

FIRST QUARTERLY OPERATING REPORT

FISCAL YEAR 2012-2013

EXECUTIVE SUMMARY

November 14, 2012

The Quarterly Operating Report is produced and published on the City's web site within 45 days of the close of each fiscal quarter based on Financial Policy 10.04.050, then shared with the City Council's Administrative Services Committee to provide citizens, the Budget Commission, and City Council with information about the City's financial performance for the quarter.

This Executive Summary provides highlights of the City's financials. The remainder of the report covers:

- The revenue and expenditure performance for each of the operating funds in an income statement format that includes operating and non-operating revenues, expenditures and total fund activities. The first income statement presented in that section shows results year-to-date for all property tax funds combined.
- Departmental information including updated performance measures for the quarter as well as accomplishments and pending work plan items. This section also includes a report on vacancies;
- Capital Improvement Program (CIP) status report on the various projects underway year-to-date; and
- An update on City Council Values and Goals.

The FY 12-13 budget was prepared and adopted during challenging economic times and in a highly fiscally constrained environment for the City. A recessionary economy including high unemployment and stagnant property values, plus slowed development, as well as lower than historical revenues in both FY 10-11 and FY 11-12, were all taken into account when developing the budget. Despite these factors, demand for many City services continues to be strong, which in the face of the relatively flat or declining revenue stream continues to have a negative impact on fund balances across the organization.

In October, a Federal Open Market Committee (FOMC) press release suggested that economic activity has continued to increase at a moderate pace in recent months. Although employment has risen slowly, the unemployment rate is still high. At 6.5% unemployment in August, on a seasonally adjusted basis, (a 0.2% increase from the previous month), Corvallis nevertheless continues to fare better than the State and the Nation. Following a couple of months when national household spending remained roughly flat, spending increased in July and August. Housing market conditions continued to improve slightly, but construction activity was still at a low level, reflecting tight credit standards for mortgage loans and a large inventory of foreclosed properties. Inflation has been subdued in recent months, mainly reflecting lower prices of crude oil and gasoline, and longer-term inflation expectations have generally stabilized. The FOMC expects to continue its highly accommodative stance for monetary policy and to keep the federal funds rate exceptionally low through mid-2015 (i.e., in the 0 to quarter percent range).

Overall, the City's financial performance through the first quarter of the fiscal year generally has been as expected. Revenue and expenditure timing is close to historical patterns (i.e., Parks & Recreation usually spends more than 25% of its budget in the busy summer months, and that was true this quarter as well; the majority of Property Tax revenue will be received in the second quarter). However, charges for services total dollars received is significantly greater when compared to last year, attributed primarily to a combination of the 2% water rate increase implemented last fiscal year, and increased metered water usage due to the extended dry weather moving into Fall. Although still not at the levels seen prior to the economic downturn, there was a slight improvement achieved for residential building, with primary development being for off-campus student housing.

As of the end of the first quarter for the fiscal year, total expenditures are less than 25% of budgeted expenditures, and are approximately \$2.6M lower than last year's spending levels, driven primarily by less capital outlay and special projects in the first quarter, as well as other department budget reductions achieved as part of the FY 12-13 adopted sustainable budget. The Fire and Public Works Departments spent much less on capital outlay and special projects (i.e., several capital improvement projects have yet to commence and fewer vehicle replacements have been made year-to-date) when compared to first quarter of FY 11-12. Community Development grant-related expenditures were significantly lower in the first quarter, with only \$11,000 in payouts made. These grants include funding for eight non-profit agency activities, including CARDV, Corvallis Homeless Shelter Coalition/Partners Place, the ARC of Benton County, and Willamette Neighborhood Housing Services (WNHS). Three loans and ten grants have closed through the first quarter, so related payouts are expected to pick up throughout the remainder of the year.

The following table compares year-to-date actuals with budget for all funds in both FY 12-13 and FY 11-12:

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$28,532,414					
Property Taxes	\$23,904,680	\$142,684	\$142,684	0.60%	\$165,317	0.68%
Other Tax	1,270,650	254,069	254,069	20.00%	230,607	20.03%
Licenses/Permits	8,740,150	1,719,065	1,719,065	19.67%	1,581,759	19.71%
System Development Charges	1,989,780	462,171	462,171	23.23%	422,118	31.15%
Charges for Service	37,738,370	9,806,265	9,806,265	25.98%	9,576,187	25.88%
Intergovernmental	16,957,880	883,615	883,615	5.21%	468,186	2.61%
Fines/Forfeitures	1,283,410	257,565	257,565	20.07%	286,517	20.68%
Miscellaneous	2,617,670	334,292	334,292	12.77%	335,810	10.47%
Other Financing Sources/Transfers in	11,734,273	2,119,632	2,119,632	18.06%	2,472,025	17.60%
TOTAL CURRENT REVENUE	\$106,236,863	\$15,979,358	\$15,979,358	15.04%	\$15,538,526	14.35%
EXPENDITURE BY DEPARTMENT						
City Manager's Office	\$3,302,670	\$1,151,285	\$1,151,285	34.86%	\$1,117,304	36.51%
Community Development	7,626,640	1,229,304	1,229,304	16.12%	2,035,035	23.36%
Finance	4,790,210	1,172,418	1,172,418	24.48%	1,207,710	24.07%
Fire	10,454,220	2,493,179	2,493,179	23.85%	2,849,989	25.03%
Library	6,054,010	1,382,668	1,382,668	22.84%	1,501,226	22.88%
Park & Recreation	5,928,130	1,609,688	1,609,688	27.15%	1,650,435	27.07%
Police	12,889,760	3,379,441	3,379,441	26.22%	3,192,707	24.32%
Public Works	29,706,290	6,240,641	6,240,641	21.01%	6,500,349	21.40%
Non-Departmental	1,363,450	351,395	351,395	25.77%	319,576	23.37%
TOTAL OPERATING EXPENDITURES	\$82,115,380	\$19,010,019	\$19,010,019	23.15%	\$20,374,331	23.77%
Debt Service	\$7,119,140	\$845,843	\$845,843	11.88%	\$843,581	10.31%
Capital Projects	9,493,868	493,016	493,016	5.19%	1,305,772	10.67%
Transfers Out / Other Financing Uses	11,704,273	1,981,855	1,981,855	16.93%	2,472,025	17.60%
Contingencies/Reserves	1,611,260	0	0	0.00%	0	0.00%
TOTAL ALL EXPENDITURES	\$112,043,921	\$22,330,733	\$22,330,733	19.93%	\$24,995,709	20.56%
CURRENT REVENUES LESS TOTAL EXPENDITURES	(\$5,807,058)	(\$6,351,375)	(\$6,351,375)		(\$9,457,183)	

In general, the status of the City's finances was in line with expectations at the end of the first quarter. Year-to-date revenues of \$15,979,357, are at 15.04% of the Amended Total Revenue Budget of \$106,236,863. The Amended Budget reflects the adopted budget, plus any amendments approved by the City Council via resolution during the course of the fiscal year. In the first three months of FY 12-13, the following amendments to the budget were approved:

Date	Amendment Type	Resource	Fund	Department	Net Expenditure	Impact
7/2/2012	Res - Grant	EPA Grant	Storm Water	Public Works	\$	45,620
7/16/2012	Res - Grant	ODOT Grant	Transit	Public Works	\$	8,964
8/6/2012	Res - Grant	State of Oregon EUDL Grant	General	Police	\$	4,760
9/4/2012	Res - Grant	FEMA Homeland Security	Fire & Rescue	Fire	\$	4,504
					Total Increase	<u>\$ 63,848</u>

Significant revenue highlights include:

- **Property taxes** totaled \$142,684 through the first quarter, which equals 0.60% of the budgeted property tax revenue. The majority of property taxes for the fiscal year are typically collected in the second quarter. FY 12-13 year-to-date property tax revenues are comparable with last fiscal year's results and relate to prior year delinquent collections.
- **Other Taxes** are collected from hotels in the form of room taxes and totaled \$254,069 or 20.00% of budget as of first quarter-end. Transient room taxes are typically below budget in the first quarter of the year due to a one-month lag on revenue turnover, with the first month's receipts having been accrued back to the prior year. Nevertheless, summer seasonality has led to slightly better results thus far in FY 12-13 compared to last year at this time.

- **Licenses, Fees and Permits** totaled \$1,719,065 which represents 19.67% of the amended budget and is aligned with revenue as a percentage of budget received during the same time last year. While franchise fees are under-performing year-to-date, Allied Waste implemented a 6% residential rate increase in October, which could offset projected shortfalls brought on by utility conservation efforts. The transportation maintenance and sustainability initiative fees are on target and Development Service permit fees are trending higher than expected due to ongoing student housing projects.
- **System Development Charges** were \$462,171 which represents 23.23% of the amended budget and is aligned with projections. In FY 11-12, the higher percentage of actual in the first quarter compared to budget was due to un-forecasted increased development for off-campus student housing. SDC income, being of restricted use, has been isolated here and in the income statements from “other charges for service” so as to ensure the understanding that this significant incremental dedicated funding source is not available for operational spending.
- **Charges for Services** (not including SDC’s) were \$9,806,265, which represents 25.98% of the amended budget. These revenues are largely on target with budget and last year. However, given the seasonal influence on most of these receipts, the summer months would normally have higher percentage results; a cooler summer, slow-to-recover economy, and virtually no residential development are considered to have dampened the levels attained.
- **Intergovernmental** revenues are below target, but are a bit higher in dollars than last year’s actuals at \$883,615. At 5.21% of budget however, receipts are very comparable to the same time last year. The receipt of grant monies tends to be volatile and highly dependent on timing of related expenditures. It should be noted that there are several intergovernmental payments that have not yet been received, but are typically expected in the second quarter (Benton County Library District payment, Transit Operating Grant, Home Grants, etc.).
- **Fines & Forfeiture** receipts related to Municipal Court remain under budget and lower than last year due primarily to fewer traffic and parking fines issued, partly as a result of patrol staffing vacancies. With parking enforcement now fully staffed, as well as a significant fine increase for violations in the residential parking districts that went into effect September 24th combined with additional home football games, revenues should rebound quickly. While some improvement continues to be noted from concentrated efforts related to collections in the past several years, unfortunately, court clientele are apparently not as motivated by a poor credit rating as other city customers might be. So, after nearly two full years of turning over about \$2 million in traffic and half a million dollars in parking delinquencies, both accounts have over 65% still outstanding.
- **Interest earnings** totaled \$65,996 at the end of the first quarter, which represents 29.10% of the budgeted interest and is about 146% of last year’s earnings at this same point in time. The City’s investment advisory firm has helped bolster what earnings there are in this category, however the market continues to hover at historic lows, and this situation is expected to prevail through at least mid-2015 according to the Federal Open Market Committee.

Operating expenditures for all funds totaled \$19,010,019 or 23.15% of the Amended Operating Expenditure Budget which is lower than last year in total dollars expended but virtually the same as a percentage of budget. These results are primarily due to less spending early in the year on special projects and capital outlay. Also, while Community Development typically under-expends its grant appropriations due to the length of time to fruition of housing loan projects, the department is also experiencing lower grant allocation availability in recent years, particularly for administrative cost coverage, so is being even more cost-conscious than usual early in the year. Non-operating expenditures, which include capital projects, transfers, debt service, and contingency, totaled \$3,320,715 or 11.10% of the \$29,928,541 Amended Non-Operating Budget. In total, expenditures through the first quarter were \$22,330,734 or 19.93% of the \$112,043,921 budgeted, compared to 20.56% for the first quarter of last fiscal year. A breakdown of departmental expenditures by category is provided below:

OPERATING EXPENDITURES BY DEPARTMENT

DEPARTMENT	AMENDED BUDGET	PERSONNEL SERVICES	SUPPLIES & SERVICES	CAPITAL OUTLAY	TOTAL EXPENDITURES	% OF AMENDED BUDGET
<i>Total Budget by Category</i>		\$46,224,880	\$33,266,460	\$2,624,040	\$82,115,380	
City Manager's Office	\$3,302,670	\$318,680	\$832,605	\$0	\$1,151,285	34.86%
Community Development	7,626,640	883,139	346,165	0	1,229,304	16.12%
Finance	4,790,210	798,572	373,846	0	1,172,418	24.48%
Fire	10,454,220	2,105,501	387,678	0	2,493,179	23.85%
Library	6,054,010	982,973	399,695	0	1,382,668	22.84%
Parks & Recreation	5,928,130	1,113,704	495,984	0	1,609,688	27.15%
Police	12,889,760	2,516,305	732,853	130,283	3,379,441	26.22%
Public Works	29,706,290	2,906,548	3,334,093	0	6,240,641	21.01%
Non Department	1,363,450	0	351,395	0	351,395	25.77%
TOTAL	\$82,115,380	\$11,625,423	\$7,254,313	\$130,283	\$19,010,019	23.15%
Percent of Budget		25.15%	21.81%	4.96%	23.15%	

Significant expenditure highlights include:

- **Personnel Services** totaled \$11,625,423 or 25.15% of the amended budget of \$46,224,880 and was in line with the percent of budget spent in FY 11-12, though nearly \$165,000 higher due to contractual step increases and associated payroll tax increases. Payroll expenditures are expected to stay relatively close to the FY 11-12 actuals through FY 12-13 based on Exempt, IAFF, and AFSCME agreeing to no COLA increases and flat to declining health benefit premiums. CPOA and CRCCA agreements were still pending at the end of the quarter.
- **Supplies and Services** totaled \$7,254,313 or 21.81% of the amended budget of \$33,266,460. The dollars spent in FY 12-13 are approximately 13% lower than the amount spent in FY 11-12 due to less special projects budget and an eye towards maintaining a sustainable budget.
- **Capital Outlay** totaled \$130,283 or 4.96% of the amended budget of \$2,624,040. The dollars spent in FY 12-13 are approximately \$430,000 less than in FY 11-12 due in part to less vehicle replacement purchases as compared to the same time last year when ambulance and gurney replacements occurred. Capital purchases do not tend to follow a regular pattern other than to typically weight toward the end of the fiscal year to ensure that sufficient budget remains for the acquisition.

NON OPERATING EXPENDITURES

- **Capital projects** totaled \$493,016 or 5.19% of the amended budget of \$9,493,868. Capital project expenditures tend to fluctuate year-over-year, and there are always projects that are either carried forward into following years or simply do not come to fruition. For FY 12-13, several projects have yet to begin.
- **Debt service** payments totaled \$845,843 or 11.88% of the total budget of \$7,119,140, which is aligned with payments at the same time last fiscal year.
- **Transfers and Other Financial Uses** totaled \$1,981,855 or 16.93% of the amended budget of \$11,704,273. The majority of the transfers are related to capital projects. See the Capital Improvement Program section for information on the status of capital projects.

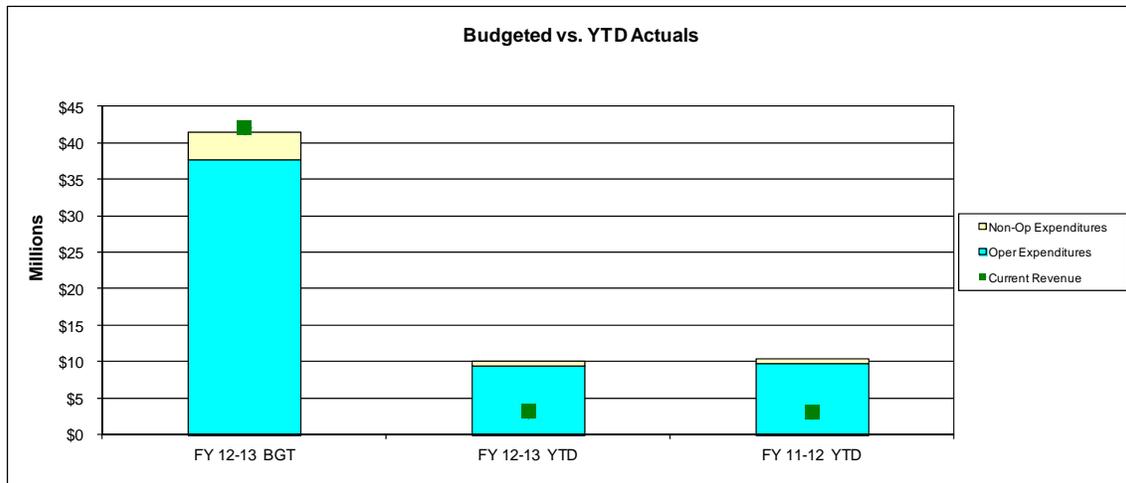
Please note that a [reader's guide](#) to some of the terminology used throughout the report is available through the hyperlink provided. As always, if you have questions or concerns about the information in this report, please do not hesitate to contact me at (541) 766-6990 or via e-mail at nancy.brewer@ci.corvallis.or.us.

Nancy Brewer
Finance Director

PROPERTY TAX FUNDS COMBINED*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$5,271,580						
Property Taxes	\$21,002,640	\$142,684	\$142,684	0.68%	\$165,317	\$165,317	0.82%
Other Tax	1,270,650	254,069	254,069	20.00%	230,607	230,607	20.03%
Licenses/Permits	5,708,610	849,412	849,412	14.88%	862,705	862,705	15.34%
Charges for Service	5,856,500	1,289,095	1,289,095	22.01%	1,279,877	1,279,877	23.40%
Intergovernmental	4,164,360	195,492	195,492	4.69%	234,177	234,177	4.73%
Fines/Forfeitures	830,110	170,916	170,916	20.59%	192,893	192,893	19.75%
Miscellaneous	423,850	116,677	116,677	27.53%	100,168	100,168	26.44%
Other Financing Sources	2,845,350	166,502	166,502	5.85%	10,000	10,000	0.52%
TOTAL CURRENT REVENUE	\$42,102,070	\$3,184,846	\$3,184,846	7.56%	\$3,075,744	\$3,075,744	7.54%
EXPENDITURE BY DEPARTMENT							
City Manager's Office	\$380,000	\$16,283	\$16,283	4.28%	\$0	\$0	0.00%
Community Development	1,311,410	306,784	306,784	23.39%	327,904	327,904	24.17%
Finance	629,740	153,936	153,936	24.44%	166,335	166,335	24.54%
Fire	10,454,220	2,493,179	2,493,179	23.85%	2,849,989	2,849,989	25.03%
Library	6,023,510	1,382,668	1,382,668	22.95%	1,501,226	1,501,226	22.98%
Parks and Recreation	5,928,130	1,609,688	1,609,688	27.15%	1,650,435	1,650,435	27.07%
Police	10,356,980	2,756,969	2,756,969	26.62%	2,602,422	2,602,422	24.56%
Public Works	1,218,900	267,250	267,250	21.93%	284,111	284,111	17.29%
Non-Departmental	1,362,100	351,395	351,395	25.80%	319,576	319,576	23.40%
TOTAL OPERATING EXPENDITURES	\$37,664,990	\$9,338,151	\$9,338,151	24.79%	\$9,701,997	\$9,701,997	24.47%
Debt Service	\$243,880	\$218,342	\$218,342	89.53%	\$216,080	\$216,080	88.40%
Transfers	3,005,900	530,525	530,525	17.65%	504,400	504,400	21.58%
Contingencies/Reserves	512,850	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$41,427,620	\$10,087,019	\$10,087,019	24.35%	\$10,422,477	\$10,422,477	24.49%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	\$674,450	(\$6,902,173)	(\$6,902,173)		(\$7,346,733)	(\$7,346,733)	

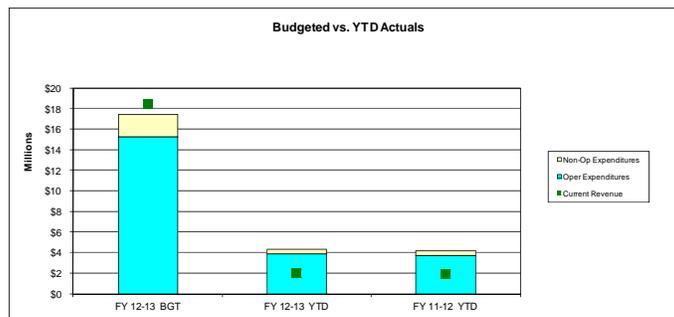
* Includes General, Parks & Recreation, Fire & Rescue, and Library Funds



GENERAL FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$814,380						
Property Taxes (1)	\$7,231,450	\$142,684	\$142,684	1.97%	\$165,317	\$165,317	2.76%
Other Tax (2)	1,270,650	254,069	254,069	20.00%	230,607	230,607	20.03%
Licenses/Permits (2)	5,548,670	809,229	809,229	14.58%	822,265	822,265	15.03%
Charges for Service (3)	808,710	226,160	226,160	27.97%	260,671	260,671	35.30%
Intergovernmental (4)	1,663,390	195,138	195,138	11.73%	228,708	228,708	9.98%
Fines/Forfeitures (5)	716,110	143,356	143,356	20.02%	167,605	167,605	19.23%
Miscellaneous (6)	255,470	48,645	48,645	19.04%	36,618	36,618	31.23%
Other Financing Sources (7)	961,840	157,934	157,934	16.42%	10,000	10,000	8.86%
TOTAL CURRENT REVENUE	\$18,456,290	\$1,977,215	\$1,977,215	10.71%	\$1,921,791	\$1,921,791	11.47%
EXPENDITURE BY DEPARTMENT							
City Manager's Office (8)	\$380,000	\$16,283	\$16,283	4.29%	\$0	\$0	0.00%
Community Development	1,311,410	306,784	306,784	23.39%	327,904.00	327,904	24.17%
Finance	629,740	153,936	153,936	24.44%	166,335	166,335	24.54%
Police	10,356,980	2,756,969	2,756,969	26.62%	2,602,422	2,602,422	24.56%
Public Works (4)	1,218,900	267,250	267,250	21.93%	284,111	284,111	17.29%
Non-Departmental	1,362,100	351,395	351,395	25.80%	319,576	319,576	23.40%
TOTAL OPERATING EXPENDITURES	\$15,259,130	\$3,852,617	\$3,852,617	25.25%	\$3,700,348	\$3,700,348	23.66%
Debt Service (9)	\$243,880	\$218,342	\$218,342	89.53%	\$216,080	\$216,080	88.40%
Other Financing Uses (10)	1,712,560	236,505	236,505	13.81%	205,700	205,700	24.20%
Contingencies/Reserves	224,860	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$17,440,430	\$4,307,464	\$4,307,464	24.70%	\$4,122,128	\$4,122,128	24.49%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	\$1,015,860	(\$2,330,249)	(\$2,330,249)		(\$2,200,337)	(\$2,200,337)	

- (1) Collection of current year property taxes does not commence until the second quarter of the fiscal year. Revenues earned in the first quarter in the General Fund represent delinquent taxes from prior years. This is consistent with the prior fiscal year.
- (2) The depressed economy continues to impact these revenue streams (i.e. conservation efforts by users are reflected in less franchise fees). Room stays have increased slightly in FY 12-13, but actual transient room taxes as a percentage of forecasted levels are comparable to last year, due to the one-month lag in collections being accrued to the prior year for financial reporting purposes.
- (3) Charges for Service are higher than budget in the first quarter of both fiscal years due primarily to the timing of payments from Benton County for various police services (i.e. evidence and record services, crime analysis, and records-reception.) Total charges for service revenue is lower in dollars than last fiscal year at this time due primarily to a lower volume of land-use applications.
- (4) Intergovernmental revenue receipts are consistent with the prior year, but low as a percentage of budget, due to grant projects not yet started and/or completed that are reimbursable in nature. This also explains below budget spending for Public Works related to the EECBG and EPA grants ytd.
- (5) Traffic fine revenue is under-performing FY 11-12 levels and is not quite keeping pace with anticipated FY 12-13 revenues, which can partially be attributed to the retirement of one of the motorcycle traffic enforcement officers.
- (6) Miscellaneous revenue is higher in total dollars, but lower as a percentage of budget, in FY 12-13 relative to FY 11-12, due to a combination of the volume of lien payoff receipts, higher than projected interest earnings year-to-date and the non-receipt as yet of any OSU collaboration funding, which is anticipated to come in later in the fiscal year.
- (7) Other Financing Sources collected year-to-date represent pass-through agency receipts from Benton County court costs and Community Development permit surcharges which the City must budget and record according to ORS, even though the values do not impact fund balances. The remainder of the budget in this category is for property tax transfers related to the 2011 Operating levy, which are primarily collected in the second quarter.
- (8) The City Manager's Office is new to the General Fund in FY 12-13 and represents funding for the Economic Development program. First quarter is low as a percentage of budget due to vacancy savings. The Economic Development manager was recruited for in the first quarter and will start in second quarter; while the Economic Development program specialist position is anticipated to be recruited for in second quarter.
- (9) The majority of Debt Service spending occurs in the first quarter with principal and interest loan payments for the 2010 CIP Loan. The remaining balance is scheduled to be paid out in the third quarter.
- (10) Other financing uses include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds, pass-throughs to intergovernmental agencies, and transfers for capital projects. The Capital Improvement Program section has status information on capital projects.

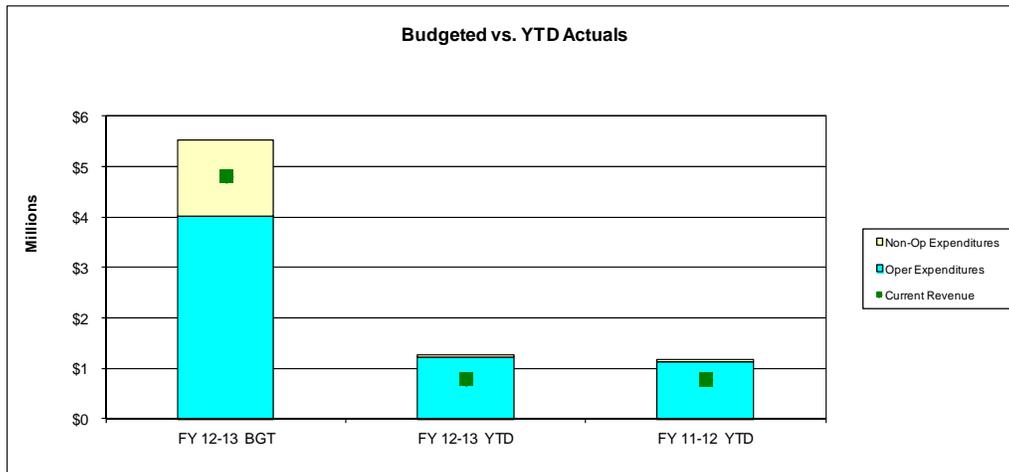


COMBINED STREET FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$2,389,990						
Licenses/Permits	\$609,620	\$153,111	\$153,111	25.12%	\$145,518	\$145,518	24.17%
System Development Charges (1)	523,350	84,061	84,061	16.06%	85,105	85,105	26.19%
Charges for Service (2)	251,330	47,202	47,202	18.78%	84,056	84,056	36.52%
Intergovernmental (3)	3,412,070	488,728	488,728	14.32%	457,748	457,748	13.23%
Fines/Forfeitures	1,000	478	478	47.80%	620	620	62.00%
Miscellaneous (4)	8,560	4,503	4,503	52.61%	3,841	3,841	25.04%
TOTAL CURRENT REVENUE	\$4,805,930	\$778,083	\$778,083	16.19%	\$776,888	\$776,888	16.76%
EXPENDITURE BY DEPARTMENT							
Community Development	\$21,020	\$4,667	\$4,667	22.20%	\$4,786	\$4,786	21.90%
Public Works (5)	4,003,730	1,216,061	1,216,061	30.37%	1,124,444	1,124,444	26.50%
TOTAL OPERATING EXPENDITURES	\$4,024,750	\$1,220,728	\$1,220,728	30.33%	\$1,129,230	\$1,129,230	26.47%
Transfers (6)	\$1,423,600	\$42,800	\$42,800	3.01%	\$38,850	\$38,850	3.47%
Contingencies/Reserves	85,520	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$5,533,870	\$1,263,528	\$1,263,528	22.83%	\$1,168,080	\$1,168,080	21.37%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$727,940)	(\$485,445)	(\$485,445)		(\$391,192)	(\$391,192)	

* Includes Street SDC Fund

- (1) System Development Charges revenue is about the same dollar level as this time last year, but budgeted amounts in FY12-13 are projected to be higher due to anticipated levels of construction related to new off-campus student housing and other various new development.
- (2) Charges for Service revenue was higher in FY11-12 due to Public Improvement by Private Contract (PIPC) permit fees from development of the Oakmont, 7th Street Station, and Walnut Creek additions, the McFadden Annexation, and construction at OSU.
- (3) Intergovernmental revenues consist of state and federal grants and taxes, and American Recovery and Reinvestment Act (ARRA) projects. Though consistent with last year's levels, year-to-date FY12-13 appears to be low in comparison to budget mostly due to timing of State Shared Revenue receipts for Highway Tax. The \$255,000 payment received in July of this year was accrued back to FY11-12.
- (4) Miscellaneous revenue fluctuates year over year since it is comprised primarily of interest on investments (based on average daily cash balance for the fund, which is proportionately higher this year compared with last fiscal year-to-date thanks to Street SDC fund balances).
- (5) Special projects expenditures, currently over 50% of budget, include those associated with the Sustainability Initiative Fee (SIF) and Transportation Maintenance Fee (TMF) programs.
- (6) Transfers include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds, transfers related to capital projects, and annual support to the Development Services Fund for SDC/Site Engineering work. Transfers for capital projects are made based on anticipated needs. See the Capital Improvement Program section for status information on capital projects.

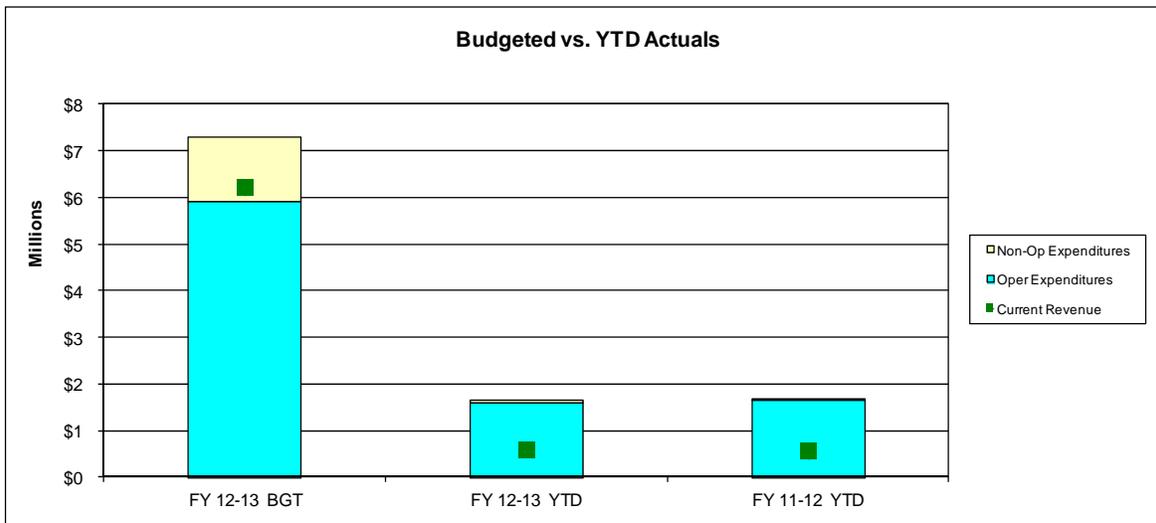


PARKS AND RECREATION FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$2,989,390						
Property Taxes (1)	\$3,303,940	\$0	\$0	0.00%	\$0	\$0	0.00%
Licenses/Permits	141,300	36,371	36,371	25.74%	36,358	36,358	26.40%
System Development Charges (2)	300,000	104,792	104,792	34.93%	111,806	111,806	74.54%
Charges for Service	1,531,140	427,146	427,146	27.90%	383,287	383,287	27.13%
Intergovernmental (3)	7,400	0	0	0.00%	4,400	4,400	16.06%
Fines/Forfeitures	250	152	152	60.80%	20	20	20.00%
Miscellaneous (4)	83,830	24,907	24,907	29.71%	29,259	29,259	29.19%
Other Financing Sources (5)	844,150	0	0	0.00%	0	0	0.00%
TOTAL CURRENT REVENUE	\$6,212,010	\$593,368	\$593,368	9.55%	\$565,130	\$565,130	8.70%
EXPENDITURE BY DEPARTMENT							
Parks and Recreation	\$5,928,130	\$1,609,688	\$1,609,688	27.15%	\$1,650,435	\$1,650,435	27.07%
TOTAL OPERATING EXPENDITURES	\$5,928,130	\$1,609,688	\$1,609,688	27.15%	\$1,650,435	\$1,650,435	27.07%
Transfers (6)	\$1,309,423	\$34,370	\$34,370	2.62%	\$37,930	\$37,930	6.25%
Contingencies/Reserves	67,390	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$7,304,943	\$1,644,058	\$1,644,058	22.51%	\$1,688,365	\$1,688,365	24.97%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$1,092,933)	(\$1,050,690)	(\$1,050,690)		(\$1,123,235)	(\$1,123,235)	

* Includes Park & Recreation, Osborn Aquatics, Open Space and Park & Recreation SDC Fund.

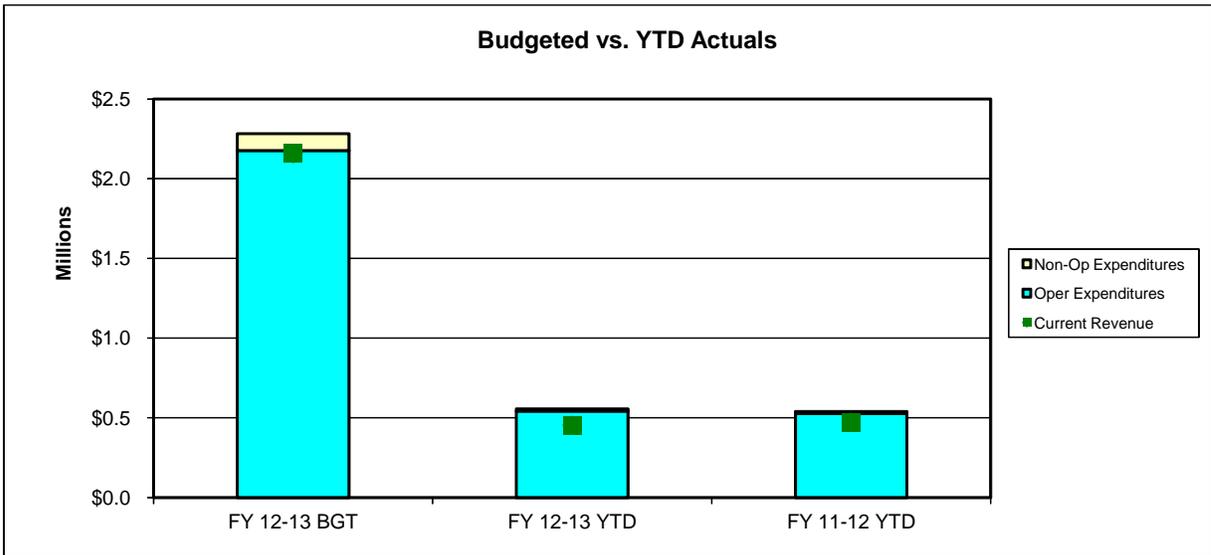
- (1) The majority of current year property taxes are collected in the second quarter. This year's collection pattern is consistent with prior years.
- (2) System Development Charges (SDC) are higher than budgeted due primarily to unanticipated receipts related to higher than projected multi-family residential development activity.
- (3) Intergovernmental revenues for this department are grant-related in nature. Last fiscal year an 'Artists in the Park' grant was received that is not anticipated in FY12-13. The budgeted FY12-13 intergovernmental revenue is related to a State Marine Board grant that is typically received during the second quarter.
- (4) Miscellaneous revenue is trending higher than budget due to receipt of non-intergovernmental grants and higher than expected donations/contributions early in the fiscal year. This category is lower than last fiscal year due to a Senior Center grant that was received in first quarter last year, but is expected to be received in the second quarter this fiscal year.
- (5) Other Financing Sources represent primarily the property tax revenue transfers associated with the 2011 Operating Levy. The majority of current year property taxes (including the levy taxes) are collected in the second quarter.
- (6) Transfers include this fund's portion of the semi-annual debt service payment for the Pension Obligation Bonds and transfers related to capital projects. Transfers for capital projects are made based on anticipated needs. See the Capital Improvement Program section for status information on capital projects for FY12-13.



911 EMERGENCY SERVICES

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$561,617						
Charges for Service	\$982,280	\$244,794	\$244,794	24.92%	\$231,904	\$231,904	24.84%
Intergovernmental (1)	1,172,850	206,700	206,700	17.62%	239,712	239,712	20.16%
Miscellaneous	3,430	859	859	25.04%	632	632	10.77%
TOTAL CURRENT REVENUE	\$2,158,560	\$452,353	\$452,353	20.96%	\$472,248	\$472,248	22.18%
EXPENDITURE BY DEPARTMENT							
Police	\$2,177,200	\$541,342	\$541,342	24.86%	\$527,758	\$527,758	24.20%
TOTAL OPERATING EXPENDITURES	\$2,177,200	\$541,342	\$541,342	24.86%	\$527,758	\$527,758	24.20%
Transfers	\$62,240	\$15,080	\$15,080	24.23%	\$12,910	\$12,910	25.28%
Contingencies/Reserves	43,450	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$2,282,890	\$556,422	\$556,422	24.37%	\$540,668	\$540,668	23.71%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$124,330)	(\$104,069)	(\$104,069)		(\$68,420)	(\$68,420)	

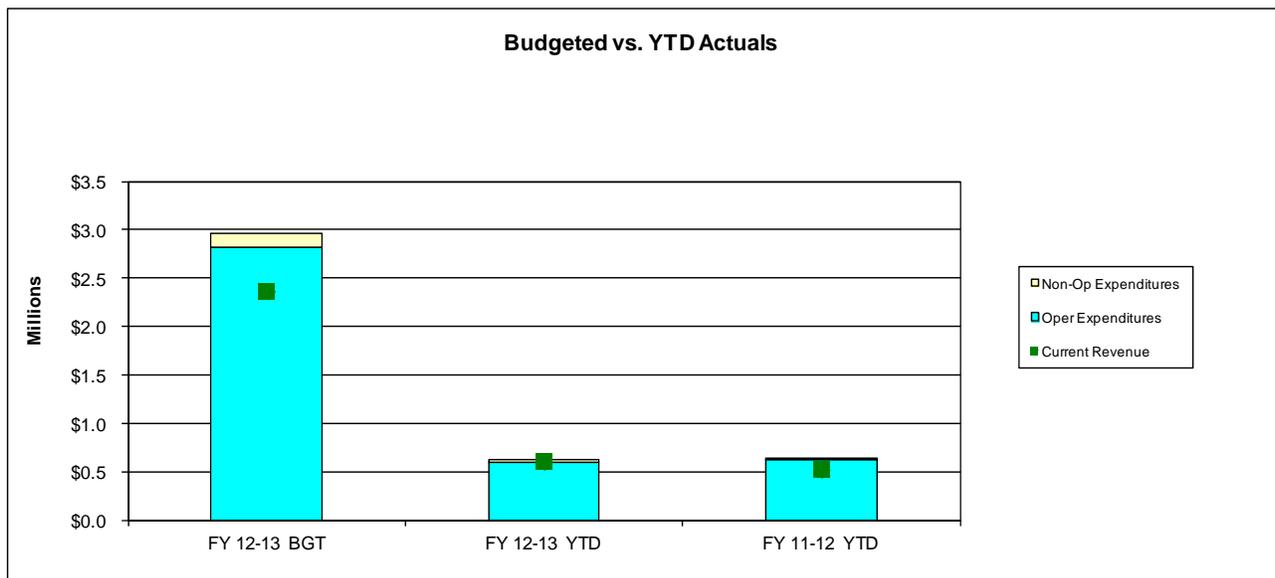
(1) Intergovernmental revenues are low as a percentage of budget in both years since 9-1-1 State Telephone tax revenues for first quarter are not typically received until October (second quarter).



DEVELOPMENT SERVICES

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$766,426						
Licenses/Permits	\$1,086,350	\$273,009	\$273,009	25.13%	\$212,069	\$212,069	27.53%
Charges for Service (1)	1,153,370	208,825	208,825	18.11%	188,928	188,928	18.60%
Miscellaneous (2)	7,670	2,156	2,156	28.11%	1,477	1,477	11.80%
Other Financing Sources (3)	118,390	118,390	118,390	100.00%	118,390	118,390	100.00%
TOTAL CURRENT REVENUE	\$2,365,780	\$602,380	\$602,380	25.46%	\$520,864	\$520,864	27.17%
EXPENDITURE BY DEPARTMENT							
Community Development (4)	\$2,822,700	\$591,227	\$591,227	20.95%	\$625,295	\$625,295	22.03%
TOTAL OPERATING EXPENDITURES	\$2,822,700	\$591,227	\$591,227	20.95%	\$625,295	\$625,295	22.03%
Transfers (5)	\$88,800	\$31,780	\$31,780	35.79%	\$12,170	\$12,170	5.08%
Contingencies/Reserves	50,000	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$2,961,500	\$623,007	\$623,007	21.04%	\$637,465	\$637,465	20.38%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$595,720)	(\$20,627)	(\$20,627)		(\$116,601)	(\$116,601)	

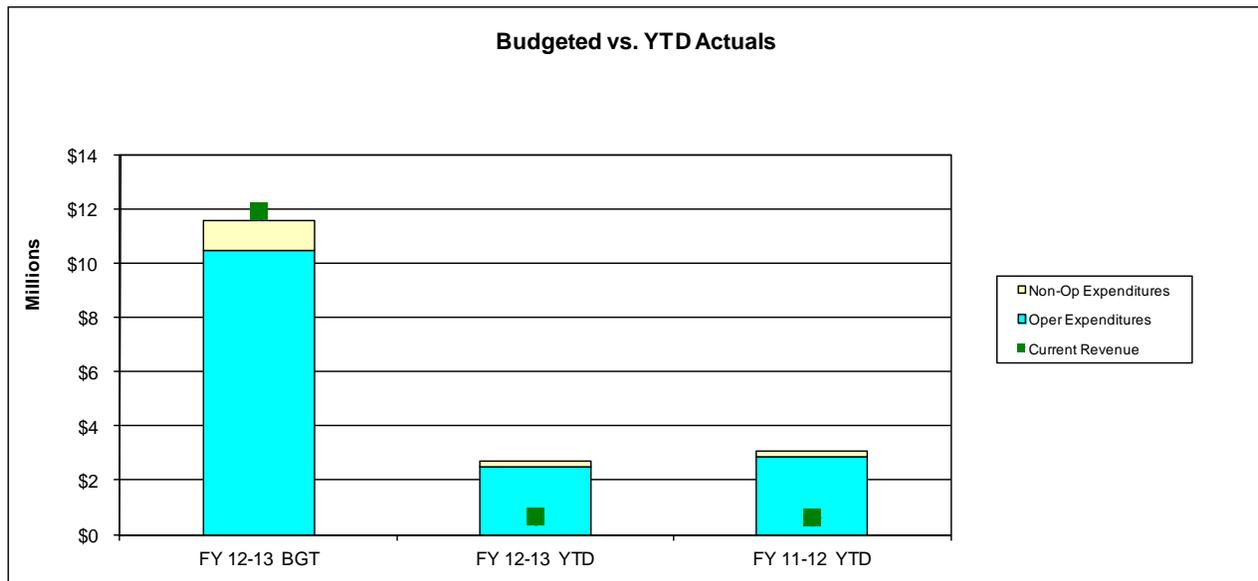
- (1) Charges for Service revenue, which includes reviews and inspections, appears to be under budget at this point in the year, though is consistent with FY11-12 in comparison to budget. OSU and Good Samaritan projects make up the majority of Development Services current work load, but the project timing can be somewhat variable, creating a less predictable revenue stream.
- (2) Miscellaneous revenue fluctuates year over year since it is comprised primarily of interest on investments (based on proportionate fund balance).
- (3) Dollars reflect transfers from: the General Fund to cover land use work done by the senior planner in the Development Services Fund in FY12-13; the Street SDC, Parks SDC, Water SDC, Wastewater SDC, and Storm water SDC Funds in support of SDC permitting administration work by Development Services; and the Storm Water Fund support of Erosion and Sediment Control program by Development Services staff. Funding transfers of this nature are typically booked at the beginning of the fiscal year.
- (4) FY12-13 expenditures are lower than budget and last year partly due to unfilled vacancies but primarily because of special project budget of \$301,260 that has only spent \$26,000 year-to-date. The majority of the special projects budget is related to vehicle purchases that have yet to take place this year; the \$26,000 spent year-to-date is primarily for the financial system Accela upgrade.
- (5) Transfers include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds and transfers related to capital projects. Transfers for capital projects are made based on anticipated needs. Please see the Capital Improvement Program section for information on the status of capital projects.



FIRE AND RESCUE FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$352,476						
Property Taxes (1)	\$8,332,270	\$0	\$0	0.00%	\$0	\$0	0.00%
Licenses/Permits	18,640	3,812	3,812	20.45%	4,082	4,082	23.15%
Charges for Service (2)	3,473,230	620,433	620,433	17.86%	621,305	621,305	18.99%
Intergovernmental (3)	42,200	298	298	0.71%	(3,028)	(3,028)	-2.20%
Fines/Forfeitures	8,950	2,118	2,118	23.66%	3,412	3,412	26.85%
Miscellaneous (4)	13,130	9,747	9,747	74.23%	2,094	2,094	2.71%
Other Financing Sources (5)	0	8,568	8,568	0.00%	0	0	0.00%
TOTAL CURRENT REVENUE	\$11,888,420	\$644,976	\$644,976	5.43%	\$627,865	\$627,865	5.54%
EXPENDITURE BY DEPARTMENT							
Fire (6)	\$10,454,220	\$2,493,179	\$2,493,179	23.85%	\$2,849,989	\$2,849,989	25.03%
TOTAL OPERATING EXPENDITURES	\$10,454,220	\$2,493,179	\$2,493,179	23.85%	\$2,849,989	\$2,849,989	25.03%
Transfers	\$955,440	\$231,500	\$231,500	24.23%	\$232,690	\$232,690	25.28%
Contingencies/Reserves	157,240	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$11,566,900	\$2,724,679	\$2,724,679	23.56%	\$3,082,679	\$3,082,679	24.84%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	\$321,520	(\$2,079,703)	(\$2,079,703)		(\$2,454,814)	(\$2,454,814)	

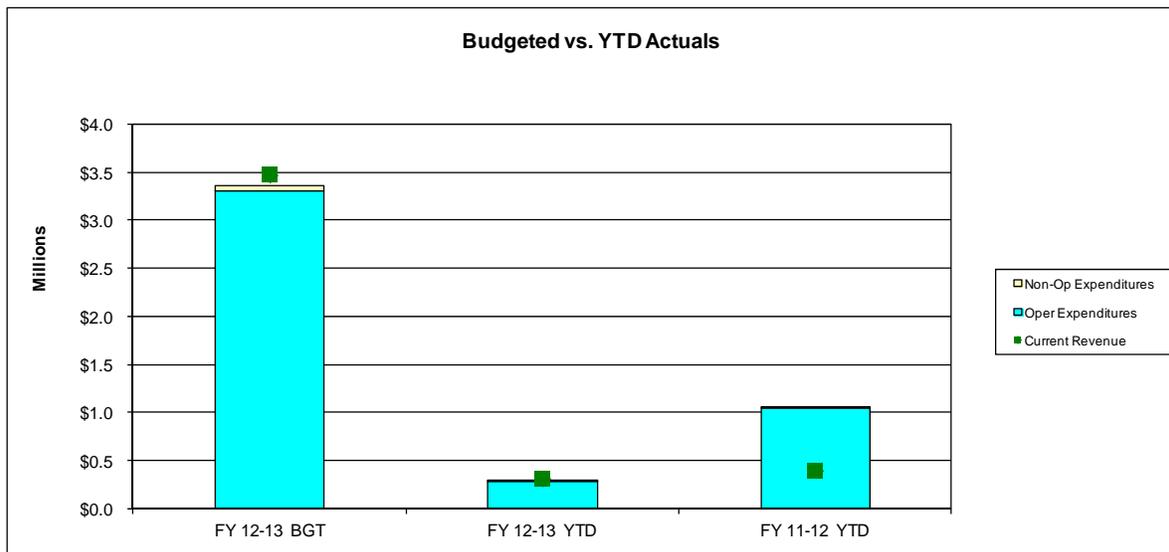
- (1) The majority of current year property taxes are collected in the second quarter. The year's collection pattern is consistent with prior years.
- (2) Charges for Service include two main components: ambulance revenue and payments from Corvallis Rural Fire Protection District (CRFPD). This category in total is lagging the first quarter target due to ambulance revenues being slightly under budget and due to the timing of rural fire district payments, which are due to be received in the second quarter since they are tied to property tax turnovers.
- (3) Intergovernmental revenues budgeted in FY12-13 are associated with an EMPG grant reimbursement for emergency operations. This grant has not yet been funded for FY12-13. Intergovernmental revenues in FY11-12 were negative in the first quarter due to a FY10-11 accrual for a FEMA grant that had not been fully reimbursed by Benton County Emergency services due to a submission timing error.
- (4) Miscellaneous revenue is higher than budget and last fiscal year due to a large recovery of bad debts collected from ambulance calls.
- (5) The unbudgeted receipts in this category relate to sales of capital assets. Revenues received in FY12-13 are from the sale of two vehicles (one ambulance and one staff vehicle).
- (6) Fire Department expenditures are approximately \$357,000 lower than last fiscal year at this time due to less special project spending in FY12-13 year-to-date. During FY11-12 the partial payment of two ambulances and other special projects occurred in the first quarter.



COMMUNITY DEVELOPMENT REVOLVING FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	(\$27,343)						
Licenses/Permits (1)	\$131,670	\$138,424	\$138,424	105.13%	\$130,130	\$130,130	102.71%
Charges for Service	5,000	5,000	5,000	100.00%	5,000	5,000	100.00%
Intergovernmental (2)	2,967,410	67,756	67,756	2.28%	191,514	191,514	5.57%
Fines/Forfeitures (3)	2,300	76	76	3.30%	67	67	2.91%
Miscellaneous (4)	359,420	98,449	98,449	27.39%	66,082	66,082	15.26%
TOTAL CURRENT REVENUE	\$3,465,800	\$309,705	\$309,705	8.94%	\$392,793	\$392,793	9.81%
EXPENDITURE BY DEPARTMENT							
Community Development (5)	\$3,305,250	\$285,448	\$285,448	8.64%	\$1,038,996	\$1,038,996	23.96%
TOTAL OPERATING EXPENDITURES	\$3,305,250	\$285,448	\$285,448	8.64%	\$1,038,996	\$1,038,996	23.96%
Transfers (6)	\$21,040	\$7,920	\$7,920	37.64%	\$3,440	\$3,440	4.63%
Contingencies/Reserves	31,950	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$3,358,240	\$293,368	\$293,368	8.74%	\$1,042,436	\$1,042,436	23.46%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	\$107,560	\$16,337	\$16,337		(\$649,643)	(\$649,643)	

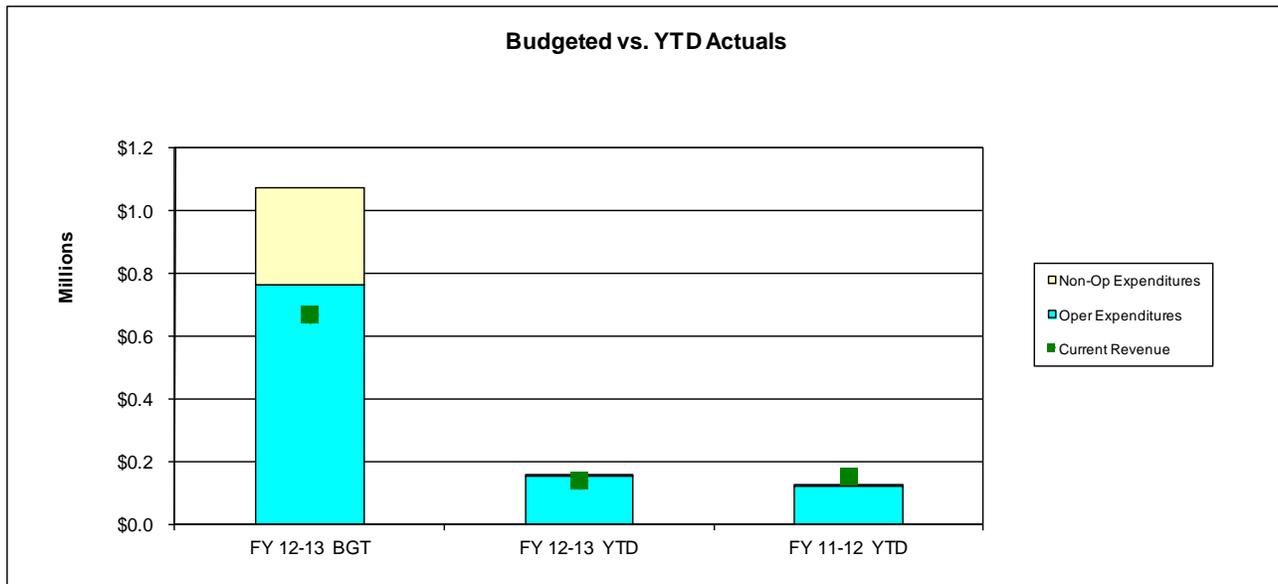
- (1) Invoices are issued annually for the rental housing program in September, meaning all of this revenue is recorded at the end of the first quarter when billed. Negative activity in subsequent quarters typically reflects the write-offs associated with non-collection of some of these funds.
- (2) CDBG and HOME program grant revenues are based on reimbursements and received only after expenditures are incurred. Timing of spending and receipts is sporadic and relatively unpredictable, so results above are typical, particularly early in the year, when accruals to the prior year tend to result in lower first quarter earnings.
- (3) This line includes Rental Housing Program penalties applied to delinquent accounts. Receipts can be partly or fully offset by penalties waived and/or accounts written off and sent to collections.
- (4) This line includes nine loan payoffs through the first quarter, plus regular principal and interest payments.
- (5) Expenditures are primarily grant-related in this fund, and thus variable in timing. Three loans and ten grants have closed through the first quarter. Grants include funding for eight non-profit agency activities, including CARDV, Corvallis Homeless Shelter Coalition/Partners Place, the ARC of Benton County, and Willamette Neighborhood Housing Services (WNHS). Payments sent out in the first quarter were only around \$11,000. Like other projects in the HOME and CDBG programs, these projects will be reimbursed through multiple grant payments in FY12-13. Additionally, one first-time home buyer loan was given out during the first quarter.
- (6) Transfers include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds and transfers related to capital projects. Transfers for capital projects are made based on anticipated needs. Please see the Capital Improvement Program section for information on the status of capital projects.



PARKING FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$995,918						
Licenses/Permits (1)	\$25,000	\$8,638	\$8,638	34.55%	\$9,049	\$9,049	45.25%
Charges for Service (2)	187,170	42,162	42,162	22.53%	48,755	48,755	29.70%
Fines/Forfeitures (3)	450,000	85,963	85,963	19.10%	92,806	92,806	22.86%
Miscellaneous (4)	3,910	1,479	1,479	37.83%	951	951	12.35%
TOTAL CURRENT REVENUE	\$666,080	\$138,242	\$138,242	20.75%	\$151,561	\$151,561	25.35%
EXPENDITURE BY DEPARTMENT							
Community Development	\$4,050	\$1,001	\$1,001	24.72%	\$1,053	\$1,053	25.87%
Finance (5)	215,420	42,429	42,429	19.70%	31,774	31,774	22.17%
Police (6)	355,580	81,130	81,130	22.82%	62,526	62,526	17.80%
Public Works (6)	184,280	27,467	27,467	14.91%	26,996	26,996	15.70%
TOTAL OPERATING EXPENDITURES	\$759,330	\$152,027	\$152,027	20.02%	\$122,349	\$122,349	18.25%
Transfers (7)	\$299,060	\$3,030	\$3,030	1.01%	\$3,470	\$3,470	1.37%
Contingencies/Reserves	13,320	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$1,071,710	\$155,057	\$155,057	14.47%	\$125,819	\$125,819	13.44%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$405,630)	(\$16,815)	(\$16,815)		\$25,742	\$25,742	

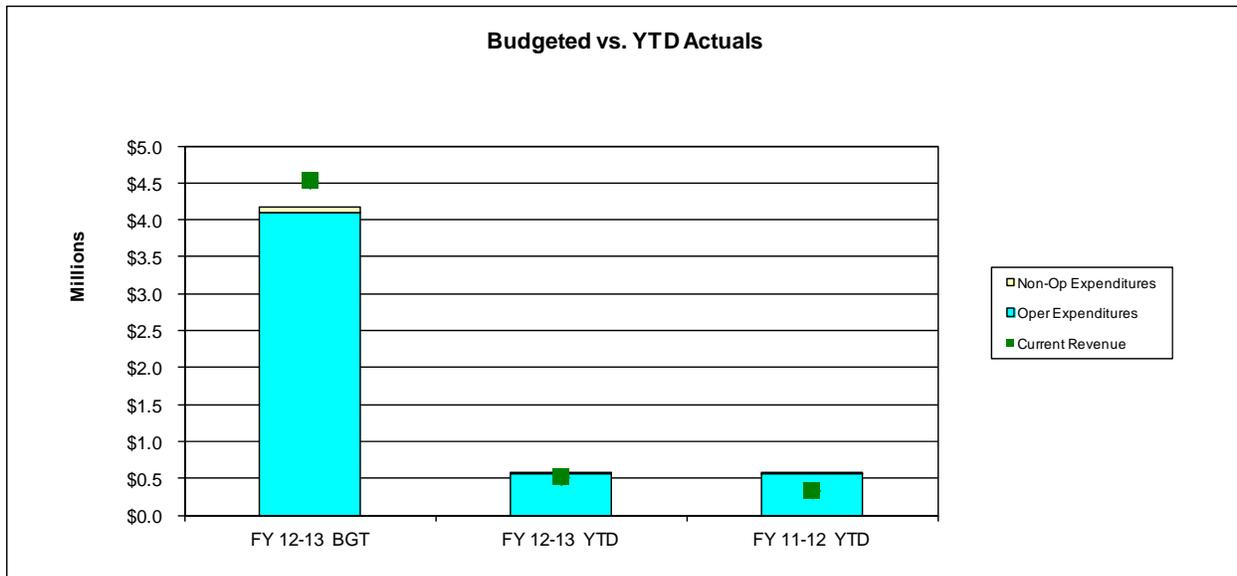
- (1) Residential parking permit fees tend to come in higher in the first quarter of the year with renewals just prior to OSU student arrivals.
- (2) Parking meter revenue is lower than last fiscal year due primarily to less downtown parking volume than experienced in the past.
- (3) Revenue from fines and forfeitures represents revenue collected for offenses and infractions. Revenues in FY12-13 are lower than budget and FY11-12 due to fewer tickets issued as parking enforcement staff were not yet all fully trained. However, with additional home football games and a significant increase in residential district parking fines effective September 24, 2012, revenues should rebound quickly. Revenue is also lower than FY11-12 due to less delinquent turnovers to collections.
- (4) Miscellaneous revenue fluctuates year over year since it is comprised primarily of interest on investments (based on proportionate average daily cash balance for the fund).
- (5) Expenditures are low as a percentage of budget due to an employee on leave of absence, but are higher than last fiscal year due to re-allocating municipal court staff time to adequately represent the resources used to support the Parking fund.
- (6) Police and Public Works expenditures are below budget due primarily to special project budgets of \$93,820 having not been spent year-to-date; also the printing of parking citation forms had been ordered for the year as of first quarter, but payment will go out in October.
- (7) Transfers include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds and transfers related to capital projects. Transfers for capital projects are made based on anticipated needs. Please see the Capital Improvement Program section for information on the status of capital projects.



TRANSIT FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$532,323						
Licenses, Fees, & Permits	1,173,900	295,728	295,728	25.19%	221,571	221,571	25.20%
Charges for Service (1)	223,610	38,091	38,091	17.03%	3,529	3,529	1.64%
Intergovernmental (2)	2,361,920	149,319	149,319	6.32%	72,105	72,105	4.15%
Fines & Forfeitures	0	53	53	0.00%	0	0	0.00%
Miscellaneous (3)	772,500	35,805	35,805	4.63%	39,557	39,557	2.89%
Other Financing Sources	0	0	0	0.00%	0	0	0.00%
TOTAL CURRENT REVENUE	\$4,531,930	\$518,996	\$518,996	11.45%	\$336,762	\$336,762	8.02%
EXPENDITURE BY DEPARTMENT							
Public Works (4)	\$4,089,460	\$556,604	\$556,604	13.61%	\$561,240	\$561,240	16.12%
TOTAL OPERATING EXPENDITURES	\$4,089,460	\$556,604	\$556,604	13.61%	\$561,240	\$561,240	16.12%
Transfers	\$12,140	\$2,940	\$2,940	24.22%	\$2,940	\$2,940	25.30%
Contingencies/Reserves	77,130	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$4,178,730	\$559,544	\$559,544	13.39%	\$564,180	\$564,180	15.99%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	\$353,200	(\$40,548)	(\$40,548)		(\$227,418)	(\$227,418)	

- (1) Charges for Service revenue is collected from the City of Adair, the City of Philomath, and Benton County for special transportation funding (STF), and ASOSU for the Beaver Bus, respectively. Prior year revenues for the first quarter are lower than anticipated due to delays in the billing process.
- (2) Intergovernmental revenue includes both operating and capital grants and is reimbursable in nature, so tends to lag expenditures.
- (3) The main source of revenue budgeted in this category is nearly \$1.2 million in FY 11-12 and \$590,000 budgeted for Business Energy Tax Credits (BETC) all pertaining to prior year operations. Only one BETC payment was received in December of FY11-12, so the City has budgeted to receive only one year's payments in FY 12-13 as well. This said, PW has now found a tax partner to buy the remaining outstanding tax credits and so the balance of receipts in this regard are anticipated by third quarter FY 12-13. Other revenue in this category is from OSU and used for general transit operations and grant matching purposes.
- (4) Actuals are lower than budgeted in both years due primarily to under spending of special projects budget. However, in the second quarter, the City will make payment on two new, replacement City buses that were originally budgeted for purchase in the first quarter.

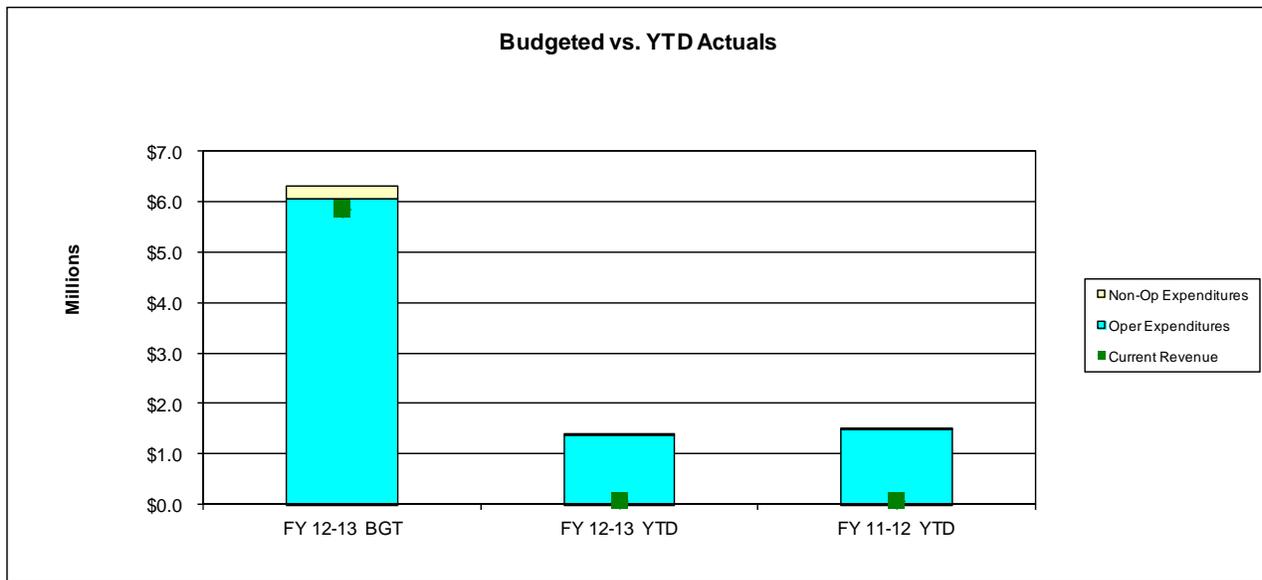


LIBRARY FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$1,115,334						
Property Taxes (1)	\$2,134,980	\$0	\$0	0.00%	\$0	\$0	0.00%
Charges for Service (2)	43,420	15,356	15,356	35.37%	14,614	14,614	31.09%
Intergovernmental (3)	2,451,370	56	56	0.00%	4,096	4,096	0.16%
Fines/Forfeitures	104,800	25,290	25,290	24.13%	21,856	21,856	23.76%
Miscellaneous (4)	78,570	36,984	36,984	47.07%	33,917	33,917	37.07%
Other Financing Sources (5)	1,039,360	0	0	0.00%	0	0	0.00%
TOTAL CURRENT REVENUE	\$5,852,500	\$77,686	\$77,686	1.33%	\$74,484	\$74,484	1.39%
EXPENDITURE BY DEPARTMENT							
Library	\$6,053,510	\$1,382,668	\$1,382,668	22.84%	\$1,501,226	\$1,501,226	22.88%
TOTAL OPERATING EXPENDITURES	\$6,053,510	\$1,382,668	\$1,382,668	22.84%	\$1,501,226	\$1,501,226	22.88%
Transfers (6)	\$192,690	\$28,150	\$28,150	14.61%	\$28,080	\$28,080	13.18%
Contingencies/Reserves	63,360	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$6,309,560	\$1,410,818	\$1,410,818	22.36%	\$1,529,306	\$1,529,306	22.39%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$457,060)	(\$1,333,132)	(\$1,333,132)		(\$1,454,822)	(\$1,454,822)	

* Includes the Library Operating and Library 2010 Funds.

- (1) The majority of current year property taxes are collected in the second quarter. This year's collection pattern is consistent with prior years.
- (2) First quarter receipt of the full Management Information System (MIS) rental payment in both years attributes to inflated first quarter revenue.
- (3) Benton County Library District payment makes up the majority of the revenue in this classification, and due to its property tax-based nature, is largely received in the second quarter of the fiscal year. Revenues in FY11-12 were ahead of FY12-13 due to receipt of a grant at this time last year.
- (4) Miscellaneous revenue is ahead of budget again this fiscal year due to annual first quarter donations in the range of \$28,000 from Friends of the Library for summer reading and young adult programming.
- (5) Other Financing Sources represent the revenue associated with the 2011 Operating Levy. The majority of current year property taxes (including the levy taxes) are collected in the second quarter.
- (6) Transfers include this fund's portion of the semi-annual debt service payment for the Pension Obligation Bonds and transfers related to capital projects. Please see the Capital Improvement Program section for information on the status of capital projects.



2011 OPERATING LEVY FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 11-12	UNAUDITED FY 11-12	FY 11-12 % REC/EXPEND	1st Quarter FY 10-11	Y-T-D FY 10-11	FY 10-11 % REC/EXPEND
Budgeted Fund Balance	\$27,430						
Property Taxes (1)	\$1,861,240	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL CURRENT REVENUE	\$1,861,240	\$0	\$0	0.00%	\$0	\$0	0.00%
EXPENDITURE BY DEPARTMENT							
Non-Departmental	0	0	0	0.00%	0	0	0.00%
TOTAL OPERATING EXPENDITURES	\$0	\$0	\$0	0.00%	\$0	\$0	0.00%
Transfers (1)	\$1,865,350	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL ALL EXPENDITURES	\$1,865,350	\$0	\$0	0.00%	\$0	\$0	0.00%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$4,110)	\$0	\$0		\$0	\$0	

(1) This fund was established with the passage on May 17, 2011 of a 3-year operating levy in support of certain specified property tax services for the Library and Parks & Recreation departments as well as social services in the General Fund. Revenue and transfer activity will commence in the second quarter of FY 12-13 when the first property tax installments are received.

DAVIDSON FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$5,927						
Miscellaneous (1)	\$0	\$8	\$8	0.00%	\$6	\$6	9.23%
TOTAL CURRENT REVENUE	\$0	\$8	\$8	0.00%	\$6	\$6	9.23%
EXPENDITURE BY DEPARTMENT							
Library (1)	\$500	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL OPERATING EXPENDITURES	\$500	\$0	\$0	0.00%	\$0	\$0	0.00%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$500)	\$8	\$8		\$6	\$6	

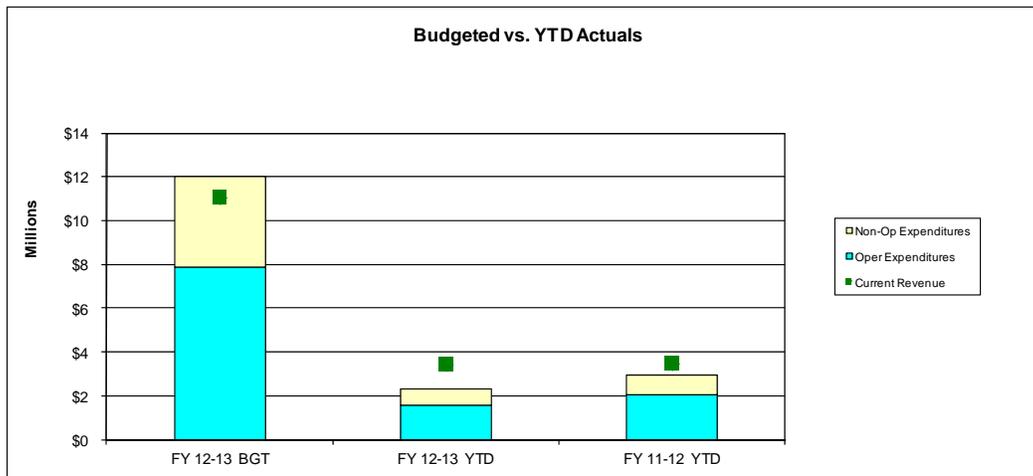
(1) The Davidson Fund is designated as a Permanent Fund under governmental accounting guidelines due to the \$5,000 endowment established through a 1981 donation in honor of the former librarian Alice Passano Davidson. Only interest earnings are expendable, and so in recent years of minimal revenues, the Library has chosen not to appropriate or spend much, if any, of the available funding hoping to grow the balance needed for specified materials.

COMBINED WATER FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$4,725,209						
System Development Charges	\$351,240	\$82,611	\$82,611	23.52%	\$61,291	\$61,291	22.70%
Charges for Service (1)	8,620,130	2,754,224	2,754,224	31.95%	2,499,941	2,499,941	29.11%
Intergovernmental (2)	0	0	0	0.00%	(8,940)	(8,940)	-22.35%
Fines/Forfeitures	0	50	50	0.00%	130	130	0.00%
Miscellaneous (3)	416,800	16,064	16,064	3.85%	50,921	50,921	11.56%
Transfers In/Other Financing Sources (4)	1,670,510	583,280	583,280	34.92%	868,860	868,860	22.99%
TOTAL CURRENT REVENUE	\$11,058,680	\$3,436,229	\$3,436,229	31.07%	\$3,472,203	\$3,472,203	26.47%
EXPENDITURE BY DEPARTMENT							
Community Development	\$55,770	\$13,746	\$13,746	24.65%	\$12,305	\$12,305	23.96%
Public Works (5)	7,840,490	1,568,332	1,568,332	20.00%	2,017,242	2,017,242	22.57%
TOTAL OPERATING EXPENDITURES	\$7,896,260	\$1,582,078	\$1,582,078	20.04%	\$2,029,546	\$2,029,546	22.58%
Capital Projects (4)	\$1,118,180	\$121,508	\$121,508	10.87%	\$35,321	\$35,321	1.49%
Debt Service	1,021,160	0	0	0.00%	0	0	0.00%
Transfers Out/Other Financing Uses (4)	1,799,160	627,000	627,000	34.85%	903,380	903,380	22.64%
Contingencies/Reserves	194,060	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$12,028,820	\$2,330,585	\$2,330,585	19.38%	\$2,968,247	\$2,968,247	17.93%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$970,140)	\$1,105,644	\$1,105,644		\$503,956	\$503,956	

*Includes Water, Water Timber, Water SDC and Water Construction Funds.

- (1) Charges for Services are derived from metered water usage. This is higher this year due to the extended dry weather going into Fall, which caused increased consumption for irrigation purposes.
- (2) The negative actual in the prior year represented FY10-11 accrual entries for grant receipts that were offset in later quarters in FY11-12.
- (3) Miscellaneous revenue includes leases for telecommunication facilities on the Corvallis Watershed, interest on investments, and scrap metal sales. Prior year actual includes the insurance claim for the Taylor Plant electrical systems failure (roughly \$39,000).
- (4) Other Financing Sources, Capital Projects and Transfers activity are mostly related to capital projects activity. Transfers for capital projects are made based on anticipated needs. Transfers out have been made for debt service payments for the Pension Obligation Bonds. See the Capital Improvement Program section for details regarding capital project expenditures.
- (5) Only 1% of the \$933,120 special projects budget has been expended at this time, as several have yet to begin this fiscal year.

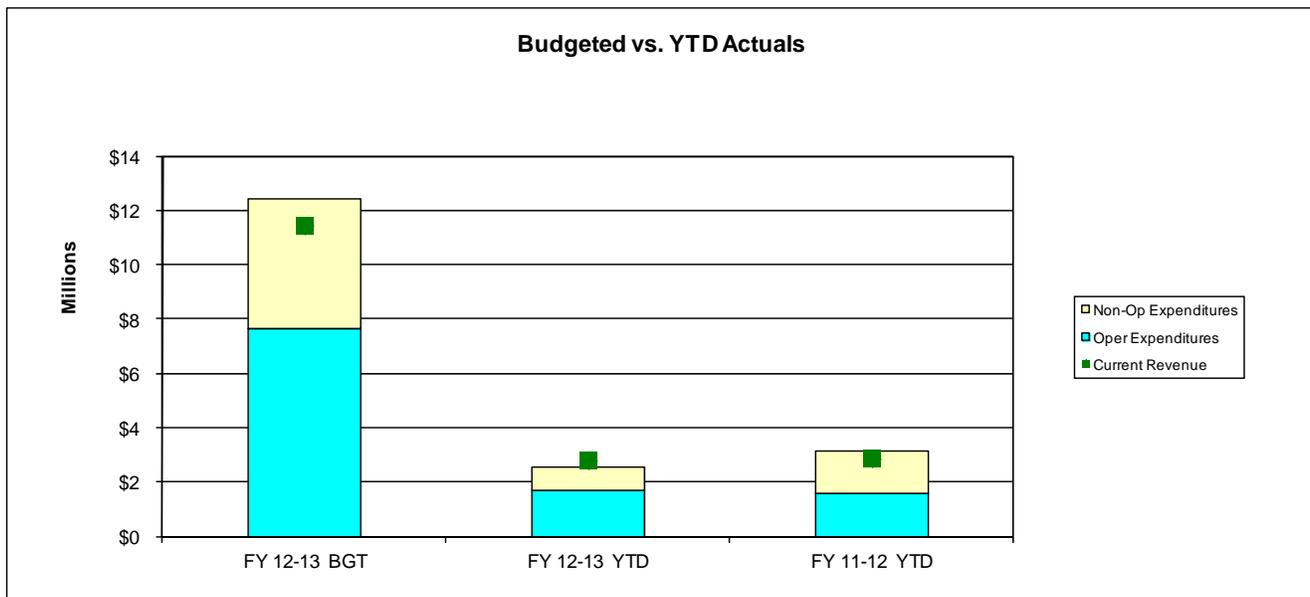


COMBINED WASTEWATER FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$10,056,400						
System Development Charges	\$778,910	\$185,615	\$185,615	23.83%	\$151,121	\$151,121	26.51%
Charges for Service	9,351,980	2,000,143	2,000,143	21.39%	1,940,958	1,940,958	21.47%
Intergovernmental	0	0	0	0.00%	0	0	0.00%
Fines & Forfeitures	0	29	29	0.00%	0	0	0.00%
Miscellaneous (1)	61,500	17,851	17,851	29.03%	17,681	17,681	15.14%
Other Financing Sources (2)	1,239,520	584,160	584,160	47.13%	750,000	750,000	24.90%
TOTAL CURRENT REVENUE	\$11,431,910	\$2,787,798	\$2,787,798	24.39%	\$2,859,760	\$2,859,760	22.45%
EXPENDITURE BY DEPARTMENT							
Community Development	\$52,770	\$13,197	\$13,197	25.01%	\$12,152	\$12,152	24.12%
Public Works	7,608,910	1,650,237	1,650,237	21.69%	1,584,271	1,584,271	21.81%
TOTAL OPERATING EXPENDITURES	\$7,661,680	\$1,663,435	\$1,663,435	21.71%	\$1,596,423	\$1,596,423	21.83%
Capital Projects (2)	\$905,360	\$264,421	\$264,421	29.21%	\$719,723	\$719,723	23.89%
Debt Service	2,291,550	24,301	24,301	1.06%	24,301	24,301	1.06%
Transfers (2)	1,356,220	619,790	619,790	45.70%	781,810	781,810	24.70%
Contingencies/Reserves	187,580	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$12,402,390	\$2,571,946	\$2,571,946	20.74%	\$3,122,258	\$3,122,258	19.55%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$970,480)	\$215,852	\$215,852		(\$262,497)	(\$262,497)	

* Includes Wastewater, Wastewater SDC and Wastewater Construction Funds.

- (1) Miscellaneous revenue fluctuates year over year since it is comprised primarily of interest on investments (based on proportionate average daily cash balance for the fund).
- (2) Other Financing Sources, Capital Projects and Transfers are mostly related to capital projects activity. Transfers related to capital projects are made based on anticipated needs. See the Capital Improvement Program section for detail regarding capital project expenditures.

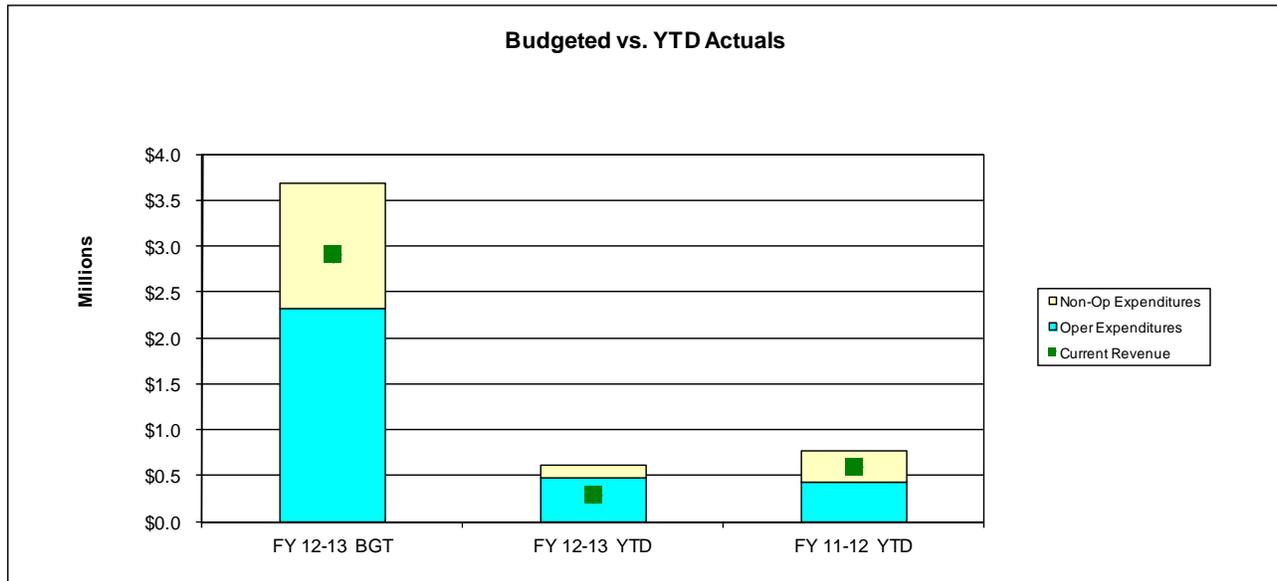


COMBINED STORM WATER FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$1,177,701						
System Development Charges (1)	\$36,280	\$5,093	\$5,093	14.04%	\$12,796	\$12,796	31.99%
Charges for Service	2,098,090	454,274	454,274	21.65%	460,689	460,689	23.44%
Intergovernmental (2)	275,980	(192,226)	(192,226)	-69.65%	0	0	0.00%
Fines & Forfeitures	0	0	0	0.00%	0	0	0.00%
Miscellaneous (3)	8,770	2,597	2,597	29.61%	1,750	1,750	10.45%
Other Financing Sources (4)	491,150	20,000	20,000	4.07%	121,575	121,575	20.22%
TOTAL CURRENT REVENUE	\$2,910,270	\$289,738	\$289,738	9.96%	\$596,809	\$596,809	20.82%
EXPENDITURE BY DEPARTMENT							
Community Development	\$53,670	\$13,233	\$13,233	24.66%	\$12,544	\$12,544	24.01%
Public Works (5)	2,262,060	466,902	466,902	20.64%	410,515	410,515	20.92%
TOTAL OPERATING EXPENDITURES	\$2,315,730	\$480,135	\$480,135	20.73%	\$423,059	\$423,059	21.00%
Capital Projects (4)	\$721,510	\$27,382	\$27,382	3.80%	\$144,694	\$144,694	17.39%
Transfers (4)	599,600	99,910	99,910	16.66%	197,665	197,665	26.39%
Contingencies/Reserves	42,140	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$3,678,980	\$607,427	\$607,427	16.51%	\$765,418	\$765,418	21.06%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$768,710)	(\$317,689)	(\$317,689)		(\$168,608)	(\$168,608)	

* Includes Storm Water, Storm Water SDC and Storm Water Construction Funds.

- (1) System Development Charges are dependent upon new development. Unlike higher than budgeted SDC levels year-to-date in other funds, Storm Water SDC's are lagging projections in FY 12-13 due to most permits issued year-to-date having been for replacement structures with little change to impervious areas that would result in charges for this utility area..
- (2) The negative actual in the current year reflects FY11-12 accrual entries of anticipated FY 12-13 future period grant receipts for accounting recognition of the period in which related expenditures were incurred.
- (3) Miscellaneous revenue fluctuates year over year since it is comprised primarily of interest on investments (based on proportionate average daily cash balance for the fund).
- (4) Other Financing Sources relate primarily to Capital Projects related to storm drain replacement. Transfers related to capital projects are made based on anticipated needs. See the Capital Improvement Program section for details regarding capital project expenditures. Transfers also include this fund's portion of the semi-annual debt service payment for the Pension Obligation Bonds and the CD-managed erosion sediment control program.
- (5) Actuals are under budget in both fiscal years due primarily to lower than anticipated special project spending.

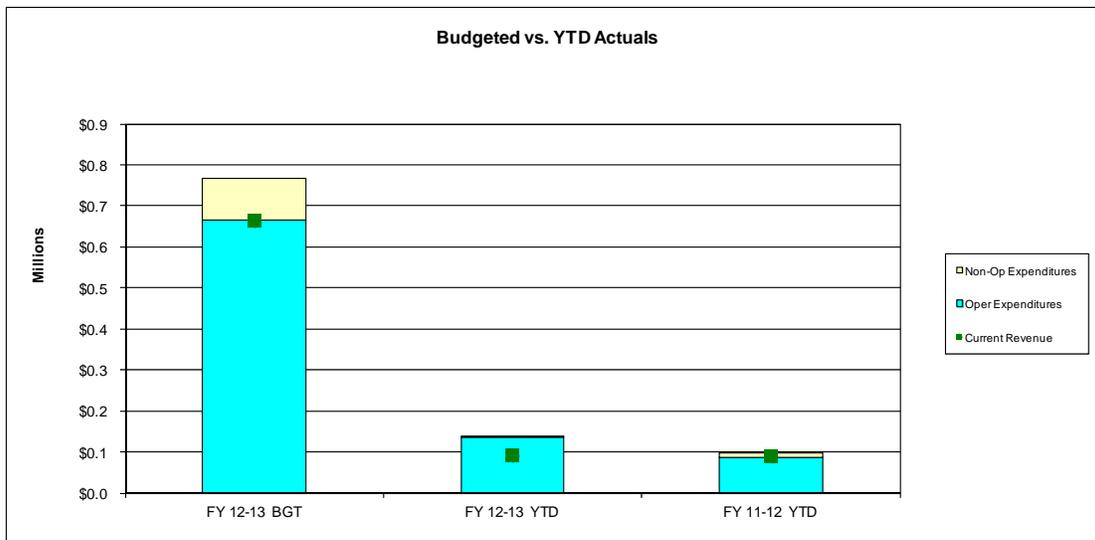


COMBINED AIRPORT FUND*

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$610,421						
Licenses/Permits (1)	\$5,000	\$744	\$744	14.89%	\$718	\$718	28.74%
Charges for Service	398,500	84,969	84,969	21.32%	90,910	90,910	23.16%
Intergovernmental (2)	247,500	0	0	0.00%	(3,301)	(3,301)	-1.11%
Miscellaneous	9,570	5,446	5,446	56.91%	1,338	1,338	9.85%
Other Financing Sources (3)	2,500	0	0	0.00%	0	0	0.00%
TOTAL CURRENT REVENUE	\$663,070	\$91,159	\$91,159	13.75%	\$89,665	\$89,665	12.71%
EXPENDITURE BY DEPARTMENT							
Public Works (4)	\$664,940	\$135,744	\$135,744	20.41%	\$86,981	\$86,981	10.60%
TOTAL OPERATING EXPENDITURE	\$664,940	\$135,744	\$135,744	20.41%	\$86,981	\$86,981	10.60%
Capital Projects (3)	\$50,000	\$0	\$0	0.00%	\$0	\$0	0.00%
Debt Service	31,490	0	0	0.00%	0	0	0.00%
Transfers (3)	6,950	1,080	1,080	15.54%	10,990	10,990	79.01%
Contingencies/Reserves	12,260	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$765,640	\$136,824	\$136,824	17.87%	\$97,971	\$97,971	11.11%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$102,570)	(\$45,665)	(\$45,665)		(\$8,306)	(\$8,306)	

* Includes Airport and Airport Construction Funds.

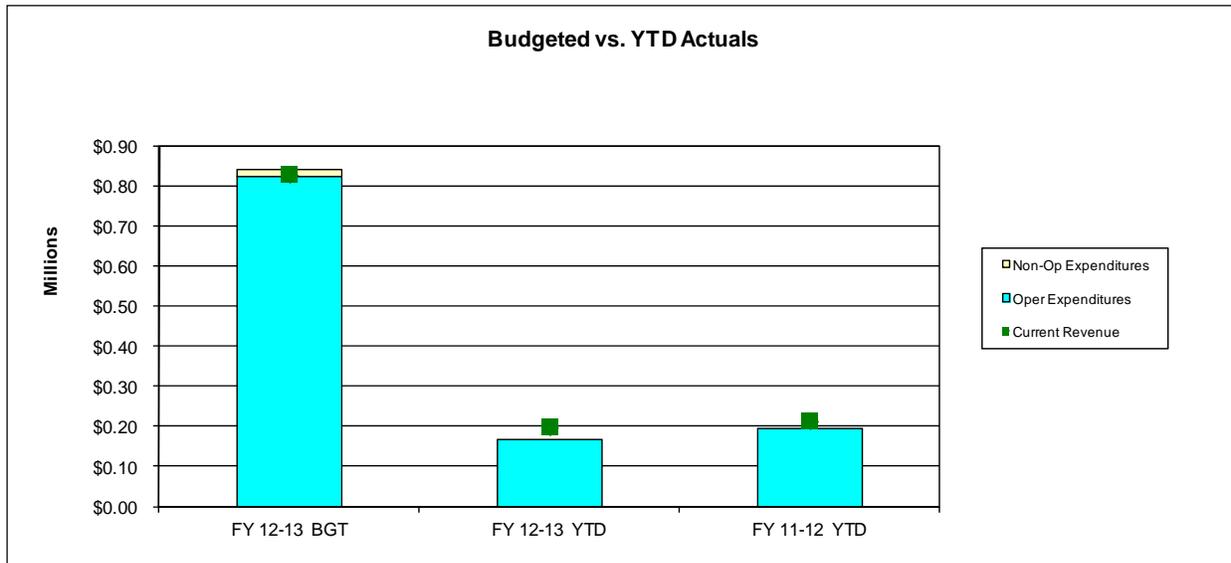
- (1) Landing fee collections are marginally higher than last year's first quarter revenues, but lower as a percentage of budget since the latter was increased in FY 12-13 to match historic trends. Nearly 50% of this revenue stream is typically collected in the second quarter of the fiscal year.
- (2) Intergovernmental revenue is grant related and is reimbursable in nature, so tends to lag expenditures. The negative actual for FY11-12 represented a prior year accrual that was offset in a later quarter.
- (3) Other Financing Sources relate to an airport facility improvements project. Transfers include this fund's portion of the semi-annual debt service payments for the Pension Obligation Bonds. FY 11-12 includes a provision for funding of the Airport Industrial Park Development work being done by Community Development in the General Fund (whereas in FY 12-13, this economic development funding is provided for in Airport operations instead of transfers).
- (4) Special project expenditures are greater year-to-date than in the prior year, but still only represent approximately 13% of budget for the year.



FLEET MAINTENANCE FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$43,802						
Charges for Service	\$825,910	\$196,827	\$196,827	23.83%	\$211,911	\$211,911	25.61%
Miscellaneous (1)	1,340	305	305	22.73%	571	571	37.33%
TOTAL CURRENT REVENUE	\$827,250	\$197,132	\$197,132	23.83%	\$212,482	\$212,482	25.63%
EXPENDITURE BY DEPARTMENT							
Public Works (2)	\$823,610	\$166,419	\$166,419	20.21%	\$194,205	\$194,205	23.74%
TOTAL OPERATING EXPENDITURES	\$823,610	\$166,419	\$166,419	20.21%	\$194,205	\$194,205	23.74%
Contingencies/Reserves	\$16,000	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL ALL EXPENDITURES	\$839,610	\$166,419	\$166,419	19.82%	\$194,205	\$194,205	23.29%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$12,360)	\$30,713	\$30,713		\$18,276	\$18,276	

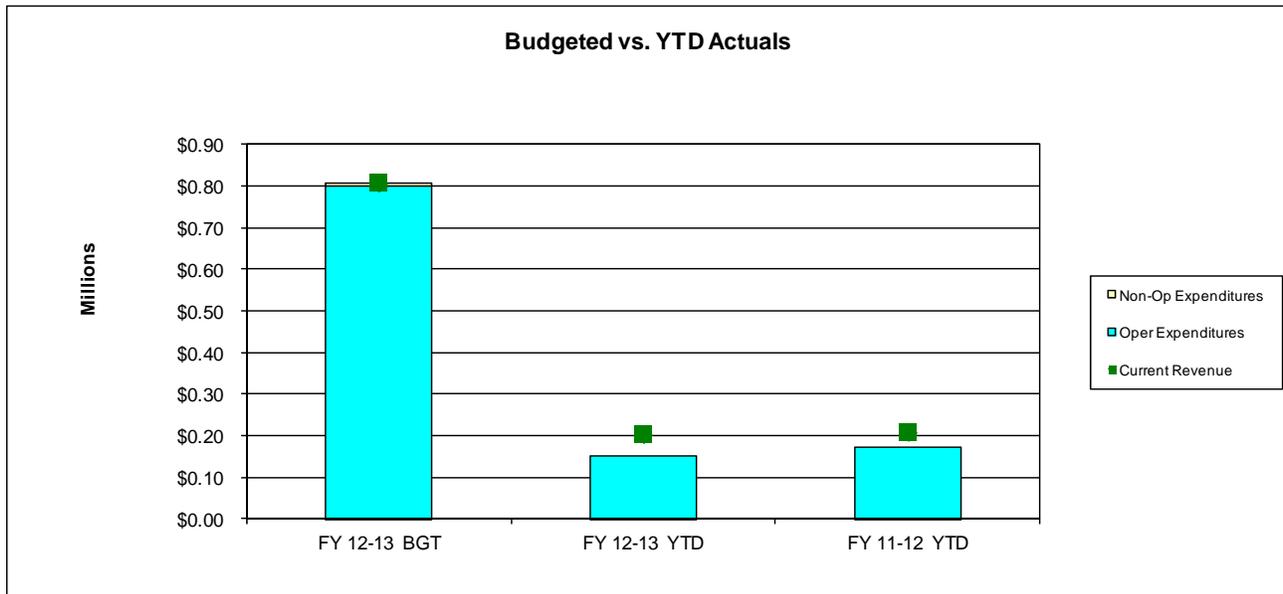
- (1) The sources of Miscellaneous Revenue are unpredictable, usually insignificant in dollar value and tend to fluctuate year to year.
 (2) Expenditures are lower than both budgeted and prior year due to the timing of fuel deliveries, as well as savings from external repairs made to heavy equipment.



FACILITY MAINTENANCE FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$82,333						
Charges for Service	\$804,490	\$201,123	\$201,123	25.00%	\$207,474	\$207,474	25.00%
Miscellaneous (1)	2,710	1,057	1,057	39.00%	481	481	14.63%
TOTAL CURRENT REVENUE	\$807,200	\$202,180	\$202,180	25.05%	\$207,955	\$207,955	24.96%
EXPENDITURE BY DEPARTMENT							
Public Works (2)	\$799,160	\$152,481	\$152,481	19.08%	\$170,973	\$170,973	20.75%
TOTAL OPERATING EXPENDITURES	\$799,160	\$152,481	\$152,481	19.08%	\$170,973	\$170,973	20.75%
Contingencies/Reserves	\$10,000	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL ALL EXPENDITURES	\$809,160	\$152,481	\$152,481	18.84%	\$170,973	\$170,973	20.50%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$1,960)	\$49,699	\$49,699		\$36,983	\$36,983	

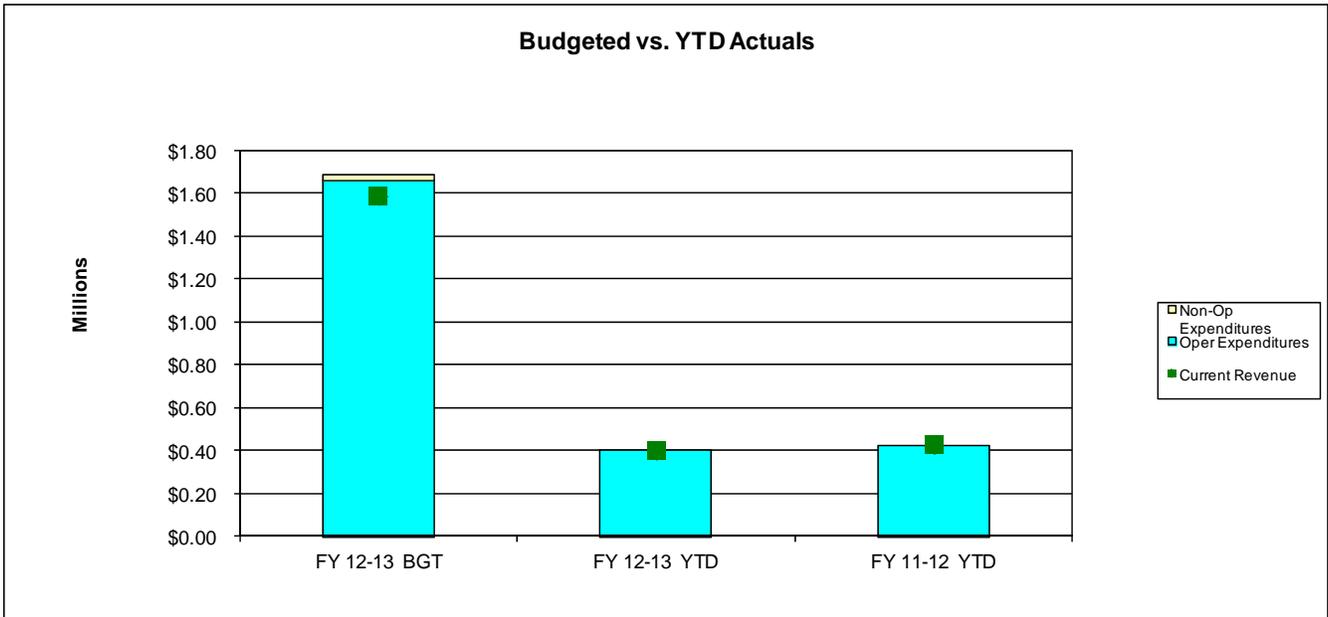
- (1) Scrap metal sales and unanticipated interest income from higher proportional fund balances contributed to revenues that were higher in FY 12-13 than both budgeted and prior year.
- (2) Actuals are under budget in both fiscal years due to vacancy savings, under spending of both services and materials & supplies budget, and lower than anticipated special project spending.



TECHNOLOGY AND COMMUNICATIONS FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$463,438						
Charges for Service	\$1,583,240	\$395,717	\$395,717	24.99%	\$423,873	\$423,873	24.99%
Miscellaneous (1)	3,420	2,744	2,744	80.22%	713	713	11.58%
TOTAL CURRENT REVENUE	\$1,586,660	\$398,460	\$398,460	25.11%	\$424,586	\$424,586	24.94%
EXPENDITURE BY DEPARTMENT							
Finance	\$1,443,300	\$366,494	\$366,494	25.39%	\$382,083	\$382,083	23.77%
Public Works (2)	210,750	33,145	33,145	15.73%	39,372	39,372	18.61%
TOTAL OPERATING EXPENDITURES	\$1,654,050	\$399,639	\$399,639	24.16%	\$421,455	\$421,455	23.17%
Contingencies/Reserves	\$30,000	\$0	\$0	0.00%	\$0	\$0	0.00%
TOTAL ALL EXPENDITURES	\$1,684,050	\$399,639	\$399,639	23.73%	\$421,455	\$421,455	22.79%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$97,390)	(\$1,178)	(\$1,178)		\$3,131	\$3,131	

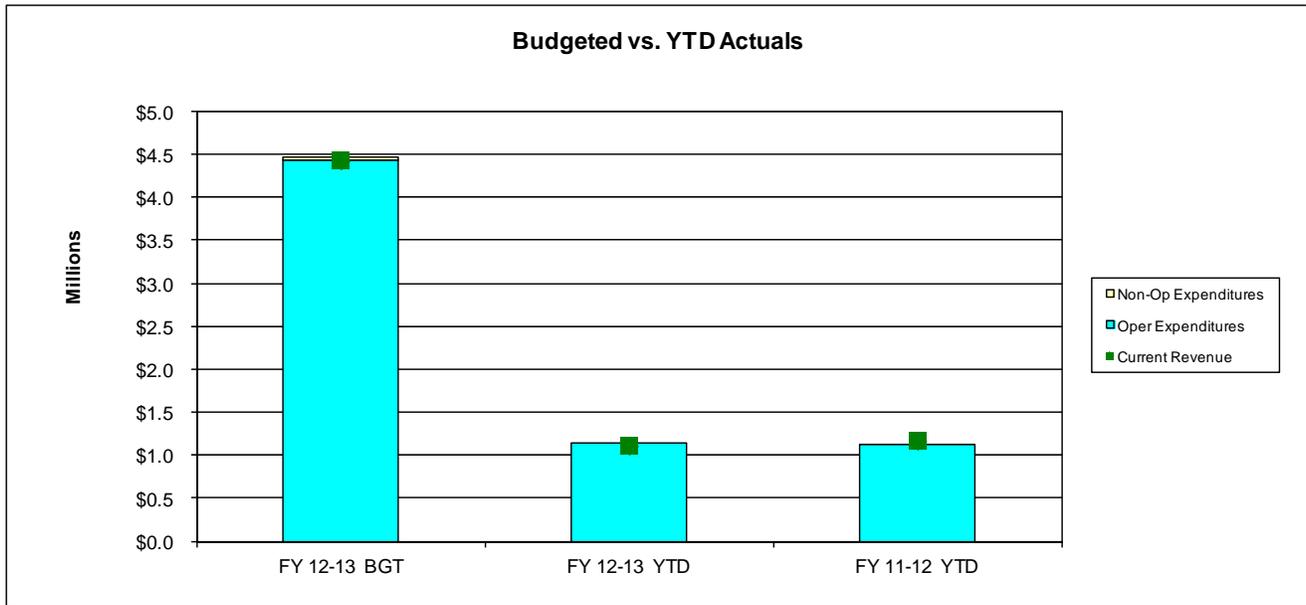
- (1) Miscellaneous revenue is above budget and last fiscal year due to an unanticipated credit from a vendor for purchases made in the previous fiscal year. Absent this credit, revenue would be aligned with budget and last fiscal year.
- (2) Spending is low as a percentage of budget in both years, driven by City-requested work orders that vary year to year. Total spending in FY12-13 is also lower than target due to Public Works not yet having purchased a scheduled vehicle replacement.



ADMINISTRATIVE SERVICES FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$58,234						
Charges for Service	\$4,407,520	\$1,101,882	\$1,101,882	25.00%	\$1,163,181	\$1,163,181	25.00%
Miscellaneous (1)	17,570	5,256	5,256	29.91%	1,771	1,771	18.04%
TOTAL CURRENT REVENUE	\$4,425,090	\$1,107,138	\$1,107,138	25.02%	\$1,164,952	\$1,164,952	24.99%
EXPENDITURE BY DEPARTMENT							
Finance	\$2,501,750	\$609,559	\$609,559	24.37%	\$627,518	\$627,518	24.24%
City Manager's Office (2)	1,920,720	526,883	526,883	27.43%	492,209	492,209	23.44%
TOTAL OPERATING EXPENDITURES	\$4,422,470	\$1,136,442	\$1,136,442	25.70%	\$1,119,727	\$1,119,727	23.88%
Contingencies/Reserves	30,000	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$4,452,470	\$1,136,442	\$1,136,442	25.52%	\$1,119,727	\$1,119,727	23.73%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$27,380)	(\$29,305)	(\$29,305)		\$45,226	\$45,226	

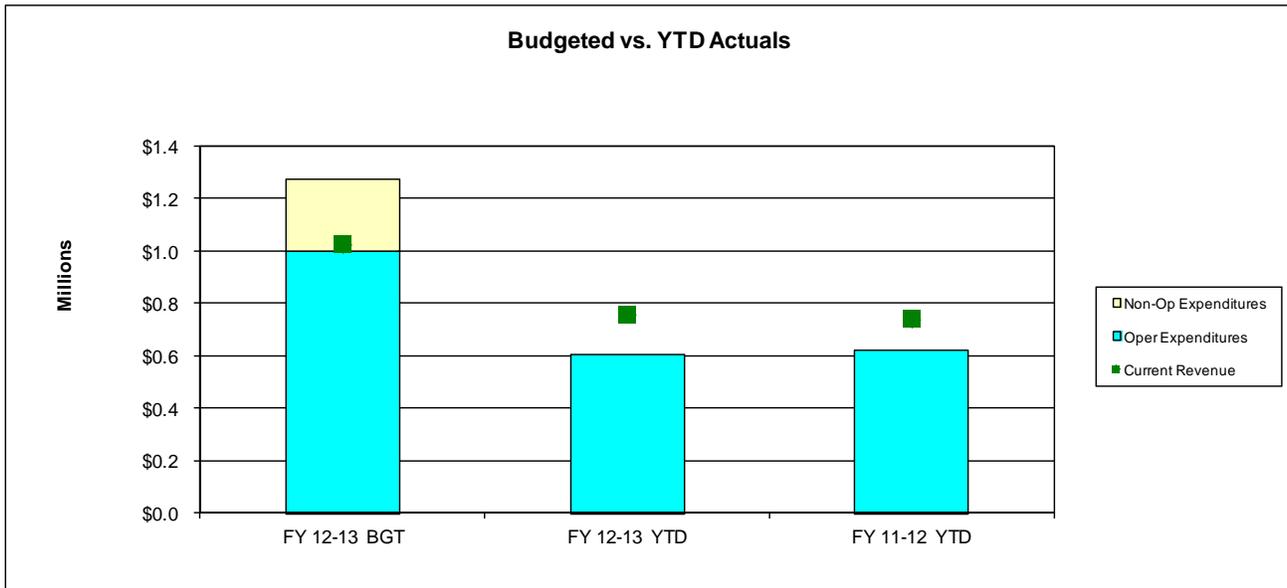
- (1) Miscellaneous revenue is above both budget and prior fiscal year due to an unanticipated credit for advanced payment the City made for permit mailings made in the previous fiscal year. Absent this credit, miscellaneous revenue would be below budget and last fiscal year due to lower interest rates and fewer Utility Billing customer donations than anticipated.
- (2) City Manager's Office spending is trending over budget in the first quarter of FY 12-13 due to the cashout for the Assistant City Manager's retirement. Vacancy savings in future months are anticipated to offset this higher cost in future periods.



RISK MANAGEMENT FUND

REVENUE	AMENDED BUDGET	1st Quarter FY 12-13	UNAUDITED FY 12-13	FY 12-13 % REC/EXPEND	1st Quarter FY 11-12	Y-T-D FY 11-12	FY 11-12 % REC/EXPEND
Budgeted Fund Balance	\$791,008						
Charges for Service (1)	\$989,250	\$741,937	\$741,937	75.00%	\$735,202	\$735,202	75.00%
Miscellaneous (2)	36,750	16,626	16,626	45.24%	4,878	4,878	12.40%
TOTAL CURRENT REVENUE	\$1,026,000	\$758,563	\$758,563	73.93%	\$740,080	\$740,080	72.58%
EXPENDITURE BY DEPARTMENT							
City Manager's Office (1)	\$1,001,950	\$608,119	\$608,119	60.69%	\$625,096	\$625,096	65.12%
TOTAL OPERATING EXPENDITURES	\$1,001,950	\$608,119	\$608,119	60.69%	\$625,096	\$625,096	65.12%
Contingencies/Reserves	275,000	0	0	0.00%	0	0	0.00%
TOTAL ALL EXPENDITURES	\$1,276,950	\$608,119	\$608,119	47.62%	\$625,096	\$625,096	50.62%
CURRENT REVENUE LESS							
TOTAL EXPENDITURES	(\$250,950)	\$150,444	\$150,444		\$114,984	\$114,984	

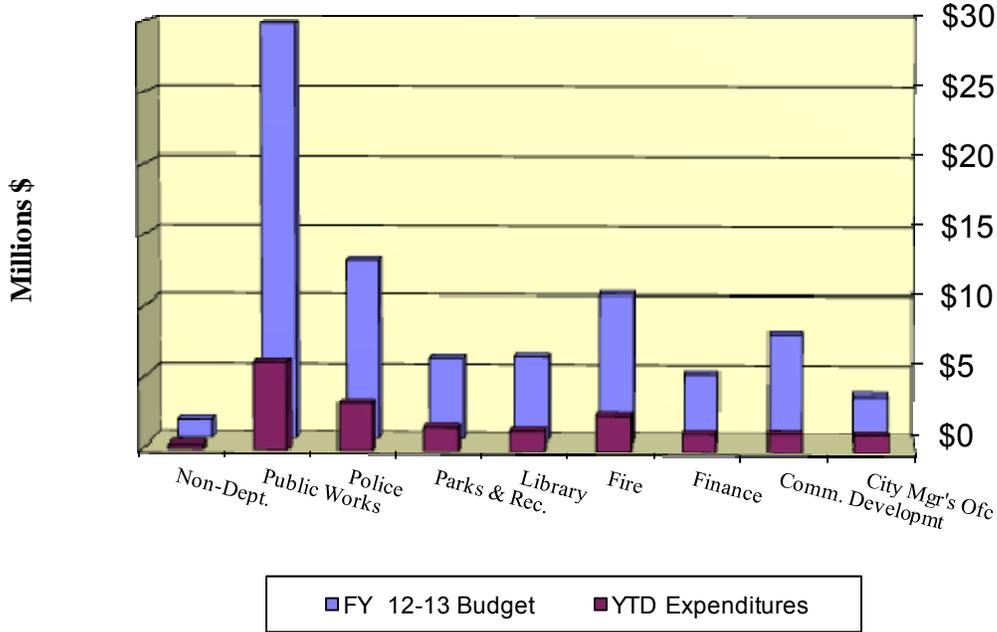
- (1) Timing of internal service charges to departments is weighted to coincide with insurance premium payments, 75% of which occur in July and 25% in January.
- (2) Miscellaneous revenue in this fund is driven by both interest earnings and by claim recoveries from insurance. Receipts for FY12-13 include approximately \$15,000 in loss reimbursements related to two City claims, compared to one case totaling approximately \$3,800 in the same period last year.



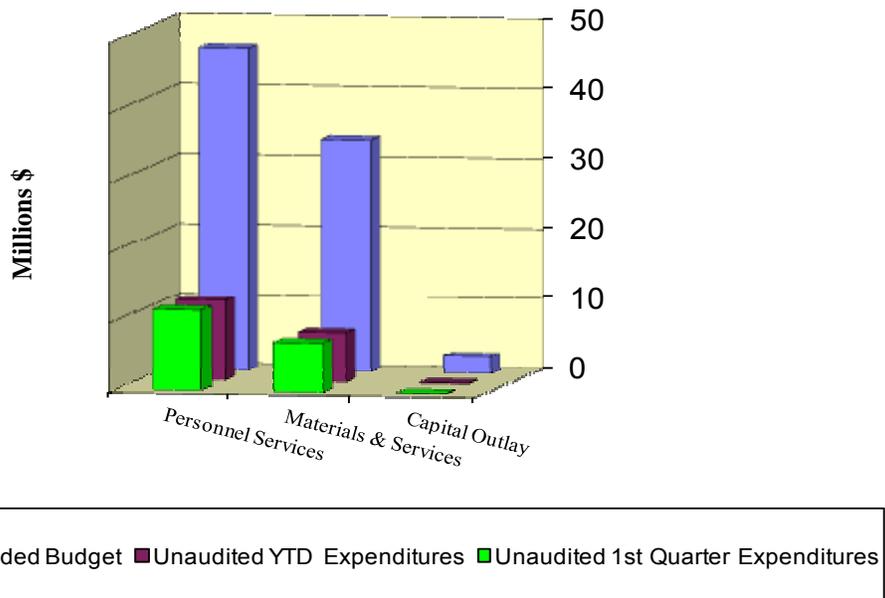
BUDGET PERFORMANCE BY DEPARTMENT

This section provides general information regarding departmental budgetary performance. Included in this section is an Expenditure Summary by classification for each department, which does not include Non-Operating or Capital Project Expenditures. The graphs below illustrate each department's operating performance as well as a "by category" view for all departments for the quarter and year-to-date (YTD).

Operating Expenditures by Dept



Operating Expenditures by Category



CITY MANAGER'S OFFICE

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$1,457,620	\$318,680	\$318,680	21.86%
Supplies and Services	1,845,050	832,605	832,605	45.13%
Capital Outlay	0	0	0	0.00%
Total Operating Expenditures	\$3,302,670	\$1,151,285	\$1,151,285	34.86%

Fund Sources Combined: Administrative Services Fund and Risk Management Fund.

Noteworthy Accomplishments during this Quarter:

- Resumed taping and broadcast of City Council meetings on cable channel 21. Software to convert the videos for the web was on backorder at the end of the quarter, but has since been received.
- Hired the Economic Development Manager to commence work on the newly budgeted program.
- Held Council Candidate Open House on September 11th.

Upcoming/Pending Items:

- Present results of the 2012 Citizen Survey to Council in January 2013.
- Complete election and orientation for 2013-2014 City Council.
- Recruit for a second position in the Economic Development program.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Compare City FTE to assess efficient and effective customer service	City FTE per 1,000 population.	7.27	<7.45	7.19	7.19
	Reduce average workers' compensation claims per employee through promotion of a safe workplace.	# of workers compensation claims per 100 FTE. ⁽¹⁾	12.3	<8.75	2.80	2.80
	Maximize workplace productivity	Number of sick leave hours used per 1,000 hours worked. ⁽²⁾	25.9	<28.0	23.9	23.9
Diversity	Provide a welcoming organization that promotes and respects diversity	% of total job applicants for regular positions who identify themselves as a minority. ⁽³⁾	15%	15%	16%	16%
	Increase the percentage of employees who believe they have a welcoming workplace	% of employees surveyed who indicate their workplace is very or somewhat welcoming. ⁽⁴⁾	N/A	≥ 99%	N/A	N/A
Sustainability	Reduce paper use	Reduce paper usage by 10% over the FY 2005-06 baseline of 524 reams as measured on a quarterly basis.	232 reams	<200	58 reams	58 reams
	Measure the benefits to compensation ratio for competitiveness, retention, attraction and comparator purposes.	Benefits as a % of total compensation.	36%	<35%	36%	36%

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Community Involvement	Maximize citizen satisfaction with the quality of City services.	% of Citizen Attitude Survey respondents giving good or excellent rating to the quality of overall City services. ⁽⁵⁾	85%	>86%	N/A	N/A
	Maximize citizen satisfaction with City communications and outreach.	% of Citizen Attitude Survey respondents who rated the quality of public information services as excellent or good. ⁽⁵⁾	78%	>80%	N/A	N/A
		% of Citizen Attitude Survey respondents who rated the job the City does at welcoming citizen involvement as excellent or good. ⁽⁵⁾	67%	>70%	N/A	N/A
		% of Citizen Attitude Survey respondents who rated the job the City does at listening to citizens as excellent or good. ⁽⁵⁾	60%	>65%	N/A	N/A

- (1) There were 11 workers compensation claims filed in the first quarter of FY12-13.
- (2) In the first quarter, 27% of sick hours used were classified as Family Medical Leave Act or sick child leave.
- (3) Of the 894 applicants in the first quarter, 141 identified themselves as a minority.
- (4) No date has been set for conducting the next employee survey.
- (5) The 2012 Citizen Attitude Survey will be completed in November and the results will be posted on the City's website in December 2012.

COMMUNITY DEVELOPMENT

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$3,746,400	\$883,139	\$883,139	23.57%
Supplies and Services	3,822,280	346,165	346,165	9.06%
Capital Outlay	57,960	0	0	0.00%
Total Operating Expenditures	\$7,626,640	\$1,229,304	\$1,229,304	16.12%

Fund Sources Combined: General, Development Services, Community Development Revolving, Parking, Street, Water, Wastewater and Storm Water.

Noteworthy Accomplishments This Quarter:

- Housing received 161 Rental Housing Program-related contacts in the first quarter outlining 263 separate issues, with 62 issues related to habitability and 201 of a non-habitability nature. Thirty-three of the habitability issues reported are or may be subject to the Rental Housing Code, so Housing staff are working with complainants to confirm violations and then as applicable, achieve resolution or move to enforcement.
- One First Time Home Buyer down payment assistance loan in the amount of \$4,010 was approved during September.
- Two rehabilitation loans were approved and one closed in the first quarter.
- A draft CDBG/HOME program Consolidated Annual Performance Evaluation Report (CAPER) was completed, and was reviewed by the Corvallis Housing and Community Development Commission during their meeting on September 19th.
- Both development sites in Willamette Neighborhood Housing Services' HOME-funded Alexander Court/Seavey Meadows project reached 100% occupancy during September. All 48 of the units are occupied by households with income below 50% of the area median.
- The Planning Division issued 15 land use decisions in the first quarter, including approval of the Harrison Street Apartment Planned Development application and Dutch Brothers coffee business on 9th Street.

Noteworthy Accomplishments This Quarter (Continued):

- Twenty-one land use applications were received by the Planning Division this quarter, including 13 Historic Preservation permit applications.
- On August 20th, the City Council voted to initiate review of a package of Land Development Code (LDC) Amendments that relate to infill development, clarifications to LDC provisions, streamlining the LDC, facilitating local food, and modifying parking requirements for some types of development. A recommendation from the Planning Commission is expected at the conclusion of the October 3rd meeting.
- Development Services staff began the process of upgrading the City’s 22-year old permit tracking system called Accela Automation. This system upgrade is one of many that were approved as part of the 3-year Service Enhancement Package. The Accela “go-live” date is Monday, October 15th.
- Development Services staff processed 83 residential and 129 non-residential plan reviews for proposed construction projects in the first quarter, as well as 4,631 construction inspections.
- Of the 755 mechanical and electrical permits issued in the first quarter, 220, or 29%, were issued online.
- As a result of citizens’ complaints, 120 new cases were opened in the Code Enforcement Program this quarter.
- The Economic Development Commission’s (EDC) August meeting included a formal recommendation to the City Council to consider two actions relating to the local development process that the EDC considers the highest priorities. In September, the Council referred the matter to the Administrative Services Committee for further consideration.
- Benton County began its review of a new Airport Industrial Park (AIP) zone. The proposed zone is intended to implement the AIP Master Plan that was preliminarily approved by the City Council earlier this year.
- The City/OSU Collaboration Project work groups met throughout the first quarter, continuing their work towards a recommendation to the Steering Committee on the project areas of Parking and Traffic, Neighborhood Livability, and Neighborhood Planning. Agenda items discussed included: conclusion of Municipal Code amendment recommendations, housing scenarios, and a review of residential parking district information. The Steering Committee met in August to receive project management updates and the near-term strategy recommendations from the work groups.

Upcoming/Pending Items:

- The City Council is scheduled to hold a public hearing on the 2012 Land Development Code Amendment Package on November 5th.
- The OSU/City Collaboration Project Steering Committee will meet on November 29th to receive work group project updates and recommended near-term strategies.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Maintain stated objective of completing inspections within same day of request.	Percentage of building inspections completed on time.	100%	95%	100%	100%
	Achieve plan review turn-around time consistent with other Oregon cities.	Percentage of initial residential plan review completed within 14 calendar days. ⁽¹⁾	97.3%	90%	88%	88%
	Meet or exceed federal HOME match requirement (25%) for all investment of HOME housing dollars.	HOME housing dollars leveraged with outside investment in funded activities. ⁽²⁾	99%	25%	N/A	N/A
	Meet or exceed State requirements for land use application review time.	Average review time (in days) to process a public hearing land use application.	34	< 100 days	33	33
	Meet or exceed State requirements for land use application review time.	Average review time (in days) to process administrative land use application.	18	< 45 days	25	25

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Diversity	Assure that low income residents' housing needs are met in a cost effective manner.	Housing units occupied by low income households assisted per \$100,000 in City funds invested. ⁽³⁾	8.5	10.0	75.9	75.9
Community Involvement	Achieve at least the targeted % citizen rating of excellent or good.	Citizen satisfaction with land use process, from customer survey. ⁽⁴⁾	54%	60%	N/A	N/A
Sustainability	Conserve resources by reducing fuel and paper use.	Percentage of permits issued online. ⁽⁵⁾	26%	30%	29%	29%
	Maintain the quality of low income housing in a cost effective manner.	Units of housing rehabilitated per \$100,000 in City funds invested. ⁽⁶⁾	2.7	3.0	2.9	2.9

- (1) Seventy-three of 83 residential plan reviews were completed on time during the first quarter. Target was missed due to significant staffing shortages and large quantities of projects received in the same period. Recruitment is underway to fill two vacant Project Coordinator positions and a vacant Permit Tech position.
- (2) Typically, most of each fiscal year's HOME match is credited once in September of each year, so it is not uncommon to have first quarter reporting a match figure significantly higher than the target, with subsequent quarters reporting a 0% match amount while still meeting/exceeding the annual match goal on a year-to-date basis. In the first quarter of FY12-13, \$408,959 in match credit was earned, but because there were no HOME project expenditures requiring match, an entry of N/A is being reported.
- (3) In the first quarter, both development sites in Willamette Neighborhood Housing Services' HOME-funded Alexander Court/Seavey Meadows projects reached 100% occupancy, such that all 48 units are occupied by low-income households. The onset of these projects is causing the significant increase over the target for FY12-13.
- (4) The 2012 Citizen Attitude Survey will be completed in November and the results will be posted on the City's website in December 2012.
- (5) Online services expanded in January 2011 to include plumbing permits, then expanded again in August 2011 to include solar permits. Performance is within target range for FY12-13 and outreach is being conducted to promote additional use.
- (6) One Essential Repair Loan Program owner occupied housing rehabilitation project reached completion during the quarter. The project consisted of relatively extensive interior and exterior rehab improvements.

FINANCE

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$3,225,780	\$798,572	\$798,572	24.76%
Supplies and Services	1,459,430	373,846	373,846	25.62%
Capital Outlay	105,000	0	0	0.00%
Total Operating Expenditures	\$4,790,210	\$1,172,418	\$1,172,418	24.48%

Fund Sources Combined: General, Parking, Technology and Communications and Administrative Services.

Noteworthy Accomplishments during this Quarter:

- Completed formal training for FlexNet Automated Meter Reading fixed-based software for utilities.
- Reviewed utility billing (UB) shut-off procedures and associated fees and submitted change recommendations to the Finance Director.
- Lead efforts to refresh departments on compliance practices for Council Policy on Identity Theft Prevention and Red Flag Alerts.
- Audited FY11-12 transient room tax submissions to validate room tax exemptions.
- Drafted the City's Comprehensive Annual Financial Report (CAFR) in preparation for site visit from external auditors.
- Substantially increased Purchasing Card (Pcard) purchases year-over-year.
- Continued purge of financial system data in preparation for ONESolution software implementation.
- Turned over remaining delinquent ambulance billing accounts to collections, bringing receivables up to date.
- Completed several network and switch upgrades.
- Rolled out the new City Internet website to the public.

Noteworthy Accomplishments during this Quarter (Continued):

- Finalized Other Post Employment Benefit (OPEB) - Government Accounting Standards Board (GASB) 45 contract with Milliman actuary and City-County Insurance Services (CIS), and submitted data for biennial OPEB valuation.
- Filed revenue sharing notification with the State and property tax levy forms with the County.
- Submitted FY12-13 Adopted Budget Document and criteria/application for annual GFOA Award.
- Facilitated and prepared information for a Council Work Session on deferred maintenance and other long-term unfunded financial liabilities.
- Conducted further testing of the Click2Gov (C2G) site that will allow access for accounts receivables customers to pay online.

Upcoming/Pending Items:

- Complete installation of the accounts receivable and municipal court C2G modules to allow additional customers to pay online.
- Discuss recommendations with Administrative Services Committee for revisions to City Services billing procedures.
- Commence work on proposed FY13-14 budget and revise FY12-13 estimates.
- Complete the FY11-12 audit and publish the CAFR.
- Continue working with City staff to incorporate Pcards into their purchasing practices.
- Start the ONESolution financial system software upgrade implementation.
- Participate in Moody’s rating call and conduct competitive bid process for issuance of full faith and credit obligations to refund two of the City’s Oregon Business Development Department (OBDD) loans in the Water Fund and the Combined Sewer Overflow-related Oregon Department of Environmental Quality (DEQ) loan in the Wastewater Fund.
- Implement email archiving solution to be in compliance with State of Oregon Administrative Rules retention period for its record series, as well as the online and journal archiving software solution to facilitate e-discovery requests.
- Complete the Windows 7 operating system upgrade to all City staff including the upgrade to MS Office 2007 suite.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Receive sufficient per capita revenue levels to enable the City to maintain existing service levels.	Maintain operating revenue greater than or equal to \$1,550 per capita.	\$1,643	≥ \$1,550	\$253	\$253
	Ensure City resources are primarily spent on operations that provide services directly to citizens.	Maintain general overhead costs (City Manager’s Office and Finance) at less than 7% of total operating budget.	5.91%	<7.0%	5.9%	5.9%
	Provide necessary information technology resources for departments to operate efficiently.	Achieve 100% server uptime relative to scheduled server uptime. ⁽¹⁾	99.96%	100%	99.99%	99.99%
	Manage MIS resources effectively and provide cost-efficient, high-quality, pro-active service to the organization to support system changes to adapt to ongoing departmental needs.	Resolve service calls to repair calls at a ratio of three to one and document repair calls more accurately while recording multiple repair calls into a single repair call if a single incident is involved. ⁽²⁾	1.37/1	3.00/1	1.22/1	1.22/1
	Increase organizational efficiency in providing service output.	Maintain operating expenditures less than or equal to \$1,490 per capita. ⁽³⁾	\$1,395	≤ \$1,490	\$348	\$348

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Sustainability	Reduce department wide paper consumption through increased use of electronic file sharing and software upgrades.	Reduce paper purchases by 10% in FY 11/12 over actual FY 10/11 consumption with an additional 3% reduction in FY 12/13 (as measured in reams on a quarterly basis). ⁽⁴⁾	630	565	160	160
	Reduce paper and postage costs by increasing proportion of Utility Billing customers participating in E-Bill program.	Increase number of E-Bill participants to 10% of Utility Billing customers. ⁽⁵⁾	1,761	1,500	1,658	1,658

- (1) MIS did not experience any significant outages during the first quarter. Overall performance for the fiscal year is near perfect which indicates adequate server backup and scheduling of maintenance.
- (2) MIS Help Desk is documenting repair calls more accurately and recording multiple repair calls into a single repair call if a single incident is involved. The normal result is fewer incidents that require tracking and more resolved service calls. In the first quarter, MIS had 553 service calls to 453 repair calls.
- (3) This measure has been updated in FY 12-13 to reflect a more current level. However, actual expenditures are higher than anticipated and further reductions will be likely.
- (4) Paper consumption was moderate in the first quarter. Although reducing to below FY11-12 levels is still possible, paper consumption is likely to increase due to printing major financial documents in-house instead of contracting with an outside vendor.
- (5) While lower than year-end FY 11-12 e-bill customer levels, the number of E-Bill customers already exceeds the FY 12-13 target in the first quarter. Variable results over these two quarters are primarily due to OSU student summer turnover. Staff is continuing to publicize the benefits of an E-Bill on the monthly City Services bill and anticipates continued increased participation by all utility customers over the next several quarters. If results continue to exceed the 10% target again this whole year, staff will likely increase target for FY 13-14 budget process.

FIRE

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$8,577,900	\$2,105,501	\$2,105,501	24.55%
Supplies and Services	1,861,320	387,678	387,678	20.83%
Capital Outlay	15,000	0	0	0.00%
Total Operating Expenditures	\$10,454,220	\$2,493,179	\$2,493,179	23.85%

Capital outlay consists of station equipment, major building renovation/repairs and scheduled fire vehicle replacements.

Noteworthy Accomplishments during this Quarter:

- Staffed a booth on departmental services at the Benton County Fair.
- Upgraded the Station 1 HVAC system to correct long-standing problems and reduce energy use.
- Received a grant for equipment to support the Risk Watch program (in place of Learn Not to Burn program) through selected public school classes.
- Together with personnel from Albany Fire, eight Corvallis Fire HazMat Team members participated in a full-scale HazMat drill in Albany on September 12th.

Upcoming/Pending Items:

- Conduct department's annual open house in October at Station 1 and 6.
- Continue progress on work with the contracted architect for design and relocation of the planned new drill tower and complete cost estimates for the balance of work to be done.
- Finalize and implement additional upgrades for MobileTrak software.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Community Involvement	Interact with at least 10% of residents (city and rural district) in public education events annually.	Number of attendees at public education events.	5,848	7,000	2,040	2,040
Cost Efficiency	Achieve a response time of 5 minutes or less from dispatch to arrival on Code 3 fire calls within the city limits, greater than our comparator's average of 65%	Percentage of total fire calls with a response time of 5 minutes or less from dispatch to arrival within city limits. ⁽¹⁾	63.0%	>70.0%	63.0%	63.0%
	Achieve a response time of 5 minutes or less from dispatch to arrival of ALS equipment of Code 3 EMS calls within the city limits, greater than the 45% ASA contract target.	Percentage of EMS calls requiring ALS with response time of 5 minutes or less from dispatch to arrival within city limits.	57.0%	60.0%	58.0%	58.0%
	Maintain operating costs per capita at or below that of comparator cities (\$166.40)	Total fire operating expenditures per capita. ⁽²⁾	\$162.55	<\$166.40	\$37.24	\$37.24
	Maintain false alarm rate at or below the 38% level experienced by ICMA comparators.	False Alarm malfunctions as a % of total non-EMS incidents. ⁽³⁾	11.68%	<38%	33.7%	33.7%
Sustainability	Maintain average fire loss per 1,000 population within city limits less than regional average of \$32.5.	Maintain average fire loss per 1,000 population within city limits less than national average. ⁽⁴⁾	\$8.39	<\$32.50	\$0.37	\$0.37
	Maintain number of reported residential structure fires per 1,000 population within the city limits at less than the national average of 0.89.	Residential structure fires per 1,000 population served within city limits. ⁽⁴⁾	.30	<0.89	0.44	0.44

- (1) Staffing level reductions are having an impact on below target response times, but department is still managing to stay within range of comparators.
- (2) FY12-13 year-to-date figures utilize the most recent actual PSU population figure of 54,520 plus rural population of 12,425 for a total population of 66,945. Statistic is on track to meet FY12-13 target.
- (3) The measurement shown is the percentage of false alarms to structure fires and is intended to address the number of alarm malfunctions; not all types of false alarms. Corvallis has few fires but a number of false calls, due largely to malfunction of commercial alarm systems. Over time, the nuisance alarm ordinance and associated fines are expected to help reduce the number of repeat false alarms.
- (4) These measures can change dramatically with one significant, costly incident, hence the high target relative to actual experience year-to-date.

LIBRARY

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$4,038,890	\$982,973	\$982,973	24.34%
Supplies and Services	1,998,120	399,695	399,695	20.00%
Capital Outlay	17,000	0	0	0.00%
Total Operating Expenditures	\$6,054,010	\$1,382,668	\$1,382,668	22.84%

Fund Sources Combined: Library and Library 2010 Fund. Capital outlay includes scheduled library equipment purchases and replacements.

Noteworthy Accomplishments during this Quarter:

- Successfully completed Summer Reading Program 2012, where attendance at all branches broke records.
- Adjusted organization due to staff reductions in FY12-13 to have two Youth Services Librarians spending part of their time in the Adult Services Division.
- Staffed a booth at the OSU Information Fair for International Students to promote library services; 95 students signed up for new library cards.
- Took the Library's Bookmobile to six local summer camps where 179 children enjoyed learning about reading and the Library. The Bookmobile also became a popular addition to the Farmer's Market every Saturday.
- Added three new self-check machines to the library lobby that will eventually accept credit/debit card payments and will scan library card barcodes from smart phones.
- The Library's "Second Floor Librarians" blog was published in the Web Crush of the Week by 'Booklist Online', which is a major national book review journal published by the American Library Association.
- Changed the process for sharing materials between Library system locations to a 'floating' collection. Floating collections change circulation procedures so that whenever an item is checked in at a location, it will remain there until moved or put on hold. Previously materials were returned via the Library's Courier to the location of check out.
- Partnered with the Downtown Corvallis Association's annual week-long reading program.
- Made plans to move popular media materials (DVDs) out of the dispensing machines to a new shelving area which features an enclosed alcove and dedicated checkout desk to provide greater security for those materials.
- Construction of the new Monroe Community Library continued; walls were framed and the shelving plans were started.
- The Monroe Library held a Stuffed Animal Sleepover.
- Replaced the roof over both the Belluschi Wing and the 1964 Addition section of the Library.

Upcoming/Pending Items:

- Finalize the shelving and furniture plans for the new Monroe Community Library.
- Continue building maintenance and special projects including the installation of a new fire alarm system, which was deferred from FY11-12 and should begin in October 2012.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Be at ICMA national average or below for operating and maintenance expenditures per item circulated of \$3.38.	Operating and maintenance expenditures per item circulated.	\$2.92	\$3.00	\$2.67	\$2.67
	Circulate at least 30% more per FTE than other ICMA comparable libraries – ICMA average of 24,891.	Circulation per FTE. ⁽¹⁾	37,953	37,000	9,562	9,562
Community Involvement	Achieve at least a 90% rating of excellent or good and be in the top five of national ICMA cities rated.	Citizen rating of overall library services. ⁽²⁾	93%	90%	N/A	N/A
	Be in the top 20% of circulation rates per capita of comparable ICMA libraries ≥ 15.6 .	Circulation rates per capita. ^(1,3)	19.33	19	4.96	4.96
	Be in the top five of comparable ICMA libraries in volunteer FTE's per 1,000 population $\geq .02$.	Number of volunteer FTE's per 1,000 population. ⁽⁴⁾	.095	.09	.091	.091
Diversity	Offer programs reflecting the diverse populations within Benton County.	Attendance at programs for children, teens, seniors, Latinos and other non-English speakers. ⁽⁵⁾	32,078	31,000	10,011	10,011
Sustainability	Each public computer is used at least 2,500 times per year.	Average number of user sessions per Corvallis Library public computer. ⁽⁶⁾	2,393	2,500	823	823
	Provide the materials people want to use and keep them moving through the community.	Circulation per registered borrower. ⁽¹⁾	33.58	32.0	8.54	8.54

- (1) The ICMA definition of FTE includes hours worked by regular & casual staff (which the City uses very infrequently). Circulation is up from same period last year and that, combined with fewer FTE, results in high efficiency measures. Each of these measures is on track to exceed annual targets.
- (2) The 2012 Citizen Attitude Survey will be completed in November and the results will be posted on the City's website in December 2012.
- (3) This ICMA Core measure uses Benton County population of 85,995, per PSU population report March 2012. Circulation increased from last year and estimated population is less. This measure is on track to exceed annual target.
- (4) The Library continues to utilize volunteers to keep up with demand for services. This first quarter measure exceeds the annual management goal, based on excellent support from community Library advocates in the face of reduced paid staffing resources.
- (5) There are many programs for these groups during the first quarter (Summer Reading), but fewer programs at other times of the year. However, attendance at these programs continues to be strong, and will exceed target if trend continues of 8% above last year's results.
- (6) The use of public computers is down over the last couple of years as more patrons bring their own laptops and utilize the wireless system; however, the Library is now counting the 15 minute 'express computers', which are used steadily. This measure is on-track to meet target.

PARKS & RECREATION

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$3,656,870	\$1,113,704	\$1,113,704	30.46%
Supplies and Services	2,247,200	495,984	495,984	22.07%
Capital Outlay	24,060	0	0	0.00%
Total Operating Expenditures	\$5,928,130	\$1,609,688	\$1,609,688	27.15%

Fund Sources Combined: Parks & Recreation, Aquatics and Open Space Funds. Capital outlay includes scheduled vehicle and machinery replacements.

Noteworthy Accomplishments during this Quarter:

- Completed nine acres of forest thinning at Kendall Farms Natural Area.
- Planned, participated, and co-sponsored with Benton County Heath the Campiones de Salud Soccer tournament to benefit youth programming in Parks and Recreation.
- The Senior Center had 87 participants for Friday night ballroom dances; 94 participants in the bridge players club; 50 participants at the annual summer BBQ.
- Offered the following LBCC classes at the Senior Center: Better Bones & Balance; Aerobics & Toning for Seniors; Dance Exercise; Spanish; Italian; and Write Your Life Story.
- The Osborn Aquatic Center had 1,100 participants in its Otter Beach Open Recreation summer camp programs and over 500 participants at the “Back to School Fiesta”.
- Entered into an agreement with the Rotary Club to raise funds and construct a picnic shelter at Willamette Park.
- Completed the construction of eight pickle ball courts.
- Received approval by the Public Art Selection Commission for the Dr. Martin Luther King mural; completed installation of the mural at the new kiosk in MLK Jr. Park.
- Rehabilitated the Applegate Trail Kiosk in Avery Park assisted by a donation of labor from a painting contractor.
- Completed infield renovations of Pioneer softball fields with financial assistance from the “Friends of Softball.”

Upcoming/Pending Items:

- Develop a Friends Group that may enable additional funding and support for Department services.
- Continue updates of the Parks & Recreation Master Plan and finalize the Community Garden Master Plan.
- Finalize work with the consultant on the Parks and Recreation Special District feasibility study.
- Await final action items and decisions on City/School District agreements; goal setting for the Parks, Natural Areas and Recreation Board; Tunison Park Rehabilitation Project; and Easements for the NW Natural Gas Loop.
- Begin Phase One of the Herbert Farm & Natural area restoration plan for 60 acres.
- Complete administration staffing review leading to possible re-organization initiatives.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Provide multiple opportunities for community involvement while lowering program costs.	Total number of hours worked by volunteer staff in support of parks and recreation activities. ⁽¹⁾	24,322 (11.7 FTE)	27,500 (13 FTE)	6,413 (3 FTE)	6,413 (3 FTE)
	Provide individual and community programs to promote high community livability and resident well-being in a cost efficient manner.	Tier 3 of the Cost Recovery Model will meet or exceed 90% cost recovery.	NEW	90%	82.37%	82.37%
	Provide intermediate and advanced level programs that promote high community livability and resident well-being while recovering all direct expenses.	Tier 4 of the Cost Recovery Model will meet or exceed 100% of cost recovery.	NEW	100%	131.04%	131.04%

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
	Provide opportunities and venues that generate revenue and promote economic vitality.	Tier 5 of the Cost Recovery Model will meet or exceed 200% of cost recovery.	NEW	200%	301.83%	301.83%
Community Involvement	Provide multiple opportunities for public involvement.	Total number of hours of Board, Commissions and Stakeholder, and Public Meetings.	127	100 hours	21	21
Sustainability	Increase the utilization percentage of granted scholarships.	Percent of total scholarship value expended. ⁽²⁾	32%	38%	42%	42%
	Maintain or improve the ratio of acres per population of comparator cities.	Total park acres per 1,000 population. ⁽³⁾	31.9	31.8	31.8	31.8
Diversity	Continue to design recreation programs to be inclusive, creating an opportunity for our diverse community to come together.	Number of programs offered annually and the number of participants. ⁽⁴⁾	2,859/ 96,917	1,820/ 43,000	580/ 28,812	580/ 28,812

- (1) Volunteers are most prevalent in the first and fourth quarters. Parks operations continue to be the leader in the utilization of volunteer labor – capitalizing on college and community need for service project opportunities.
- (2) This program is designed for families at or below federal poverty guidelines. Due to new program criteria and implementation, including additional outreach and changes in eligibility per cost recovery policy, utilization rates are exceeding expectations
- (3) FY12-13 YTD is based on acres vs. deeds and thus results in current acres of 1,733.6 compared to a population of 54,520. Note: this indicator will be replaced for FY13-14 with comparator data becoming more difficult to derive absent membership in the ICMA Center for Performance Management.
- (4) Favorable weather and higher utilization of programs and services have resulted in higher numbers than expected in the first quarter.

POLICE

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$9,803,850	\$2,516,305	\$2,516,305	25.67%
Supplies and Services	2,840,340	732,853	732,853	25.80%
Capital Outlay	245,570	130,283	130,283	53.05%
Total Operating Expenditures	\$12,889,760	\$3,379,441	\$3,379,441	26.22%

Fund Sources Combined: General, 9-1-1 Emergency Communications and Parking Fund. Capital outlay includes scheduled vehicle, equipment and computer system replacements.

Noteworthy Accomplishments during this Quarter:

- Corvallis Police Auxiliary coordinated National Night Out in August where 23 Neighborhood Watch Groups registered their event for visits from officers and many of those also requested a visit from McGruff the Crime Dog.
- Conducted, in partnership with the 509J School District, a Back-to-School Safety Blitz to increase the safety of school children. Officers were assigned to all grade and middle schools throughout the City to enforce school zone traffic laws.
- Corvallis Police Auxiliary, with assistance from Cadets, staffed a booth at the Fall Festival. The booth included a patrol car and McGruff was in attendance.
- Members of the Greek Liaison Program met with OSU Greek leadership for a fall term orientation; 50 people attended, representing 27 of the 30 housed fraternities and sororities. General issues and concerns were discussed and the new CPD Greek Liaison Program manual was distributed.

Noteworthy Accomplishments during this Quarter (Continued):

- Applied for, and was awarded, the 2012 grant for Enforcing Underage Drinking Laws (EUDL). This grant provides approximately \$4,700 for overtime for the department’s bicycle patrol officers during high risk alcohol periods and for minor decoy efforts.
- Completed the 2012 ODOT Pedestrian Safety Enforcement Grant whereby eight enforcement operations were held at various locations.

Upcoming/Pending Items:

- Finalize recruitment for the remaining open/budgeted Police Officer position.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Increase community safety by reducing response time to top priority calls.	Response time in seconds to top priority calls.	283	300	281	281
	Increase community safety by clearing part 1 criminal investigations.	Percentage of Part 1 Crimes Cleared. ⁽¹⁾	Violent 59%	70%	67%	67%
			Property 20%	20%	26%	26%
	Efficiently move candidates through the complex recruitment process to reach and maintain fully authorized staffing levels.	Number of days to complete recruitment of police officers from testing to conditional job offer. ⁽²⁾	159	<90	0	0
Increase community safety by maintaining overall number of traffic accidents resulting in injuries/fatalities at less than the State average of 5.1/per thousand population.	Fatal and injury traffic accidents per 1,000 population. ⁽³⁾	2.04	<2.50	0.6	0.6	
Diversity	Increase diversity of applicant pool through targeted outreach efforts.	Number of new, targeted outreach efforts. ⁽⁴⁾	0	6	0	0
Community Involvement	Achieve at least an 85% rating of excellent or good in citizen attitude surveys.	Citizen satisfaction ratings of overall police services. ⁽⁵⁾	81%	85%	N/A	N/A

(1) Data shown is only through August since September data is not yet available. Due to staffing constraints and frozen/cut positions there have been only four police officers assigned and trained as Detectives. This is a 20% reduction in staff from the five full time Detective positions which should be assigned, and partly accounts for the below target violent crime clearance rate.

(2) Due to funding constraints no officer recruitments were completed in the first quarter.

(3) There have been only 33 accidents, or .6 per thousand, year-to-date. Comparison to national averages cannot be completed until cumulative data is compiled for the entire year.

(4) Recruiting has been on hold due to budgetary impacts.

(5) The 2012 Citizen Attitude Survey will be completed in November and the results will be posted on the City’s website in December.

PUBLIC WORKS

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$11,717,570	\$2,906,548	\$2,906,548	24.81%
Supplies and Services	15,829,270	3,334,093	3,334,093	21.06%
Capital Outlay	2,159,450	0	0	0.00%
Total Operating Expenditures	\$29,706,290	\$6,240,641	\$6,240,641	21.01%

Fund Sources Combined: General, Street, Parking, Transit, Water, Water Timber, Wastewater, Storm Water, Airport, Fleet Maintenance, Facility Maintenance and Technology and Communications Fund. Capital outlay includes scheduled vehicle and equipment replacements.

Noteworthy Accomplishments during this Quarter:

- Coordinated with Finance Department to implement the Purchasing Card (Pcard) Program throughout Public Works.
- Completed negotiations with NW Natural Gas and began negotiations with Comcast on their franchise agreement renewals.
- Presented the Airport Master Plan update to the public for comment.
- Implemented transit system service enhancements arising out of projected increased Transit Operations Fee revenue, and revised routes to better serve the community.
- Completed the annual grind/inlay projects on 15th, 30th, Harrison, and Monroe Streets.
- Conducted an underwater inspection of the WWRP discharge pipe to determine if damage was done from last winter's heavy rainfall event.
- Provided WWRP discharge temperature Total Maximum Daily Load (TMDL) update to Urban Services Committee (USC) for direction of the path forward.
- Began the sixth year of timber thinning projects on the Corvallis Forest (Watershed) to improve forest health in accordance with the Corvallis Forest Stewardship Plan.
- Bid and awarded contracts for the following projects: sidewalk infill, local street reconstruction (11th St. north of Circle Blvd.), storm system rehabilitation, and site preparation for relocation of the Fire Department drill tower.
- Completed construction of the following projects: 2012-13 Sanitary Sewer Rehabilitation, 9th Street Pedestrian Crossing, and 2nd Level Reservoir Painting.
- Compiled the draft Capital Improvement Program (CIP) document for review by the CIP Commission in October/November.
- Met with Urban Services Committee (USC) to discuss a starting point for policy language dealing with use of the public right-of-way by private structures.

Upcoming / Pending Items:

- Prepare the utility fund viability report and present recommendations to the City Council.
- Present the negotiated NW Natural Gas franchise agreement to the Administrative Services Committee for review.
- Pending City Council approval, administer the use of Blue Sky grant funds by preparing and advertising the request for proposal (RFP) for the Fire Station 1 solar panel array.
- Secure City Council approval of the Airport Master Plan and initiate the Comprehensive Update with Planning staff.
- Make process changes to the annual leaf collection program to improve efficiencies.
- Publish an RFP for a transit Vehicle Information System to provide passenger counting, real-time bus location information, and automated announcements on the buses.
- Investigate the feasibility of using the Trysting Tree Golf Course for a solution to TMDL requirements.
- Complete the following: the mandated update to the Corvallis Water Conservation Plan; the first draft of the asset management plan; a draft version of the right-of-way policy; the CIP Commission review of a draft CIP document; and various construction projects, including the 2012-13 Storm System Rehabilitation, 2012-13 Local Street Reconstruction, Sidewalk Infill, site preparation for relocation of the Fire Department drill tower, and installation of the signal at 26th & Western.
- Initiate the design phase for the following projects: 2013-14 Arterial/Collector Reconstruction, 4th Street Storm Pipe Replacement, and 2013-14 Water System Rehabilitation.

COUNCIL VALUES	Management Goals & Objectives	Performance Measures	FY11-12 ACTUAL	FY12-13 TARGET	1st QTR ACTUAL	FY12-13 YTD
Cost Efficiency	Maintain transit costs below national average of \$2.70 per ride.	Costs per transit ride. ⁽¹⁾	\$1.56	<\$2.70	\$1.83	\$1.83
	Have utility rates that contribute to Corvallis being an attractive place to live.	Control operation and maintenance costs to minimize annual utility rate increases. ⁽²⁾	3.3%	≤ 3.0%	N/A	N/A
		Percent of average annual water bill to median household income (\$74,200). ⁽²⁾	0.35%	<0.45%	N/A	N/A
		Percent of average annual wastewater bill to median household income (\$74,200). ⁽²⁾	0.56%	<0.65%	N/A	N/A
Community Involvement	Contribute to the environmental health of the community. (ICMA)	Citizen rating of the quality of street cleaning services as 'excellent' or 'good' (from the Citizen Attitude Survey). ⁽³⁾	78%	>85%	N/A	N/A
	Provide street and utility services that meet the needs of community residents.	Citizens rating Public Works services 'excellent' or 'good', averaged for street, water, wastewater and storm water (from the Citizen Attitude Survey). ⁽³⁾	73.75%	>90%	N/A	N/A
	Encourage citizen input on Public Works projects and activities.	Number of public meetings held on department projects. ⁽⁴⁾	12	>20	1	1
Sustainability	Maintain energy costs for wastewater treatment below the national average as determined by NACWA (\$166 per million gallons treated)	Energy cost per million gallons treated. ⁽⁵⁾	\$85.46	< \$80.00	N/A	N/A
	Remain below national average of 10% annually for water loss in the distribution system.	Percent of water loss in the distribution system. ⁽⁶⁾	4.40%	<10.00%	4.80%	4.80%

(1) Fareless transit has led to significantly higher ridership resulting in a lower cost per rider than historically obtained despite higher program costs.

(2) This is an annual measure calculated in the second quarter; no additional data is collected in the first, third, or fourth quarters.

(3) The 2012 Citizen Attitude Survey will be completed in November and the results will be posted on the City's website in December 2012.

(4) This measure is seasonally impacted, with the frequency of meetings increasing toward the end of the fiscal year.

(5) This is an annual measure calculated in the fourth quarter; no additional data is collected in the first three quarters.

(6) The low percentage is reflective of no water main breaks or storage tank/reservoir projects during the first quarter.

NON-DEPARTMENTAL

Type of Expenditure	2012-13 Amended Budget	Unaudited 1st Qtr Expenditures	Unaudited YTD Expenditures	Percent Expended
Personnel Services	\$0	\$0	\$0	0.00%
Supplies and Services	1,363,450	351,395	351,395	25.77%
Capital Outlay	0	0	0	0.00%
Total Operating Expenditures	\$1,363,450	\$351,395	\$351,395	25.77%

Budget includes city allocations, paying agent fees for debt service and pass through cost of retired employees' medical benefits.

VACANCY SUMMARY

DEPARTMENT	Adopted 12-13 Budget AUTHORIZED FTE	FILLED FTE	VACANT POSITIONS (# of FTE)	STATUS
CMO	10.800	7.800	Assistant City Manager (1 FTE) Economic Development Manager (1) Economic Development Officer (1)	Recruitment in process for HR Manager Recruitment in process Recruitment not initiated
COMMUNITY DEVELOPMENT	37.250	31.000	Building Inspector (2) Project Coordinator (.75) Project Leadworker (1) Project Coordinator II (1) Engineering Technician III (.5) Permit Technician II (1)	Held open Held open Recruitment Initiated Recruitment Initiated Recruitment On-Hold Recruitment initiated
FINANCE	31.750	29.500	Admin Specialist (.25) Information System Analyst (1) Budget Analyst (1)	Underfilled Recruitment initiated Recruitment initiated
FIRE	66.000	65.000	Division/Battalion Chief (1)	Held Open
LIBRARY	42.750	41.250	Shelver (.5) Library Specialist II (1)	Recruitment initiated Recruitments near completion
PARKS AND RECREATION	34.100	28.070	Park Operations Supervisor (1) Management Assistant (1) Admin Specialist (.50) Seasonal Parks Worker (3.53)	Recruitment initiated Held open Held open Held open
POLICE	88.250	82.250	Police Officer (4) Public Safety Dispatcher (1) Records Specialist (1)	3 Held Open; 1 Recruitment in process Held open Recruitment initiated
PUBLIC WORKS	117.500	109.500	Engineering Supervisor (1) Utilities Services Supervisor (1) Management Assistant (1) Electronic Technician II (1) Equipment Maint Technician (1) Parking Specialist (.5) Stormwater Specialist (.5) Street Maint Specialist (1) Utilities System Specialist (1)	Recruitment on-hold Recruitment initiated Recruitment initiated Recruitment on-hold Recruitment initiated Recruitment on-hold Recruitment on-hold Recruitment on-hold Recruitment on-hold
TOTALS	428.400	394.370		

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program section is included in the Quarterly Operating Report to update readers on the status of projects currently in progress. Projects have been placed in one of seven broad-based infrastructure functional areas: Airport; Buildings and Facilities; Parks and Recreation; Storm Water; Transportation; Wastewater; and Water. At the end of the first quarter, Capital Project year-to-date expenditures totaled \$493,016 or 5.19% of the \$9,493,868 Amended Budget. The lists below include a breakout of major projects by those that are expected to be completed and projects deferred or cancelled. The projects for which only the design phase is to be completed have been marked as such. Please refer to the detail section starting on page three for more information on the status of all projects, including those below.

Projects Completed	Page#
City Hall Block	<u>3</u>
Municipal Buildings Rehab – Library Roof Replacement, Phase I	<u>3</u>
Acquisition of Land – Coronado Neighborhood Park	<u>3</u>
Osborn Aquatic Center – 50-meter pool UV lights	<u>3</u>
Park Development - Coronado	<u>4</u>
Park Facility Renovation – Central Park Plaza	<u>4</u>
Park Improvement - Tunison	<u>4</u>
Trails/Bike Paths – Shooting Star	<u>4</u>
North Hills 1 st Level Reservoir Improvements	<u>8</u>

Projects Deferred or Cancelled	
Airport Facility Improvements	<u>3</u>
Park Facility Renovation – Pioneer Parks parking lot	<u>4</u>
SWMP – Dunawi Creek Fish Barrier	<u>5</u>

SUMMARY OF CIP PROJECTS

AIRPORT	ADOPTED	AMENDED	Y-T-D
Airport Facility Improvements	\$50,000	\$50,000	\$0
TOTAL Airport Projects	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$0</u>
BUILDINGS AND FACILITIES			
City Hall Block	\$180,000	\$180,000	\$2,842
Fire Department Facilities Relocation	774,290	696,670	14,331
Law Enforcement Fenced/Paved Compound	0	0	0
Municipal Buildings Rehabilitation	76,500	76,500	0
TOTAL Buildings and Facilities	<u>\$1,030,790</u>	<u>\$953,170</u>	<u>\$17,174</u>
PARKS			
Acquisition of Land	\$379,478	\$379,478	\$0
Acquisition of Parks	550,000	550,000	0
Osborn Aquatic Center	50,000	50,000	0
Park Facility Renovation	54,000	52,000	150
Park Improvements - Existing	422,170	417,070	0
Riverfront Commemorative Park Signage	31,150	31,150	0
Special Use Facilities	0	0	0
Trails/Bike Paths	103,900	99,420	4,764
Carryover Adjustment - Unused Budget	0	0	0
TOTAL Parks	<u>\$1,590,698</u>	<u>\$1,579,118</u>	<u>\$4,914</u>
STORM WATER			
Storm Drain Replacement	\$145,550	\$145,550	\$9,985
Storm Water Retrofit	315,960	335,960	0
Storm Water Master Plan Projects	245,000	225,000	17,396
Utility and Street Improvements	15,000	15,000	0
TOTAL Storm Water Projects	<u>\$721,510</u>	<u>\$721,510</u>	<u>\$27,382</u>
TRANSPORTATION			
9th and Circle Intersection Improvements	\$0	\$0	\$0
9th Street Pedestrian Crossing	\$79,000	\$73,300	\$27,629
Advanced Transportation Management System	649,140	645,950	1
Circle Boulevard Pedestrian Activated Crossings	0	0	0
City Hall Parking	10,000	10,000	0
Covallis to Albany Trail	670,000	670,000	0
Downtown Public Parking	200,000	200,000	0
Downtown Wayfinding	335,670	335,670	0
Electric Vehicle Charging Stations	30,000	30,000	0
Fillmore and Lincoln Sidewalks	0	0	0
Goodnight ROW Acquisition	370,000	370,000	0
Marys River - Crystal Dr Path	80,000	80,000	0
Morris Avenue Bridge	179,000	179,000	0
Reservoir Road Improvements	300,000	300,000	0
Safe Routes to Schools	343,950	343,950	0
Sidewalk Infill	107,100	96,490	10,172
Sidewalk Safety	0	0	0
South 3rd Street/Crystal Lake Drive Improvements	0	0	0
Street Reconstruction	266,430	266,430	5,727
Traffic Signals	257,040	256,000	14,090
Transit Operations Center	0	0	0
Utility and Street Improvements	200,000	200,000	0
Carryover Adjustment - Unused Budget	0	109,740	0
TOTAL Transportation	<u>\$4,077,330</u>	<u>\$4,166,530</u>	<u>\$57,619</u>
WASTEWATER			
Biosolids Storage Tank	\$20,000	\$20,000	\$0
Marys River Interceptor Improvements	0	0	0
Sanitary Sewer Line Rehabilitation	552,360	552,360	264,421
WWMP Influent Pump Station	0	0	0
WWMP Odor Control Facility	0	0	0
WWRP Electrical Equipment Replacement	0	0	0
WWRP Methane Utilization	0	0	0
WWRP Secondary Clarifiers	300,000	300,000	0
Utility and Street Improvements	33,000	33,000	0
TOTAL Wastewater Projects	<u>\$905,360</u>	<u>\$905,360</u>	<u>\$264,421</u>
WATER			
Baldy Reservoir Cover Replacement	\$0	\$0	\$0
36th and Grant Water Pump Station Improvements	\$502,250	\$502,250	\$4,319
North Hills 1st Level Reservoir Improvements	200,000	200,000	101,012
Taylor Plant Facility Plan Projects	294,250	291,570	12,533
Water Distribution System Rehabilitation	50,000	50,000	3,643
West Corvallis Second Level Water	38,680	38,680	0
Utility and Street Improvements	33,000	33,000	0
Carryover Adjustment - Unused Budget	0	2,680	0
TOTAL Water Projects	<u>\$1,118,180</u>	<u>\$1,118,180</u>	<u>\$121,508</u>
TOTAL All Areas	<u>\$9,493,868</u>	<u>\$9,493,868</u>	<u>\$493,016</u>

AIRPORT AND INDUSTRIAL PARK

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>Airport Facility Improvements</i>	1	\$50,000	\$50,000	\$0

This project allows for improvements as identified in the Airport Master Plan (AMP), which is currently in the process of being updated with completion this fiscal year. Once the AMP has been completed, specific projects will then be identified.

BUILDING AND FACILITIES PROJECTS

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>City Hall Block</i>	9	\$180,000	\$180,000	\$2,842

This project continues to address the long-term facility needs for the City Hall block. FY 12-13 budget includes reconstructing the parking lot between City Hall and the Annex and provide way-finding signage for municipal offices in the City Hall area.

A contract has been awarded for mitigation of an underground storage tank in the parking lot. Staff is in the process of contracting sign vendors for bids for the way-finding signage.

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>Fire Department Facilities Relocation</i>	11	\$774,290	\$696,670	\$14,331

This project relocates and replaces the current training facility, which is 40 years old and in poor condition. Staff identified property on the north end of the Public Works (PW) compound that may be suitable for the drill tower and compatible with the PW Facilities Plan.

A construction contract for utility and site work preparation has been awarded and work is underway. Subsequent phases are awaiting a proposal to City Council of a new funding strategy.

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>Municipal Buildings Rehabilitation</i>	13	\$76,500	\$76,500	\$0

This project extends the life of municipal buildings through a planned program of rehabilitation projects. This fiscal year's adopted budget includes the Library shake roof replacement.

The Library shake roof replacement has been completed but payments to contractors will not be made until the second quarter.

PARKS AND RECREATION

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>Acquisition of Land</i>	17	\$379,478	\$379,478	\$0

This project looks at the acquisition of land for the purposes of open space and passive recreation. Staff continued conversations with the Greenbelt Land Trust to evaluate a potential acquisition or option that may meet the criteria for the Chip Ross Fund. Staff has also engaged in some preliminary conversations with representatives of some land in the Timberhill Area, which would meet the criteria for the Chip Ross Funds.

Staff has worked with City Council for the purchase of land in the Coronado sub-division for the purposes of a neighborhood park. A purchase agreement will be completed during the second quarter.

	<u>CIP Doc Pg:</u>	<u>Adopted Budget:</u>	<u>Amended:</u>	<u>YTD Expended:</u>
<i>Osborn Aquatic Center</i>	19	\$50,000	\$50,000	\$0

This project will enhance the social sustainability of the Osborn Aquatic Center (OAC) by providing a healthier environment for the community. This fiscal year's budget includes the installing ultraviolet lights in the indoor 50-meter pool to dissipate the negative effects of chlorine.

This fiscal year's project is dependent upon fundraising efforts, which continued through the first quarter and into the second quarter. Total fundraising collection to-date is approximately \$33,000.

Park Development - New	<u>CIP Doc Pg:</u> 21	<u>Adopted Budget:</u> \$550,000	<u>Amended:</u> \$550,000	<u>YTD Expended:</u> \$0
<p>This project allows for the creation of new parks as Corvallis expands its City limits to include land within the Urban Growth Boundary. This fiscal year's budget includes the constructing a park for Coronado subdivision. Construction of the park will commence upon completion of the purchase (see Acquisition of Land).</p>				
Park Facility Renovation	<u>CIP Doc Pg:</u> 23	<u>Adopted Budget:</u> \$54,000	<u>Amended:</u> \$52,000	<u>YTD Expended:</u> \$150
<p>This project allows for significant renovation of existing parks with facilities that have depreciated beyond the routine repair stage. This fiscal year's budget includes completion of the Central Park Plaza reconstruction and paving the parking lot at Pioneer Park.</p> <p>Installation of the Central Park Plaza pavers was completed in FY 11-12. During the first quarter, staff worked with Oregon State Parks to revise the grant parameters to allow the installation of lights and bollards using project savings. Staff solicited quotes for the installation of the lights and bollards, which will be completed during the second quarter.</p> <p>The Pioneer Park parking lot paving has been delayed, due to the need for additional planning.</p>				
Park Improvements - Existing	<u>CIP Doc Pg:</u> 25	<u>Adopted Budget:</u> \$422,170	<u>Amended:</u> \$417,070	<u>YTD Expended:</u> \$0
<p>This project provides for improvements to existing City Parks. Staff has continued working with Rotary Clubs for a potential donation towards the construction of the Willamette Park shelter. During the first quarter, Rotary representative and staff worked on promotional information and a funding strategy to raise funds for the project. Rotary members presented their fund raising plan and a project to the Parks, Natural Areas and Recreation Board (PNARB) and City Council. Staff submitted project plans to development services to obtain a building permit for the project and prepare a strategy to provide sewer service to the shelter.</p> <p>The Parks and Recreation Department has been awarded a grant from the Oregon State Parks to fund improvements to Tunison Park and received the notice to proceed. The design was presented in English and Spanish at the Escuelita de Futbol event in Willamette Park. Staff is working with an engineer to complete the site layout detail, so that work can occur in the second quarter.</p>				
Riverfront Commemorative Park Signage	<u>CIP Doc Pg:</u> 27	<u>Adopted Budget:</u> \$31,150	<u>Amended:</u> \$31,150	<u>YTD Expended:</u> \$0
<p>This project included the design and implementation of public improvements along First Street and the Riverfront consistent with City Council goals. This project also widened the downtown multi-use path to 12 feet and provided 350 feet of new path to connect to the Van Buren Bridge and B Street. All construction was completed in FY 03-04, with the exception of interpretive signs. There are six signs remaining and will be completed by volunteers. No activity has occurred during the 1st quarter.</p>				
Trails/Bike Paths	<u>CIP Doc Pg:</u> 33	<u>Adopted Budget:</u> \$103,900	<u>Amended:</u> \$99,420	<u>YTD Expended:</u> \$4,764
<p>This project improves and adds trails and bike paths for citizen enjoyment. This fiscal year's budget is construction of Shooting Star trail improvements in the Timberhill area. Design was completed in FY 11-12 and bids were opened in July. A contract has been awarded and construction began late in the first quarter with completion anticipated in the second quarter.</p>				

STORM WATER UTILITY

Storm Drain Replacement	<u>CIP Doc Pg:</u> 39	<u>Adopted Budget:</u> \$461,510	<u>Amended:</u> \$481,510	<u>YTD Expended:</u> \$9,985
<p>This annual program replaces or rehabilitates storm water pipelines that are inadequately sized or have exceeded their useful service life. The facilities to be replaced are selected based on their condition as determined through inspection. Construction of projects designed in FY 11-12 is underway. Design of projects to be constructed in FY 13-14 has been initiated and staff is verifying the sections of storm drain pipe which need to be replaced.</p>				

<i>Storm Water Master Plan Projects</i>	<u>CIP Doc Pg:</u> 41	<u>Adopted Budget:</u> \$245,000	<u>Amended:</u> \$225,000	<u>YTD Expended:</u> \$17,396
<p>This project implements recommendations from the adopted Storm Water Master Plan. Projects were prioritized and developed based on highest system need while addressing flood mitigation, system capacity, operations and maintenance needs, and preservation and enhancement of natural resources.</p> <p>Staff worked with the Oregon Department of Fish and Wildlife to complete design for the removal of a fish barrier in Dunawi Creek at the box culvert on 35th Street; however the project and contract procurement has been cancelled due to irreconcilable conflicts with the Land Development Code and National Flood Insurance Program.</p> <p>Design has been completed to provide bank stabilization on the east bank of Dixon Creek where the bank has experienced a slope failure. All jurisdictional permits have been obtained and staff is preparing bid documents for construction. Construction is anticipated for the summer of 2013.</p>				
<i>Utility and Street Improvements</i>	<u>CIP Doc Pg:</u> 95	<u>Adopted Budget:</u> \$15,000	<u>Amended:</u> \$15,000	<u>YTD Expended:</u> \$0
<p>These storm water assessments provide utility improvements to existing properties or to new developments that are not currently being served. Assessment projects require that the costs of the projects be paid by the owners and may be initiated by the City or by the owners of the property who benefit. This project is also used to reimburse developer-financed projects where System Development Charge (SDC) participation is appropriate. There were no storm water utility reimbursements in the 1st quarter.</p>				

TRANSPORTATION

<i>Advanced Transportation Management System</i>	<u>CIP Doc Pg:</u> 51	<u>Adopted Budget:</u> \$649,140	<u>Amended:</u> \$645,950	<u>YTD Expended:</u> \$1
<p>This project will install an Advanced Transportation Management System to include remote video monitoring of intersection conditions and control of signal operations at eight intersections on Van Buren Avenue and Harrison Boulevard, between 2nd and 5th Streets. The project has been delayed due to cost escalation. The City has been in contact with ODOT regarding the possibility of securing additional funding and is awaiting ODOT's response.</p>				
<i>City Hall Parking</i>	<u>CIP Doc Pg:</u> 55	<u>Adopted Budget:</u> \$10,000	<u>Amended:</u> \$10,000	<u>YTD Expended:</u> \$0
<p>This project will investigate remote parking opportunities for downtown employees, including those at City Hall. This project has not yet been initiated as some of the outcomes of the City / OSU Collaboration efforts could impact this project. Therefore staff believes it is best to let that process take its course before looking at options for remote parking.</p>				
<i>Covallis to Albany Trail</i>	<u>CIP Doc Pg:</u> 57	<u>Adopted Budget:</u> \$670,000	<u>Amended:</u> \$670,000	<u>YTD Expended:</u> \$0
<p>The City of Corvallis, City of Albany, and Benton County are participating in a joint effort to develop a multi-use path from Corvallis to Albany. This project will be developed in phases and supports the City's sustainability policies by providing an improved bicycle and pedestrian route between Corvallis and Albany. Project design will be completed by Benton County, with the City constructing all segments within the City Limits.</p> <p>City staff has been meeting with the Oregon Department of Transportation (ODOT) Rail Division to discuss trail crossing options. Final design is pending a decision by ODOT and construction is delayed until the spring of 2013.</p>				
<i>Downtown Public Parking</i>	<u>CIP Doc Pg:</u> 59	<u>Adopted Budget:</u> \$200,000	<u>Amended:</u> \$200,000	<u>YTD Expended:</u> \$0
<p>This project funds upgrading, altering and constructing public parking within the central business district. This project is a placeholder for opportunities to secure additional sites or to make improvements to existing parking facilities. No upgrades have been identified during the 1st quarter.</p>				

<i>Downtown Wayfinding</i>	<u>CIP Doc Pg:</u> 61	<u>Adopted Budget:</u> \$335,670	<u>Amended:</u> \$335,670	<u>YTD Expended:</u> \$0
This project provides downtown wayfinding signage as identified in the Downtown Corvallis Strategic Plan. This project has not yet been initiated due to awaiting grant funding opportunities.				
<i>Electric Vehicle Charging Stations</i>	<u>CIP Doc Pg:</u> 63	<u>Adopted Budget:</u> \$30,000	<u>Amended:</u> \$30,000	<u>YTD Expended:</u> \$0
This project provides electric vehicle charging stations at strategic locations in Corvallis. This project has not been initiated.				
<i>Goodnight ROW Acquisition</i>	<u>CIP Doc Pg:</u> 65	<u>Adopted Budget:</u> \$370,000	<u>Amended:</u> \$370,000	<u>YTD Expended:</u> \$0
This project will acquire right-of-way to allow for alignment of eastern and western legs of Goodnight Avenue at its intersection with Highway 99. The project budget will be used to negotiate an agreement with the current property owner allowing the City a first right-of-refusal in the event the property is offered for sale. This project has not been initiated.				
<i>Marys River - Crystal Drive Path</i>	<u>CIP Doc Pg:</u> 71	<u>Adopted Budget:</u> \$80,000	<u>Amended:</u> \$80,000	<u>YTD Expended:</u> \$0
This project will construct a shared-use path to address exiting safety issues for bicyclists traveling to and from southeast Corvallis between the Marys River bicycle bridge and Crystal Lake Drive. This project has not been initiated.				
<i>Morris Avenue Bridge</i>	<u>CIP Doc Pg:</u> 75	<u>Adopted Budget:</u> \$179,000	<u>Amended:</u> \$179,000	<u>YTD Expended:</u> \$0
This project will replace the existing Morris Avenue Bridge over Oak Creek near 26 th Street. Staff is awaiting ODOT's proposed interagency agreement for project design and construction.				
<i>Pedestrian Crossings</i>	<u>CIP Doc Pg:</u> 77	<u>Adopted Budget:</u> \$79,000	<u>Amended:</u> \$73,300	<u>YTD Expended:</u> \$27,629
This project will improve pedestrian crossing opportunities at selected locations along 9 th Street. A New Freedom grant provides funding for this project. Design was completed in FY 11-12. Construction began in July and has been completed. Final contractor payments will be processed in the second quarter.				
<i>Reservoir Road Improvements</i>	<u>CIP Doc Pg:</u> 79	<u>Adopted Budget:</u> \$300,000	<u>Amended:</u> \$300,000	<u>YTD Expended:</u> \$0
This project provides Street SDC funds for improvements to Reservoir Road, a facility identified in the Corvallis Transportation Master Plan and included on the City's Street SDC project list, but currently under Benton County jurisdiction.				
<i>Safe Route To Schools</i>	<u>CIP Doc Pg:</u> 81	<u>Adopted Budget:</u> \$343,950	<u>Amended:</u> \$343,950	<u>YTD Expended:</u> \$0
This project will construct various infrastructure elements to improve safety and access for children walking and bicycling to schools in the community. This project will be funded 100% with a Safe Routes to Schools grant. This project has not been initiated.				
<i>Sidewalk Infill</i>	<u>CIP Doc Pg:</u> 83	<u>Adopted Budget:</u> \$0	<u>Amended:</u> \$105,603	<u>YTD Expended:</u> \$16,107
This project constructs missing segments of sidewalks that are necessary to safely connect neighborhoods and provide access to schools, transit, multi-use paths and commercial and industrial areas. A New Freedom grant provides funding for this project. Design was completed in FY 11-12. A construction contract has been awarded and work is underway.				

Street Reconstruction	<u>CIP Doc Pg:</u> 85	<u>Adopted Budget:</u> \$266,430	<u>Amended:</u> \$266,430	<u>YTD Expended:</u> \$5,727
This project is the annual re-construction and overlay of selected streets based upon priorities set by a survey of pavement conditions. Design of the reconstruction of 11 th Street north of Maple Street was completed in FY 11-12. A construction contract has been awarded and work is underway.				
Traffic Signals	<u>CIP Doc Pg:</u> 89	<u>Adopted Budget:</u> \$257,040	<u>Amended:</u> \$256,000	<u>YTD Expended:</u> \$14,090
This project provides for design and construction of a signal at 26 th Street and Western Boulevard intersection with funding provided by OSU. Signal poles and mast arms were received during FY 11-12 with full reimbursement received from OSU. Staff is in the process of awarding the construction contract, with work scheduled to begin in November.				
Utility and Street Improvements	<u>CIP Doc Pg:</u> 95	<u>Adopted Budget:</u> \$200,000	<u>Amended:</u> \$200,000	<u>YTD Expended:</u> \$0
These street assessments provide street improvements to existing properties or to new developments that are not currently being served. Assessment projects require that the costs of the projects be paid by the owners and may be initiated by the City or by the owners of the property who benefit. This project is also used to reimburse developer-financed projects where System Development Charge (SDC) participation is appropriate. There was no street related activity during the 1 st quarter.				

WASTEWATER UTILITY

Biosolids Storage Tank	<u>CIP Doc Pg:</u> 103	<u>Adopted Budget:</u> \$20,000	<u>Amended:</u> \$20,000	<u>YTD Expended:</u> \$0
This project provides for the replacement/rehabilitation of the existing biosolids storage tank and pumping system which are showing signs of age. City staff will partner with Valley Landfill, Inc. on this project. Valley Landfill, Inc has not taken any action on this project yet; therefore, this project has not yet been initiated.				
Sanitary Sewer Line Rehabilitation	<u>CIP Doc Pg:</u> 105	<u>Adopted Budget:</u> \$552,360	<u>Amended:</u> \$552,360	<u>YTD Expended:</u> \$264,421
This program annually replaces or rehabilitates sanitary sewers, which have exceeded their service lives and/or allow excessive amounts of extraneous rainwater or groundwater (inflow and infiltration) into the sewer system. Construction of projects designed in FY 11-12 is in progress. Design work for projects to be constructed in FY 13-14 has been initiated.				
WWRP Secondary Clarifiers	<u>CIP Doc Pg:</u> 119	<u>Adopted Budget:</u> \$300,000	<u>Amended:</u> \$300,000	<u>YTD Expended:</u> \$0
This project will construct two new secondary clarifiers at the WWRP. The new clarifiers will accommodate increased flows due to community growth.				
Utility and Street Improvements	<u>CIP Doc Pg:</u> 95	<u>Adopted Budget:</u> \$33,000	<u>Amended:</u> \$33,000	<u>YTD Expended:</u> \$0
These sewer assessments provide utility improvements to existing properties or to new developments that are not currently being served. Assessment projects require that the costs of the projects be paid by the owners and may be initiated by the City or by the owners of the property who benefit. This project is also used to reimburse developer-financed projects where System Development Charge (SDC) participation is appropriate. There were no wastewater utility reimbursements in the 1 st quarter.				

WATER UTILITY

<i>36th and Grant Water Pump Station Improvements</i>	<u>CIP Doc Pg:</u> 125	<u>Adopted Budget:</u> \$502,250	<u>Amended:</u> \$502,250	<u>YTD Expended:</u> \$4,319
<p>This project replaces the building and electrical equipment at the 36th Street and Grant Avenue water pump station. Design is in progress and construction funding is being evaluated with the current CIP budgeting process.</p>				
<i>North Hills 1st Level Reservoir Improvements</i>	<u>CIP Doc Pg:</u> 131	<u>Adopted Budget:</u> \$200,000	<u>Amended:</u> \$200,000	<u>YTD Expended:</u> \$101,012
<p>This project provides for design and construction of reservoir improvements to the North Hills 1st Level East Reservoir. Design was completed in FY 10-11. Construction of seismic upgrades was completed in FY 11-12 and the reservoir exterior coating carried over for completion in FY 12-13. All construction has been completed.</p>				
<i>Taylor Plant Facility Plan Projects</i>	<u>CIP Doc Pg:</u> 137	<u>Adopted Budget:</u> \$294,250	<u>Amended:</u> \$291,570	<u>YTD Expended:</u> \$12,533
<p>This project will provide design for installation of new mixing equipment and pipe to allow for proper mixing of treatment chemicals and dispersion of the untreated water as it enters the treatment process. Design is completed and staff is currently advertising for bids. Construction will occur this fall and winter.</p>				
<i>Water Distribution System Rehabilitation</i>	<u>CIP Doc Pg:</u> 139	<u>Adopted Budget:</u> \$50,000	<u>Amended:</u> \$50,000	<u>YTD Expended:</u> \$3,643
<p>This program provides for ongoing replacement or rehabilitation of the City's water distribution system infrastructure. Design work for projects to be constructed in FY 13-14 has been initiated and the engineering staff will be meeting with the Utility workgroup to discuss prioritization of the projects.</p>				
<i>West Corvallis Second Level Water</i>	<u>CIP Doc Pg:</u> 141	<u>Adopted Budget:</u> \$38,680	<u>Amended:</u> \$38,680	<u>YTD Expended:</u> \$0
<p>This project provides water distribution facilities in the West Corvallis second level service areas. Design work is on hold pending acquisition of easements required across private property south of West Hills Road.</p>				
<i>Utility and Street Improvements</i>	<u>CIP Doc Pg:</u> 95	<u>Adopted Budget:</u> \$33,000	<u>Amended:</u> \$33,000	<u>YTD Expended:</u> \$0
<p>These water assessments provide utility improvements to existing properties or to new developments that are not currently being served. Assessment projects require that the costs of the projects be paid by the owners and may be initiated by the City or by the owners of the property who benefit. This project is also used to reimburse developer-financed projects where System Development Charge (SDC) participation is appropriate. There were no water utility reimbursements in the 1st quarter.</p>				

CORVALLIS CITY COUNCIL GOALS 2012-2013

PREFACE:

This is an update on work accomplished on Council Goals during the fourth quarter, with expected work to be accomplished in the future also summarized. Overarching Council goals and values throughout the Corvallis 2020 Vision Statement and within the goals listed below include:

- ♦Diversity ♦Citizen Involvement ♦Sustainability ♦Cost Efficiency

Goals	Corvallis 2020 Vision Statement Categories
<p>By December 2011, the Council will provide direction on recommendations to strengthen access to and availability of locally produced food and community gardens via policy, ordinance and Land Development Code changes.</p> <p>* By December 2012, the Council will enact code and policy changes corresponding with that direction.</p> <p><u>Accomplished through September 30, 2012:</u></p> <ul style="list-style-type: none"> • As part of a larger package of Land Development Code (LDC) Amendments, Planning Division Staff developed a set of LDC Amendments specifically designed to facilitate production of, and access to, local food. The Planning Commission held a public hearing on proposed code amendments on September 19, 2012, and is expected to complete their review on October 3. The Planning Commission will make a recommendation to the City Council regarding adoption of the proposed package of code amendments. • City Council adopted the Parks and Recreation Community Garden Plan. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • The City Council is tentatively scheduled to begin review of the LDC Amendments (including the local food items) on November 5, 2012. Based on the current schedule, it is expected that proposed code amendments would be adopted by the end of 2012. • Parks and Recreation staff will develop “how to start a community garden” materials for the public based on the approved Community Garden Plan. 	<p>Economic Vitality Governing and Civic Involvement Where we Live</p>

Goals	Corvallis 2020 Vision Statement Categories
<p>By December 2011, the Council will consider action on recommendations by the Economic Development Commission concerning strategic priorities and funding sources for Economic Development initiatives.</p> <p><u>Accomplished through September 30, 2012:</u></p> <ul style="list-style-type: none"> • The Adopted Budget for FY 2012-13 includes staffing for 2.0 FTE to initiate the City’s Economic Development work. The Economic Development Manager has been hired and began work on September 17. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • Develop a Business Assistance portal on the City’s website. • Engage OSU’s Commercialization Office and ONAMI in the development of entrepreneurial assistance for stage one companies. • Recruit an Account Manager to implement the City’s Business Retention and Expansion program. • Develop a database of existing businesses that will be used and updated by the Account Manager. • Develop an industrial lands portal for the website. • Transition the duties that have been managed by the Business Enterprise Center to the Economic Development office. 	<p>Central City Economic Vitality Governing and Civic Involvement Where we Live</p>
<p>Working with OSU President and his staff, by December 2011, the Council will create a plan to seize opportunities on parking, code enforcement, infill design, rental code, traffic design and other important issues.</p> <p><u>Accomplished through September 30, 2012:</u></p> <ul style="list-style-type: none"> • Collaboration work groups continued to meet twice monthly during the summer to work on identified near term strategies. Information on transportation, planning and housing was provided by City and OSU staff. Work groups reviewed the City’s Municipal Code for revision opportunities, reviewed off-street parking requirements, and opportunities to provide student housing. • The Neighborhood Planning Work Group developed a recommendation to include an increase in the parking requirements for some types of four- and five-bedroom dwelling units in the 2012 Code Amendment Package. After review by the Steering Committee and City Council, this “quick action item” was included in the package of code amendments that will be considered for adoption by the end of the year. • Service on Corvallis Transit System routes with high ridership was expanded to provide more frequent runs. OSU supported the expansion by funding three of the new runs. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • The Steering Committee will review the Collaboration Project Work Groups’ progress when they meet on November 29th. 	<p>Central City Education and Human Services Governing and Civic Involvement Protecting the Environment Where we Live</p>

Goals	Corvallis 2020 Vision Statement Categories
<p>The Council will create a financially sustainable City budget.</p> <ul style="list-style-type: none"> * Amend compensation policies to align total employee compensation with available City revenue. * Develop new sources of revenue that align with the cost of desired City services. <p><u>Accomplished through September 30, 2012:</u></p> <ul style="list-style-type: none"> • The City Council has previously approved a new financial plan model for the property tax funds, completed work on revised Financial Policies and policies on Compensation and Separation. • The City Council adopted the FY 12-13 budget that meets the definition of a Sustainable Budget. • The City Council held a work session to discuss unfunded liabilities as a part of the City’s overall financial strategy. Council consensus was to address unfunded liabilities once reserve goals are met. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> • Initiate work on the FY 13-14 budget, including updating the financial plans. • Initiate negotiations with AFSCME; complete negotiations with CPOA and CRCCA. 	<p>Culture and Recreation Central City Economic Vitality Education and Human Services Governing and Civic Involvement Protecting the Environment Where we Live</p>
<p>Accomplishments Toward the Overarching Goals and Values (Diversity, Citizen Involvement, Sustainability and Cost Efficiency):</p> <ul style="list-style-type: none"> • Citizen Involvement: <ul style="list-style-type: none"> ○ The 2012 Citizen Attitude Survey was mailed to 1,200 randomly selected Corvallis registered voters. Survey results, which will be presented to Council and the public in the third quarter, provide valuable citizen input for the Budget Commission and department directors. ○ The City Hall Ambassador program recruited enough volunteers to fill all available shifts. The program provides citizens with an opportunity to learn more about their City government by fielding inquiries from City Hall visitors and helping staff with projects. ○ Public Works coordinated a public meeting for the Bring Your Bag Team, community organizations committed to leading outreach and education efforts about the ordinance and the benefits of reusable bags. ○ Presented draft findings for the Parks and Recreation Master Plan update to stakeholders and the Parks, Natural Areas and Recreation Board. ○ Parks and Recreation had 684 people volunteer 6,413 hours first quarter. ○ Public Works staff educated citizens by providing information at many local community events including daVinci Days, World Car Free Day, Corvallis Fall Festival, Kids Day for Conservation, Beaver Community Fair, and the Prescription Drug Take Back event. • Sustainability: <ul style="list-style-type: none"> ○ The new roof on the library was completed which should save on maintenance costs long term and be more fire-resistant. ○ In an effort to ease implementation, Public Works staff provided informational materials to local businesses on the ordinance banning single-use plastic bags. ○ Installed energy efficient ballasts in lamps at Central Park. ○ Replaced herbicide treatment in the Avery Park Rose Garden with a biological treatment. ○ The chiller at the library was replaced with more energy efficient equipment resulting in an immediate 51% reduction in energy use. 	

Goals	Corvallis 2020 Vision Statement Categories
<ul style="list-style-type: none"> ○ Conducted another successful Prescription Drug Take Back event removing 383 pounds of drugs from the waste stream. ● Diversity: <ul style="list-style-type: none"> ○ Reference Librarians staffed a booth at the OSU International Fair and 95 people signed up for library cards. ○ Parks and Recreation co-sponsored the Campeones de Salud Futbol Tournament with Benton County Health Department with over 1,500 people attending, 40 dental screenings, 100 health screenings and 50 immunizations. ○ Public Works advertised the Prescription Drug Take Back even in both English and Spanish. ● Cost Efficiency: <ul style="list-style-type: none"> ○ The new, online only version of “the City” newsletter began monthly distribution in August. The switch from printing and mailing newsletters will save the City several thousand dollars per year. ○ Parks and Recreation left two supervisor positions vacant during the first quarter to mitigate the projected and unbudgeted increase in health insurance. ○ Received confirmation from FEMA to fund the majority of the cost to replace the Mary’s River Natural Area Board walk destroyed in the 2012 flood. 	