

AGENDA

Public Participation Task Force

November 7, 2013
11 AM - 1 PM
 Madison Ave. Meeting Room
 500 SW Madison Ave. (across from City hall)



* Start Times are only estimates

<u>* Start Time</u>	<u>Agenda Item</u>	<u>Lead</u>	<u>Est. Time</u>	<u>Action Needed</u>
11:00	1. Check in, introductions, review ground rules	Kent/all	2	information
11:02	2. Review today's agenda: changes/additions	all	2	decisions?
11:04	3. Review/approve 10/17 meeting minutes (<i>Attachment 1</i>)	Penny/all	2	decision
11:07	4. Minutes template/structure and related topics (<i>Attachment 2</i>)	Penny	5	information/discussion/ next steps
11:13	5. Mayor & City Manager at 12/5 meeting and 3 Dept. Heads at 12/19 meeting: Questions for them in advance? ideas?	Kent/all	5	decisions/next steps
11:19	6. Draft outline of PPTF outcomes/work products (<i>Attachment 3</i>)	Penny/all	10	information/discussion/ next steps
11:30	7. Proposals for public meetings in Jan./Feb./March: when? where? what? how? who?	Annette/all	5	discussion
11:36	8. Review TTF draft/plans for contacting other cities/organizations - next steps (<i>Attachment 4</i>)	Kent/All	30	discussion/decisions
12:07	9. Visitors comments, suggestions, ideas		10	information
12:18	10. TTF for scope of boards and commissions - next steps?	Brenda	10	discussion/decisions
12:29	11. TTF for neighborhood associations - next steps?	Richard	10	discussion/decisions
12:40	12. Updates from Survey and cost outcomes TTFs	Emily/ Mary Beth	10	information
12:51	13. Check-out: Was time used efficiently? Was everyone prepared? Was everyone heard? Other feedback about meeting process. How could we do better? Agenda for next meeting?	Richard	10	information