

Approved

August 13, 2008
by CACOT

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
July 9, 2008**

Present

Bob Lowry, Chair
Stephan Friedt, Vice-Chair
Tad Abernathy
Susan Hyne
Robert E. Wilson

Staff

Jim Mitchell, Public Works
Tim Bates, Public Works

Visitors

Michael Helberg

Absent

Rick Crawford, ASOSU
Brandon Trelstad
George Grosch, City Councilor

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of June 11, 2008 minutes			Approved, as amended
III. CACOT/Visitor Comments	X		
IV. Old Business <ul style="list-style-type: none">Review of eligible age of "Honored Citizens"	X		Approved recommendation to lower eligibility to 75 years of age
V. New Business None			
VI. Information Sharing <ul style="list-style-type: none">Written ReportRoute Revision Schedule UpdateReport to City Council	X X X		
VII. Adjournment			Adjourned at 9:15 a.m.

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:15 a.m.

Introductions of Commission members, staff, and guests were made.

II. Approval of June 11, 2008 Minutes

Correction to June 11, 2008 minutes: Page 5, under “Summer Youth Transit Program”, shall add the words “made possible by a donation from Allied Waste Services”.

Vice-Chair Friedt and Commissioner Wilson, respectively, moved and seconded that the Commission approve the June 11, 2008 minutes, as amended. The motion passed unanimously.

III. CACOT/Visitor Comments

There were no comments.

IV. Old Business

- **Review of eligible age of “Honored Citizens”** - Mr. Bates reviewed the staff report and staff’s recommendations. Staff recommended the age for eligibility be reduced from 80 years to 75 years of age and that the name of the program be changed from “Honored Citizen” to “Honored Rider”. Mr. Mitchell explained that 10% of the demographic study were seniors. Therefore, staff took 10% of the 620,000 rides to calculate the potential loss of revenue presented in the staff report.

Vice-Chair Friedt and Commissioner Wilson, respectively, moved and seconded that the Commission accept the recommendations of staff to lower the “Honored Rider” age to 75 years of age. The motion passed unanimously.

The changes will take place in September to coincide with route and map/schedule changes.

V. New Business

None.

VI. Information Sharing

- **Charter Service Regulation** - Mr. Bates reviewed the FTA’s charter service regulations for vehicles purchased or operated with federal funds. When there is a deviation of from the established fixed routes or a third party pays for a portion of the service, the proposed service must be advertised to permit charter service operators the opportunity to indicate their interest. OC&W, Inc. will provide shuttle service for the

2008 Benton County Fair & Rodeo. CTS is still in negotiations with Benton County regarding the provision of CTS services with dollars previously budgeted for the CTS share of the shuttle service to the Fair. Vice-Chair Friedt inquired about other events which may be affected. The Holiday Shopper Trolley, Corvallis Winter's Eve, and Historical Homes Tours could be affected. Mr. Mitchell has been in contacted with Benton County Fair Manager Scott Stoller about what CTS could do to assist the Fair in working with the charter service provider.

- Commissioner Hyne said it would be useful to publicize recent increases in ridership. Press releases, information given at da Vinci Days and the CTS web site were suggestions she made. Vice-Chair Friedt suggested CTS t-shirts, to be worn by staff or volunteers at CTS events or used as giveaways. Mr. Bates will research the costs for these t-shirts.
- **Advertising Revenue** - Chair Lowry asked that the year-to-date total be changed to read "July 2006 to May 2008".
- **New CTS Maps/Schedules** - The Route Revision Open House was attended by seven persons who were each pleased with staff and CACOT's revisions and responses to citizen inquiries and suggestions.

Mr. Bates requested quotes from four qualified businesses for design of the new CTS map and schedule. Staff needs to identify new stops, stops which will be eliminated and the location of stops and shelters. Mr. Mitchell explained that the City has a New Freedom grant from the FTA to upgrade existing stops to make them ADA accessible. These will be incorporated into the implementation of the new and revised stops . The Philomath Connection map is complete and will be available at the same time as CTS maps.

- **Council Request to Respond to Reduction of Service in Southwest Corvallis** - Staff provided a staff report to City Council outlining the proposed route revisions. Councilor York had concerns regarding a reduction in service to parts of Southwest Corvallis. Staff will provide a follow-up report to Council at its July 21st meeting. The report will contain information on the process and data collection methods the staff and subcommittee used to determine how best to allocate transit resources in the City.

VII. Adjournment

Vice-Chair Friedt and Commissioner Wilson, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 9:15 a.m.

NEXT MEETING: August 13, 2008, 8:15 a.m., Madison Avenue Meeting Room

For a copy of the Information Sharing Report, contact Tim Bates at Public Works, 541-766-6916.