

Approved

September 9, 2009
by CACOT

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
August 12, 2009**

Present

Bob Lowry, Chair
Stephan Friedt, Vice-Chair
Paul Aljets
Susan Hyne
Tom Kincaid
Brandon Trelstad
Ray Shimabuku
Robert E. Wilson
Hal Brauner, Council Liaison

Staff

Lisa Namba, Public Works
Tim Bates, Public Works
Cindy Hallett, Public Works
Jim Mitchell, Public Works

Visitors

Heather Bennett
Stewart Wershow
Cherie Stroud
Joe Newbry
Diane Brolin
Greg Lecuyer

Absent

None

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of June 10, 2009 Minutes			Approved
III. CACOT/Visitor Comments	X		
IV. Old Business	N/A		
V. New Business <ul style="list-style-type: none">Crescent Valley Area (CVA) ServiceDate Change for November 11th Meeting		X	Commission concurred with CVA route design, stops and schedule
VI. Information Sharing	X		
VII. Commission Requests and Reports	N/A		
VIII. Adjournment			Adjourned at 9:07 a.m.

CONTENT OF DISCUSSION

I. The meeting was called to order at 8:20 a.m. Introductions of commission members, staff, and visitors were made.

II. Approval of Minutes

Vice-Chair Friedt and Commissioner Hyne, respectively, moved and seconded to approve the June 10, 2009 minutes. The motion passed unanimously.

III. CACOT/Visitor Comments

- Visitor comments were taken during the Crescent Valley Area new business item.

IV. Old Business

- None.

V. New Business

- **Crescent Valley Area (CVA) Service** - Mr. Bates gave an overview of the staff's proposal for the Crescent Valley Area (CVA) service to begin September 8, 2009. There will be a Park & Ride facility at Crescent Valley High School (CVHS) with four CTS-designated parking spaces and two disabled parking spaces that will be available for Crescent Valley area commuters. Bike parking is available on the east and west sides of the high school building. The CVA will operate four runs per day, Monday-Friday, during weeks in which 509J is in session. Breaks in the service will occur in December for a two-week winter break, and a one-week break in March. Ms. Namba clarified that there is already an intergovernmental agreement between 509J and the City to provide the service, but the Federal Transit Administration (FTA) requires a public meeting on proposed routes and schedules. On the first afternoon run, the C1 route, which currently ends at Kings Boulevard and Walnut Boulevard, will continue to Highland Drive and Walnut Boulevard, then start the CVA run. Councilor Brauner asked if the CVA will coordinate transfer times with the Linn-Benton Loop schedule. Mr. Bates stated there was an effort to match up the runs.

Chair Lowry opened up the meeting to public comments. Diane Brolin, parent of a CVHS student, expressed concern about the timing of the runs. She doesn't drive and doesn't feel that an hour will accommodate the time needed for student conferences and requested more runs. Stewart Wershow, President of the Garfield Park Neighborhood Association, wanted to make sure staff has spoken with residents of neighborhoods where new stops are being placed. Residents he has spoken to are concerned about garbage and people waiting for the bus in front of their homes. Ms. Stroud expressed her excitement about the initiation of the new service and asked if a follow-up or review of the route would happen after a month of service. Chair Lowry explained a new route may take some time to develop ridership. Mr. Bates will address any issues as they arise and review the routes and ridership later in the school year. CTS is also facilitating "Parent Ride-Alongs" to encourage students and parents to ride. Councilor Brauner complimented the Corvallis

School District and staff on working through the agreement, and the District's participation in the faculty/staff and student group pass programs. The CVA route information will be a supplement to the current system map until the system map gets reprinted.

The Commission concurred with the staff proposal for the route design and schedule.

- **Date Change for November 11th Meeting** - City offices are closed November 11th. The Commission asked staff to check room availability for Tuesday or Thursday of that week and send out the options for an online vote. Staff agreed to do this.

VI. Information Sharing

Mr. Bates reviewed the Information Sharing Report. Additional information to the report:

- Mr. Bates presented a map with a new stop location at 1122 NE 2nd Street.
- OSU has requested that CTS travel between the north and south entrances of Hewlett-Packard (HP). Staff will look at this possibility.
- Staff will recommend the elimination of the Saturday Circulator (C4) at the September public meeting, due to very low ridership.
- Route C3 may be proposed to be revised to return to the DTC via West Hills Road.
- **Ready to Ride in 2009** - Staff installed securement straps on wheelchairs and demonstrated loading/unloading bikes.
- **Dial-A-Bus (DAB)**- Commissioner Shimabuku asked for a definition of paratransit service and who is eligible for the service. Mr. Bates explained it is "complementary transit service" as defined by the FTA for persons with disabilities who are within 3/4 mile of the fixed-route service but can not access the regular fixed-route services due to a disability. The service must be provided during the same hours as fixed-route and the fare is limited to no more than double the adult fixed-route fare. The City uses a prescribed procedure to certify individuals as being eligible to use paratransit services. Corvallis contracts with DAB to provide the paratransit rides. DAB is also the contractor for Benton County Special Transportation services for seniors and persons with disabilities, which allows the customer a seamless service that is provided by one contractor.
- **Walnut/Kings Detour** - Mr. Bates said he has not received any complaints to date about the detour, necessitated by construction at the Kings/Walnut intersection. The original completion date of September 6th is ahead of schedule.
- **ARRA** - Mr. Mitchell reported that the projects for the grind/inlays are scheduled for September and will affect virtually all the CTS routes. Vice-Chair Friedt commends staff on their communication efforts with First Student in keeping them apprised of ongoing detours and delays.
- **Opticom System** - Mr. Mitchell has been in contact with the City's traffic engineer and Electronics work group regarding the Opticom system, which is programmed for the transit priority operation. Reprogramming on the signal at Highland Drive and Walnut Boulevard intersection will need to be done for the CVA route.

VII. Commission Requests and Reports

- None

VII. Adjournment

Vice-Chair Friedt and Commissioner Kincaid, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 9:07 a.m.

NEXT MEETING: September 9, 2009, 8:20 a.m., Madison Avenue Meeting Room