

Approved

Dec. 10, 2008
by CACOT

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
November 12, 2008**

Present

Stephan Friedt, Vice-Chair
Tad Abernathy
Susan Hyne
Tom Kincaid
Brandon Trelstad
Robert E. Wilson

Staff

Tim Bates, Public Works
Cindy Hallett, Public Works

Visitors

Absent

Bob Lowry, Chair
Heather Bennett, ASOSU
Council Liaison - Vacant

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of October 8, 2008 Minutes			Approved
III. CACOT/Visitor Comments	X		
IV. Old Business	N/A		
V. New Business	N/A		
VI. Information Sharing	X		
VII. Commission Requests and Reports	X		
VIII. Adjournment	X		Adjourned 8:56 a.m.

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:20 a.m.

Introductions of Commission members and staff were made.

II. Approval of October 8, 2008 Minutes

Commissioners Wilson and Hyne, respectively moved and seconded that the Commission approve the October 8, 2008 minutes. The motion passed unanimously.

III. CACOT/Visitor Comments

Vice-Chair Friedt said he has personally heard from CTS drivers and passengers alike who overwhelmingly approve of the route revisions implemented in late September. Staff confirmed that despite ongoing construction near the intersection of 15th Street and Jefferson Avenue, all routes are running as designed. There is a temporary stop, in the form of a barricade, near the outgoing shelter at this intersection due to a temporary pedestrian crossing directly south of the shelter. It is expected that the temporary crossing will be eliminated within the next several weeks, whereupon the permanent shelter will be put back into use.

IV. Old Business

There was none.

V. New Business

There was none.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing report. Additional topics discussed are below.

- Ms. Hallett reported that the Holiday Trolley will operate December 6-7, 12-13, 20-24.
- City employees and their families and CACOT Commissioners and their families may ride on the Trolley in the 24th Annual Corvallis Community Christmas Parade on November 29th.
- Staff is in the process of completing Requests for Proposals on contracts for custodial service and bus advertising.
- Vice-Chair Friedt said there is standing room only on Routes 5 and 6 during morning and evening rush hours. He suggested considering additional runs during these times

when the next route revisions take place or when additional funding sources become available.

VII. Commission Requests and Reports

- Staff was requested to email Commissioners ridership data spanning the last ten years and what the annual cost would be to add a 30-minute run to a given route.
- Staff was requested to provide a “per service hour” figure with all future Beaver Bus ridership numbers.
- Vice-Chair Friedt stated that he will report on his research into the expense of acquiring CTS t-shirts at the December CACOT meeting. These shirts would be worn by City staff and CACOT commissioners when attending events on behalf of CTS.
- Vice-Chair Friedt asked if Routes 2/3 and 4/8 on weekdays and Routes 3/8 and 2/4 on Saturdays could be assigned low floor buses due to the high ridership of passengers with mobility devices. CTS drivers have said that having low floor buses assigned to these routes would greatly improve on-time performance of these routes. Mr. Bates assured Vice-Chair Friedt that he would coordinate with First Student on this matter.

VIII. Adjournment

The meeting was adjourned at 8:56 a.m.

NEXT MEETING: December 10, 2008, 8:20 a.m., Madison Avenue Meeting Room

For a copy of the Information Sharing Report contact Tim Bates at Public Works, 541-766-6916.