

**CORVALLIS CITIZEN'S ADVISORY COMMISSION ON TRANSIT  
AGENDA**

**Wednesday; July 16, 2003; 8:00 a.m.  
City Hall Conference Room D  
501 S.W. Madison Avenue**

- I. INTRODUCTIONS
  
- II. APPROVAL OF MINUTES - June 11, 2003
  
- III. CACOT/VISITOR'S COMMENTS (Items not on Agenda)
  
- IV. PROPOSED ROUTE REVISIONS
  
  
- V. INFORMATION SHARING
  - A. Ridership Report (Fixed Route, Paratransit & Philomath)
  - B. Holiday Trolley
  - C. OSU/ASOSU Group Pass Programs
  - D. Oregon Legislature
  - E. daVinci Days Service - July 19 and 20
  - F. Benton County Fair Shuttle - July 29 - August 2
  - G. Philomath Connection
  - H. Intermodal Mall (aka Transit Center) - Flower Baskets & Public Phone
  
- VI. ADJOURNMENT

**Future Meetings:**

Wednesday, August 13, 8:00 a.m., City Hall Conference Rm. D  
Wednesday, September 10, 8:00 a.m., City Hall Conference Rm. D  
Wednesday, October 8, 8:00 a.m., City Hall Conference Rm. D

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
MINUTES**

June 11, 2003

Members Present

Craig Anderson, Chair  
Scott Carroll  
Bob Lowry  
Lita Verts  
Bjorn Warloe  
Robert E. Wilson

Staff

Steve Rogers, Public Works  
Jim Mitchell, Public Works  
Bernadette Barrett, Public Works

SUMMARY OF DISCUSSION

Agenda Item	Informa- tion Only	Held for Further Review	Recommendations/Action
Minutes - May 21, 2003			Accepted as presented
2003-04 Transit Service Level		X	
Request for Meeting with BPAC			The CACOT Chair and Vice Chair agreed to meet with the BPAC Chair and Vice Chair to discuss issues of mutual concern.
Ridership Report	X		
Holiday Trolley		X	
OSU/ASOSU Group Pass Programs	X		
Oregon Legislature	X		
daVinci Days Service - July 19 and 20	X		
Benton County Fair Shuttle - July 29 - August 2	X		
Philomath Connection	X		
Linn-Benton Loop Commission - June 2	X		

CONTENT OF DISCUSSION

**I. APPROVAL OF MINUTES - May 21, 2003**

The minutes were accepted as written.

**II. 2003-04 TRANSIT SERVICE LEVEL**

Public Works Director Rogers provided the background for the Nelson/Nygaard study that was conducted in anticipation of transit service reductions in 2003-04. A copy of the study had been distributed to CACOT members in their meeting packet. Mr. Rogers directed the Commission's attention to Figure 3 in the report, which contained suggested route changes to reduce service in those areas that were least productive and move the service to those areas with a higher density.

Staff used the Nelson/Nygaard report to develop recommended changes to address performance issues on some routes. A map showing the changes was shared with the Commission. The primary changes were to eliminate the current Route 2. Portions of the Route 2 on 9<sup>th</sup> Street would be covered by another route. The service hours would then be used to increase service to South Corvallis utilizing the current peak route design. This would provide 30-minute service to an area with high demand.

Commissioners asked about the possibility of using some of the service hours to extend service hours. Staff will look at extending service hours on weekdays and provide that information at the next meeting. Staff will also provide a copy of the map to each CACOT member prior to the next meeting. It was agreed that a public meeting should be held prior to any changes being implemented to provide an opportunity for community input. A public meeting was scheduled for July 14 with the Commission meeting moved from the second Wednesday of July to the third Wednesday, July 15, to discuss community input and proposed changes.

### **III. Bicycle and Pedestrian Advisory Commission Request**

At the June 6 BPAC meeting, it was requested that representatives from BPAC and CACOT meet to discuss issues of mutual concern. It was recognized that bus riders are pedestrians before they get on the bus and after they get off. Some issues that have been identified are land use and street connectivity. The CACOT Chair and Vice Chair indicated their willingness to meet with BPAC representatives. Staff will coordinate a meeting.

*(Earthquake Drill)*

### **IV. INFORMATION SHARING**

#### **A. Ridership Reports (CTS fixed route and Philomath)**

The May ridership reports for CTS and Philomath were presented. CTS February ridership was 43,736, compared to 2002's May ridership of 46,570. CTS is continuing to see a decline in ridership attributable to the School District's change in bell times of approximately 2,000 rides per month. Philomath ridership should see a slight increase in their annual ridership over last year. The Dial-A-Bus report was not available. Dial-A-Bus is continuing to work with the vendor of the new scheduling and dispatch software to develop monthly reports.

**B. Holiday Trolley**

The subcommittee met on June 10 and developed some preliminary information. Staff will meet with the subcommittee to develop a recommendation for CACOT to consider.

**C. ASOSU/OSU Group Pass Program**

The agreement for the 2003-04 group pass program for OSU faculty and staff and ASOSU for students has been signed by appropriate City staff and forwarded to the University. The University has reviewed the contract and forwarded it to the Department of Justice for their review.

**D. 2003 Oregon Legislature**

Staff will mail to Commission members the most recent copy of the legislative update, which is compiled by the Oregon Transit Association.

**E. daVinci Days Service - July 19 and 20**

Corvallis Transit System will operate extended hours during daVinci Days weekend, July 19 and 20. Buses will begin at their regular Saturday start time both Saturday and Sunday (approximately 9:45 a.m.) and continue through their regular weekday ending schedule, approximately 7:25 p.m. Staff has been working with daVinci Days staff to coordinate and promote this service and the daVinci Days shuttle service.

**F. Benton County Fair Shuttle - July 29 -0 August 2**

The City will again operate the free shuttle service for this year's Benton County Fair. Evanite will sponsor a portion of the shuttle costs, with Benton County and the City equally sharing the remaining costs.

**G. Philomath Connection**

Staff is working with City of Philomath staff to develop the contract between Corvallis and Philomath for continuation of the Philomath Connection service through the Corvallis-Laidlaw contract.

**H. Linn-Benton Loop Commission - June 2**

The Loop Commission met on June 2 to discuss the 2003-04

budget. The City of Albany operates the Loop in addition to the Albany Transit Service. It was determined that insufficient funds were available to continue operating the Loop at the current hours per day. Therefore, the Commission decided to cut four runs from the middle of the morning and afternoon, keeping those with the highest ridership, for the summer months. Additionally, letters will be sent to the Loop partners apprising them of the situation. Contact will also be made with Oregon State University (OSU). Currently OSU assists Linn-Benton Community College in the payment of the group pass program for faculty, staff and students because of the dual-enrollment program.

#### **I. Spring CTS Newsletter**

The Spring CTS newsletter was distributed. The newsletter covers such items as: the results of the annual OSU survey, the kids summer transit pass program, information regarding passengers traveling with small children, and information regarding the City's employee transportation coordinators (commute options) group.

#### **V. ADJOURNMENT**

The meeting was adjourned at 9:20 a.m.

#### Future Meetings:

**Wednesday, July 14, 5:30 p.m., 408 S. W. Monroe, Benton Plaza**

**Wednesday, July 15, 8:00 a.m., City Hall Conference Rm. D**

**Wednesday, August 13, 8:00 a.m., City Hall Conference Rm. D**