

**HUMAN SERVICES COMMITTEE
MINUTES
January 6, 2015**

Present

Councilor Mike Beilstein, Chair
Councilor Bill Glassmire
Councilor Frank Hann

Staff

Nancy Brewer, City Manager *Pro Tem*
Carrie Mullens, City Manager's Office

SUMMARY OF DISCUSSION

	Agenda Item	Recommendations
	Call to Order	2:00 pm
I.	Meeting date, time discussion	Information – Tuesday at 2:00 pm
II.	Other Business	Information – Social service funding
	Adjournment	2:47 pm
	Next Meeting	January 20, 2015, Madison Avenue Meeting Room, 500 SW Madison Avenue

CONTENT OF DISCUSSION

I. Meeting date, time discussion

Chair Beilstein reviewed the Committee's history of meeting dates and times.

Ms. Brewer said the standing committees have meeting room priority for scheduling. City staff will work around the Committee's chosen schedule. She explained the process and timeline for completing minutes and forwarding recommendations to Council. She noted that many advisory boards and commissions meet at 7:00 pm.

Ms. Brewer distributed the standing committee pending items calendar and explained that it is a planning tool only. The calendar includes target dates for specific reports and/or discussions.

Chair Beilstein said he would prefer not to schedule evening meetings due to the stress it places on staff. He supports meeting at 12:00 pm or 2:00 pm on Tuesdays.

In response to Councilor Hann's inquiry, Ms. Brewer explained that the length of each meeting will depend on the agenda item and how well the meeting is managed. It is not unusual for a meeting to last at least two hours.

Councilor Glassmire noted that he can meet at any time.

The Committee agreed by consensus to meet at 2:00 pm on Tuesdays following the Monday Council meetings in the Madison Avenue Meeting Room.

II. Other Business

In anticipation of the next Committee meeting, Ms. Brewer provided a brief history of the City's social service funding and allocation priorities, process, and approvals.

Councilor Hann noted that his focus in reviewing social service allocations will be whether funds are spent wisely and are solving current issues. Ms. Brewer confirmed that agency reports include metrics and outcome. She added that many of the agencies meet their goals very early in the grant year. The City's allocations are frequently used as leverage to acquire additional grants and funding.

Councilor Hann added that he will be looking for an emphasis on stabilizing families and relieving some of their stressors.

Chair Beilstein reported that a member of this Committee serves as a liaison to the allocations committee. The liaison is a useful resource for answering questions and helping to explain the City's priorities. He asked Committee members to think about serving as the allocations committee liaison.

Chair Beilstein said there has been some discussion about standing committees generating their own agenda items. He explained that the Committee has certain responsibilities and staff ensures those items are scheduled in a timely manner. This does not prohibit the Committee from generating other work. If the additional work includes staff time, the Committee would first want to discuss it with the full Council.

Councilor Hann said he recently read an article about dwindling resources and how governments can no longer take the lead on certain issues. Instead, they must nurture available resources within the community. He suggested that this Committee may want to invite local social service agencies to a meeting for a discussion about needs and resources.

In response to Councilor Glassmire's inquiry, Ms. Brewer said social services priorities have remained "emergency and transitional services" for many years. Alternatives have been discussed, but never changed. There were three priorities before funding decreased and allocations became more focused. Ms. Brewer explained the history of social service funding. She noted that it is unique for cities to provide funding for social services and those cities that allocate funding do not allocate nearly as much as Corvallis does.

Respectfully submitted,

Mike Beilstein, Chair