

Approved

by CACOT on
March 11, 2014

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
February 11, 2014**

Present

Stephan Friedt, Chair
Steve Harder, Vice Chair
Steven Black
Cassie Huber
John Oliver
Brandon Trelstad

Staff

Tim Bates, Public Works
Brie Caffey, Public Works

Visitors

Absent

Eric Cornelius
Kriste York
Bruce Sorte, Council Liaison

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of Jan 14, 2013 Minutes			Approved, with one correction
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing			Staff to research Connexionz ETA issues.
VII. Commission Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 8:58 am

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:20 am by Chair Freidt. Introductions were made of Commission members and staff.

II. Approval of Minutes

Commissioner Black noted that his first name is spelled with the letter “v”, not “ph.” **Commissioners Harder and Black, respectively, moved and seconded to approve the January 14, 2013 minutes, with the correction. The motion passed unanimously.**

III. CACOT/Visitor Comments

None.

IV. Old Business

None.

V. New Business

None.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Mr. Bates reported that the remaining VIS hardware will be installed on CTS buses beginning the week of February 24th. Chair Freidt and Commissioner Trelstad reported issues with some of the ETA’s provided by VIS during the past week snow event. Chair Freidt said the website’s map showed the bus location correctly however, the pop-up box with the ETA was up to 9 minutes off. Mr. Bates said he would contact Connexionz and research the issue.

Vice-Chair Harder noted that ADA rides were down in December, most likely due to inclement weather. He also reported that after calling each client, DAB closed on Thursday, February 6, 2014 due to the snow and remained closed through Sunday. He said the 99 Express continued service.

Mr. Bates said the annual OSU Student Incidental Fees Committee will be reviewing the fees for the Philomath Connection (PC) group pass and Beaver Bus funding. He said a \$0.04 per student per term increase was requested for the Beaver Bus and a \$0.01 per student per term increase was requested for the PC. These increases were due mainly to the increase for contracted service with First Student. Commissioner Trelstad reported the fees have been tentatively approved at the requested amounts and final approval is expected by the OSU Student Senate at a meeting this Thursday.

Mr. Bates reported that CAMPO and AAMPO are attempting to stabilize the Linn-Benton Loop funding for next year and future years. To this end, the city contributions for both Albany and Corvallis are increasing by \$3,500 each, for a total of \$128,500 each. The OSU and LBCC contributions will also increase.

Commissioner Black asked if staff had met with First Student to discuss an inclement weather plan. Mr. Bates reported that he and other City staff met with Del Loucks, the Location Manager for First Student. However, the meeting came too late to implement

changes for last week's snow event. He said some ideas that were discussed include maintaining the current level of service but on a schedule which includes longer run times or maintaining extra buses at DTC on standby to start the next scheduled run on time. Each idea may have drawbacks such as unnecessary dwells, overcapacity and too few standby buses.

Commissioner Trelstad was in favor of standby buses to avoid overcrowding. Mr. Bates noted canceling the commuter routes would allow for additional standby buses. Chair Freidt suggested unpairing the flow through routes, and/or consider asking Public Works to prioritize clearing bus routes before other streets. Mr. Bates reported that canceling the Beaver Bus routes, as was done last week, allowed First Student the additional manpower needed to focus on day routes. Commissioner Black said snow routes, such as the school district uses, might be an option and Commissioner Oliver mentioned that snow route detours come with issues as well, such as narrowed streets due to parked cars. Chair Freidt noted that drivers performed very well during this last snow event.

Further inclement weather plan discussions between City staff and First Student are scheduled.

Mr. Bates reported that staff met with an OSU student group to discuss creating an app for CTS's "Where's My Bus." Commissioner Trelstad reported the "service alerts" box on the mobile version remained empty throughout the recent snow event. Staff said that box is supplied by Connexionz and isn't really designed for customer alerts, and a CTS app would alleviate that and other issues.

VII. Commission Requests and Reports

Commissioner Oliver reported that bus operations during the snow event last week were challenging and buses ran significantly behind schedule.

Commissioner Huber reported that plans for the March 6th OSU Off-Campus Housing Expo are underway. Mrs. Caffey reported that CTS staff will attend.

Mr. Bates said he will be meeting soon with the new Transportation Coordinator of OSU's Student Sustainability Initiative to discuss how the agencies could increase student transit use.

Commissioner Black asked what staff found in the First Student contract regarding the Field Supervisor position and Mr. Bates said the contract does not specify the number of hours that the position must spend out in the field. Mr. Bates noted that the employee currently in that role, Rolando Smith-Gloria, recently addressed City concerns about false onboard stop requests on the CVA. His address to the passengers has reduced the number of incidents.

VIII. Pending Items

None.

IX. Adjournment

Commissioners Black and Oliver, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 8:58 am.

NEXT MEETING: March 11, 2014, 8:20 am, Madison Avenue Meeting Room