

# **CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT AGENDA**

**Wednesday, March 14, 2012, 8:20 a.m.  
Madison Avenue Meeting Room  
500 SW Madison Avenue**

- I. INTRODUCTIONS
  - New Commissioner Ms Terry Wright
- II. APPROVAL OF MINUTES  
February 8, 2012
- III. CACOT/VISITOR'S COMMENTS
- IV. OLD BUSINESS
- V. NEW BUSINESS
- VI. INFORMATION SHARING
  - Sharon Fipps, Benton County's Special Transp. Coordinator - Update on the "Coast to Valley Express Connector Service"
- VII. COMMISSION REQUESTS AND REPORTS
- VIII. PENDING ITEMS
- IX. ADJOURNMENT

Future Meetings:

Wednesday, April 11, 2012, 8:20 a.m., Madison Avenue Meeting Room

Wednesday, May 9, 2012, 8:20 a.m., Madison Avenue Meeting Room

Commission Members:

Stephan Friedt, Chair

Robert E. Wilson

Susan Hyne, Vice-Chair

Kriste York

Terry Wright

Robert Monasky

Brandon Trelstad

Evan Sorce, ASOSU Representative

Mike Beilstein, Council Liaison

The Madison Avenue Meeting Room is accessible to the public.  
Please contact Tim Bates at (541) 766-6916  
if you need special accommodations to attend the meeting.

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
MINUTES  
February 8, 2012**

**Present**

Stephan Friedt, Chair  
Susan Hyne, Vice Chair  
Robert Monasky  
Evan Sorce  
Brandon Trelstad  
Robert E. Wilson  
Mike Beilstein, Council Liaison

**Staff**

Tim Bates, Public Works  
Brie Caffey, Public Works

**Visitors**

Bob Greenleaf  
Annette Mills, Corvallis Sustainability  
Coalition

**Absent**

Ray Shimabuku  
Kriste York

**SUMMARY OF DISCUSSION**

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of January 11, 2012 Minutes			Approved.
III. CACOT/Visitor Comments	X		
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing	X		
VII. Commission Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:37 am

**CONTENT OF DISCUSSION**

- I. Introductions**  
The meeting was called to order at 8:23 am by Chair Friedt. Introductions were made of Commission members, staff and visitors.
- II. Approval of Minutes**  
Commissioners Trelstad and Monasky, respectively, moved and seconded to

**approve the January 11, 2012 minutes. The motion passed unanimously.**

**III. CACOT/Visitor Comments**

Annette Mills of the Corvallis Sustainability Coalition invited Commission members to attend the Annual Sustainability Fair & Town Hall 2012, scheduled for Thursday, March 1<sup>st</sup>, at 5:00 pm at the CH2M Hill Alumni Center. Ms. Mills noted that the event is scheduled on a Thursday this year so that participants could ride the bus to and from the event, which extends into Beaver Bus hours. She said the event is free, open to the public, and will include exhibits, music, and food.

**IV. Old Business**

None.

**V. New Business**

None.

**VI. Information Sharing**

Mr. Bates reviewed the Information Sharing Report. Comments in addition to the report included:

Commissioner Sorce said the CTS Fareless One-Year Anniversary Party at OSU will be from 12:00 pm to 4:00 pm, February 9th on the OSU Memorial Union quad. The Student Sustainability Initiative will host and fund the event.

Chair Friedt mentioned a situation where a group of 40 school kids were disruptive on a bus, primarily because they may not have had enough adult supervision. He suggested that staff or the Commission educate the public school system on its role in controlling students' behavior when taking student groups on a City bus. Vice Chair Hyne suggested that student groups also be encouraged to alter their trip time to select runs that are less busy. Commissioner Monasky said those issues aside, it is a good thing that school-aged kids are being encouraged to ride the bus; everyone agreed.

Mr. Bates shared the PowerPoint created for his and Lisa Namba's presentation at the Northwest Transportation Conference. It included information about CTS's history, funding, plans for the future, and other information.

**VII. Commission Requests and Reports**

Commissioner Sorce reported that he met with Joseph Dubie of the Community Affairs Task Force at OSU about issues some students are having with CTS bus service. Some complaints included overcrowding, inconvenient route times, inconsistent on-time performance, passengers passed by at bus stops on Witham Hill, and buses not running late enough on campus. Commissioner Sorce said the conversation led to the idea that since these issues are happening to students on routes that service OSU student housing areas, perhaps OSU should share in the cost of increasing CTS service. He reported that members of the Alternative Transportation Advisory Committee felt the issue should be brought to CACOT. Mr. Bates responded that all issues mentioned by Commissioner Sorce will be addressed by a subcommittee in advance of the CTS expansion scheduled for September. Mr. Bates said CTS currently encourages students on Witham Hill to

consider using the C1 to alleviate issues facing the Route 1. Chair Friedt said addressing these issues goes to funding availability. Commissioner Sorce suggested that perhaps OSU can be asked to share in the cost of extra runs or more service after 7:00 pm, to better serve the students. Chair Friedt said Commissioners interested in being on the subcommittee should email Mr. Bates.

**VIII. Pending Items**

None.

**IX. Adjournment**

**Commissioners Trelstad and Sorce, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.**

The meeting was adjourned at 9:37 am.

**NEXT MEETING: March 14, 2012, 8:20 am, Madison Avenue Meeting Room**

## MEMORANDUM

DATE: March 7, 2012  
TO: CACOT Members  
FROM: Tim Bates, Transit Coordinator  
SUBJECT: Information Sharing Report

**Simme Seats** - Simme Seats have been installed this week at bust stops on the south side of Harrison, east of 35<sup>th</sup> Street, and on the north side of Circle, east of Janssen St. Additional sites are being considered for the remaining three seats.

**Possible Service Expansion in Summer** - Staff has proposed a \$90,000 service enhancement to the City Manager, who will present a full City budget in April to the Budget Commission. Using an estimated hourly cost of service (operations, maintenance, fuel) of \$70, the \$90,000 figure means approximately 1,285 hours of additional service. It is expected that staff will know the status of the service expansion proposal by May. A CACOT subcommittee could then convene to begin the public process of drafting a recommendation for implementation of the service expansion.

**Vehicle Information System** - Staff is working to develop a Request for Proposal.

**New CTS Buses** - Two new buses are scheduled to be delivered September, 2012. These buses were originally scheduled to replace Buses 742 and 743, which were built in 1997. However, staff may petition the FTA to retain one or both of the buses so that the CTS fleet is deep enough to handle a possible service expansion that may include increased frequency. Assuming FTA approval, the City will then need to determine if the associated costs will be able to be absorbed by the City's budget for the coming years.

**Triennial Review 2012** - The FTA's Triennial Review of CTS has been scheduled for July 16-17, 2012. The review requires staff to compile numerous documents and to complete a lengthy questionnaire.

**Ridership** - Percentage changes are based on rides per service hour due to the differences in days of service and revised routes effective September 22, 2008.

- **CTS provided 108,601 rides in February, an average of 51.2 rides/service hour, a 29.6% increase from February, 2011.** Ridership for February 2011 was 80,794, an average of 39.5 rides/service hour.
- **Philomath Connection provided 2,712 rides in February, an average of 19.9 rides/service hour, a 5.6% decrease from February, 2011.** Ridership for February 2011 was 2,735, an average of 21.0 rides/service hour.
- **Beaver Bus provided 2,075 rides in February, an average of 14.4 rides/service hour, a 24.0% increase from February, 2011.** Ridership for February 2011 was 1,674, an average of 11.6 rides/service hour.
- **ADA Paratransit** - February ridership was 459. Ridership for February, 2011 was 491.
- **99 Express Adair Village** - January ridership was 475, an average of 6.6 rides/service hour. February ridership was 470, an average of 6.9 rides/service hour.

**Follow-up to ongoing issues:**

- **DTC Behavioral Issues** - A juvenile female was excluded from CTS for a period of one-year because of a third incident of a Level 2 offense. The exclusion began February 22, 2012. Because the exclusion period was so long, several drivers were previously lenient on the juvenile and attempted to counsel her instead of writing an incident report, to no avail. First Student staff reported no other incidents in disruptive behavior at the DTC or aboard CTS buses.
- **Student Groups on CTS** - At February's CACOT meeting, the Commission instructed staff to contact the Corvallis School District and give instructions regarding behavior standards to be followed by school-sponsored student groups when taking CTS. Mr. Bates wrote an instruction piece that will be distributed District-wide.