



**CORVALLIS
MAYOR/COUNCIL
ORIENTATION**

**January 8, 2015
6:00 pm**

**Madison Avenue Meeting Room
500 SW Madison Avenue**

I. WELCOME

II. RISK MANAGEMENT VIDEO (20 minutes)

- A. Video: Role of City Councilors in keeping insurance claim costs as low as possible
- B. Questions and Answers (City's agent of record will be present)

III. COMMUNITY DEVELOPMENT (60 minutes)

- A. Brief Overview of the Community Development Department
 - 1. Planning Division
 - 2. Development Services Division
 - 3. Housing and Neighborhood Services Division
 - 4. Administration
- B. Corvallis Planning Process
 - 1. Statewide Planning Program
 - 2. Local Planning Program
 - 3. Roles in the land use process
- C. Role of Staff
- D. Components of a typical land use staff report
- E. Elements of the Public Hearing process
- F. The Bi-Annual Planning Work Program
- G. Planning and development related information
 - 1. Tools to access on-line resources

IV. CITY MANAGER/CITY RECORDER (40 minutes)

- A. Council Meetings and Visitors Propositions
- B. Role of City Recorder
- C. City Manager

V. ADJOURNMENT

For the hearing impaired, a sign language interpreter can be provided with 48 hours' notice prior to the meeting. Please call 541-766-6901 or the Oregon Communications Relay Service at 7-1-1 to arrange for TTY services. A large print agenda can be available by calling 541-766-6901.

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