

**CORVALLIS TRANSIT ADVISORY BOARD
MINUTES
December 9, 2014**

Present

Stephan Friedt, Chair
 Steve Harder, Vice Chair
 Steven Black
 John Oliver
 Eric Cornelius
 Brandon Trelstad
 Bruce Sorte, Council Liaison

Staff

Tim Bates, Public Works
 Peter Dassow, Public Works
 Mary Steckel, Public Works
 Greg Gescher, Public Works

Visitors

Bob Wilson

Absent

Cassie Huber, ASOSU
 Kriste York

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of October 14, 2014 Minutes			Approved
III. TAB/Visitor Comments			N/A
IV. Old Business			N/A
V. New Business <ul style="list-style-type: none"> • Transition to Advisory Board or Departmental Advisory Committee • Possible Meeting Date Change • Potential Route Changes with Development 	X	X	<ul style="list-style-type: none"> • Changed meeting date to 3rd Tuesday
VI. Information Sharing	X		
VII. Board Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:35 a.m.

CONTENT OF DISCUSSION

I. Introductions

The meeting was called to order at 8:20 a.m. by Chair Friedt. Introductions were made of Board members staff, and visitor.

II. Approval of Minutes

Vice Chair Harder moved to approve the October 14, 2014 minutes, seconded by Board Member Oliver. The motion passed unanimously.

III. TAB/Visitor Comments

None.

IV. Old Business

None.

V. New Business

Transition to Advisory Board or Departmental Advisory Committee

Public Works Director Mary Steckel discussed the city-wide reassessment of classifying and renaming commissions, boards, and committees. She provided background information about when, why, and how this internal assessment began. She provided a memo to the board to explain further, and which defined what a board is versus a departmental committee.

Mr. Bates inquired about the key differences between a board versus department advisory commission. Board Member Cornelius had a similar question. He thought the group fell more into the department advisory committee category. Chair Friedt thought it fell more into the advisory board category. There was brief discussion about use of city staff resources under either category.

Director Steckel offered to attend a future meeting. She said that after reviewing meeting agendas and information over the past four years, it appears that group acts more like a departmental advisory committee. Board Member Trelstad agreed. Chair Friedt said he wanted to discuss internally at the next meeting, and then possibly have Director Steckel return the following meeting.

Possible Meeting Date Change

Mr. Bates raised the issue of moving the regular meeting time to the third Tuesday of the month, instead of the second Tuesday. The Board agreed to this.

Potential Route Changes with Development

Mr. Bates mentioned a possibility of route changes in a couple of years to accommodate a potential development called The Hub at the north part of town. Mr. Bates mentioned the possibility of a direct contribution from the private group, but CTS would need a new bus to accommodate the additional route or possible route changes. There was brief

discussion between Councilor Sorte and Mr. Bates about FTA funding and private charter restrictions.

VI. Information Sharing

Mr. Bates reported new signs are installed on 9th and continue to go up. New signs will be delivered and installed by early 2015.

Mr. Bates reviewed the Information Sharing report with members. He commented that CTS ridership overall is up, and the new C1R route is getting good ridership.

Mr. Bates reported that the TOF rate will likely will be lower for 2015 than in 2014. It runs February to January, based on average cost of gasoline in the state. He projected about a six cents decrease.

VII. Board Requests and Reports

Board Member Oliver requested that CTS move the first bus stop location on 15th Street, across from Kerr, to allow move space for bus to turn and make stop.

Board Member Trelstad reported that the OSU Beaver Bus is running during break, but with reduced service. He also noted the real time shuttle tracker for the Beaver Bus is working, and the bus pins move in real time.

Vice Chair Harder reported that Dial-A-Bus (DAB), relative to surrounding areas, significantly outperforms others in obtaining volunteers. He noted and thanked Board Member Black for recently volunteering to drive for DAB. He also reminded people about the semi-annual appreciation event the upcoming Saturday at Benton County's Sunset Building.

VIII. Pending Items

None.

IX. Adjournment

Board Member Trelstad moved to adjourn the meeting, seconded by Board Member Oliver. The motion passed unanimously.

The meeting was adjourned at 9:35 a.m.

NEXT MEETING: February 17, 2015, 8:20 am, Madison Avenue Meeting Room