

CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT AGENDA

**Tuesday, February 11, 2014, 8:20 a.m.
Madison Avenue Meeting Room
500 SW Madison Avenue**

- I. INTRODUCTIONS
- II. APPROVAL OF MINUTES
 - January 14, 2014
- III. CACOT/VISITORS COMMENTS
- IV. OLD BUSINESS
- V. NEW BUSINESS
- VI. INFORMATION SHARING
- VII. COMMISSION REQUESTS AND REPORTS
- VIII. PENDING ITEMS
- IX. ADJOURNMENT

Next Meeting: Tuesday, March 11, 2014, Madison Avenue Meeting Room

Commission Members:

Stephan Friedt, Chair

Steve Harder, Vice Chair

Kriste York

Eric Cornelius

Brandon Trelstad

Cassie Huber, ASOSU

Steven Black

John Oliver

Bruce Sorte, Council Liaison

Madison Avenue Meeting Room is accessible to the public.
Please contact Tim Bates at (541) 766-6916
if you need special accommodations to attend the meeting.

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
January 14, 2014**

Present

Stephan Friedt, Chair
Steve Harder, Vice Chair
Stephen Black
Eric Cornelius
Cassie Huber
John Oliver

Staff

Tim Bates, Public Works
Brie Caffey, Public Works

Visitors

Absent

Brandon Trelstad
Kriste York
Bruce Sorte, Council Liaison

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of Nov 12, 2013 Minutes			Approved
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing	X		
VII. Commission Requests and Reports			Requested that staff produce cost to operate Sundays on Beaver Bus type routes
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 8:48 am

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:20 am by Chair Freidt. Introductions were made of Commission members and staff.

II. Approval of Minutes

Commissioners Black and Cornelius, respectively, moved and seconded to approve the November 12, 2013 minutes. The motion passed unanimously. There were no December minutes to approve, as December's meeting was canceled.

III. CACOT/Visitor Comments

None.

IV. Old Business

None.

V. New Business

None.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Staff demonstrated both the desktop and mobile versions of the real-time bus information software being promoted as "Where's my bus?". Commissioner Black asked if it would be possible to sell advertising on the pages and Mr. Bates replied that it is a possibility, if the City agreed.

Mr. Bates noted a change to the second paragraph of the Information Sharing Report, noting that the remaining VIS software will be installed in February instead of January. The delay corresponds to the delivery of two new CTS buses and ensures they will be outfitted with the equipment at no additional cost to the City. In response to Chair Friedt's request, Mr. Bates said he would email the anticipated installation date.

Mr. Bates said one of the old CTS buses will be dedicated for use as a backup Philomath Connection (PC) bus and will be re-branded with the PC logo. This will allow CTS to maintain two spare buses.

Staff will meet with First Student soon to discuss the feasibility of developing and implementing a CTS inclement weather plan. Another possibility would be to have buses waiting at the DTC to fill in as routes get 10 to 20 minutes behind schedule.

Mr. Bates reported that the Transit Operations Fee (TOF), which is reviewed at the end of each year, appears to have dropped due to reduced gas prices in 2013. He will have the official fee amount to be charged at CACOT's next meeting. A reduction in this fee means CTS will receive less revenue but that should be somewhat mitigated by CTS having to pay less for fuel.

Mr. Bates and Commissioner Huber discussed the OSU/City CTS marketing campaign, aimed at reducing vehicle traffic to campus. Mr. Bates said that OSU will lead the campaign after meeting with City staff on how best to spend the \$14,000 allotted for this effort. Commissioner Huber reported that the campaign is currently focusing on social media and a newspaper article should be coming out later this week.

VII. Commission Requests and Reports

Chair Friedt requested that staff provide the cost to operate Sunday service, modeled on the current Beaver Bus service. The Commission can then make an informed decision on possibly recommending Sunday service. Chair Friedt noted that there have been requests for Sunday service from community members for over 10 years.

Vice Chair Harder reported that the Benton County Special Transportation Fund fare increases went into effect on January 1, 2014.

VIII. Pending Items

None.

IX. Adjournment

Commissioners Black and Cornelius, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 8:48 am.

NEXT MEETING: February 11, 2014, 8:20 am, Madison Avenue Meeting Room

MEMORANDUM

DATE: February 5, 2014
TO: CACOT Members
FROM: Tim Bates, Transit Coordinator
SUBJECT: Information Sharing Report

VIS Update - The “Where’s My Bus” desktop and mobile versions are fully operational. QR codes have been placed at all bus stops and shelters.

The remaining onboard equipment - Passenger Counting, Auto Announcements, Data Gathering - will be installed beginning end of February, 2014, one week after the two new CTS buses are delivered.

Ridership - Percentage changes are based on rides per service hour.

- **CTS provided 79,518 rides in December, an average of 41.0 rides/service hour, a 22.4% increase from December 2012.** Ridership for December 2012 was 73,365, an average of 33.4 rides/service hour.
CTS provided 103,493 rides in January, an average of 47.0 rides/service hour, a 3.2% decrease from January 2013. Ridership for January 2013 was 110,539, an average of 48.5 rides/service hour.
- **Philomath Connection provided 2,270 rides in December, an average of 16.6 rides/service hour, a 27.2% increase from December 2012.** Ridership for December 2012 was 1,700, an average of 13.1 rides/service hour.
Philomath Connection provided 2,820 rides in January, an average of 19.7 rides/service hour, a 12.3% increase from January 2013. Ridership for January 2013 was 2,511, an average of 17.6 rides/service hour.
- **Beaver Bus provided 880 rides in December, an average of 7.3 rides/service hour, a 102.8% increase from December 2012.** Ridership for December 2012 was 564, an average of 3.6 rides/service hour.
- **Beaver Bus provided 1,666 rides in January, an average of 12.6 rides/service hour, a 35.0% increase from January 2013.** Ridership for January 2013 was 1,459, an average of 9.4 rides/service hour
- **ADA Paratransit - December ridership was 356.** Ridership for December 2012 was 529.
ADA Paratransit - January ridership was 567. Ridership for January 2013 was 644.
- **99 Express Adair Village - December ridership was 382, an average of 3.9 rides per service hour.** December 2012 ridership was 473, an average of 3.7 rides per service hour.
99 Express Adair Village - January ridership was 508, an average of 4.9 rides per service hour. January 2013 ridership was 665, an average of 4.6 rides per service hour.

CTS Ridership (Beaver Bus and Philomath Connection not included in figures)

	FY 13/14	FY 12/13	FY 11/12	FY 10/11	FY 09/10	FY 08/09
July	78,457	78,758	80,650	54,310	54,381	55,774
Aug	75,624	79,369	72,375	49,560	45,734	48,693
Sept	71,418	83,874	80,518	58,342	48,383	50,053
Oct	114,000	120,079	104,343	79,562	67,573	71,342
Nov	98,932	104,768	96,884	73,961	59,602	57,426
Dec	79,518	73,365	79,456	58,193	50,300	49,952
Jan	103,493	110,539	103,182	78,754	66,194	62,904
Feb		106,526	106,526	80,794	65,306	59,098
Mar		99,157	102,672	91,060	63,665	55,252
Apr		109,801	107,491	92,842	66,781	60,223
May		104,327	107,509	89,078	59,090	53,376
Jun		82,102	90,236	78,421	53,782	49,625
Total	621,442	1,152,665	1,131,842	884,877	700,791	673,718

Fareless rides began 2/1/11

