

**Approved**

CACOT approval  
February 8, 2012

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
MINUTES  
January 11, 2012**

**Present**

Stephan Friedt, Chair  
Susan Hyne, Vice Chair  
Robert Monasky  
Robert E. Wilson  
Kriste York  
Mike Beilstein, Council Liaison

**Staff**

Tim Bates, Public Works  
Brie Caffey, Public Works

**Visitors**

**Absent**

Ray Shimabuku  
Evan Sorce  
Brandon Trelstad

**SUMMARY OF DISCUSSION**

<b>Agenda Item</b>	<b>Information Only</b>	<b>Held for Further Review</b>	<b>Recommendations</b>
I. Introductions	X		
II. Approval of December 14, 2011 Minutes			Approved.
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing	X		
VII. Commission Requests and Reports			N/A
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:21 am

**CONTENT OF DISCUSSION**

**I. Introductions**

The meeting was called to order at 8:20 am by Chair Friedt. Introductions were made of Commission members and staff.

**II. Approval of Minutes**

**Commissioner Wilson and Vice Chair Hyne, respectively, moved and seconded to approve the December 14, 2011 minutes. The motion passed unanimously.**

**III. CACOT/Visitor Comments**

None.

**IV. Old Business**

None.

**V. New Business**

None.

**VI. Information Sharing**

Before reviewing the Information Sharing report, Mr. Bates mentioned that several fires have been set recently inside the public restroom at the Downtown Transit Center. Because the floor is concrete, there has been no damage to the building but staff wants to discourage this crime. Mr. Bates said Public Works will be soon be installing video cameras outside of the public restroom along with signs posted near the door, indicating that video surveillance is monitoring the area outside of the door. Hopefully this will curtail the behavior and help police catch the arsonist(s).

Chair Friedt asked staff to see if the restroom door is weatherstripped to help to cut down on heating costs. Mr. Bates said he would investigate.

Mr. Bates reviewed the Information Sharing Report. Comments in addition to the report included:

Mr. Bates said the City secured one partner for the entire amount of the '08-'09 Business Energy Tax Credit (BETC) transit project. For the '09-'10 project, one individual took \$50,000 worth, leaving CTS eighteen months to secure partners for the rest of that project, a total of \$540,000 in credits. Mr. Bates confirmed that Jim Mitchell and Lisa Namba still plan on doing an informational presentation about the Transit Operations Fee (TOF) to a number of area service clubs and organizations, and will discuss BETC as well in the hopes of securing additional partners for the '09-'10 project. Mr. Bates said 21% of the CTS budget is BETC funding and BETC is important in maintaining a positive cash flow for CTS.

Mrs. Caffey reported that while ridership in December was down, it was to be expected given past trends and the City's high proportion of OSU students leaving town for the holiday break. She noted that December's "low" ridership is still larger than any month in all of FY 09-10 or 08-09. Mr. Bates noted that December's ridership is very close in number to the ridership number of October 2011; October is generally considered to be a high ridership month because OSU students are back in school.

Mr. Bates noted that in last month's meeting, Vice Chair Hyne requested information on second year ridership statistics for fareless systems. He reported those statistics were not

available from the webinar he attended and the transit systems he spoke with had not set an increase goal for the second year of fareless operations.

Commissioner Monasky asked what percent of the December ridership is OSU riders. Mrs. Caffey responded that staff can only estimate based on past ridership data. She said determining which riders were associated with OSU was previously determined by counting those individuals who displayed OSU identification cards. Vice Chair Hyne suggested that staff consider using previous VIS data for OSU stops and compare it to new VIS data for those same stops. Chair Friedt noted that the increase in OSU student enrollment and increases in transit ridership correlate well enough to infer that OSU ridership has increased over the past few years.

Mr. Bates reported that the Interim Public Works Director is close to finalizing the 2012 TOF rate and will present the change to City Council at the January 17<sup>th</sup> meeting. Chair Friedt said that given the TOF is based on the average cost of regular grade gasoline in the previous calendar year and that gas costs were high in 2011, the Commission should prepare for some public backlash from individuals who originally opposed the TOF or from persons on a fixed income. Vice Chair Hyne said it is important for Commissioners to convey to folks that only a small percentage of the TOF is dedicated to fareless service. Chair Friedt mentioned that if the City had not implemented the fee, we would not have the transit system we have today because transit would have most likely lost some of the general funding that the fee replaced.

Mr. Bates reported that staff visited the Rogue Valley Transit District (RVTD) to learn about their recent experience procuring a new VIS. He said RVTD's strongest suggestion to staff was to find out the company's response time and method prior to signing a contract. Mr. Bates said based on RVTD's experience, CTS should not be surprised if the implementation process is a slow one. He reported that RVTD began their process in April, 2010 and is still working to obtain accurate data from their system. Mr. Bates said CTS's next step is to write a Request For Proposal.

**VII. Commission Requests and Reports**

None.

**VIII. Pending Items**

None.

**IX. Adjournment**

**Commissioner Wilson and Vice Chair Hyne, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.**

The meeting was adjourned at 9:21 a.m.

**NEXT MEETING: February 8, 2012, 8:20 am, Madison Avenue Meeting Room**