar.oregonstate.edu
6. cbchambercoalition.com
7. oregonwinecountry.org
8. en.wikipedia.org
9. townehouse.mfbiz.com
10. octours.squarespace.com



SPECIAL UPDATE: In March Visit Corvallis welcomed David Gilbert as our new Executive Director! David is a proud third generation resident of Corvallis, bringing to the table an appreciation and understanding of Corvallis that few people have. David has been extremely involved in the Corvallis community for decades, both as a volunteer and as development director of Cornerstone Associates. An active Rotarian, David volunteers so generously that he was named First Citizen of Corvallis at the 2010 Celebrate Corvallis awards. David plans to continue his community activism as he steps into his new role as Visit Corvallis' Executive Director. He is also looking forward to getting to know our stakeholders so please feel free to contact him at dave@visitcorvallis.com

RESEARCH UPDATE: According to Smith Travel Research, in February 2011, Corvallis lodging properties saw a 15.7% increase in Occupancy and Room Demand and an increase of 4.9% in Average Daily Rate, as compared to February 2010. Year-to-date, Corvallis lodging properties saw an increase of 12% in Occupancy and Room Demand and an increase of 3.5% in Average Daily Rate, as compared to 2010 YTD.

March 2011, statistics will be reported in April. (Smith Travel Research is the recognized leader in providing accurate, actionable information and analysis to the lodging industry.)

PUBLIC RELATIONS: Public Relations Manager Melinda Claire Stewart is currently working on food and wine coverage for the fall and winter of 2011. She has also been heavily involved with the Willamette Valley Visitors Association keeping Corvallis a focus of their campaigns. In April the Willamette Valley Visitors Association will launch a refresh of their website in which Corvallis' hiking spots will be highlighted.

Social Media- Visit Corvallis' facebook following continues to steadily increase with a total of seven thousand five hundred and forty-three friends and fans in February and seven thousand six hundred and nine in March of 2011.

VISITOR INFORMATION: In February and March 2011, 1,287 visitors to Corvallis stopped by the Visitor Center requesting information on things to do and lodging. A total of six hundred and sixty-nine visitor guides were mailed in response to requests received from visitors to the Visit Corvallis and WVVA Web sites, a co-op advertisement in Sunset magazine and from the Heart of Willamette Wineries Association.

Work on the Corvallis and Benton County map that is primarily used in the Visitor Center and distributed to the lodging properties is near completion. The cost of printing 10,000 copies of the map is fully paid for through advertisement by members of Visit Corvallis.

The launch date for the new online events calendar has been pushed back to the end of April. The new format will be easier for visitors to submit their events for posting, as well as to navigate and search for events. Added features to the calendar are additional categories and a print function. Work is also being done on adding a blog to the Web site which will result in increased Search Engine Optimization.

Volunteers are being recruited to work in the information booth at the da Vinci Days Festival, July 15th-17th. If you are interested in volunteering some of your time, please contact Sarah from the Hilton at 541-760-0696 or Christie at 541-757-1544.

MARKETING: In February and the first part of March, the 2011 Corvallis Visitor Guide was in full production and was delivered on March 29. This year for the first time, the guide features two different covers one highlighting the DaVinci Days festival and the other featuring OSU. 45,000 of these guides will be distributed this year throughout Oregon and the United States. Stop by the visitor center and check it out or visit our website later this month to view the online version, which will increase the visitor guide impact by tens of thousands each year.

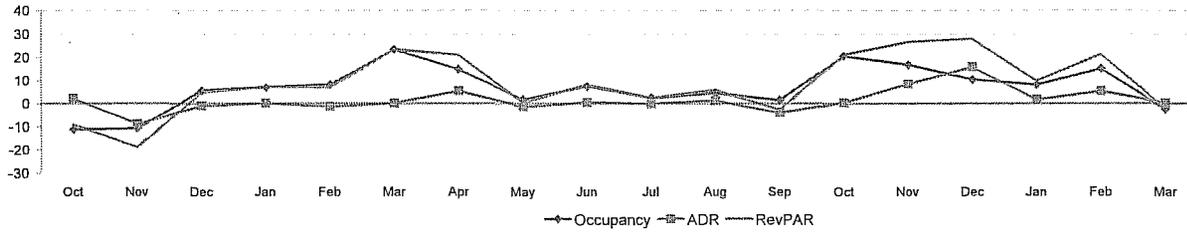
A new eblast format was also launched in February and will feature more events and more information about happenings in Corvallis. Watch for continued improvements in the format and content of this popular newsletter. Work is also beginning on a Corvallis mobile phone application. Stay tuned for more information in the coming months.

Discussions continued with the Susan G. Komen foundation about forming an annual Bike for the Cure event in Corvallis and meetings were held with the Campiones de Salud soccer tournament committee to help build that event as well. Other new events coming to Corvallis in 2011 are the Taste of the Bounty and Philomath Uncorked. We are also working in conjunction with OSU in support of a PBO weekend and a New Year's Eve event.

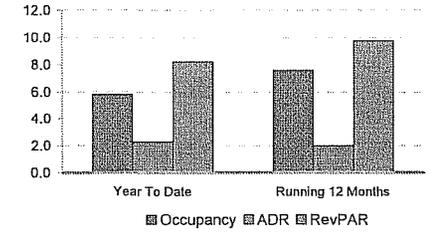
Visit Corvallis

For the Month of March 2011

Monthly Percent Change



Overall Percent Change



	2009			2010												2011		
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Occupancy (%)																		
This Year	48.6	44.0	34.6	39.0	47.3	58.2	57.6	53.5	66.0	65.9	63.3	62.2	58.6	51.4	38.2	42.1	54.4	56.7
Last Year	54.8	49.3	32.8	36.4	43.7	47.2	50.1	52.5	61.4	64.4	60.6	61.3	48.6	44.0	34.6	39.0	47.3	58.2
Percent Change	-11.2	-10.7	5.6	7.0	8.3	23.3	14.8	1.8	7.4	2.4	4.4	1.5	20.5	16.8	10.3	8.0	15.1	-2.4
ADR																		
This Year	91.70	87.92	76.89	80.31	81.51	83.38	88.01	91.07	90.31	89.09	89.43	89.67	92.12	95.27	89.08	81.71	85.83	83.61
Last Year	89.72	86.63	77.73	80.14	82.52	83.24	83.58	82.35	89.83	89.12	88.34	83.60	91.70	87.92	76.89	80.31	81.51	83.38
Percent Change	2.2	-9.0	-1.1	0.2	-1.2	0.2	5.3	-1.4	0.5	0.0	1.2	-4.2	0.5	8.4	15.8	1.7	5.3	0.3
RevPAR																		
This Year	44.58	38.70	26.61	31.30	38.53	48.49	50.66	48.71	59.56	58.72	56.63	55.80	53.96	48.97	34.01	34.38	46.71	47.44
Last Year	49.14	47.65	25.47	29.20	36.02	39.26	41.90	48.52	55.19	57.36	53.57	57.39	44.58	38.70	26.61	31.30	38.53	48.49
Percent Change	-9.3	-18.8	4.5	7.2	7.0	23.5	20.9	0.4	7.9	2.4	5.7	-2.8	21.0	26.6	27.8	9.8	21.2	-2.2
Supply																		
This Year	24,738	23,940	24,738	24,738	22,344	24,738	23,940	24,738	23,940	24,738	24,738	23,940	24,738	23,940	24,738	24,738	22,344	24,738
Last Year	24,738	23,940	24,738	24,738	22,344	24,738	23,940	24,738	23,940	24,738	24,738	23,940	24,738	23,940	24,738	24,738	22,344	24,738
Percent Change	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Demand																		
This Year	12,027	10,536	8,561	9,641	10,564	14,386	13,781	13,231	15,789	16,304	15,666	14,897	14,490	12,305	9,445	10,408	12,160	14,036
Last Year	13,549	11,805	8,105	9,012	9,754	11,667	12,001	12,998	14,707	15,921	15,001	14,678	12,027	10,536	8,561	9,641	10,564	14,386
Percent Change	-11.2	-10.7	5.6	7.0	8.3	23.3	14.8	1.8	7.4	2.4	4.4	1.5	20.5	16.8	10.3	8.0	15.1	-2.4
Revenue																		
This Year	1,102,902	926,369	658,295	774,240	861,021	1,199,521	1,212,828	1,204,997	1,425,863	1,452,516	1,400,973	1,335,851	1,334,885	1,172,343	841,331	850,429	1,043,633	1,173,577
Last Year	1,215,619	1,140,776	630,642	722,233	804,884	971,132	1,003,021	1,200,347	1,321,171	1,418,931	1,325,259	1,373,887	1,102,902	828,389	658,295	774,240	861,021	1,199,521
Percent Change	-9.3	-18.8	4.5	7.2	7.0	23.5	20.9	0.4	7.9	2.4	5.7	-2.8	21.0	26.6	27.8	9.8	21.2	-2.2
Census %																		
Census Props	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
Census Rooms	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798
% Rooms Participants	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2	75.2

	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
Occupancy	42.4	48.2	51.0	52.9	51.8	55.8
ADR	49.0	42.4	48.2	57.0	52.9	51.8
RevPAR	-13.5	13.7	5.8	-7.2	-2.0	7.6

	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
ADR	82.09	81.95	83.81	88.40	87.17	86.91
RevPAR	79.02	82.09	81.95	82.80	88.40	87.17
Supply	3.9	-0.2	2.3	6.8	-1.4	2.0

	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
RevPAR	34.76	39.47	42.71	46.76	45.20	49.61
Supply	38.71	34.78	39.47	47.17	46.76	45.20
Demand	-10.1	13.5	8.2	-0.9	-3.3	9.8

	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
Revenue	71,820	71,820	71,820	291,270	291,270	291,270
Demand	71,820	71,820	71,820	291,270	291,270	291,270
Supply	0.0	0.0	0.0	0.0	0.0	0.0

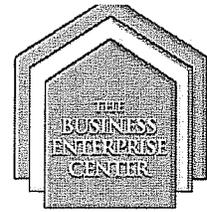
	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
Revenue	30,433	34,591	36,604	154,065	151,022	162,512
Demand	35,180	30,433	34,591	165,948	154,065	151,022
Supply	-13.5	13.7	5.8	-7.2	-2.0	7.6

	Year To Date			Running 12 Months		
	2009	2010	2011	2009	2010	2011
Revenue	2,498,249	2,834,782	3,067,639	13,619,353	13,164,954	14,449,228
Demand	2,780,009	2,498,249	2,834,782	13,740,490	13,619,353	13,154,664
Supply	-10.1	13.5	8.2	-0.9	-3.3	9.8

A blank row indicates insufficient data.

Source 2011 SMITH TRAVEL RESEARCH, Inc.

The Business Enterprise Center, Inc.



*Mid-Willamete Valley's
Business Accelerator
"Success Starts Here"*

April 29, 2011

City of Corvallis
Attention:
PO Box 1083
Corvallis, OR 97339-1083

Dear Ms. Laurent,

In accordance with the reporting requirements of the funding agreement between the City of Corvallis and The Business Enterprise Center executed on July 1, 2010, please accept the following as a summary of the activities for the third quarter of FY 10 – 11 (January – March 2010).

The Business Enterprise Center (BEC) continues to fulfill it's mission: "To stimulate and support the development of emerging businesses resulting in the creation and retention of jobs in the region". The BEC is achieving this by engaging in the following activities.

Providing advisory team for each resident and affiliate client of The BEC. Our advisory teams are comprised of one mentor who is on our board of directors and two advisors who may or may not be members of The Bec's board of directors. The advisory teams meet regularly with "their mentee businesses" . The team guides the new business through the start-up and growth process and then on to identifying potential funding resources as appropriate.

The BEC offered training for residents and the business community through our brown bag seminars and SCORE workshops each month during the 3rd quarter. We continue our efforts to recruit new businesses to The BEC and our community and are actively engaged in raising community awareness about our organization. We continue managing entity of the Business Is Good Here web site www.businessisgoodhere.com .

The BEC is participating in planning Willamette Innovators Night (WIN 11) and the Willamette Angel Conference (WAC). In January we participated with the Chamber in the planning and hosting of a company who was looking to expand their business from California and was interested in expolring our community as a location for their expansion.

The Executive Director has continued my work as a member of the State Economic Gardening Work Group and testified in support of extending the EG task Force force for two more years.

The Edward Lowe Foundation provided a "Jump Start" team to work with a local, "stage two" company with positive results.

The Board of Directors made the decision to move closer to town and away from a "real estate" incubator model.

Please contact me if you have any questions or require further information (541) 760-2529

Thank you for your continued support of local entrepreneurs & economic development!

Regards,

Kathleen Hutchinson

Executive Director – Business Enterprise Center

A quarterly report from the Corvallis Benton Chamber Coalition to the City of Corvallis

General

The Chamber Coalition is often the first point of contact for individuals who are considering starting a business in Corvallis or Benton County. This quarter we have seen an increase in the number of inquiries we receive, both by phone and from walk-ins. We commonly are asked which City or County agency they should work with, questions about business license requirements, and referrals for assistance with writing a business plan or finding an attorney or CPA to assist them. Most prospective businesses this quarter are services run by sole proprietors or restaurants and food products.

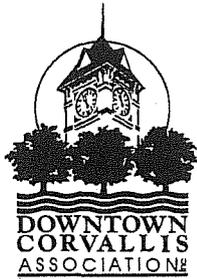
In addition to attending various Commission meetings and individual meetings with partners, the following are selected highlights for the previous quarter:

Inquiries

- Submitted response to Oregon Prospector inquiry regarding a company interested in locating a food processing facility. Directed them to an existing structure at the Airport Industrial Park and provided employment and wage information for Benton County. No response from Business Oregon as of date of this report.

Events and Activities

- **Willamette Innovator's Night:** Initial planning for the Willamette Innovator's Night has begun with the addition of several new partners including Visit Corvallis and da Vinci Days. The goal of the organizing committee is to expand the impact of the event to provide support for the region's innovative economic efforts.
- **Willamette Angel Conference:** The Willamette Angel Conference (WAC) will be held May 12 at the CH2M Hill Alumni Center at OSU. The WAC is an event that provides coaching, support and investment in companies seeking between \$200,000 and \$2 million in seed money to take them to the next level. This year there are 28 companies contending for a \$225,000 investment. The event, in its third year, is a collaborative effort between the Chamber Coalition and the Eugene Chamber. Keynote speakers this year include Greg Pierson, CEO of Iovation based in Portland, and Pamela Slim, author of "Escape from Cubicle Nation." The day closes with the awarding of funds to the company with the winning business plan and presentation. The event begins at 8:30 am. www.willametteconference.com.
- **CBCC Website:** The economic development section of the Chamber's website has been enhanced with additional content intended to better inform visitors. New sections include an overview of the contracts the Chamber has with the City, expanded discussions on the Corvallis Municipal Airport Industrial Park (CMAIP) and enterprise zones, information on the value of economic development, and updates on the Economic Development Commission.
- **Airport Industrial Park/Enterprise Zones:**
 - Met with a Portland solar company exploring the options in Corvallis and gave them a tour of the CMAIP.
 - Contacted two local companies looking for more space and gave them information on available properties.
 - Made presentation to Portland executive on a possible biodiesel plant and blending operation.
 - Met with a company representative who is relocating from the mid-west who wants assistance developing a bio-tech company.



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Corvallis OR 97333
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(541) 754-6624
FAX (541) 758-4723
www.downtowncorvallis.org

Board Members

Steve Hutchison,, President,
US Bank, Downtown
Les Boudreaux, Vice-Pres.
Downtown Property Owner
Steve Hessel, Treasurer,
Downtown Property Owner
Susan MacNeil, co-Treasurer
InsideOut Garden Visions
John Coleman, Secretary
Coleman Jewelers
Cloud Davidson,
Cloud 9 & Downtown Dog
Rob Gandara,
Pipemakers Union
Jerry Groesz
1st American Title
Randy Joss,
KEZI9
Cheryl Lohman,
Image by Design
Jennifer Moreland,
Twig A Baby Boutique

Staff

Joan Wessell,
Executive Director
joan@downtowncorvallis.org

Ex-Officio

City Council
City Planning
Corvallis Police Dept.
Benton County Sheriff
Benton County Fair
Corvallis Tourism
Corvallis-Benton Chamber

Date: April 15, 2011
To: Administrative Services Committee
From: Joan Wessell, Executive Director
Subject: Third Quarter Report FY 2010-2011

This Downtown Corvallis Association report is to update on progress of three DCA programs that are funded through City of Corvallis Economic Development funds: Downtown Economic Enhancement, Downtown Image Marketing, and the Red White & Blue Riverfront Festival.

□
All of DCA's offerings are designed to increase Downtown awareness and to attract locals, visiting neighbors and out of towners, OSU students, faculty, and staff, etc. to Downtown Corvallis and to grow customer spending in Downtown and the Corvallis community. Most DCA events are created in response to requests from locals and/or the City of Corvallis. Each offering is intentionally created to enhance the local economy and maintain the health of Downtown, as a vibrant Downtown reflects positively on the community as well as the region.

The Downtown Corvallis Association enjoys its good working relationship with community economic development groups and continues working to enhance those partnerships and assist those organizations with programs. The DCA continues marketing Downtown to OSU Administration and Students to increase their knowledge of products and services available in Downtown. This awareness helps keep their spending local. A sampling of OSU-DCA relationships include: monthly DCA-OSU-OMSI Science Pub Corvallis, A Slice of Downtown Corvallis, OSU Spirit Week & OSU Mom's Weekend.

Image Marketing Campaign: Image Marketing showcases Downtown Corvallis to attract customers. The Image Marketing Campaign highlights the positive, inviting amenities in Downtown. The DCA target markets by intentional-placement in various media: HOPE Radio & MOM Magazine, reaching families with children;, various wine publications for Rhapsody in the Vineyard; GT's Our Town for Red White & Blue Riverfront Festival & Rhapsody in the Vineyard, and Visit Corvallis' visitor's guide, KEZI-TV, Comcast, OSU Student Guide, OSU Barometer, Bi-Coastal Media, Gazette-Times, Digital City Guide, KSHO for general image, and general marketing. Though use of mixed media, the DCA is able to target a much broader customer base to convey the countless amenities awaiting in Downtown Corvallis!

Red White & Blue Riverfront Festival 2010 : The 2010 Red White & Blue Riverfront Festival Team was pleased with crowds, vendors, performers, and although much smaller: sponsorships. The Committee has begun meeting to determine whether or not to plan the 2011 Festival. They are leaning in favor of continuing as community members anticipate and enjoy the Festival and celebrating July 4th at home. Details to come.

"To improve and promote the economic, aesthetic and cultural vitality of Downtown Corvallis as a regional center"

Downtown Economic Enhancement: Big, corporate-owned stores popping up along the 9th Street commercial strip and big box stores arriving on the Corvallis scene, add to the fragile state of the Downtown economy. The health of Downtown's economy are dependent on an assortment of conditions, including:

(1) a level playing field with large, corporate-owned stores, (2) a healthy mix of businesses, (3) affordable, ongoing, business education opportunities, (4) availability of merchandise and services preferred and supported by community members, (5) readily available, convenient customer parking, and (6) incomparable customer service. A small sampling of business services presented by the DCA include: recruiting and working with prospective businesses to distinguish THE successful location and to work through any potential roadblock or hurdle, offering inexpensive (or FREE) business workshops; offering ongoing networking events (Downtown After Hours and monthly DCA Membership Meetings) to bring together and strengthen the Downtown business community.

Each year, DCA's Economic Enhancement Team offers a workshop series for Downtown and community business community members. Currently, a (free!) seven Brown Bag workshop series is scheduled for 2010-2011. The series will be offered February 14 "Economic Outlook 2011" with Bill Humphreys, Jr.; February 22 "Electronic Social Networking" with a panel of young, successful entrepreneurs; March 8 "Succession Planning/Exit Strategy" with Jeanne Smith; March 29 "Front Line Employee Training & Excellence in Customer Service" with Dee Mooney; April 12 "Search Engine Optimization" with Loyal Roylance; April 26 "The ABCs of Health Plan 2011" with Kelly Kaiser and Tom Wirth; and May 3 "List your Business on Google Map" with Peter Wendel.

In an ongoing effort to bring businesses to Downtown Corvallis that will complement those already here, the DCA continues working to unite owners of vacant Downtown properties with prospective business owners. Additionally, the DCA continually markets vacant space in through a piece that we named "Downtown Vacancies & Opportunities". Through making ongoing contacts with Downtown property owners, the list is kept current. During the recruitment process, the DCA stays focused on clustering like businesses, attracting complementary businesses and keeping a healthy mix to maintain a healthy Downtown. The DCA hand delivers and/or posts Downtown recruitment packets, with a follow-up visit by Committee members and the Executive Director and/or phone calls, emails, and personal visits. This ongoing contact with the target business assures that their business is valued and will be supported in Downtown Corvallis.

Economic Improvement District: The DCA is satisfied with the 56% collection rate from billing for 2007-2012 Economic Improvement District. Downtown property owners who voluntarily participate in the district provide the crucial funding that allows the DCA to deliver countless valuable services: advocating for Downtown, delivering priceless services to keep Downtown vibrant, overseeing and nurturing the upkeep of Downtown businesses and properties, and helping to maintain the vibrancy and health of Downtown's commercial and residential district. The DCA appreciates City staff for collecting, communicating data, and distributing EID funds.

To: Ken Gibb

From: Bruce Hecht

Date: April 28, 2011

Subject: Natural Step Network Economic Development Grant 3rd Quarter Report FY10-11

Finances:

During the period from January 1st to March 31st we completed 41.50 hours of labor and had \$101.25 of expenses. At our contract-billing rate we have spent \$931.25 for work associated with our submitted plan this quarter. We have donated 8 hours and used our general fund to complete some of the below listed projects. Year to date expenditures are \$ 3,430.22 or 86% of total grant monies with 75% of the contract period completed.

Here is an update on our work in alignment with our submitted / adjusted plan:

Support retention, expansion and development of professional service, commercial and manufacturing firms that are compatible with the community and that provide for a diverse economic base.

- We are currently completing Food Biz Boot Camp 2011 and are very excited about the leadership and support that Linn Benton Community College is taking around the development of small food enterprises. We will be exploring our role in this effort after the workshop is completed.

Support financial and technical assistance programs that are available to business startups, small business development, local product development and environmentally responsible modernization

- We convened a garden nursery peer learning that has had two meetings to date. This group consists of the owners of all the garden nurseries in the Corvallis area with leadership being provided by Jeff Cope of HomeGrown Gardens. They see the opportunity of using sustainability as way to improve and develop their businesses as well as doing good work. Their first project will be to develop a sustainability guidelines paper for the nurseries to use for themselves, post publicly and put on their websites. The nurseries can be models of sustainability for their customers. They have several other projects in mind including having Corvallis be a focus for tourism by having local nurseries develop their own specialties and events. All the attendees agree that the opportunity to work together is invaluable. This is an exciting opportunity to support existing businesses in our community.

Facilitate partnerships with public, non-profit, educational and private sector organizations to maximize the effectiveness of economic development resources.

- Several projects developed by the Economic Vitality Action Team (EVAT) were presented at the Sustainability Coalition Annual Town Hall for the community to choose as a challenge project. The response was to move forward on a new and improved "Buy Local" campaign. Kate Lindburg of our team will be the lead for this project and is convening a subgroup to begin planning this effort. The EVAT will continue to meet quarterly to monitor progress.
- We are participating as advisors to the Willamette Food Consortia which was created by the awarding of the USDA grant received last year. Membership includes the Western Cascades Council of Governments, Business Enterprise Center, LBCC Small Business Development Center and Albany Millersburg Development Corp. We are working together to understand the needs of Benton and Linn County food entrepreneurs. The team will be continuing to do research and a needs assessment over the next two months.

- One of the projects that came out of the Economic Vitality Action Team was to explore the impact of finite resources on our local economy and to use those ideas to better understand how to keep our local economy stable during difficult times. We have started the conversation by hosting a book discussion of “Prosperity Without Growth” by Tim Jackson, a UK economist. We have had two groups of 20 people complete the first session and have another group ready to start. If you have not read this book we recommend you do so as it does an excellent job of laying out the challenges as well as ideas and possibilities for creating a prosperous community.
- Unfortunately it looks like we will be postponing our work to lead a strategic planning effort with the DaVinci Day’s staff and board.

Next Quarters Focus

- Continue to convene the Food Entrepreneur Peer Learning group.
- Support the Sustainability Coalition Economic Action Team projects efforts.
- Continue to determine the market for SCORE the sustainability assessment tool
- Plan future events after Food Biz Boot Camp

Sincerely,

Bruce Hecht

Attachment B



White Carrots, Purple Tomatoes and the Art of Vegetable Breeding

with Jim Myers, OSU Department of Horticulture

MONDAY JUNE 13, 2011

6:00 PM

Old World Deli & Cafe

341 SW 2nd Street, Corvallis

Come early for food and drinks!

For more info, contact shelly.signs@oregonstate.edu

or visit oregonstate.edu/terra/science-pub-corrallis

Science Pub is a monthly event that is open to anyone and everyone. No RSVP or scientific background required - just bring your curiosity, sense of humor and appetite for food, drinks and knowledge!

Brought to you by Terra magazine, Oregon State University's research magazine



OMSI terra

OSU
Oregon State
UNIVERSITY

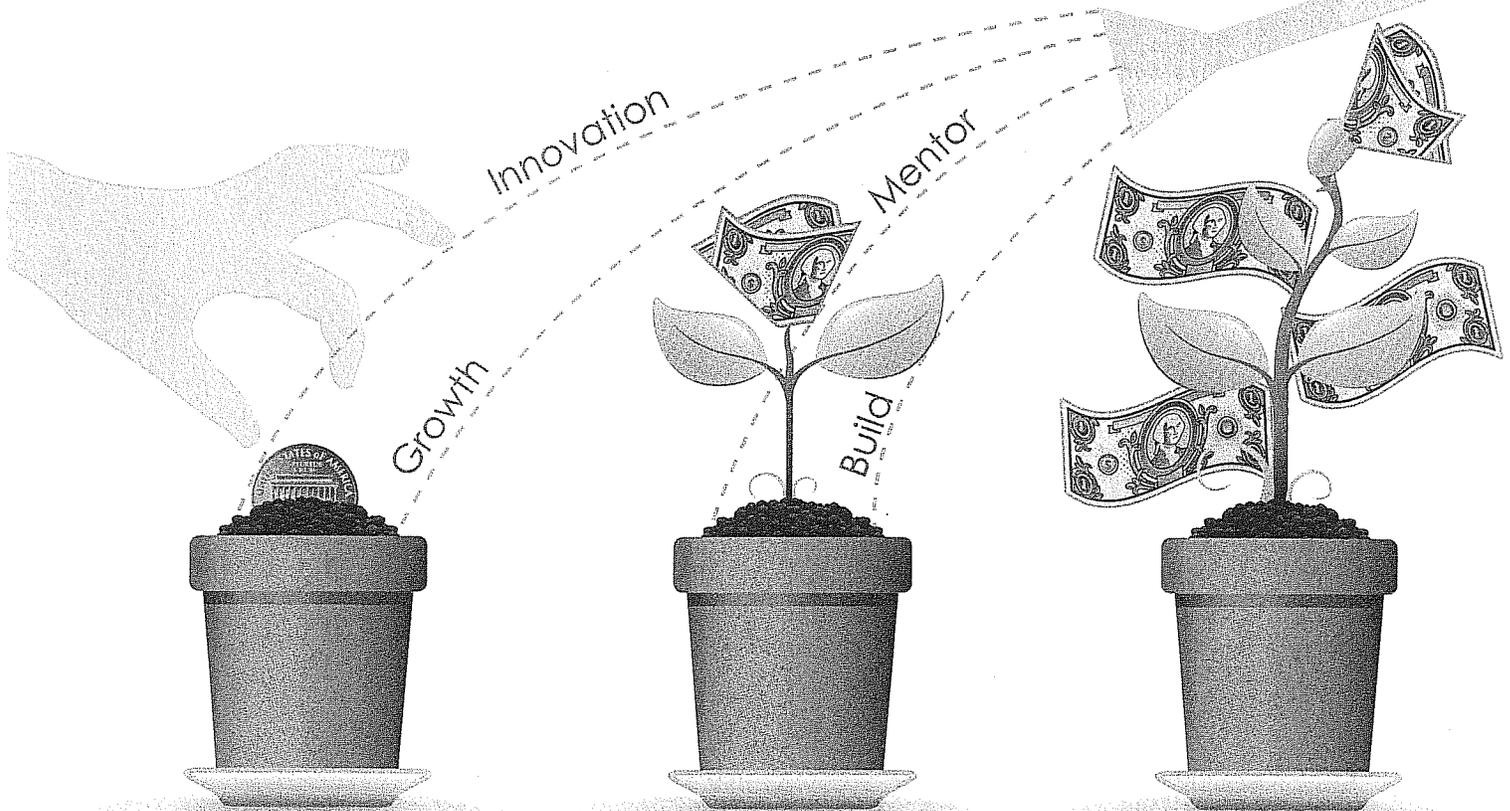
Third Annual

Attachment C

WILLAMETTE

ANGEL CONFERENCE

Innovation. Commercialization. Investment.



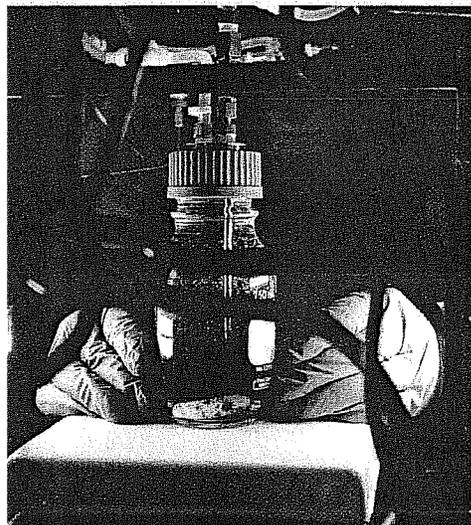
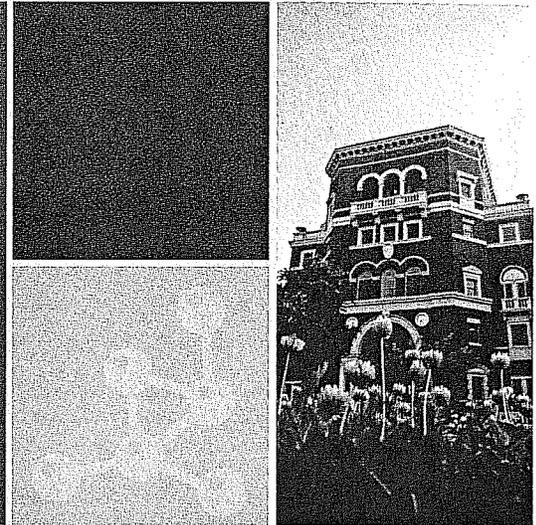
Fostering Entrepreneurship and Investment
in Oregon's Willamette Valley

CH2M HILL Alumni Center
Corvallis, OR 97330
May 12, 2011



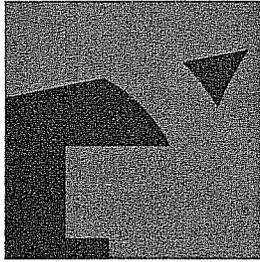
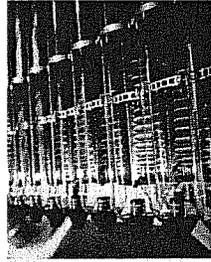
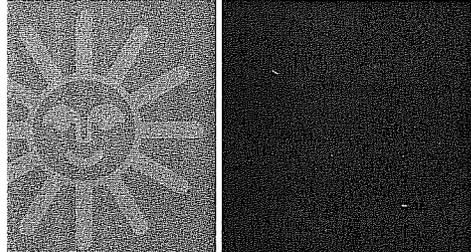
Impact for the public benefit

Discovery, innovative applications,
global solutions, experiential learning



Fuel for the Oregon economy

Entrepreneurial spirit, technology
commercialization, catalyst for start-ups,
corporate development



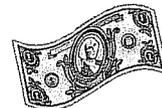


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Disclaimer

1. Neither this announcement, the Willamette Angel Conference (the "Conference") nor any of the related company presentations constitutes an offer to sell or the solicitation of an offer to purchase securities.

2. If any investment in a participating company occurs as a direct or indirect result of the Conference, it will solely be the initiative of the investor without participation by or transaction-related compensation to the Conference, the Corvallis-Benton Chamber Coalition ("Chamber Coalition") or its officers, directors, employees, members, agents or representatives. Neither the Conference, the Chamber Coalition nor any other organization, group or individual acting in connection with the Conference ("Conference Participants") make any representation as to the reliability of the information provided by the participating companies or their representatives.

3. The Conference serves merely as a vehicle to allow interested persons to view the ideas and activities of numerous companies and to learn about the type of businesses developing in and around the State of Oregon and Washington. Neither the Conference, the Chamber Coalition nor any Conference Participant has evaluated or endorsed the merits of any presentation made at the Conference. The Conference may be paid compensation by participating companies, but such compensation is solely in connection with participation in the Conference and is unrelated to any third-party investment in such companies.

4. It is expected that potential investors will conduct their own investigation of the facts submitted by the presenting companies, solicit such information from the presenting companies as needed to make an informed decision, and negotiate the terms of any investment they may elect to make without participation by the Conference, the Chamber Coalition, the Conference Participants or any agent or representative of any of them.



OREGON INNOVATION CLUSTER



The Oregon Translational Research
and Drug Development Institute



Oregon Built Environment &
Sustainable Technologies Center



ONAMI

OREGON NANOSCIENCE AND
MICROTECHNOLOGIES INSTITUTE

THE OREGON INNOVATION CLUSTER COMBINES THE RESOURCES
& EXPERTISE OF OREGON'S SIGNATURE RESEARCH CENTERS
~ ONAMI, OTRADI AND OREGON BEST ~
TO DEVELOP & MENTOR INNOVATORS & START-UP COMPANIES
ACROSS THE STATE.

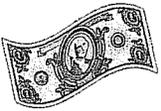
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Agenda

- 7:30-8:30 Registration & Continental Breakfast
- 8:30-9:30 Opening Remarks and Morning Keynote Speaker
Greg Pierson, CEO of Iovation
- 9:30-10:15 Ignite-style "wildcard" pitches. Three minutes, three slides, you vote.
VisiRay (pg 26)
M3 Wave Energy Systems LLCr (pg 26)
Flash Sensor Technologies, Inc. (pg 27)
Oh! Shoes, LLC (pg 27)
TCM Holding Group (pg 28)
- 10:15-10:30 Morning Break
- 10:30-12:10 Company Pitches, Session 1
Enuresys (pg 18)
Indow™ Windows (pg 19)
OpenSesame (pg 21)
Rowan Greenhouse Technologies, Inc. (pg 22)
- 12:10-1:15 Lunch and Table Discussions
- 1:15-2:10 Company Pitches, Session 2
Montrue Technologies, Inc. (pg 20)
Winner of Ignite-style "wildcard" pitch
- 2:10-2:25 Afternoon Break
- 2:25-3:15 Afternoon Keynote Speaker
Pamela Slim, Author of *Escape from Cubicle Nation, From Corporate Prisoner to Thriving Entrepreneur*
- 3:15-3:30 Open Mic
- 3:30-3:45 Award Ceremony and Closing Remarks
- 3:45-4:30 Book signing with Pamela Slim and Networking



Remarks about the Willamette Angel Conference Executive Committee

I wasn't elected as chair of this year's conference. I was recruited to the task in late October and I am sure it was because I came from a very short list of most likely suspects willing to say yes! I had served as a member of the organizing committee for the first Mid-Willamette Valley Angel Conference held in Corvallis in 2009. The community was looking for ways to assist the local economy and help start-up companies find access to capital as well as train some of the local qualified investors on the risks and advantages of local "Angel" type investing. That's exactly where I fit in.

I had no hesitation in volunteering when asked. I knew I would be working with most of the experienced team from the first year. We held our first meeting in November and organized into sub-committees and everyone pitched in to help. No mumbling or grumbling and no fighting over the tasks. Building on the success of the first two conferences, one in Corvallis and one in Eugene, Caroline Cummings, headed the Sponsorship Team and Together we were able to get the strong support of our many sponsors. The sponsors were very generous and responded in spite of tough economic times. Katherine Cleland headed the Marketing/Public Relations/Advertising sub-committee; Dan Whitaker took on the job of Company Recruitment and was assisted by Clay Higgins. Steve Shields agreed to be the LLC manager and recruited Lori Harris-Hancock from Sisters as the LLC legal counsel; Tami Ellingson served as the bookkeeper for

the LLC. Rich Duncombe agreed to be our Master of Ceremonies. Kavinda Arthenayake took on the job as Day of Event Coordinator with help from Keli Kuykendall. Chuck Crowe agreed to be the Investor Recruiter for this year's conference. Again this year, the organizers were the Corvallis Benton Chamber Coalition and the Eugene Chamber of Commerce and they did an outstanding job with registration, providing conference room space, coordinating name tags and badges as well as other support. Jeff Martin agreed to be this year's treasurer and helped prepare the budget and track it as the plan came together. Other major helpers included Skip Rung, Chris Klemm, Robin Probesting, Paul Spies, Barb Sloan, Anita Balleby and Pam Silbernagel and volunteers too numerous to mention who assisted us with set-up for the event. It is a major effort and everyone involved rates a big THANK YOU and warm round of applause from the conference attendees. We are especially thankful for a matching grant from the Oregon Growth Account in the amount of \$25,000 that added to the winning amount awarded.

Without the investors, there would be no prize. Without the companies there would be no competition. Without the sponsors, there would be no day of event or advertisement leading up to it. Without the WAC Executive Committee, this would just be another good idea waiting to happen. Thanks to all for their hard work.

Bill Ford, Chairman.
2011 Willamette Angel Conference

Willamette Angel Conference Organizing Committees

The Willamette Angel Conference is a collaboration of the Corvallis-Benton Chamber Coalition and the Eugene Area Chamber of Commerce.

Executive Committee

Bill Ford, Corvallis-Benton Chamber Coalition (Chair); Kavinda Arthenayke, OSU Conference Services; Katherine Cleland, Cleland Marketing; Chuck Crowe ATCO America; Caroline Cummings, Eugene Area Chamber of Commerce and Oregon Entrepreneurs Network; Rich Duncombe, HP; Jeff Martin, Jeff Martin, Faceture Inc (Treasurer); Robin Probesting; Skip Rung, ONAMI; Stephen Shields, Constructive Endeavors Business Consulting; Paul Spies; Dan Whittaker, OSU Tech Transfer; Keli Kuykendall, Executive Director, CascadePacific RC&D; Heidi Junge and Erin Weidemann, Corvallis Benton Chamber Coalition; Barb Sloan, The BEC.

Sponsorships Bill Ford, Caroline Cummings

Marketing, Branding and Graphic Design Cleland Marketing, Jeri Hauth Graphics and Deb Pierce Pawprints Digital Design

Event Coordination Kavinda Arthenayke, OSU Conference Services

Legal Pro bono legal services provided Endeavor Law Group for legal counsel of the conference.

Photography and Videography Jeff Silverman, Silverman Studios, Sarah Page Photography, Forward Think

Printing Core Communications

Willamette Angel Conference 2011 LLC Leadership

Stephen Shields, Constructive Endeavors Business Consulting – Head of the LLC

Lori Harris-Hancock from Sisters, WAC 2011 LLC legal counsel

Tami Ellingson, bookkeeper for the WAC 2011 LLC

Chuck Crowe, investor communications

Plants for the Event Shonnard's Nursery

Thanks to the following Business Development agencies for helping to recruit start-up businesses and investors:

Corvallis-Benton Chamber Coalition, Linn-Benton Small Business Development Center, the Business Enterprise Center, Eugene Area Chamber of Commerce, Lane Small Business Development Center, Central Coast Economic Development Alliance, Oregon Cascades West Council of Governments, Albany-Millersburg Economic Development Corporation, Oregon Entrepreneurs Network (OEN), Bend Venture Conference, Southern Oregon Angel Network, Gorge Angel Investment Network (GAIN), Economic Development for Central Oregon.

The Willamette Angel Conference: Innovation, Commercialization and Investment is focused on bringing education and acceleration of entrepreneurship and Angel investment to the Southern Willamette Valley, including Corvallis, Albany, Salem, Newport, Eugene and Springfield. The fourth annual Willamette Angel Conference is planned for spring 2012 in Eugene.

This Event is made possible by Economic Development funding provided by the City of Corvallis, and Benton County, as well as the many sponsors.

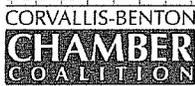


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Learn more about our work with startup companies:

Steven C. Davis 503.778.5403 stevedavis@dwt.com

Michael C. Phillips 503.778.5214 mcp@dwt.com



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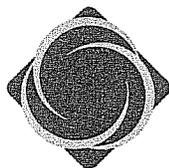
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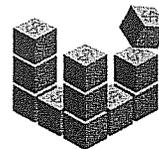
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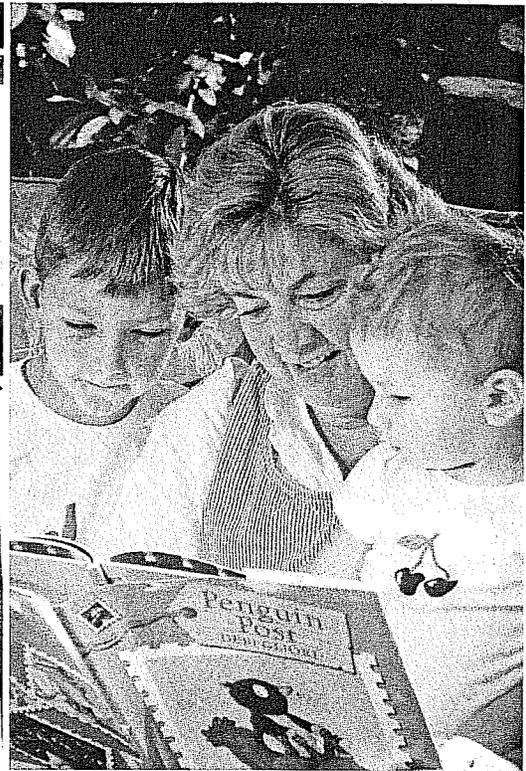
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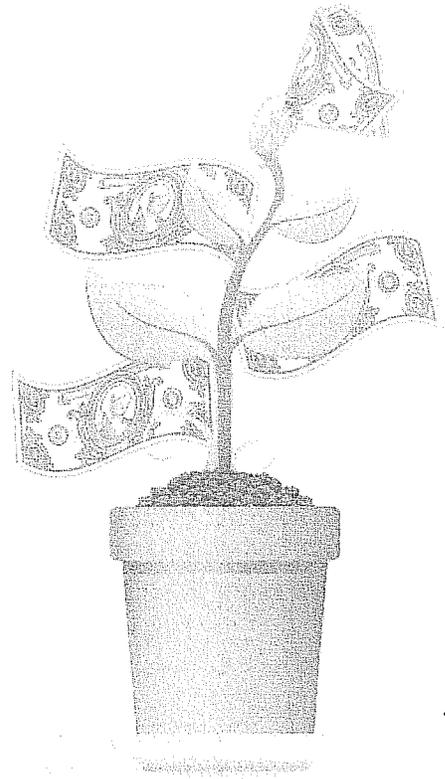
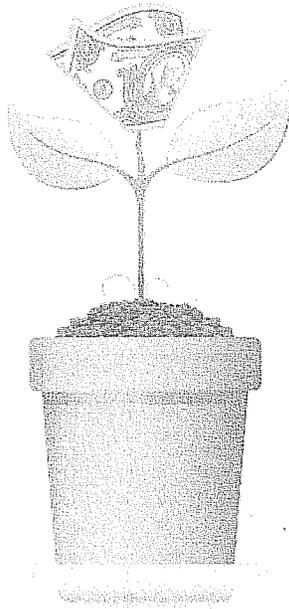
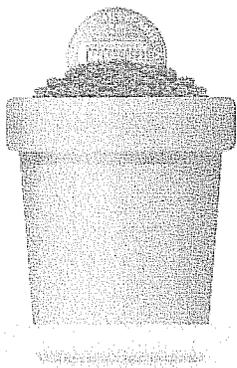
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Entrepreneurship and Economic Development



Oregon State University Research Impact through Commercialization and Corporate Development

Richard W. Spinrad, PhD., CMarSci, OSU Vice President for Research

With a research enterprise of more than \$275 million and a history of successful partnerships with industry, Oregon State University helps companies, from discovery through commercialization, to solve complex research issues and develop innovative new technologies. OSU research is driven by the University's commitment to sustain healthy ecosystems, a healthy economy and healthy people.

The OSU research community through the years has valued collaboration and an entrepreneurial spirit. Leadership plans to reinforce its support of innovative organizational structures that enable a diverse portfolio of both individual and team-based research. It includes a healthy spectrum of fundamental and applied research. Undergraduate and graduate education will continue to develop leaders and sustain a work force that meets current and anticipated employment needs.

OSU's Vice President for Research Rick Spinrad is working with a team to develop a comprehensive Research Agenda. Defining the University's research values and principles, thrusts, and implementation plans, it is clear that support of commercialization and corporate development is increasingly integral to the future contributions of the state's land-grant institution.

The diverse OSU research portfolio has grown dramatically – for instance, OSU industrial research agreements have risen by 57% over the past three years. In addition, OSU start-ups are

fueling the Oregon economy. In the past five years, eight start-up companies were created, based on licensed OSU intellectual property. These eight startups have attracted more than \$95M in investment capital and created more than 180 new jobs in the state. An additional six start-up companies are sponsoring OSU research projects using OSU facilities or equipment, employing current OSU students or in other ways benefitting from OSU resources. Nine additional companies are currently emerging from the use of OSU intellectual property.

With increasing innovations and commercial opportunities, the Research Office has been transforming operations to keep pace. OSU's former Office of Technology Transfer is now the Office for Commercialization and Corporate Development, (OCCD), directed by Brian Wall. By focusing on connecting entrepreneurs, investors and existing companies to OSU's capabilities, and helping transform research into applications that impact the world, the OCCD is the bridge between researchers and commercial entities, from Oregon-based startups to large international companies.

The newest member of the OCCD team, Dan Whitaker, a "serial entrepreneur" with experience in 16 startup companies, is working throughout OSU to guide new business creation and corporate development. The result will be a substantial increase in startup activity and connections with existing companies.



Oregon Growth Account Commits to Match Angel Investors

Jim Huston | Lead Ambassador for securing these OGA match funds
Chairman Angel Oregon 2011, Managing Director, Portland Seed Fund

On January 24 2011, the Board of the Oregon Growth Account (OGA) voted to commit up to \$175,000 per year to partially match the investment dollars raised by the five angel conferences hosted across Oregon, including the Willamette Angel Conference (WAC). This marked a significant endorsement of both the investment potential and the economic development opportunity created by each of these angel conferences.

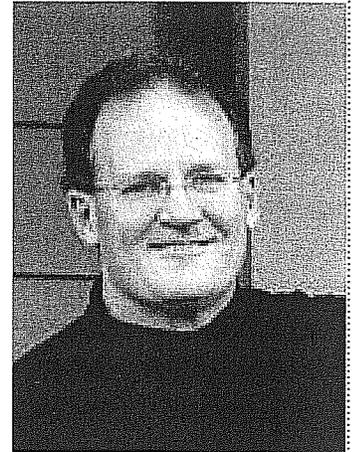
The Board of the OGA looked not at just the companies that are backed by each of these conferences, but also at the pools of experienced angel investors that are being developed across the state and the chance for entrepreneurs to learn from the experience of going through an investment process. "We want to put this money to work for Oregon, and all across Oregon," said Oregon State Treasurer Ted Wheeler, who chairs the OGA board. "We frequently hear about business startups in the Portland metro area, yet there are tremendous innovative opportunities all over the state."

All five of these angel conferences have a similar dual focus, both trying to fund the entrepreneur community in their area and to develop the angel investment networks in their region. Each conference is independently organized and managed by volunteers and community supporters, but one common thread for all of them is the affiliation with and support of the Oregon Entrepreneurs Network (OEN). Typically, the conferences invite startup companies to present their business plans to accredited investors -- known as angels -- who choose the most promising to receive an investment. The OGA's money (which are non-voting shares) will help supplement the angels' investments in those Oregon companies. Companies winning awards must be Oregon based companies and OGA will review the match for future years.

These five conferences include:

- **Southern Oregon Angel Investment conference** held in Medford on March 9, 2011 - \$155,000 investment prize awarded to Folium Partners, including \$25,000 from OGA.
- **Angel Oregon conference** in Portland held on March 16, 2011 - \$180,000 investment prize awarded to Open Sesame and \$25,000 investment prize awarded to Soothie Suckers; total investment prize of \$205,000 included \$40,000 from OGA.
- **The Gorge Angel Investment Network conference** held in The Dalles on April 26, 2011; investment prize winner not known at date of publication of this article, but OGA has committed up to \$25,000.
- **The Willamette Angel Conference** on May 12, 2011 in Corvallis; OGA has committed up to \$25,000 as part of the investment prize.
- **Bend Venture Conference** on October 16, 2011 in Bend; OGA has committed up to \$50,000 as part of the investment prize.

The Bend and Portland venture conferences are eligible for a higher level of OGA funds because they have existed 7 years and 12 years, respectively, and have established track records of investing in companies that went on to become successful. The three newer angel investment conferences in the Gorge, Southern Oregon, and mid Willamette Valley can receive as much as \$25,000 each, provided organizers raise at least \$100,000 from other investors.



Entrepreneurship & Innovation Can Spark Economic Growth for the Region

Dave Hauser CCE, President, Eugene Area Chamber of Commerce



Some say as sure as spring follows winter, prosperity and economic growth follows a recession. If you subscribe to that optimistic perspective, then you are probably contemplating when prosperity will return and whether economic development efforts in the Willamette Valley will ensure that our region captures its fair share of recovery.

Economic development is defined as the advancement of economic wealth of countries or regions for the well-being of their inhabitants. At the Eugene

Chamber, throughout our 100-plus years we have subscribed to the notion that a strong local economy is inextricably tied to livability.

How do we ensure that as a community and a region, we capture our fair share of new economic opportunities that will contribute to the well being of local residents? By taking advantage of our strengths of nimbleness and tradition, of entrepreneurial spirit. One of our top priorities is to advance local efforts to support new ventures and promote this region as great place for entrepreneurs and new ideas.

The following three components define the Chamber's efforts to support the growth of entrepreneurs:

- Education. New ventures and investors can be encouraged and developed with connections to information and experience provided through one-on-one and a host of Smart-ups workshops.
- Networking. The Chamber is supporting entrepreneurial activity by facilitating local and state-wide collaboration and partnerships. We host regular gatherings for education and networking under the Smart-ups brand.
- Capital Formation. Our Chamber operates Southern Willamette Angel Network (SWAN) as an on-going effort to connect new ideas to early stage capital.

We already see momentum building for an invigorated local economy, as evidenced by the growing success of the Willamette Angel Conference, a joint venture of the Eugene Area Chamber of Commerce and the Corvallis-Benton Chamber Coalition. This event demonstrates our energy, the advantage we have in this region in this moment to tap our livability and our collective strengths in support of that critical element of all economies—entrepreneurial motion.

We're pleased you are part of this year's Willamette Angel Conference and we look forward to working with you to build a vibrant economic future for our region.

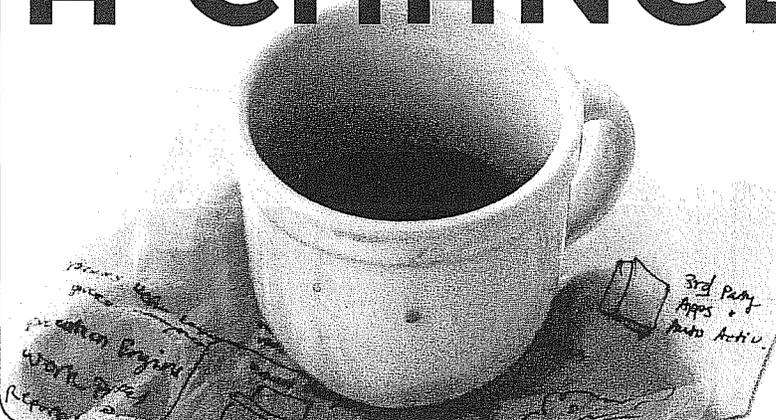
A message from the Corvallis-Benton Chamber Coalition

Marcy Eastham,
Interim President/CEO of the Corvallis-Benton Chamber Coalition

The Corvallis-Benton Chamber Coalition supports business and economic development in Benton County. We enjoy a diverse economic base, from home-based businesses to worldwide enterprises. Our major employers include OSU, Samaritan Health Services, The Corvallis Clinic, and Hewlett Packard Company. Startup enterprises such as Perpetua Power Source Technologies and Home Dialysis+ are not only exciting additions to our region, but are drawing national attention for the potential impact of their innovations. The future for Benton County's economy is exceptional, with successful enterprises not only attracting new innovators and investors, but modeling world-class entrepreneurial activity.



ALL IT WANTED WAS A CHANCE.

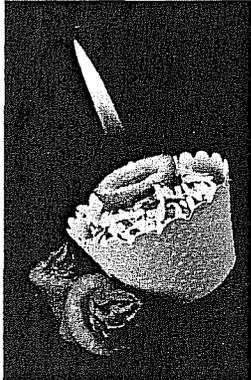


How do you know your idea wasn't worthy? Oregon Entrepreneurs Network provides the advice and resources to help entrepreneurs grow ideas that don't deserve to die.

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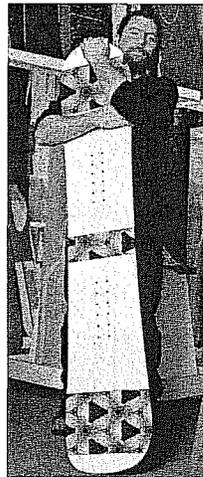


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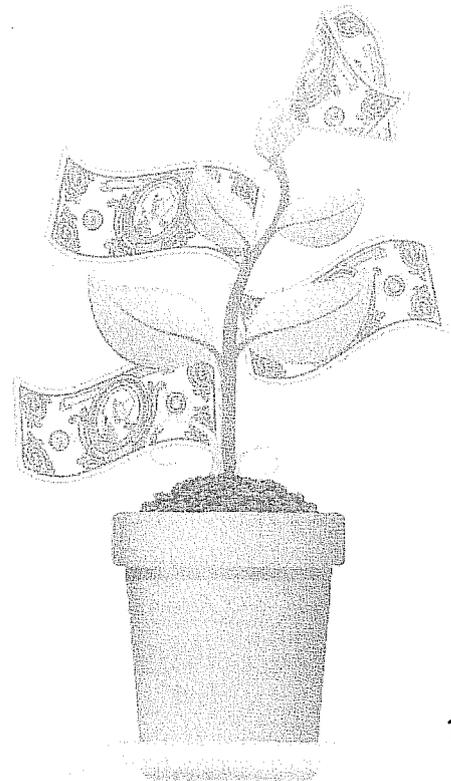
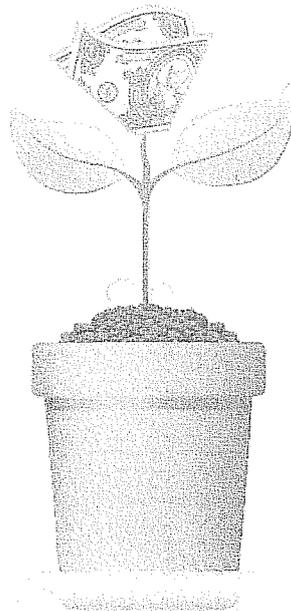
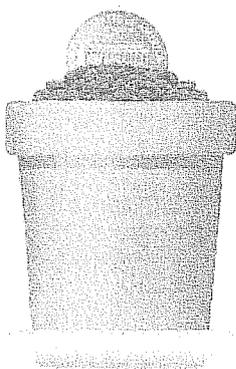
Montrue Technologies, Inc.

OpenSesame

Rowan Greenhouse Technologies, Inc.

Ignite-style “wildcard” Winner

The companies listed above were selected out of a pool of 25 business plan submissions. The investment fund members conducted a six week due diligence process to determine the companies with the most viable investment opportunities. The investors carefully examined the business models, revenue models, financial projections, competition, market barriers, management teams—and several other items—before ultimately deciding that these six companies had the most viable business plans. They will each be given 10 minutes today to pitch their business plans—and vie for a chance at winning the estimated investment prize of \$200,000 in seed funding.



Enuresys

One Line Pitch: Enuresys' patented solution uses RFID sensors inserted into incontinence briefs. The process increases quality of care & is much more cost-effective.

Business Summary: Enuresys' patented solution utilizes radio frequency identification (RFID) sensors inserted into incontinence briefs. The solution will remove the significant cost burden of incontinence-related injuries currently borne by facilities, insurance & families. The ROI due to labor savings and corresponding lower cost of care for facilities is enormous. The unique application and patent protection ensures no existing competition to this solution.

Management: The main principals have extensive experience and networks in the long-term care, software and technology industries. In addition, each team member is a proven entrepreneur with an undisputed track record of success. See business plan for detailed biographies of the management team.

Customer Problem: Proactive incontinence monitoring is a labor intensive task negatively perceived by both care staff and patients. Incontinence-related injuries are common and enhanced level of care escalates cost.

Product/Services: Enuresys' patented solution utilizes radio frequency identification (RFID) sensors inserted into incontinence briefs. When an incontinence event occurs, quick detection of RFID sensors will ensure the resident/patient is disturbed only when necessary & will mitigate serious incontinence-related injury. The solution can be scaled quickly, rapidly and inexpensively. The ROI due to labor savings & corresponding lower cost of care is enormous.

Target Market: Incontinence is a considerable problem in health care, especially senior-related long-term care (LTC). Approx 1.5 million Americans living in LTC facilities are incontinent. Enuresys will focus on penetrating LTC facilities to provide solutions to residents. There are approximately 60,000 LTC facilities in the US. Our projections indicate that by Year 5, revenue and EBITDA will be \$237 million and \$37 million respectively.

Customers: An Institutional Review Board application for Human Test Trials has been submitted. If approved, human test trials will begin in Avamere communities in the Portland area.

Sales/Marketing Strategy: our approach to sales will include direct sales and value added resellers (VARs). VARs will play a key role in product sales as LTC market is highly fragmented. The LTC market is served by 3 main distributors. It's estimated that at least 75% of all medical and health care supplies are distributed through these three players. It's critical that our solution is included in the formulary of one or all 3 of these distributors.

Business Model: There are 2 sources of revenue:

- 1) Hardware: RFID reader
- 2) Disposable RFID sensors

This model is akin to the razor (RFID reader) and razor blade (RFID tag) business model. See business plan for detail.

Competitors: Incontinence detection has relatively few players. There appears to only be a handful of detection devices that can be inserted into a brief. The two main offerings (EC International LLC and Smart-Caller) are non-disposable, reusable alarms that cost significantly more (\$250+). Both companies are based in Australia. These solutions are bulkier & require cleaning after every use. Neither solution has made inroads into the North American market.

Competitive Advantage: The unique application and patent protection ensures no existing competition to this solution.

Enuresys	Financials* (USD)	2010	2011	2012	2013	2014	2015
14172 NW Bronson Creek Drive Portland, OR 97229 United States	Revenues	0	0	2,184	10,780	64,960	105,560
	Expenditures	50	120	4,664	14,052	67,250	96,703
	Net	-50	-120	-2,480	-3,272	-2,290	8,857

* In Thousands (000) of USD - US Dollar

Powered by Angelsoft. Submitted to The Willamette Angel Conference on 3/13/11

Company Profile:  enuresys

URL: NA

Industry: Medical Devices and Equipment

Employees: 1

Founded: November 30 2010

Contact:

Rob MacNaughton
rmacnaughton@enuresys.com
Work: 971 506 0357

Financial Information (USD):

Company Stage: Product In Development

Previous Capital: 75,000

Monthly Net Burn: 10,000

Pre-money Valuation: 250,000

Capital Seeking: 1,000,000

Additional Information: Enuresys patent is more expansive than the incontinence application. The patent includes any application in which an environmental change occurs.

Management:

Rob MacNaughton, CEO
Jeff Klemp, COO
Geoff Bunza, Ph.D, Advisory Board Member
Doug Fullaway, Advisory Board Member
Michael Barnisin, Advisory Board Member

Advisors:

Lawyer:
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Investors:

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Ben Peek

Indow(tm) Windows

One Line Pitch: Indow(tm) Windows are great looking, easy to install, thermal window inserts that deliver double pane window performance at a fraction of the cost.

Business Summary: We manufacture thermal window inserts, a new product category in the energy efficiency space. We sell Indow Windows through home performance contractors, window covering retailers, window shops, and specialty stores. We generate revenue with a referral sales and with a wholesale sales. We are in the mass customization business, and key to our success is the orchestration of the flow of information from customer locations into our IT system.

Management: Sam Pardue has a proven track record as a successful entrepreneur, having founded Lensbaby (www.lensbaby.com) 7 years ago and as CEO, grown it into a globally recognized photo industry brand. Sam brings consumer marketing, leadership, and communications expertise. Stuart Rosenfeld, Director of Finance and Operations, has served in finance and operations leadership positions for Daverci Solutions, Zig Zag Wireless, and Ecotrust.

Customer Problem: The residents of the 55 million homes in the United States that have single pane windows lack an affordable, easy to install, and aesthetically pleasing way to insulate their windows.

Product/Services: Indow Windows are attractive, affordable, patent pending, thermal window inserts that press into place on the inside of a window frame without any nails, screws or adhesives to seal the window to eliminate cold drafts. Indow Windows also reduce noise transmission by 50%. Each Indow Window is custom cut to fit the inside of an existing window frame. The product is composed of a sheet of acrylic glazing edged with our patent pending spring bulb.

Target Market: 55 million residences in the United States and approximately 650,000 residences in Oregon still have single pane windows, yielding a TAM of approximately \$80 billion. Single family residence owners, aged 35 to 65, with incomes between \$75,000 and \$500,000 living in homes built before 1979 represent the epicenter of our target market. There are also significant additional opportunities in commercial buildings.

Customers: Neil Kelly, EcoTech, Imagine Energy, Bamboo Revolution, Portland Closet Company, EcoHeat, Bolliger Window Fashions, Interstate Flooring, Energy Unlimited & others are all beginning to sell Indow Windows.

Sales/Marketing Strategy: We sell through Home Performance Contractors (HPCs) and Window Covering Retailers. Home Performance Contractors do not currently have a cost effective solution for improving window performance to offer their customers, giving us a great market entry point. We will engage customers with strong PR efforts and online ad campaigns that target customer groups driven by environmental, budget, comfort, historic preservation, and noise concerns.

Business Model: We have two sales models: referral & wholesale. With the referral model our channel partners close deals and we contract directly with the customer. Or, we sell wholesale to the channel partner.

Competitors: Many companies manufacture and sell double pane windows, but even their low-end, less attractive products are much more expensive than Indow Windows. There are also several interior storm window companies, but their products are less attractive and require more installation work and/or nails, adhesives. No company offers the combination of aesthetics, ease of use, performance, and affordability that Indow Windows provides.

Competitive Advantage: Indow Windows have a unique combination of aesthetic appeal, affordability, and ease of use, which are extremely important benefits to residential customers. Our patent, brand, & IT system will block entry.

Indow(tm) Windows 2267 N. Interstate Ave. Portland, OR 97227 United States	Financials* (USD)	2010	2011	2012	2013	2014	2015
	Revenues	30	445	2,970	9,128	17,081	25,053
	Expenditures	275	834	2,847	7,375	12,879	18,113
	Net	-245	-389	123	1,753	4,202	6,940

* In Thousands (000) of USD - US Dollar

Powered by Angelsoft. Submitted to The Willamette Angel Conference on 3/23/11



Company Profile:

URL: www.indowwindows.com

Industry: Clean Technology

Employees: 8

Founded: March, 2009

Contact:

Sam Pardue

sam@indowwindows.com

Work: 503-284-2260

Fax: 503-284-2261

Financial Information (USD):

Company Stage: \$0 - \$500K in Trailing 12 Mo. Revenue

Previous Capital: 225,000

Monthly Net Burn: 30,000

Pre-money Valuation: 2,200,000

Capital Seeking: 750,000

Additional Information: Fiscal year and Internal forecasts based on June 30 year end. Application data is for calendar years. Company intends to convert to C Corp by 7/1/11.

Management:

Samuel Pardue, CEO

Stuart Rosenfeld, Director of Finance and Operations

Advisors:

Lawyer: Doug Morris, Partner, Ater Wynne; Kevin Ross, Partner, Marger Johnson & McCollom, P.C.

Accountant: Grant Folske, RF Associates

Investors:

Founder, Friends, and Family

Referred By:

Ashley Henry

Montrue Technologies, Inc.



One Line Pitch: We make an emergency department system for the iPad, solving a problem caused by recent legislation and offering hospitals a profound ROI.

Business Summary: We are a development stage venture offering an emergency department information system (EDIS) for the iPad. Our product solves the problems caused by computerized physician order entry (CPOE), a requirement for hospitals to meet the criteria of the American Recovery and Reinvestment Act (ARRA). Due to the widespread adoption of iPads in hospitals and the earmarking of \$36B to implement CPOE, we anticipate rapid expansion into the EDIS market.

Management: Mr. Beers has 17 years of software development experience and is an expert in the optimization of large data sets. Mr. Turner, our UI designer, exited profitably from his prior startup, Starseed. I am an emergency physician and have served as an advisor in the design of emergency department systems, most recently with Siemens. We have self-funded our company for a year, and have developed and tested our prototype.

Customer Problem: Hospitals are required to do CPOE by the end of this year using clumsy point-and-click software tied to PCs, requiring physicians to leave the bedside, and losing a typical \$1.2M annually in revenue.

Product/Services: Our EDIS solves this problem by extracting patient data from the EMR and presenting it in an intuitive interface on the iPad. Ours is the only EDIS for the iPad, allowing physicians to enter orders at the bedside and helping hospitals achieve meaningful use. A typical client will earn \$8 million in ARRA funds and save \$800K annually in improved charge capture, all with a device that is 1/18th the cost of a PC workstation.

Target Market: The EDIS market, worth \$110M in 2010, is expected to grow 30% per year. The rate of iPad adoption in hospitals is unprecedented in the history of computer technology, with half of doctors expecting to own an iPad by the end of this year. Almost all the growth in the EDIS market will be in mobile apps that interface with the EMR. Once dominant in the EDIS space, we see opportunities in the adjacent markets of inpatient medicine and ICU.

Customers: Samaritan in Corvallis is struggling with CPOE and is actively looking for an EDIS. Ashland Community Hospital has expressed interest as a beta site. Meditech hospitals like these comprise our beachhead.

Sales/Marketing Strategy: The strength of our sales strategy is predicated on the understanding there are 3 buyers of EDISs: executives, IT, and end-users. We will release our product for free in the App Store to generate enthusiasm among end-users, while applying direct sales to executives, focusing on our profound ROI. We will arrange our own interfaces to assuage any fears from IT. Our marketing emphasizes the mobility and simplicity of the user experience.

Business Model: We will collect \$5 per patient, resulting in an annual average revenue of \$200K per client. Our business processes replace expensive transcription and hardware and make our product difficult to dislodge.

Competitors: Competitors include Meditech's EDM, Medhost, T-Systems, and Picis. Available EDISs cannot be ported to iOS. There are no competitors offering an EDIS for the mobile market. The market is fragmented, with the leader owning less than 20% market share.

Competitive Advantage: We are the only EDIS for the iPad. We have ported all of our customization to a back-end database, which will accelerate customization and improve margins. Certification is a large barrier to entry.

Company Profile:

URL: www.montrue.com (login: montrue, password: Sparrow!)
Industry: Software
Employees: 0
Founded: March 4, 2010

Contact:

Brian Phelps
phelps@montrue.com
Work: (541) 499-2641

Financial Information (USD):

Company Stage: Prototype Ready
Previous Capital: 29,000
Monthly Net Burn: 200
Pre-money Valuation: 2,500,000
Capital Seeking: 500,000

Additional Information:

Management:

Brian Phelps, President
Eric Turner, Secretary
Matthew Beers, Co-founder

Advisors:

Lawyer: K & L Gates
Accountant:

Investors:

Referred By:

Montrue Technologies, Inc. 749 S. Mountain Ave Ashland, OR 97520 United States	Financials* (USD)	2011	2012	2013	2014	2015
	Revenues	0	1,774	7,060	13,080	23,000
	Expenditures	317	1,518	1,808	2,100	2,400
	Net	-317	256	5,252	10,980	20,600

* In Thousands (000) of USD - US Dollar

Powered by Angelsoft. Submitted to The Willamette Angel Conference on 3/14/11

OpenSesame

One Line Pitch: OpenSesame is an online marketplace that makes purchasing an elearning course as easy as downloading a song from iTunes.

Business Summary: OpenSesame is an online marketplace for buying and selling elearning content.

Any course developer can reach new markets by selling on OpenSesame. Course developers determine pricing and retain 70% of revenue.

Buyers can select from a wide range courses without the typical headaches of complicated pricing and implementation. Purchased courses will work on any learning management system (LMS)

Management: OpenSesame's management team is made up of experienced entrepreneurs who have the ability to identify and capitalize on new opportunities.

The team has deep software and Internet experience. Additionally, each team member has experience in education markets (BlueTech, Knowledge Learning Corporation).

Each team member has been through numerous technology launch cycles and understands the steps necessary to build successful products.

Customer Problem: Existing off-the-shelf content providers typically require multi-year subscription access to a catalog of courses, the bulk of which aren't used. Small publishers are not able to reach large buyers.

Product/Services: The OpenSesame elearning marketplace solves several of the above listed issues by making the location, selection, purchase and deployment of elearning content as easy as buying a song from iTunes.

OpenSesame offers buyers a breadth of selection, simple pricing and customer reviews. Sellers are able to leverage existing work to reach much larger buyers.

Target Market: The global elearning market will reach \$52.6B in 2010. The market segment for elearning content delivered via a LMS is \$12.5B. Additionally, the content market is growing at 11%, faster than the overall market (IDC).

The elearning content market is generally comprised of small development shops and course publishers. The largest elearning content company is Skillsoft, which has less than 3% market share (\$328M).

Customers: OpenSesame has already partnered with well over 100 elearning content providers and is in discussions with numerous large publishers, such as Kaplan and Pearson. Buyers will be any company with an LMS.

Sales/Marketing Strategy: OpenSesame is working to acquire content through: (1) internal direct sales efforts focused on small content developers to large publishers; (2) engaging with content providers via social media channels, such as LinkedIn and Twitter; and (3) by attending and sponsoring relevant industry events. On the buyer side, OpenSesame will employ similar tactics. In addition we are forging integration partnerships with Learning Management Systems.

* **Business Model:** Similar to the iTunes App Store or the Amazon Kindle Store, OpenSesame takes a 30% sales commission on all sales through the marketplace. The publisher retains 70% of the revenue. **Competitors:** There are two major competitive categories: Large providers of elearning content, Skillsoft, Element K, Mindleaders. These companies sell to corporate buyers. The typical sale involves a multiyear commitment well into six-figures. **LMS Providers with content:** Learn.com, GeoLearning, Course Park.

Competitive Advantage: OpenSesame will offer the widest range of content with extremely flexible licensing terms. Additionally, the process of adding a course takes minutes versus weeks, or more. A patent application has been filed.

OpenSesame 2828 SW Corbett Suite 143 Portland, OR 97201 United States	Financials* (USD)	2010	2011	2012	2013	2014	2015
	Revenues	0	179	2,272	5,864	10,298	22,322
	Expenditures	645	1,600	3,193	5,063	7,193	13,173
	Net	-645	-1,421	-921	801	3,105	9,148

* In Thousands (000) of USD - US Dollar

Powered by Angelsoft. Submitted to The Willamette Angel Conference on 3/15/11



Company Profile:

URL: <http://www.opensesame.com>

Industry: Education

Employees: 9

Founded: 01 June 2010

Contact:

Joshua Blank

josh.blank@opensesame.com

Work: 503-808-1268

Financial Information (USD):

Company Stage: Full Product Ready

Previous Capital: 645,000

Monthly Net Burn: 100,000

Pre-money Valuation: 0

Capital Seeking: 1,000,000

Additional Information: We have a commitment of \$1,000,000 from BlueTech LLC and OpenSesame management for 2011 funding.

Management:

Don Spear, President & CEO

Joshua Blank, SVP & General Manager

Tom Turnbull, VP Business & Community Development

Advisors:

Lawyer: David Connell

Accountant: PWC

Investors:

BlueTech LLC

Referred By:

Eric Rosenfeld

Rowan Greenhouse Technologies, Inc.



Company Profile:

URL: <http://www.rowangt.com>

Industry: Electronics / Instrumentation

Employees: 6

Founded: Jan 2011

Contact:

Bradley Nelson

brad@rowangt.com

Work: 541-231-4560

Financial Information (USD):

Company Stage: Prototype Ready

Previous Capital: 25,000

Monthly Net Burn: 3,000

Pre-money Valuation: 1,250,000

Capital Seeking: 225,000

Additional Information: Valuation formulated using estimated combined asset values of intellectual property, human resources, sweat equity, and customer relations.

Management:

Bradley Nelson, President

Paul Ahrens, Vice President

David Bird, Director of Sales

Kurt Christensen, Director of Marketing/Operations

Advisors:

Lawyer: Jeanne Smith, JD

Accountant: Lanny Hildebrandt, CPA
MBA

Investors:

Merle and Wanda Nelson

Referred By:

John Sechrest

One Line Pitch: You are in charge of \$2M of specialty crops: Would you check 100s of greenhouses in person, or would you rather check your cell phone?

Business Summary: RGT provides robotic and electronic control products to the nursery industry. The initial product, the Rowan PRO Greenhouse Control & Monitoring System, is slated to go to market Q3 of 2011. Prototypes are currently being field tested. These products will be sold through direct sales, distribution channels, and OEM. The RGT product line is more advanced than most competitors, lending to the likelihood of a buyout in 3-5 years.

Management: Brad Nelson has 4 years experience designing and supporting industrial controllers, with over a dozen products put to market. Paul Ahrens has 30 years of start up and executive experience. David Bird has 26 years experience in areas ranging from sales, family therapy, and business consulting. Kurt Christensen has customer product testing and high-level procurement and production experience.

Customer Problem: Monitoring greenhouses continuously is laborious, and changing irrigation settings requires visiting 100s of greenhouses at large nurseries. Breakdowns in hot weather can cause \$100K's in losses in <30 mins.

Product/Services: The solution is an Internet enabled wireless greenhouse irrigation controller. It allows greenhouse managers to change irrigation settings in minutes via PC, smart phone, or PDA from anywhere in the world through a simple web interface. It also monitors irrigation and environmental parameters, providing instant cell phone alerts if irrigation fails. Advanced and automated control solutions can be provided with future web software releases.

Target Market: The market for electronic greenhouse controllers in the top 10 nursery states is ~\$137M. Our product is applicable to every greenhouse setup, but larger nurseries will be targeted due to lower customer acquisition cost. The NW market is growing, as evidenced by a large greenhouse materials mfr starting new operations in WA. Future products, which will be released in years 2-4 of operations, will increase market potential to over \$500M.

Customers: Bailey Nurseries is a nationwide industry leader, and helped with product design. Outside of interested Oregon nurseries, we've also begun OEM negotiations with WI greenhouse equipment mfr Growing Systems.

Sales/Marketing Strategy: The nursery industry is full of generally easy going, nice people. These people respond extremely well to personal contact. Salespeople will directly approach customers in the West for years 1-2, after which regional sales reps will be established. OEM customers (greenhouse manufacturers) of our product will be sought out and mutually beneficial agreements arranged. RGT will exhibit at national trade shows for sales and brand building.

Business Model: RGT develops, manufactures, and sells electronic hardware and web software for greenhouse irrigation and monitoring. The company will rapidly update firmware and software through agile development techniques.

Competitors: There are currently other products that partially compete with our product, but customers must use multiple systems from a variety of companies to solve the same problems as a single Rowan system.

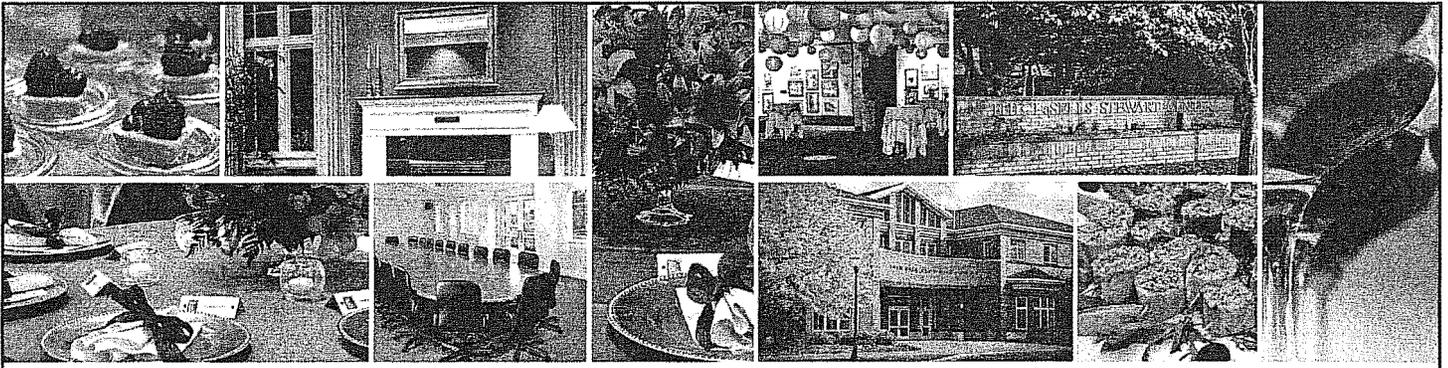
Leading competitors include Cherry Creek Systems, Inc., Argus Control Systems Limited, Wadsworth Control Systems Inc., Link4 Corporation, and Growing Systems, Inc. These are mostly small to medium sized privately owned companies.

Competitive Advantage: RGT is first to market w/ a fully integrated, designed for wireless, cloud computing solution for greenhouse automation. Agile development, test partners, and sensor mfr relationships reinforce our position.

Rowan Greenhouse Technologies, Inc. 3405 NW Orchard Ave Apt 208 Corvallis, OR 97330	Financials* (USD)	2010	2011	2012	2013	2014	2015
	Revenues	0	315	1,034	1,966	3,215	3,995
	Expenditures	0	361	875	1,614	2,355	2,845
	Net	0	-46	159	352	860	1,151

* In Thousands (000) of USD - US Dollar

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The OSU Conference Center A Natural Setting for Success

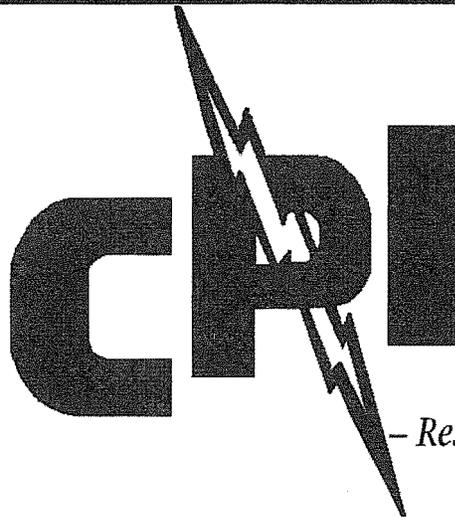
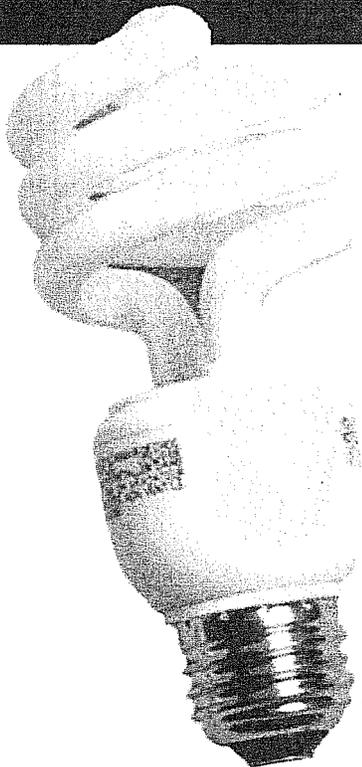
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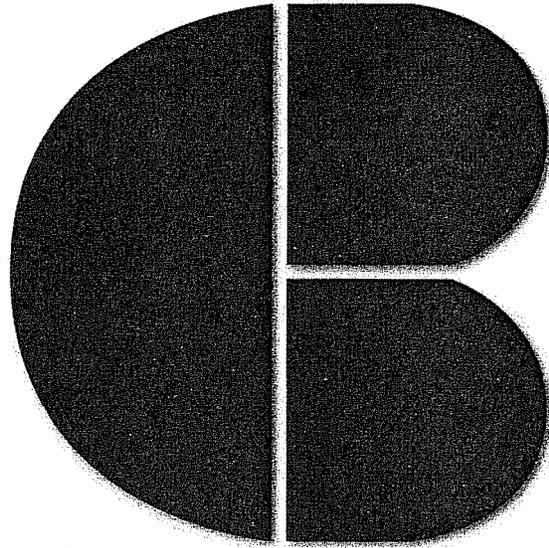
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Finalists for the Ignite-style “wildcard” 3 minute pitch

VisiRay, Inc.

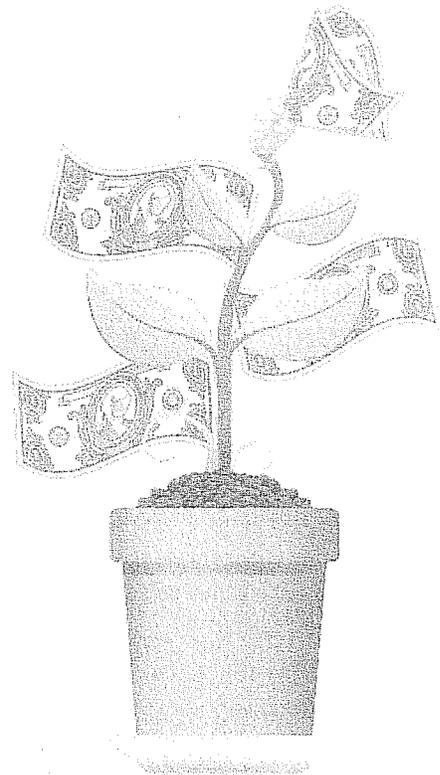
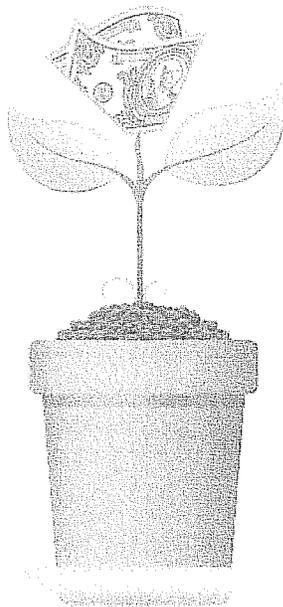
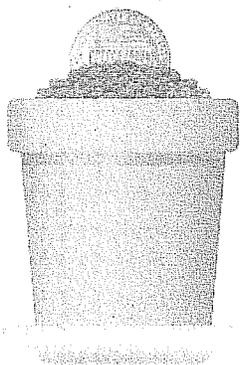
M3 Wave Energy Systems LLC

Flash Sensor Technologies

Oh! Shoes

TCM Holding Group

The five companies above were selected to deliver Ignite Presentations today—where they will be given 3 minutes to pitch their business plans using only 3 slides. This is a very high energy, competitive and exhilarating process. The audience will vote for the one Ignite Presenter they believe offers the best investment opportunity. That one winner, based on the audience vote, will advance to deliver a full 10-minute pitch and compete for the overall investment prize of \$200,000.



VisiRay Inc.

One Line Pitch: VisiRay Inc.'s revolutionary camera can see through walls and produce a clear 3D image of what's hidden inside; it outperforms any competitive device.

Business Summary: The VisiRay camera utilizes patented, proven technology, used in full body airport scanners nationwide. VisiRay's starting point is the pest control industry, where VisiRay will, for the first time, provide professionals with certifiable proof of infestation. This proof will instill confidence in customers to order extermination, the main revenue source for the industry. VisiRay will then provide its camera to other inspection focused industries.

Management: We have strong experience in high-tech development, legal, marketing and sales and includes a Physics PhD. Together with our board of advisors, which includes pest control experts – like Rollins' Ron Harrison – as well as product development experts, we are positioned to make VisiRay a success. Our Team will commit \$160,000 into VisiRay Inc.

Customer Problem: Pest control companies provide free inspections then generate revenues from exterminations. For the average inspector lack of credible proof is why 15-20 of the 100 monthly inspections don't result in an order.

Product/Services: VisiRay will introduce a camera-the VisiRay-that can non-intrusively produce a clear, 3D image of what's inside walls. For the first time it will provide professionals with certifiable proof of hidden infestation. This proof will instill confidence in customers to order extermination averaging \$1,500. The VisiRay utilizes a patented technology developed at the Pacific Northwest National Labs proven to work in full body airport scanners nationwide.

Company Profile

Industry: Electronics and Instrumentation

Employees: 0

Founded: Dec., 2010

Contact:

Orit Ofri

orit@oregonmba.com

Work: 541.250.9895

M3 Wave Energy Systems LLC

One Line Pitch: M3 Wave is commercializing a submerged wave energy device that harnesses ocean power while minimizing stakeholder impact and enhancing survivability.

Business Summary: M3 Wave Energy Systems LLC is focused on developing novel wave energy conversion devices using proprietary technology. The company is partnered with the Northwest National Marine Renewable Energy Center at Oregon State and Pacific Energy Ventures. The company has received a US Department of Energy grant and matching funds from the Oregon Wave Energy Trust to conduct prototype development.

Management: M3 Wave managers have extensive experience with managing and executing effective new product development on global projects. CTO Mike Morrow has led small, talented technical teams within Hewlett Packard's R&D organization. Mike Miller was a senior engineer and program manager at HP prior to joining nuclear power startup company Nuscale. M3 has a strong relationship with academic partners like the NW National Marine Renewable Energy Center.

Customer Problem: Electric utilities face impending renewable power portfolio mandates and few renewable options. Wave energy can provide base-quality power, but floating devices have stakeholder and survivability issues.

Product/Services: The DMP wave energy device utilizes a submerged pressure differential system that harnesses wave energy while resting on the ocean floor. The DMP avoids conflict issues with surface uses like commercial fisheries, recreation, and viewshed. The device remains sheltered from wind loads and storms which wreak havoc on conventional floating wave energy devices. The system passively shuts down in extreme wave conditions like tsunamis.



Company Profile

URL: www.m3wave.com

Industry: Ocean Tech.

Employees: 3

Founded: 2009

Contact:

mike@m3wave.com

W: 541.602.4160



Flash Sensor Technologies, Inc.

One Line Pitch: Flash Sensor Tech (FST) has developed an electronic diagnostic platform for the point-of-care market and is now developing prototype devices.

Business Summary: The FST platform enables low cost diagnosis of multiple indications from a single sample of serum, blood, or saliva. The platform uses single-use assay cartridges and a low-cost reader. The FST platform is highly automated and includes the hardware and firmware required to do a complete analysis. Currently protein based diagnosis is mainly through samples sent to clinical laboratories. FST provides a faster more cost effective solution.

Management: FST's executives have extensive experience in product development, business development, finance and in building start-up biotech companies, including diagnostic companies. They have broad-based technical and scientific training and experience at the highest levels. FST's advisors have taken four products through the FDA regulatory system, including the OraSure® HIV-1 rapid diagnostic.

Customer Problem: The most common point-of-care (POC) diagnostic for allergies is skin prick testing, which can be uncomfortable and risky. As an alternative to POC, blood can be drawn and sent to a clinical lab for analysis.

Product/Services: FST has developed a patent-pending electrochemical sensor for the rapid detection of antibodies present in blood or serum samples. Advantages includes multiple tests from a small sample, low cost & low power instrumentation, direct electronic data, and sensitivity at the POC similar to the gold standard of clinical labs.



Company Profile

URL: www.flashsensortech.com

Industry: Medical Devices and Equipment

Employees: 6

Founded: July, 2009

Contact:

Jeff King

jeff.king@virogenomics.com

W: 503.626.8354

Oh! Shoes, LLC

One Line Pitch: Oh! Shoes is changing the world of women's footwear with the creation of the first technology driven healthy and fashionable high heeled shoe.

Business Summary: With trendy Italian designs, Oh Shoes is delivering innovative and attractive footwear to the millions of professional women between the ages of 30-55 demanding quality, high fashion and comfortable heeled shoe products. Oh! Shoes, LLC had revenues of over \$2.1 million in 2010, was at breakeven in 2010 and is poised for growth in 2011.

Management: Mr. Van Gasse has over 20 years of senior management experience in footwear. Mr. Wells has over 35 years experience in footwear with a primary focus on development and procurement of product. Mr. Megrath has over 25 years of experience, including startups. Ms. Bartlett has over 20 years of experience with leading retail divisions of May Department Stores. Ms. Kain has 25 years of experience in senior footwear positions at retail and wholesale.

Customer Problem: Oh! Shoes addresses the growing epidemic of poor foot health, caused by excessive use of traditional heels, effecting over 80 million women in the US and leading to over \$3 billion annually in surgical costs.

Product/Services: With breakthrough heel technology, Oh! has successfully introduced unique health and wellness features for women living in constant pain from extended wear and in danger of feet and joint damage caused by long term use of traditional high heels. Oh! Shoes delivers a unique brand of shoes addressing health and wellness challenges for heeled footwear by blending technology, fashion and comfort.



Company Profile

URL: www.ohshoes.com

Industry: Consumer Products & Services

Employees: 8

Founded: June, 2003

Contact:

Don Megrath

dmegrath@q.com

W: 503.297.2154



Speakers

Greg Pierson

Morning Keynote Speaker

Pamela Slim

Afternoon Keynote Speaker

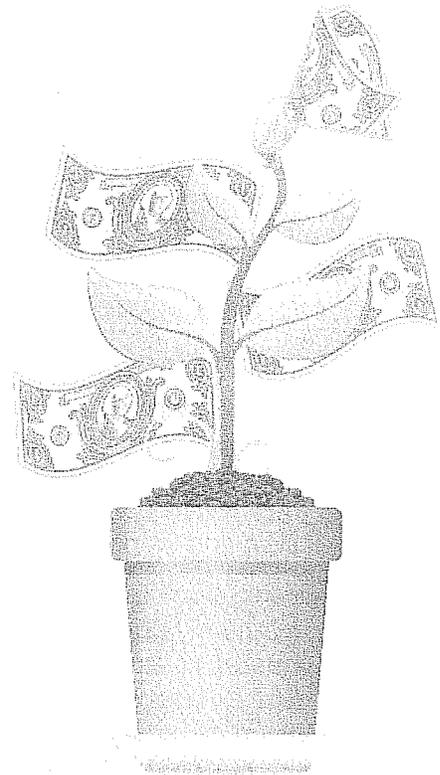
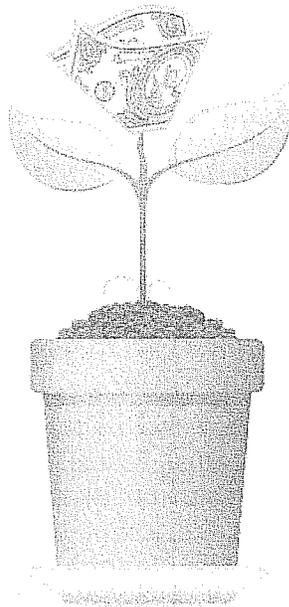
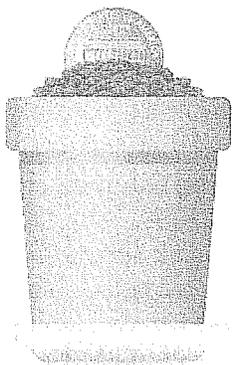
Luminaries

Rich Duncombe

Master of Ceremonies

Steve Shields

Head of the Willamette Angel Conference LLC 2011



Speakers

Morning Keynote Speaker

Greg Pierson, CEO and Co-Founder of Iovation



Greg has over 20 years of experience focused on building real-time business systems. As the co-founder and chief executive officer for Iovation, Greg is the visionary leader behind the use of reputation systems to prevent fraud and abuse of online services. He has an active role in Iovation's business development and strategizing the company's fraud management services to the marketplace on a global scale.

A serial entrepreneur, Greg previously founded iLogic, a pioneer in online community technology within the online gaming market. He has a strong passion for developing leading fraud fighting solutions that make the Internet a safer place to do business and communicate.

A forward-thinker in the areas of Internet security, online privacy and fraud management, Greg is a frequent speaker at industry trade shows across the globe, where he speaks on various topics including fraud management and emerging technologies that protect online environments against fraud and abuse.

Greg holds a B.S. in Business Administration and a B.S. in Economics from Oregon State University.

Afternoon Keynote Speaker

Pamela Slim: Author of *Escape from Cubicle Nation, From Corporate Prisoner to Thriving Entrepreneur*



employees.

Pamela Slim is a seasoned coach and writer who helps frustrated employees in corporate jobs break out and start their own business. Her blog, *Escape from Cubicle Nation*, is one of the top career and marketing blogs on the web. A former corporate manager and entrepreneur herself for more than a decade, she deeply understands the questions and concerns faced by first-time entrepreneurs. Her expertise in personal and business change was developed through many years consulting inside corporations such as Cisco Systems, Hewlett-Packard and Charles Schwab, where she coached thousands of executives, managers and

"Entrepreneurship at its heart is aligning your purpose for being on earth with a business idea so compelling that you simply must do it, despite the fears that hold you back," says Pam. Her experience teaching martial arts for 10 years to thousands of students including former gang members has helped her clients deal with fear head-on. A world traveler, Pam speaks four languages and has lived and worked in Europe and South America.

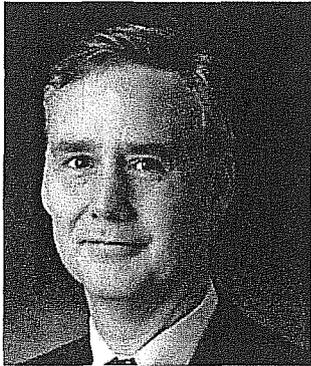
Pam's book *Escape from Cubicle Nation: From Corporate Prisoner to Thriving Entrepreneur* was released in Spring, 2009 and won Best Small Business/Entrepreneur Book of 2009. Pam is frequently quoted as an expert on entrepreneurship in publications such as *The New York Times*, *The Wall Street Journal*, *BusinessWeek*, *Forbes*, *Entrepreneur*, *Money Magazine* and *Psychology Today*. Pam is married with three kids and lives in Mesa, Arizona.



Luminaries

Master of Ceremonies

Rich Duncombe, HP Senior Strategist, Technology Development Organization, Imaging and Printing Group, Hewlett-Packard Company



Rich Duncombe's leadership in business creation and technology innovation spans 30 years, during which time he has consistently played a crucial role in catalyzing innovation and making it a reality. He is currently leading business strategy for HP's recently launched Sensing Solutions business.

Previously, Duncombe served as vice president, general manager and founder of HP's Retail Photo Solutions business; leading from inception to worldwide scale-up, including acquiring a retail photo software company to accelerate HP's growth.

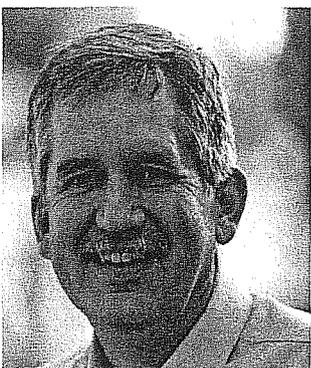
Prior to that, Duncombe founded and led HP's New Business Operation, which created a network of thousands of innovators collaborating on growth initiatives. He identified, selected and launched many successful businesses or products using a rigorous internal venture investment process.

Over the years, Duncombe has held many R&D, business development, sales and operations roles within HP in both the U.S. and Asia.

Duncombe holds a master's degree in electrical engineering from the University of California, Berkeley and a bachelor's degree in electrical engineering from Oregon State University. Duncombe served as president of the Corporate Venturing Consortium in partnership with MIT and as voting member on the Oregon Engineering and Technology Industry Council.

Head of the Willamette Angel Conference LLC 2011

Steve Shields, Constructive Endeavors Business Consulting



Steve's consulting focus is on strategy development and execution, organizational alignment and collaborations, executive coaching. His Emphasis has been on working with start-ups, educational organizations, not-for-profits.

Steve has been working with entrepreneurs and small-business owners throughout Oregon, serving on the board of Benton Hospice, and joining with the leadership at OSU to help the institution respond to the changing economic environment.

Prior to Constructive Endeavors, Steve worked at HP, where most of his 18-year career was spent on the inkjet printing business as it exploded around the world. Steve's work at HP gave him years of experience leading complex organizations through tremendous change.

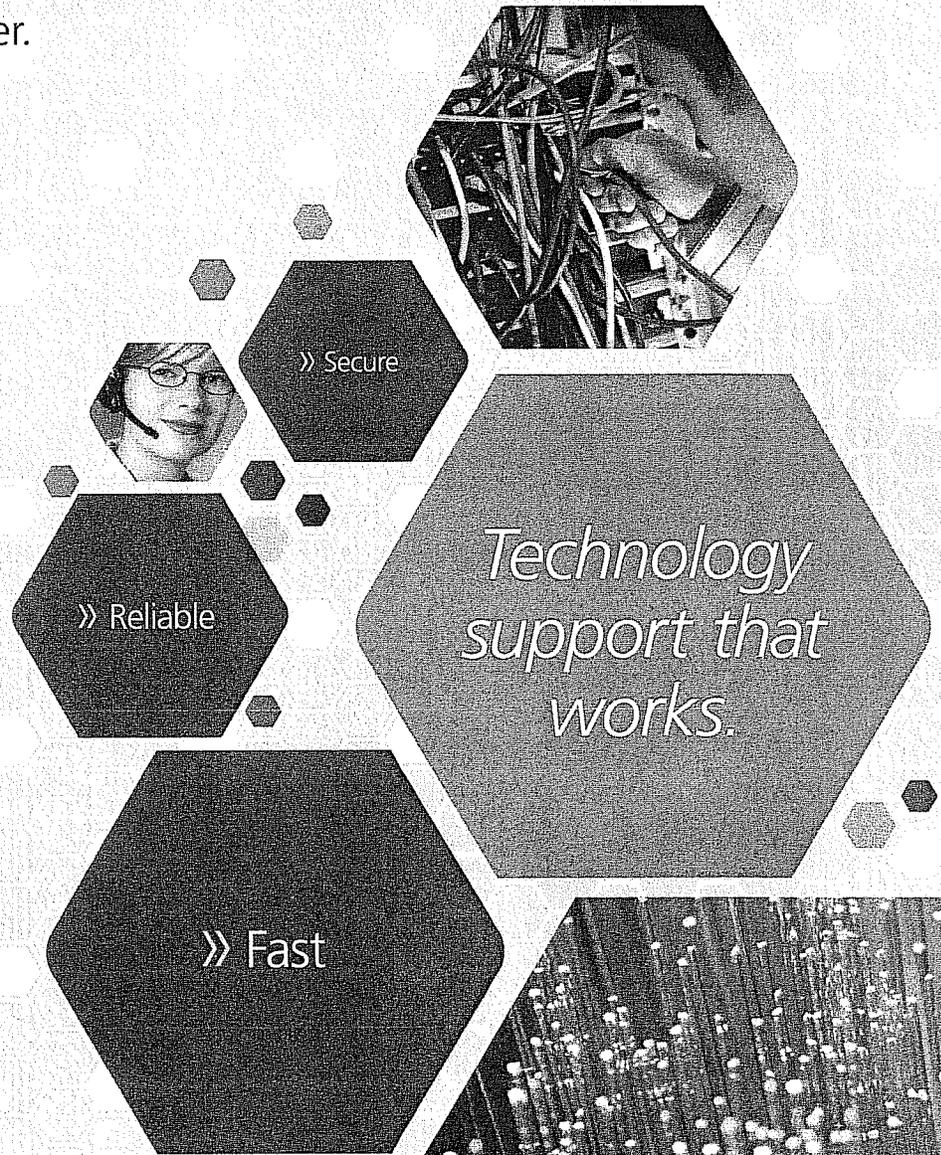


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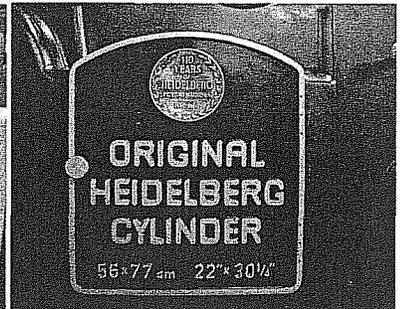
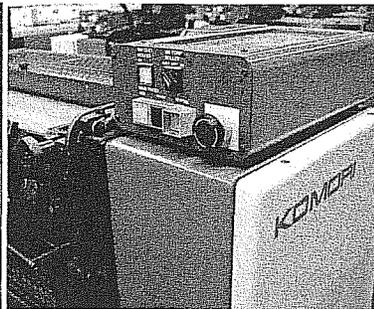
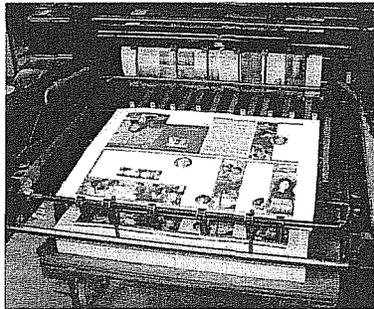
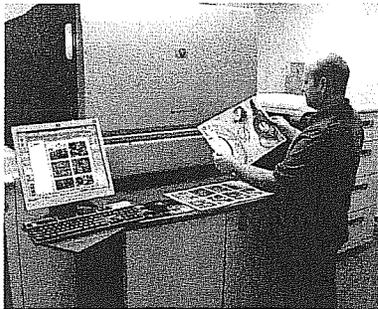
Lorie Harris-Hancock

Lorie Harris Hancock provides legal services to individuals and businesses, with a focus on business law in such areas as mergers and acquisitions, entity formations, debt and equity financing, securities offerings, drafting and negotiating contracts, emerging business issues, and general corporate matters.

Hancock also serves as in-house general counsel for companies without in-house lawyers and supplements the in-house legal teams at larger companies.

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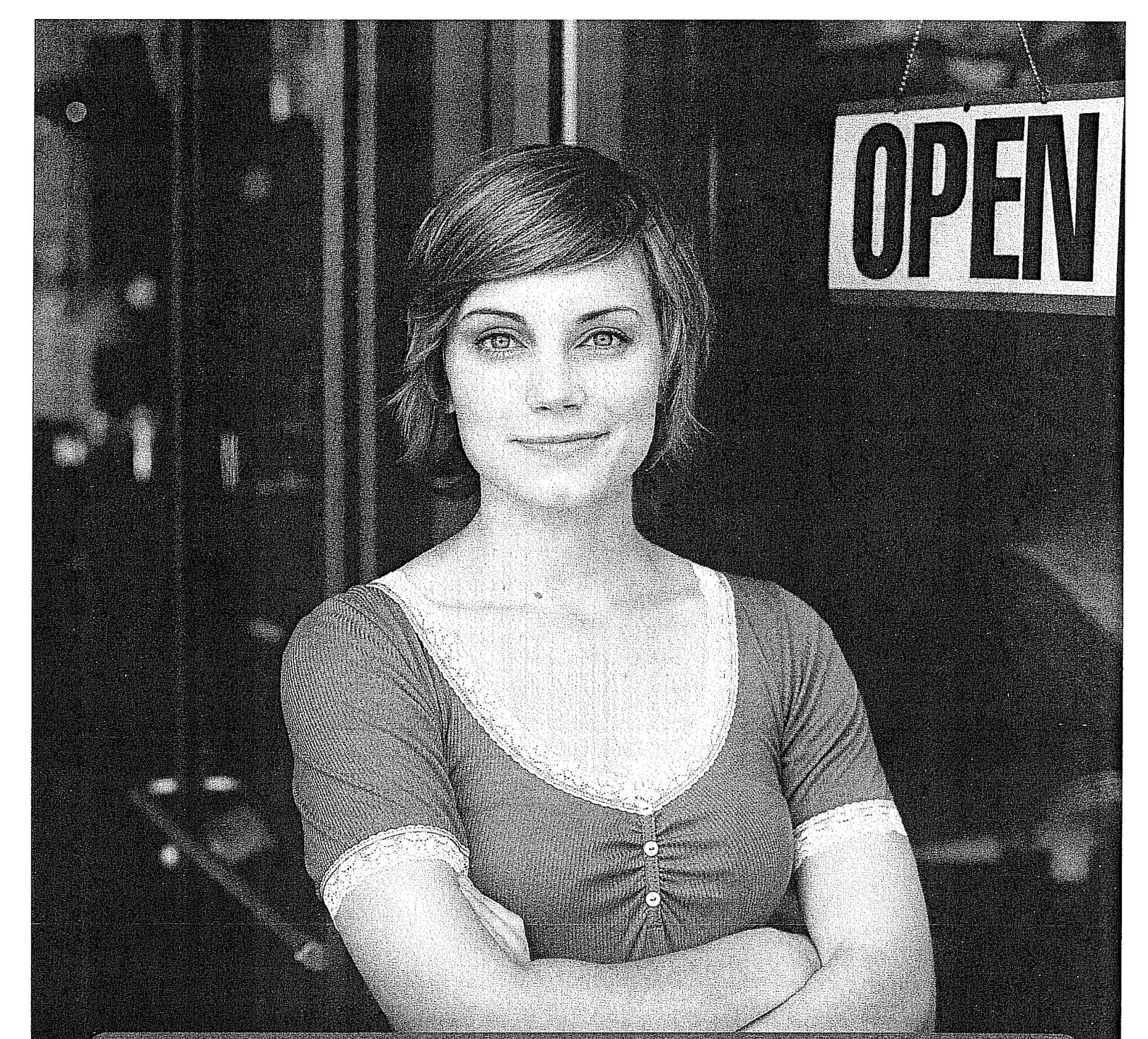


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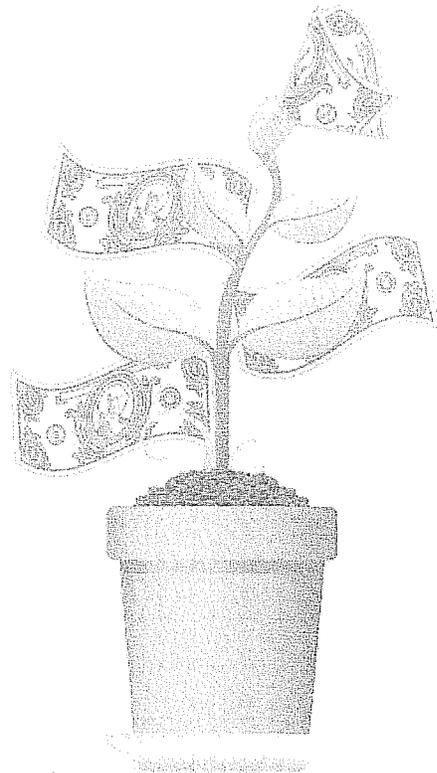
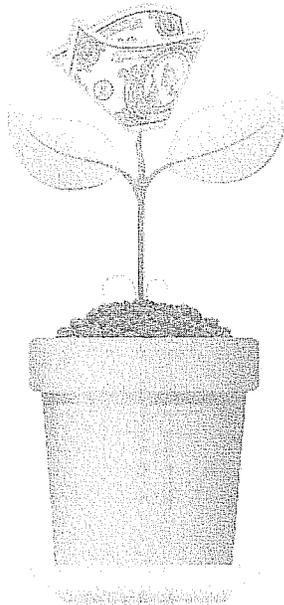
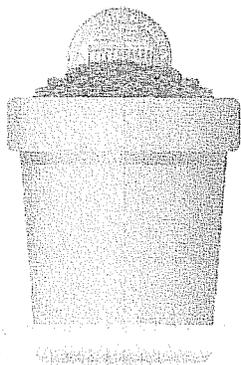
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Let's turn the answers on.

Directory of Applicants

There were many companies which applied to the Angel process. Each of these submitted a business plan to the group, which were read and analyzed. Through the month of April the investment team evaluated these companies. Some moved forward and some were eliminated from the evaluation. If you are interested in any of the applicants, please contact them directly.





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rmacnaughton@enuresys.com



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phelps@montrue.com



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sydney.swing@gmail.com



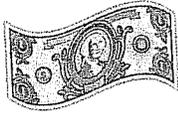
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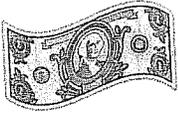




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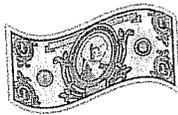


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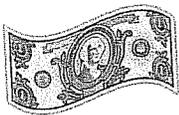
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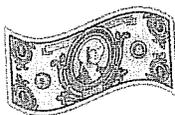


YogiTunes, LLC

YogiTunes is a lifestyle destination site that sells digital yoga music, apparel, wellness products and hosts a YELP style yoga directory.

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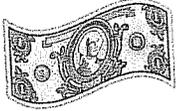
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Evaluation/Scoring Matrix

		FINALIST COMPANIES					
		Enuresys	Indow™ Windows	Montrue Tech.	OpenSesame	Rowan Greenhouse	Ignite Winner
	THINGS TO CONSIDER						
Management Team (0 to 7 points)	Experience in the targeted business Sector?						
	Startup experience?						
	Management experience?						
	Demonstrated history of past success?						
	Is the Management Team complete or is there a clear plan to fill out the team? Do the Advisors/BOD fill any gaps?						
Market (0 to 4 points)	Is the market opportunity large? Growing?						
	Do they understand what segment is their target?						
	Can they translate the market opportunity into \$?						
	Do they have a unique competitive advantage?						
	Do they know who their target customers are? Is there a clear mktg./sales strategy?						
Product – Service – Technology (0 to 4 points)	Is the product still an idea/concept? Prototype? In production? (more progress is better)						
	Is the product unique? Exciting?						
	Are there existing/pending patents?						
	Does the product solve a significant pain/problem?						
	Is it a “got to have” product?						
	Is the product available for customers? If not, does the plan for product completion and/or launch make sense?						
Financial – Liquidity Opportunity (0 to 5 points)	Do they have any customer interest? Orders? Revenue? (more progress is better)						
	Do the financial projections look feasible?						
	Can they become cash flow positive/profitable within a reasonable time frame?						
	Are they in need of more than one round of financing?						
	If yes, does the amount or timing of financing appear to be possible?						
	Do the investment terms look reasonable?						
	Is there an exit strategy? Could the exit deliver a 10-20X return?						
	TOTAL SCORE						

Scoring Guidelines:

Higher scores indicate a more interesting deal

Determine the score assigned to each category based on your individual conclusions regarding how each company addressed the “Issues to consider” items in each category.

Maximum points possible in each category represent typical weighting used by Angel Investors

The more positive you feel about the company's story in each category the higher the score.

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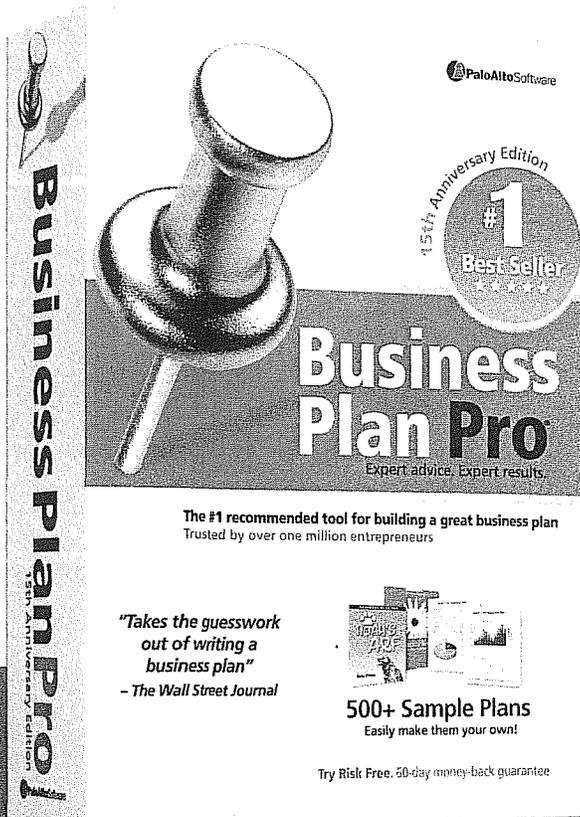
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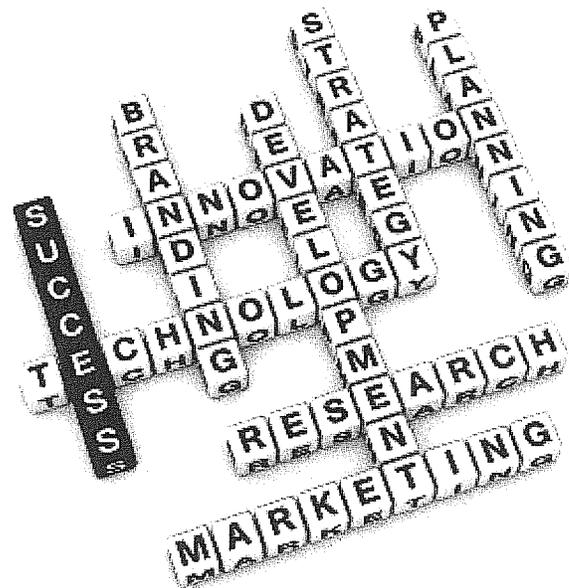
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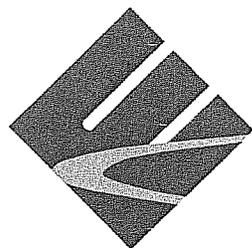
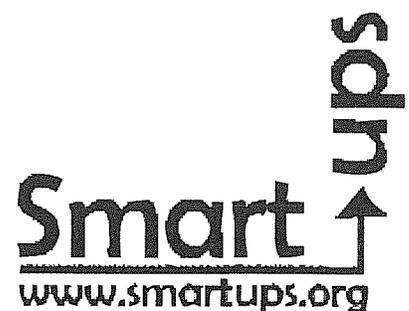


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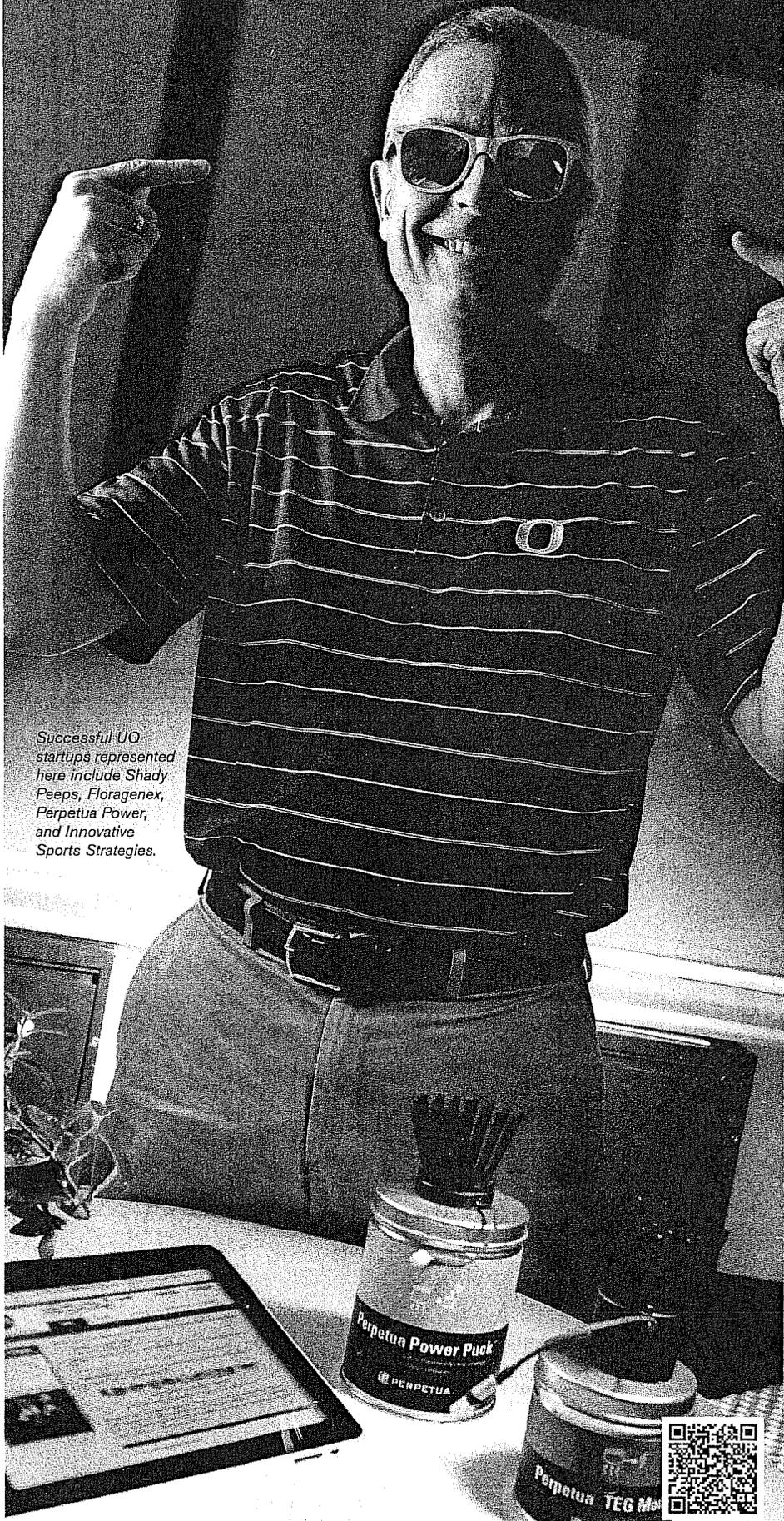


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INNOVATION AND
ENTREPRENEURSHIP PROGRAM

MEMORANDUM

May 23, 2011

TO: Mayor and City Council

FROM: Nancy Brewer, Finance Director 

SUBJECT: Create 2011 Operating Levy Fund for Financial Reporting

I. Issue

To request City Council approval of the creation of a new fund for tracking and reporting transactions and balances associated with the approved City of Corvallis operating levy.

II. Discussion

On May 17, 2011, voters approved ballot measure 02-74 which sought a 45¢ per \$1,000 assessed value property tax operating levy. The revenues will be used as specified in the ballot language for: social service allocations; operation of the Osborn Aquatic Center and the Chintimini Senior Center; Library Monday hours, as well as Library materials & services.

A new special revenue fund is needed to provide transparency and track the local option levy revenue and transfer the revenue to existing funds (General, Parks & Recreation, and Library Funds). This action is based on two factors – A) by State law, and Governmental Accounting Standards Board (GASB) rules, the levy is to be accounted for separately from other property tax revenue, and balances (if any) will be restricted for the uses defined in the levy language; and B) the services to be funded by the levy either have significant other revenues (Osborn Aquatic Center and the Chintimini Senior Center), or are part of a larger set of operating costs (Library Monday hours/materials and services, and Social Services). Monies will be transferred from the new fund to the existing operating funds (General, Parks & Recreation and Library) in the proportion defined in the levy language.

The new fund is not expected to hold any balances during the course of the year; rather as proceeds from tax payments are made the monies will be immediately transferred to the operating funds in the appropriate proportion. If assessed value grows more than expected, the additional resources will be held in the levy fund, restricted, until a future year when the resources will be available to the levy funded operations. If assessed value grows less than expected, the full transfer authority will not be used.

This new fund will not be rolled up into the All Tax Funds Combined financial plan because the revenues and expenditures associated with the levy are already captured by the increase in Transfers In and the increases in the operating expenditure budgets for the departments (Non-Departmental for Social Services, Parks & Recreation for the Osborn Aquatic Center and the Chintimini Senior Center, and Library for Library Monday hours and materials & services).

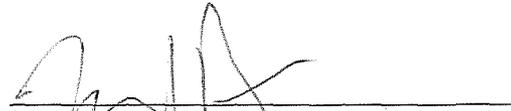
III. Requested Action

Adopt the attached resolution, to be read by the City Attorney.

Review and concur:



City Manager



City Attorney

RESOLUTION 2011-_____

A RESOLUTION CREATING A NEW FUND TO RECORD FINANCIAL TRANSACTIONS AND BALANCES ASSOCIATED WITH THE VOTER APPROVED 2011 PROPERTY TAX OPERATING LEVY.

Minutes of the meeting of June 6, 2011, continued.

A resolution submitted by Councilor _____.

WHEREAS, the voters approved property tax operating levy ballot measure 02-74 on May 17, 2011; and

WHEREAS, under ORS 280.040(2), and best practices under the Governmental Accounting Standards Board guidelines, a local option tax levy is required to be accounted for separately from other property tax revenue and that balances, if any, be restricted for purposes as defined by the ballot approved by voters; and

WHEREAS, the language in the ballot restricted the use of the 2011 Operating Levy to the following uses:

23.03% of the levy each year (approximately \$412,200 for FY 2011-12) for year-round operation of the Osborn Aquatic Center;

17.22% of the levy each year (approximately \$308,200 for FY 2011-12) for year-round operation of the Chintimini Senior Center;

11.79% of the levy each year (approximately \$211,000 for FY 2011-12) for year-round Library open hours on Mondays;

42.22% of the levy each year (approximately \$755,730 for FY 2011-12) for services and book and materials acquisitions at the Library; and

5.74% of the levy each year (approximately \$102,870 for FY 2011-12) for funding for social services; and

WHEREAS, the City of Corvallis prepares all financial documents including the Comprehensive Annual Financial Report and the Annual Budget with complete transparency;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CORVALLIS RESOLVES that a special revenue fund to be named the "2011 Operating Levy Fund" is hereby created in the City's chart of accounts with the primary resource consisting of the proceeds from the 2011 Operating Levy approved by voters on May 17, 2011 and the primary uses for City social services expenditures, Osborn Aquatic Center operations, Chintimini Senior Center operations, Library Monday hours and Library materials/services, as identified above; and

BE IT FURTHER RESOLVED that monies from the 2011 local operating levy are restricted and that the Finance Director is hereby directed to place all revenues received from the

2011 Operating Levy in the “2011 Operating Levy Fund” and to make any and all expenditures from that fund commencing July 1, 2011, in compliance with the levy language and this resolution, according to a budget to be adopted by City Council prior to June 30, 2011 for FY 11-12.

Councilor

Upon motion duly made and seconded, the foregoing resolution was adopted and the Mayor thereupon declared said resolution to be adopted.

CORVALLIS MUNICIPAL COURT									
Annual Workload Breakdown									
CALENDAR YEAR	2010	2009	2008	2007					
Citations Received:									
Traffic	4,994	3,844	5,858	7,720					
Bicycle/Skateboard	69	55	77	153					
MIP	258	225	226	371					
Open Container	184	222	270	345					
Furnishing/ Hosting Party	12	27	32	43					
Marijuana	83	65	59	85					
Amplified Sound/ Noise	33	36	47	44					
Human Waste	58	83	118	94					
Shoplift	51	54	97	34					
Animal Offenses	21	5	26	26					
Unlawful Camping	16	5	47	29					
Civil *1	1	1	6	3					*1 = Fire, housing code violations, etc
Other *2	330	178	244	216					*2 = All other person, prop. & public order offenses
Subtotal	6,110	4,797	7,107	9,163					
Downtown Parking	41	15	109	134					
Residential Parking	4,752	4,015	4,116	4,235					
Disabled Parking	81	74	93	126					
Meter Parking	9,834	10,043	10,838	9,755					
Prohibited Parking	3,204	2,605	2,769	2,741					
Subtotal	17,912	16,752	17,925	16,991					
TOTAL CITATIONS	24,022	21,546	25,032	26,161					
Persons To Court:									
Arraignment Appearances - est.	180/week	160/week	180/week	200/week					
Written Appearances - est.	90/week	90/week	90/week	100/week					
Violation Bureau Appearances	128	112	164	152					
Trials: Court (Jury)	436 (3)	395 (3)	484 (6)	703 (3)					
Enforcement Examples:									
ODL Suspend - Fail to Appear	879	1629	947	1110					
ODL Suspend - Fail to Comply	829	914	932	1133					
Total Suspensions	1708	2543	1879	2243					
ODL Reinstatements (est %)	1112 65%	1182 47%	1667 89%	1787 80%					
Arrest Warrants Issued	288	480	439	455					
Arrest Warrants Served (%)	245 85%	340 71%	325 74%	296 65%					
Contempt/FTA Citations	168	257	265	312					