

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
AGENDA**

**Tuesday, October 15, 2013, 8:20 a.m.  
Madison Avenue Meeting Room  
500 SW Madison Avenue**

- I. INTRODUCTIONS
- II. APPROVAL OF MINUTES
  - September 10, 2013
- III. CACOT/VISITOR'S COMMENTS
- IV. OLD BUSINESS
- V. NEW BUSINESS
- VI. INFORMATION SHARING
- VII. COMMISSION REQUESTS AND REPORTS
- VIII. PENDING ITEMS
- IX. ADJOURNMENT

Next Meeting:

Wednesday, November 12, 2013, Madison Avenue Meeting Room

Commission Members:

Stephan Friedt, Chair

Steve Harder, Vice Chair

John Oliver

Eric Cornelius

Steven Black

Kriste York

Bruce Sorte, Council Liaison

Madison Avenue Meeting Room is accessible to the public.  
Please contact Tim Bates at (541) 766-6916  
if you need special accommodations to attend the meeting.

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT  
MINUTES  
September 10, 2013**

**Present**

Stephan Friedt, Chair  
Steve Harder, Vice Chair  
Stephen Black  
Eric Cornelius  
John Oliver  
Kriste York  
Bruce Sorte, Council Liaison

**Staff**

Tim Bates, Public Works  
Brie Caffey, Public Works

**Visitors**

Jim Brewer, Corvallis City Attorney

**Absent**

**SUMMARY OF DISCUSSION**

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of July 10, 2013 Minutes (No August Meeting)	X		
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business	X		
VI. Information Sharing	X		
VII. Commission Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:23 am

**CONTENT OF DISCUSSION**

**I. Introductions**

The meeting was called to order at 8:21 am by Chair Friedt. Introductions were made of Commission members, staff and visitor.

**II. Approval of Minutes**

**Commissioners Harder and Black, respectively, moved and seconded to approve the July 10, 2013 minutes. The motion passed unanimously.**

**III. CACOT/Visitor Comments**

None.

#### **IV. Old Business**

Mr. Bates reported that Brandon Trelstad, a former CACOT Commissioner, has reapplied to fill the Commission's OSU seat. He is expected to be confirmed by City Council in October and be a voting Commissioner with CACOT in November. Chair Freidt noted that Brandon has been a longtime asset to CACOT and we will be lucky to have him back on the Commission. Mr. Bates said he approached the City Manager's office with the possibility of changing the final open CACOT seat, designated as ASOSU's seat, because there has been a history of ASOSU Commissioners being unavailable to attend most meetings because of conflicting class schedules. In the meantime, staff is working on finding an ASOSU officer to fill the seat. Councilor Sorte urged caution in encouraging former Commission members to reapply as we may be missing other points of view. He suggested that perhaps a seat could be designated for OSU faculty or staff.

#### **V. New Business**

Corvallis Transit System's Code of Conduct- City Attorney Jim Brewer was invited to address any concerns of the Commission. Chair Friedt asked if personal hygiene falls under disorderly conduct when the odor is so offensive that it drives other passengers away from a bus or bus shelter. Attorney Brewer said disorderly conduct tends to be used for people who have intention to create a nuisance, so unpleasant odors would generally not fall under that category. He said drivers should consider whether the issue is interfering with the safe operation of the bus, and if so, handle the situation in the least restrictive way possible. Vice Chair Harder noted that drivers attempting to handle such a situation in front of other passengers could create a situation that might easily escalate.

Mr. Bates asked if clothes obviously soiled with human waste should change the driver's response. Attorney Brewer said that is a situation that would be appropriate to address because it will interfere with the route, as the bus will immediately need to be removed from service and cleaned. He reiterated that drivers would do best to consider behavior and come up with the least restrictive way of addressing it since these issues often overlap with issues of age, disability, or homelessness. Mr. Bates said he would draft an email to the drivers.

Chair Freidt noted that the No Smoking policy has helped alleviate many issues at the Downtown Transit Center. City Attorney Brewer mentioned that Benton County will be rolling out a more extensive No Smoking policy for County facilities which might impact transit. Commissioner Oliver asked about the use of electronic cigarettes and Attorney Brewer said the City will probably modify ordinances to include them.

Mrs. Caffey brought up Chair Freidt's question from July of drivers asking people to leave the DTC due to loitering when the Code of Conduct only refers to "shelters." Attorney Brewer said CTS can update the policy to include the Downtown Transit Center but loitering may be a bit tricky to enforce since the DTC is an open area. He asked if CTS had a way to identify excluded individuals. Mr. Bates said that most of the drivers already know the excluded riders by face and the exclusion notices which also help identify them are posted in the drivers' restroom at the DTC. Commissioner Black asked why there are not more cameras at the DTC to help deter inappropriate behavior and

identify offenders. Mr. Bates said they are cost prohibitive and Attorney Brewer mentioned that cameras create issues like manpower to monitor live feeds, or storage of recordings that must be retained for years.

## **VI. Information Sharing**

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Mr. Bates reported that the VIS project time line has been shifted back due to data access issues. Staff has partial access to the server but Connexionz and the City's MIS staff are still working to get First Student connected. Commissioner Oliver asked if the DTC should have more than one 5-digit stop number, as he believed there was only one placard at the station; he also noted that the stop at 11<sup>th</sup> and Polk is missing a placard. Mr. Bates said he would look into it and have the contractor make any corrections.

Councilor Sorte asked that staff watch the speed of buses on 26<sup>th</sup> Street through OSU's campus using the new VIS system as he believes the buses are moving too swiftly through that area.

## **VII. Commission Requests and Reports**

Vice Chair Harder reported that Dial-A-Bus held a volunteer appreciation picnic for its 40 volunteers who contribute about 500 hours a month which helps lower operational costs. Chair Friedt asked if any OSU students volunteered as drivers and Vice Chair Harder responded that 100% of their volunteers are retirees, noting that student schedules usually get in the way of their volunteer efforts.

Councilor Sorte reported that OSU will be restructuring parking and raising their parking fees beginning January 1<sup>st</sup>. He said OSU is counting on transit being a big player in that change, assuming the increased fees will entice drivers to switch to transit. Commissioner Cornelius suggested creating and charging for a City Park & Ride. Commissioner Sorte said a Park & Ride was discussed by OSU, however it is a second tier idea to be considered once the Reser Stadium parking lot is full. Chair Freidt offered that the Timberhill Shopping Center might make a good Park & Ride location. Commissioner Black suggested the shopping center at Circle and Kings, since its largest tenant closed. Mr. Bates said the City has not ruled out the idea but thus far has not had success in convincing commercial owners to agree to allow their facilities to be used for Park & Ride locations.

Chair Friedt noted that the new apartment complex on Harrison Blvd., and others around the City, may also put new stress on the CTS system. Mr. Bates said staff has considered this and are looking at a future need to redesign Route 1 and/or Route C1.

## **VIII. Pending Items**

None.

**IX. Adjournment**

**Commissioners Black and Cornelius, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.**

The meeting was adjourned at 9:23 am.

**NEXT MEETING: October 15, 2013, 8:20 am, Madison Ave Meeting Room\***

**\*This meeting date is one week later than the normally scheduled meeting date. This is due to staff business travel.**

## MEMORANDUM

DATE: October 10, 2013  
TO: CACOT Members  
FROM: Tim Bates, Transit Coordinator  
SUBJECT: Information Sharing Report

**CACOT Commissioners** - Cassie Huber of ASOSU and Brandon Trelstad were appointed by City Council as CACOT commissioners on October 7<sup>th</sup>. Both are expected to be confirmed October 21<sup>st</sup>.

**Ridership** - Percentage changes are based on rides per service hour.

- **CTS provided 71,418 rides in September, an average of 33.5 rides/service hour, a 17.4% decrease\* from September 2012.** Ridership for September 2012 was 83,874, an average of 40.5 rides/service hour.
- **Philomath Connection provided 2,177 rides in September, an average of 16.7 rides/service hour, no increase or decrease from September 2012.** Ridership for September 2012 was 2,057, an average of 16.7 rides/service hour.
- **ADA Paratransit - September ridership was 430** Ridership for September 2012 was 448.
- **99 Express Adair Village** - September ridership was 454, an average of 4.96 rides per service hour. September 2012 ridership was 398, an average of 3.7 rides per service hour.

\* OSU was in session only one day in September, 2013. OSU was in session five days in September, 2012.