

CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT AGENDA

**Wednesday, August 15, 2012, 8:20 a.m.
Madison Avenue Meeting Room
500 SW Madison Avenue**

- I. INTRODUCTIONS
 - New Commissioner Celeste Weaver de Balan
- II. APPROVAL OF MINUTES
 - July 11, 2012
- III. CACOT/VISITOR'S COMMENTS
- IV. OLD BUSINESS
 - Update on Service Enhancements
- V. NEW BUSINESS
 - September Meeting Date Determination
- VI. INFORMATION SHARING
- VII. COMMISSION REQUESTS AND REPORTS
- VIII. PENDING ITEMS
- IX. ADJOURNMENT

Future Meetings:

September Meeting Date to be Determined

Commission Members:

Stephan Friedt, Chair	Robert E. Wilson
Brandon Trelstad, Vice-Chair	Kriste York
Terry Wright	Robert Monasky
Celeste Weaver de Balan	Evan Sorce, ASOSU Representative
Mike Beilstein, Council Liaison	

The Madison Avenue Meeting Room is accessible to the public.
Please contact Tim Bates at (541) 766-6916
if you need special accommodations to attend the meeting.

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
July 11, 2012**

Present

Stephan Friedt, Chair
Brandon Trelstad, Vice Chair
Evan Sorce
Robert E. Wilson
Kriste York
Terry Wright

Absent

Robert Monasky
Mike Beilstein, Council Liaison

Staff

Tim Bates, Public Works
Brie Caffey, Public Works
Lisa Scherf, Public Works

Visitors

Debra Farley
Donna Trask
Amanda Hoyt
Bob McGuire
Susan Hyne
John Oliver
Connie Shen

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of June 13, 2012 Minutes Approval of June 27, 2012 Minutes			Approved Approved
III. CACOT/Visitor Comments	X		
IV. Old Business			N/A
V. New Business			Approved enhancement recommendations made at June 27, 2012 CACOT meeting
VI. Information Sharing	X		
VII. Commission Requests and Reports			N/A
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 6:17 pm

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 5:00 pm by Chair Friedt. Introductions were made of Commission members, staff and visitors.

II. Approval of Minutes

Commissioners Wilson and Sorce, respectively, moved and seconded to approve the June 13, 2012 minutes. The motion passed unanimously.

Commissioners Wilson and York, respectively, moved and seconded to approve the June 27, 2012 special meeting minutes. The motion passed unanimously.

III. CACOT/Visitor Comments

None.

IV. Old Business

None.

V. New Business

Mr. Bates reviewed CACOT's enhancement recommendations from the June 27th special meeting which included:

- Rt 2: add 2 runs (one run was added by eliminating the 6:15 a.m. weekday Rt 4 run and shifting it to Rt 2)
- Rt 3: begin route at DTC, adding 10 min to first run of the day
- R6: add 4 runs
- Rt C1: change route, add 3 runs, revise schedule for existing first afternoon run
- Rt C3: add 2 runs
- Rts 2, 3, 4, 5, 6, 8: add a 10 min afternoon dwell at the DTC

He also mentioned that there are an additional 146 hours available for enhancements that were undecided, on which CACOT was specifically seeking public input. Three options for the additional hours included:

- Rt C1: add 2 additional 2 runs, M-F, during the OSU school year
- Rt C3: add 1 additional run, M-F, year-round
- Rt 5/6: extend 30-min. service by adding 1 run, M-F, during the OSU school year

There was discussion about the proposal to eliminate the first run of the day for Route 4 (6:15 am) and allocate those hours to a 6:15 am Route 2 run. Citizen Debra Farley said she opposed that change, saying that she and others rely on the 6:15 am Route 4 in order to make it to work at the hospital before her 8:00 am shift. Citizen Donna Trask supported keeping the early morning Route 4 run as well, saying she did not wish to see Route 4 cut while other routes were receiving additional runs. Ms. Lisa Scherf said the decision to allocate the first Route 4 run to the Route 2 was driven by ridership numbers, noting average ridership for the first run of Route 4 was 6 people vs. 23 people for the first run of the day for Route 2.

Commissioner Wilson noted that the philosophy behind the enhancement design was to meet the demands of capacity and provide on-time service.

Chair Friedt opened the floor for public comment and Mr. Bates read a letter from Citizen Amanda Hoyt into the record supporting four additional runs for the C3, serving Grand Oaks.

Citizen John Oliver offered the possibility that one bus may be able to operate both a C1 and C3 route if their proposed times were coordinated. Chair Friedt responded that, at this time CTS has only enough hours (funding) left to adopt one of the additional enhancements so a combination would not be possible, however, he wanted to make it clear that CACOT was open to hearing options in addition to the three ideas proposed.

Citizen Connie Shen said she finds Route 8 to be a challenge because it departs just minutes after OSU classes let out. Mr. Bates asked if the proposed 10 minute dwell would help her situation and she replied that it would.

As a former CACOT Commissioner, citizen Susan Hyne acknowledged the difficulty of formulating route enhancements but requested that CACOT consider using next year's Transit Operations Fee money for Sunday bus service. Ms. Trask supported the idea of adding Sunday service, saying she considers the lack of Sunday service to be a "cut." Commissioner Wright also supported the idea. Commissioner Wilson asked about the cost of such service and Mr. Bates estimated that a 6 hour service, similar in scope to the Beaver Bus routes, at the current estimate of \$70 per operating hour would bring the cost of limited Sunday service to approximately \$43,680 annually. Ms. Hyne requested that CACOT ask the public next year which would interest them more: additional enhancements such as are currently being proposed, or Sunday service. Commissioner Sorce said while he appreciates the goal of Sunday service, he could not support it until the system is adequately meeting the Monday-Friday needs of the community.

Citizen Bob McGuire noted that there are approximately 38 bus stops on Route 2, making it impossible for the bus to remain on time if it has to pick up passengers at every stop. Ms. Scherf said staff is considering eliminating stops or bypassing certain stops at specific times of the day, especially along 9th Street.

Commissioner Wright asked if retaining the 6:15 am Route 4 run could be considered as an option for the additional, undecided hours. Chair Friedt responded that it could be considered as a stand-alone, fourth option. Ms. Hyne said she favors that option because other routes are getting additional runs and she knows how difficult it is to have a run you use taken away. Ms. Trask and Mr. McGuire also supported the idea. Commissioner Sorce said that the goal of making CTS fareless was to get people to ride the bus, so if taking away the run would cause people to return to their cars, then the idea to retain it makes sense. Vice Chair Trelstad noted that the ridership data supports that adding another run to Route 2 supports the idea of retaining and potentially increasing ridership.

Chair Friedt closed the floor for public comment.

Commissioner Wilson and Vice Chair Trelstad, respectively, moved and seconded to adopt the enhancements that were proposed at the CACOT special meeting on June 27, 2012. The motion passed unanimously.

There was discussion about how to allocate the remaining 146 service hours. Commissioner Wright said she favored using the additional hours to retain the Route 4, 6:15 am run. Commissioner Sorce said he favored the additional runs to the C1 because of the heavy ridership in the Witham Hill area. He said he could not support retaining a run with ridership of 6 people while there was constant overcrowding on the Route 1. Mr. Bates said ridership for Route 1 at the proposed additional time, 1-2 pm, doesn't fall

into overcapacity levels; ridership is still high -in the 50's, but on-time performance data doesn't seem to indicate an issue at that time of day.

Commissioner Wight and Vice Chair Trelstad, respectively, moved and seconded to use the additional enchantment hours to retain the 6:15 am run of Route 4. Five Commissioners were in favor, one opposed; the motion passed.

VI. Information Sharing

Mr. Bates reviewed the Information Sharing Report. Comments he provided in addition to the report included:

The juvenile female who has been excluded from CTS has been advised of the exclusion protest period; there has been no protest filed so far.

Commissioner Wilson noted an error on the Information Sharing Report saying that the dates on the FY ridership were incorrect and Mr. Bates said he would change them.

Commissioner Trelstad shared that there will be an OSU/City collaboration meeting of the Traffic and Parking working group tomorrow night at 5:30 pm at the Madison Avenue Meeting Room. He said public comment will be taken at the meeting and encouraged transit advocates to attend. Ms. Scherf said the meeting will focus on how CTS can be part of the solution for OSU-related traffic and parking issues. She noted that OSU's direct contribution to help fund CTS has been flat for eight years. It would be worthwhile for individuals to share their thoughts with the working group regarding the OSU/CTS relationship.

VII. Commission Requests and Reports

None.

VIII. Pending Items

None.

IX. Adjournment

Commissioner Wilson and Vice Chair Trelstad, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 6:17 pm.

NEXT MEETING: August 15, 2012, 8:20 am, Madison Avenue Meeting Room

MEMORANDUM

DATE: August 14, 2012
TO: CACOT Members
FROM: Tim Bates, Transit Coordinator
SUBJECT: Information Sharing Report

Ridership - Percentage changes are based on rides per service hour.

- **CTS provided 78,758 rides in July, an average of 38.4 rides/service hour, a 0.5% decrease from July 2011.** Ridership for July 2011 was 80,650, an average of 38.6 rides/service hour.
- **Philomath Connection provided 2,187 rides in July, an average of 16.0 rides/service hour, a 2.6% increase from July 2011.** Ridership for July 2011 was 2,031, an average of 15.6 rides/service hour.
- **ADA Paratransit - July ridership was 499.** Ridership for July, 2011 was 461.
- **99 Express Adair Village - July ridership was 381, an average of 5.6 rides per service hour.**