

**HUMAN SERVICES COMMITTEE
MINUTES
November 6, 2012**

Present

Councilor Jeanne Raymond, Chair
Councilor Mike Beilstein
Councilor Dan Brown

Staff

Jim Patterson, City Manager
Carolyn Rawles-Heiser, Library Director
Steve Deghetto, Parks and Recreation Assistant Director
Sharon Bogdanovic, Senior Center Supervisor
Carrie Mullens, City Manager's Office

SUMMARY OF DISCUSSION

	<u>Agenda Item</u>	<u>Information Only</u>	<u>Held for Further Review</u>	<u>Recommendations</u>
I.	Council Policy Review and Recommendation: 92-4.06, "Library Displays, Exhibits, and Bulletin Boards"			Amend Council Policy 92-4.06, "Library Displays, Exhibits, and Bulletin Boards"
II.	Council Policy Review and Recommendation: 91-4.03, "Senior Citizens' Center Operational Policies"			Amend Council Policy 91-4.03, "Senior Citizens' Center Operational Policies"
III.	Council Policy Review and Recommendation: 92-4.04, "Park Utility Donations"			Amend Council Policy 92-4.04, "Park Utility Donations"
IV.	Other Business	***		

Chair Raymond called the meeting to order at 12:00 pm.

CONTENT OF DISCUSSION

- I. Council Policy Review and Recommendation: 92-4.06, "Library Displays, Exhibits, and Bulletin Boards" (Attachment)

Ms. Rawles-Heiser reported that this Council Policy works well for time, place, and manner restrictions within the context of the First Amendment. The policy helped the City win a complaint filed with the State Elections Division during the Riverfront Commemorative Park proposal.

In Subsection 4.06.020e, staff recommended removing "no less than one week and" regarding time limits for announcements, posters, displays, or exhibits. The Library cannot guarantee any item being left for one week.

In response to Chair Raymond's inquiry, Ms. Rawles-Heiser said she does not recall staff needing to remove offensive materials from public bulletin boards. She suggested that if the Commission for Martin Luther King, Jr. adds a public bulletin board to the Dr. Martin Luther King, Jr. Park kiosk, a disclaimer is added indicating the City's Parks Department does not take any responsibility for postings.

The Committee unanimously recommends Council amend Council Policy 92-4.06, "Library Displays, Exhibits, and Bulletin Boards."

II. Council Policy Review and Recommendation: 91-4.03, "Senior Citizens' Center Operational Policies" (Attachment)

Ms. Bogdanovic announced that the Senior Citizen Council of Benton County disbanded this year and the few remaining members joined the Senior Citizen Foundation of Benton County, Inc. This non-profit group meets monthly and provides grant funding for Senior Center programs. Staff recommended removing all references to the Senior Citizen Council from the policy.

Staff recommended adjusting the Senior Center priority use by moving paid rentals before free City use to meet cost recovery revenue expectations.

In response to Councilor Beilstein's inquiry, Ms. Bogdanovic explained that donors can give to the Foundation with specific direction that the funds be dedicated to the Senior Center. The Foundation provides Senior Center funds for health promotion, scholarships for low income seniors, and other programs. Donors can also give directly to the Senior Center.

Chair Raymond referred to the proposed change in facility use priorities and noted there is limited space availability for meetings, including Council's boards and commissions. She expressed concern about placing City-use last on the list since some groups meet late in the day or after hours and have difficulties reserving meeting rooms.

Ms. Bogdanovic said she does not recall ever turning down a City request for building use and added that the Senior Center has many rooms that are rarely full during the evening. Mr. Deghetto cautioned that after hour meetings require a building attendant resulting in departmental budget implications.

Councilor Beilstein said the Library is the premier meeting space; however, use is restricted due to demand. Meeting rooms are available at the Majestic Theatre and Corvallis Multicultural Literacy Center.

Ms. Bogdanovic added that meetings can also be held at Osborn Aquatic Center, Tunison and Walnut Community Rooms, and Corl House.

The Committee unanimously recommends Council amend Council Policy 91-4.03, "Senior Center Operational Policies."

III. Council Policy Review and Recommendation: 92-4.04, "Park Utility Donations"
(Attachment)

Mr. Deghetto reported that the Youth Parks Corps (YPC) receives funding from donations authorized through utility bills. For the last three years, the donated amount has been approximately \$4,000 annually. The funds are used to provide materials and supplies for the YPC program that trains 14 to 16 year olds in basic job skills. The 2012-13 participants provided 3,280 hours improving parks by completing trail work, spreading mulch and bark, raking, and other duties. The program provides a great opportunity for youth and helps support the Parks program. The staff report includes a list of work completed by YPC.

Chair Raymond suggested additional publicity to generate more funding. Mr. Deghetto explained that the program is at capacity for staffing. The YPC program requires a regular employee with help from casual employees to monitor the program and participants.

Mr. Deghetto added that acceptance into YPC is a first time job for most participants. Staff coach them on completing applications, resume writing, evaluations, and other job expectations. YPC participation is a good resume builder for scholarships and obtaining other employment. Some participants have become full-time regular employees for the City.

Councilor Beilstein stated support for the program. He noted that expanding the program would require additional staffing and could encroach on seasonal employment.

Councilor Beilstein said, as the City moved toward electronic utility services billing and payment, there was no mechanism to include donations and the donated amounts decreased. Since this issue was corrected, funding levels are rising. He opined that people would support YPC if they had more information. He suggested the City publicize the program more. City Manager Patterson agreed that a newsletter article would be appropriate.

Councilors Beilstein and Brown, respectively, moved and seconded to recommend Council affirm Council Policy 92-4.04, "Park Utility Donations." Staff noted that the Committee did not receive the final recommendation to amend Subsection 4.04.041, a list of pertinent financial policies. The motion was withdrawn.

The Committee unanimously recommends Council amend Council Policy 92-4.04, "Park Utility Donations."

IV. Other Business

The next Human Services Committee meeting is scheduled for 12:00 pm on Tuesday, November 20, 2012 in the Madison Avenue Meeting Room.

Respectfully submitted,

Jeanne Raymond, Chair