

CORVALLIS CITIZEN'S ADVISORY COMMISSION ON TRANSIT

AGENDA

Thursday, June 13, 1996
Chintimini Senior Center - Conference Room
2601 N. W. Tyler
7:45 a.m.

- I. INTRODUCTIONS
- II. APPROVAL OF MINUTES - May 16, 1996
- III. CACOT/VISITOR'S COMMENTS (Items not on Agenda)
- IV. TRANSFER POLICY
- V. PEDESTRIAN ISSUES
- VI. 97-98 CAPITAL IMPROVEMENT PROGRAM (CIP)
- VII. INFORMATION SHARING
 - A. Ridership Report - May
 - B. 1996-97 ASOSU/OSU Group Pass Program Update
 - C. Request for Proposals - Operations and Maintenance Contract
 - D. Trolley Purchase
 - E. Opticom Purchase
- VIII. ADJOURNMENT

FUTURE MEETING DATES

July 11, 1996; 7:45 a.m.; City Hall Conference Room
August 8, 1996; 7:45 a.m.; City Hall Conference Room

CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT

MINUTES
May 16, 1996

Members Present

Robert Lowry, Chair
Joanne Adler
Bill Hoffman
Craig Anderson
Tom Meehan

Members Absent

Paul Amato, ASOSU Rep.

Staff

Bernadette Barrett, Public Works
Steve Rogers, Public Works
Jim Brewer, Deputy City Attorney

Members Excused

Caron Johnson
Mary Christian, Council Liaison

Visitors

Laura Maxwell

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations/Action
Passenger Conduct			Recommended Council Adoption
Ridership Report - New Record	X		
ASOSU/OSU Group Pass Program	X		

CONTENT OF DISCUSSION

I. APPROVAL OF MINUTES - April 11, 1996

The minutes of the April 11 meeting were approved as corrected.

II. PASSENGER CONDUCT

Commission Chair Lowry opened the public hearing on the proposed Code of Conduct and Implementing Procedures. No one appeared to speak. The Commission reviewed the proposed rules in detail. The Commission discussed the age of unattended children riding the bus. Deputy City Attorney Brewer indicated that the proposed rules are consistent with state law. The bus drivers will not be expected to check the age of each child entering the bus. The age limit will only become relevant if the driver determines that a safety issue exists. The Commission also discussed the appeals process. Attorney Brewer noted that the process involves suspension or termination of the right to ride the bus, which is not a criminal matter; and therefore, the burden of proof is different. He also noted that the proposed process is similar to that used in other City procedures. The Commission reviewed the procedure of suspension to assure that the passenger has sufficient

notification to assure an equal opportunity to provide information to a hearings officer, if an appeal would be filed. Laura Maxwell, one of the CTS drivers, participated in the discussion, noting some of the incidents which are currently occurring on the buses. It was noted that the rules of conduct are being developed as a direct result of those incidents. The purpose of the rules is to provide a safe environment for the driver and CTS customers. Education of drivers and passengers will be an important element of implementing the rules and procedures. The Commission recommends that the City Council adopt the proposed Code of Conduct and Implementing Procedures. Deputy City Attorney Brewer indicated that the appropriate legislation will be prepared for Council consideration. It was noted that the recommendation would proceed to Council through the Urban Services Committee of the Council.

III. INFORMATION SHARING

- A. **Ridership Report - New Annual Record.** Staff distributed the ridership report showing that 36,999 rides had been provided in April. Another new all-time monthly ridership record was established. Staff also reported that the old, annual ridership record (341,598 rides) set in 1990-91 had been broken the second week in May. As of the end of that week CTS had provided 342,497 rides so far in 1995-96.

- B. **OSU Group Pass Program.** Staff reported the ASOSU Student Senate has approved the continuation of the student fee for transit. OSU administration has not indicated whether or not they will continue the faculty/staff group pass program. Status of this program will be provided at the next CACOT meeting.

IV. ADJOURNMENT

The meeting was adjourned at 6:35 p.m. The next meeting will be held on Thursday, **June 13, 1996**, at **7:45 a.m.** in the **Senior Center Conference Room.**