

Approved

By CACOT
March 13, 2013

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
December 12, 2012**

Present

Stephan Friedt, Chair
Brandon Trelstad, Vice Chair
Robert E. Wilson
Kriste York
Mike Beilstein, Council Liaison

Staff

Tim Bates, Public Works
Brie Caffey, Public Works

Visitors

Jacob Kollen, OSU Student Sustainability
Initiative

Absent

Celeste Weaver de Balan
Robert Monasky
Terry Wright

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of October 10, 2012 Minutes	X		
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing	X		
VII. Commission Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:04 am

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:27 am by Chair Friedt. Introductions were made of Commission members and staff. Jacob Kollen arrived later and introduced himself.

II. Approval of Minutes

Commissioner Wilson and Vice Chair Trelstad, respectively, moved and seconded to approve the October 10, 2012 minutes. The motion passed unanimously.

III. CACOT/Visitor Comments

None.

IV. Old Business

None.

V. New Business

None.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Mr. Bates reported that Location Manager Bill Harris has resigned at First Student for another job opportunity. Brian Maxwell is acting as interim Location Manager while First Student conducts interviews for a replacement.

Commissioner Wilson asked if there might be a potential reduction in the Transit Operations Fee (TOF) money collected next year. Mr. Bates said he has been monitoring year-to-date average annual cost of gasoline in the state of Oregon over 2012, which is the mechanism used to set the new TOF rate which will take effect February, 1, 2013. He predicts there will be at least a small increase in the TOF rate in 2013.

Mr. Bates said that the upcoming route change to the Beaver Bus Southwest route, servicing more of Country Club Drive and 35th Street, isn't expected to negatively affect its on-time performance. The new route goes into effect when the Beaver Bus returns from winter break on January 10, 2013.

The Holiday Trolley will continue to operate on Saturday and Sundays until December 23rd.

Mrs. Caffey reported an increase in non-transit related posters being put up in bus shelters, with a disappointing new trend of using spray adhesive on the entire flyer to stick the flyer to the inner roof of the shelter. Chair Friedt said he believes there may be a special spray designed to release spray adhesives; staff will research this.

VII. Commission Requests and Reports

Commissioner Wilson said the City Manager has asked for suggestions for goals for the incoming City Council. Since CTS faces a long-range funding problem with the future elimination of BETC funding, Commissioner Wilson suggested that Commissioners write to the City Manger and suggest that finding a solution to these long-range funding issues be listed as a Council goal. Councilor Beilstein said Council goals tend to be aspirational rather than prescriptive but individuals and groups are certainly welcomed to submit a goal suggestion by no later than January 4, 2013.

Chair Freidt, a member of the Area Commission on Transportation (ACT), mentioned that the City of Corvallis recently submitted a grant application requesting three new

buses from ODOT. He said Corvallis' request was accepted by the ACT, which is the first step toward obtaining the funding.

Vice Chair Trelstad asked that the wording of the ridership statistics in the Information Sharing report be changed to make it clear that the percentages listed reflect rides per service hour. Mr. Bates agreed.

Chair Freidt noted reports of an increase in behavior problems at the Downtown Transit Center (DTC) with individuals hanging out in the area and harassing passengers. Mr. Bates said he was aware of the issue. The City continues to encourage riders, drivers and staff to call the Corvallis Police Department anytime they believe there is an issue at the DTC.

Chair Freidt asked about the status of a proposed City operations and maintenance facility. Mr. Bates said the City is still interested in building one, but needs approximately ten million dollars to accomplish the task. Councilor Beilstein asked if building a facility would allow CTS to bring transit operations and maintenance in-house and Mr. Bates replied that it would both open that possibility and make bidding for those services more competitive.

VIII. Pending Items

None.

IX. Adjournment

Commissioners Wilson and York, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 9:04 am.

NEXT MEETING: January 9, 2013, 8:20 am, Madison Avenue Meeting Room