



HUMAN SERVICES COMMITTEE

Agenda

Tuesday, May 6, 2014
2:00 pm

Madison Avenue Meeting Room
500 SW Madison Avenue

- | | |
|------------------------------------|--|
| Discussion/ Possible Action | I. Liquor License Annual Renewals
(Attachment) |
| Discussion/ Possible Action | II. Majestic Theatre Annual Report
(Attachment) |
| Discussion/ Possible Action | III. Council Policy Review and Recommendation: 99-4.13,
"Internet Access Policy for Corvallis-Benton County
Public Library" (Attachment) |
| Information | IV. Other Business |

Next Scheduled Meeting

Tuesday, May 20, 2014 at 2:00 pm
Madison Avenue Meeting Room, 500 SW Madison Avenue

Agenda

None at this time.

MEMORANDUM

TO: Human Services Committee

FROM: Nancy Brewer, Finance Director *NB*

DATE: April 14, 2014

SUBJECT: Annual Liquor License Renewals

I. ISSUE

Annual review and approval of local establishments applying for liquor licenses with the Oregon Liquor Control Commission (OLCC).

II. BACKGROUND

The OLCC conducts an annual renewal process for all liquor licenses issued in the state. OLCC sends a list of licensees that are eligible for renewal to the City in March. Upon receipt, the City has sixty days to make a recommendation to the OLCC concerning renewal of the licenses. At the end of sixty day period, if there is not a recommendation for a license, the OLCC processes the renewal as if it received a favorable recommendation.

OLCC mails license renewal applications to licensees approximately two months before the license expires on June 30th. The license applicant must return the completed application to the OLCC at least twenty days before the license expires. As part of the City renewal process, approved licensees must provide a copy of their completed OLCC application, a completed City renewal application and pay a \$35 renewal fee to the City. Applicants cannot legally sell or serve alcohol after the license expires.

The City conducts an investigation on all renewal applications which includes review by the Fire Department (CFD) for compliance with fire code and by Community Development (CD) for compliance with building and sign codes. The Corvallis Police Department (CPD) investigates each applicant for any criminal activity or alcohol related problems associated with the business during the prior year. CPD submits an internal report to Finance addressing any outstanding issues and makes their recommendation going forward. Finance staff compile the recommendations and report to the Human Services Committee (HSC).

Even though Council is requested to review license applications, Council has limited authority in the actions it can take. Actions available to Council and responses available to the OLCC are

detailed in the table below. The OLCC is not required to abide by Council’s recommendations, but the OLCC does carefully consider Council’s recommendations.

Actions available to the City Council	Responses available to the OLCC
No recommendation on licenses	Process as a favorable recommendation
Favorable recommendation	Accept recommendation
Recommend granting licenses with restrictions	Accept recommendation; renew without restrictions; deny
Recommend licenses not be granted unless applicant demonstrates commitment to overcome concerns	Accept recommendation; renew without restrictions; renew with restrictions; deny
Recommend denial of the licenses	Accept recommendation; renew without restrictions; renew with restrictions.

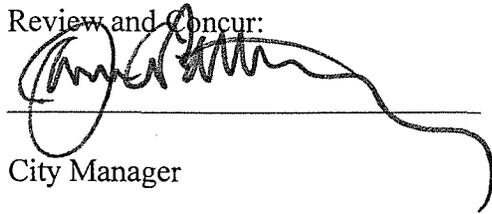
III. DISCUSSION

Upon review and investigation of the applicants, CPD, CFD and CD reported no ongoing problems. All applicants (list attached) are approved for liquor license renewal.

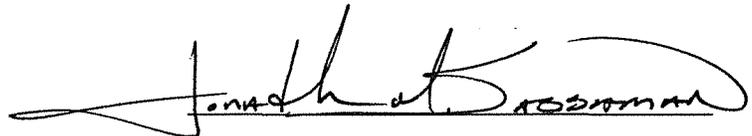
IV. REQUESTED ACTION

Staff requests HSC recommend City Council approve all applicants for the annual liquor license renewal and submit a favorable approval recommendation to the OLCC.

Review and Concur:



City Manager



Chief of Police

Memorandum
April 14, 2014

To: Jefri Van Arsdall
Police Department

From: Tony Krieg, Customer Services/Risk Manager *ak*
Finance Department

Subject: Annual Liquor License Renewals

Attached is the list of all current liquor licensees due for annual renewal which we received from the Oregon Liquor Control Commission (OLCC). The staff report is scheduled for the May 6th Human Services Committee meeting and the May 19th City Council meeting.

If the Police Department recommends renewal for all licensees, please have Chief Sassaman sign this memo and return it by April 21st. Should you have any negative recommendations, please list the businesses below and provide us with written documentation detailing the reasons for the denial.

If you need any additional information on the liquor licensees or have questions about the process, please feel free to contact me at ext. 5064.

APPROVED



Jon Sassman, Chief of Police

4.17.14
Date

NEGATIVE RECOMMENDATIONS:

OLCC LICENSE RENEWALS

City of Corvallis, Finance Admin.
CORVALLIS
PO Box 1083
Corvallis OR 973391083

Attached is the list of OLCC liquor licenses in CORVALLIS that are eligible for license renewal. These licenses will expire on 6/30/2014.

Oregon Revised Statute (ORS) 471.166 establishes the process for local governments to make recommendations to the OLCC. It also requires the OLCC to notify licensees of the license renewal application or processing fees charged by their local governments. According to our records, you charge:

License Renewal Fee: 35.00

Off Premises Fee: 35.00

We will direct renewal applicants to mail the renewal fees to the address on this letter. Please notify us immediately if the fees or address are incorrect.

Approximately 40 days after the licenses expire, the OLCC will send you a list of the licensees who filed a renewal application. You can use this list to verify that applicants have paid your fees.

Recommendation Process:

You have until 6/5/2014 to exercise one or more of the following options:

1. Provide a written renewal recommendation to the OLCC for any or all of the licenses on this list.
2. Make a written request for additional time to investigate a specific renewal or renewals. The request must set forth the reason additional time is needed, state that the local government is considering making an unfavorable recommendation, and state the specific grounds being considered toward an unfavorable recommendation.
3. Take no action. After 6/5/2014, the OLCC will process the renewal application as if you made a favorable recommendation.

Please send correspondence to OLCC License Renewals at P.O. Box 22297, Portland OR 97269 or email olcc.renewals@state.or.us. You can also contact the license renewal section at 1 (800) 452.6522 ext 5138 or at 503.872.5138.

Dist. #	License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS					
3	187935	26TH STREET SUPERETTE	YIM, BROOKE Y	O	2531 MONROE ST NW, CORVALLIS, OR
	197454	5TH ST GROWLERS	WV ENTERPRISES LLC	L	211 SW FIFTH, CORVALLIS, OR
	188472	7-ELEVEN STORE #2363-14520E	BALLY ENTERPRISES INC	O	746 NW KINGS BLVD, CORVALLIS, OR
	188493	7-ELEVEN STORE #2363-17105E	NOOR ENTERPRISES INC	O	2641 NW 9TH, CORVALLIS, OR
	188485	7-ELEVEN STORE #2363-22935C	ARMAAN ENTERPRISES INC	O	2405 SE THIRD ST, CORVALLIS, OR
	188130	AMERICAN DREAM PIZZA	SCOTIAN INC	L	2525 MONROE ST NW, CORVALLIS, OR
	187999	AMERICAN DREAM PIZZA & CROWBAR	MAGELA INC	F-COM	214 SW 2ND, CORVALLIS, OR
	197853	AOMATSU JAPANESE RESTAURANT	AOMATSU RESTAURANT INC	L	122 NW 3RD ST, CORVALLIS, OR
	186133	APPLEBEE'S NEIGHBORHOOD GRILL & BAR	APPLE OREGON LLC	F-COM	1915 NE FOUR ACRE PL, CORVALLIS, OR
	189010	AQUA SEAFOOD RESTAURANT & BAR	AQUA SEAFOOD RESTAURANT & BAR LLC	F-COM	151 NW MONROE ST #102, CORVALLIS, OR
	194710	AVALON WINE	ANDREW MARCUS LLC	O	201 SW 2ND ST, CORVALLIS, OR
	186313	BAJA FRESH	CORVALLIS FRESH LLC	L	845 NW 9TH ST, CORVALLIS, OR
	189729	BEER 30	EDWARDS RETAIL INC	L	1835 SE 3RD ST, CORVALLIS, OR
	189731	BEER 30	EDWARDS RETAIL INC	O	1835 SE 3RD ST, CORVALLIS, OR
	186722	BELLA VINO GIFT BASKETS	GRIFFITH, JOHN G GRIFFITH, LEIGH C	O	5095 SW HILLVIEW AVE, CORVALLIS, OR
	187792	BI-MART #604	BI-MART CORP	O	2045 N 9TH ST, CORVALLIS, OR
	187778	BI-MART #639	BI-MART CORP	O	1555 SW 53RD ST, CORVALLIS, OR
	188032	BIG RIVER RESTAURANT & BAR	MAL MAC INC	F-COM	101 NW JACKSON ST, CORVALLIS, OR
	187701	BLOCK 15	BLOCK 15 BREWING COMPANY INC	F-COM	300 SW JEFFERSON, CORVALLIS OR
	189630	BLOCK 15	BLOCK 15 BREWING COMPANY INC	BP	300 SW JEFFERSON ST, CORVALLIS, OR
	187766	BLUE SKY CHINESE RESTAURANT	BLUE SKY RESTAURANT LLC	L	5275 SW PHILOMATH BLVD, CORVALLIS, OR
	188023	BOMBS AWAY CAFE	MANHATTAN PROJECT INC	F-COM	2527 NW MONROE AVE, CORVALLIS, OR
	189009	BREW BQ	DFZ LLC	F-COM	150 SW MADISON AVE, CORVALLIS, OR
	188672	BUFFALO WILD WINGS GRILL & BAR	WINGMEN V LLC	F-COM	1820 NW 9TH ST, CORVALLIS, OR
	186982	CAFE YUMM #100007	NAMASTE CUISINE LLC	L	2001 NW MONROE AVE #109, CORVALLIS, OR
	201630	CARMIKE 12	CARMIKE CINEMAS INC	L	750 NE CIRCLE BLVD, CORVALLIS, OR
	186957	CAVES	LES CAVES INC	O	308 SW 3RD ST, CORVALLIS, OR
	188347	CAVES	LES CAVES INC	F-COM	308 SW 3RD ST, CORVALLIS, OR
	187301	CHINA BLUE RESTAURANT	HEALTHY FOOD INC	L	2307 NW 9TH ST, CORVALLIS, OR
	190287	CHINA DELIGHT RESTAURANT	J & E ORIENTAL LLC	F-COM	325 NW 2ND ST, CORVALLIS, OR

Dist. License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS				
3	186303	CHIPOTLE MEXICAN GRILL #1199	CHIPOTLE MEXICAN GRILL INC	F-COM 2501 NW MONROE AVE, CORVALLIS, OR
	188415	CIBELLI'S PIZZA	CIBELLI'S INC	L 820 NW 9TH ST #101, CORVALLIS OR
	186327	CIRCLE K STORE #1022	CIRCLE K STORES INC	O 1900 SW THIRD, CORVALLIS, OR
	186326	CIRCLE K STORE #292	CIRCLE K STORES INC	O 1467 NW MONROE, CORVALLIS, OR
	197854	CIRELLO'S PIZZA	B@ES LLC	L 919 NW CIRCLE BLVD SUITE F, CORVALLIS, OR
	186270	CLODFELTER'S	C D E LTD	F-COM 1501 NW MONROE, CORVALLIS, OR
	189029	CLOUD & KELLY'S PUBLIC HOUSE	CLOUD 9 LLC	F-COM 126 SW FIRST ST, CORVALLIS, OR
	189330	COFFEE CULTURE	FAMILY COFFEE COMPANY LLC	L 1195 NW KINGS BLVD, CORVALLIS, OR
	189338	COFFEE CULTURE	FAMILY COFFEE COMPANY LLC	O 1195 NW KINGS BLVD, CORVALLIS, OR
	186357	CORVALLIS COUNTRY CLUB	CORVALLIS COUNTRY CLUB INC	F-COM 1850 SW WHITESIDE DR, CORVALLIS, OR
			GOLF ENTERPRISES INC	
	186683	CORVALLIS GROCERY OUTLET	NEUMANN LTD	O 1755 NW 9TH ST #110, CORVALLIS, OR
			GROCERY OUTLET INC	
	186281	CORVALLIS MARKET #2	CORVALLIS MARKET #2 INC	O 1621 NW 9TH ST, CORVALLIS, OR
	170198	CORVALLIS SPORTS PARK	CORVALLIS SPORTS PARK LLC	L 175 SW TWIN OAKS CIR, CORVALLIS, OR
	187422	DARI MART STORE #13	DARI-MART STORES INC	O 440 SW WESTERN BLVD, CORVALLIS, OR
	187307	DARRELL'S	HUBLER RESTAURANT INC	F-COM 2200 NW 9TH ST, CORVALLIS, OR
	188960	DEDE'S	CJ EATERIES LLC	L 1786 NW 9TH, CORVALLIS, OR
	186113	DEL ALMA	CRAZY MOON HOSPITALITY GROUP LLC	O 136 SW WASHINGTON #101 #102 #102A, CORVALLIS, OR
	189028	DEL ALMA	CRAZY MOON HOSPITALITY GROUP LLC	F-COM 136 SW WASHINGTON #101 #102 #102A, CORVALLIS, OR
	190268	DOCK 22	DYNAMICS LLC	F-COM 151 NW MONROE AVE #107, CORVALLIS, OR
	187953	EL SOL DE MEXICO	DE LA CRUZ & MAGANA INC	F-COM 1597 NW 9TH ST, CORVALLIS, OR
	189268	EL SOL DE MEXICO #3	MARAVILLAS INC	F-COM 1845 NW CIRCLE BLVD, CORVALLIS, OR
	188168	ELKS LODGE #1413 CORVALLIS	ELKS LODGE #1413 CORVALLIS	F-CLU 1400 NW 9TH ST, CORVALLIS, OR
	186941	ELMER'S BREAKFAST LUNCH DINNER	LUPA INC	L 1115 NW 9TH ST, CORVALLIS, OR
	186557	EPIC DAY SPA	EPIC SPA LLC	L 517 SW 2ND ST, CORVALLIS, OR
	186598	EVERGREEN SO & NO INDIAN CUISINE	EVERGREEN S & N INDIAN CUSN LLC	L 136 SW 3RD STREET, CORVALLIS, OR
	189922	FIRE WORKS RESTAURANT & BAR	NATURAL GOURMET EATERY INC	F-COM 1115 SE 3RD, CORVALLIS, OR
	187344	FIRST ALTERNATIVE COOPERATIVE	FIRST ALTERNATIVE COOPERATIVE	O 1007 SE THIRD ST, CORVALLIS, OR
	187345	FIRST ALTERNATIVE COOPERATIVE NORTH	FIRST ALTERNATIVE COOPERATIVE	O 2855 NW GRANT, CORVALLIS, OR

Dist. #	License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS					
3	188350	FLAT TAIL BREWING	S & J CORVALLIS LLC DK3 LLC	BP	202 SW 1ST ST SUITE B, CORVALLIS, OR
	189083	FLAT TAIL PUB	DK3 LLC	F-COM	202 SW 1ST ST SUITE A, CORVALLIS, OR
	187354	FORKS AND CORKS CATERING	FORKS AND CORKS CATERING LLC	F-CAT	1324 NW 9TH ST, CORVALLIS, OI
	187394	FRED MEYER #70	FRED MEYER STORES INC	O	777 NW KINGS BLVD, CORVALLIS, OR
	187852	HARRISON BAR & GRILL	YEUNG'S INVESTMENT INC	L	550 HARRISON BLVD NW, CORVALLIS, OR
	187853	HARRISON BAR & GRILL	YEUNG'S INVESTMENT INC	F-COM	550 HARRISON BLVD NW, CORVALLIS, OR
	186676	HIGHLAND BOWL	S & J BOWLING LLC	F-COM	2123 NW 9TH ST, CORVALLIS, OI
	189194	HILTON GARDEN INN / STADIUM GRILL	CORVALLIS HOSPITALITY LLC	O	2500 SW WESTERN BLVD, CORVALLIS, OR
	189305	HILTON GARDEN INN / STADIUM GRILL	CORVALLIS HOSPITALITY LLC	F-COM	2500 SW WESTERN BLVD, CORVALLIS, OR
	188182	IMPULSE BAR & GRILL	GALLEGOS, SEBASTIAN GARCIA, MARCELA	F-COM	1425 NW MONROE AVE SUITE M CORVALLIS, OR
	186910	IZZY'S PIZZA BAR CLASSIC BUFFET	JANSEN ENTERPRISES INC	L	2475 NW 9TH ST, CORVALLIS, O
	190514	JACK OKOLE'S	NAILS LIKE JUSTUS INC	F-COM	140 NW THIRD ST, CORVALLIS, OR
	197559	JACKSONS #110	JACKSONS FOOD STORES INC	O	2075 NW CIRCLE BLVD, CORVALLIS, OR
	186924	JACKSONS FOOD STORES #111	JACKSONS FOOD STORES INC	O	1334 NW NINTH ST, CORVALLIS, OR
	186349	JADE GARDEN	CHEN'S JADE INC	F-COM	503 SW 3RD ST, CORVALLIS, OR
	188346	KING TIN RESTAURANT	KING TIN CORP	L	1857 NW 9TH ST, CORVALLIS, O
	201579	KORIANDER ASIAN FUSION & ITALIAN GELATO	KORIANDER LLC	L	215 SW 3RD ST, CORVALLIS, OR
	190471	LA ROCKITA	PARMELEE, ELSA N	F-COM	2309 NW KINGS BLVD, CORVALLIS, OR
	193105	LA ROQUITA MEXICAN RESTAURANT INC	LA ROQUITA MEXICAN RESTAURANT INC	F-COM	370 A SW WESTERN BLVD, CORVALLIS, OR
	186858	LAUGHING PLANET CAFE	LAUGHING PLANET CAFE LLC	F-COM	127 NW 2ND ST, CORVALLIS, OF
	189101	LE PATISSIER	LE PATISSIER LLC	L	956 NW CIRCLE BLVD, CORVALLIS, OR
	193358	LOS 3 REALES	EL PRESIDENTE OF CORVALLIS INC	F-COM	1110 NW SECOND ST, CORVALLIS, OR
	189180	LUC	LUC LLC	O	134 SW 4TH ST, CORVALLIS, OR
	189213	LUC	LUC LLC	F-COM	134 SW 4TH ST, CORVALLIS, OR
	188442	MAGENTA RESTAURANT & CATERING	HOANG, KIMBER THI	O	137 SW 2ND, CORVALLIS, OR
	188682	MAGENTA RESTAURANT & CATERING	HOANG, KIMBER THI	F-COM	137 SW 2ND, CORVALLIS, OR
	188061	MAJESTIC THEATRE	MAJESTIC THEATRE MANAGEMENT INC	L	115 SW 2ND ST, CORVALLIS, OF
	188051	MARKET OF CHOICE #7	MARKET OF CHOICE INC	O	922 NW CIRCLE BLVD #110, CORVALLIS, OR

Dist. License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS				
3	188054	MARKET OF CHOICE #7	MARKET OF CHOICE INC	L 922 NW CIRCLE BLVD #110, CORVALLIS, OR
	187987	MCGRATH'S PUBLICK FISH HOUSE	MCGRATH'S PUBLICK FISH HOUSE INC	F-COM 350 NE CIRCLE BLVD, CORVALLIS, OR
	188294	MCMENAMIN'S	MCMENAMIN'S INC	O 420 NW 3RD ST, CORVALLIS, OR
	188536	MCMENAMIN'S	MCMENAMIN'S INC	F-COM 420 NW 3RD ST, CORVALLIS, OR
	188275	MCMENAMIN'S ON MONROE	MCMENAMIN'S INC	BP 2001 NW MONROE AVE #106, CORVALLIS, OR
	188535	MCMENAMIN'S ON MONROE	MCMENAMIN'S INC	F-COM 2001 NW MONROE AVE #106, CORVALLIS, OR
	188187	MEXICO LINDO RESTAURANT	MEXICO LINDO INC	F-COM 5228 SW PHILOMATH BLVD, CORVALLIS, OR
	190034	MR D'S MARKET LLC	MR D'S MARKET LLC	O 300 SW FOURTH ST, CORVALLIS, OR
	188929	MURPHY'S RESTAURANT & LOUNGE	DRAGONFLY PACIFIC INC	F-COM 2740 SW 3RD ST, CORVALLIS, OF
	189335	NATALIA & CRISTOFORO'S	LEYTEM, GREG A LEYTEM, REGINA A	O 351 NW JACKSON ST #2, CORVALLIS, OR
	188528	NEARLY NORMAL'S GONZO CUISINE	NEARLY NORMAL'S GONZO CUISINE INC	F-COM 109 NW 15TH ST, CORVALLIS, OR
	188837	NEW CHINA BUFFET	ZHENG'S INC	F-COM 1720 NW 9TH ST, CORVALLIS, OR
	186995	NEW MORNING BAKERY	NEW MORNING BAKERY INC	O 219 SW 2ND ST, CORVALLIS, OR
	187003	NEW MORNING BAKERY	NEW MORNING BAKERY INC	L 219 SW 2ND ST, CORVALLIS, OR
	187210	NIRVANA INDIAN RESTAURANT	KAUL, GURMEET L	L 1945 NW NINTH, CORVALLIS, OR
	189673	OLD WORLD DELI	OWD INC	L 341 SW SECOND ST, CORVALLIS, OR
	188945	OREGON STATE UNIVERSITY CATERING	OREGON STATE UNIVERSITY	F-CAT 140 ARNOLD CENTER, CORVALLIS, OR
	189959	OREGON TRAIL BREWERY	BREWING NORTHWEST LTD	BP 341 SW SECOND ST, CORVALLIS, OR
	189411	OSU DEPT OF FOOD SCIENCE & TECHNOLOGY	OSU DEPT OF FOOD SCIENCE & TECHNOLOGY	BP 100 WIEGAND HALL, CORVALLIS, OR
	187106	PAPA'S PIZZA PARLOR #4	THE PAPA'S GROUP INC	L 1030 SW THIRD, CORVALLIS, OR
	187270	PASTINI PASTARIA	PASTINI CORVALLIS LLC	F-COM 1580 NW 9TH ST SUITE 101, CORVALLIS, OR
	187271	PASTINI PASTARIA	PASTINI CORVALLIS LLC	O 1580 NW 9TH ST SUITE 101, CORVALLIS, OR
	187259	PIZZA HUT	PIZZA HUT OF SE KANSAS INC	L 2575 NW KINGS BLVD, CORVALLIS, OR
	188525	QDOBA MEXICAN GRILL	QMEXCOR LLC	F-COM 2001 NW MONROE, CORVALLIS, OR
	186752	QUEEN'S CHOPSTICK ASIAN CUISINE	QUEEN'S CHOPSTICK ASIAN CUISINE INC	F-COM 2329 NW KINGS BLVD, CORVALLIS, OR
	188325	RICE & SPICE	KIM, PETER P	O 1075 NW VAN BUREN AVE, CORVALLIS, OR
	187637	RITE AID #5366	THRIFTY PAYLESS INC	O 2080 NW 9TH ST, CORVALLIS, OR
	188626	RIVERVIEW MONGOLIAN GRILL	MONGOLIAN GRILL CORVALLIS LLC	L 230 NW 1ST, CORVALLIS, OR
	187560	RUBY TUESDAY	RT PORTLAND FRANCHISE LLC	F-COM 1895 NW 9TH ST PLAZA 9, CORVALLIS, OR

Dist. License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS				
3	186646 SADA'S SUSHI & IZAKAYA	SAKAMOTO HOLDINGS INC	F-COM	151 NW MONROE ST #101, CORVALLIS, OR
	186471 SAFEWAY STORE #1690	SAFEWAY INC	O	590 NE CIRCLE BLVD, CORVALLIS, OR
	186473 SAFEWAY STORE #1765	SAFEWAY INC	O	5270 SW PHILOMATH BLVD, CORVALLIS, OR
	186477 SAFEWAY STORE #4333	SAFEWAY INC	O	450 SW THIRD ST, CORVALLIS, OR
	188181 SANCHO'S MEXICAN GRILL & BAR	GALLEGOS, SEBASTIAN GARCIA, MARCELA	F-COM	1425 NW MONROE ST #A, CORVALLIS, OR
	186606 SHARI'S OF CORVALLIS	SHARI'S MANAGEMENT CORP	L	1117 NW 9TH, CORVALLIS, OR
	194023 SKY HIGH BREWING AND PUB	CORVEGAS INC	BP	160 NW JACKSON AVE, CORVALLIS, OR
	194024 SKY HIGH BREWING AND PUB	CORVEGAS INC	F-COM	160 NW JACKSON AVE, CORVALLIS, OR
	186631 SODEXO	SODEXO AMERICA LLC	L	430 SW LANGTON PL, CORVALLIS, OR
	186632 SODEXO	SODEXO AMERICA LLC	F-CAT	RESER STADIUM, CORVALLIS, OR
	186531 SQUIRRELS	SQUIRRELS INC	O	100 SW SECOND ST, CORVALLIS OR
	186532 SQUIRRELS	SQUIRRELS INC	F-COM	100 SW SECOND ST, CORVALLIS OR
	186533 SQUIRRELS	SQUIRRELS INC	L	100 SW SECOND ST, CORVALLIS OR
	189158 SUBZERO <i>Closed 11/2013</i>	DAS MASCHINE ENTERTAINMENT LLC	F-COM	126 SW 4TH ST, CORVALLIS, OR
	187736 SUNNYSIDE UP	BARKING COW ENTERPRISES INC	F-COM	116 NW 3RD ST, CORVALLIS, OR
	186673 TAQUERIA ALONZO	GUTIERREZ, ALONZO	F-COM	922 NW KINGS BLVD, CORVALLIS, OR
	186200 THE BEANERY	ALLANN BROS COFFEE COMPANY	O	922 NW CIRCLE BLVD #130, CORVALLIS, OR
	186201 THE BEANERY	ALLANN BROS COFFEE COMPANY	L	922 NW CIRCLE BLVD #130, CORVALLIS, OR
	187472 THE BROKEN YOLK CAFE	DALE, BROOKE DALE, BRANDON	F-COM	119 SW 3RD ST, CORVALLIS, OR
	189767 THE RETREAT DAY SPA & SALON	THE RETREAT DAY SPA & SALON INC	L	777 NW 9TH ST #200, CORVALLIS OR
	187594 TIMBERHILL ATHLETIC COURT CLUB	TIMBERHILL ATHLETIC/COURT CLUB INC	L	2855 NW 29TH ST, CORVALLIS, OR
	187321 TOKYO JAPANESE STEAK HOUSE & SUSHI BAR	HAPPY TOKYO INC	F-COM	250 SW 3RD ST, CORVALLIS, OR
	188404 TOM'S PEACOCK BAR & GRILL	SMRK LLC	F-COM	125 SW 2ND ST, CORVALLIS, OR
	187731 TOMMY'S 4TH STREET BAR & GRILL	BUDTIG INC	F-COM	350 SW 4TH ST, CORVALLIS, OR
	187618 TRADER JOE'S #154	TRADER JOE'S CO	O	1550 NW 9TH ST #102, CORVALLIS, OR
	189095 TRI VALLEY FOOD MART #102	SINGH, JATINDER P	O	5500 SW PHILOMATH BLVD, CORVALLIS, OR
	188894 UNIVERSITY MARKET	EPOCH GROUP LLC	O	1149 NW VAN BUREN ST, CORVALLIS, OR
	186450 US MARKET #145	US MARKET #145 LLC	O	1450 NW 9TH ST, CORVALLIS, OF

Dist. License #	Tradename	Participant	License	Premises Address
Local Government: CORVALLIS				
3	187901 WALMART MARKET #3146	WAL-MART STORES INC	O	1840 NW 9TH ST, CORVALLIS, OR
	187944 WASHINGTON STREET LIQUOR / DEB'S MIXERS	WASHINGTON ST LIQUOR / DEB'S MIXERS LLC	O	575 SW WASHINGTON AVE, CORVALLIS, OR
	187894 WESTERN MARKET	WESTERN MARKET LLC	O	2875 WESTERN, CORVALLIS, OR
	189495 WHITESIDE'S BEER & WINE	CORVALLIS BREWING SUPPLY INC	O	119 SW 4TH ST, CORVALLIS, OR
	189020 WINCO FOODS #03	WINCO FOODS LLC	O	2335 NW KINGS BLVD, CORVALLIS, OR
	188553 WINE STYLES CORVALLIS	GWINTRAY LLC	L	2333 NW KINGS BLVD, CORVALLIS, OR
	188566 WINE STYLES CORVALLIS	GWINTRAY LLC	O	2333 NW KINGS BLVD, CORVALLIS, OR
	190178 WINEOPOLIS	LARSON, JERALD N	O	151 NW MONROE #103, CORVALLIS, OR
	187849 WOODSTOCK'S PIZZA PARLOR	WOODSTOCK'S ENTERPRISES INC	L	1045 NW KINGS BLVD, CORVALLIS, OR
	188149 YOUNG'S KITCHEN	QNAM INC	F-COM	2051 NW MONROE AVE, CORVALLIS, OR

Code	License Type	Annual Fee	License Privileges
BP	Brewery-public house	\$250	Allows the manufacture and sale of malt beverages to wholesalers, and the sale of malt beverages, wine and cider for consumption on or off the premises. [ORS 471.200]
BRW BRWNC	Brewery	\$500	Allows the manufacture, importation, storage, transportation and wholesale sale of malt beverages to OLCC licensees. Malt beverages brewed on the premises may be sold for consumption on the premises and sold in kegs to the public. [ORS 471.220] BRWNC designates a licensee that does not allow tastings or other on premises consumption.
CERA	Certificate of Approval	\$175 5 years	This certificate allows an out-of-state manufacturer, or an importer of foreign wine or malt beverages, to import wine and malt beverages to Oregon licensees. [ORS 471.289]
DIST	Distillery	\$100	Allows the holder to import, manufacture, distill, rectify, blend, denature and store distilled spirits. A distillery that produces brandy or pot-distilled liquor may permit tastings by visitors. [ORS 471.230]
DS	Direct Shipper Permit	\$50	Allows manufacturers and retailers to ship wine and cider directly to Oregon residents for their personal use. [ORS 471.282]
F	Full On Premises Sales	\$400	Allows the sale and service of distilled spirits, malt beverages and wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.175] license sub-type designates the type of business licensed: F-CAT- caterer; F-CLU- private club; F-COM - commercial establishment; F-PC - passenger carrier, F-PL - other public location.
GSP GSPNC	Grower's Sales Privilege	\$250	Allows the importation, storage, transportation, export, and wholesale and retail sales of wines made from fruit or grapes grown in Oregon [ORS 471.227] GSPNC designates a licensee that does not allow tastings or other on premises consumption.
L	Limited On Premises Sales	\$200	Allows the sale of malt beverages, wine and cider for consumption on the licensed premises and the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.178].
O	Off Premises Sales	\$100	Allows the sale of malt beverages, wine and cider in factory sealed containers for consumption off the licensed premises and allows approved licensees to offer sample tasting of malt beverages, wine and cider. [ORS 471.186]
WH	Warehouse	\$100	Allows the storage, importing, exporting, bottling, producing, blending and transporting of wine and malt beverages. [ORS 471.242]
WMBW	Wholesale Malt Beverage and Wine	\$275	Allows the importation, storage, transportation and wholesale sale of malt beverages and wine to OLCC licensees and limited retail sales to the public (dock sales). [ORS 471.235]
WSD	Wine Self Distribution Permit	\$100	Allows manufacturers to sell and ship wine and cider produced by the manufacturer directly to Oregon retailers for resale to consumers. May ship to businesses which have an OLCC endorsement to receive the shipments. [ORS 471.274]
WY WYNC	Winery	\$250	Allows the licensee to import, bottle, produce, blend, store, transport and export wines, and allows wholesale sales to OLCC and licensees, and retail sales of malt beverages and wine for consumption on or off the licensed premises. [ORS 471.223] WYNC designates a licensee that does not allow tastings or other on premises consumption.



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Director *KE*
Steve DeGhetto, Assistant Director
Date: May 6, 2014
Subject: 2013 Majestic Theatre Management Annual Report

Issue:

The Majestic Theatre Management, Inc. (MTM) is scheduled for its annual review before the Human Services Committee.

Discussion:

In September 2011, the City renewed the agreement with Majestic Theatre Management, Inc. (MTM) for the day-to-day operation of the facility located at 115 SW 2nd Street. The City retains ownership of the building and is responsible for major facility maintenance not related to operations. The City determined it is in the City's best interest that an entity experienced and qualified in management, operation and facility maintenance of the community theater be contracted to provide those services.

During the reporting period from September 1, 2012 to August 31, 2013 MTM received a total of \$2,693.70 from the City of Corvallis Endowment.

Background: The City authorized a \$20,000 loan to MTM in 2010. The funding was to aid cash flow supporting personnel, materials, supplies, and utilities. A loan extension was requested and in January 2012 City Council approved an extended repayment schedule for MTM that began in September of 2012 for \$100 per month. The loan repayment schedule is structured through an addendum to the original promissory note.

To date MTM has repaid \$1,200 and the balance due the City is currently \$18,800. MTM continues to make progress in their organizational structure, programming, and partnerships.

Highlights of FY 2013 are:

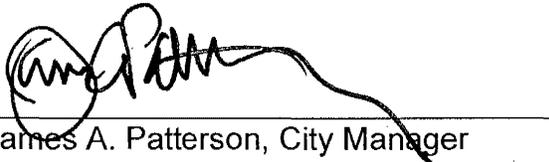
- The Majestic Theater offered over 100 performances of music and dance concerts, live theater productions and musicals, serving and entertaining over 14,000 audience members and guests.

- Youth Arts Education programming provided arts education to over 150 students.
- Provided performance opportunities for 450 local artists.
- Provided Arts Education Scholarships to local youths.

Recommendation:

The Human Services Committee recommends to City Council to accept the Majestic Theatre Management, Inc. 2013 annual report.

Review and Concur:



James A. Patterson, City Manager



Nancy Brewer, Finance Director

Attachments:

1. MTM Annual Report
2. MTM Financial Statements for Fiscal Year 12/13
3. Corvallis Finance Department's Financial Review



ANNUAL REPORT

FY 2012 -- 2013

TO CITY COUNCIL

CITY OF CORVALLIS

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Summary for Fiscal Year 2013

Now in its 100th year, The Majestic Theatre is a creative laboratory, meeting place, and performance venue for a vibrant community hungry for culture in the Mid-Willamette Valley. The mission of the organization includes: developing and expanding audiences through outreach and engagement; enhancing the value and reputation of the arts in Corvallis, Oregon; practicing ethical, transparent, and stable nonprofit governance, finances and management.

The reporting period, September 1, 2012 to August 31, 2013 represents the fiscal year for Majestic Theatre Management, Inc. (MTM).

In FY 2013, MTM saw many changes. During the first six months of the fiscal year the venue hosted a number of successful concerts, several community productions of live theater, including the musical *RENT*, and hosted visiting artists of notoriety such as Degenerate Art Ensemble. In addition, the venue saw continued rental use by ongoing and new tenants. With the sudden resignation of the executive director, Cory Pearlstein, the theatre struggled to navigate the remaining six months of the fiscal year as it pursued recruitment efforts to appoint a new director.

Highlights of Events and Programming:

- Since 2012 The Majestic Theater offered over 100 performances of music and dance concerts, live theater productions and musicals; serving and entertaining over 14,000 audience members and guests.
- Provided performance opportunities for over 450 local actors, musicians, dancers, designers, instructors, directors and staff.
- Performed a three week successful run of *RENT*.
- Formed the Community Work Group, who strategized the producing of a monthly Reader's Theatre production for the following FY 2013/14.
- Hosted Talent Searches and Competitions with *Poetry Out Loud* and *Heart of the Valley*.
- Presented stellar concerts with Portland Cello Project, Peter Mulvey, The Shook Twins.
- Provided a school performance of *Bocon*, a bilingual children's show with affordable pricing for families and youth groups.
- Youth Arts Education programming offered a performance of *A Thousand Cranes*.
- Instructed over 150 students.
- Provided family-friendly theatrical experiences and offered Arts Education Scholarships to youth in need.
- Offered three rewarding internships in the areas of production and new media and public relations to college students; as well as participating in the Experience Works Program, an on-the-job training opportunity for Oregon residents.

FINANCIAL PICTURE

The Majestic once again ended the year with a significant deficit; however, there were some positive advances in community support and new audience development strategies.

- A. GROSS REVENUE for the fiscal year totaled \$254,327.
 1. Rental users generated \$61,304.
 2. In total, The Majestic generated \$118,956 in admission income from presentations and performances.

- B. MEMBERSHIP INCREASE: MTM saw an impressive increase in membership totaling 475 with the following breakdown: 54 Starving Artist, 21 Student, 119 Individual, 96 Family, 109 Centennial, 56 Inner Circle, 20 Investors. Our membership numbers have continued to increase in the following fiscal year.

- C. EXPENSES : In 2012 -- 2013 the Majestic saw a large increase in spending on staff, artists, materials and marketing, as well as many one-time expenditures on equipment, services and systems essential to revitalizing the venue after years of neglect.
 1. The Majestic spent \$106,855 on personnel. The staff was increased in order to support the range of tasks and responsibilities involved with building a true performing arts space that is producing programming and presenting a range of theater, dance, visual arts, classes and music.
 2. Production Expenses in 2012 -- 2013 totaled \$98,795. This is a significant increase from previous years due to the efforts to cover all artistic fees, travel, housing, materials. Booking of artists that did not bring audience numbers necessary to cover costs caused the organization to end the year at a larger deficit than anticipated.
 3. Marketing expenses in 2012-13 , \$18,291, saw the sharpest increase in the season. The company historically spent nearly nothing on marketing and audience development. The website, graphic design, advertising and social media efforts were well below a 21st century media market. There were many one time expenses related to this work, including a new website design and core materials to promote new programs such as Makers Space, The Majestic Lab, Majestic Education, etc.

THE CHALLENGE

The Board of Directors appointed Corey Pearlstein to the position of Executive Director in August 2011 to restructure the company and build a sustainable operating model that would address MTM's many challenges. Since then many changes have taken place as noted in the 2011-12 Annual Report. Pearlstein, working with the staff and Board of Directors defined a new vision and program direction for the theater and provided the strategic plan and business model to accomplish it, although much of that vision was unable to be reached due to Pearlstein's resignation in February 2013.

PROGRAMS

The following programs were attempted within Pearlstein's two-year appointment, some have been sustained as indicated. Those programs, which are inactive are still under consideration, may be reinstated once funding has been established:

Artist in Residence – *status: inactive*

As part of the new vision for The Majestic Theatre, the organization was piloting an Artist In Residence program that brings nationally recognized figures to Corvallis. In the 2012---2013 Season, The Majestic presented *Underbelly* by acclaimed Seattle performance group Degenerate Art Ensemble led by performer, choreographer, and 2012 Guggenheim Fellow Haruko Nishimura. This organization did not present workshops or intensives for the public.

Access Works Community Rentals – *status: sustained*

One of our most vital services is providing access to affordable space to the dozens of groups that call The Majestic home. In order to fulfill our mission to provide access; The Majestic underwrites more than \$20,000 or 40% of the direct costs for its non---profit rentals.

Corvallis Center Stage – *status: modified*

A new program committed to providing 35 – 40 concerts each season representing the best of a wide range of artists and musical genres.

Majestic Education – *status: modified*

Majestic Education is designed to encourage confidence, creativity, and communication skills amongst kids and teens within the Linn---Benton community offering classes and workshops, performances and outreach opportunities for underserved youth.

The Majestic Lab – *status: sustained*

A creative workspace for community artists of all disciplines to risk, explore and expand their craft.

Culture Bar – status: modified

Culture Bar is a storefront salon located next to the lobby of the Majestic Theatre in downtown Corvallis, Oregon.

Premiere Performance Series – status: modified

Showcasing some of the most exciting work being produced in the Pacific Northwest today, the Premiere Performance Series is set to make The Majestic a destination venue for the Mid---Willamette Valley.

PRODUCTIONS and Programs of Note

Many of these projects were beta tests for program ideas and concepts the company aimed to launch in FY 2013.

I. RENT

The CCT production of *RENT* was originally slated for May 2012 as a production by The Majestic in the framework for the consolidation agreement. Long delays in the negotiations and planning process for the consolidation left The Majestic with insufficient time to produce *RENT* in the spring. The play was moved to the fall of 2012.

II. Music Programs

Over the last 20 years The Majestic has primarily served as a venue for theater and dance. There have been comedians, operas, films and music – but to a much lesser degree. The Majestic is very well suited to presenting live music. We spent the year testing a number of different acts, programs and price points for concerts. It took some time to attract and build an audience but we saw continued progress through the year. In the process we discovered that other venues like Bombs Away, Fireworks, Odd Fellows Hall and Squirrels were doing a great job serving the local music community and supporting events at a ticket price of \$3 – 10. The Majestic is better suited to presenting special presentations and unique concerts by local artists (album release, concert with multi---media or theatrical aspects) and high profile regional and national touring artists at ticket prices of \$14 – 40. In FY 2012-2013 we produced shows by the Shook Twins, Wanderlust Circus, Peter Mulvey, Belly Full of Bob, and Hell’s Bells.

III. Bocon. Majestic Education

This bilingual production is the second major theater production produced by the new Majestic Education program. The play enjoyed 2 daytime school performances and well attended weekend showings. The play showcased the values of Majestic Education which emphasized cultural diversity and new practices in arts education.

LOOKING TO THE FUTURE

The Majestic Theatre has emerged from the challenge of losing their executive director mid-year, to embracing a new strategic focus and “reset” of the company brand. Tinamarie Ivey was appointed as Executive Director on September 12, 2013, and has spearheaded the new overhaul of the organization’s image promoting the ‘We Are Growing Art’ branding and the Engaging Communities in the Arts programing. Tinamarie also put forward a formal 5- Year Business Plan during the Board of Directors Annual Retreat in March 2014, which has since been adopted and will be implemented FY 2014. The business plan has shifted emphasis to meeting the needs of a broader audience and targeting micro-communities. Many of the improvements made by Pearlstein will be modified and further developed in order to serve a greater number of community members.

The Majestic Theatre’s Core Values, Vision and Programing are stated as follows:

VALUES

Our guiding principles and core beliefs:

- We value being a place which is a positive environment primed for play, intellectual engagement and the curious mind.
- We value inclusivity and diversity of people and ideas.
- We promote the cultivation of creativity.
- We build and nurture partnerships with the community to enhance cultural, creative, and intellectual life in the region.
- We believe in access for all with the opportunity to succeed and experience engaged learning.
- We believe collaboration informs every aspect of how we must produce the arts.

VISION and KEY MESSAGES:

The activities of the arts and culture sector and local economic vitality are connected in many ways including the economic impact to a community. Arts, culture, and creativity can

- improve a community's competitive edge
- create a foundation for defining a sense of place
- attract new and visiting populations
- integrate the visions of community and business leaders
- contribute to the development of a skilled workforce

PERFORMANCE SERIES:

Attracting top performing artists

World Premiers

Multicultural Events and Performances

Diversity Focused Series

COMMUNITY ENGAGEMENT:

Live Theatre Projects: Reader's Theatre, Musicals

Support & Partner with local nonprofit organizations

Community Engaged Theatre Making - focus on community issues/topics

PROGRAMS:

We are Growing Art - Unbridled Voices, Outreach

Artist-in-Residence

Arts Education – Adult and Youth

Monthly Art Exhibitions

Artist Consortium - Fiscal Sponsorship

Board of Directors

As the Majestic Theatre progressed through the year it has become clear that the Majestic Theatre requires a larger active Board of Directors to support the organization. The Board voted to increase the number of directors to 15 at its annual meeting and is currently actively pursuing additional members. The Majestic cannot be sustained with a “policy board”, and therefore the Board of Directors is currently recruiting members for committees to address development and executive management.

The following reflects a current list of members as of April 2014.

Laurie Zinc

President of the Board of Directors
laurie@isleofbeads.com

Barbara Sellers-Young

Secretary of the Board of Directors
basyoung@yorku.ca

Anne White

Treasurer of the Board of Directors
annewhitecpa@gmail.com

Debra Correa

Vice President of the Board of Directors
debintrees@yahoo.com

John Carrone

Secretary of the Board of Directors
johnrobertcarone@hotmail.com

Barbara Kralj

barbenoteca@gmail.com

Kate Hickok-Feldman

katymedia@yahoo.com

Andrew Beck

abeck812@hotmail.com

Laurie Mason

lauriemason@live.com

RENTAL CUSTOMERS IN 2012---2013

Corvallis Area Metropolitan
Planning
Corvallis Advocate
Corvallis Cloggers
Corvallis Folklore Society
Corvallis School District
Dance Corvallis
DaVinci Days
Downtown Dance
Doxology
Leadership Corvallis
Modern Dance Technique
Occupy Corvallis
OSU Dean of Students
OSU Music Department
Pacific Tap Dance Co.
Santiam Christian Schools
Willamette Apprentice Ballet
Willamette Children's Theatre



Finance Department
500 SW Madison Avenue
Corvallis, OR 97333
541-766-6990
541-754-1729

MEMORANDUM

April 16, 2014

TO: Steve DeGhetto, Parks and Recreation Assistant Director

FROM: Jeanna Yeager, Accountant

SUBJECT: **Majestic Theatre Annual Financial Review Fiscal Year 2013**

This review consists of inquiries and analytical procedures and is very limited in its nature. The Majestic Theatre financial statements, consisting of the profit and loss statement and the balance sheet, are unaudited and are a representation of the management of Majestic Theatre (MTM). MTM uses the cash basis of accounting.

Majestic Theatre's fiscal year (FY) is September 1 through August 31. This review is for MTM's fiscal year ending August 31, 2013.

For the fiscal year ending August 31, 2013, MTM had a net loss of \$86,091, compared to a net loss of \$67,037 in FY 2012. Total revenue (including other income) increased 22% over the prior fiscal year, while total expenses (including other expense) increased 23%.

MTM received \$2,694 in endowment interest from the City during their FY 2013, which is reported correctly on MTM's financial statements.

In 2010, the City made a \$20,000 loan to MTM. The loan balance was \$18,800 as of August 31, 2013, representing nearly 94% of total liabilities. The amended loan requires monthly payments of \$100 beginning September 2012.

MTM continues to maintain a strong cash position, with current assets of \$80,242 and current liabilities of \$20,099.

Based on this review, I recommend acceptance of Majestic Theatre's annual report.

Majestic Theatre Management, Inc.
Balance Sheet - Condensed
As of August 31, 2013

	<u>Aug 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking	12,820.23
10001 · Ticket Checking	2,940.52
10100 · Money Market	1,000.40
10200 · Savings	147.37
10251 · Petty Cash - General	6.62
10252 · Petty Cash - box office	200.00
10253 · Petty cash - Concessions	200.00
Total Checking/Savings	<u>17,315.14</u>
Other Current Assets	
14000 · Investments	62,926.70
Total Other Current Assets	<u>62,926.70</u>
Total Current Assets	<u>80,241.84</u>
Fixed Assets	
15000 · Equipment	53,335.75
16000 · Leasehold Improvements	377,392.85
Total Fixed Assets	<u>430,728.60</u>
TOTAL ASSETS	<u><u>510,970.44</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
1050.72 · Business Credit Card	1,298.88
Total Credit Cards	<u>1,298.88</u>
Other Current Liabilities	
23000 · Loan - City of Corvallis	18,800.00
Total Other Current Liabilities	<u>18,800.00</u>
Total Current Liabilities	<u>20,098.88</u>
Total Liabilities	20,098.88
Equity	
31000 · Unrestricted Net Assets	576,962.16
Net Income	-86,090.60
Total Equity	<u>490,871.56</u>
TOTAL LIABILITIES & EQUITY	<u><u>510,970.44</u></u>

Majestic Theatre Management, Inc.
Balance Sheet - All Accounts
As of August 31, 2013

	<u>Aug 31, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking	12,820.23
10001 · Ticket Checking	2,940.52
10100 · Money Market	1,000.40
10200 · Savings	147.37
10251 · Petty Cash - General	6.62
10252 · Petty Cash - box office	200.00
10253 · Petty cash - Concessions	200.00
Total Checking/Savings	<u>17,315.14</u>
Other Current Assets	
14000 · Investments	
14020 · Oregon Community Foundation	62,926.70
Total 14000 · Investments	<u>62,926.70</u>
Total Other Current Assets	<u>62,926.70</u>
Total Current Assets	<u>80,241.84</u>
Fixed Assets	
15000 · Equipment	
15100 · Equipment - cost	
15110 · Audio/Visual Equipment	27,627.99
15115 · General Assets	52,905.01
15120 · Lighting Equipment	42,130.59
15125 · Lobby Fixtures	5,742.69
15130 · Office Equipment	16,485.52
15135 · Sound Equipment	31,286.44
15140 · Shop Tools	1,326.51
Total 15100 · Equipment - cost	<u>177,504.75</u>
15199 · Accum.Depr - Equipment	-124,169.00
Total 15000 · Equipment	<u>53,335.75</u>
16000 · Leasehold Improvements	
16100 · Leasehold Improvements - Cost	
16110 · Theatre Renovations	565,823.85
Total 16100 · Leasehold Improvements - Cost	<u>565,823.85</u>
16199 · Accum.Depr. - Leasehold Impr.	-188,431.00
Total 16000 · Leasehold Improvements	<u>377,392.85</u>
Total Fixed Assets	<u>430,728.60</u>
TOTAL ASSETS	<u><u>510,970.44</u></u>

Majestic Theatre Management, Inc.
Balance Sheet - All Accounts
As of August 31, 2013

	<u>Aug 31, 13</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
1050.72 · Business Credit Card	1,298.88
Total Credit Cards	<u>1,298.88</u>
Other Current Liabilities	
23000 · Loan - City of Corvallis	18,800.00
Total Other Current Liabilities	<u>18,800.00</u>
Total Current Liabilities	<u>20,098.88</u>
Total Liabilities	20,098.88
Equity	
31000 · Unrestricted Net Assets	576,962.16
Net Income	<u>-86,090.60</u>
Total Equity	<u>490,871.56</u>
TOTAL LIABILITIES & EQUITY	<u><u>510,970.44</u></u>

Majestic Theatre Management, Inc.
Balance Sheet - Compared to Prior Year
As of August 31, 2013

	Aug 31, 13	Aug 31, 12	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
10000 · Checking	12,820.23	-2,710.03	15,530.26
10001 · Ticket Checking	2,940.52	818.99	2,121.53
10100 · Money Market	1,000.40	40,938.84	-39,938.44
10200 · Savings	147.37	8,646.05	-8,498.68
10251 · Petty Cash - General	6.62	0.00	6.62
10252 · Petty Cash - box office	200.00	200.00	0.00
10253 · Petty cash - Concessions	200.00	200.00	0.00
Total Checking/Savings	17,315.14	48,093.85	-30,778.71
Other Current Assets			
12000 · Undeposited Funds	0.00	193.00	-193.00
12200 · Pre-Paid Expense	0.00	407.88	-407.88
14000 · Investments			
14020 · Oregon Community Foundation	62,926.70	91,110.64	-28,183.94
Total 14000 · Investments	62,926.70	91,110.64	-28,183.94
Total Other Current Assets	62,926.70	91,711.52	-28,784.82
Total Current Assets	80,241.84	139,805.37	-59,563.53
Fixed Assets			
15000 · Equipment			
15100 · Equipment - cost			
15110 · Audio/Visual Equipment	27,627.99	28,772.99	-1,145.00
15115 · General Assets	52,905.01	52,904.01	1.00
15120 · Lighting Equipment	42,130.59	40,200.96	1,929.63
15125 · Lobby Fixtures	5,742.69	5,742.69	0.00
15130 · Office Equipment	16,485.52	17,185.52	-700.00
15135 · Sound Equipment	31,286.44	38,286.44	-7,000.00
15140 · Shop Tools	1,326.51	1,326.51	0.00
Total 15100 · Equipment - cost	177,504.75	184,419.12	-6,914.37
15199 · Accum.Depr - Equipment	-124,169.00	-114,307.00	-9,862.00
Total 15000 · Equipment	53,335.75	70,112.12	-16,776.37
16000 · Leasehold Improvements			
16100 · Leasehold Improvements - Cost			
16110 · Theatre Renovations	565,823.85	562,398.00	3,425.85
Total 16100 · Leasehold Improvements - Cost	565,823.85	562,398.00	3,425.85
16199 · Accum.Depr. - Leasehold Impr.	-188,431.00	-173,968.00	-14,463.00
Total 16000 · Leasehold Improvements	377,392.85	388,430.00	-11,037.15
Total Fixed Assets	430,728.60	458,542.12	-27,813.52
TOTAL ASSETS	510,970.44	598,347.49	-87,377.05

Majestic Theatre Management, Inc.
Balance Sheet - Compared to Prior Year
 As of August 31, 2013

	Aug 31, 13	Aug 31, 12	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
1050.72 · Business Credit Card	1,298.88	1,385.33	-86.45
Total Credit Cards	1,298.88	1,385.33	-86.45
Other Current Liabilities			
23000 · Loan - City of Corvallis	18,800.00	20,000.00	-1,200.00
Total Other Current Liabilities	18,800.00	20,000.00	-1,200.00
Total Current Liabilities	20,098.88	21,385.33	-1,286.45
Total Liabilities	20,098.88	21,385.33	-1,286.45
Equity			
31000 · Unrestricted Net Assets	576,962.16	643,999.37	-67,037.21
Net Income	-86,090.60	-67,037.21	-19,053.39
Total Equity	490,871.56	576,962.16	-86,090.60
TOTAL LIABILITIES & EQUITY	510,970.44	598,347.49	-87,377.05

4:28 PM
04/07/14
Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Condensed
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>
Ordinary Income/Expense	
Income	
41000 · Earned Income	2,482.50
41030 · Admission Income	118,956.01
41300 · Sublet	61,304.58
41400 · Earned Other	21,933.70
41500 · Contributed Income	49,651.07
Total Income	<u>254,327.86</u>
Cost of Goods Sold	
50000 · Cost of Goods Sold	0.00
Total COGS	<u>0.00</u>
Gross Profit	<u>254,327.86</u>
Expense	
6100 · Personnel Expenses	106,855.61
62000 · Production	98,795.95
63000 · Marketing/Promotions	18,291.18
64000 · Development	4,138.84
65000 · Front of House (FOH)	17,896.76
66000 · Venue	33,321.74
67000 · Company	41,827.91
7900 · Depreciation	27,862.00
8000 · Miscellaneous Expense	177.00
Total Expense	<u>349,166.99</u>
Net Ordinary Income	-94,839.13
Other Income/Expense	
Other Income	
4600 · Investment Income	14,057.53
Total Other Income	<u>14,057.53</u>
Other Expense	
8100 · Loss on Disposal of asset	5,309.00
Total Other Expense	<u>5,309.00</u>
Net Other Income	<u>8,748.53</u>
Net Income	<u><u>-86,090.60</u></u>

Majestic Theatre Management, Inc.
Revenue & Expenses - Full Account Listing
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>
Ordinary Income/Expense	
Income	
41000 · Earned Income	
41010 · Subscription Income	1,835.00
41020 · Majestic Education	647.50
Total 41000 · Earned Income	2,482.50
41030 · Admission Income	
41031 · Pass Through Ticket sales	501.00
41030 · Admission Income - Other	118,455.01
Total 41030 · Admission Income	118,956.01
41300 · Sublet	
41310 · Mainstage	43,622.26
41320 · Rehearsal	16,782.32
41330 · Equipment	250.00
41300 · Sublet - Other	650.00
Total 41300 · Sublet	61,304.58
41400 · Earned Other	
41410 · Miscellaneous	453.00
41430 · Concessions	15,174.89
41440 · Merch	1,053.16
41450 · Contracted Services	2,451.92
41400 · Earned Other - Other	2,800.73
Total 41400 · Earned Other	21,933.70
41500 · Contributed Income	
41510 · Membership	46,510.21
41520 · HP and Ovation Contributors	33.36
41530 · Board Contributions	500.00
41550 · Restricted Contribution	2,500.00
41560 · Corporate Underwriting	85.00
41500 · Contributed Income - Other	22.50
Total 41500 · Contributed Income	49,651.07
Total Income	254,327.86
Cost of Goods Sold	
50000 · Cost of Goods Sold	0.00
Total COGS	0.00
Gross Profit	254,327.86
Expense	
5900 · Materials & Supplies	0.00
6100 · Personnel Expenses	
6110 · Gross Wages	94,121.05
6170 · Sick pay	375.00
6172 · Vacation pay	1,005.00
6200 · Payroll Taxes	11,354.56
Total 6100 · Personnel Expenses	106,855.61

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Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Full Account Listing
September 2012 through August 2013

62000 · Production	
62100 · Project Positions, Creative	
62101 · Director/Choreographer	3,650.40
62102 · Music/Band Director	3,250.00
62104 · Exhibition Coordinator	150.00
62107 · Commission Fee	2,603.89
62108 · Actors/Dancers	17,038.10
62109 · Musicians	35,309.50
62110 · Makers' Space	2,793.92
Total 62100 · Project Positions, Creative	64,795.81
62200 · Project Position, Design	
62202 · Set Designer	250.00
62203 · Lighting Designer	845.00
62204 · Costume Designer	2,200.00
62206 · Sound Designer/Audio Engineer	2,400.00
62207 · Other Designer	190.00
Total 62200 · Project Position, Design	5,885.00
62300 · Production Positions, Prod Pers	
62301 · Stage Manager/Prod. Manager	575.00
62303 · Master Electrician	325.00
62304 · Technical Director	150.00
62305 · Running Crew/Board Operator	885.00
62306 · Lighting Overhire	60.00
62307 · Set Construction/Scenic Painter	1,550.00
Total 62300 · Production Positions, Prod Pers	3,545.00
62400 · Supplies and Materials	
62401 · Dry Cleaning/Laundry	58.14
62402 · Set Materials	2,594.10
62403 · Lighting Materials	317.61
62404 · Costume Materials	2,626.83
62405 · Prop Materials	1,060.87
62406 · Sound Materials, Recording	514.28
62407 · Hair & Make-up	9.50
62408 · Video Materials	10.89
62409 · Artist Hospitality	2,582.36
Total 62400 · Supplies and Materials	9,774.58
62500 · Royalties	
62501 · Theater	-248.62
62503 · music	116.88
62500 · Royalties - Other	9,715.62
Total 62500 · Royalties	9,583.88
62600 · Travel	
62601 · Housing	1,323.01
62602 · Transportation	2,298.67
62603 · Per Diem	1,590.00
Total 62600 · Travel	5,211.68
Total 62000 · Production	98,795.95

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Majestic Theatre Management, Inc.
Revenue & Expenses - Full Account Listing
September 2012 through August 2013

63000 · Marketing/Promotions	
63001 · Promotions	405.44
63002 · Graphic Design	4,226.00
63003 · Printing - Program	804.45
63004 · Printing - post/poster	1,722.66
63005 · Printing - Brochure	2,700.00
63006 · Postage Marketing	483.00
63008 · Distribution - Poster	25.00
63009 · Advertising	7,495.36
63010 · Photography/Video	338.34
63011 · Signage	90.93
Total 63000 · Marketing/Promotions	18,291.18
64000 · Development	
64001 · Fundraising Activities	1,927.75
64002 · Postage	945.92
64003 · Printing	1,102.42
64000 · Development - Other	162.75
Total 64000 · Development	4,138.84
65000 · Front of House (FOH)	
65002 · OLCC Lic.	130.00
65003 · Concessions	7,412.59
65004 · Reception Supplies	562.75
65005 · Box Office/Credit Card Fees	7,952.94
65006 · Front of House Overhire	1,838.48
Total 65000 · Front of House (FOH)	17,896.76
66000 · Venue	
66001 · Utilities	14,715.04
66002 · Supplies/Maintenance	1,518.72
66003 · Equipment/Improvements	4,903.99
66004 · Annual Service Contracts	2,799.94
66005 · Services and Work, Other	9,384.05
Total 66000 · Venue	33,321.74
67000 · Company	
67002 · Bank Service Charges	1,456.14
67003 · Supplies	4,335.48
67004 · Postage	1,020.33
67005 · Copies and Duplications	5.15
67006 · Telephone	4,171.20
67007 · Office Equipment and Software	2,804.48
67008 · Meals and Entertainment	327.89
67009 · Professional Accounting Services	4,762.80
67010 · Professional Development	2,331.48
67011 · Other	818.87
67012 · Insurance	5,389.96
67016 · Licenses, Dues and Fees	2,004.13
67020 · Fellowships/Interns	12,400.00
Total 67000 · Company	41,827.91

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Majestic Theatre Management, Inc.
Revenue & Expenses - Full Account Listing
September 2012 through August 2013

7900 · Depreciation	27,862.00
8000 · Miscellaneous Expense	177.00
Total Expense	349,166.99
Net Ordinary Income	-94,839.13
Other Income/Expense	
Other Income	
4600 · Investment Income	
4610 · Benton County Foundation	2,450.33
4620 · City of Corvallis Endowment	2,693.70
4630 · OCF Endowment	
4631 · Interest/Dividends OCF	893.89
4632 · Realized Gain (loss) OCF	1,804.96
4633 · Unrealized Gain (Loss) OCF	6,919.67
4634 · Investment Expense OCF Endowmnt	-335.82
4637 · OCF Fees	-376.64
Total 4630 · OCF Endowment	8,906.06
4640 · Other Investment Income	7.44
Total 4600 · Investment Income	14,057.53
Total Other Income	14,057.53
Other Expense	
8100 · Loss on Disposal of asset	5,309.00
Total Other Expense	5,309.00
Net Other Income	8,748.53
Net Income	-86,090.60

Majestic Theatre Management, Inc.
Revenue & Expenses - Compared to Prior Year
September 2012 through August 2013

Ordinary Income/Expense	Sep '12 - Aug 13	Sep '11 - Aug 12
Income		
4000 · Admissions Income		
4020 · MTM Productions	0.00	0.00
4030 · Pass-through ticket sales		
4032 · Member-Partner Productions	0.00	-84.00
4039 · CCT/Mem/Ptr Ticket Outflow	0.00	-560.00
4030 · Pass-through ticket sales - Other	0.00	-3,726.00
Total 4030 · Pass-through ticket sales	0.00	-4,370.00
Total 4000 · Admissions Income	0.00	-4,370.00
4100 · Sales Income		
4140 · MTM Gift Certificate	0.00	0.00
Total 4100 · Sales Income	0.00	0.00
41000 · Earned Income		
41010 · Subscription Income	1,835.00	45.00
41020 · Majestic Education	647.50	3,096.00
Total 41000 · Earned Income	2,482.50	3,141.00
41030 · Admission Income		
41031 · Pass Through Ticket sales	501.00	0.00
41030 · Admission Income - Other	118,455.01	36,392.12
Total 41030 · Admission Income	118,956.01	36,392.12
41300 · Sublet		
41310 · Mainstage	43,622.26	53,329.24
41320 · Rehearsal	16,782.32	15,731.68
41330 · Equipment	250.00	260.00
41300 · Sublet - Other	650.00	885.00
Total 41300 · Sublet	61,304.58	70,205.92
41400 · Earned Other		
41410 · Miscellaneous	453.00	543.80
41420 · Box Office Service Fees	0.00	4.00
41430 · Concessions	15,174.89	10,551.07
41440 · Merch	1,053.16	285.00
41450 · Contracted Services	2,451.92	1,998.08
41400 · Earned Other - Other	2,800.73	334.76
Total 41400 · Earned Other	21,933.70	13,716.71
41500 · Contributed Income		
41510 · Membership	46,510.21	28,688.71
41520 · HP and Ovation Contributors	33.36	0.00
41530 · Board Contributions	500.00	0.00
41550 · Restricted Contribution	2,500.00	19,669.86
41560 · Corporate Underwriting	85.00	2,000.00
41565 · Foundations Restricted	0.00	29,939.00
41570 · Foundations Unrestricted	0.00	7,500.00
41500 · Contributed Income - Other	22.50	0.00

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Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Compared to Prior Year
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>	<u>Sep '11 - Aug 12</u>
Total 41500 · Contributed Income	49,651.07	87,797.57
4200 · Contrib./Underwriting Income		
4210 · Education	0.00	0.00
Total 4200 · Contrib./Underwriting Income	0.00	0.00
4700 · Miscellaneous Income	0.00	375.00
Total Income	254,327.86	207,258.32
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	6,791.88
Total COGS	0.00	6,791.88
Gross Profit	254,327.86	200,466.44
Expense		
5100 · Bank/Credit Card Fees		
5110 · American Express	0.00	15.82
5115 · Innovative Merchant Services	0.00	0.00
5120 · Total Merchant Concepts	0.00	0.00
5125 · OSU Federal Charges	0.00	-30.00
5130 · Seat Advisor fees	0.00	0.00
5135 · Ticket Turtle fees	0.00	462.19
Total 5100 · Bank/Credit Card Fees	0.00	448.01
5200 · Board & Administrative Expenses		
5210 · Licensing/Fees	0.00	0.00
Total 5200 · Board & Administrative Expenses	0.00	0.00
5600 · Equipment Expense		
5610 · Equipment Purchases	0.00	1,807.39
5620 · Equipment Maint/Repair/Fuel	0.00	432.46
5630 · Equipment Rental	0.00	352.49
5600 · Equipment Expense - Other	0.00	229.20
Total 5600 · Equipment Expense	0.00	2,821.54
5900 · Materials & Supplies	0.00	3,278.27
6100 · Personnel Expenses		
6110 · Gross Wages	94,121.05	114,606.20
6115 · Box Office/House Manager	0.00	981.00
6170 · Sick pay	375.00	0.00
6172 · Vacation pay	1,005.00	0.00
6200 · Payroll Taxes	11,354.56	13,714.55
6220 · Workers Comp. Insurance	0.00	2,065.92
6250 · Direct Deposit Fees	0.00	18.00
6260 · Other Benefits	0.00	1,000.00
Total 6100 · Personnel Expenses	106,855.61	132,385.67
62000 · Production		
62100 · Project Positions, Creative		
62101 · Director/Choreographer	3,650.40	5,600.84
62102 · Music/Band Director	3,250.00	1,000.00
62103 · Event or Music Programmer	0.00	2,000.00

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Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Compared to Prior Year
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>	<u>Sep '11 - Aug 12</u>
62104 · Exhibition Coordinator	150.00	0.00
62105 · Creative Project Manager/Ass.	0.00	1,000.00
62106 · Playwright	0.00	125.00
62107 · Commission Fee	2,603.89	1,550.34
62108 · Actors/Dancers	17,038.10	2,700.00
62109 · Musicians	35,309.50	13,913.26
62110 · Makers' Space	2,793.92	365.28
Total 62100 · Project Positions, Creative	64,795.81	28,254.72
62200 · Project Position, Design		
62201 · Video Designer	0.00	90.00
62202 · Set Designer	250.00	800.00
62203 · Lighting Designer	845.00	1,050.00
62204 · Costume Designer	2,200.00	0.00
62206 · Sound Designer/Audio Engineer	2,400.00	2,175.00
62207 · Other Designer	190.00	250.00
Total 62200 · Project Position, Design	5,885.00	4,365.00
62300 · Production Positions, Prod Pers		
62301 · Stage Manager/Prod. Manager	575.00	2,450.00
62303 · Master Electrician	325.00	150.00
62304 · Technical Director	150.00	0.00
62305 · Running Crew/Board Operator	885.00	100.00
62306 · Lighting Overhire	60.00	0.00
62307 · Set Construction/Scenic Painter	1,550.00	3,000.00
Total 62300 · Production Positions, Prod Pers	3,545.00	5,700.00
62400 · Supplies and Materials		
62401 · Dry Cleaning/Laundry	58.14	0.00
62402 · Set Materials	2,594.10	548.47
62403 · Lighting Materials	317.61	39.33
62404 · Costume Materials	2,626.83	0.00
62405 · Prop Materials	1,060.87	55.79
62406 · Sound Materials, Recording	514.28	21.16
62407 · Hair & Make-up	9.50	0.00
62408 · Video Materials	10.89	21.98
62409 · Artist Hospitality	2,582.36	144.99
Total 62400 · Supplies and Materials	9,774.58	831.72
62500 · Royalties		
62501 · Theater	-248.62	3,740.00
62503 · music	116.88	113.12
62500 · Royalties - Other	9,715.62	527.30
Total 62500 · Royalties	9,583.88	4,380.42
62600 · Travel		
62601 · Housing	1,323.01	1,128.67
62602 · Transportation	2,298.67	1,755.18
62603 · Per Diem	1,590.00	965.00

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Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Compared to Prior Year
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>	<u>Sep '11 - Aug 12</u>
Total 62600 · Travel	5,211.68	3,848.85
62000 · Production - Other	0.00	3,000.00
Total 62000 · Production	98,795.95	50,380.71
6300 · Postage & Shipping	0.00	21.10
63000 · Marketing/Promotions		
63001 · Promotions	405.44	999.13
63002 · Graphic Design	4,226.00	4,638.00
63003 · Printing - Program	804.45	152.03
63004 · Printing - post/poster	1,722.66	2,638.98
63005 · Printing - Brochure	2,700.00	3.60
63006 · Postage Marketing	483.00	0.00
63008 · Distribution - Poster	25.00	26.00
63009 · Advertising	7,495.36	2,427.78
63010 · Photography/Video	338.34	8.58
63011 · Signage	90.93	206.77
63000 · Marketing/Promotions - Other	0.00	17.98
Total 63000 · Marketing/Promotions	18,291.18	11,118.85
64000 · Development		
64001 · Fundraising Activities	1,927.75	753.83
64002 · Postage	945.92	811.05
64003 · Printing	1,102.42	735.20
64000 · Development - Other	162.75	0.00
Total 64000 · Development	4,138.84	2,300.08
65000 · Front of House (FOH)		
65002 · OLCC Lic.	130.00	576.59
65003 · Concessions	7,412.59	444.17
65004 · Reception Supplies	562.75	263.01
65005 · Box Office/Credit Card Fees	7,952.94	4,612.71
65006 · Front of House Overhire	1,838.48	290.00
65000 · Front of House (FOH) - Other	0.00	200.00
Total 65000 · Front of House (FOH)	17,896.76	6,386.48
66000 · Venue		
66001 · Utilities	14,715.04	17,493.37
66002 · Supplies/Maintenance	1,518.72	1,367.09
66003 · Equipment/Improvements	4,903.99	6,026.06
66004 · Annual Service Contracts	2,799.94	2,795.22
66005 · Services and Work, Other	9,384.05	1,600.22
Total 66000 · Venue	33,321.74	29,281.96
67000 · Company		
67002 · Bank Service Charges	1,456.14	383.23
67003 · Supplies	4,335.48	1,064.03
67004 · Postage	1,020.33	387.15
67005 · Copies and Duplications	5.15	85.94
67006 · Telephone	4,171.20	2,401.05

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Cash Basis

Majestic Theatre Management, Inc.
Revenue & Expenses - Compared to Prior Year
September 2012 through August 2013

	<u>Sep '12 - Aug 13</u>	<u>Sep '11 - Aug 12</u>
67007 · Office Equipment and Software	2,804.48	1,236.28
67008 · Meals and Entertainment	327.89	526.48
67009 · Professional Accounting Services	4,762.80	2,502.01
67010 · Professional Development	2,331.48	67.92
67011 · Other	818.87	383.73
67012 · Insurance	5,389.96	3,713.19
67016 · Licenses, Dues and Fees	2,004.13	1,310.57
67020 · Fellowships/Interns	12,400.00	4,100.00
Total 67000 · Company	41,827.91	18,161.58
67001 · Payroll Services	0.00	53.00
7900 · Depreciation	27,862.00	23,426.00
8000 · Miscellaneous Expense	177.00	773.99
Total Expense	349,166.99	280,837.24
Net Ordinary Income	-94,839.13	-80,370.80
Other Income/Expense		
Other Income		
4600 · Investment Income		
4610 · Benton County Foundation	2,450.33	2,006.78
4620 · City of Corvallis Endowment	2,693.70	1,916.66
4630 · OCF Endowment		
4631 · Interest/Dividends OCF	893.89	2,022.82
4632 · Realized Gain (loss) OCF	1,804.96	-147.08
4633 · Unrealized Gain (Loss) OCF	6,919.67	8,908.12
4634 · Investment Expense OCF Endowmnt	-335.82	-589.11
4637 · OCF Fees	-376.64	-836.22
Total 4630 · OCF Endowment	8,906.06	9,358.53
4640 · Other Investment Income	7.44	51.62
Total 4600 · Investment Income	14,057.53	13,333.59
Total Other Income	14,057.53	13,333.59
Other Expense		
8100 · Loss on Disposal of asset	5,309.00	0.00
Total Other Expense	5,309.00	0.00
Net Other Income	8,748.53	13,333.59
Net Income	-86,090.60	-67,037.21

MEMORANDUM

TO: Human Services Committee
FROM: Carolyn Rawles, Library Director 
DATE: 4/4/14

Issue: Review of CP 99-4.13, Internet Access Policy for the Corvallis-Benton County Public Library.

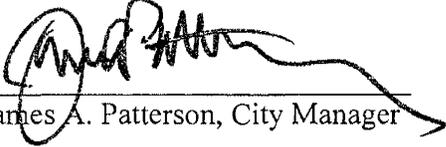
Background: This policy governs use of the Internet at the public library.

Discussion: This policy has worked well for many years. The Library Board discussed this policy at its March and April 2014 board meetings. Only minor changes are recommended. The changes have to do with wording regarding Internet filtering. Filtered computers are no longer set aside because of low use; instead, access to filtered search engines is offered for those who wish to use them.

This is a broad policy. Specific rules, such as time limits, are established and enforced administratively.

Recommended Action: Approve as amended.

Review and Concur


James A. Patterson, City Manager

Attachment: Council Policy 99-4.13 - Revised

CITY OF CORVALLIS
COUNCIL POLICY MANUAL

POLICY AREA 4 – LEISURE AND CULTURAL ACTIVITIES

CP 99-4.13 Internet Access Policy for the Corvallis–Benton County Public Library

<u>Adopted</u>	<u>May 17, 1999</u>
Revised	May 20, 2002
Revised	May 16, 2005
Revised	May 5, 2008
Affirmed	May 16, 2011
Revised	April XX, 2014

4.13.010 Purpose

Article 1, Section 8, of the Oregon Constitution states, "No law shall be passed restraining the free expression of opinion, or restricting the right to speak, write, or print freely on any subject whatsoever; but every person shall be responsible for the abuse of this right."

The Corvallis-Benton County Public Library upholds and affirms the right of each individual to have access to constitutionally protected material.

The Library provides information resources through the Internet. This service is available as part of the Library's mission of "bringing people and information together."

4.13.020 Policy

- a. The Internet offers access to many valuable sources of information, but not all sites are accurate, complete, or current. The Library does not monitor or control the information available on the Internet. There are sites that carry information which individuals may think controversial or inappropriate. Users are encouraged to take advantage of the Internet but also to exercise discretion and to respect the privacy of others.
- b. The Library's Code of Conduct applies to the use of the Internet. The Code is posted in all Library locations.

- c. As with the use of all Library materials, the Library affirms the right and responsibility of parents to determine and monitor their children's use of the Internet. To assist parents in this role, the Library provides resources, including links to age-appropriate Internet sites, information about Internet safety, and ~~a filtered computer~~ **access to filtered search engines** for those who choose to use those resources.

Parents are warned that these links and the filtered ~~computer~~ **search engines** may not prevent children from accessing materials that some parents may feel is inappropriate. Parents may wish to supervise their children's Internet sessions.

- d. In order to make the Internet available to as many people as possible and to ensure that it is used in a manner consistent with Library policies, the Library will adopt and post rules regarding use of electronic resources.

4.13.030 Review and Update

The Corvallis-Benton County Public Library Director will prepare the Council Policy review every three years for Council Approval.



We are Growing Art

Theatre • Dance • Visual Art • Music

Engaging Communities in the Arts

Advancing community through Arts and Culture.

The arts energize the cultural sector and support the local economy. The arts, culture, and creativity contribute to a sustainable community by...

- creating a foundation for defining a sense of place.
- improving a community's competitive edge and building leadership.
- contributing to the development of a skilled workforce.
- attracting new and visiting populations.

Build and nurture partnerships to enhance the cultural, creative, and intellectual life.

Provide the arts as a vital force for advancing economic opportunities and the quality of life.

Create programming that reflects the experiences of historically underserved communities.

Promote the philosophy of inclusion, access, integrity, accountability and equity.

Foster Stewardship, honoring the legacy we inherit and nurture the future.



*Art washes away from the soul
the dust of everyday life.
- Pablo Picasso*

COMMUNITY ENGAGEMENT PROGRAMS

Unbridled Voices

Community-Engaged Theatre Making

Artist-in-Residence

Art Exhibitions

Artist Consortium - Fiscal Sponsorship

The Majestic Theatre acknowledges the significance of our role as a local arts organization in the fiber of our community. Our community engagement programs promote the arts and artists in Theatre, Music, Dance and Visual Arts.

DIVERSITY COMMITMENT

The Majestic Theatre is committed to inclusivity, accessibility and cultural equity. The Majestic respects and seeks to achieve diversity in its leadership, partnerships and programs. We achieve this by:

Offering programs with professional artists that mirror the diversity of the community.

Providing accessible, free or low-cost art programs for children and families.

Serving as an arts resource for individuals and organizations in our community.

115 SW 2nd St.  Corvallis, OR 97333

541-758-7827

www.majestic.org