

CITY OF CORVALLIS
Public Participation Task Force Minutes
January 23, 2014

Members Present:	Kent Daniels, Chair; Annette Mills, Vice Chair; Penny York; Rocio Munoz; Becki Goslow; Brenda VanDevelder; Emily Bowling; George Brown; Lee Eckroth
Members Absent:	Richard Hervey
Staff:	Mary Beth Altmann-Hughes, HR Manager; Claire Pate, Scribe
Visitors:	Stewart Wershow, Ken McCall, Kirk Bailey

<u>Agenda Item</u>	<u>Key Discussion Points</u>	<u>Action or Information Only</u>
1. Check in, introductions, review ground rules (Chair)	<ul style="list-style-type: none"> New ground rule: “Be thoughtful; be bold.” 	
2. Review Agenda (Chair)	<ul style="list-style-type: none"> No changes, except for order of consideration. 	
3. Review/Approve 1/09/14 Meeting Minutes (All)		Motion by Annette /seconded by Becki to approve minutes as drafted; motion passed unanimously.
4. Debrief on results/next steps resulting from 1/13/14 public meeting. Plans for 4/3/14 meeting	<ul style="list-style-type: none"> Technical/process improvements: Rethink the butcher paper, or have each “tabler” write up a summary of table comments; shorten the beginning 15 minutes; Parking structure closure notification. 4/3/14 public meeting will use same process. Ensure no other big meetings 	Penny will finish up the notes and will be compiling comments thematically.

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	on same day. Develop flyer in English and Spanish for posting.	
5. Continuing CCI dialog and information updates, including how the 3 Tiny Task Forces (TTF) view possibilities	<ul style="list-style-type: none"> • Kirk Bailey gave historical context for CCI (Committee for Citizen Involvement). • Suggestion that CCI’s scope and name be changed to incorporate neighborhood association (NA) and diversity issues. • The new “CCI” could be involved with the Vision update; provide annual mini-session to describe/explain the work of existing boards and commissions; do the annual Citizen Attitude Survey; reinvigorate Neighborhood Empowerment Grants; meet with NA’s. 	1.
6. Visitor’s comments, ideas, suggestions	<ul style="list-style-type: none"> • Ken McCall asked that PPTF consider as a recommendation that persons with expertise and a connection with the City be eligible for B&C appointments even if living outside of the City. • Kirk Bailey urged that the City Council be encouraged to keep the “de novo” hearing process for land use applications so that citizens have another opportunity for testimony. • Stewart Wershow expressed four 	

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	<p>concerns: 1) treatment of the Watershed Commission; 2) CIP was not listed in Penny’s draft recommendation for B&Cs; 3) where the Neighborhood Watch program best fits – CCI or Public Safety; 4) how transportation issues affect parks and natural space.</p>	
<p>7. Updates from the 3 New Tiny Task Forces (TTFs) and next meeting dates (Brenda, Annette, Emily)</p>	<ul style="list-style-type: none"> • Updates given. • Brenda distributed a “Draft Recommendation Advisory Boards and Commissions Operations and Structures.” (Attachment A) • Rocio distributed Draft 5 Guiding Principles, in English and Spanish (Attachment B) • Emily has drafted a format for their TTF’s report, to be fine-tuned at the TTF’s next meeting. • Kent distributed a draft for a format to be used for the final report to be given to City Council (Attachment C). 	<ul style="list-style-type: none"> • General agreement that the role of the new “CCI” should be included under the TTF dealing with B&C recommendations. • General agreement that all three TTF reports will be melded into one document for presentation to City Council. • Recommendations will be tied to each City Council charge given to PPTF. • Consideration should be given to a recommendation that the City have a public information officer (PIO) position.
<p>8. Check-out Was time used efficiently? Was everyone prepared? Everyone heard? Meeting process okay? Can we do better? Agenda for next meeting? (Richard/All)</p>	<ul style="list-style-type: none"> • Consensus was that it was a good meeting. • Next meeting: TTF updates and drafts; additional discussion of April 3, 2014 public meeting. 	

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9. PPTF meeting ends; breakout into TTFs	<ul style="list-style-type: none"> The meeting was adjourned at 12:50pm 	

Respectfully submitted, Kent Daniels, Chair

Next Meeting: February 13, 2014