

Approved

By CACOT
July 10, 2013

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
June 12, 2013**

Present

Stephan Friedt, Chair
Brandon Trelstad, Vice Chair
Eric Cornelius
Steve Harder
John Oliver
Robert E. Wilson
Kriste York

Staff

Tim Bates, Public Works

Visitors

Absent

Bruce Sorte, Council Liaison

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of April 10, 2013 Minutes	X		
III. CACOT/Visitor Comments	X		
IV. Old Business			N/A
V. New Business • CTS Future System Levels	X		Held for next meeting
VI. Information Sharing	X		
VII. Commission Requests and Reports			N/A
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 8:55am

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:22 am by Chair Friedt. Introductions were made of Commission members and staff.

II. Approval of Minutes

Commissioner Wilson and Vice Chair Trelstad, respectively, moved and seconded to approve the April 10, 2013 minutes. The motion passed unanimously.

III. CACOT/Visitor Comments

Both Chair Friedt and Mr. Bates thanked Commissioner Wilson and Vice Chair Trelstad for their service to CACOT, as their terms end June 30th.

Vice Chair Trelstad mentioned that OSU is working to fill his seat on the Commission, as this seat is reserved for an OSU representative. Mr. Bates said the City has already received an application from a citizen to fill Commissioner Wilson's seat and it is expected this person will be confirmed at City Council's July 15th meeting.

IV. Old Business

None.

V. New Business

Corvallis Transit System's Future System Levels - Chair Friedt requested this discussion be postponed until Councilor Sorte is available to participate and the open Commission seats have been filled. He estimated it will be tabled for at least two months.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Philomath Connection has started its "Kids Ride Free" summer program which will continue through August 30th. Kids age 18 and under are eligible.

Commissioner Harder mentioned that Dial-A-Bus has seen a large increase in rides recently, saying that while the number of clients have increased, the number of rides those clients are taking are also increasing.

Mr. Bates reported that as of July 1 2013, the 99 Express will be funded by a Section 5310 grant to Benton County (transportation for seniors and persons with disabilities), so the City will no longer be involved with the funding of that service. At the Commission's request, CTS staff will continue to provide monthly 99 Express ridership statistics since passengers use it as a connecting system to CTS.

Mr. Bates reported that the time line for VIS implementation is aggressive. The plan is to have the real-time bus location information up and running before OSU returns to school in the fall; the automatic passenger counting is likely to take additional time due to its complexity. Commissioner York asked if the changes will be advertised to OSU students. Mr. Bates said that CTS has approximately \$7,000 left in OSU dollars to be used on a joint CTS/OSU marketing campaign aimed at OSU students, faculty and staff.

Mr. Bates said CTS will apply for its published FTA Section 5307 grant amount, less \$125,000 that the City has agreed to allow Linn-Benton Loop (Loop) operator City of

Albany to directly apply for in support of the Loop service.

VII. Commission Requests and Reports

Commissioner Wilson said that although he is stepping down as a Commissioner, he would like to be notified when the future system levels discussion will take place so that he may attend that meeting. Staff agreed to notify him in advance of this agenda item.

Commissioner Cornelius asked if CTS has considered creating Park & Ride facilities, given the new parking districts are going to impede on parking for employees and students at the LBCC Benton Center and employees at Samaritan Heath Care on NW 9th Street. Vice Chair Trelstad said the OSU/City Collaboration Team looked into Park & Ride locations but their focus was student parking. There was also an idea for a satellite transit center on OSU's campus, which is still being considered. Mr. Bates said he will invite Lisa Scherf to the next CACOT meeting because she staffs the City's Parking Committee and may be able to offer input on these topics.

VIII. Pending Items

Corvallis Transit System's future system levels discussion.

IX. Adjournment

Commissioner Wilson and Oliver, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 8:55am.

NEXT MEETING: July 10, 2013, 8:20 am, City Hall, Meeting Room D