



HUMAN SERVICES COMMITTEE

Agenda

Tuesday, February 18, 2014
2:00 pm

Madison Avenue Meeting Room
500 SW Madison Avenue

- | | |
|------------------------------------|---|
| Discussion/ Possible Action | I. Social Services Semi-Annual Report
(Attachment) |
| Discussion/ Possible Action | II. Meeting Time Management |
| Information | III. Other Business |

Next Scheduled Meeting

Tuesday, March 4, 2014 at 2:00 pm
Madison Avenue Meeting Room, 500 SW Madison Avenue

Agenda

None at this time

MEMORANDUM

DATE: February 7, 2014

TO: Human Services Committee

FROM: Ken Gibb, Community Development Director 

SUBJECT: Social Service Interim Report for Period Ending December 31, 2013

I. Issue

Under the terms of the Social Service Funding Agreement between the City of Corvallis and United Way, review and approval of two interim reports are required each fiscal year. This is the first interim report for FY 13-14.

II. Discussion

United Way is the City's designated administrator for Social Service funding for FY 13-14. In September 2009, the City Council authorized the City Manager to enter into a three (3) year agreement with United Way, with an annual option to extend the agreement for two (2) additional years for a total of five (5) years. FY 13-14 is the fourth year in this five year period.

For FY 13-14, the City Council approved the Social Service Allocation of \$237,500, with an additional \$90,550 from the passage of the levy, for a total of \$328,300. Of this amount, \$311,885 is to be distributed to agencies and \$16,415 is the service fee paid to United Way for administration of the program. United Way received \$82,068 in the second quarter.

For this semi-annual report, United Way has included a six-month report from each agency that receives City funding, (Attachment A). These reports include a narrative of their activities, outputs and outcomes, and a year-to-date balance and income statements. As a reminder, United Way combined review of the City Social Service Fund and its own grants program into one process. Several programs applied for, and received funding from both cycles. They have submitted one interim report. The narrative report will reflect for which cycle the program is reporting (City, or both), and the amount awarded in the respective cycles.

United Way has been provided with a copy of this staff report, notified of the upcoming Committee meeting and invited to attend.

III. Action Recommended

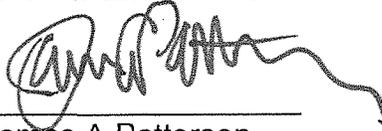
That the Human Services Committee consider this report and recommend the City Council approve acceptance of the Social Service FY 13-14 interim report for period ending December 31, 2013.

Review and Concur:



Nancy Brewer
Finance Director

Review and Concur:



James A Patterson
City Manager



City of Corvallis

Social Service Fund

13-14 Interim (6 mo) Reports

As per our administrative contract, United Way has recently compiled funded program interim reports—covering the first 6 months of the award period—for the 13-14 City of Corvallis Social Service funding cycle.

This document contains the following components:

1. Program Reports

- Narrative: description of the funded project, explanation of how the award has been spent, and how people have been helped
- Financial update: high-level review of program revenue and expenses for the awarded period

As a reminder—United Way combined review of the City Social Service Fund and its own grants program into one process. Several programs applied for, and received funding from both cycles. They have submitted one interim report. The narrative report will reflect for which cycle the program is reporting (City, or both), and the amount awarded in the respective cycles.

United Way's Community Investment Council is reviewing all interim reports as well, and will follow up where necessary and/or appropriate.

Agency Requests/Awards

Agency	Program	Request	Award
ABC House	Child Abuse Assessment	\$40,000	\$12,334
Benton Furniture Share	Sustaining Client Services	\$15,000	\$4,824
Boys & Girls Club of Corvallis	Lincoln STARS Scholarships	\$22,300	\$14,471
	Johnson Dental Clinic	\$30,000	\$19,295
	Clubhouse Subsidized Support	\$50,000	\$14,471
CARDV	Shelter Services	\$20,000	\$7,718
CASA	Child Advocacy	\$20,000	\$9,647
Corvallis Community Children's Centers	Childcare Tuition Scholarship	\$54,675	\$19,295
Corvallis Daytime Drop-In Center	Counselor	\$10,000	\$7,718
Corvallis Homeless Shelter Coalition	Men's Cold Weather Shelter	\$21,000	\$10,612
	Women & Children's Housing	\$10,000	\$7,718
Community Outreach, Inc	Health	\$40,000	\$38,589
	Integrated Housing	\$52,000	\$50,166
Community Services Consortium	Linn Benton Food Share	\$37,000	\$35,695
Heartland Humane Society	Emergency and Safe Housing	\$3,000	\$2,894
Jackson Street Youth Shelter	Emergency Shelter Ages 10-17	\$25,000	\$19,295
	Transitional Housing for At-Risk Youth	\$10,000	\$4,824
Old Mill	Relief Nursery	\$12,000	\$2,894
Parent Enhancement Program	Healthy Families, Safe Kids	\$20,000	\$4,824
Presbyterian Preschool & Child Care Center	Tuition Assistance	\$4,000	\$3,859
RSVP/Linn-Benton Volunteers	SHIBA	\$5,000	\$1,929
South Corvallis Food Bank	Emergency Food Boxes	\$12,000	\$11,577
Vina Moses	Clothing & Household	\$5,000	\$2,412
We Care	We Care Financial Assistance	\$5,000	\$4,824
Subtotal		\$583,975	\$311,885

United Way (contract fee)Total	\$16,415
Total distribution	\$328,300

2013 UW & City SS Fund – 6 Month Interim Report

#25

Name of Agency *	ABC House
Contact email *	director@abchouse.org
Program Name: *	child abuse assessment program
For which cycle are you reporting? *	Both
Impact Area for United Way	Health
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	32800
Amount awarded from United Way?	7000
Amount requested from City Social Service Fund?	40000
Amount awarded from City Social Service Fund?	12334

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

Thanks to outside support, we have increased the hours of one part-time medical provider for an additional four hours of medical services per week. Other than that, there have been no significant program changes since the initial application.

Provide specifics regarding how the award was spent. *

Grant funds were spent during the first six months of the grant period providing high-quality child abuse assessments, consultations and support services for 70 Benton County children with concerns of abuse or neglect. Services included 14 complete medical exams, 46 medical consultations including drug exposure testing, 16 forensic interviews, assisting the families of 25 children in completing crime victims compensation applications, and providing advocacy and referral services to the families of 32 children. Grant funds were applied toward direct service personnel expenses.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

ABC House's child abuse assessment program addresses the United Way Impact area of "Improving People's Health"; in particular, the assessment program aims to ensure that children are safe from family violence. ABC House provides children with medical exams, forensic interviews and advocacy support from trained experts to help determine if abuse occurred and, if so, to ensure that children are protected from future harm and receive the care and support necessary to heal. Services are provided in one safe, child-friendly environment, reducing the trauma children would otherwise experience visiting multiple agencies and having to tell their stories repeatedly. During the grant period, 14 children received complete medical exams, 16 children received forensic interviews, the caregivers of 25 children received assistance in completing crime victims compensation applications, and the families of 32 children received support and referral services.

ATTACHMENT A

Packet Page 3

ABC House observed a slight decrease in the number of on-site forensic interviews during the first six months of the grant period. This decrease was observed in both Benton and Linn Counties and we are working to identify the cause. Part of the decrease is due to the natural ebb and flow of case referrals over time; although the general trend has shown an increase in the number of children served, there are periods of time where the number of children referred for interviews or other services has temporarily declined. Other possible causes may be due to turnover among our agency partners. Since ABC House assessments are by referral only, the number of children we serve depends entirely on our partners identifying children in need of forensic interviews (and other assessment services) and then connecting them to ABC House. If new law enforcement officers or case workers do not yet fully understand the importance of children receiving recorded forensic interviews as opposed to interviews "out in the field," those children will not be referred. ABC House is working with our partners to address this issue through training and orientation. The state of Oregon also recently rolled out a mandatory forensic interview training for all professionals, including law enforcement and DHS case workers, who will be conducting in-depth interviews of children in cases of suspected abuse. The training emphasizes the importance of conducting forensic interviews in neutral, child-friendly environments with recording capability such as ABC House, rather than in the child's home or school.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

ABC House's assessment program addresses the City of Corvallis priority for providing emergency services to meet the basic human need for safety and freedom from fear and violence, as well as providing acute physical health care in emergency situations. In response to concerns of child abuse and neglect being perpetrated on Corvallis children, ABC House provides medical exams and after-hours consultations, forensic interviews and advocacy support by trained experts to help investigators determine whether child abuse occurred and, if so, to ensure that children are protected from future harm and receive the care necessary to heal.

Working in partnership with the agencies tasked with investigating child abuse, including the Corvallis Police Department, the Benton County Sheriff's Department and DHS Child Protective Services, ABC House provided emergency medical consultations to 35 children with suspicious physical injuries within 48 hours, as required under Karly's Law. Through these after-hours medical consultations, ABC House physicians helped investigators respond quickly to child abuse allegations. For physical abuse cases requiring complete abuse assessments and other urgent allegations of abuse, including sexual abuse, neglect and drug exposure, ABC House coordinated with investigators for children to be seen promptly at ABC House for forensic medical examinations, forensic interviews and referral services and support. 14 children received complete medical exams, 16 children received forensic interviews at ABC House and seven children received drug testing for concerns of exposure to illicit substances, such as methamphetamines and marijuana.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

One of ABC House's two major goals is to facilitate healing for children with concerns of abuse and neglect, and their caregivers. Aspects of this success outcome include: providing a safe, welcoming environment for children and caregivers, providing clear information about the assessment process and other services at ABC House, and making effective referrals to caregivers for services that will help them support their children and meet their needs following the assessment. ABC House measures its success, in part, through surveys to clients' adult caregivers. 100 percent of caregivers surveyed reported that they and their children felt safe at ABC House. 88 percent reported that their child's questions were answered to their satisfaction (another 8 percent answered "no opinion.") 80 percent reported that they received referrals that have helped since leaving ABC House.

ABC House's other major goal is to foster a multidisciplinary approach with the agencies tasked with investigating child abuse cases that results in more collaborative and efficient investigations. Aspects of this success outcome include child abuse investigations in which victims of child abuse benefit from a collaborative approach, and partners receive information and resources that enhance their abilities to investigate abuse cases. ABC House measures its success through distribution of anonymous surveys to agency partners who work directly with ABC House. Of agency partners surveyed, 100 percent reported that they received information and resources that helped their ability to investigate, they had the opportunity to provide input into the assessment process, and that working with ABC House resulted in a more collaborative child abuse investigation.

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Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

As the child abuse intervention center for Benton County, ABC House works directly with all of the agencies tasked with the investigation and response to child abuse cases. ABC House receives assessment cases predominantly by referral from law enforcement, including Benton County Sheriff's Office (BSCO), Corvallis Police Department (CPD) and Philomath Police Department (PPD), and the Department of Human Services (DHS). Representatives from these agencies accompany children and their families to ABC House and participate in the assessment process. Investigators join ABC House staff members in getting background history from the caregivers for medical exams and interviews. Those investigators who are specially trained in child forensic interviewing conduct child interviews on site; all others observe the interview conducted by ABC House's staff interviewer from our monitoring room. ABC House medical providers also provided emergency medical consultations for cases handled by BCSO, CPD, PPD and DHS.

ABC House is also a member of the Benton County Child Abuse Response Team, which meets on a weekly basis to discuss and share information on child abuse cases pending in the county. The CART is comprised of representatives from the district attorney's office, law enforcement, DHS, the juvenile department and CASA. During the reporting period, CART reviewed over 80 child abuse cases, including 35 cases of suspicious physical injury. Lastly, ABC House maintains an extensive referral list to area providers, such as the Center Against Rape and Domestic Violence (CARDV) and the Old Mill Center for Children and Families, to ensure that children and

their families receive any additional services needed. The families of 32 children from Benton County received referrals for additional services, including 26 referrals to counseling.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

1 unit of service is a 3-4 hour child abuse assessment appointment, comprised of 15 hours of staff time per child: 2 hours for medical exam and history, 2 hours for forensic interview and family safety-planning meeting, 4 hours for report-writing by interviewer and physician, 4 hours to gather family information, process intake paperwork and make referrals, 2 hours for medical record-keeping, obtaining client health history and distributing reports to partner agencies, and 2 hours for data entry and medical billing. Hours increase if case proceeds to trial since service providers will prepare for trial and testify as expert witnesses.

Cost per unit (what it costs to deliver this service per client): *

983.96

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

Costs have increased \$33.96 per child.

How many unduplicated clients has the program served to date (7/1-12/31)? *

70 from Benton County, including 24 from Corvallis

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

140

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$9667, 50%

Contributions / fundraising income *

13440

Program service fees *

50804.15

Foundation grants *

170349.71

Other Income *

579.25

Total Program Revenue *

235173.11

Payroll-related expenses *

26703.98

Operation expenses *

33757.39

Training costs *

501

Direct Client Services *

156120.77

Miscellaneous expenses *

0

Total Program Expenses *

217083.14

Upload Dec-end balance sheet.



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12.90 KB · XLSX

Upload Dec-end Income statement.



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ABC House
Balance Sheet
As of ~~December~~ December 31, 2013
Dec 31, 13

ASSETS

Current Assets

Checking/Savings

1109 · Citizens Bank - Checking	261,289.29
1113 · Citizens Bank - Capital Account	17,263.00
1905 · Edward Jones	74,234.31
Total Checking/Savings	352,786.60

Other Current Assets

1720 · Accounts Receivable	16,166.06
Total Other Current Assets	16,166.06

Total Current Assets 368,952.66

Fixed Assets

1250 · Prepaid expenses	1,084.37
1725 · Accumulated Depreciation	-199,944.00
1740 · Building	430,324.79
1745 · Equipment	123,072.31
1755 · Land	58,000.00
Total Fixed Assets	412,537.47

Other Assets

1915 · Investment Edward Jones	460,894.61
1920 · Investment-OCF	337,011.32
1930 · Unrealized app/depr. of inv.	90,370.12
Total Other Assets	888,276.05

TOTAL ASSETS 1,669,766.18

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	2,367.48
Total Accounts Payable	2,367.48

Credit Cards

1110 · Card Service Center	206.62
1112 · Capital One Bank NA	40.00
Total Credit Cards	246.62

Other Current Liabilities

2415 · FICA/FWT Payable	3,297.51
2430 · Salary & Wages Payable	472.49
2435 · SWT Payable	-7,900.70

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Accrual Basis

ABC House
Balance Sheet
As of December 31, 2013
Dec 31, 13

2440 · WBE/SVI Payable	2,216.53
2445 · Unearned Income	51,250.00
Total Other Current Liabilities	49,335.83
Total Current Liabilities	51,949.93
Total Liabilities	51,949.93
Equity	
3000 · Unrestricted net assets	1,343,675.93
3010 · Temp Restricted Net Assets	55,285.00
32000 · *Retained Earnings	128,742.32
Net Income	90,113.00
Total Equity	1,617,816.25
TOTAL LIABILITIES & EQUITY	1,669,766.18

ABC House
Profit & Loss Budget vs. Actual
July through December 2013

	<u>Jul - Dec 13</u>	<u>Jul - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense						
Income						
4000 · Revenue						
4005 · Donations						
4007 · Year End Appeal	2,375.00	13,288.33				
4009 · Newsletter	1,995.00	3,225.00				
4005 · Donations - Other	25,362.86	27,730.94	40,940.20	-15,577.34	61.95%	
Total 4005 · Donations	<u>29,732.86</u>	<u>44,244.27</u>	<u>40,940.20</u>	<u>-11,207.34</u>	<u>72.63%</u>	<u>81,880.00</u>
4010 · Grants						
4015 · Benton County CAMI	17,500.00	17,500.00	35,000.08	-17,500.08	50.0%	70,000.00
4020 · Linn County CAMI	43,402.17	35,821.03	33,321.01	10,081.16	130.26%	143,284.12
4025 · VOCA	9,283.00	0.00	9,283.00	0.00	100.0%	37,132.00
4027 · Other Grant Revenue	154,176.98	63,809.35	116,185.66	37,991.32	132.7%	232,371.04
Total 4010 · Grants	<u>224,362.15</u>	<u>117,130.38</u>	<u>193,789.75</u>	<u>30,572.40</u>	<u>115.78%</u>	<u>482,787.16</u>
4030 · Fees for Service						
4035 · Court Appearances	1,950.00	2,503.42				
4040 · Karyl's Law	12,033.46	7,893.22				
4045 · Medical Billing	38,136.08	39,733.01				
4050 · Mental Health Billing	492.00	1,408.00				
4055 · Records Request	35.00	35.00				
4030 · Fees for Service - Other	-54.66	0.00	47,090.02	-47,144.68	-0.12%	
Total 4030 · Fees for Service	<u>52,591.88</u>	<u>51,572.65</u>	<u>47,090.02</u>	<u>5,501.86</u>	<u>111.68%</u>	<u>94,180.00</u>
4060 · Fundraisers						
4062 · Celebrate Hope						
4064 · Celebrate Hope 2012	160.00	7,080.00				
4065 · Celebrate Hope 2013	8,755.00					
4066 · Celebrate Hope 2014	2,000.00					
4062 · Celebrate Hope - Other	0.00		0.00	0.00	0.0%	
Total 4062 · Celebrate Hope	<u>10,915.00</u>	<u>7,220.00</u>	<u>0.00</u>	<u>10,915.00</u>	<u>100.0%</u>	<u>70,000.00</u>
4068 · Donor Appreciation Event	500.00	1,000.00				
4070 · Runaway Pumpkin Half Marat	72,479.19	66,009.58	81,000.00	-8,520.81	89.48%	81,000.00
4080 · Third Party Events	15,971.18	5,402.39	5,000.02	10,971.16	319.42%	10,000.00
Total 4060 · Fundraisers	<u>99,865.37</u>	<u>80,349.47</u>	<u>86,000.02</u>	<u>13,865.35</u>	<u>116.12%</u>	<u>171,000.00</u>
4085 · Other Income						
4087 · Board Dues	1,000.00		1,000.00	0.00	100.0%	1,000.00
4090 · Interest & Distribution Income	13,758.93	0.00				13,000.00
4085 · Other Income - Other	205.00	554.39				-
Total 4085 · Other Income	<u>14,963.93</u>	<u>554.39</u>	<u>1,000.00</u>	<u>13,963.93</u>	<u>1,496.39%</u>	<u>14,000.00</u>
Total 4000 · Revenue	<u>421,516.19</u>	<u>293,851.16</u>	<u>368,819.99</u>	<u>52,696.20</u>	<u>114.29%</u>	<u>843,847.16</u>
Total Income	<u>421,516.19</u>	<u>293,851.16</u>	<u>368,819.99</u>	<u>52,696.20</u>	<u>114.29%</u>	<u>843,847.16</u>
Gross Profit	421,516.19	293,851.16	368,819.99	52,696.20	114.29%	
Expense						
6000 · Expenses						
6015 · Building Expenses						
6020 · General Expenses	870.11	921.88	1,430.14	-560.03	60.84%	2,860.00
6025 · Repairs and Maintenance	3,306.54	4,108.97	4,485.12	-1,178.58	73.72%	8,970.00
6030 · Telephone	1,453.26	1,089.89	1,300.10	153.16	111.78%	2,600.00
6035 · Utilities	3,588.24	2,916.61	3,588.00	0.24	100.01%	7,176.00
Total 6015 · Building Expenses	<u>9,218.15</u>	<u>9,037.35</u>	<u>10,803.36</u>	<u>-1,585.21</u>	<u>85.33%</u>	<u>21,606.00</u>
6040 · Computers						
6042 · Computer Repairs & Mainten	1,538.75	617.50	750.00	788.75	205.17%	1,500.00
6044 · Computer Software and Hardw	3,924.30	8,199.98	6,175.16	-2,250.86	63.55%	12,350.00
Total 6040 · Computers	<u>5,463.05</u>	<u>8,817.48</u>	<u>6,925.16</u>	<u>-1,462.11</u>	<u>78.89%</u>	<u>13,850.00</u>
6045 · Contract Labor	34,284.72	31,218.45	52,161.85	-17,877.13	65.73%	104,323.63

ABC House
Profit & Loss Budget vs. Actual
July through December 2013

	<u>Jul - Dec 13</u>	<u>Jul - Dec 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6055 · Dues and Subscriptions	1,710.00	1,905.00	1,350.00	360.00	126.67%	2,700.00
6060 · Fees and Registration	807.21	1,060.33	1,602.58	-795.37	50.37%	3,205.00
6065 · Fundraisers						
6070 · Celebrate Hope	86.05	10.19	0.00	86.05	100.0%	9,500.00
6075 · Donor Appreciation	506.53	591.96	500.00	6.53	101.31%	500.00
6080 · Runaway Pumpkin Half Maratl	19,431.12	16,296.34	29,500.00	-10,068.88	65.87%	29,500.00
6084 · Third Party Events	9.48					2,800.00
Total 6065 · Fundraisers	20,033.18	16,898.49	30,000.00	-9,966.82	66.78%	42,300.00
6085 · Legal and Accounting	672.00	275.00	2,500.10	-1,828.10	26.88%	5,000.00
6090 · Insurance						
6092 · Health Insurance	22,059.40	24,154.80	30,134.80	-8,075.40	73.2%	60,289.26
6094 · Liability/Medical Malpractice	4,995.00	4,344.05	8,686.84	-3,691.84	57.5%	17,373.00
6098 · Workers' Compensation Insur	857.94	1,919.03	895.36	-37.42	95.82%	1,790.14
Total 6090 · Insurance	27,912.34	30,417.88	39,717.00	-11,804.66	70.28%	79,432.80
6100 · General Office Supplies	1,435.78	1,620.07	1,927.68	-491.90	74.48%	3,855.00
6105 · Payroll Taxes	16,301.79	15,029.83	18,705.74	-2,403.95	87.15%	37,411.10
6110 · Photocopy and Printing	2,298.81	937.90	1,200.18	1,098.63	191.54%	2,400.00
6115 · Postage	616.71	1,225.40	1,552.15	-935.44	39.73%	3,103.87
6120 · Program Supplies						
6125 · Advocacy	65.54	314.92	500.02	-434.48	13.11%	1,000.00
6130 · Community Education	1,695.59	-280.41	1,750.04	-54.45	96.89%	3,500.00
6140 · Medical	591.57	1,056.70	1,000.04	-408.47	59.16%	2,000.00
Total 6120 · Program Supplies	2,352.70	1,091.21	3,250.10	-897.40	72.39%	3,500.00
6145 · Property Tax	269.96	257.90	155.14	114.82	174.01%	310.00
6150 · Public Relations & Advertising	640.08	216.84	192.00	448.08	333.38%	384.00
6170 · Resource Material	647.39	39.95	412.56	234.83	156.92%	825.00
6175 · Salaries and Wages						
6180 · Administrative Assistant	10,849.24	11,386.65	10,616.36	232.88	102.19%	21,232.64
6185 · Advocacy	21,164.60	20,482.80	21,200.02	-35.42	99.83%	42,400.00
6190 · Community Education	9,661.08	5,885.99	9,319.44	341.64	103.67%	18,638.88
6193 · Counselor P/T	7,133.81	2,870.24	7,230.60	-96.79	98.66%	14,461.20
6194 · Development Associate	10,028.20		10,176.00	-147.80	98.55%	25,440.00
6195 · Development Director	26,387.76	25,496.87	26,225.35	162.41	100.62%	52,450.69
6200 · Executive Director	30,162.41	26,971.45	30,300.00	-137.59	99.55%	60,600.00
6205 · Interviewer	12,056.28	12,078.88	14,698.25	-2,641.97	82.03%	29,396.45
6210 · Medical Director	71,510.09	67,585.11	71,357.89	152.20	100.21%	142,715.77
6215 · Medical Support	1,288.10	105.00	2,142.44	-854.34	60.12%	4,284.80
6220 · Nurse	21,204.92	21,149.32	21,202.77	2.15	100.01%	42,405.51
6225 · Office Support Specialist	17,077.09	16,500.20	16,866.56	210.53	101.25%	33,732.80
Total 6175 · Salaries and Wages	238,523.58	210,512.51	241,335.68	-2,812.10	98.84%	487,758.74
6230 · Trainings	3,066.00		3,000.12	65.88	102.2%	16,000.00
6235 · Travel	2,135.84	1,804.04	1,766.60	369.24	120.9%	3,533.00
Total 6000 · Expenses	368,389.29	336,483.01	418,558.00	-50,168.71	88.01%	834,498.14
Total Expense	368,389.29	336,483.01	418,558.00	-50,168.71	88.01%	834,498.14
Net Ordinary Income	53,126.90	-42,631.85	-49,738.01	102,864.91	-106.81%	9,349.02

2013 UW & City SS Fund – 6 Month Interim Report

#6

Name of Agency *	Benton Furniture Share
Contact email *	bfs1@peak.org
Program Name: *	Sustaining Client Services
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	15000
Amount awarded from City Social Service Fund?	4824

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

At this time there has not been any significant program change since Benton Furniture Shares initial application.

Provide specifics regarding how the award was spent. *

Furniture Share awarded funds was spent on programs to help provide beds, pillows, sheets and blanket sets to children, basic furniture, household items, a dinner table and chairs to family and individuals in need within our community. Furniture Share has served 1,762 unduplicated low income individuals living within the City of Corvallis of which 129 individuals received a table and chairs, 314 beds, pillows, sheets and blanket sets was distributed to 314 children and 1,324 individuals received other basic essential furniture and household items. This project also preserves our environment by diverting 146.83 tons of REUSEABLE home furnishings from the landfill.

Furniture Share provides daily tasks to secure programs. The program constitutes:

- Managing the warehouse site
- Answering and responding to an average of 75 phone calls a day from clients
- Contact with Caseworkers and furniture donors
- Building and maintaining relationships with donors and volunteers
- Marketing Furniture Share to the public and referring agencies
- Greeting donors and receiving their donations
- Unpacking donations
- Maintaining the organization of donations in the Warehouse space
- Packing items specific to client requests
- Interacting with clients and case managers of partnering agencies
- Tracking client requests
- Transferring items we don't use to other agencies or to recyclers

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

Measurable changes that have occurred from our programs include helping to preserve our environment by diverting 146.83 tons of REUSABLE home furnishings from the landfill and helped our initiative such as BEDS for KIDS, Furniture for Individuals in Crises, and Feeding Our Future which provided 129 individuals with a table and chairs to have a place to eat meals, learn and consume healthy food to reduce obesity, provide children in emergency situations by quickly providing a bed, pillow, sheets, and a blanket to 314 vulnerable children within our community to improved living conditions, assisting 1,324 Corvallis residents to transition into self-sustainability and independent lifestyles by distributing 3,972 basic essential furniture and household items, and collaborated with other non-profits or agencies to achieve the priority criteria defined by the City of Corvallis that includes shelter, warmth, and safety or freedom from fear and violence particularly among single mothers who seek alternative and safe accommodations. v

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

Feeding Our Future effectively reached and served the needs of 129 vulnerable families and children in our community by providing tables and chairs, benefits to family meals, recipes, and conversational starter tips to ensure smooth transitioning to a better quality of life and behavior at work or school. Families who eat together experience better health from meals prepared within the home, improved vocabularies and performance in school and at work, and better relationships with peers and family members. Other benefits include preparation of simple, nutritious meals that can reduce obesity, improve health, and creation of a family environment that embraces and supports each other to achieve self-esteem and success within the community. Furniture to Individuals in Crisis provided 1,324 individuals with furniture and basic household items who were in transition to improved conditions. Individuals receiving these items often experience better health, improved performance in jobs and school, better relationships from less worry, and greater self-confidence. Providing recycled furniture and household items can ensure smooth transitioning to a better quality of life. Additionally, recycling furniture benefits everyone in our community by diverting waste from the landfill while donors express a sincere delight knowing that furniture is being reused or rebuilt to improve the livelihoods of families in need. There are 314 children who have received a bed of their own. Children who sleep in a bed often experience better health, improved performance in school, have a better relationship with peers and family rather than practicing sleep deprived habits, and should experience greater self-confidence. BEDS for KIDS allow Furniture Share to effectively reach and serve the needs of vulnerable children in our community. Providing these families with beds and linen can ensure smooth transitioning to a better quality of life. Other benefits are that families are able to present a front of normalcy that is important to their morale and ultimately to their success towards self-

efficiency.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Furniture Share collaborates with over 65 social service agencies and non-profit organizations that refer clients to our services, thereby helping people assemble the necessary resources from multiple non-profits that provide emergency and transitional services within our community. We partner with Community Outreach, Human Services, Parent Enhancement Programs, and Domestic Violence and Homeless shelters Linn Benton Housing Authority and other housing organizations to help clients transition into functional family situations.

Furniture Share is the only non-profit agency within Benton County that provides beds, pillows, sheets and blankets, dinner tables and chairs, and other basic furniture and household items at no cost to children, families and individuals in need within our communities' vulnerable populations. Without a functional sleeping space, families continue to practice sleep deprived behaviors and are unable to stabilize their lives or move toward self-sufficiency, improved health and independence. Without a functional eating space, families often consume food individually, in front of the TV, or as "take out" depriving family behaviors that support each other emotionally, physically, and with healthy meals that contribute to reducing mental stress, hopelessness, and despair; strengthening productivity at work and school; improving physical and mental health; increasing family connections and enhancing relationships; restoring dignity; building inner strength, self-reliance, and stability; and offering an opportunity to create a meaningful life. Furniture Share clients are screened for needs assessments and income qualifications and are then referred to us through the agencies we partner and collaborate with. Furniture Share partners with many social service agencies to help them reach their goals of helping their clients become self sufficient. Without our program other service agencies would not meet there goals and achieve successful outcomes.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	1 Sofa and love seat, end table, coffee table, book shelf, TV, adult bed and linens, dresser and other basic furniture needs can provide comfort to an individual or family for 5 or more years. 1 bed, pillow, sheets and a blanket can give 1 child a good night sleep for 5 or more years. 1 table and 4-6 chairs will provide a family with a place to enjoy healthy meals, contribute to family conversations, and function as a family to support each other got 5 years or more.
--	---

Cost per unit (what it costs to deliver this service per client): *	40.00
---	-------

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	The value of Cost per unit did not change.
---	--

How many unduplicated clients has the program served to date (7/1-12/31)? *	1,767
---	-------

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	2,240
--	-------

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	2,412 50% of total award
---	--------------------------

Contributions / fundraising income *	17000
Program service fees *	0
Foundation grants *	34000
Other Income *	0
Total Program Revenue *	51000

Payroll-related expenses *	8115
Operation expenses *	3700
Training costs *	0
Direct Client Services *	39185
Miscellaneous expenses *	0
Total Program Expenses *	51000

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Benton Furniture Share
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking	11,972.49
Petty Cash	90.77
Total Checking/Savings	<u>12,063.26</u>
Total Current Assets	<u>12,063.26</u>
TOTAL ASSETS	<u><u>12,063.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Prepaid Income	900.00
Total Other Current Liabilities	<u>900.00</u>
Total Current Liabilities	<u>900.00</u>
Total Liabilities	900.00
Equity	
Net Income	11,163.26
Total Equity	<u>11,163.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>12,063.26</u></u>

**Benton Furniture Share
Profit & Loss
December 2013**

	Dec 13	Jul - Dec 13
Ordinary Income/Expense		
Income		
City of Corvallis Grants		
City of Corvallis		
Social Services	402.00	2,010.00
CDBG	791.67	4,750.02
Total City of Corvallis	<u>1,193.67</u>	<u>6,760.02</u>
Total City of Corvallis Grants	1,193.67	6,760.02
United Way Grants		
United Way	416.67	2,917.62
Total United Way Grants	416.67	2,917.62
Grant Income		
Salem Foundation	0.00	1,000.00
Walmart	0.00	500.00
Philomath Community Foundation	0.00	300.00
Juan Young Trust	0.00	5,000.00
Benton County Foundation	0.00	6,000.00
Collins Foundations	0.00	10,000.00
Ralph Hull Foundation	0.00	20,000.00
Total Grant Income	0.00	42,800.00
Contribution Income		
Newsletter Donations	415.00	415.00
Contributions	11,835.00	16,514.35
Total Contribution Income	<u>12,250.00</u>	<u>16,929.35</u>
Civic Groups		
Kiwanis	750.00	750.00
Rotary Club	0.00	275.00
Total Civic Groups	750.00	1,025.00
Benefit Sale	399.26	3,887.18
Fund Raising		
BBQ		
Sponsors	0.00	4,750.00
Ticket Sales	0.00	8,315.08
Babecue Expenses	0.00	-2,592.77
Total BBQ	0.00	10,472.31
Beds for Kids	11,149.40	11,629.40
Total Fund Raising	<u>11,149.40</u>	<u>22,101.71</u>
Other Income		
Jobs Plus	0.00	2,352.24
Total Other Income	<u>0.00</u>	<u>2,352.24</u>
Total Income	<u>26,159.00</u>	<u>98,773.12</u>
Expense		
Wages & Fringe Benefits		
Executive Director	7,000.00	29,499.96
Partner Liaison Coordinator	2,365.00	8,860.00
Administrative Assistance	1,297.50	6,820.00
Delivery Driver Wages		
Delivery Driver	1,000.00	5,360.00
Client/Delivery Assistant	2,348.00	9,449.00
Total Delivery Driver Wages	3,348.00	14,809.00
Payroll Taxes	1,451.16	7,164.24
Health Insurance	902.08	3,010.48
Total Wages & Fringe Benefits	<u>16,363.74</u>	<u>70,163.68</u>

**Benton Furniture Share
 Profit & Loss
 December 2013**

	Dec 13	Jul - Dec 13
Occupancy		
Rent	800.00	5,312.00
Utilities		
Telephone	295.49	1,268.06
Garbage Disposal	0.00	439.67
Utilities - Other	263.34	263.34
Total Utilities	558.83	1,971.07
Total Occupancy	1,358.83	7,283.07
Postage	46.00	150.01
Supplies & Fees		
Bank Charge	53.53	494.17
Supplies	105.00	1,689.50
Supplies & Fees - Other	55.96	104.17
Total Supplies & Fees	214.49	2,287.84
Equipment		
Repairs	0.00	295.00
Total Equipment	0.00	295.00
Printing & Photocopy	466.00	466.00
Advertising	894.00	1,235.75
Fundraising	0.00	453.83
Insurance		
Liability Insurance	0.00	2,044.00
Total Insurance	0.00	2,044.00
Dues/Memberships/Training/Conf.	200.00	885.00
Accounting	151.50	1,326.94
Volunteer		
Volunteer Appreciation	0.00	223.58
Total Volunteer	0.00	223.58
Donor Appreciation	73.50	143.94
Auto		
Fuel	106.00	1,448.81
Maintenance/Service	158.92	276.69
Total Auto	264.92	1,725.50
Travel		
Mileage	20.90	49.20
Total Travel	20.90	49.20
Storage	165.77	165.77
Total Expense	20,219.65	88,899.11
Net Ordinary Income	5,939.35	9,874.01
Other Income/Expense		
Other Income		
Carryover	0.00	1,289.25
Total Other Income	0.00	1,289.25
Net Other Income	0.00	1,289.25
Net Income	5,939.35	11,163.26

Assets		Benton Furniture Share For the Month of			12/31/13
Checking/Operating Reserve					
Savings					41.67%
Total Cash on Hand		\$12,063.26			of Year
		This	Year to	2013/14	Percent
		Month	Date	Budget	Budget
					Rec/Spent
Income					
City of Corvallis - Social-Services		402.00	2,010.00	5,000.00	40.20%
City of Corvallis - CBDG		791.67	4,750.02	9,500.00	50.00%
United Way Designated					
United Way		416.67	2,917.62	5,000.00	58.35%
Grants			42,800.00	95,000.00	45.05%
Corporate Contributions				5,000.00	0.00%
Contributions		12,250.00	16,929.35	18,500.00	91.51%
Civic Groups		750.00	1,025.00	4,000.00	25.63%
Benefit Sales		399.26	3,887.18	18,000.00	21.60%
Truck Sponsorship				5,000.00	0.00%
Special Events			10,472.31	23,000.00	45.53%
Feeding Our Future				5,000.00	0.00%
Beds for Kids		11,149.40	11,629.40	25,000.00	46.52%
Total Income		26,159.00	96,420.88	218,000.00	44.23%
Expenses					
Personnel					
Executive Director		7,000.00	29,499.96	54,000.00	54.63%
Client/Liaison Coordinator		2,365.00	8,860.00	15,600.00	56.79%
Administrative Assistant		1,297.50	6,820.00	15,600.00	43.72%
Client/Delivery Assistant		2,348.00	9,449.00	21,840.00	43.26%
Client/Delivery Driver		1,000.00	5,360.00	20,200.00	26.53%
Jobs Plus Reimbursement			-2,352.24		
Payroll Taxes		1,451.16	7,164.24	16,545.00	43.30%
Medical/Dental Benefits		902.08	3,010.48	12,415.00	24.25%
Total Personnel		16,363.74	67,811.44	156,200.00	43.41%
Occupancy					
Rent		965.77	5,477.77	12,000.00	45.65%
Telephone/Internet/Garbage Disposal		558.83	1,971.07	4,500.00	43.80%
Total Occupancy		1,524.60	7,448.84	16,500.00	45.14%
Materials & Services					
Postage		46.00	150.01	2,000.00	7.50%
Supplies/Credit Card Fees		214.49	2,287.84	2,000.00	114.39%
Equipment			295.00	3,000.00	9.83%
Printing		466.00	466.00	2,500.00	18.64%
Advertising		894.00	1,235.75	3,000.00	41.19%
Fundraising			453.83	7,500.00	6.05%
Insurance			2,044.00	5,400.00	37.85%
Dues/Memberships/Training/Conference		200.00	885.00	1,900.00	46.58%
Professional Fees/Accounting		151.50	1,326.94	3,500.00	37.91%
Volunteer/Donor Appreciation		73.50	367.52	1,500.00	24.50%
Vehicle Maintenance/Expenses		264.92	1,725.50	5,000.00	34.51%
Mileage		20.90	49.20	8,000.00	0.62%
Total Materials & Services		2,331.31	11,286.59	45,300.00	24.92%
Total Expense		20,219.65	86,546.87	218,000.00	39.70%
Net Income/Loss-Emergency Reserves		5,939.35	9,874.01	218,000.00	
Carryover			1,289.25		
	Balance		11,163.26		

2013 UW & City SS Fund – 6 Month Interim Report*

#4

Name of Agency *	Boys & Girls Club of Corallis
Contact email *	hhiggins@bgccorvallis.org
Program Name: *	Lincoln STARS Scholarships
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Choose one
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	22300
Amount awarded from City Social Service Fund?	14471

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

One significant change was the joint award with 509J for a 21st Century learning grant. This has allowed BGCC to offer more scholarship funding to a higher percentage of Lincoln youth. BGCC asked for \$22,300 to provide STARS scholarship support for 28 youth on the free/reduced lunch program whose families face transportation difficulties. Supported families will pay \$24.50/month, approximating the subsidized costs.

BGCC received \$14,471 which would support approximately 10 youth for the school year. Because of this joint grant award, we are now serving 65 youth at Lincoln and providing scholarship support to 52 of those youth to offset the \$245/mo. fee and ensure access to low income youth.

We believe the CSSF award helped BGCC and 509J receive the 21st Cent grant which lasts for five years. It demonstrated support from the broader community for our low income youth at Lincoln school

Provide specifics regarding how the award was spent. *

The award is being used to bridge the gap in scholarship funding for our low income youth. Approximately 52 youth are only paying \$24.50/month of the actual 245/mo fee. This funding has achieved our goal of ensuring access to our opportunity and at risk.

BGCC is using the CSSF grant award to pay for the gap between what the Client is paying, and what it costs to deliver the program.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

BGCC partners with the Corvallis School District (509J) and Lincoln Elementary School to access space for the afterschool program. Like our STARS sites at the other elementary schools, we use the space at no additional charge.

Meals are provided through the Federal food program and delivered through 509J.

BGCC recruits volunteers and interns from Oregon State University (OSU) to provide the additional mentoring and academic support.

4H is providing STEM activities

LBCC is providing parent education at our quarterly parent nights

Dental screenings and services are provided in collaboration with Benton County Health Department and the Johnson Dental Clinic at BGCC.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

Cost per unit (what it costs to deliver this service per client): *

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

How many unduplicated clients has the program served to date (7/1 - 12/31)? *

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

100

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$7235 50%

Contributions / fundraising income * 0
 Program service fees * 16795
 Foundation grants * 44173
 Other Income * 0
 Total Program Revenue * 60969

Payroll-related expenses * 43130
 Operation expenses * 17781
 Training costs * 0
 Direct Client Services * 35875
 Miscellaneous expenses * 0
 Total Program Expenses * 60913

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2013 UW & City SS Fund – 6 Month Interim Report*

#2

Name of Agency *	Boys & Girls Club of Corvallis
Contact email *	hhiggins@bgccorvallis.org
Program Name: *	Johnson Dental Clinic – parent dental days
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	30000
Amount awarded from City Social Service Fund?	19295
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	The grant funds provided for expanded dental services to uninsured 18–24 year olds. Through these funds, we have delivered services to uninsured youth and working parents of BGCC Club members.
Provide specifics regarding how the award was spent. *	The funds were used to pay for the materials and supplies associated with maintaining and managing the clinic and all associated costs for dental treatment associated with serving uninsured young adults. Per the grant, we are funding a portion of the volunteer coordinator to secure volunteer dentists. Additional dental equipment was purchased to serve adults, since most of equipment was geared towards children.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	to date, we have served 114 patients from Jackson street, college youth, and parents of members. Total value of services delivered to date was \$54,150. Our goal was to increase access and services to uninsured citizens in Benton County.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

We have partend with Benton CO health department and have deliverd services throughout the year to 18-24 year olds, and some parents The Clinic now has established a clear linkage to Jackson street to ensure that any of the youth in shelter who need dental, or have not seen a dentist in the last year, are seen. We continue to ensure that children at Community Outreach, and their parent(s) also have access to dental services. We are building our recruitment with OSU and LBCC to define a process to provide services to those most in need. The number of emergency room visits as reported by Good Samaritan had dropped by over 50% as of October, and in the month of November we were told that they had zero emergency room visits due to dental pain and infection. We would love to see this trend continue!

The biggest win is that any youth or young adult in Benton CO who has an oral health emergency, who lacks insurance can be seen in the Johnson Dental clinic within 48 hours in most cases.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Benton County Health Department – assists with scheduling, and supervision of the clinics. Maintain records and create a dental home for new patients.
 Established clear linkage of service opportunities for clients of Jackson St and COI.
 Established partnership with OSU Health promotions and student health center.
 Established linkage with LBCC but continue to look at how to address access issues for LBCC students due to transportation into Corvallis from LBCC main campus.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

one person is one unit of service

Cost per unit (what it costs to deliver this service per client): *

475 (the actual market cost)

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

99

How many unduplicated clients has the program served to date (7/1-12/31)? *

35

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

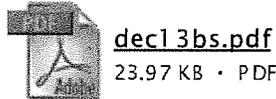
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What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

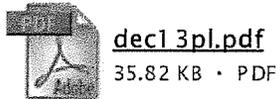
\$19,219, 100%

Contributions / fundraising income *	2540
Program service fees *	0
Foundation grants *	19295
Other Income *	0
Total Program Revenue *	21835
Payroll-related expenses *	13189
Operation expenses *	1588
Training costs *	0
Direct Client Services *	3640
Miscellaneous expenses *	802
Total Program Expenses *	19219

Upload Dec-end balance sheet.



Upload Dec-end Income statement.



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2013 UW & City SS Fund – 6 Month Interim Report*

#3

Name of Agency *	Boys & Girls Club of Corvallis
Contact email *	hhiggins@bgccorvallis.org
Program Name: *	Clubhouse Subsidized Support
For which cycle are you reporting? *	Both
Impact Area for United Way	Income
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	20000
Amount awarded from United Way?	10000
Amount requested from City Social Service Fund?	50000
Amount awarded from City Social Service Fund?	14471
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	No program changes
Provide specifics regarding how the award was spent. *	The award was spent to help offset the cost of \$1,500 per child to provide afterschool service for kids, in a safe supervised place, so that parents can maintain their jobs.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	We believe that we have supported the critical measureable changes projected because of this grant for affordable afterschool care: that low income parents would be able to maintain employment and educational opportunities. At the current time, daily attendance at the Club has increased, unemployment in Benton County is declining and enrollment at both LBCC and OSU is increasing.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	We believe that we have supported the critical measureable changes projected because of this grant for affordable afterschool care: that low income parents would be able to maintain employment and educational opportunities. At the current time, daily attendance at the Club has increased, unemployment in Benton County is declining and enrollment at both LBCC and OSU is increasing.
Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed	As we described in the grant, a key measurement of success is our average daily attendance (ADA). At the time of the grant award our ADA was 400 youth, broken down to: 280 elementary, 75 middle school, and 45 high school. At the current time our ADA is 455, with

in the Program Application relative to the identified United Way impact area. 300 elementary, 100 middle school, and 55 high school youth.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

As we described in the grant, our measurement of success is our average daily attendance (ADA). At the time of the grant award our ADA was 400 youth, broken down to: 280 elementary, 75 middle school, and 45 high school. At the current time our ADA is 455, with 300 elementary, 100 middle school, and 55 high school youth. Correspondingly – number of low income youth served, number of daily meals served, number of registered members, and number of visits per year, have all increased. The High School graduation rate for high school seniors attending the Club last year was 100%.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

OSU:

- Staffing
- Youth Mentoring
- College education programs
- Campus tours
- STEM education programming
- Impact Program – developmentally disabled youth outreach

Jackson Street Youth Shelter:

- Youth Mentoring
- Social programming
- Behavioral education & training

CARDV:

- Youth Mentoring
- Social programming

ABC House:

- Youth Mentoring

Corvallis 509J School District:

- Facilities
- Youth Programming
- Daily dinner
- Career services

Linn Benton Community College:

- Staff
- Youth Mentoring
- Education programming

OSU Credit Union:

- Career training
- Educational programming

In addition we have received more than 26,000 hours of volunteer service from the community.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

One youth served per day

Cost per unit (what it costs to deliver this service per client): *

\$1,500 per year/300 days per year = \$5 per day

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

Matches

How many unduplicated clients has the program served to date (7/1-12/31)? *

140

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

140

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$24,471, 100%

Contributions / fundraising income *

1335

Program service fees *

10750

Foundation grants *

26471

Other Income *

4795.33

Total Program Revenue *

43351.33

Payroll-related expenses *

75550.75

Operation expenses *

57604.45

Training costs *

0

Direct Client Services *

0

Miscellaneous expenses *

0

Total Program Expenses *

133155.2

Upload Dec-end balance sheet.



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13.75 KB · PDF

Upload Dec-end Income statement.



[bgcc_pl_uw_report.pdf](#)

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Boys & Girls Club of Corvallis
Gen Ops Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash	217,012.12
Total Checking/Savings	<u>217,012.12</u>
Accounts Receivable	
1200 · A/R	347,937.75
Total Accounts Receivable	<u>347,937.75</u>
Other Current Assets	
1202.1 · Contra ANET Receivables	-148,968.39
1210 · DP Imports	-28,850.00
1225 · NW Agency Trust - SUTA Acct	19,473.47
1250 · Allowance for Doubtful Accts	-2,946.23
1252 · NSF Checks Outstanding	600.00
1254 · Prepaid Expenses - Club Ops	23,796.62
Total Other Current Assets	<u>-136,894.53</u>
Total Current Assets	428,055.34
Fixed Assets	
1500 · Fixed Assets	4,627,687.30
1600 · Accumulated Depreciation	-1,975,139.79
Total Fixed Assets	<u>2,652,547.51</u>
TOTAL ASSETS	<u><u>3,080,602.85</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	25,709.19
Total Accounts Payable	<u>25,709.19</u>
Credit Cards	
2100 · Credit Cards - MBNA MC	5,241.66
Total Credit Cards	<u>5,241.66</u>
Other Current Liabilities	
2005 · Gen Ops Accrued Accts Payable	2,178.57
2200 · Due to Affiliates	1,334.85
2400 · Payroll Liabilities	72,194.70
2800 · Unearned Income	15,520.11
Total Other Current Liabilities	<u>91,228.23</u>

Boys & Girls Club of Corvallis Gen Ops Balance Sheet

As of December 31, 2013

	<u>Dec 31, 13</u>
Total Current Liabilities	<u>122,179.08</u>
Total Liabilities	122,179.08
Equity	
3000 - Total Fund Balance	<u>2,958,423.77</u>
Total Equity	<u>2,958,423.77</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,080,602.85</u></u>

Boys & Girls Club of Corvallis
Profit & Loss - CH w/Facility
 July through December 2013

	<u>Jul - Dec 13</u>
Income	
4000 · Fundraising	
4001 · General Donations	860.00
4005 · Donated Scholarships	475.00
Total 4000 · Fundraising	<u>1,335.00</u>
4185 · Grants - Planned Ops	26,471.00
4195 · In Kind Income	3,705.27
4502 · Other Revenue	275.80
4700 · Clubhouse Revenue	
4701 · Facility Rental	148.60
4702 · Memberships	10,750.00
4704 · Misc Program Fees	35.00
4706 · Vending	630.66
Total 4700 · Clubhouse Revenue	<u>11,564.26</u>
Total Income	<u>43,351.33</u>
Gross Profit	43,351.33
Expense	
5000 · IK - In Kind Exp - Ops	2,971.98
5100 · FE - Facility Expenses	
5101 · Alarms	299.00
5102 · Insurance	3,027.00
5103 · Maintenance	8,107.39
5104 · Repairs	3,828.23
5105 · Supplies	1,339.64
5106 · Utilities	
5106.1 · Gas	2,299.79
5106.2 · Garbage	2,393.29
5106.3 · Electric	12,147.85
5106.4 · Water/Sewer	3,054.34
Total 5106 · Utilities	<u>19,895.27</u>
5114 · Janitorial Supplies	4,059.11
5115 · Janitor's Payroll	14,024.19
5116 · Maintenance Payroll	4,832.32
Total 5100 · FE - Facility Expenses	<u>59,412.15</u>
6400 · OE - Occupancy Exp	
6402 · Insurance	2,020.02
6404 · Telephone	87.50
6499 · Occupancy-Allocated	1,613.18
Total 6400 · OE - Occupancy Exp	<u>3,720.70</u>

Boys & Girls Club of Corvallis
Profit & Loss - CH w/Facility
July through December 2013

Jul - Dec 13

6500 · Payroll Expenses	
6501 · Gross Wages	
6501.1 · Salary/Wages	29,347.26
6501.2 · Holiday Pay	0.00
6501.3 · Sick Pay	0.00
6501.4 · Vacation Pay	0.00
Total 6501 · Gross Wages	<u>29,347.26</u>
6502 · Taxes	
6502.1 · Medicare	425.61
6502.2 · Social Security	1,819.54
6502.3 · OR WC Assessment	54.16
Total 6502 · Taxes	<u>2,299.31</u>
6503 · Benefits	
6503.1 · Medical/Prescription	0.00
6503.2 · Vision	0.00
6503.3 · Dental	0.00
6503.4 · LTD/STD/Life	0.00
6503.5 · Club Simple	107.99
Total 6503 · Benefits	<u>107.99</u>
Total 6500 · Payroll Expenses	<u>31,754.56</u>
6597 · Alloc Admin PR - Dept Staff	
6597.1 · Alloc Dept Staff - Gross Pay	9,274.11
6597.2 · Alloc Dept Staff - Taxes	718.70
6597.3 · Alloc Dept Staff - Benefits	1,455.60
Total 6597 · Alloc Admin PR - Dept Staff	<u>11,448.41</u>
6598 · Alloc Dept Staff PR to Programs	
6598.1 · Alloc Staff to Prog - Gross Pay	-2,307.19
6598.2 · Alloc Staff to Prog - Taxes	-179.18
6598.3 · Alloc Staff to Prog - Benefits	-180.13
Total 6598 · Alloc Dept Staff PR to Programs	<u>-2,666.50</u>
6599 · Alloc Admin PR - Support Staff	
6599.1 · Alloc Support Staff - Gross Pay	31,695.25
6599.2 · Alloc Support Staff - Taxes	2,468.82
6599.3 · Alloc Support Staff - Benefits	720.34
6599.4 · Reclass Facilities Payroll	-18,726.64
Total 6599 · Alloc Admin PR - Support Staff	<u>16,157.77</u>
6700 · PE - Program Expenses	

Boys & Girls Club of Corvallis
Profit & Loss - CH w/Facility
July through December 2013

	<u>Jul - Dec 13</u>
6701 · Advertising	64.75
6703 · Credit Card Fees	148.12
6704 · ANET Fees	401.48
6706 · Contract Labor/Work Study	41.61
6707 · Copying/Printing	298.54
6709 · Dues/Subscriptions	4,118.98
6710 · Equip Purch/Maint	100.99
6711 · Equip Rent	26.00
6716 · Office Supplies	1,340.22
6718 · Background Checks	231.00
6719 · Postage	49.58
6721 · Scholarships	480.00
6722 · Supplies	2,477.20
6724 · Volunteer Recognition	445.00
6726 · Other Expenses	<u>132.66</u>
Total 6700 · PE - Program Expenses	<u>10,356.13</u>
Total Expense	<u>133,155.20</u>
Net Income	<u><u>-89,803.87</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#21

Name of Agency * Center Against Rape and Domestic Violence (CARDV)

Contact email * letetia.wilson@cardv.org

Program Name: * Shelter Services Program

For which cycle are you reporting? * City Social Service Fund

Impact Area for United Way

Impact Area for City Social Service Fund Emergency Services

Amount requested from United Way?

Amount awarded from United Way?

Amount requested from City Social Service Fund? 20000

Amount awarded from City Social Service Fund? 7718

Describe any significant Program changes (cost, schedule, scope) since the initial application. * There have not been any significant changes in the program.

Provide specifics regarding how the award was spent. * The award was spent on personnel:
0.34 FTE Executive Director
0.10 FTE Advocacy Services Manager
0.13 FTE Residential Services Manager

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

CARDV asks residents to complete a feedback survey anonymously at the end of their shelter stay. Three questions are rated 1–5 from strongly agree to strongly disagree. These responses are evaluated quarterly. CARDV's goal is to have 85% of clients agree or strongly agree to the following three statements:

- The services provided by this program helped me make informed choices about my situation.

ATTACHMENT A

Packet Page 35

- After working with CARDV, I have some new ideas about how to stay safe.
- After working with CARDV, I know more about the resources that may be available, including how to access them.

At this date in the cycle 90% of shelter residents indicated they agreed or strongly agreed with the statements on the feedback form.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

Our success outcomes mirror our measurable outcomes; to have 85% of clients agree or strongly agree to the following three statements:

- The services provided by this program helped me make informed choices about my situation.
- After working with CARDV, I have some new ideas about how to stay safe.
- After working with CARDV, I know more about the resources that may be available, including how to access them.

At this date in the cycle 90% of shelter residents indicated they agreed or strongly agreed with the statements on the feedback form.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

- CARDV and local law enforcement participate in the Lethality Assessment program to help survivors be safe. All four law enforcement agencies that provide services to Benton County call CARDV when on scene at high risk domestic violence calls. CARDV is able to effectively partner with law enforcement by talking with the survivor in the moment and making a plan to help her get to safety, including coming to CARDV's shelter.
- The Department of Human Services Self-Sufficiency program works with survivors to help them find safety in a crisis and to provide long term help to achieve self-sufficiency. CARDV partnered with Self-Sufficiency by referring shelter residents to programs at DHS, accompanying survivors to meetings with their case managers to help safety plan, and advocating on their behalf to help them receive all appropriate services and benefits.
- The Department of Human services Child Welfare department regularly refers their clients to CARDV to help make a safety plan, access the shelter, and to provide ongoing support and education. Advocates accompanied shelter residents to meetings with Child Welfare case workers to ensure effective safety planning.
- Community Outreach, Inc. (COI) and Willamette Neighborhood Housing Services (WNHS) work to help all community members be stable in their housing. Housing stability increases survivor safety. Once a survivor's immediate safety needs have been addressed in the shelter and survivors are looking for long term housing options, CARDV refers outgoing shelter residents to COI's transitional housing program, and have provided ongoing case management to survivors in units owned by WNHS.
- CARDV made bi-monthly orders to Foodshare and regular referrals to Vina Moses and Furniture Share to help meet shelter residents' basic needs.
- Legal Aid works to help survivors stay safe and hold batterers accountable by providing legal assistance to survivors in civil matters such as protective orders or child custody cases. Shelter Residents met with Legal Aid

Attorneys stationed at our Advocacy Center. Community Outreach no longer has the counseling position to have office hours at the Advocacy Center.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	One night of shelter with supportive services constitutes one unit of service. With 14 beds available 365 nights a year, CARDV offers 5,110 bed nights annually. To provide emergency shelter, the total number of bed nights have to be available whether they are used or not. The unit cost is the total budget (205,051) divided by the number of bed nights (5110). One unit of service is \$40.13.
Cost per unit (what it costs to deliver this service per client): *	\$31.60
How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	CARDV has 2 more beds available, for a total of 16. 16 beds available for six months (182.5 hours) equals 2,920 bed nights. Six months expenses for the period were \$92,264, divided by the available bed nights of 2,920 equals \$31.60 per unit.
How many unduplicated clients has the program served to date (7/1-12/31)? *	· To date CARDV has sheltered 21 adults and 16 children for 400 bed nights. · Those individuals received 476 follow up contacts. · CARDV has answered 1673 Hotline calls from Benton County residents.
How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	· 50 adult survivors unduplicated. 900 follow up contacts to shelter residents. 3000 hotline calls this year.
What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	\$3,859.00, 50%
Contributions / fundraising income *	27020
Program service fees *	178
Foundation grants *	20448
Other Income *	71000
Total Program Revenue *	118646
Payroll-related expenses *	76841
Operation expenses *	9727
Training costs *	264
Direct Client Services *	3843
Miscellaneous expenses *	1589
Total Program Expenses *	92264

Upload Dec-end balance sheet.



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Upload Dec-end Income statement.



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Center Against Rape and Domestic Violence
Balance Sheet
As of December 31, 2013

CARDV
BALANCE SHEET AS OF DECEMBER 31, 2013

Dec 31, 13

ASSETS

Current Assets

Checking/Savings

11100 · Cash - Non-interest Bearing

11110 · Citizen's Bank Checking 2538 47,147.38

11120 · Citizen's Bank Scholarship 9198 7.10

11150 · Petty Cash 204.30

Total 11100 · Cash - Non-interest Bearing 47,358.78

11200 · Savings & Temp Cash Investments

11220 · Citizen's \$Market Savings 6996 157,906.99

11230 · Citizen's Bank Advocacy 3882 139,742.00

11240 · OSU Savings - 00 5.00

11250 · OSU Money Market - 50 247,437.85

Total 11200 · Savings & Temp Cash Investments 545,091.84

11300 · Mass Mutual Forfeiture Account -8.50

Total Checking/Savings 592,442.12

Accounts Receivable

12000 · Pledges and Grants Receivable 66,315.00

Total Accounts Receivable 66,315.00

Other Current Assets

13000 · Prepaid Exp & Deferred Chg

Payroll Advance 4,010.43

13100 · PP Payroll

13110 · Employee Advances -4,010.43

13150 · FSA funding 160.00

Total 13100 · PP Payroll -3,850.43

13200 · PP Insurance

13210 · PP ERISA Bond Renewal 81.56

13220 · PP Property/Commercial Ins 956.62

13230 · PP Professional Liability 328.30

13240 · PP Accident Insurance 563.94

13250 · PP D&O Insurance 950.00

13260 · PP Workers Comp Ins 1,453.41

Total 13200 · PP Insurance 4,333.83

Total 13000 · Prepaid Exp & Deferred Chg 4,493.83

Center Against Rape and Domestic Violence
Balance Sheet
As of December 31, 2013

	Dec 31, 13
Total Other Current Assets	4,493.83
Total Current Assets	663,250.95
Fixed Assets	
15100 · Buildings - Original Cost	1,105,519.47
15500 · Improvements - Original Cost	69,434.48
15600 · Machinery & Equipment - Cost	39,430.57
15700 · Furniture & Fixtures - Cost	91,954.39
15800 · Land - Original Cost	259,099.42
15900 · Accumulated Depreciation	-349,490.22
Total Fixed Assets	1,215,948.11
TOTAL ASSETS	1,879,199.06
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-439.23
Total Accounts Payable	-439.23
Other Current Liabilities	
20001 · A/P adj	-35.35
21000 · Payroll Liabilities	
21100 · Benefits Liabilities	
21110 · Life & Disability Payable	6.95
21120 · Hlth & Dental Ins payable	649.78
21130 · Dental Empl pd family coverage	-64.46
21135 · Vision Empl Pd family coverage	-13.90
Total 21100 · Benefits Liabilities	578.37
21200 · Payroll Tax Liabilities	
21210 · FICA/FWT Payable	10,258.20
21220 · SWT Payable	2,381.00
21230 · SUTA Payable	608.70
21240 · WBF assessment payable	66.27
Total 21200 · Payroll Tax Liabilities	13,314.17
21300 · Accrued Payroll	8,957.52
21600 · Vacation Accrual	18,930.08
Total 21000 · Payroll Liabilities	41,780.14
22000 · Deferred Revenue	-0.04

Center Against Rape and Domestic Violence
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
Total Other Current Liabilities	<u>41,744.75</u>
Total Current Liabilities	41,305.52
Long Term Liabilities	
23000 · City Lien	<u>121,624.00</u>
Total Long Term Liabilities	<u>121,624.00</u>
Total Liabilities	162,929.52
Equity	
30000 · Fund Balance	1,093,812.48
31000 · Retained Earnings	517,488.16
Net Income	<u>104,968.90</u>
Total Equity	<u>1,716,269.54</u>
TOTAL LIABILITIES & EQUITY	<u>1,879,199.06</u>

Center Against Rape and Domestic Violence
Profit & Loss
 July through December 2013
CARDV PROFIT AND LOSS
JULY 1, 2013 - DECEMBER 31, 2013

Jul - Dec 13

Ordinary Income/Expense

Income

40000 · RESTRICTED INCOME

41000 · Government Grants/Contributions

41100 · Federal

41102 · FEMA LC	2,500.00
41103 · DHS - FVPSA	30,036.00
41104 · VAWA	5,143.12
41105 · VOCA Basic	20,020.94
41107 · IPVP Grant	11,815.98

Total 41100 · Federal 69,516.04

41200 · State

41201 · ODSVS DV	99,095.00
41202 · ODSVS SA	54,937.00
41203 · DHS - CFA DV	34,104.00
41204 · DHS - CFA SA	6,678.00
41205 · DHS - MLT	13,416.00
41207 · OCADSV	2,395.63

Total 41200 · State 210,625.63

41300 · Local

41301 · City 3,859.02

Total 41300 · Local 3,859.02

Total 41000 · Government Grants/Contributions 284,000.69

42000 · Foundations/Donations

42100 · UW Benton County	4,500.00
42200 · UW Linn County	5,148.00
42300 · Other Foundations/Donations	72,142.86

Total 42000 · Foundations/Donations 81,790.86

43000 · Net Restricted Grants

43100 · Gross Rev Restricted Grants 539.00

43150 · Less Direct Grant Expenses -1,103.22

Total 43000 · Net Restricted Grants -564.22

Total 40000 · RESTRICTED INCOME 365,227.33

45000 · UNRESTRICTED INCOME

45100 · Net Fundraising Events

45110 · Gross Rev Fundraising Events

**Center Against Rape and Domestic Violence
Profit & Loss**

July through December 2013

	<u>Jul - Dec 13</u>
45111 · Safe Family Breakfast	38,291.50
45112 · Fun Run	<u>1,700.00</u>
Total 45110 · Gross Rev Fundraising Events	39,991.50
45150 · Less Direct Event Expenses	
45151 · Safe Family Breakfast Expenses	-3,638.83
45152 · Fun Run Expenses	<u>25.95</u>
Total 45150 · Less Direct Event Expenses	<u>-3,612.88</u>
Total 45100 · Net Fundraising Events	36,378.62
45200 · Donations	
45210 · Community Events	4,591.57
45220 · Holiday Letter	8,835.00
45230 · Monthly Donations	6,825.00
45240 · Newsletter Response	6,090.00
45250 · Trusts	1,250.00
45260 · General Donations	19,964.00
45270 · Workplace Donatio	5,229.22
45280 · United Way Workplace Donations	<u>5,181.42</u>
Total 45200 · Donations	57,966.21
45300 · Unrestricted Foundations	10,250.00
45400 · Other Unrestricted Income	
45410 · Program Service Revenue	712.34
45420 · Investment Income	257.33
45430 · Miscellaneous	<u>3,228.26</u>
Total 45400 · Other Unrestricted Income	<u>4,197.93</u>
Total 45000 · UNRESTRICTED INCOME	<u>108,792.76</u>
Total Income	<u>474,020.09</u>
Gross Profit	474,020.09
Expense	
60000 · Personnel	
60100 · Wages	244,658.36
60200 · Payroll taxes	18,786.89
60300 · Other Employee Benefits	
60310 · Unemployment Insurance	5,057.10
60320 · Workers Comp Ins	796.13
60330 · 401(k)	5,736.64
60331 · 401k Management Fee	1,245.00
60340 · Dental Insurance	2,664.46

**Center Against Rape and Domestic Violence
Profit & Loss**

July through December 2013

	<u>Jul - Dec 13</u>
60350 · Health Ins.	23,013.36
60360 · Life, Vision and AD&D Insurance	3,743.73
60381 · FSA Management Fee	75.00
Total 60300 · Other Employee Benefits	<u>42,331.42</u>
Total 60000 · Personnel	305,776.67
61000 · Occupancy	
61100 · Repairs and Maintenance	6,888.32
61200 · Utilities	7,845.19
Total 61000 · Occupancy	<u>14,733.51</u>
63000 · Other Expenses	
63100 · Advertising/Promotion	-230.07
63200 · Office Expense	
63210 · Telephone and Internet	7,885.23
63220 · Postage & shipping	2,095.54
63230 · Printing/Publications	2,918.95
63240 · Equipment Rent, Lease, Maint.	1,683.26
63250 · Dues/Fees/Licenses/Subscription	535.90
63260 · Fundraising Fees	919.77
63270 · Supplies and small equip	4,800.10
Total 63200 · Office Expense	<u>20,838.75</u>
63300 · Information Technology	2,937.99
63400 · Travel	1,988.72
63500 · Conferences, Trainings & Mtgs	
63505 · Board/Volunteer/Staff Meetings	720.56
63500 · Conferences, Trainings & Mtgs - Other	335.39
Total 63500 · Conferences, Trainings & Mtgs	<u>1,055.95</u>
63600 · Interest Expense and Bank Chgs	114.85
63700 · Insurance	
63710 · ERISA Bond 401k	40.86
63720 · Property/Commercial	2,870.04
63730 · Professional Liability	985.02
63740 · Accident Insur	271.31
63750 · D&O	712.50
Total 63700 · Insurance	<u>4,879.73</u>
63800 · Client Assistance	
63810 · Client Assistance - Gift Cards	1,100.00
63820 · Client Assist Mileage	5,487.42
63830 · Client Assist Motel	5,444.92
63840 · Client Assist Other	3,339.54

2:50 PM
01/22/14
Accrual Basis

Center Against Rape and Domestic Violence
Profit & Loss
July through December 2013

	<u>Jul - Dec 13</u>
Total 63800 · Client Assistance	15,371.88
63900 · Professional Fees	1,531.25
63000 · Other Expenses - Other	51.96
Total 63000 · Other Expenses	<u>48,541.01</u>
64000 · Miscellaneous	0.00
Total Expense	<u>369,051.19</u>
Net Ordinary Income	<u>104,968.90</u>
Net Income	<u><u>104,968.90</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#23

Name of Agency *	CASA–Voices for Children
Contact email *	executive.director@casa–vfc.org
Program Name: *	Court Appointed Special Advocates
For which cycle are you reporting? *	Both
Impact Area for United Way	Education
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	15000
Amount awarded from United Way?	9647
Amount requested from City Social Service Fund?	20000
Amount awarded from City Social Service Fund?	10000

Describe any significant Program changes (cost, schedule, scope) since the initial application. * - There have been no significant changes to the program since the initial application.

Provide specifics regarding how the award was spent. *

- CASA–Voices for Children utilized grant funding in the first 6 months to ensure that every abused and neglected child who is within the legal jurisdiction of the state had a highly trained advocate.
- Trained 5 new advocates (minimum of 30 hours of training)
- Provided 6 hours of classroom training
- Mentored and supervised 35 advocates
- Advocates spent over 2100 hours working on behalf of abused and neglected children.
- Served 69 children (total of 104 individuals)
- Attended over 70 court hearings to advocate for the child. The Courts were closed for December to convert to their new computer system. Hearing were limited to critical/emergency hearings.
- Submitted over 70 reports to the court; providing current information on the child and parents, concerns and recommendations of specific services for the child and parent to achieve safe reunification of the family.
- Attended over 15 Citizens' Review Board case reviews.
- Attended over 70 meetings to advocate for the child.
- Communicated with the child's and parent's service providers.
- Advocated within the educational system to ensure that the child's academic needs were being met, including Individual Education Plan meetings, conferences and behavior meetings.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

- New advocates received over 30 hours of training pre-service training, including Benton County specific training.
- Specializing in abuse, child development, child trauma, vicarious trauma, education, child advocacy, emotional, behavioral, cognitive and educational assessments. Juvenile dependency systems (Court and Child Welfare), child abuse laws. Impact of drug abuse and domestic violence on families and children.
- Through training, advocates are able to quickly identify a child's specific needs which enables the Advocates to successfully advocate for early assessments to identify specific needs of the child and to ensure appropriate referrals are made.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

- 100% of abused and neglected Benton County children were appointed an advocate. Benton County is the only county in Oregon who serves 100% of children in care.
- Advocates ensure that children and parents are provided services and support to meet their needs as they make significant changes to their lives.
- Children are receiving appropriate services to ensure that their medical, dental, mental health and educational needs are being met. Providing appropriate services allows the child to begin the healing process which assists in their ability to participate in their education, life skills and ability to make positive choices.
- By ensuring parents are receiving appropriate services provides them with the opportunity to develop skills to provide a safe, nurturing and loving home for their children. In addition, parents are able to make better choices for their children and themselves—transitioning their lifestyles from drug/alcohol abuse, domestic violence and criminal behaviors to a positive and productive member of the community.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

- Six hours of in-service training provided to advocates focusing on permanency, DHS policy and procedures, permanency, assessments, community partners, and effective advocacy. Provided over 1300 hours of mentoring and support to advocates and tracked advocate needs and progress of 69 children.
- New advocates are trained specific to Benton County, allowing them to quickly engage in the system, providing efficient and effective advocacy for the child.
- In-service training focused on key elements improved the advocates' knowledge and ability to effectively communicate and recommend appropriate services, which improves the successful reunification of families.
- Advocates increased knowledge of DHS policy and procedures, state law and the court system have reduced the time a child has to wait for permanency. Advocates ensure that rigid timelines are being met and appropriate procedural work is completed in a timely manner, all of which effect a child's ability to achieve a forever home.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

- Advocates worked with teens to ensure they receive life skills and support for successful transition to adulthood.
- CASA works with community partners to provide services and support for the families' transitions.
- Advocates focus on carefully prepared transition plans that include input from service providers and support systems to ensure effective and sustainable reunifications and lifestyle changes.
- Advocates ensure that 100% of children in care receive assessments and needed services. Without these in place, child and parent stability may be at risk. A child who has not received much-needed services may jeopardize the parents' ability to cope with the stress, which may lead to relapse and/or re-abuse.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

- DHS Child Welfare: Work with caseworker and supervisors to improve the lives of children. Collaborate to improve system, communications and processes.
- Juvenile Court Improvement Project: Collaborative team that consists of a Judge, CRB field manager, lawyer, DHS, District Attorney and CASA to improve the effectiveness and efficiencies of the juvenile court system.
- Jackson Street Youth Shelter: Work closely to identify needs and provide services to children who are either residing at the Shelter or who need referrals for services. CASA offers the Child Advocacy Center to JSYS to be used as a teen drop-in center. The space allows JSYS to provide support, guidance and services to homeless and at-risk teens.
- Assistance League: Allows CASA to make referrals for clothing for foster children. They are able to provide new clothes for children in care twice per year.
- Furniture Share: An agreement with Furniture Share allowed CASA to make referrals for children and families to ensure every child had a bed and dresser. Unfortunately this partnership is no longer active due to recent changes requiring a membership fee for referring agencies. CASA continues to support the mission and work of Furniture Share.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

· One CASA advocates is appointed for each child's case in court. Most families are involved with the system for approximately 2 years. One CASA advocate assigned means total and complete focus on the child, unlike a child welfare caseworker who may be managing 12-18 cases. We have 2 CASAs who have been advocating for their specialized needs child for over 10 years! These children are considered to have permanency due to the long-term commitment of their foster placement.

Cost per unit (what it costs to deliver this service per client): *

\$21.36 per hour at 10 hours per month for two years per CASA Advocate = \$5,126.00. Each dollar donated to CASA saves taxpayers \$23 (National CASA).

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

The cost is accurate to the value given in the grant.

How many unduplicated clients has the program served to date (7/1-12/31)? *

104

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

110

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$9,823.00, 50%

Contributions / fundraising income * 43795.57

Program service fees * 0

Foundation grants * 18803.92

Other Income * 17793.29

Total Program Revenue * 80392.78

Payroll-related expenses *	59300.18
Operation expenses *	17885.34
Training costs *	75
Direct Client Services *	0
Miscellaneous expenses *	20
Total Program Expenses *	77280.52

Upload Dec-end balance sheet.



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CASA-Voices For Children FY 2013-14

Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Checking/Savings

1000 · Cash

1010 · Ckg - Citizens Bank 20,401.52

1020 · MM - Citizens Bank 26,147.35

1030 · Petty Cash 13.98

Total 1000 · Cash 46,562.85

Total Checking/Savings 46,562.85

Total Current Assets 46,562.85

Fixed Assets

1600 · Furniture and Equipment

1645 · Furniture & Equipment 2,763.00

1745 · Accum Deprec-Furn, Fix, Equip -1,115.00

Total 1600 · Furniture and Equipment 1,648.00

Total Fixed Assets 1,648.00

TOTAL ASSETS 48,210.85

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Credit Cards

1300 · FIA Card Services 0.00

Total Credit Cards 0.00

Total Current Liabilities 0.00

Total Liabilities 0.00

Equity

3000 · Opening Balance Equity 44,904.57

32000 · Unrestricted Net Assets 194.02

Net Income 3,112.26

Total Equity 48,210.85

TOTAL LIABILITIES & EQUITY 48,210.85

CASA-Voices For Children FY2013-14
Statement of Financial Income and Expense
 July through December 2013

Ordinary Income/Expense

Income

1500 · Investments

1510 · Investments Income 5.69

Total 1500 · Investments 5.69

4000 · Revenue from Contributions

4010 · Individual Contributions-Unrest 41,874.77

4011 · Individual Contributions-Restri 520.00

4012 · Corporate Contributions 482.00

4015 · Board Contributions 200.00

4098 · Misc Income 379.00

Total 4000 · Revenue from Contributions 43,455.77

4200 · Revenue from Non-Govt Grants

4230 · Foundation Grants 18,803.92

Total 4200 · Revenue from Non-Govt Grants 18,803.92

4500 · Revenue from Govt Grants

4530 · State Grants 12,518.00

4540 · Local Govt Grants 5,269.60

Total 4500 · Revenue from Govt Grants 17,787.60

4600 · Event Income 339.80

Total Income 80,392.78

Expense

6000 · Operational Expenses

6110 · Supplies 162.29

6130 · Telephone and Internet 872.46

6140 · Postage and Shipping 147.91

6150 · Bank Fees and Charges 27.94

6170 · Printing and Copying 882.77

6191 · Technology and Software 907.04

Total 6000 · Operational Expenses 3,000.41

7000 · Business Expenses

7130 · Director's & Officer's Insuranc 1,932.00

7000 · Business Expenses - Other 100.00

Total 7000 · Business Expenses 2,032.00

7200 · Salaries and Related Expenses	
7210 · Officers and Directors Salaries	23,500.02
7220 · Salaries and Wages	30,022.75
7250 · Payroll Tax Expenses	<u>5,777.41</u>
Total 7200 · Salaries and Related Expenses	59,300.18
7500 · Contract Services	
7540 · Other Contract Services	810.36
7560 · Payroll Service	<u>426.75</u>
Total 7500 · Contract Services	1,237.11
8200 · Facilities and Equipment	
8210 · Rent, Parking	8,716.30
8220 · Utilities	1,002.29
8250 · Equip Lease	<u>912.00</u>
Total 8200 · Facilities and Equipment	10,630.59
8500 · Other Expenses	
8510 · Advocate Training	75.00
8540 · Staff Development	195.00
8560 · Community Relations	529.59
8570 · Advertising Expenses	260.64
8590 · Misc Expenses	<u>20.00</u>
Total 8500 · Other Expenses	<u>1,080.23</u>
Total Expense	<u>77,280.52</u>
Net Income	<u><u>3,112.26</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#14

Name of Agency * Corvallis Community Children's Centers

Contact email * ccccd@gmail.com

Program Name: * Childcare Tuition Scholarship

For which cycle are you reporting? * City Social Service Fund

Impact Area for United Way

Impact Area for City Social Service Fund Transitional

Amount requested from United Way?

Amount awarded from United Way?

Amount requested from City Social Service Fund? 54675

Amount awarded from City Social Service Fund? 19295

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

The decrease in funds required us to limit the number of grants and/or dollar amount given:

Our original plan was to provide \$54,675 dollars in scholarship by providing the following amounts:

6 in scholarships @ \$150/month/child x 9 months = \$8100

6 grants @ \$175/month/child x 9 months = \$9450

4 grants @ \$200/month/child x 9 months = \$7200

2 grants @ \$500 in proposal x 9 months = \$9,000

1 grant @ \$1085/month/child x 9 months = \$9765

1 grant @ \$850/month/child x 9 months = \$7650

10 emergency grants @\$350 for students who apply after the deadlines

Provide specifics regarding how the award was spent. *

CCCC has received \$9647 from the City Social Fund and has provided 25 Tuition Scholarships totaling \$11,900.

CCCC does not use fund from the City Social Fund for administrative costs so 100% of the money received is provided to the families.

10 grants @\$100/month x 3 months

4 grants @ \$175/month x 3 months

6 grants @ \$200/month x 3 months

2 grants @ \$400/month x 3 months

1 grant @ \$450 (Only 1 month, applied late)

1 grant @ \$350 (Only 1 month, applied late)

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

The children and families who have been recipients of the City SSF Tuition Scholarship grants have been in our care for two years and this spring will be the first of our parents graduating in three years. The children who have parents receiving the tuition grants are excelling in CCCC's program and the children have promoted to the next age classrooms. The parents have shared with us during conferences how well their child is doing and the lack of stress they their child is in our care and the financial assistance that they receive. The parents who have their children with CCCC believe that a solid foundation in early childhood education is important for their child.

The ability to measure the change is not necessarily quantitatively measurable value however watching a child blossom and knowing that they enter Kindergarten ahead of their peers makes the value of the Tuition Scholarship program 100% successful. These parents are in a major transition in their lives and balancing parenthood, school, and a future career can be overwhelming but as an administrator the ability to see their excitement when they receive assistance is gratifying knowing that as an organization that we are not only making a difference in their child's life but also in their life as they balance the financial life of college tuition, family living expenses, and childcare tuition.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

CCCC has currently been able to assist 20% of our families through the City SSF as we had hoped to; the amount that we have been able to assist them with tuition scholarships is less than we had hoped. The parents have been able to use less financial aid to complete their degrees. We do have parents who are still in need of financial assistance so instead of opening the tuition scholarships grant up once a year we are opening the grant up each term to student parents to capture more parents. The drawback to this has been that it changes the amount of dollars available to the student so a student Fall Term may receive less money winter term because we are assisting more students.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

OSU has granted \$1500 total toward Tuition Scholarships for families that they pay directly to CCCC for specific students who apply through OSU.
LBC did not grant any tuition scholarships this year to day.
DHS continues to not provide assistance to families in school but do contribute more toward families who are working.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

** This explanation is different from the grant process only in that I asked clarification on how to respond.
1 unit of service = one infant/wobbler/toddler (per child in the family)
1 unit of service for a Pre-school/Pre-K (per child in the family)

Cost per unit (what it costs to deliver this service per client): *

· 1 unit of service for an infant/wobbler/toddler- Full time = \$1065
· 1 unit of service for a Pre-school/Pre-K - Full time= \$850

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

**This value differs because it was not answered correctly. It should be these values: · 1 unit of service for an infant/wobbler/toddler- Full time = \$1065/child · 1 unit of service for a Pre-school/Pre-K - Full time= \$850/child

How many unduplicated clients has the program served to date (7/1-12/31)? *

25

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	35
What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	11,800, 122%
Contributions / fundraising income *	0
Program service fees *	0
Foundation grants *	9647
Other Income *	0
Total Program Revenue *	9647
Payroll-related expenses *	0
Operation expenses *	0
Training costs *	0
Direct Client Services *	11100
Miscellaneous expenses *	0
Total Program Expenses *	11100

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CORVALLIS COMMUNITY CHILDRENS CENTERS

Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Checking/Savings

- 1010 · 99-Checking
- 1011 · 00-Savings Account - Summer
- 1012 · 98-Debit Card
- 1017 · 01-Reserve Account
- 1098 · Petty Cash
 - 1098-2 · Petty Cash - Growing Oaks (Petty Cash - Growing Oaks)
 - 1098-3 · Petty Cash - Lancaster (Petty Cash - Lancaster)

Total 1098 · Petty Cash

Total Checking/Savings

Accounts Receivable

- 1112 · Growing Oaks Parents A/R
- 1122 · Monroe Parents A/R
- 1132 · Lancaster Parents A/R

Total Accounts Receivable

Other Current Assets

- 1200 · Prepaid Rent
- 1210 · Prepaid insurance
 - 1210A · Commercial Package Policy
 - 1210B · Workers Comp
 - 1210C · D&O
 - 1210D · Commercial Umbrella
 - 1210E · Commercial Auto
 - 1210F · Accident

Total 1210 · Prepaid insurance

Total Other Current Assets

Total Current Assets

Fixed Assets

- 1501 · Land
- 1505 · Building
- 1510 · Equipment & Building
- 1530 · Lancaster Remodel (Update & Remodeling of Lancaster Center)
- 1590 · Accumulated Depreciation

Total Fixed Assets

TOTAL ASSETS

LIABILITIES & EQUITY

Liabilities

Current Liabilities

- Accounts Payable
 - 2000 · Accounts Payable

Total Accounts Payable
Other Current Liabilities
 2100 · Payroll Liabilities
 2110 · Payroll Payable
 2116 · Employer Taxes Payable
 2140 · Payroll Advance
 2185 · Colonial
 2186 · Health, Dental and Vision
 Total 2100 · Payroll Liabilities
 2405 · Accruals
 2400 · Vacation Accrual
 2401 · Sick Accrual
 Total 2405 · Accruals
 2450 · Workers Comp. Payable
Total Other Current Liabilities
Total Current Liabilities
Long Term Liabilities
 2570 · Due to IRS (Funds embezzled by Ben Franklin - payroll company in February - April 2012.)
Total Long Term Liabilities
Total Liabilities
Equity
 3100 · Fund Balance
 3110 · Unrestricted Fund Balance
 3130 · Perm. Res. Fund Balance
 Total 3100 · Fund Balance
 3900 · Retained Earnings
 Net Income
Total Equity
TOTAL LIABILITIES & EQUITY

CORVALLIS COMMUNITY CHILDRENS CENTERS

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Balance Sheet

01/22/2014

As of December 31, 2013

Accrual Basis

Dec 31, 13

ASSETS

Current Assets

Checking/Savings

1010 · 99-Checking	6,930.04
1011 · 00-Savings Account - Summer	13,442.05
1012 · 98-Debit Card	404.01
1017 · 01-Reserve Account	16,841.09
1098 · Petty Cash	
1098-2 · Petty Cash - Growing Oaks (Petty Cash - Growing Oaks)	195.01
1098-3 · Petty Cash - Lancaster (Petty Cash - Lancaster)	200.00
Total 1098 · Petty Cash	<u>395.01</u>
Total Checking/Savings	<u>38,012.20</u>

Accounts Receivable

1112 · Growing Oaks Parents A/R	922.51
1122 · Monroe Parents A/R	129.88
1132 · Lancaster Parents A/R	5,130.15
Total Accounts Receivable	<u>6,182.54</u>

Other Current Assets

1200 · Prepaid Rent	5,600.00
1210 · Prepaid insurance	
1210A · Commercial Package Policy	1,682.00
1210B · Workers Comp	1,726.81
1210C · D&O	355.30
1210D · Commercial Umbrella	174.32
1210E · Commercial Auto	67.68
1210F · Accident	406.00
Total 1210 · Prepaid insurance	<u>4,412.11</u>
Total Other Current Assets	<u>10,012.11</u>

Total Current Assets

54,206.85

Fixed Assets

1501 · Land	316,354.43
1505 · Building	405,144.99
1510 · Equipment & Building	68,164.23
1530 · Lancaster Remodel (Update & Remodeling of Lancaster Center)	64,329.00
1590 · Accumulated Depreciation	-220,243.34

Total Fixed Assets

633,749.31

TOTAL ASSETS

687,956.16

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	<u>7,836.64</u>
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	<u>Dec 31, 13</u>
Total Accounts Payable	7,836.64
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Payroll Payable	59,987.72
2116 · Employer Taxes Payable	6,295.17
2140 · Payroll Advance	-1,500.00
2185 · Colonial	467.33
2186 · Health, Dental and Vision	<u>5,628.16</u>
Total 2100 · Payroll Liabilities	70,878.38
2405 · Accruals	
2400 · Vacation Accrual	14,693.56
2401 · Sick Accrual	<u>14,089.44</u>
Total 2405 · Accruals	28,783.00
2450 · Workers Comp. Payable	<u>106.37</u>
Total Other Current Liabilities	<u>99,767.75</u>
Total Current Liabilities	107,604.39
Long Term Liabilities	
2570 · Due to IRS (Funds embezzled by Ben Franklin - payroll company in February - April 2012.)	<u>22,695.73</u>
Total Long Term Liabilities	<u>22,695.73</u>
Total Liabilities	130,300.12
Equity	
3100 · Fund Balance	
3110 · Unrestricted Fund Balance	11,579.97
3130 · Perm. Res. Fund Balance	<u>529,370.00</u>
Total 3100 · Fund Balance	540,949.97
3900 · Retained Earnings	-465.67
Net Income	<u>17,171.74</u>
Total Equity	<u>557,656.04</u>
TOTAL LIABILITIES & EQUITY	<u><u>687,956.16</u></u>

CORVALLIS COMMUNITY CHILDRENS CENTERS

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Profit & Loss

01/22/2014

July through December 2013

Accrual Basis

Jul - Dec 13

Ordinary Income/Expense

Income

4000 · Tuition

4010 · Parent Tuition Billed	508,313.00
4011 · Random Adds	6,640.00
4020 · 2nd Child Discount	-7,188.50
4030 · Employee Discount	-2,660.00
4060 · Other Charges	
4061 · Enrollment Fee	3,850.00
4062 · Late payment charges	250.00
4064 · Late pickup charges	395.00
4070 · Time Clock Fee	70.00

Total 4060 · Other Charges	<u>4,565.00</u>
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Total 4000 · Tuition	<u>509,669.50</u>
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4300 · Food Program

4311 · USDA-G.O. (USDA Growing Oaks)	6,004.87
4312 · USDA-Lancaster (USDA-Lancaster)	5,019.43

Total 4300 · Food Program	<u>11,024.30</u>
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4400 · Fundraisers

4495 · Other Fundraisers (Other Fund Raisers)	3,343.64
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Total 4400 · Fundraisers	<u>3,343.64</u>
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4550 · Donations

4552 · Misc. Donations (other donations)	3,000.00
4560 · X-MAS BONUS	3,025.00

Total 4550 · Donations	<u>6,025.00</u>
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4600 · Interest Income	6.18
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4800 · Other Income

4820 · Miscellaneous Income	79.38
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Total 4800 · Other Income	<u>79.38</u>
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4900 · Restricted Income

4910 · Childcare Centers (Childcare Centers-All restricted Income)

4912 · Lancaster-Restricted Income (Lancaster-R	678.80
4910 · Childcare Centers (Childcare Centers-All r	-611.27

Total 4910 · Childcare Centers (Childcare Centers-All	<u>67.53</u>
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4920 · Grants

4924 · United Way-Designations (United Way De	-1,857.73
4925 · Meyer Memorial Grant	11,300.00

Total 4920 · Grants	<u>9,442.27</u>
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Total 4900 · Restricted Income	<u>9,509.80</u>
--------------------------------	-----------------

Total Income	<u>539,657.80</u>
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Gross Profit	<u>539,657.80</u>
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Expense

5000 · Payroll Expenses	
5010 · Gross Salaries & Wages	
5020 · Child Care Staff	236,258.27
5021 · Overtime - Childcare staff	274.07
5022 · Child Care Substitutes	7,024.88
5030 · Admin payroll	43,341.22
5040 · Food Service	20,821.67
5041 · Overtime - Food Service	112.80
5051 · Sick	7,550.65
5052 · Holiday	15,341.51
5053 · Vacation	12,839.29
5054 · Bonus	5,650.27
Total 5010 · Gross Salaries & Wages	<u>349,214.63</u>
5100 · Benefits	
5120 · Health, Dental and Vision Ins	24,417.79
5160 · COBRA Payments (Prev. Employee pmts t	618.96
Total 5100 · Benefits	<u>25,036.75</u>
5200 · Payroll taxes - employer	36,473.37
Total 5000 · Payroll Expenses	<u>410,724.75</u>
6000 · Administration	
6011 · Finance/Bookkeeping Expense	4,462.04
6017 · Legal Services	10.13
6020 · Advertising & Promotion	465.00
6025 · Board & Volunteer expenses	253.17
6035 · Insurance	
6035-1 · Commercial Package Policy (Commerci	2,316.20
6035-3 · Umbrella Policy	249.98
6035-5 · D & O Insurance	1,066.02
6035-7 · Workers Comp Insurance	23.32
6035-8 · Commercial Auto	96.52
6035-9 · Accident	81.20
Total 6035 · Insurance	<u>3,833.24</u>
6045 · Office Expense	1,422.81
6046 · Office Software (Office Software)	590.10
6070 · Miscellaneous	
6072 · Bank Service Charges	30.00
6074 · Finance charge/Interest expense	70.00
Total 6070 · Miscellaneous	<u>100.00</u>
Total 6000 · Administration	<u>11,136.49</u>
6200 · Child Care Program	
6220 · Training-All Centers	
6221 · Dues & Subscriptions	29.95
6224 · New Empl Certs/Annual Renewals (Reimb	310.00
6225 · SD/ED Training (Site Director and Executi	485.85
6226 · Staff Inservices (Staff Inservices)	11.00

	<u>Jul - Dec 13</u>
Total 6220 · Training-All Centers	836.80
6230 · License	383.00
6240 · Play Equipment (Outdoor)	1,307.79
6252 · Supplies - General Classroom (Diaper Wipes, I	5,636.97
6280 · Field Trip Expense	269.25
6282 · Classroom Special Events (Graduation, Open I	974.31
6294 · Staff appreciation	<u>1,121.92</u>
Total 6200 · Child Care Program	10,530.04
6300 · Food Program Expense	
6320 · Food	25,564.08
6340 · Kitchen Supplies-& equipment	<u>1,516.07</u>
Total 6300 · Food Program Expense	27,080.15
6400 · Fundraising Expenses	
6425 · Other Fundraisers expenses	<u>1,047.15</u>
Total 6400 · Fundraising Expenses	1,047.15
6550 · Miscellaneous	456.88
6600 · Occupancy expenses	
6610 · Rent	25,200.00
6620 · Telephone	1,326.93
6630 · Utilities	8,021.08
6640 · Repairs & Maintenance	2,939.50
6641 · Improvement and Remodeling	46.00
6643 · Cleaning and janitorial supply	20.06
6645 · Janitorial service	14,139.38
6646 · Landscape Maintenance (Yard maintenance at	1,973.98
6650 · Depreciation Expense	<u>7,579.44</u>
Total 6600 · Occupancy expenses	61,246.37
66900 · Reconciliation Discrepancies (Discrepancies betw	0.03
6700 · Travel	
6710 · Mileage	<u>264.20</u>
Total 6700 · Travel	<u>264.20</u>
Total Expense	<u>522,486.06</u>
Net Ordinary Income	<u>17,171.74</u>
Net Income	<u><u>17,171.74</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#5

Name of Agency *	Corvallis Daytime Drop-in Center
Contact email *	aleita@cmug.com
Program Name: *	Counselor
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	10000
Amount awarded from City Social Service Fund?	7718
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	The only change has been that our counselor is at the Center Monday through Wednesday instead of Monday through Thursday. He continues to be present 12 hours a week. He was invited to work with the County's New Beginnings Program on Thursdays. His new assignment with the county actually supports the work he does at the CDDC with some of the same clients.
Provide specifics regarding how the award was spent. *	The award has been spent to pay our counselor, Greg Smith, \$643 each month. This is much less than the standard he would earn elsewhere. We are very fortunate to have his expertise for this small monthly stipend.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	The changes from potential negative responses to more positive behavior can be measured by anecdotal feedback from the individuals and from observation of positive changes in individual situations.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

Increased number of unduplicated individuals have accessed our counseling presence. Referred a number of individuals to allied resources.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Our counseling program intersects with other resources to include Benton County Mental Health (BCMh), New Beginnings and Pastoral Counseling. Individual needs are assessed and referrals to these other resources are made when appropriate. The results are measured informally through follow-up conversations with clients and feedback from partnering agencies. The value of our CDDC counseling program is enhanced when there can be collaboration with other resources.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

Generally clients meet with their counselors once a week for an hour in a standard outpatient mental health care setting. Drop-in Center sessions are much more fluid, more dynamic. The counselor responds as issues arise. Triage of needs is ongoing. Accordingly, the length of sessions varies. The standard fee for a LCSW is \$75-90 an hour. At the CDDC the basic unit of service is reorganized to fall within a weekly budget. The counselor's presence/service has been available to everyone the informal nature of our service does not lend to a definitive counting of the usual client-counselor relationship.

Cost per unit (what it costs to deliver this service per client): * \$15 an hour/\$180 a week.

How does the above value (cost per unit) compare to the estimated value given in the Program Application? * Same

How many unduplicated clients has the program served to date (7/1-12/31)? * 604

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * 850

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * 3861.00, 50%

Contributions / fundraising income * 0

Program service fees *	0
Foundation grants *	0
Other Income *	0
Total Program Revenue *	3859
Payroll-related expenses *	0
Operation expenses *	0
Training costs *	0
Direct Client Services *	3861
Miscellaneous expenses *	0
Total Program Expenses *	0

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Corvallis Daytime Drop-In Center
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Citizens Bank Checking	5,018.38
Total Checking/Savings	<u>5,018.38</u>
Other Current Assets	
Undeposited Funds	3,760.00
Total Other Current Assets	<u>3,760.00</u>
Total Current Assets	<u>8,778.38</u>
TOTAL ASSETS	<u><u>8,778.38</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Federal Withholding	653.34
State Withholding	3.42
Oregon Unemployment Payable	326.57
Garnishment Payable	52.55
Workers Comp	-502.80
Payroll Payable	1,650.99
Total Payroll Liabilities	<u>2,184.07</u>
Total Other Current Liabilities	<u>2,184.07</u>
Total Current Liabilities	<u>2,184.07</u>
Total Liabilities	2,184.07
Equity	
Net Income	6,594.31
Total Equity	<u>6,594.31</u>
TOTAL LIABILITIES & EQUITY	<u><u>8,778.38</u></u>

10/14
 PM
 Annual Basis

**Corvallis Daytime Drop-In Center
 Profit & Loss by Class
 July through December 2013**

	Counselor - Social Service (City of Corvallis)	Total City of Corvallis	TOTAL
Ordinary Income/Expense			
Income			
Grants			
City of Corvallis			
Social Service - Counselor	3,859.02	3,859.02	3,859.02
Total City of Corvallis	<u>3,859.02</u>	<u>3,859.02</u>	<u>3,859.02</u>
Total Grants	<u>3,859.02</u>	<u>3,859.02</u>	<u>3,859.02</u>
Total income	3,859.02	3,859.02	3,859.02
Expense			
Professional Fees			
Counselor	3,861.02	3,861.02	3,861.02
Total Professional Fees	<u>3,861.02</u>	<u>3,861.02</u>	<u>3,861.02</u>
Total Expense	<u>3,861.02</u>	<u>3,861.02</u>	<u>3,861.02</u>
Net Ordinary Income	-2.00	-2.00	-2.00
Net income	<u><u>-2.00</u></u>	<u><u>-2.00</u></u>	<u><u>-2.00</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#7

Name of Agency *	Corvallis Homeless Shelter Coalition
Contact email *	veeg2@comcast.net
Program Name: *	Men's Cold Weather Shelter
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	21000
Amount awarded from City Social Service Fund?	10612

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

Purchase of Building: On Oct 15 ,2013 we purchased the building at 530 SW 4th Corvallis. The City of Corvallis and the Oversight Committee had as their goal the siting of a Men's Cold Weather Shelter.

The City, County and Corvallis Homeless Shelter is very pleased with this accomplishment. The monthly mortgage payments are less than the rent. We are in the process of mounting a capital campaign to own the property a permanent shelter

Weather Conditions: During the first part of the winter we experienced exceptionally cold and snowy weather. The demand for shelter was very high above our usual 40 men a night. We provided shelter for all who needed shelter.

Increase and Changes in population:

Prior to last year, homeless men had to have the for thought to catch a bus and arrive at the shelter at 7:00 PM. This year because of our central location and the improved relationship with the Benton County Jail (they give new releases our address and hours) we are seeing homeless individuals who have problems beyond just homelessness. COI has a medical bed supported by Samaritan Hospital. That bed is occupied. We have individuals every night who are very ill and should be in a medical setting. COI no longer houses homeless men in the emergency shelter lobby.

Provide specifics regarding how the award was spent. *

The program is a five -month service to 40 chronically homeless men starting on November 1st and ending on March 31 st. A total of 106 men were housed in November and December . Every evening 7;00PM to 7:00 PM we provide paid staff, food, heated building, lights, water,

ATTACHMENT A

Packet Page 68

supplies, toilet paper, paper towel, cups, blankets, medical supplies, cleaning products, soap, janitorial services, garbage service, liability, laundry, light breakfast, health and safety assessment and referrals to the homeless men of Corvallis.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

The measurable changes are that we have provided for 106 individual homeless men, who are very low-income during the last two months: are shelter, reduced hospitalizations, reduced incarceration: reduced risk of death from exposure. Each night of the week we house 38 to 40 men.

- 40 homeless men have access to food water and toilets.
- 40 homeless men have access to a warm dwelling
- 40 homeless men have access to clothing (jackets, socks, shoes, hats and gloves)
- 40 homeless men experience safety and freedom from fear and violence
- 40 homeless men have access to information and community resources
- 40 homeless men are offered access to acute mental and physical health care
- 40 homeless men are provided transportation to emergency health services

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

This winter we have served as the "First Responder" to the needs of the homeless in Corvallis. Based on the number of men we have served 106 in two months and the continuous nightly census of 40 we know that the we have achieved our success outcomes. The 250 trained volunteers have reported and responded to the range of needs presented by the Each man is offered a bed, fresh personal bedding Warm clothing, food and a safe place to rest. Volunteers and paid staff engage individuals to assess their health and welfare needs and inform them of resources. This winter when a man has had a critical need for health care we have taken them to emergency health care providers. In cases of acute mental we have made arrangements for the individual to be housed in a motel room until we can get them to mental health services. We have been able to recruit more volunteer groups to staff the shelter this year. This was crucial since we lengthened the time we are open. the Volunteer groups rotate out each week. the evening supervisor fills the need for continuity and knowledge of clients: oversees intake, makes critical decisions about the welfare of the clients and volunteers and assure smooth operation of the shelter. In accordance with the fire marshal requirements we have paid staff 'awake and alert' in the overnight hours from 11:00PM to 7:00 AM. all but one of the volunteers leaves at 11:00PM.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The Corvallis Homeless Shelter Coalition Cold Weather Men's Shelter collaborates with a number of community partners. The Corvallis Police provide a grant for the shelter, patrol the area and bring in individuals who need a safe overnight shelter option to the streets or jail. Our agreement with the Corvallis Police Department is that they may bring in homeless individuals any time during the evening. Samaritan Health and the Benton County Sheriff's Department also make grants to support the shelter. these emergency providers are cognizant of the fact that we are able to do harm reduction and reduce the number of homeless who are brought to jail or the emergency room. The presence of the shelter has provided a warm place in the community where men suffering non-emergency health concerns can be appropriately cared for and referred to the correct health care providers.

The shelter works closely with the Benton county health Department. the shelter receives support from the Benton county Health Department to address TB testing, flu vaccines and hygiene/ skin disease issues. These preventative measures no only protect the homeless population they also reduce the spread of communicable disease in the genral population. Benton county nurses come to the shelter and administer flu vaccines. they test every resident for TB. they visit the shelter and check on ambulatory clients who have been discharged from the hospital. Our support of the recently discharged reduces the need for hospital readmission.

We refer to COI and Albany Helping Hands and to the Methodist Women's Shelter. COI refers individuals who are not clean and sober or motivated to enter a sobriety program to us. We also take those individuals who fail to qualify for supported beds, they are not veterans, or recent foster children or in a family unit with minor children. We do collaborative training with the Methodist Women's Shelter.

We are a Linn-Benton Food Share agency. this collaboration allow us to provide an evening meal which is partially provided by the volunteer group. this is commonly soup or sandwiches. Because of Linn Benton Food Share we can offer milk, oatmeal, instant soup and bars that the men may eat at the shelter or take to keep with them throughout the day.

An important element of our collaboration is with the 18 faith based and secular organizations that provide over 250 volunteers a year. Their interest in contributing to the welfare of the community brings them back every year to help the homeless.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). * 1 staff contact hour per client 40 clients an evening

Cost per unit (what it costs to deliver this service per client): * 0.35

How does the above value (cost per unit) compare to the estimated value given in the Program Application? * It is the same

How many unduplicated clients has the program served to date (7/1-12/31)? * 106

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * 166

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * \$5065.00 50%

Contributions / fundraising income *	275
Program service fees *	0
Foundation grants *	0
Other Income *	6580
Total Program Revenue *	11920
Payroll-related expenses *	6883
Operation expenses *	9971
Training costs *	0
Direct Client Services *	550
Miscellaneous expenses *	0
Total Program Expenses *	16904

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2013 UW & City SS Fund – 6 Month Interim Report

#8

Name of Agency *	Corvallis Homeless Shelter Coalition
Contact email *	veeg2@comcast.net
Program Name: *	Women and childrens Housing Program
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	10000
Amount awarded from City Social Service Fund?	7718

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

The demand is very high. We get calls from agencies and individuals daily who are in need of low-income housing. We have had success in keeping families in housing. Corvallis has a shortage of low-income housing. Commonly families are on the brink of homelessness because they have been told their rent would increase and they cannot afford the housing and are therefore about to be evicted or the property is sold to convert to high priced student housing

Often a relatively small amount of financial support in a crisis is enough to make the difference between housing a family and keeping the children in school and out of homelessness.

The most valuable aspect of the program is the Adult Services Team AST is a committee of the Homeless Oversight Committee . It is a bi-monthly meeting of the agency who may have services relevant to bringing a homeless family out of homelessness. Together we meet with the family and identify what we can do relevant to housing, education for the children, health, mental health job training and employment. This process is incredible effective and efficient. Within weeks we have moved families from homelessness to housing and provided additional supports in the schools for the children. AST works because it includes members who are case managers with members who control resources .

Provide specifics regarding how the award was spent. *

Corvallis Homeless Shelter Coalition has held 7 coordination meetings with school district liaisons and agency case managers for the purposes of identifying women and children in need of housing

Identify: we have identified 7 families and offered appropriate services to address homelessness to these families Some do not qualify They have housing, their income is too high, they want to leave the district with the funds.

Case Management and Advocate:

7 families were assigned a case manager and an advocate

Screening: Adult Services team met as the screening committee to assure that all community services were offered to the families.

Five families were offered case management advocacy and a rent stipend for a period of 1 year.

Contracts: Five families entered into a contract to communicate weekly with the trained volunteer advocate and monthly with the case manager.

Contract: Adult Services Team and their case manager jointly negotiated goals for the families. The families have met monthly with the AST for progress reports.

The AST has recommended families to Corvallis Homeless Shelter Coalition for support.

Corvallis Homeless Shelter Coalition has negotiated with landlords and contracted to pay the monthly stipend (or first and last months rent) for the families

Five families are in stable housing in the area of the child's home school for a period of 1 year.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

We have maintained a log of clients included in the log is the AST application.

We have identified assessed and informed families who are homeless about the services we provide by contacting referring agencies, and public media outlets.

We provide case management to new and continuing client families. We reach out to the community including the schools and social service agencies for referrals .

We are active participants in AST an organization that works cooperatively with providers to determine how to pay for food, housing and medical needs.

We advocate care for this population. Weekly we make a public presentation, (Rotary, Zonta, various churches about the needs of homeless families in Corvallis.

We represent the families as they manage the health care system, making appointments, contacting physicians and helping them sign up for insurance.

We consult with other AST members.

Evaluation is completed monthly both quantitative and qualitative reports are prepared. We complete quarterly United Way reports, City Social Service, Benton County Foundation reports, Zonta reports, Rotary and Corvallis Homeless Shelter Coalition Board reports.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

To date we have kept 5 families in housing. This includes a total of 14 individuals with 10 children in permanent housing in the children's schools. We have provided volunteer mentors who have supported these families with concern and friendship. We have identified and arranged services for sick children and helped the schools identify problems they can address.

We have set up a collaborative helping environment that brings a variety of resources to the families in a timely efficient way.

We have accomplished this by providing a knowledgeable trusted case manager who can assess the needs and provide information to the families

We have provided a case manager who is aware of referral and case management protocols to effectively use the community's array of services to meet their needs

We have provided a case manager who works cooperatively with providers to determine how to pay for food, housing and medical needs.

We provided an advocate aware of sources of medical treatment and addiction treatment

We provide help families as they learn crisis management skill and daily problem solving strategies

We provide support as the family develop a practical plan for moving toward self-sufficiency.

We provide renter information education and help families locate housing.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Corvallis Homeless Shelter Coalition has a regular and powerful partnership with the 509J Homeless Children's Program We routinely meet and confer with Chris Hawkins the program manager. Our goal is to identify and assess families who may need housing. We involve the school attendance records and identify resources within the school system that may help the families. 509J has a scholarship MOU with Boys and Girls. We often use this for afterschool care. This arrangement allows families to work or look for work. We collaborate with Community Services Consortium Rental Assistance Program Manager and Willamette Neighborhood Housing Program Manager. When the family is homeless we have used our MOU with Linn Benton Housing Authority and Willamette Neighborhood housing to get preferential review of their cases. This has been very productive. Both of these agencies have access to low-income housing. Together we discuss and resolve problems for homeless families. Question about their rental history, finances and income. We meet every two weeks with the Program Manager at COI to discuss how we can jointly place families who are in the homeless shelter into permanent housing. We have taken several families from the shelter and placed them in housing. We are active members of the Homeless Oversight Committee. We work jointly with our partners to meet the goal of finding rental subsidies for families who are homeless or near homelessness.

Other partners involved as needed are: Benton County Health and Mental health Department, mental health counselors Department of Human Services, Vina Moses and area churches.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	One family (each family is estimated to have 3 members) for one year worth of rental subsidy at about \$200.00 a month or housing for 24 Clients in one year.
--	---

Cost per unit (what it costs to deliver this service per client): *	834.00
---	--------

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	We are providing the housing at a lower cost of 275.64
---	--

How many unduplicated clients has the program served to date (7/1-12/31)? *	14
---	----

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

14

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$3859 50%

Contributions / fundraising income *

1951

Program service fees *

0

Foundation grants *

5000

Other Income *

0

Total Program Revenue *

10810.14

Payroll-related expenses *

5367

Operation expenses *

0

Training costs *

0

Direct Client Services *

4001

Miscellaneous expenses *

0

Total Program Expenses *

9368

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Corvallis Homeless Shelter Coalition
Balance Sheet
 As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Citizens Bank	76,704.67
Citizens HPlus Award	36,260.27
Property Management Account	39.33
Total Checking/Savings	<u>113,004.27</u>
Accounts Receivable	
Accounts Receivable	28,753.00
Total Accounts Receivable	<u>28,753.00</u>
Other Current Assets	
Prepaid Expenses	2,031.34
Total Other Current Assets	<u>2,031.34</u>
Total Current Assets	143,788.61
Fixed Assets	
530 SW 4th Shelter	340,966.00
Apartment Building	783,238.65
Accumulated Depreciation	-53,402.00
Total Fixed Assets	<u>1,070,802.65</u>
TOTAL ASSETS	<u><u>1,214,591.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	407.50
Total Accounts Payable	<u>407.50</u>
Other Current Liabilities	
Federal/FICA/Medicare W/H	4,802.01
State W/H	1,022.72
Workers Comp	14.50
Oregon Unemployment	705.34
Payroll Payable	8,210.20
Total Other Current Liabilities	<u>14,754.77</u>
Total Current Liabilities	15,162.27
Long Term Liabilities	
Note Payable McGarry Trust	317,861.00
Total Long Term Liabilities	<u>317,861.00</u>
Total Liabilities	333,023.27
Equity	
Reserve for Fixed Assets	781,737.97
Retained Earnings	-28,479.00
Net Income	128,309.02
Total Equity	<u>881,567.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,214,591.26</u></u>

**Corvallis Homeless Shelter Coalition
Profit & Loss
December 2013**

	<u>Dec 13</u>	<u>Jul - Dec 13</u>
Ordinary Income/Expense		
Income		
Partners Place Rental		
Rental Income	0.00	2,529.00
Total Partners Place Rental	0.00	2,529.00
OHCS Grants		
OHCS Operating Grant		
Housing Subsidy	3,055.00	18,330.00
Total OHCS Operating Grant	3,055.00	18,330.00
Total OHCS Grants	3,055.00	18,330.00
City of Corvallis		
Social Service Grant	1,527.50	7,637.50
Police Department	0.00	6,580.00
Total City of Corvallis	1,527.50	14,217.50
Contributions		
United Way of Linn County	0.00	42.00
Businesses/Org	1,150.00	1,425.00
Churches	1,634.50	1,634.50
Individual	20,679.39	72,950.51
Appeal Mailing	790.00	17,531.00
Total Contributions	24,253.89	93,583.01
Grants		
Benton County Foundation	0.00	6,500.00
Total Grants	0.00	6,500.00
Total Income	28,836.39	135,159.51
Expense		
Furnishings	0.00	161.88
Equipment - new	568.98	568.98
Facility Rent		
Rent-Other	0.00	866.67
Rent-CDBG	0.00	2,800.00
Utilities	391.47	517.14
Total Facility Rent	391.47	4,183.81
Office Expenses		
Bank Charge	25.00	155.00
Cell Phone	294.24	861.88
Postage	50.34	50.34
Printing	188.20	1,366.85
Rent	277.83	1,666.98
Supplies	300.40	539.90
Total Office Expenses	1,136.01	4,640.95
Employee Expense		
Payroll Expenses		
Outreach Worker	720.00	4,890.00
Executive Director	5,061.00	30,366.00
Partners Place Overnights	200.00	800.00
Case Manager	1,140.00	8,350.50
Shelter Employees	3,202.50	6,242.50
Payroll Taxes	1,140.33	6,362.38
Health Insurance	239.00	1,195.00
Total Payroll Expenses	11,702.83	58,206.38
Total Employee Expense	11,702.83	58,206.38

14
Basis

**Corvallis Homeless Shelter Coalition
Profit & Loss
December 2013**

	<u>Dec 13</u>	<u>Jul - Dec 13</u>
Client Services		
Direct Assistance to Clients	160.00	160.00
Rent/Client	200.00	3,841.12
Total Client Services	<u>360.00</u>	<u>4,001.12</u>
Building Purchase Costs		
Building Purchase	2,139.00	23,422.32
Total Building Purchase Costs	<u>2,139.00</u>	<u>23,422.32</u>
Building Operating Costs		
Property Taxes	0.00	1,650.65
Cleaning	0.00	357.00
Utilities		
Water & Sewer	165.57	1,117.02
Electricity	892.90	3,662.16
Cable	51.90	259.50
Garbage Service	130.60	808.00
Total Utilities	<u>1,240.97</u>	<u>5,846.68</u>
Advertising	0.00	-325.50
Background/Drug checks	0.00	252.61
Property Manager	0.00	984.00
Operating Supplies	0.00	297.79
Repairs	0.00	1,190.50
Total Building Operating Costs	<u>1,240.97</u>	<u>10,253.73</u>
Mileage Reimbursement	0.00	280.91
Auto Expenses	0.00	0.00
Equipment Rental	0.00	150.00
Fees and Licenses	0.00	142.80
Insurance - General Liability	654.91	1,858.67
Laundry	170.00	170.00
Misc.	0.00	23.95
Professional Fees		
Resource Developer	2,082.66	12,495.96
Accounting	0.00	2,665.75
Total Professional Fees	<u>2,082.66</u>	<u>15,161.71</u>
Repairs and Maintenance	1,241.00	2,424.00
Medical Expenses	0.00	75.33
Supplies - Consumables	204.86	642.88
Supplies - Other	0.00	10.03
Total Expense	<u>21,892.69</u>	<u>126,379.45</u>
Net Ordinary Income	6,943.70	8,780.06
Other Income/Expense		
Other Income		
Carryover	0.00	119,528.96
Total Other Income	<u>0.00</u>	<u>119,528.96</u>
Net Other Income	0.00	119,528.96
Net Income	<u><u>6,943.70</u></u>	<u><u>128,309.02</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#15

Name of Agency *	Community Outreach, Inc.
Contact email *	kwhitacre@communityoutreachinc.org
Program Name: *	Health
For which cycle are you reporting? *	Both
Impact Area for United Way	Health
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	25000
Amount awarded from United Way?	10000
Amount requested from City Social Service Fund?	40000
Amount awarded from City Social Service Fund?	38589

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

There have been no significant program changes since the original application.

Provide specifics regarding how the award was spent. *

This grant has provided low-cost medical and dental clinics and behavioral health treatment services for uninsured, low-income clients, providing outpatient clinical medicine, diabetes education, physical therapy, limited psychiatric care, referrals to specialists, gynecological services, dental care, mental health counseling, alcohol and drug addiction treatment, abuse intervention counseling, and smoking cessation classes. Funding has been used to meet program operating costs, consisting primarily of staff salaries, liability insurance, and ongoing facilities expenses (maintenance, utilities, depreciation, etc.).

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Mental Health outcomes differ for each client depending on the specific symptoms the client exhibits. Measureable changes have included decreased symptoms; increased understanding of the client's psychiatric symptoms; the ability to identify available support systems; an increased understanding of the cycle of abuse; the ability to develop a safety plan; the ability to name appropriate community resources if symptoms recur; and an increased understanding of the client's personal strengths.

Measureable medical health outcomes also vary with each client. Clients with low to no income will receive physical exams and treatment; specialized services such as physical therapy, diabetes education, gynecology exams and treatment; and dental services and treatments. For some medical treatments the outcomes are assured—a patient comes in with a broken arm and the treatment cures the immediate problem. Other medical problems are dependent upon the patient actually following the doctor's orders. Examples would include treatment of diabetes,

weight loss, or increased exercise. While the results are measurable, they do not always result in change. Clients who are seen at a Community Outreach medical, specialty or dental clinic are usually there because of an acute issue that needs attention. Often their lifestyles will not produce lasting change until the root causes of their poverty, homelessness and joblessness have been addressed. That is why it is necessary for all of our integrated programs to work together. Once behavioral, medical and dental health issues are resolved our clients can begin the difficult work of changing their lives and working toward self-sufficiency.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

Community Outreach offers emergency services to improve their client's behavioral health, medical health and dental health. Over 80% of our clients require counseling and treatment for Domestic Violence and/or Drug and Alcohol abuse. Mental Health outcomes differ for each client depending on the specific symptoms the client exhibits. Measureable changes have included decreased symptoms; increased understanding of client's psychiatric symptoms; ability to identify available support systems; an increased understanding of the cycle of abuse; ability to develop a safety plan; ability to name appropriate community resources if symptoms recur; and an increased understanding of the client's personal strengths. The insights gained through counseling have resulted in decreased involvement with law enforcement and abuse-related hospitalization. Measureable medical health outcomes also vary with each client. Clients with no insurance will receive physical exams and treatment. For some medical treatments the outcomes are assured—a patient comes in with a broken leg and the treatment cures the immediate problem. Other medical problems are dependent upon the patient actually following the doctor's orders. While the results are measurable, they do not always result in lasting change.

Often the client will not be able to make lasting changes until the root causes of their poverty, homelessness and joblessness have been addressed. That is why it is necessary for all of our integrated programs to work together. Once behavioral, medical and dental health issues are resolved our clients can begin the difficult work of changing their lives and working toward self-sufficiency. When they are on the road to recovery, the community sees fewer visits to the hospital emergency rooms and fewer calls for law enforcement intervention or incarceration.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

For Drug and Alcohol Treatment

- 45% of the clients who enroll in the A&D Program have successfully completed treatment
- 75% of clients have complete a relapse prevention plan
- 75% of clients have participated in all scheduled individual sessions
- If therapeutically indicated, 100% of clients have been offered referrals to other treatment providers

For Mental Health treatment:

- 80% of clients have demonstrated an increased understanding of their psychiatric symptoms
- 80% of clients have identified 1–3 techniques they can utilize to decrease symptoms or have been able to identify 1–3 support systems they can utilize for assistance when symptoms increase
- 75% of domestic violence clients have demonstrated knowledge about the cycle of abuse and have developed a safety plan, if needed
- 80% of clients have self-reported and/or counselor has observed decreased psychiatric symptoms within a 6 month period
- 100% of clients are able to name two appropriate community resources
- 100% of clients are able to identify 2–3 personal strengths

For general medical clinics and services:

- 95% of eligible patients will be seen the same day
- 100% of clients requesting physical therapy or diabetes education will receive services
- 75% of physician referrals to specialists will be arranged at no cost to client
- 80% of requested radiology, lab tests, and prescription medications are arranged at no cost to client

For dental care:

- 100% of clients requesting dental services receive preventative education
- 100% of clients needing fillings receive appropriate treatment
- 100% of clients needing a tooth extraction get an extraction

Success is tracked through documentation of each unit of services.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

Success is tracked through documentation of each unit of services.

For Drug and Alcohol Treatment

- 45% of the clients who enroll in the A&D Program have successfully completed treatment
- 75% of clients have complete a relapse prevention plan
- 75% of clients have participated in all scheduled individual sessions
- If therapeutically indicated, 100% of clients have been offered referrals to other treatment providers

For Mental Health treatment:

- 80% of clients have demonstrated an increased understanding of their psychiatric symptoms
- 80% of clients have identified 1–3 techniques they can utilize to decrease symptoms or have been able to identify 1–3 support systems they can utilize for assistance when symptoms increase
- 75% of domestic violence clients have demonstrated knowledge about the cycle of abuse and have developed a safety plan, if needed
- 80% of clients have self-reported and/or counselor has observed decreased psychiatric symptoms within a 6 month period
- 100% of clients are able to name two appropriate community resources
- 100% of clients are able to identify 2–3 personal strengths

For General Medical Clinics and services:

- 95% of eligible general medical clinic patients are seen the same day
- 80% of requested radiology, lab tests, and prescription medications are arranged at no cost to client

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

In an effort to provide comprehensive medical care to our clients, Community Outreach has formed collaborations with medical and dental professionals who volunteer their time for direct care. We have also formed collaborations with LBCC (dental assistant and nurse training programs), Advantage Dental, Samaritan Hospital Foundation (funds costly equipment and procedures), COMP–NW medical school in Lebanon (hands–on service providers), Good Samaritan Regional Medical Center (pharmaceuticals, radiology and laboratory services), Linn and Benton Health Departments, OHSU (specialized diagnoses & treatment), and Oregon State University (interns, volunteers, and pharmacy students).

From the application describe 1 unit of service (example: 1 food box One unit of service is defined as one patient receiving one clinic visit or one client receiving one hour of counseling/treatment services.

feeds 1 individual for 3 days). *

Cost per unit (what it costs to deliver this service per client): * \$115

How does the above value (cost per unit) compare to the estimated value given in the Program Application? * The actual cost is higher than estimated.

How many unduplicated clients has the program served to date (7/1-12/31)? * 1529

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * We anticipate serving a total of 3065 clients.

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * \$24,400 50.2% of total award

Contributions / fundraising income * 57360

Program service fees * 49370

Foundation grants * 45705

Other Income * 24295

Total Program Revenue * 176730

Payroll-related expenses * 133705

Operation expenses * 42275

Training costs * 750

Direct Client Services * 0

Miscellaneous expenses * 0

Total Program Expenses * 176730

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2013 UW & City SS Fund – 6 Month Interim Report

#16

Name of Agency *	Community Outreach, Inc.
Contact email *	kwhitacre@communityoutreachinc.org
Program Name: *	Integrated Housing
For which cycle are you reporting? *	Both
Impact Area for United Way	Income
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	18000
Amount awarded from United Way?	10000
Amount requested from City Social Service Fund?	52000
Amount awarded from City Social Service Fund?	50166

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

Since the original application we have redefined our programs to serve single male or female veterans in a program called Good 2 Go. We are serving 18 to 25 year old homeless youths, in collaboration with Jackson Street Youth Shelter, in a program called Transitions. We are also offering Emergency and Transitional Shelter for families in a program called Sunflower Shelter. Last year we expanded the number of families we can serve and we currently offer the only shelter for families in the Mid-Willamette Valley. These changes in emphasis have not affected our costs or the scope of our work. It is resulting in minor changes to our programming and scheduling.

Provide specifics regarding how the award was spent. *

The award has been spent providing wrap around services for low income homeless individuals including shelter, food, personal hygiene supplies, case management and life skills classes. Upon entry into the emergency shelter, we work with clients to make sure their basic human needs are met and provide medical care and crisis counseling. Once their immediate needs are met, clients are enrolled in the transitional shelter program. In the transitional shelter program we are able to offer more intensive case management services such as drug and alcohol treatment, day care and life skills classes to help the client work towards self sufficiency and success. By accessing the services and programs offered through integrated shelter, clients are able to move from crisis to stability avoiding the community expenses of emergency room visits, incarceration, police intervention and other costly alternatives.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Clients often appear on our doorstep with their life in disarray. With the assistance of case managers they begin

ATTACHMENT A

Packet Page 84

working on identifying the barriers that are preventing them from being a self-sustaining citizen. Some clients must attain physical health, including successful treatment of addictions and/or mental and dental health issues; most must secure some type of income; and gain life skills in several important areas such as useful communication skills; life skills including meal preparation, menu planning budgeting, financial management and stress management skills. Many clients must complete their education or learn computer skills and other job related skills. If the client is a parent he/she will also need to learn successful parenting skills. These are the stepping stones to a successful transition to self-sufficiency.

The ultimate goal of Integrated Shelter is to enable our clients to move into, and remain, in permanent housing in the community.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

The City Social Service Funds are intended to support emergency services. The clients that we serve through our emergency and transitional shelter programs (integrated shelter) have little to no income, are homeless, and in crisis. The ultimate goal of the integrated shelter program is help transition homeless men, women and families into successful permanent housing in the community.

Upon entry into emergency shelter, the social services assistants make sure client's basic human needs are met. We offer food, shelter, showers, laundry, hygiene supplies, medical care and crisis counseling. Once their immediate needs are met and the client is stabilized, we move them into the transitional shelter program. Once in the transitional shelter program we are able to offer more intensive case management services such as drug and alcohol treatment, day care and life skills classes to help the client work towards self sufficiency and success. By accessing the services and programs offered through integrated shelter clients are able to move from crisis to stability, avoiding spending public money on emergency room visits, incarceration, first responder calls, and other more costly alternatives.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Some of the successes that were achieved in this cycle include clients who have made the personal commitment to continue their education. For some that is getting their GED; others begin taking classes at LBCC or OSU. For others success is getting and maintaining a job; for a few it is doing so well that they are quickly promoted to positions of greater responsibility. Some are able, with our assistance, to overcome a poor rental history or a poor credit history in order to achieve their own housing in the community.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

The goal of our Emergency Housing program is to provide homeless community members with access to emergency housing, food, hygiene supplies and emergency assistance.

- 100% of clients receive enough food while in Emergency Shelter to prepare healthy meals for themselves and their family.
- 100% of eligible adult clients who need to see a doctor are able to access services through one of our medical clinics.
- 100% of our clients receive the hygiene supplies they require

The overall goal of our Transitional Housing Services is to assist homeless men, women and families to become productive, self-sufficient community members.

The following indicators are used to measure program success:

- 60% of clients obtain some sort of income
- 50% of clients secure permanent housing
- 90% of clients attend weekly life skills and other classes
- 80% of clients receive needed substance abuse or mental health treatment through Community Outreach, or will

be referred to another treatment provider.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Community Outreach is dedicated to collaborating with other services throughout Benton County in an effort to maximize services without duplication. To ensure the success of our Integrated Housing program, we work closely with the Linn-Benton Food Share, Stone Soup, Community Services Consortium (CSC) in Corvallis and Albany, HUD, Veterans Administration (VA), Linn-Benton Housing Authority, Willa mette Neighborhood Housing Authority, the Day Time Drop-in Center, Love INC, the Center Against Rape and Domestic Violence (CARDV), and Benton County Mental Health. We have also signed a Memo of Understanding with Jackson Street Youth Shelter to create a continuum of care for homeless, runaway and homeless youth. Community Outreach works with older adolescents who have aged out of foster care or lack life skills and family support. We jointly offer life skills training and Community Outreach will provide support for mental health issues and alcohol and drug dependency.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

One unit of service is defined as one night of shelter per person.

Cost per unit (what it costs to deliver this service per client): *

\$76.64

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

It is slightly lower (36 cents).

How many unduplicated clients has the program served to date (7/1-12/31)? *

167

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

335

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

31,083 51.6%

Contributions / fundraising income *

27915

Program service fees *

42350

Foundation grants *

90270

Other Income *

0

Total Program Revenue *

160535

Payroll-related expenses *

100280

Operation expenses *

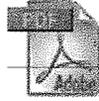
55375

Training costs *

515

Direct Client Services *	4365
Miscellaneous expenses *	0
Total Program Expenses *	160535

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Community Outreach, Inc.
 STATEMENT OF FINANCIAL POSITION
 As of December 31, 2013

ASSETS

CURRENT ASSETS

Cash & Cash Equivalents 414,202

RECEIVABLES

Accounts Receivable, net 6,770

Grants Receivable 4,952

Pledges Receivable 125,636

TOTAL RECEIVABLES 137,358

Prepaid Insurance 2,223

Prepaid Expenses - Other 6,822

TOTAL CURRENT ASSETS 560,605

OSU FCU Savings-Restricted 5,013

Unemployment Trust Account 19,715

Endowment Investments-Vanguard 725,168

Pledges Receivable, less current portion 55,261

Property & Equipment, net of depreciation 2,293,577

TOTAL ASSETS \$ 3,659,339

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Accounts Payable & Accrued Expenses 35,307

Accrued Vacation Liability 27,589

Deferred Revenue 20

TOTAL CURRENT LIABILITIES 62,916

LONG TERM LIABILITIES

Notes Payable-Leaf Fin.-copier 5,357

OSU FCU Loan-Reiman Building 201,490

TOTAL LIABILITIES 269,763

NET ASSETS

Unrestricted Net Assets 2,501,066

Temporarily Restricted 209,677

Permanently Restricted 678,833

TOTAL NET ASSETS 3,389,576

TOTAL LIABILITIES & NET ASSETS \$ 3,659,339

Community Outreach, Inc.
STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL
For the Six Months Ending December 31, 2013

	<u>12 Month Budget</u>	<u>YTD Budget</u>	<u>Month Revenue</u>	<u>YTD Revenue</u>	<u>YTD Variance</u> <u>Favorable/</u> <u>(Unfavorable)</u>
REVENUE					
Contributions-Individuals	35,000	18,298	15,286	22,359	4,061
Contributions-Major Donors	145,000	83,900	91,425	158,099	74,199
Contribs-Bus./Orgs/Churches	120,000	48,000	3,328	20,027	(27,973)
Contribs-Workplace giving	10,000	5,008	7,382	11,997	6,989
Contributions-Gifts of Caring	75,000	56,250	51,254	51,254	(4,996)
Contributions-Annual Report	25,000	25,000	0	9,000	(16,000)
Bequests	130,000	130,000	0	165,751	35,751
Donated Professional Services	0	0	0	0	0
Donated Goods	0	0	0	399	399
Fundraising Events, Net	23,000	20,860	4,240	23,961	3,101
Foundation & Corp Grants	91,500	45,750	6,000	28,600	(17,150)
Foundation grants-DAFs	30,000	15,000	11,400	22,142	7,142
United Way of Benton Cty	37,000	18,500	0	18,500	0
United Way of Linn County	15,610	7,808	1,301	7,805	(3)
Govt Grant/Contract-Benton Co	30,000	30,000	0	30,000	0
Govt-Corvallis Soc Svc Fund	88,755	44,382	7,397	44,377	(5)
Govt Grnt/Cont-Corvallis CDBG	9,000	3,600	900	3,600	0
Govt Grant/Contract-HUD CoC	26,739	13,368	0	12,573	(795)
Govt-EFSP Benton County	4,000	4,000	0	3,122	(878)
Contract-Samaritan Health Serv	100,000	49,998	8,333	49,998	0
Contract-Samaritan Health Serv	7,800	3,900	650	3,900	0
Govt Fee for Svc-VA	75,000	37,500	5,135	42,168	4,668
Fees for Service	126,995	63,504	6,753	51,743	(11,761)
Childcare Scholarship Fees	10,000	4,998	0	7,395	2,397
Interest/Dividend Income	15,000	7,500	4,368	8,438	938
Misc. Income	2,500	1,248	0	2,359	1,111
TOTAL REVENUE	1,232,899	738,372	225,152	799,567	61,195

	<u>12 Month Budget</u>	<u>YTD Budget</u>	<u>Month Expense</u>	<u>YTD Expense</u>	<u>YTD Variance</u> <u>(Favorable/</u> <u>Unfavorable)</u>
PERSONNEL EXPENSE:					
Wages and Salaries	780,786	390,396	65,546	387,362	(3,034)
Overtime	6,356	3,180	448	3,936	756
Vacation Payout-term'd employe	5,150	2,580	2,360	4,791	2,211
Payroll Taxes	60,612	30,300	5,232	30,224	(76)
Unemployment Tax	8,980	4,494	0	9,269	4,775
Workers Comp Ins	6,785	3,394	502	3,139	(255)
Health Benefits	50,199	25,092	3,703	23,925	(1,167)
Wellness Benefit	0	0	90	195	195
TOTAL PERSONNEL EXPENSE	918,868	459,436	77,881	462,841	3,405

NON-PERSONNEL EXPENSE					
Professional Fees	3,025	1,512	469	2,972	1,460
Professional Fees-Technology	4,000	1,998	140	855	(1,143)
Professional Fees-Audit	8,750	8,750	0	6,750	(2,000)
Professional Fees-Payroll Fees	2,500	1,248	592	1,431	183
Donated Professional Svcs	0	0	0	0	0
Client Transportation	1,974	990	191	259	(731)
Client Direct Assistance	3,099	1,548	0	215	(1,333)
Food Expense	12,800	6,402	747	5,360	(1,042)
Lab Screening Results	2,600	1,296	0	1,488	192
Childcare Scholarship Expense	10,000	4,998	0	7,395	2,397
Dental Clinic Facility	3,980	1,992	0	560	(1,432)
Mortgage Interest Exp	10,594	5,348	884	5,348	0
Building Maintenance & Repairs	51,065	25,532	2,490	11,970	(13,562)
Utilities	40,338	20,166	3,714	18,583	(1,583)
Equipment Maintenance & Repair	3,875	1,938	0	0	(1,938)
Facility rent	0	0	0	107	107

Community Outreach, Inc.
STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL
For the Six Months Ending December 31, 2013

Telephone & Internet	4,318	2,160	347	2,152	(8)
Postage & Shipping	7,410	3,716	1,045	3,249	(467)
Printing & Copying	21,657	10,836	852	9,238	(1,598)
Office Supplies	5,510	2,760	1,314	5,383	2,623
Program Supplies	15,148	7,578	1,435	6,566	(1,012)
Technology Supplies	1,000	498	45	699	201
File Storage & Shredding	350	180	0	150	(30)
Vehicle Expense	1,580	792	0	310	(482)
Staff Travel Expense	725	366	0	0	(366)
Staff Mileage	402	216	0	153	(63)
Insurance	33,784	16,835	2,817	16,840	5
Public Relations	3,250	1,626	114	2,601	975
Dues/Memberships/Subscriptions	1,410	758	35	1,085	327
Staff Training & Conferences	3,215	1,602	133	679	(923)
Staff Meetings & Appreciation	1,180	582	276	842	260
Board & Volunteer Expense	1,875	936	0	75	(861)
Interest Expense	3,617	1,811	36	773	(1,038)
Background Check Fees	843	470	0	560	90
Licenses & Fees	1,160	622	525	1,027	405
Bank Fees & Charges	1,600	798	415	1,419	621
Broker Fees	300	150	0	55	(95)
Bad Debt	1,250	624	0	0	(624)
Miscellaneous Expense	100	48	0	0	(48)
TOTAL EXPENSES	1,189,152	599,118	96,497	579,990	(19,128)
NET BEFORE DEPRECIATION & UNRE	43,747	139,254	128,655	219,577	80,323
Unrealized (Gain)Loss on Inves	(25,000)	(12,498)	(7,031)	(67,048)	(54,550)
Depreciation Expense	82,080	41,226	6,871	41,226	0
NET REVENUE (LOSS)	(13,333)	110,526	128,815	245,399	134,873

2013 UW & City SS Fund – 6 Month Interim Report

#2

Name of Agency *	CSC
Contact email *	mgibson@csc.gen.or.us
Program Name: *	Linn Benton Food Share
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	37000
Amount awarded from City Social Service Fund?	35695

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

Added the Men's Cold Weather Shelter as a member agency.

Provide specifics regarding how the award was spent. *

City funds were used to pay a portion of the salaries needed to distribute food to 21 non-profit agencies in Corvallis. The funds allowed us to solicit, transport, store, allocate, distribute and deliver this food to our member agencies in order to ensure that food is available for any Corvallis resident seeking help. These agencies include food pantries, soup kitchens, homeless shelters, congregate meal sites and gleaning groups. In addition to food, we conducted eleven Corvallis agency site visits, supplied these agencies with three freezers, five heavy-duty shelving units, storage room wiring, and Cambro food carriers.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

How does the above value (cost per unit) compare to the estimated value given in the Program Application? * Two cents per pound cheaper. Should finish the year at about .12 though.

How many unduplicated clients has the program served to date (7/1-12/31)? * 7,283

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * 12,183

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * 17,847, 50%

Contributions / fundraising income * 411996

Program service fees * 128092

Foundation grants * 15597

Other Income * 67058

Total Program Revenue * 622743

Payroll-related expenses * 218683

Operation expenses * 75085

Training costs * 964

Direct Client Services * 255604

Miscellaneous expenses * 0

Total Program Expenses * 550336

Upload Dec-end balance sheet.

Upload Dec-end Income statement.

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Food was available for any Corvallis resident at risk of going hungry. No one was turned away from our network of member agencies because food was unavailable. Food is the basic necessity of life. The food we distributed gave people access to nutritious food, and allowed them to use their abilities to progress in their lives and realize whatever success they are capable of attaining. Because this food was available, one would expect to have a healthier population, especially among children and seniors. When children receive the nutrition they need, they avoid long term health and learning problems caused by food insecurity. Our program meets the City of Corvallis human need of food. Food Share provides food to people in emergency situations.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.	Number of food boxes distributed: Estimated—9,138 Half year total—5,556 Number of meals served at soup kitchens and shelters: Estimated—118,872 Half year total—53,677 Pounds of food distributed to meet these needs: Estimated: 905,000 Half year total—494,458 pounds
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Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Partnering activities: We have continued formal partnerships with Oregon State University, Albertsons, Fred Meyer (Corvallis and Albany) Walmart (Albany, Lebanon, Corvallis—added,) Trader Joe's. And continued partnerships with WincCo, Safeway (stores) National Frozen Foods, Oregon Freeze Dry, Norpac and about 15 other stores. We are particularly pleased with the many truckloads of toilet paper and paper towels that we have received from Georgia Pacific. Our Fresh Alliance and Food Rescue programs are picking up food from these organizations and distributing to our member agencies.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	Unit of Service: Emergency food boxes, meals at soup kitchens and shelters, and pounds of food distributed. An Emergency food box contains enough food to feed a family for four to six days. Generally weighs about 60 pounds and contains items such as peanut butter, pasta, tuna, canned fruits and vegetables, soups, stews, frozen meat and vegetables, beans, cereal rice bread and produce.
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Cost per unit (what it costs to deliver this service per client): * .10 per pound

COMMUNITY SERVICES CONSORTIUM
BALANCE SHEET SUMMARY

02 - FOODSHARE
1660 - CITY OF CORVALLIS

	As of December
	<u>31, 2013</u>
ASSETS	
CURRENT ASSETS	
CASH	9,303
RECEIVABLES	<u>0</u>
Total CURRENT ASSETS	<u>1,488</u>
TOTAL ASSETS	<u><u>1,488</u></u>
LIABILITIES	
CURRENT LIABILITIES	
PAYROLL PAYABLES	<u>1,488</u>
Total LIABILITIES	<u>1,488</u>
FUND BALANCES	
NET INCOME - YTD	
	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 1,488</u></u>

COMMUNITY SERVICES CONSORTIUM
REVENUE AND EXPENDITURES

02 - FOODSHARE
14- GRANT FY/2014
1660 - CITY OF CORVALLIS

July 1 , 2013 -
December 31, 2013

REVENUE			
CONTRACT AWARD - CITY	4040	\$	17,847
Total REVENUE		\$	<u>17,847</u>
EXPENDITURES			
PERSONAL SERVICES			
SALARY	5010	\$	11,405
PERS	5320	\$	1,270
WORKERS COMP	5330	\$	7
SAIF INSURANCE	5335	\$	176
UNEMPLOYMENT	5340	\$	217
HEALTH INSURANCE	5350	\$	1,783
DENTAL INSURANCE	5360	\$	196
LIFE INSURANCE	5370	\$	85
FLEXIBLE SPENDING COSTS	5375	\$	-
OSGP MATCH - NEW	5382	\$	116
NON-TAXABLE FRINGE BENEFIT	5386	\$	18
FICA	5390	\$	851
Total PERSONAL SERVICES		\$	<u>16,124</u>
MATERIALS & SERVICES			
INDIRECT	6620	\$	1,723
Total MATERIALS & SERVICES		\$	<u>1,723</u>
Total EXPENDITURES		\$	<u>17,847</u>
NET REVENUE / EXPENDITURES		\$	<u>-</u>

2013 UW & City SS Fund – 6 Month Interim Report

#18

Name of Agency *	Heartland Humane Society
Contact email *	donate@heartlandhumane.org
Program Name: *	Emergency and Safe Housing
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	3000
Amount awarded from City Social Service Fund?	2894
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	
	No significant changes have been made to the program.
Provide specifics regarding how the award was spent. *	
	This award was spent on direct client services, providing over 7 full units of service (7.6). Considering this program's service units are: 1 Kennel houses 1 Pet for 30 Days with Daily Care (est. \$12/day) and Medical Costs (est. \$20/pet) This award allowed full program service for nearly 8 of the 12 pets that have been housed through the program so far this cycle.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	
	The Emergency and Safe Housing Program meets the Transitional Services Area by caring for pets for a limited period of time so that owners are able to receive services from Basic Human Need providers with the goal of becoming self-sufficient. This cycle we have seen 12 pets from 8 different families. This program has allowed 4 clients to seek shelter from domestic violence, 3 clients to complete necessary classwork and steps to gain permanent housing, and 1 client to receive treatment for drug addiction.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

As stated in our submission, a successful program allows people to seek help who otherwise would not because they fear for the safety of their pet. To be successful, the program must be accessible to those in need with available, immediate space.

As a 'safety net' program available to clients through referral, this program is only available to those who genuinely need it. We have accepted 12 animals so far this cycle, with 7 currently residing in the shelter. Of the 5 pets no longer in the program, all 5 were reunited with their families after successful completion of their respective programs or aid.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The Emergency and Safe Housing Program serves clients of the Center Against Rape & Domestic Violence (CARDV), Mario Pastega House/Samaritan Regional Health Center, Community Outreach, Inc. (COI), and inclement weather shelters, and the American Red Cross.

This cycle our major partner has been CARDV. While CARDV focuses on immediate, safe, and confidential assistance for clients, we focus on providing the same for clients' pets. Community Outreach Inc. has referred 3 clients to us so far this cycle, working with us to schedule out intakes of pets and keeping up communication regarding client timelines to help us plan, as COI client service tends to continue past our program's 30 day term of care. Benton County Mental Health is our final partner for this part of the cycle, having responded to an individual in mental health crisis related to addiction. BCMH provides diligent communication to help us keep in touch with clients, overcoming their lack of direct client advocates. All of our partners recognize the importance of these pets to their clients' well being and cooperate with us to help serve these clients to our best ability.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). * 1 Kennel houses 1 Pet for 30 Days with Daily Care (est. \$12/day) and Medical Costs (est. \$20/pet)

Cost per unit (what it costs to deliver this service per client): * \$380

How does the above value (cost per unit) compare to the estimated value given in the Program Application? * same

How many unduplicated clients has the program served to date (7/1-12/31)? * 12

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * 18

What is the total amount of the award \$2,894.04, 100% spent as of 12/31 (Format: \$____, ____% of total award)? *

Contributions / fundraising income *	7039.43
Program service fees *	0
Foundation grants *	1447.02
Other Income *	0
Total Program Revenue *	8486.45

Payroll-related expenses *	4000
Operation expenses *	0
Training costs *	0
Direct Client Services *	4486.45
Miscellaneous expenses *	0
Total Program Expenses *	8486.45

Upload Dec-end balance sheet.



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Upload Dec-end Income statement.



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Heartland Humane Society
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>	<u>Nov 30, 13</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
0900 · BANKS	323,378	274,094	49,284
Total Checking/Savings	<u>323,378</u>	<u>274,094</u>	<u>49,284</u>
Accounts Receivable			
1000 · ACCOUNTS RECEIVABLE	1,019	2,077	-1,058
Total Accounts Receivable	<u>1,019</u>	<u>2,077</u>	<u>-1,058</u>
Other Current Assets			
1020 · Inventory Asset Paws and Claws	7,303	7,668	-365
1021 · Microchip FDX	159	559	-400
1022 · Inventory Asset Cats Meow	20,903	20,903	0
1220 · Prepaid Expense	2,576	2,578	-2
Total Other Current Assets	<u>30,941</u>	<u>31,708</u>	<u>-767</u>
Total Current Assets	355,338	307,879	47,459
Fixed Assets			
1300 · FIXED ASSETS	1,227,396	1,227,396	0
1600 · ACCUMULATED DEPRECIATION	-413,605	-410,540	-3,065
Total Fixed Assets	<u>813,791</u>	<u>816,856</u>	<u>-3,065</u>
Other Assets			
1100 · Investments	130,457	130,457	0
Total Other Assets	<u>130,457</u>	<u>130,457</u>	<u>0</u>
TOTAL ASSETS	<u><u>1,299,586</u></u>	<u><u>1,255,192</u></u>	<u><u>44,394</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · ACCOUNTS PAYABLE	3,944	9,985	-6,041
Total Accounts Payable	<u>3,944</u>	<u>9,985</u>	<u>-6,041</u>
Credit Cards			
2010 · CREDIT CARDS	2,240	2,488	-248
Total Credit Cards	<u>2,240</u>	<u>2,488</u>	<u>-248</u>
Other Current Liabilities			
2100 · ACCRUALS	18,816	21,445	-2,629
2151 · License Fee	64	0	64

Heartland Humane Society
Balance Sheet
 As of December 31, 2013

	1,834	2,063	-229
2152 · Contract Buyout of Copier			
Total Other Current Liabilities	20,714	23,508	\$ Change-2,794
<hr/>			
Total Current Liabilities	26,898	35,981	-9,083
<hr/>			
Total Liabilities	26,898	35,981	-9,083
Equity			
3000 · 3500 Opening Balance	24,214	24,214	0
3900 · 3900 Retained Earnings	1,238,523	1,238,523	0
Net Income	9,953	-43,527	53,480
Total Equity	1,272,690	1,219,210	53,480
<hr/>			
TOTAL LIABILITIES & EQUITY	1,299,588	1,255,191	44,397
<hr/>			

Heartland Humane Society
Board BvSA
July through December 2013

	<u>Jul - Dec 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4000 · ANIMAL SERVICES	110,784	110,888	-104
4068 · Interest and Dividend Income	22		
4111 · Customer Refund	-580		
4120 · Paws & Claws Income	8,223	6,600	1,623
4200 · CONTRIBUTIONS	267,013	248,980	18,033
4210 · Bequests/Planning Giving	19,114		
4440 · WINE & WHISKERS	5,453	0	5,453
4455 · Other Special Events Income	2,943	9,280	-6,337
4512 · Short / Over	-14		
4600 · Grant Income	7,669	2,000	5,669
4700 · IN-KIND CONTRIBUTIONS	16,435	45,100	-28,665
4900 · Humane Education	3,926	7,650	-3,724
Total Income	<u>440,988</u>	<u>430,498</u>	<u>10,490</u>
Cost of Goods Sold			
5001 · Store Sales COGS	7,740	7,320	420
Total COGS	<u>7,740</u>	<u>7,320</u>	<u>420</u>
Gross Profit	433,248	423,178	10,070
Expense			
7020 · CLINIC SERVICES EXPENSE	7,451	9,000	-1,549
7040 · ANIMAL SERVICES EXPENSE	38,286	49,860	-11,574
7100 · In-Kind	16,435	45,100	-28,665
7110 · THRIFT STORE EXPENSES	1,792	1,800	-8
7240 · Special Appeals Expense	38		
7400X · SPECIAL EVENTS EXPENSE	-15	0	-15
7600 · Event Supplies	3,226	3,002	224
7700 · HUMANE EDUCATION EXPENSE	1,927	5,050	-3,123
7800 · GENERAL EXPENSES			
7809 · Advertising/Marketing	1,105	1,050	55
7810 · AUTO EXPENSES	420	1,498	-1,078
7815 · Business Insurance	3,782	3,252	530
7816 · Dues, Fees, Subscriptions	3,489	1,638	1,851
7820 · OFFICE EXPENSES	15,716	10,934	4,782
7825 · Miscellaneous Expense	413	72	341
7830 · PROFESSIONAL FEES	19,833	22,554	-2,721
7841 · Staff Meetings/Training	555	980	-425
7845 · Training/Travel Expense	755	249	506
7851 · Repairs & Maintenance	9,409	7,998	1,411
7853 · Rent Expense	21,597	18,600	2,997
7859 · Utilities	14,882	11,001	3,881
7860 · FINANCIAL EXPENSES	5,242	5,115	127
7870 · COMMUNICATIONS TECHNOLOGY	4,250	4,004	246
Total 7800 · GENERAL EXPENSES	<u>101,448</u>	<u>88,945</u>	<u>12,503</u>

Dec

Mailings

4k/1k

Budget

2k/6k

Jan + Stg

Heartland Humane Society
Board BvsA
 July through December 2013

	<u>Jul - Dec 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>
8000 · PAYROLL	234,078	226,574	7,504
Total Expense	<u>404,666</u>	<u>429,331</u>	<u>-24,665</u>
Net Ordinary Income	28,582	-6,153	34,735
Other Income/Expense			
Other Income			
9000 · OTHER INCOME	-271		
Total Other Income	<u>-271</u>		
Other Expense			
9800 · Depreciation Expense	18,359	18,164	195
Total Other Expense	<u>18,359</u>	<u>18,164</u>	<u>195</u>
Net Other Income	<u>-18,630</u>	<u>-18,164</u>	<u>-466</u>
Net Income	<u>9,952</u>	<u>-24,317</u>	<u>34,269</u>

2013 UW & City SS Fund – 6 Month Interim Report

#33

Name of Agency *	Jackson Street Youth Shelter
Contact email *	director@jsysi.org
Program Name: *	Emergency Shelter Ages 10-17
For which cycle are you reporting? *	City Social Service Fund
Impact Area for United Way	
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	
Amount awarded from United Way?	
Amount requested from City Social Service Fund?	25000
Amount awarded from City Social Service Fund?	19295
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	There has been significant positive change in staff positions and internal transitions. Kendra Phillips-Neal moved to Program Director from her previous Shelter Director position, and we have hired and trained someone who has taken her place who is the Shelter Supervisor. By creating the Shelter Supervisor and Program Director positions, we now have better staff focus on oversight of all JSYSI sites and development/implementation/review of all programming. The Program Director will also pursue partnerships and collaborations for programming support and funding.
Provide specifics regarding how the award was spent. *	All youth served during the reporting period in Emergency Shelter were provided with a safe place, bed, showers, laundry, food, and resources and referrals. We worked closely with partners to provide other needed services and support (see partnering/collaboration below). JSYSI staff also helped coordinate plans to re-unite youth with their families through case management and mediation services.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	
Describe measurable changes that have occurred to date in this cycle.	All youth served during the reporting period in Emergency Shelter were provided with a safe place, bed, showers, laundry, food, and

Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

resources and referrals. JSYSI accessed our partnerships with Benton County Mental Health and Boys Girls Club of Corvallis to provide each youth with a dental screening and free dental services, as well as, Phagans Beauty School for free haircuts. JSYSI worked closely with the homeless liaisons and Operation School Bell to help the youth obtain school clothes, free and reduced lunch, and school supplies.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

- *85% of those youth participate in assessment, counseling services, skill building activities, and case management.
- 75% participate in family mediation and counseling.
- 90% exit services with an individual aftercare plan for continued safety and stability.
- 80% return home after their stay at JSYSI.
- 75% enroll in school or a GED program, or continue attending their school of origin while at JSYSI.
- 90% receive help with homework and educational activities.
- 90% participate actively in the development of their strengths/needs assessments, treatment plan, and aftercare plans.
- 80% participate in group activities that incorporate topics such as like skill development, serving others, healthy self-image, and relationship building.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

As mentioned in above questions, JSYSI has worked closely with the homeless liaisons, Operation School Bell, Boys and Girls Club of Corvallis, Benton County Mental Health, and Phagans on coordinating basic and medical needs. JSYSI has also worked closely with Benton County Juvenile Department in serving youth in need and providing mediation and case management.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

Emergency stays range from one to 21 days. An average emergency stay of one week includes:

- A safe, stable environment, with 24-hour structured supervision by qualified, caring adults.
- Healthy meals and snacks; personal hygiene products; clothing and shoes, if needed.
- Access to medical care and other essential services.
- Individual case management, including referrals to community services.
- Education support, including Homework Time each school night, staffed by volunteer tutors.
- A plan to reunite the youth with the family (if appropriate), along with support services such as family mediation.

Cost per unit (what it costs to deliver this service per client): * \$735 /wk (\$105 per day/night in shelter)

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

same

How many unduplicated clients has the program served to date (7/1-12/31)? *

28

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

we anticipate 45-50 youth will be served

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

9,648

Contributions / fundraising income *

5000

Program service fees *

9308

Foundation grants *

0

Other Income *

4896

Total Program Revenue *

60489

Payroll-related expenses *

49781

Operation expenses *

9807

Training costs *

431

Direct Client Services *

5900

Miscellaneous expenses *

0

Total Program Expenses *

65918

Upload Dec-end balance sheet.



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Upload Dec-end Income statement.



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2013 UW & City SS Fund – 6 Month Interim Report

#32

Name of Agency *	Jackson Street Youth Shelter
Contact email *	andrea.myhre@jsysi.org
Program Name: *	Transitional Housing for At-Risk Youth
For which cycle are you reporting? *	City Social Service Fund

Impact Area for United Way

Impact Area for City Social Service Fund	Transitional
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Amount requested from United Way?**Amount awarded from United Way?**

Amount requested from City Social Service Fund?	10000
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Amount awarded from City Social Service Fund?	4824
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Describe any significant Program changes (cost, schedule, scope) since the initial application. *

JYSI was able to hire a Transitional Living Program (TLP) Coordinator that provides intensive case management to any transitional youth living in the overnight shelter (21 days or more). This staff also coordinates the program located at our off-site TLP shelter facility for 18–20 year olds. Our very exciting news is that JYSI was able to connect with a local property owner to obtain a 4-bed facility for transitional aged youth. We opened our Transitional Living Program in September with youth moving into the shelter facility in 2013 (the site location is being kept confidential for the safety of the youth living there).

Provide specifics regarding how the award was spent. *

SYSI has consistently provided transitional shelter for homeless youth 18 and under at our main shelter facility on Jackson Street and we now shelter youth ages 18–20 at our Transitional Living facility. All youth were provided with a stable living environment, basic needs, and access to medical care as well as a case manager to work with weekly on goal setting and long term housing plans. Our Outreach Case Manager has successfully formed relationships with other youth-serving organizations and schools to help provide on-site crisis intervention and resource support. Youth in our Transitional Living Program participated in our life skills building workshops 3 times a week and also participate in our educational support program (these activities are required of the youth if they enroll in our program).

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

As mentioned above we were able to form a partnership with a local property owner to obtain housing for the 18–20 transitional youth population. We work with College Hill High School and Boys and Girls Clubs of Corvallis to provide boys groups within the community, focusing on health masculinity and long term success. We have begun a partnership with Community Outreach Inc. to better serve the 18–24 transitional youth population, sharing case management, trainings, and skill building. We have been able to speak at several of the high schools (CHS and CVHS) providing the certified teachers and counselors with direct information on how to use JSYSI and get their youth the best service. We have connected with CASA to use their available store front space as a "drop-in" for youth on the streets to help them obtain necessary resources to begin changing their lives and working towards permanent housing.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

- 100% offered individualized needs assessments,
- 100% have access to an on-going schedule of activities,
- 80% engage in service learning,
- 90% learn a variety of life skills,
- 80% leave the program with new skills to help form permanent connections,
- 80% participate in job training or job-readiness coaching,
- 80% improve their educational achievements and make progress toward their goals.
- 100% taught how to access community services,
- 80% leave the program with a comprehensive aftercare plan.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

As mentioned in above questions, JSYSI has worked closely with the homeless liaisons, Operation School Bell, Boys and Girls Club of Corvallis, Benton County Mental Health, and Phagans on coordinating basic and medical needs. JSYSI has also worked closely with Benton County Juvenile Department in serving youth in need and providing mediation and case management.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

One shelter-stay, from three weeks to several months, includes:

- Accommodation in safe, stable environment.
- Healthy meals and snacks; personal hygiene products; access to laundry facilities.
- Access to medical care and other essential services, referrals to other community resources, as needed.
- Individual case management, including goal-setting sessions and life-skills coaching.
- Education support, including tutors, access to computers, and school supplies.
- Assistance in obtaining important documents, such as birth certificates and ID cards.
- Opportunities to attend Independent Living Skills Workshops on a variety of topics.
- Assistance in accessing job training programs or higher education.

Cost per unit (what it costs to deliver this service per client): *

\$2,340 average (\$105 per bednight) for shelter stay; cost for outreach services is highly variable, case by case basis.

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

same

How many unduplicated clients has the program served to date (7/1-12/31)? * 5 unduplicated youth in transitional shelter services at our Jackson Street facility (youth up to age 18) and 2 youth ages 18-20 at our Transitional Living Shelter

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * We are on track to complete our goal of serving 15-20 youth in transitional services for this project year.

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * 2,412

Contributions / fundraising income * 25000

Program service fees * 0

Foundation grants * 10000

Other Income * 15320

Total Program Revenue * 52732

Payroll-related expenses * 36719

Operation expenses * 9807

Training costs * 287

Direct Client Services * 4130

Miscellaneous expenses * 0

Total Program Expenses * 50943

Upload Dec-end balance sheet.



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Upload Dec-end Income statement.



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Jackson Street Youth Shelter, Inc
 Balance Sheet

(preliminary)

As of December 31, 2013

	<u>Dec 31, 2013</u>
ASSETS	
Current Assets	
Checking/Savings	
Total Citizens Bank Checking	47,691.52
Citizens Money Market	
Operating Funds	48,660.82
Total Restricted Funds	<u>14,579.40</u>
Total Citizens Money Market	63,240.22
OSU Federal Credit Union	<u>6,222.85</u>
Total Petty Cash Combined	<u>89.15</u>
Total Checking/Savings	117,243.74
Accounts Receivable	
Accounts Receivable	1,784.82
Pledges Receivable	8,200.00
Grants Receivable	38,198.33
Total Accounts Receivable	<u>48,183.15</u>
Other Current Assets	
Resident Gift Cards	1,244.75
Household Gift Cards	948.22
Inventory	15,158.29
Prepaid Expenses	2,883.89
Undeposited Funds	13,166.98
Total Other Current Assets	<u>33,402.13</u>
Total Current Assets	198,829.02
Fixed Assets	
Leasehold Improvements	2,702.99
Land	104,475.00
Buildings	
Shelter Building	229,525.00
Capital Improvements	45,564.12
Office Building	34,327.51
Total Depreciation, Buildings	<u>-64,268.47</u>
Total Buildings	245,148.16
Total Furnishings & Equipment	<u>18,161.56</u>
Total Computer Software	<u>110.32</u>
Total Fixed Assets	<u>370,598.03</u>
TOTAL ASSETS	<u><u>569,427.05</u></u>

Jackson Street Youth Shelter, Inc
 Balance Sheet

(preliminary)

As of December 31, 2013

	<u>Dec 31, 2013</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	544.98
Total Accounts Payable	<u>544.98</u>
Credit Cards	
VISA - OSU Fed Credit Union	5,939.96
Total Credit Cards	<u>5,939.96</u>
Other Current Liabilities	
Total Deferred Income	49,224.96
Payroll Liabilities	19,598.88
Payroll Payable	7,500.00
Total Other Current Liabilities	<u>76,323.84</u>
Total Current Liabilities	<u>82,808.78</u>
Long Term Liabilities	
Loans	27,000.00
Municipal Rehabilitation Lien	34,915.00
Total Long Term Liabilities	<u>61,915.00</u>
Total Liabilities	<u>144,723.78</u>
Equity	
Retained Earnings	437,406.52
Net Income	-12,703.25
Total Equity	<u>424,703.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>569,427.05</u></u>

Jackson Street Youth Shelter, Inc

Income & Expense

(preliminary)

July through December 2013

Jul - Dec 2013

Income

Total Albany House Campaign	2,100.00
Contributions Income	
Restricted	1,500.00
Total Unrestricted	<u>118,328.37</u>
Total Contributions Income	119,828.37
Donated Items	8,160.00
Total Fundraisers	11,118.39
Grants	
Government Grants	
Total Federal Grants	75,900.00
State Grants	
JCP/YIF	19,990.50
ORHY	<u>13,666.01</u>
Total State Grants	33,656.51
Local Government Grants	
Soc Services - City	<u>12,059.52</u>
Total Local Government Grants	<u>12,059.52</u>
Total Government Grants	<u>121,616.03</u>
Total Private Grants	<u>50,432.04</u>
Total Grants	172,048.07
Contracts	
Benton Co Mental Health Beds	<u>9,308.46</u>
Total Contracts	9,308.46
Program Fees	60.00
Interest Income	12.77
Miscellaneous Income	<u>805.00</u>
Total Income	<u>323,441.06</u>

Expense

Personnel	
Payroll	
Payroll Expenses	238,252.90
Taxes	<u>23,116.50</u>
Total Payroll	261,369.40
Total Staff Expense	8,852.30
Health Insurance	15,250.00
Insurance, Worker's Comp	<u>1,849.20</u>
Total Personnel	287,320.90

Jul - Dec 2013

Facilities	
Insurance, Property	700.02
Facilities Supplies	712.72
Total Repairs	1,960.99
Total Utilities	2,742.80
Rental - Albany	426.00
Depreciation Expense	4,062.27
Total Facilities	<u>10,604.80</u>
Program Expenses	
Program Supplies	708.20
Total Resident Expense	12,684.60
Program Expenses - Other	397.25
Total Program Expenses	<u>13,790.05</u>
General Expense	
Total Advertising	649.79
Total Bank Service Charges	330.57
Dues and Subscriptions	2,726.50
Insurance	
General Liability Insurance	1,233.00
Directors & Officers Liability	520.50
Other Insurance	154.98
Total Insurance	<u>1,908.48</u>
Miscellaneous	63.94
Office Supplies	3,573.95
Postage and Delivery	1,863.56
Printing and Photocopies	4,532.63
Total Professional Fees	5,752.80
Telephone	3,026.34
Total General Expense	<u>24,428.56</u>
Total Expense	<u><u>336,144.31</u></u>
Net Ordinary Income	-12,703.25

2013 UW & City SS Fund – 6 Month Interim Report

#10

Name of Agency *	Old Mill Center for Children and Families
Contact email *	cindy_bond@oldmillcenter.org
Program Name: *	Relief Nursery
For which cycle are you reporting? *	Both
Impact Area for United Way	Education
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	20964
Amount awarded from United Way?	5000
Amount requested from City Social Service Fund?	12000
Amount awarded from City Social Service Fund?	2894
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	<p>No changes to the City Social Service request: Relief Nursery Outreach</p> <p>Relief Nursery received additional grant funding to support the Parent Education portion of the Parenting Support Group, so funding was used to support the Mental Health portion of this group. Otherwise there were no other changes.</p>
Provide specifics regarding how the award was spent. *	<p>Both the United Way and City Social Service awards were applied directly to pay staff salaries.</p> <p>United Way: The \$2500 award was applied toward the \$2,700 mental health therapist cost for Parent Support Group (no benefit cost included).</p> <p>City Social Services: The \$1,448 was applied toward the \$2,079 of outreach workers' salaries (no benefit cost included.)</p>
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	<p>Relative to the United Way impact area, we have had:</p> <ul style="list-style-type: none"> - Reduced rates of confirmed child abuse reports; -Increased or typical parent attachment/bonds to their children; -increased understanding of age-appropriate activities; -Reduced stress and isolation through connections with other parents; <p>and</p> <ul style="list-style-type: none"> -Parent satisfaction with services provided.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	<p>Relative to the City SSF priority area, we have had:</p> <ul style="list-style-type: none"> -Reduced rates of confirmed child abuse reports; -Increased parent confidence in using positive age-appropriate discipline/guidance; -Enrolled children meeting developmental milestones; -Increased parent levels of attachment; -Decreased parent stress levels; and -Increased parent knowledge of developmentally appropriate activities

to do with their children

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

United Way Outcomes:

1. 100% of enrolled parents had no confirmed child abuse or neglect reports after 6 months in the program;
2. 88% of parents participating in the Parent Support Group reported stable or reduced feelings of stress;
3. 100 % of parents participating in the Parent Support Group reported stable or increased confidence in their abilities as parents as per Parenting Skills Ladder;
4. 92% of parents reported attachment to their child within the normal range as per Parenting Stress Index; and
5. 100% of parents reported satisfaction w the Parent Support Group services as per the Parent Group Satisfaction Survey.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

City Social Service Outcomes:

1. 100% of parents receiving Outreach home visits had no confirmed child abuse or neglect reports after 6 months in the programs;
2. 98% of children participating in therapeutic classrooms/outreach met developmental milestones. 2% were referred for further assessment/received early intervention/early childhood special education services;
3. 100% of parents receiving home visits reported increased knowledge or activities to do with their children as per Parenting Skills Ladder;and
4. 100% of parents receiving therapeutic classroom/outreach services reported satisfaction with the services provided.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

We partner with many other social service agencies when serving common families. Both the Linn–Benton Early Childhood and the Healthy Start birth–3 Benton County teams meet monthly, sharing information, referrals and identifying gaps in services. Some of these agencies include Early Head Start and Head Start programs, Early Intervention, Parent Education Program, Health Departments, Healthy Families, Linn–Benton Community College and Strengthening Rural Families to name a few. The Corvallis Benton County Public Library directly partners in providing family literacy events for Relief Nursery families. Staff attends Family Support & Connections Core Team meetings, Strengthening Rural Family and Healthy Families' Advisory Board meetings, staffing for families at Department of Human Services, Milestones and Community Outreach, and Benton County Mental Health Wrap Teams. Relief Nursery director co–chairs the Linn–Benton Early Childhood Committee and is actively involved in the educational Hub planning for Linn–Benton (and perhaps Lincoln) Counties.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

United Way: 1 parent attends a e–hour parent education group once a week for 10 weeks.
City Social Services: 1 Outreach family receives a monthly 2.5 hour home visit, which includes home visit time, travel, planning/preparation and paper work (reports)

Cost per unit (what it costs to deliver this service per client): *

United Way: \$259 per family per quarter. CSS: \$371 per 6 months.

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

US:\$46 more. This is because we had 3 parents who were unable to attend the group; CSS: \$371/6 months: more due to families needing more home visits than anticipated

How many unduplicated clients has the program served to date (7/1–12/31)? *

UW: 21 parents; CSS: 57 families

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? * UW: 28 parents; CSS: 70 families

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? * UW: \$2500, 100% CSS: \$1447, 100%

Contributions / fundraising income *	5044
Program service fees *	0
Foundation grants *	26647
Other Income *	104434
Total Program Revenue *	134125
Payroll-related expenses *	138484
Operation expenses *	3094
Training costs *	1832
Direct Client Services *	4143
Miscellaneous expenses *	1701
Total Program Expenses *	149254

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Old Mill Center for Children and Families
Balance Sheet
As of December 31, 2013

Dec 31, 13

ASSETS

Current Assets

Checking/Savings

1000 · Cash Accounts

1010 · Petty Cash Account	57.83
1020 · General Checking CB 5738	51,699.54
1030 · Operating Reserve CB 7031	
1031 · Bev's Dream Fund	58,705.20
1740 · Facilities Capital Reserve - VG	16,635.51
1030 · Operating Reserve CB 7031 - Other	291,661.16

Total 1030 · Operating Reserve CB 7031 367,001.87

Total 1000 · Cash Accounts 418,759.24

1100 · Temp Restricted Cash Accounts

1140 · Scholarship Savings CB 3724 17,138.20

Total 1100 · Temp Restricted Cash Accounts 17,138.20

1122 · Business Savings 12.47

Total Checking/Savings 435,909.91

Accounts Receivable

1200 · Accounts Receivable

1210 · Pre-K Tuition A/R	-300.00
1220 · Therapy A/R	100,684.63
1240 · Grants & Contracts A/R	41,072.11

Total 1200 · Accounts Receivable 141,456.74

1280 · Pledges Receivable

1282 · Pledges Made 31,000.00

Total 1280 · Pledges Receivable 31,000.00

1285 · Beneficial Interest in CLAT

1283 · Beneficial Interest In CLAT	191,774.00
1286 · Discounts on CLAT	-16,805.00

Total 1285 · Beneficial Interest in CLAT 174,969.00

Total Accounts Receivable 347,425.74

Other Current Assets

1300 · Allowance For Doubtful Accounts -14,042.00

1380 · Pledges AFDA

1384 · Discount on Pledge Receivable -68.00

Total 1380 · Pledges AFDA -68.00

1399 · Undeposited Funds 3,568.27

1400 · Other Current Assets

1410 · Contract receivables 38,225.00

Total 1400 · Other Current Assets 38,225.00

Total Other Current Assets 27,683.27

Total Current Assets 811,018.92

Fixed Assets

1500 · Property, Plant & Equipment

1520 · Furniture & Equipment 383,006.75

Old Mill Center for Children and Families
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
1530 · Building and improvements	3,420,991.87
1550 · Land & Improvements	114,631.11
Total 1500 · Property, Plant & Equipment	3,918,629.73
1600 · Accumulated Depreciation	
1610 · Accumulated Depreciation	-1,103,537.02
Total 1600 · Accumulated Depreciation	-1,103,537.02
Total Fixed Assets	2,815,092.71
Other Assets	
1700 · Temporarily Restricted Assets	
1710 · Capital Campaign	
1711 · C.C-Vanguard	15,387.64
1712 · Interest/Div.	202,599.64
1713 · Due to Capital Campaign	-217,987.28
Total 1710 · Capital Campaign	0.00
Total 1700 · Temporarily Restricted Assets	0.00
1800 · Permanently Restricted Assets	
1810 · Endowment 862-06994	
1811 · Starker Endowment	117,335.00
1812 · TLC- Scholarship Endowment	57,733.00
1813 · Jim & Mariellen Harper Endowmen	16,501.68
1814 · Interest on Endowment	10,925.15
1810 · Endowment 862-06994 - Other	58,482.59
Total 1810 · Endowment 862-06994	260,977.42
Total 1800 · Permanently Restricted Assets	260,977.42
Total Other Assets	260,977.42
TOTAL ASSETS	3,887,089.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	11,061.54
Total Accounts Payable	11,061.54
Credit Cards	
2030 · OSUFCU Credit Cards	
2070 · 70-Cindy Bond Credit Card	212.68
2074 · 74-Jill Irwin Credit Card	12.56
Total 2030 · OSUFCU Credit Cards	225.24
Total Credit Cards	225.24
Other Current Liabilities	
2100 · Short-term Obligations Payable	
2150 · Grants Paid in advance	13,200.00
Total 2100 · Short-term Obligations Payable	13,200.00
2200 · Accrued Wages	
2220 · Accrued Vacation	10,778.80
2230 · Tax on Accrued Vacation	1,128.54

Old Mill Center for Children and Families
Balance Sheet
 As of December 31, 2013

	<u>Dec 31, 13</u>
Total 2200 · Accrued Wages	11,907.34
2300 · Accrued Payroll Taxes	
2310 · Accrued Federal Withholding	5,593.00
2320 · Accrued Medicare	2,163.34
2330 · Accrued Social Security	9,250.14
2340 · Accrued OR Withholding	4,031.00
2350 · OR-SUI	5,690.60
2360 · Wrks Comp (SAIF)	486.30
Total 2300 · Accrued Payroll Taxes	<u>27,214.38</u>
2400 · Accrued Benefits	
2410 · Retirement Plan W/H	50.00
2420 · Staff Insurance W/H	-3,035.73
2425 · COBRA Acct.	-1,391.26
2430 · TLC Scholarship -Pledges	45.00
2440 · UWay Pledges	30.00
2450 · AFLAC Insurance	126.01
Total 2400 · Accrued Benefits	<u>-4,175.98</u>
Total Other Current Liabilities	<u>48,145.74</u>
Total Current Liabilities	<u>59,432.52</u>
Total Liabilities	59,432.52
Equity	
3100 · Temp. Restricted Net Assets	
3110 · Cash Accounts	106,889.74
3130 · Net Pledges Receivable	227,910.99
3155 · Bev's Endowment Earnings	24.82
Total 3100 · Temp. Restricted Net Assets	<u>334,825.55</u>
3200 · Perm. Restricted Net Assets	
3051 · Endowment Fund	250,150.66
Total 3200 · Perm. Restricted Net Assets	<u>250,150.66</u>
3300 · Unrestricted Net Assets	3,194,933.45
Net Income	47,746.87
Total Equity	<u>3,827,656.53</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,887,089.05</u></u>

Old Mill Center for Children and Families
Profit & Loss
 July through December 2013

Jul - Dec 13

Ordinary Income/Expense

Income

4100 · Pre-K Program Fees	
4110 · Pre-K Tuition	34,560.00
4111 · EI Discount	-5,060.00
4112 · EI Payment	5,060.00
4115 · Scholarship Discount	-5,165.00
4116 · Due from Scholarship Account	5,165.00
	<hr/>
Total 4100 · Pre-K Program Fees	34,560.00
4119 · Book Faire Income	791.88
4200 · ITS Program Fees	
4210 · ITS Tuition Revenue	59,502.35
4215 · ITS Case Management	13,436.50
4220 · Contractual Discount	-13,027.93
	<hr/>
Total 4200 · ITS Program Fees	59,910.92
4300 · Outpatient Therapy Program Fees	
4310 · Therapy Revenue	1,377.20
4320 · Co-Parenting class	1,175.00
4340 · Private Insurance Revenue	46,784.53
4345 · Private Ins Contract Discount	-9,901.76
4350 · IHN Revenue	166,594.03
4355 · IHN Contractual Discount	-42,920.45
	<hr/>
Total 4300 · Outpatient Therapy Program Fees	163,108.55
4500 · Early Childhood Contracts	
4510 · Benton CCCF	
4511 · BCCCF Healthy Start	35,810.25
	<hr/>
Total 4510 · Benton CCCF	35,810.25
4520 · City Social Serv-Early Childhoo	
4524 · RAFT	1,447.02
	<hr/>
Total 4520 · City Social Serv-Early Childhoo	1,447.02
4540 · Relief Nursery Service Contract	103,642.01
4550 · Healthy Start	27,000.00
4560 · LBL ESD-ITS	59,091.62
4590 · United Way	
4592 · United Way - RAFT	5,000.00
	<hr/>
Total 4590 · United Way	5,000.00
	<hr/>
Total 4500 · Early Childhood Contracts	231,990.90
RBV - Relationship-Based Visitation	13,872.00
4600 · Outpatient Therapy Contracts	
4620 · Childsafe Contracts	
4621 · VOCA	5,590.00
	<hr/>
Total 4620 · Childsafe Contracts	5,590.00
4660 · Foundation & Service Grants	
4661 · Benton County Foundation	5,000.00
4666 · Jubitz Family Foundation	2,500.00
	<hr/>

Old Mill Center for Children and Families
Profit & Loss
July through December 2013

	<u>Jul - Dec 13</u>
Total 4660 · Foundation & Service Grants	7,500.00
4670 · School Districts	
4676 · 509J - ITS contract	32,800.00
Total 4670 · School Districts	<u>32,800.00</u>
Total 4600 · Outpatient Therapy Contracts	45,890.00
4700 · Donations	
4701 · General Donations	61,282.65
4703 · Bequests & Memorial Donations	725.00
4704 · TLC Scholarships	45.00
4705 · Bakesale/YardS/Bottle R./Parent	255.48
4707 · Mr CV Donations	20,567.10
4708 · Holiday Mailer/Families	126,645.46
4710 · United Way Campaign Designation	1,495.24
4711 · Online Donations	2,260.00
4712 · Special Projects	2,304.77
Total 4700 · Donations	<u>215,580.70</u>
4750 · Foundation Grants	
4515 · Samaritan-RAFT & Healthy Start	13,200.00
4776 · Lloyd Summers - Anonymous Trust	55,000.00
Total 4750 · Foundation Grants	<u>68,200.00</u>
4790 · Rebates & Refunds	
4791 · SAIF dividend	3,860.00
Total 4790 · Rebates & Refunds	<u>3,860.00</u>
4795 · EHS-Utilities	1,200.00
4800 · Fundraising Events	
4801 · Auction Income	
4802 · Auction - Sponsorships	1,000.00
Total 4801 · Auction Income	<u>1,000.00</u>
4830 · Fireside Recitals	
4832 · Fireside-Registration	5,465.00
4833 · Fireside-Donations	500.00
Total 4830 · Fireside Recitals	<u>5,965.00</u>
4840 · Golf Classic	
4841 · Golf-Sponsorships	515.00
Total 4840 · Golf Classic	<u>515.00</u>
4850 · Skinny Pig Out	
4851 · SPO-Sponsorships	950.00
Total 4850 · Skinny Pig Out	<u>950.00</u>
Total 4800 · Fundraising Events	<u>8,430.00</u>
Total Income	<u>847,394.95</u>
Gross Profit	847,394.95
Expense	
5000 · Staff Expenses	
5100 · Payroll Wages	
5110 · Executive Staff	51,301.00

Old Mill Center for Children and Families
Profit & Loss
July through December 2013

	<u>Jul - Dec 13</u>
5120 · Specialists	84,510.22
5130 · Licensed Therapists	58,267.19
5140 · Unlicensed Therapists	20,395.65
5150 · QMHA Therapists	30,974.75
5160 · Teachers	81,395.86
5170 · Home Visitors	55,847.26
5180 · Childcare Workers	11,296.51
Total 5100 · Payroll Wages	393,988.44
5200 · Employee Benefits	
5210 · Personal Time Off Expense	45,980.87
5220 · Health Insurance	37,049.98
5240 · Insurance Premium Opt Out	10,000.00
5280 · Holiday Pay	25,816.77
Total 5200 · Employee Benefits	118,847.62
5300 · Payroll Taxes	
5310 · Federal Medicare Taxes	6,561.80
5320 · Federal Social Security Tax	28,057.33
5350 · OR-SUI	12,106.62
5360 · OR- Wrks Comp (SAIF)	6,166.22
Total 5300 · Payroll Taxes	52,891.97
5400 · Staff appreciation	50.00
Total 5000 · Staff Expenses	565,778.03
6000 · Operating Expenses	
6010 · Advertising & Promotions	
6012 · Newspaper	2,197.15
6014 · Phone Book	403.48
6018 · Marketing & Communication	967.09
Total 6010 · Advertising & Promotions	3,567.72
6020 · Assistance to Clients	
6021 · Bus Pass & Gas Cards	1,613.73
6024 · Clothing Assistance	199.25
6020 · Assistance to Clients - Other	46.33
Total 6020 · Assistance to Clients	1,859.31
6030 · Food & Meals	
6034 · Food for Program	2,920.44
6036 · Food Staff Kitchen	263.10
6038 · Classroom Cooking Projects	399.18
Total 6030 · Food & Meals	3,582.72
6040 · Program Supplies & Equipment	
6041 · Book Faire	791.88
6043 · Curriculum Support	3,226.57
6044 · General Supplies	801.91
6044.5 · Volunteer Exp.	13.19
6045 · Kitchen & Laundry Supplies	241.07
6046.5 · Playground	30.83

Old Mill Center for Children and Families
Profit & Loss
July through December 2013

	<u>Jul - Dec 13</u>
6047 · Special Events	831.77
6047.3 · Holiday Families	220.00
6040 · Program Supplies & Equipment - Other	<u>135.19</u>
Total 6040 · Program Supplies & Equipment	6,292.41
6050 · Office Supplies	
6051 · Agency Supplies	3,008.05
6052 · Paper & Misc Supplies	496.21
6054 · Printing & Publication	306.89
6056 · Photocopier	2,058.54
6058 · Postage	748.57
6050 · Office Supplies - Other	<u>514.93</u>
Total 6050 · Office Supplies	7,133.19
6060 · Insurance	
6062 · Liability Insurance	1,570.00
6064 · Commercial Property Ins	5,929.84
6066 · General Liability Ins	1,766.70
6067 · Professional Liability Ins	<u>310.00</u>
Total 6060 · Insurance	9,576.54
6070 · Interest & Fees	
6071 · Bank Fees	738.76
6072 · Credit Card Charges	175.13
6076 · IRS Penalties	<u>327.42</u>
Total 6070 · Interest & Fees	1,241.31
6080 · Licenses & Dues	
6082 · Professional Journals	10.00
6083 · Annual Fee & Tax	314.00
6084 · Professional Organizations	566.69
6086 · Business License	<u>350.00</u>
Total 6080 · Licenses & Dues	1,240.69
Total 6000 · Operating Expenses	34,493.89
6200 · Professional Service Fees	
6210 · Accounting & Legal	8,250.00
6230 · Clinicians	
6232 · Mental Health Counselor	5,530.42
6234 · Physician	9,890.17
6236 · PNP-Med Management	43,487.50
6237 · Speech Therapists	884.97
6238 · Supervising Clinicians	11,370.75
6239 · Therapists/LBCC	<u>3,990.00</u>
Total 6230 · Clinicians	75,153.81
6250 · IT Professional Service Fees	6,110.00
6262 · Landscaping Expenses	<u>3,210.00</u>
Total 6200 · Professional Service Fees	92,723.81
6300 · Occupancy Expense	
6310 · Building Maintenance & Repair	7,806.12

Old Mill Center for Children and Families
Profit & Loss
 July through December 2013

	Jul - Dec 13
6312 · Cleaning Services	2,370.40
6320 · Electricity	6,556.69
6330 · Garbage	777.30
6350 · Natural Gas	2,430.62
6370 · Water	1,120.72
6380 · Security	260.00
Total 6300 · Occupancy Expense	21,321.85
6400 · Information Technology Expense	
6410 · Hardware	
6414 · Personal Computers	1,714.94
6416 · Periferials	93.75
Total 6410 · Hardware	1,808.69
6420 · Software	
6424 · Purchased Software	1,538.40
Total 6420 · Software	1,538.40
6440 · Utilities	
6444 · Telephone	2,401.02
6445 · Website Development	3,982.93
Total 6440 · Utilities	6,383.95
Total 6400 · Information Technology Expense	9,731.04
6500 · Travel	
6510 · Mileage Reimbursements	5,257.96
6520 · Field Trips	29.15
Total 6500 · Travel	5,287.11
6600 · Conferences & Meetings	
6620 · Training	1,697.54
6630 · Travel	1,485.94
6640 · Lodging	430.99
6650 · Meals	166.26
Total 6600 · Conferences & Meetings	3,780.73
6700 · Donation Expense	
6720 · Holiday Mailer Expenses	3,728.26
6760 · Special Projects	1,428.89
Total 6700 · Donation Expense	5,157.15
6800 · Fundraising Expenses	
6810 · Auction Expenses	
6812 · Facility Rental	1,438.40
6813 · Food & Beverage	72.46
6814 · Printing & Postage	110.00
6817 · Gifts & Oral Auction Items	1,126.72
Total 6810 · Auction Expenses	2,747.58
6830 · Fireside Expenses	
6835 · Supplies & Decorations	35.98
Total 6830 · Fireside Expenses	35.98
6850 · Skinny Pig Out Expenses	

Old Mill Center for Children and Families
Profit & Loss
July through December 2013

	<u>Jul - Dec 13</u>
6852 · Facilities Expense	52.50
6853 · Food & Beverages	239.76
6854 · Printing & Postage	42.67
6855 · Supplies & Decorations	106.94
Total 6850 · Skinny Pig Out Expenses	<u>441.87</u>
Total 6800 · Fundraising Expenses	<u>3,225.43</u>
Total Expense	<u>741,499.04</u>
Net Ordinary Income	105,895.91
Other Income/Expense	
Other Income	
7100 · Other Income	208.91
7500 · Interest Income	
7520 · Savings Interest/Dividends	475.91
7530 · Securities Interest/Dividend	2,265.29
7540 · Securities Invest. Gain/Loss	8,415.85
Total 7500 · Interest Income	<u>11,157.05</u>
Total Other Income	11,365.96
Other Expense	
8000 · Allocated Overhead	
8010 · Operating cost allocation	0.00
8020 · Management Allocation	0.00
Total 8000 · Allocated Overhead	<u>0.00</u>
8100 · Balance Sheet Transfer Expense	
8110 · Pre-K Scholarship B/S transfer	5,165.00
Total 8100 · Balance Sheet Transfer Expense	<u>5,165.00</u>
8610 · Depreciation	64,350.00
Total Other Expense	<u>69,515.00</u>
Net Other Income	<u>-58,149.04</u>
Net Income	<u><u>47,746.87</u></u>

2013 UW & City SS Fund – 6 Month Interim Report

#28

Name of Agency *	Parent Enhancement Program
Contact email *	pep@peak.org
Program Name: *	Parent Enhancement Program
For which cycle are you reporting? *	Both
Impact Area for United Way	Education
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	20000
Amount awarded from United Way?	5000
Amount requested from City Social Service Fund?	20000
Amount awarded from City Social Service Fund?	4824

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

During the past six months we have changed our scope to the children's age, serving at-risk young families with children prenatal – 6 years old. This will allow families to equally participate in, and benefit from, our program services. For example, prior to this change, a young parent would graduate from our program on their 26th birthday regardless of the children's age, some graduate with a first child over age 10 while others have a first child still under 1 year old. This change allows all young families to equally benefit from our services until their child is enrolled in grade school.

Provide specifics regarding how the award was spent. *

Award funds have been spent on staff wages to provide our program services which include BUDDY's (mentors), parent education and adult life skills classes, social activities, home visits, transportation, distribution of child safety equipment, educational assistance, family assistance, parent volunteerism, case support, a supervised playroom, Dads/Male outreach, Latino family outreach and parent newsletters.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Education/Basic Needs: Preparing Children to Succeed in School and Life – direct service staff and volunteers offer services and activities to increase parental skills, reduce child abuse, and increase child literacy rates. We also offer a monthly giveaway that helps provide for basic needs (i.e. food, clothing) for parents and their children.

During the past 6 months we have offered (numbers include all Benton County participants):

– (1) 9-week Live and Learn with your Children class with 11 parents and 14 children attending.

ATTACHMENT A

Packet Page 125

- A weekly GED Preparation class attended by 4 parents and 3 children. One of the participating parents completed their GED testing.
- Monthly Squishtivities (messy play) class were held and attended by 7 parents and 5 children.
- (1) 4-week Healthy Youth Program Gardening and Cooking class was held in coordination with the Linus Pauling center at The Spartan Garden and attended by 15 parents and 15 children.
- 6 Summer Picnic's were held at local parks and the Corvallis Library, and attended by 18 parents and 23 children.
- 19 families participated in our 'Giveaway' program.
- 181 families received a newsletter
- 4 family events were held (Pumpkin Patch trip, Trick-or-Read, Thanksgiving Dinner, and a Holiday Party. 48 parents and 41 children attended.
- 100 children's books have been distributed to families.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.

We provide both emergency and transitional services that help young parents achieve levels of stability, skill, and personal preparedness necessary for them to become self-sufficient and successfully lead healthy families. To help provide for basic needs of young families living in Corvallis, we offer a monthly giveaway held at our office for parents to pick up food, clothing, and hygiene items for the whole family as well as developmental toys and books for their children. We offer transportation to and from our events, doctors and WIC appointments, and grocery shopping for example. We assist parents with access to parenting information and referrals to other agencies as needed. We help homeless families find an available shelter until more permanent arrangements can be made. We maintain a list of low income housing available in the area and make referrals to other agencies that can assist young families with moving costs.

During the past 6 months we have offered (numbers are for Corvallis participants only):

- (1) 9-week Live and Learn with your Children class with 7 parents and 10 children attending.
- A weekly GED Preparation class attended by 3 parents and 2 children. One of the participating parents completed their GED testing.
- Monthly Squishtivities (messy play) class were held and attended by 4 parents and 3 children.
- (1) 4-week Healthy Youth Program Gardening and Cooking class was held in coordination with the Linus Pauling center at The Spartan Garden and attended by 14 parents and 13 children.
- 6 Summer Picnic's were held at local parks and the Corvallis Library, and attended by 15 parents and 20 children.
- 13 families participated in our 'Giveaway' program.
- 146 families received a newsletter
- 4 family events were held (Pumpkin Patch trip, Trick-or-Read, Thanksgiving Dinner, and a Holiday Party. 38 parents and 32 children attended.
- 84 children's books have been distributed to families.
- 45 rides were given to 6 families: 13 to and from PEP classes and events and 32 to and from other appointments (including WIC, the Health Department, and the Doctor's office).

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

The overall goal/s of this on-going endeavor is to improve parenting and adult life skills education while reducing and/or preventing risk behaviors among pregnant and parenting young at-risk parents; to provide culturally competent, comprehensive services to the target population; and to nurture children and strengthen families with early intervention skills related to education and basic needs.

Outcomes for the past 6 months, for all participants, include:

- 88% of parents tested improved life skills scores, with a goal of 75%.
- 80% of parents tested improved parenting scores, with a goal of 75%.
- 100 % of adolescent participants postponed a repeat pregnancy, with a goal of 95%.
- 82% of parents were attending school or have completed high school/GED, with a goal of 75%.

At year-end 2013:

- 93% of participating families have incomes below the poverty line.
- 27% of families identify as Latino; 38% are Spanish only speakers.
- At time of intake, 40% of parents did not have high school or GED completion.
- 10% of families were homeless at some point during the year.
- 6% of families have full time employed heads of household.
- 43% of clients do not have independent or reliable transportation.
- 32% are single parent families headed by women.
- 29% report feeling isolated; few have adequate support systems.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

The overall goal/s of this on-going endeavor is to improve parenting and adult life skills education while reducing and/or preventing risk behaviors among pregnant and parenting young at-risk parents; to provide culturally competent, comprehensive services to the target population; and to nurture children and strengthen families with early intervention skills related to education and basic human needs.

Outcomes for the past 6 months include:

- 88% of parents tested improved life skills scores, with a goal of 75%.
- 80% of parents tested improved parenting scores, with a goal of 75%.
- 100% of adolescent participants postponed a repeat pregnancy, with a goal of 95%.
- 79% of Corvallis parents were attending school or have completed high school/GED, with a goal of 75%.

At year-end 2013:

- 93% of participating families have incomes below the poverty line.
- 27% of families identify as Latino; 38% are Spanish only speakers.
- At time of intake, 40% of parents did not have high school or GED completion.
- 10% of families were homeless at some point during the year.
- 6% of families have full time employed heads of household.
- 43% of clients do not have independent or reliable transportation.
- 32% are single parent families headed by women.
- 29% report feeling isolated; few have adequate support systems.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Our agency has many strong, long-term alliances and collaborations and is known for its flexibility, creativity, cooperation, and the ability to address gaps in services. We collaborate extensively with Healthy Families, which enhances services offered to families and, when they have a waiting list, allows families to start receiving home visits and parenting education from us before Healthy Families can accept them as a client. Part of our success in collaborating is due to our willingness to share support, resources, and services for families with other

organizations. We regularly assist parents' access to other services through referrals and providing transportation to and from appointments, 32 rides to and from appointments were given in the past 6 months. On an ongoing basis we receive referrals from, and work directly with, agencies such as the Department of Human Services, Milestones, Corvallis High Schools, and Community Outreach to prevent further incidences of child abuse, domestic violence, poverty, and homelessness. Our staff and volunteers participate in several community networks comprised of agencies and individuals from the area who work with similar populations, and attend a variety of regularly schedule community meetings including, but not limited to, the Parenting Success Network, Early Childhood Committee, Strengthening Rural Families (SRF) Advisory Committee, and the Positive Youth Committee. In collaboration with SRF we offered monthly Squishtivities classes in Monroe, Philomath, Alsea, and Kings Valley. Networking results in consultations, referrals, and transition services between agencies which enhance the effectiveness of all programs involved. We have a collaboration with the Corvallis School District and LBCC to provide GED Preparation classes at our office with a supervised playroom for young parents who cannot afford childcare to regularly attend school as well as resources to help pay for the cost of their GED testing fees. Additionally, we collaborate with LBCC to provide parenting classes at the Benton Center free of charge to participating families.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	One unit of service would be one family – which may consist of 1 or 2 parents with 1 to 6 children.
Cost per unit (what it costs to deliver this service per client): *	533.26 per family including in-kind donations
How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	The above cost per family is just over one half of the yearly estimated cost of \$530 for serving families.
How many unduplicated clients has the program served to date (7/1-12/31)? *	181 Benton County families including 146 families living in Corvallis.
How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	200 Benton County residents including 160 living in Corvallis
What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	\$4,912, 50% - includes both United Way and City SSF
Contributions / fundraising income *	10968.98
Program service fees *	0
Foundation grants *	12800
Other Income *	15114.13
Total Program Revenue *	38883.11
Payroll-related expenses *	75229.98
Operation expenses *	10628.48

Training costs *	190
Direct Client Services *	2170.03
Miscellaneous expenses *	186.52
Total Program Expenses *	88405.01



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**BCCPCA/Parent Enhancement Program
Statement of Financial Position**

As of ~~December~~ December 31, 2013
~~Dec 31, 13~~

ASSETS

Current Assets

Checking/Savings

Cash in Checking 12,325.52

Petty Cash 200.00

Cash in Reserves 59,061.50

Total Checking/Savings 71,587.02

Other Current Assets

Deposits 350.00

Total Other Current Assets 350.00

Total Current Assets 71,937.02

Fixed Assets

Furniture 3,926.89

Equipment 18,780.95

Accumulated Depreciation (20,519.00)

Total Fixed Assets 2,188.84

TOTAL ASSETS 74,125.86

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Accrued Payroll 7,678.44

Accrued Payroll Tax 5,637.47

Total Other Current Liabilities 13,315.91

Total Current Liabilities 13,315.91

Total Liabilities 13,315.91

Equity

Board Designated Reserve 59,049.76

Temp Restricted Net Assets 2,427.81

Retained Earnings (44,349.65)

Unrestricted Net Assets 71,202.60

Net Income (27,520.57)

Total Equity 60,809.95

TOTAL LIABILITIES & EQUITY 74,125.86

BCCPCA/Parent Enhancement Program

Statement of Activities

July through December 2013
Jul - Dec 13

Income	
Special Events/Sales	1,700.33
Cash Contributions	9,268.65
Foundation Grants	10,300.00
United Way Allocation	2,500.00
Government Grants	15,041.00
Interest Income	73.13
Total Income	38,883.11
Expense	
Professional Fees	1,983.09
Postage & Shipping	81.88
Office/Misc. Supplies	394.85
Volunteer Expense	8.75
Assistance to Persons	1,518.61
Benefits	10,695.00
Wages/Salaries	58,815.44
Payroll Tax Expense	5,719.54
Telephone	984.34
Printing & Publications	298.41
Rent	4,717.21
Utilities	964.68
Mileage	542.26
Insurance	1,304.43
Dues/Memberships	75.00
Training/Conferences	190.00
Advertising/Promotion	111.52
Total Expense	88,405.01
Net Income	-49,521.90

2013 UW & City SS Fund – 6 Month Interim Report

#29

Name of Agency *	Presbyterian Preschool and Child Care Center
Contact email *	barbara@1stpres.org
Program Name: *	Presbyterian Preschool and Child Care Center
For which cycle are you reporting? *	Both
Impact Area for United Way	Education
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	4000
Amount awarded from United Way?	2000
Amount requested from City Social Service Fund?	4000
Amount awarded from City Social Service Fund?	3859
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	There have been no significant changes to the Program since the initial application.
Provide specifics regarding how the award was spent. *	The award was spent on tuition assistance scholarships for individual eligible children, based on poverty guidelines, attending the center.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	The children attending on the tuition assistance program have become socially connected to the teaching staff. The teaching staff have provided education support and kindergarten readiness skills in the classroom environment. The social connections of the children allowed for an increase in self regulation skills needed for kindergarten.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	The toddler and two preschoolers received tuition assistance scholarships for attending the center. The measurable changes that have occurred to date is the social connection to the teaching staff and peers and exhibiting feelings and words that show they are in a safe environment allowing the children to learn through play.
Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed	Two preschoolers achieved higher self-esteem skills and social communication skills observed and assessed by the teaching staff. The one preschooler was referred to Old Mill School for further support in play therapy for kindergarten.

in the Program Application relative to the identified United Way impact area.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.	The toddler outcome in feeling secure and safe was significant in getting the parent connected and making a major life change decision after experiencing domestic violence. The two preschoolers outcome was to experience the classroom environment to prepare for kindergarten while their parents secured stable housing and higher income.
Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.	The center partnered with Old Mill School for assistance with self esteem and self regulation. The center collaborated with the funding support from DHS – ERDC state child care support funding and Vina Moses for community support for basic needs. The center also collaborated with 509J Early Intervention specialist for the preschooler entering Kindergarten.
From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	1 childcare hour provides food, education and care for 1 infant/toddler or preschool child.
Cost per unit (what it costs to deliver this service per client): *	Average cost/hour = \$4.55
How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	772 hours of care provided
How many unduplicated clients has the program served to date (7/1-12/31)? *	6
How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	4
What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	\$2315, 60%
Contributions / fundraising income *	36117
Program service fees *	571331
Foundation grants *	10682
Other Income *	1733
Total Program Revenue *	619863
Payroll-related expenses *	537396

Operation expenses *	19002
Training costs *	1143
Direct Client Services *	32914
Miscellaneous expenses *	108
Total Program Expenses *	590563

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FIRST PRESBYTERIAN CHURCH
Balance Sheet (UNAUDITED)
 PRESCHOOL - CHILDCARE 45, December 2013

NOT FINAL

	Current Year	Previous Year
ASSETS		
CURRENT ASSETS		
Checking - Citizens Bank	\$43,527.05	\$27,825.80
Petty Cash	400.00	400.00
PS/CC Scrip	3,788.07	1,142.29
Capital One 360 Savings	29,130.51	19,016.32
CapOne Savings PSCC Holt	8,454.95	8,421.81
CapOne Savings PSCC Playg	3,425.63	3,412.20
CapOne PSCC Employment	29,008.56	28,894.86
CapOne PSCC Building Rese	5,405.31	5,384.13
Subtotal Capital One 360 Savings	75,424.96	65,129.32
Citizens Bank MM	10,886.50	10,850.95
ACCOUNTS RECEIVABLE		
US Dept of Agriculture	1,000.00	800.00
PS/CC Tuition	496.00	300.00
Adult and Family Services	998.00	500.00
Health Insurance Receivab	0.00	313.44
Colonial Life Receivable	40.83	0.00
Subtotal Accounts Receivable	2,534.83	1,913.44
INVESTMENTS		
Scottish Power Stock	4,181.25	4,181.25
TOTAL ASSETS	\$140,742.66	\$111,443.05
FUND BALANCES		
General Fund	\$90,266.96	\$61,148.80
PSCC Holt Endowment Fund	8,454.95	8,421.81
PSCC Playground Project	3,425.63	3,412.20
PSCC Bldg Reserve Fund	9,586.56	9,565.38
PSCC Unemployment Reserve	29,008.56	28,894.86
TOTAL FUND BALANCES	140,742.66	111,443.05
TOTAL LIABILITIES AND FUND BALANCE	\$140,742.66	\$111,443.05

FIRST PRESBYTERIAN CHURCH
Income and Expense Statement (UNAUDITED)
PRESCHOOL - CHILDCARE 45, December 2013

	Current Period	Current Budget	Year to Date	Year to Date Budget	Annual Budget Percentage	Annual Budget
INCOME						
INVESTMENT INCOME						
Investment Interest/Divid	\$28.44	\$37.50	\$331.19	\$450.00	73.60%	\$450.00
CLIENT FEES						
Client Paid Tuition	42,074.70	45,250.00	541,721.68	543,000.00	99.76%	543,000.00
Registration Fees	75.00	166.63	2,460.00	2,000.00	123.00%	2,000.00
Subtotal Client Fees	42,149.70	45,416.63	544,181.68	545,000.00	99.85%	545,000.00
TUITION ASSISTANCE						
United Way	0.00	166.63	1,666.66	2,000.00	83.33%	2,000.00
Challenge Offerings	0.00	166.63	0.00	2,000.00	0.00%	2,000.00
City Social Services	321.58	0.00	3,561.65	0.00	0.00%	0.00
Adult and Family Services	224.00	833.37	11,178.80	10,000.00	111.79%	10,000.00
ASOSU Subsidy	0.00	83.37	5,453.45	1,000.00	545.35%	1,000.00
Subtotal Tuition Assistance	545.58	1,250.00	21,860.56	15,000.00	145.74%	15,000.00
OTHER						
USDA	953.67	1,083.37	15,970.62	13,000.00	122.85%	13,000.00
Other	0.00	4.13	1,401.84	50.00	2803.68%	50.00
Undesignated Donations	0.00	291.63	32,170.68	3,500.00	919.16%	3,500.00
Subtotal Other	953.67	1,379.13	49,543.14	16,550.00	299.35%	16,550.00
DESIGNATED DONATIONS						
Playground	0.00	41.63	1,162.50	500.00	232.50%	500.00
Equipment	470.01	83.37	1,270.01	1,000.00	127.00%	1,000.00
Subtotal Designated Donations	470.01	125.00	2,432.51	1,500.00	162.17%	1,500.00
SPECIAL PROJECTS						
Fund Raising	18.00	41.63	335.00	500.00	67.00%	500.00
Interest	0.00	4.13	95.45	50.00	190.90%	50.00
Special Event	0.00	250.00	550.00	3,000.00	18.33%	3,000.00
Scholarships	0.00	166.63	0.00	2,000.00	0.00%	2,000.00
Scrip Income	0.00	25.00	532.99	300.00	177.66%	300.00
Subtotal Special Projects	18.00	487.39	1,513.44	5,850.00	25.87%	5,850.00
TOTAL INCOME	44,165.40	48,695.65	619,862.52	584,350.00	106.08%	584,350.00
EXPENSES						
PERSONNEL COMPENSATION						
Salaries	\$35,552.74	\$34,795.87	\$441,291.77	\$417,550.00	105.69%	\$417,550.00
FICA (Employer)	2,738.23	2,833.37	33,769.03	34,000.00	99.32%	34,000.00
Unemployment	0.00	41.63	55.24	500.00	11.05%	500.00
Workers' Comp (Employer)	50.71	47.50	603.50	570.00	105.88%	570.00
SAIF Insurance	649.47	458.37	5,744.31	5,500.00	104.44%	5,500.00
Substitute Pay	720.48	2,333.37	9,507.21	28,000.00	33.95%	28,000.00
Health Insurance	3,571.66	3,833.37	44,917.22	46,000.00	97.65%	46,000.00
Payroll Preparation Fees	163.60	150.00	1,507.77	1,800.00	83.77%	1,800.00
Subtotal Personnel Compensation	43,446.89	44,493.48	537,396.05	533,920.00	100.65%	533,920.00
OPERATING EXPENSES						
EQUIPMENT						
Classroom Equipment	21.99	41.63	1,226.66	500.00	245.33%	500.00
Furniture/Capital Improve	0.00	41.63	579.28	500.00	115.86%	500.00
Playground Expense	0.00	4.13	668.42	50.00	1336.84%	50.00
Capital PlaygroundRemodel	1,590.40	41.63	2,425.38	500.00	485.08%	500.00

	Current Period	Current Budget	Year to Date	Year to Date Budget	Annual Budget Percentage	Annual Budget
Kitchen Equipment	0.00	0.00	10.97	0.00	0.00%	0.00
Subtotal Classroom Equipment	1,612.39	129.02	4,910.71	1,550.00	316.82%	1,550.00
PROFESSIONAL DEVELOPMENT						
In Service Training	0.00	4.13	27.50	50.00	55.00%	50.00
Workshops/Classes/Certs	0.00	79.13	639.00	950.00	67.26%	950.00
Memberships	60.00	75.00	420.00	900.00	46.67%	900.00
Subscriptions	28.00	0.00	56.00	0.00	0.00%	0.00
Subtotal Professional Development	88.00	158.26	1,142.50	1,900.00	60.13%	1,900.00
MAINTENANCE/CLEANING						
Custodial/Cleaning Servc	655.50	625.00	6,854.00	7,500.00	91.39%	7,500.00
Cleaning Equipment	0.00	4.13	524.60	50.00	1049.20%	50.00
Cleaning Supplies	184.06	16.63	327.59	200.00	163.80%	200.00
Utilities(Allied Waste)	75.00	83.37	750.00	1,000.00	75.00%	1,000.00
Bldg Repairs /Maintenance	0.00	83.37	1,102.83	1,000.00	110.28%	1,000.00
Culligan	18.00	8.37	138.50	100.00	138.50%	100.00
Carpet Cleaning	295.00	50.00	295.00	600.00	49.17%	600.00
Subtotal Maintenance/cleaning	1,227.56	870.87	9,992.52	10,450.00	95.62%	10,450.00
MEALS						
Baby Food	96.69	83.37	1,466.60	1,000.00	146.66%	1,000.00
Formula	30.99	29.13	613.70	350.00	175.34%	350.00
Lunch/Snacks	1,492.47	1,666.63	21,477.81	20,000.00	107.39%	20,000.00
Subtotal Meals	1,620.15	1,779.13	23,558.11	21,350.00	110.34%	21,350.00
CLASSROOM SUPPLIES						
Classroom Consumables	345.80	583.37	6,883.26	7,000.00	98.33%	7,000.00
Classroom Educational Mat	138.53	83.37	609.75	1,000.00	60.98%	1,000.00
Classroom Program Supply	602.84	125.00	1,520.63	1,500.00	101.38%	1,500.00
Books	0.00	4.13	16.50	50.00	33.00%	50.00
Educational Programs	76.72	29.13	325.49	350.00	93.00%	350.00
Special Needs	0.00	4.13	0.00	50.00	0.00%	50.00
Subtotal Classroom Supplies	1,163.89	829.13	9,355.63	9,950.00	94.03%	9,950.00
ADMINISTRATIVE						
CC Opening Ads	0.00	50.00	327.00	600.00	54.50%	600.00
Celebrations	147.45	25.00	329.38	300.00	109.79%	300.00
Publicity	268.22	29.13	1,069.70	350.00	305.63%	350.00
Certification License-Ctr	0.00	29.13	355.00	350.00	101.43%	350.00
Phone/Internet	90.00	150.00	855.00	1,800.00	47.50%	1,800.00
Office Supplies	96.00	33.37	342.64	400.00	85.66%	400.00
Postage	9.22	16.63	104.79	200.00	52.40%	200.00
Printing/Publications	0.00	0.00	28.22	0.00	0.00%	0.00
Photocopy	75.00	54.13	635.00	650.00	97.69%	650.00
Equipment/Office	19.99	8.37	52.66	100.00	52.66%	100.00
Tuition Reimbursement	0.00	0.87	0.00	10.00	0.00%	10.00
Subtotal Administrative	705.88	396.63	4,099.39	4,760.00	86.12%	4,760.00
FUND RAISING EXPENSES						
General	0.00	5.87	108.00	70.00	154.29%	70.00
Special Event	0.00	33.37	0.00	400.00	0.00%	400.00
Subtotal Fund Raising Expenses	0.00	39.24	108.00	470.00	22.98%	470.00
Subtotal Operating Expenses	6,417.87	4,202.28	53,166.86	50,430.00	105.43%	50,430.00
TOTAL EXPENSES	49,864.76	48,695.76	590,562.91	584,350.00	101.06%	584,350.00
EXCESS INCOME\EXPENSES	-\$5,699.36		\$29,299.61			

2013 UW & City SS Fund – 6 Month Interim Report

#31

Name of Agency * RSVP of Linn, Benton, and Lincoln Counties

Contact email * trosser@ocwcog.org

Program Name: * SHIBA

For which cycle are you reporting? * City Social Service Fund

Impact Area for United Way

Impact Area for City Social Service Fund Choose one

Amount requested from United Way?

Amount awarded from United Way?

Amount requested from City Social Service Fund? 5000

Amount awarded from City Social Service Fund? 1929

Describe any significant Program changes (cost, schedule, scope) since the initial application. *

The insignificant change is with funding. There has been a decrease in revenue which has allowed us to streamline our expenses. This has allowed us to be very creative. One way, is our office supplies cost are mainly covered by donated toners which is turned in for Staples rewards. The other way is by our sponsor, Oregon Cascades West Council of Governments providing some in-kind support via accounting, office space, etc.

Provide specifics regarding how the award was spent. *

During the first six months of this funding cycle, our focus has been on marketing and outreach of the SHIBA program to increase the number of seniors utilizing the service and to recruit new volunteers to the program. This outreach has been conducted by the SHIBA Coordinator and SHIBA volunteers, and funding has been used to cover salary for that position, and to create and produce marketing materials such as brochures, bookmarks, and modified SHIBA guides. Additional funding has been used to create handouts, guides, and other materials for the bi-monthly "New to Medicare" workshops. Marketing materials have also been printed to build awareness about the Stop Medicare Fraud campaign and are being distributed to libraries, coffee shops, medical clinics and partner agencies throughout the county.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.

Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the

There has been a management change of the program. This change has seen an increase in client contacts by 91%. In 2012, our client contacts were 277 unduplicated whereas in 2013 our client contacts increased to 528. This was due to more an increase in volunteers,

<p>Program Application relative to the identified City SSF priority area.</p>	<p>more outreach, and appointment times. Our Medicare 101 classes has seen an increase of 112%, 67 students in 2012 and 142 students in 2013. This is mainly because of students referring other students to the class.</p>
--	---

<p>Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.</p>	
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<p>Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.</p>	<p>There was a study conducted by the Oregon State SHIBA office. It found the average person save \$1800 by seeing a certified SHIBA volunteer. In the past six months, 528 clients were seen which makes a total savings of \$905,400 to the clients.</p>
--	--

<p>Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.</p>	<p>RSVP partners with partners with pharmacies, all types of medical facilities, LBCC, food banks, Meals on Wheels, and several other agencies. These partnerships allow us to eliminate duplication of services and help us each as many people as possible. It is our partnership that make us successful.</p>
--	--

<p>From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *</p>	<p>1 unit of service equals one client counseled. 528 individually seen. 142 seen in Medicare 101 classes</p>
--	---

<p>Cost per unit (what it costs to deliver this service per client): *</p>	<p>28.70</p>
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<p>How does the above value (cost per unit) compare to the estimated value given in the Program Application? *</p>	<p>increase \$3.70</p>
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<p>How many unduplicated clients has the program served to date (7/1-12/31)? *</p>	<p>528</p>
---	------------

<p>How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *</p>	<p>800</p>
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<p>What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *</p>	<p>100%</p>
---	-------------

<p>Contributions / fundraising income *</p>	<p>1250</p>
--	-------------

<p>Program service fees *</p>	<p>0</p>
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<p>Foundation grants *</p>	<p>0</p>
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<p>Other Income *</p>	<p>9929</p>
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Total Program Revenue *	11179
Payroll-related expenses *	8182
Operation expenses *	5880
Training costs *	679
Direct Client Services *	0
Miscellaneous expenses *	0
Total Program Expenses *	15153

Upload Dec-end balance sheet.



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RSVP of Linn, Benton, and Lincoln Counties

Balance Sheet

Cash Basis

as of December 2013

Assets

Current assets:	2013-2014
Cash	12,866.00
Investments	-
Inventories	-
Accounts receivable	-
Other	-
Total current assets	

Fixed assets:	2013-2014
Property and equipment	-
Leasehold improvements	-
Equity and other investments	-
Less accumulated depreciation	-
Total fixed assets	

Other assets:	2013-2014
Goodwill	-
Total other assets	

Total assets 0.00

Liabilities and owner's equity

Current liabilities:	2013-2014
Accounts payable	-
Accrued wages	-
Accrued compensation	-
Income taxes payable	-
Unearned revenue	-
Other	-
Total current liabilities	

Long-term liabilities:	2013-2014
Mortgage payable	-
Total long-term liabilities	

Owner's equity:	2013-2014
Investment capital	-
Accumulated retained earnings	12,866.00
Total owner's equity	

Total liabilities and owner's equity 0.00

Balance (restricted dollars per grant) 0.00

Income Statement

RSVP of Linn, Benton, and Lincoln Counties

July 1, 2013 - December 31, 2013

Financial Statements in U.S. Dollars

Revenue	
Federal Grant	8,000
State/City Grants	1,929
United Way	0
Foundations	0
Local donations	1,250
Program fees	0
Total revenue	11,179
Net revenue	11,179
Expenses	
PERSONNEL	
Total Gross	6,246
Benefits	1,936
Total Personnel	8,182
OCCUPANCY	
Rent	0
Utilities	0
Telephone	412
Total Occupancy	412
MATERIALS & SERVICE	
Professional Fees	0
Postage & Shipping	752
Office/Misc/Program Supplies	1,120
Repairs & Maintenance	0
Equipment Purchases	0
Printing & Publications	569
Mileage/Transportation	702
Training/Conferences - inc workshops	679
Volunteer Expense (mileage, recognition, meals)	1,861
Assistance to Persons	0
Advertising/Promotion	0
Insurance (Volunteer)	876
Other (Specify): Admin/IT	0
Total Materials & Service	6,559
Net expense	15,153
Fund Balance forward	1,589
NET INCOME (LOSS)	(3,974)
Final Fund Balance	(2385)

2013 UW & City SS Fund – 6 Month Interim Report

#12

Name of Agency *	South Corvallis Food Bank
Contact email *	sheila@southcorvallisfoodbank.org
Program Name: *	Emergency Food Boxes
For which cycle are you reporting? *	Both
Impact Area for United Way	Education
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	4000
Amount awarded from United Way?	2000
Amount requested from City Social Service Fund?	12000
Amount awarded from City Social Service Fund?	11577
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	There have been no significant program changes.
Provide specifics regarding how the award was spent. *	The award was spent on the direct cost of client services and on our general operating expenses. This includes food, utilities, payroll and other expenses.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	From July through December 2013, the South Corvallis Food Bank provided emergency food boxes to 664 unduplicated households which included 989 unduplicated children. These food boxes allowed these children to be better fed and therefore better prepared to enter school and learn.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	From July through December 2013, the South Corvallis Food Bank provided food boxes to 664 unduplicated households representing 2390 unduplicated individuals. We provided a total of 6453 food boxes during this period.
Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed	We provided an emergency food box with a 5 day supply of food once each month to all residents of South Corvallis who came to us in need of emergency food. Approximately 40% of our clients in this period were children who were better fed and better

in the Program Application relative to the identified United Way impact area. prepared to enter school and learn.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

We provided an emergency food box with a 5 day supply of food once each month to all residents of South Corvallis who came to us in need of emergency food.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The South Corvallis Food Bank partners with several organizations in the community. We are a member of Linn Benton Food Share and distribute LBFS food and USDA commodities, bringing services within reach of those that need them in south Corvallis. We collaborate with Starker Arts Garden for Education (SAGE) as they teach and empower low-income individuals by learning to work the land to produce fresh organic produce for themselves and for the hungry that visit our food bank. Our partnership with Home Life and the WINGS program provides job training to individuals that are developmentally disabled as they sort food for our shelves.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

1 food box feeds 1 individual for 5 days

Cost per unit (what it costs to deliver this service per client): *

\$3.11 food only, \$6.17 including all costs per individual client per visit

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

costs are approximately 10% higher than anticipated

How many unduplicated clients has the program served to date (7/1-12/31)? *

2390

How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *

3337

What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *

\$6788.5,50%

Contributions / fundraising income *

25163.77

Program service fees *

0

Foundation grants *

0

Other Income *

15285.8

Total Program Revenue * 40449.87

Payroll-related expenses * 4331.13

Operation expenses * 15029.48

Training costs * 0

Direct Client Services * 15029.48

Miscellaneous expenses * 372.75

Total Program Expenses * 39792.22

Upload Dec-end balance sheet.



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45.69 KB · PDF

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South Corvallis Food Bank
Balance Sheet
As of December 31, 2013

	<u>Dec 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
First Tech CU Checking	20,389.38
First Tech CU Member Savings	5.00
First Tech Instant Savings	
Building Fund	28,243.39
First Tech Instant Savings - Other	<u>9,069.74</u>
Total First Tech Instant Savings	<u>37,313.13</u>
Citizens Checking	<u>703.82</u>
Total Checking/Savings	<u>58,411.33</u>
Total Current Assets	58,411.33
Fixed Assets	
Equipment	2,500.00
Accumulated Depreciation	<u>-2,500.00</u>
Total Fixed Assets	<u>0.00</u>
TOTAL ASSETS	<u>58,411.33</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (LBFS)	<u>11,609.37</u>
Total Accounts Payable	<u>11,609.37</u>
Other Current Liabilities	
Payroll Liabilities	
FWT/FICA	298.34
SWT	36.00
SUTA/WBF	<u>68.31</u>
Total Payroll Liabilities	<u>402.65</u>
Total Other Current Liabilities	<u>402.65</u>
Total Current Liabilities	<u>12,012.02</u>
Total Liabilities	12,012.02
Equity	
Temp. Restricted Net Assets	28,243.39
Unrestricted Net Assets	30,564.75
Net Income	<u>-12,408.83</u>
Total Equity	<u>46,399.31</u>
TOTAL LIABILITIES & EQUITY	<u>58,411.33</u>

**South Corvallis Food Bank
Income Statement
January through December 2013**

	TOTAL	
	Jan - Dec 13	Budget
Ordinary Income/Expense		
Income		
CDBG Grant	13,000.00	13,500.00
City Social Services	5,788.50	1,500.00
United Way	1,000.00	
Zonta	1,500.00	
EFSP (formerly FEMA)	680.00	6,000.00
LBFS & OFB Grant	5,120.00	4,000.00
First Alternative 1%	240.40	500.00
OSU Folk Club	2,500.00	2,500.00
Individual Donations	24,460.00	20,000.00
Church Donations	4,450.42	4,000.00
Friends of SCFB	750.00	500.00
HP Matching Funds	1,080.00	800.00
Dividend Income	250.66	400.00
Special Events	1,200.35	2,000.00
Total Income	<u>62,020.33</u>	<u>55,700.00</u>
Gross Profit	62,020.33	55,700.00
Expense		
Payroll Expenses		
Wages	7,800.00	7,800.00
Payroll taxes	862.06	2,000.00
Workers Compensation Insurance	532.66	523.00
Total Payroll Expenses	<u>9,194.72</u>	<u>10,323.00</u>
Food (LBFS)	32,546.86	31,000.00
Food (Outside buys)	3,171.07	4,000.00
SAGE	750.00	750.00
Utilities	3,317.84	3,000.00
Telephone	452.39	440.00
Building (Rent & Water)	18,534.00	18,540.00
Building Maint & Supplies	2,048.86	1,000.00
Food Demo supplies	62.97	0.00
Custodial Services	1,200.00	1,112.00
Insurance	1,589.00	1,500.00
Office Supplies	629.93	500.00
Payroll Services	468.00	600.00
Equipment Purchases	0.00	500.00
Conferences & Trainings	0.00	200.00
Volunteer Support	0.00	200.00
Fundraising	255.25	200.00
Board Discretionary expenses	0.00	200.00
Depreciation Expense	208.27	200.00
Total Expense	<u>74,429.16</u>	<u>74,265.00</u>
Net Ordinary Income	<u>-12,408.83</u>	<u>-18,565.00</u>
Net Income	<u>-12,408.83</u>	<u>-18,565.00</u>

2013 UW & City SS Fund – 6 Month Interim Report

#30

Name of Agency *	Vina Moses Center
Contact email *	vinamoses@proaxis.com
Program Name: *	Clothing and Household
For which cycle are you reporting? *	Both
Impact Area for United Way	Health
Impact Area for City Social Service Fund	Emergency Services
Amount requested from United Way?	5000
Amount awarded from United Way?	3000
Amount requested from City Social Service Fund?	5000
Amount awarded from City Social Service Fund?	2500
Describe any significant Program changes (cost, schedule, scope) since the initial application. *	None
Provide specifics regarding how the award was spent. *	The funds provided 386 families with shopping visit to our Center. Each family received clothing for each family member and household items such as dishes, pots/pans.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	Clean clothing, bedding and household items provide a healthy living environment. Family money can be spent on other necessary items.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	We reach low-income families, individuals and homeless providing them with much needed clothing and household items. This population cannot afford to purchase these items.We
Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.	We provided adequate clothing and household items to 3350 families in Benton County. successfully completed our School Program, sending 908 children off to school with supplies, new clothing and shoes.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.	We provided adequate clothing and household items to 3500 families in Benton County. successfully completed our School Program, sending 908 children off to school with supplies, new clothing and shoes.
Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.	Collaborated with Philomath Community services for school Program and Christmas Program.
From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *	1 shopping visit to the Center.
Cost per unit (what it costs to deliver this service per client): *	16.45
How does the above value (cost per unit) compare to the estimated value given in the Program Application? *	the cost is up by \$2.20
How many unduplicated clients has the program served to date (7/1-12/31)? *	10131
How many unduplicated clients do you expect the program to serve for the funded period (7/1-6/30)? *	7500
What is the total amount of the award spent as of 12/31 (Format: \$____, ____% of total award)? *	2750 (50%)
Contributions / fundraising income *	28610
Program service fees *	0
Foundation grants *	22269
Other Income *	49379
Total Program Revenue *	100258
Payroll-related expenses *	42949
Operation expenses *	24440
Training costs *	0
Direct Client Services *	27662
Miscellaneous expenses *	5207

Total Program Expenses *	100258
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Upload Dec-end balance sheet.

Upload Dec-end Income statement.

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Balance Sheet - As of 6/30/2013

(Includes unrealized gains)

As of 6/30/2013 (Cash Basis)

Account	6/30/2013 Balance
ASSETS	
Cash and Bank Accounts	
CKING #11056	141,534.50
TOTAL Cash and Bank Accounts	141,534.50
TOTAL ASSETS	141,534.50
LIABILITIES & EQUITY	
LIABILITIES	0.00
EQUITY	141,534.50
TOTAL LIABILITIES & EQUITY	141,534.50

Cash Flow

7/1/2012 through 6/30/2013

Category 7/1/2012- 6/30/2013

INFLOWS

Uncategorized 0.00

CONTRIBUTIONS 117,334.91

CONTRIBUTIONS:Christmas 600.00

CONTRIBUTIONS:School 1,000.00

TOTAL CONTRIBUTIONS 118,934.91

GRANTS 4,250.00

GRANTS:1st Congregational 2,089.00

GRANTS:First Presbyterian 750.00

GRANTS:Helpenstell 1,250.00

GRANTS:Kiwanis 1,500.00

GRANTS:Lloyd Summers 10,000.00

GRANTS:OSU Thriftshop 2,000.00

TOTAL GRANTS 21,839.00

INTEREST INCOME 866.96

REVENUE

REVENUE:CITY 3,179.96

TOTAL REVENUE 3,179.96

SPECIAL EVENTS 1,087.00

SPECIAL EVENTS:Sale 12,824.36

TOTAL SPECIAL EVENTS 13,911.36
UNITED WAY FUND 3,000.00
UW-DESIGNATIONS 1,796.64
TOTAL INFLOWS 163,528.83

OUTFLOWS

ADVERTISING 154.00
ASSISTANCE 36.00
ASSISTANCE:Christmas 14,666.83
ASSISTANCE:ID 40.00
ASSISTANCE:RENT 0.00
ASSISTANCE:School Program 19,770.88
TOTAL ASSISTANCE 34,513.71
ASSISTANCE School 0.00
Bank Charges 485.94
BENEFITS 270.00
BENEFITS IRA 1,323.85
Cash 0.00
DUES 195.00
EQUIPMENT 1,155.84
Fees 90.00
INSURANCE 1,925.00
MAINTENANCE 994.53
PAYROLL TAXES 6,581.78
POSTAGE 895.39
PRE TAX IRA -120.00

PROF. FEES 1,850.00
PUBLICATIONS 6,107.76
RENT, UTILITIES 10,989.35
RENT, UTILITIES:CITY LOAN 2,000.04
TOTAL RENT, UTILITIES 12,989.39
SALARIES
SALARIES:ASSIST. SALARY 20,309.64
SALARIES:DIRECTOR SALARY 66,432.36
TOTAL SALARIES 86,742.00
SUPPLIES 3,066.51
TELEPHONE 1,847.36
TRAINING CONFERENCES 27.00
TRANSPORTATION 150.00
VOLUNTEER EXP. 960.27
TOTAL OUTFLOWS 162,205.33

OVERALL TOTAL 1,323.50

2013 UW & City SS Fund – 6 Month Interim Report

#3

Name of Agency *	We Care (Corvallis–Benton County Council of Religious Organizations)
Contact email *	lyn7916@comcast.net
Program Name: *	We Care Financial Assistance
For which cycle are you reporting? *	Both
Impact Area for United Way	Income
Impact Area for City Social Service Fund	Transitional
Amount requested from United Way?	7000
Amount awarded from United Way?	4000
Amount requested from City Social Service Fund?	5000
Amount awarded from City Social Service Fund?	4824

Describe any significant Program changes (cost, schedule, scope) since the initial application. *	The only program change is that we have developed a contingency fund, which we use to help even out the availability of funds from week to week. This fund is used to help particularly compelling applications in weeks when requests exceed available funds.
Provide specifics regarding how the award was spent. *	This award was added to our single fund and spent as were all other funds: 76% for housing (rents and move-in costs), 17% for utilities, and the remainder for other types of requests including vehicle repairs and insurance, storage rent, medical costs, and identification papers. The City funds were used for people in transition in the city.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified United Way impact area.	From July–Dec 2013, we received \$2000 from United Way. Based on our average grant of \$297, this allowed us to aid about seven families more than we could have otherwise, by providing rent or move-in costs or paying utility bills.
Describe measurable changes that have occurred to date in this cycle. Relate those changes for this cycle back to the measurable changes claimed in the Program Application relative to the identified City SSF priority area.	During this period we received \$2814 from the City. This allowed us to aid about nine or ten families more than we could have without this grant. During this period we served about 42 families in transition in Corvallis; this grant supported about 20% of our spending for this group.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified United Way impact area.

During July–Dec 2013, we helped 147 families, half with children, but were unable to help 14 cases who were otherwise deemed fully qualified to receive funds, due to lack of funds. This reflects the increase in requests during this period, compared to earlier in the year. During 2013, we successfully implemented a contingency fund to help increase the proportion of compelling cases that we could fund during weeks with requests far exceeding available funds. This allows us to maintain a stable base amount available each week but to exceed it when the requests justify it. We occasionally give more than our \$400/family limit, but lack funds to do this consistently.

Describe all success outcomes that have been achieved to date in this cycle. Relate those outcomes for this cycle back to the outcomes claimed in the Program Application relative to the identified City SSF priority area.

During July–Dec 2013, we helped 42 families with 62 children, who qualified for City funds. Overall, we had hoped to fund all fully qualified applicants, but were unable to help 14 cases who were otherwise deemed fully qualified to receive funds, due to lack of funds. This reflects the increase in requests during this period, compared to earlier in the year. During 2013, we successfully implemented a contingency fund to help increase the proportion of compelling cases that we could fund during weeks with requests far exceeding available funds. This allows us to maintain a stable base amount available each week but to exceed it when the requests justify it. We occasionally give more than our \$400/family limit, but lack funds to do this consistently.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

We consider applications from clients referred by several organizations, including Department of Human Services, mental health counselors, CARDV, and churches, when they lack the funds to help. Our CSC application screener referred 92 persons who inquired about We Care to other organizations that can better fulfill their needs during the report period, including CSC, Love Inc., Fish, churches, and homeless shelters.

From the application describe 1 unit of service (example: 1 food box feeds 1 individual for 3 days). *

Our grants are of the minimal size necessary to keep situations from getting worse (e.g., prevent shut-offs and evictions) or to allow bad situations to become better (e.g., provide sufficient move-in costs to allow renting an apartment). Our intention is that one grant keeps one family from one disaster, which, should it occur, may spawn additional problems. Our grants range from about \$45 to a current maximum of \$400, with an average grant of \$285 in 2012. Costs of additional screening are borne by CSC. Miscellaneous costs are \$1.11 per grant.

Cost per unit (what it costs to deliver this service per client): *

\$0.40

How does the above value (cost per unit) compare to the estimated value given in the Program Application? *

It is lower, 0.40 compared to 1.11.

How many unduplicated clients has the program served to date (7/1–12/31)? *

147

How many unduplicated clients do you expect the program to serve for the funded period (7/1–6/30)? *

150

What is the total amount of the award \$4814, 100% spent as of 12/31 (Format: \$____, ____% of total award)? *

Contributions / fundraising income *	32384
Program service fees *	0
Foundation grants *	9816
Other Income *	2125
Total Program Revenue *	44325
Payroll-related expenses *	0
Operation expenses *	113
Training costs *	0
Direct Client Services *	41627
Miscellaneous expenses *	0
Total Program Expenses *	41740

Upload Dec-end balance sheet.



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Agency balance sheet 2013

2013 We Care Income \$89544.17

2013 We Care Disbursements

Expenditures directly for those in need

Housing	63121.04
Utilities	13752.65
Medical	821.95
Storage	884.50
Transportation/car insurance	3460.26
Miscellaneous	1214.00

Subtotal directly for those in need 83254.40

Operating expenses

OR Department of Justice	45.00
OR Secretary of State	50.00
Cashier's check	5.00

Pay-Pal fees for online donations 13.00

Subtotal operating expenses 113.00

Transfer to Benton Co. Foundation 200.00

Total disbursements \$83567.40

Carry-over to 2013 5976.77

Note: We Care receives much of its income late each year, from a fund-raising letter; this is designated for the following year.

Agency income statement

2013 We Care Income Statement

Donations from member faith communities	\$25362.25
From business and community organizations	21581.00
Response to fund-raising letter	18160.00
Donations from individuals	19294.50
Subtotal, not designated for endowment	84398.75
Return of funds from 2012	719.84
Designated for endowment	175.00
Total income in 2013	\$89544.17
Other donations (in-kind)	
Part-time personnel, 15 hr/week	
Community Services Consortium	
Production of fund-raising letter and postage	