

CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT AGENDA

**Tuesday, August 12, 2014, 8:20 a.m.
Madison Avenue Meeting Room
500 SW Madison Avenue**

- I. INTRODUCTIONS
- II. APPROVAL OF MINUTES
 - July 8, 2014
- III. CACOT/VISITORS COMMENTS
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - Public Meeting - Proposed Revisions to Route C1 and Supplemental Route 6
- VI. INFORMATION SHARING
- VII. COMMISSION REQUESTS AND REPORTS
- VIII. PENDING ITEMS
- IX. ADJOURNMENT

Next Meeting: Tuesday, September 9, 2014, Madison Avenue Meeting Room

Commission Members:

Stephan Friedt, Chair

Steve Harder, Vice Chair

Kriste York

Eric Cornelius

Brandon Trelstad

Cassie Huber, ASOSU

Steven Black

John Oliver

Bruce Sorte, Council Liaison

Madison Avenue Meeting Room is accessible to the public.
Please contact Tim Bates at (541) 766-6916
if you need special accommodations to attend the meeting.

**CORVALLIS CITIZENS ADVISORY COMMISSION ON TRANSIT
MINUTES
July 8, 2014**

Present

Stephan Friedt, Chair
 Steve Harder, Vice Chair
 Steven Black
 Eric Cornelius
 John Oliver
 Cassie Huber
 Bruce Sorte, Council Liaison

Staff

Tim Bates, Public Works
 Peter Dassow, Public Works

Visitors

Robert Wilson

Absent

Kriste York
 Brandon Trelstad

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of May 13, 2014 Minutes			Approved , as amended.
III. CACOT/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business			N/A
VI. Information Sharing	X		
VII. Commission Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:18 a.m.

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:19 a.m. by Chair Friedt. Introductions were made of Commission members, staff and visitors.

II. Approval of Minutes

Vice Chair Harder and Commissioner Black, respectively, moved and seconded to approve the May 13, 2014 minutes with a typographical edit in Section VII. The motion passed unanimously.

III. CACOT/Visitor Comments

Councilor Sorte said he consulted with the mayor about where CACOT fits in the City's commission structure. The decision was to have standing committees work with working committees on how to restructure. Councilor Sorte said the likely result will be to change from a commission to a committee. CACOT is an advisory group to make recommendations, not authorized to implement changes. He suggested the group self-evaluate whether it would be a committee or task force.

IV. Old Business

None.

V. New Business

None.

VI. Information Sharing

Mr. Bates reviewed the written Information Sharing Report. Comments provided in addition to the report included:

Vice Chair Harder said that Dial-a-Bus is enrolling clients at a rate of nearly one per day. Most of these new clients are certified as Special Transportation Fund (STF) riders, not ADA Paratransit riders. He is starting to see an increase in the number of organizations asking for targeted service, including Boys and Girls Club, an autism special needs organization, and an at-risk youth organization called Corvallis Canyons.

Vice Chair Harder also reported a funding effort by Dial-A-Bus to buy a second Subaru Outback. The need for an all-wheel drive vehicle became apparent to him during the snow events last winter. Dial-a-Bus purchased the first vehicle entirely with private donations. A local Subaru Outback dealership was very supportive and provided what was essentially fleet pricing. Dial-A-Bus will send a mailing to potential donors by the end of the week.

Mr. Bates shared that Ms. Huber has a new title as ASOSU Executive Director of Community Programs. Ms. Huber explained that her responsibilities will be broadened; however, she intends to remain on the commission this upcoming school year.

Mr. Bates said he met with OSU's Student Sustainability Initiative (SSI) about SSI's representation of CTS for OSU students' 2015-16 funding of Philomath Connection and Night Owl. At the meeting he showed the group the new Night Owl brand.

Mr. Bates said that CTS will provide trolley service again this summer for the Benton County Fair. The schedule will be same as last year.

Mr. Bates reported that OSU has given CTS an additional \$20,000 to use in the 2014-15 fiscal year. City staff will meet with First Student and OSU to work out details of additional runs. The net effect is an extra 1.5 hours of service per day, according to OSU's academic calendar. Councilor Black asked whether new housing projects are underway. Council Liaison Sorte said Campus Crest is under construction, but that housing would not be available until the 2015-16 school year.

Chair Friedt noted the additional \$20,000 from OSU is a one-time disbursement and suggested not creating a new route and having people rely and get used to a route that may only be in place for a year before it would be eliminated. Mr. Bates agreed.

Mr. Bates said the pace of rolling out of the new CTS logo depends on available budget. The priority is to update signs at DTC, followed by bus stop signs and then CTS buses.

VII. Commission Requests and Reports

Councilor Sorte suggested removing the weapons ban statement on the new Night Owl brochure. City Council is currently debating the open carry issue. An expressed ban might motivate someone who wants to make a point asserting a Second Amendment right to create a situation on a bus. Staff agreed to eliminate that statement.

Councilor Sorte said the parking district petition will likely garner enough signatures to go to a public vote.

VIII. Pending Items

None.

IX. Adjournment

Commissioner Black and Vice Chair Harder, respectively, moved and seconded that the meeting be adjourned. The motion passed unanimously.

The meeting was adjourned at 9:18 a.m.

NEXT MEETING: August 12, 2014, 8:20 am, Madison Avenue Meeting Room

MEMORANDUM

DATE: July 22, 2014
TO: CACOT
FROM: Tim Bates, Transit Coordinator
SUBJECT: Fall 2014 CTS Route Revisions

ISSUE

Staff has reviewed ridership statistics to evaluate the existing service and determine the best use of newly-acquired funds.

BACKGROUND

For FY14-15, Oregon State University (OSU) is giving the City \$20,000, in addition to its annual transit contribution, to enhance transit service on routes which have significant OSU student, faculty and staff ridership.

Staff has reviewed ridership statistics and spoken with CTS drivers to determine the best use of newly-acquired funds and possible revisions to existing service.

DISCUSSION

OSU-Funded Service Enhancements

Given the heavy ridership from Witham Hill to the OSU campus and the amount of additional OSU funding provided, staff determined that adding three afternoon runs to the existing Route C1 service is the best use of the funding. The additional runs are proposed to be at 3:35pm, 4:35pm and 5:35pm. Staff is proposing to reverse the direction of these runs from that of the current Route C1 service. This is proposed because in the late afternoon most passengers want to get directly to the Witham Hill area from OSU. The new runs would provide this direct service and help ease the crowding on Route 1 and Route 5. The proposed route direction is as follows:

Depart Downtown Transit Center (DTC), west on Monroe Avenue, north on Arnold Way, west on Harrison Blvd, north on 36th Street, north on Witham Hill Drive, east on Walnut Blvd, south on Kings Blvd, east on Monroe Avenue to the DTC.

These additional runs would be operated by the same bus which operates the regular C1 runs. There would be no need to employ an additional bus. The current C1 run times and directions would remain as they are now.

Service Revisions

Staff has identified the following as possible service revisions:

- Revise Route C1's current inbound route direction, excluding the proposed additional runs described above, so that it travels from Witham Hill Drive to the DTC in the same manner as Route 1. This change would provide inbound service to Monroe Avenue from 26th Street to the DTC. Feedback from both CTS drivers and passengers is that serving the whole of Monroe Avenue inbound, rather than from Kings Blvd east, is a more valuable service to riders. Direct service to Grant Avenue would be eliminated but ridership on Grant Avenue is extremely low and Grant Avenue residents could still ride Route 5 if near Kings Blvd, Route 7 if near 29th St, and Routes 1 and C1 if near Witham Hill Dr.
- Eliminate the 9:25am supplemental Route 6 run and add a 4:10pm run. The 9:25am run has experienced very low ridership. Ridership on Route 6's 3:45pm and 4:25pm runs is very strong, indicating that a 4:10pm would likely experience significant ridership.
- Discontinue the four supplemental Route 6 runs during OSU's Winter, Spring, and Summer Breaks, as ridership for these runs drops significantly during these times. Over the course of a full year, this would result in approximately \$14,000 in savings to the Transit Fund.

RECOMMENDATION

Staff recommends the following:

Service level changes:

1. Add afternoon service hours to Route C1, at 3:35pm, 4:35pm and 5:35pm and reverse the direction of these runs to serve Monroe Avenue and Witham Hill directly upon leaving the DTC.
2. Revise the current inbound Route C1 route direction to serve the west end of Monroe Avenue (via Witham Hill, 36th Street, Harrison Blvd and Arnold Way) and remove service from Grant Avenue.
3. Eliminate the 9:25am supplemental Route 6 run and replace it with a 4:10pm run.
4. Discontinue the four supplemental Route 6 runs during OSU's Winter, Spring, and Summer Breaks.