

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
MINUTES**

May 10, 2000

Members Present

Craig Anderson, Chairman  
Caron Johnson  
Lita Verts  
Ed Barlow-Pieterick, Councilor

Staff

Steve Rogers, Public Works  
Bernadette Barrett, Public Works

Excused

Joanne Adler  
Bob Lowry  
Dan Preller

SUMMARY OF DISCUSSION

Agenda Item	Informa- tion Only	Held for Further Review	Recommendations/Action
Minutes - April 12			Approved as amended
ODOT Capital Assistance Grant - Auto Announce System			Recommended for acceptance by City Council
Ridership Report - April Record Set	X		
Operations/Maintenance Contract 2000-01	X		
Linn-Benton Loop Commission	X		
Kids Summer Reading Program	X		
Philomath Connection	X		
TDM Program	X		
CTS Spring Newsletter	X		
Land Development Code Update	X		

**CONTENT OF DISCUSSION**

**I. APPROVAL OF MINUTES - April 12**

It was noted that Lita Verts attended the April 12 meeting and was not shown as in attendance. The minutes were approved as amended.

**II. ODOT CAPITAL ASSISTANCE GRANT - Auto Announce System**

The Oregon Department of Transportation has offered a capital assistance grant to the City of Corvallis for the purchase and installation of an auto announce system for the City's buses. The equipment would announce upcoming stops inside the bus and also display the stop on a reader board. The auto announce

system will assist people with visual or hearing impairments to use the bus.

In addition to the ODOT grant, additional federal funds have been earmarked for this project. The City will soon apply for this funding. The two grants will be used to fund the project. Following a brief discussion, the Commission voted to recommend to the City Council that they accept the grant.

### III. INFORMATION SHARING

- A. **Ridership Report.** Staff noted that April monthly ridership established a new April monthly ridership record. April ridership was 41,241. Ridership for the year is 14+ percent higher than last year. It was noted that ridership has been increasing steadily since about this time last year. Ridership is expected to reach 470,000 for the year.
- B. **Operations/Maintenance Contract.** Laidlaw provided information regarding a revised staffing plan and other issues discussed during negotiation of the new operations/maintenance contract. Staff determined that it would not pursue the additional staffing level because of the cost and will work with the existing staffing level. Additional training, specific to general public transit, will be provided by Laidlaw. The contract document is being prepared for the 3-year contract that runs from July 1, 2000 to June 30, 2003.
- C. **Linn-Benton Loop Commission - April 13.** The Loop Commission discussed the 2000-01 budget at their recent meeting. They also noted that Linn-Benton Community College students approved a group pass program for Albany Transit System, the Loop, and Corvallis Transit System. Separate group pass agreements will be developed for each system. Ridership on the Loop has increased this year.
- D. **Kids Summer Reading Program.** City library and transit staff have been working to develop a mechanism for children participating in the Library summer reading program to use the bus to get to and from the Library. A special pass has been designed for a one-way transit ride. The passes will be distributed by Library staff when the program begins. The passes will be collected by bus operators and tabulated weekly. The program is funded by the Friends of the Library. Rides will be provided at the same rate as rides using child coupon books (20 cents). This is a new partnership that is mutually beneficial. The transit system has been participating in a similar program with the Parks and Recreation Department for many years. Summer youth programs often use the bus to transport youth groups between activities.

- E. Philomath Connection.** Copies of the Philomath schedule were distributed. Staff reported that the Philomath service has been well received. Ridership the first week was 325 and the second week was 208. The service operates Monday through Friday, with six runs per day. The heaviest use is the first two morning runs and the last two evening runs. The 3:05 run is also successful and was developed specifically for middle- and high-school students. The Philomath-leased bus should arrive in the next two weeks and a joint community celebration will be planned.
- F. Transportation Demand Management (TDM) Program.** Copies of a brochure for "Get There Another Way Week" were distributed. The program was developed in conjunction with the Employee Transportation Coordinators (ETC's) group and is held to encourage employees to use alternative transportation modes during the week of May 15 to 19 instead of single occupancy vehicles (SOV's). Employers who are part of the City's informal Transportation Management Association are holding drawings at their individual work sites. The tickets will then be entered into a drawing from all participating employers for larger prizes. It was noted that Hewlett-Packard contributed funds for printing the brochure. The City of Corvallis participates in this program and will be holding daily drawings for its employees.
- G. CTS Spring Newsletter.** Copies of the CTS spring newsletter were mailed with the agenda to CACOT members. Staff is attempting to issue a quarterly newsletter with news regarding special transit services such as daVinci Days and the Benton County Fair shuttle and items of interest to CTS customers. Commission members were encouraged to submit ideas for newsletter articles.
- H. Land Development Code.** The City's Land Development Code is being revised to reflect the recent update of the City's Comprehensive Plan. The "Comp" Plan contains the City's land use findings and policies. The Land Development Code contains the rules and regulations for development within the City. CACOT members have been asked to assist the City in this update by reviewing the draft document and providing comments.

**V. ADJOURNMENT**

The meeting was adjourned at 8:35 a.m.

**FUTURE MEETINGS:**

Wednesday, June 14, 7:50 a.m., City Hall Conference Rm. D  
Wednesday, July 12, 7:50 a.m., City Hall Conference Rm. D