



HUMAN SERVICES COMMITTEE

Agenda

Tuesday, March 17, 2015
2:00 pm

Madison Avenue Meeting Room
500 SW Madison Avenue

- | | |
|------------------------------------|--|
| Discussion/ Possible Action | I. United Way Social Service Allocations
Semi-Annual Report
(Attachment) |
| Discussion/ Possible Action | II. Council Policy Review and Recommendation: 4.01,
"Guidelines for Commercial Vending and
Fundraising Activities in City Parks" |
| Information | III. Other Business |

Next Scheduled Meeting

Tuesday, April 7, 2015 at 2:00 pm
Madison Avenue Meeting Room, 500 SW Madison Avenue

Agenda

None at this time.

MEMORANDUM

DATE: March 17, 2015
TO: Human Services Committee
FROM: Ken Gibb, Community Development Director 
SUBJECT: Social Service Interim Report for Period Ending December 31, 2014

I. Issue

Under the terms of the Social Service Funding Agreement between the City of Corvallis and United Way, review and approval of two interim reports are required each fiscal year. This is the first interim report for FY 14-15.

II. Discussion

United Way is the City's designated administrator for Social Service funding for FY 14-15. The City Council approved the Social Service Allocation of \$237,500, with an additional \$113,150 from the passage of the levy, for a total of \$350,900. Of this amount, \$342,900 is to be distributed to agencies and \$8,000 is the service fee paid to United Way for administration of the program.

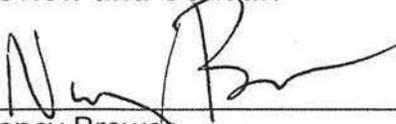
For this semi-annual report, United Way has included a six-month report from each agency that receives City funding, (Attachment A) with the exception of Vina Moses, which will be submitted under separate cover. These reports include a narrative of their activities, outputs and outcomes, and a year-to-date balance and income statements.

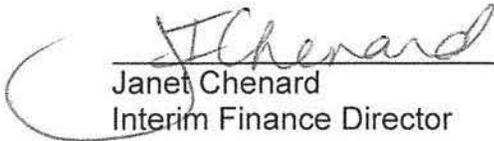
As a reminder, United Way combined review of the City Social Service Fund and its own grants program into one process. Several programs applied for, and received funding from both cycles. They have submitted one interim report. The narrative report will reflect for which cycle the program is reporting (City, or both), and the amount awarded in the respective cycles.

United Way has been provided with a copy of this staff report, notified of the upcoming Committee meeting and invited to attend.

III. Action Recommended

That the Human Services Committee consider this report and recommend the City Council approve acceptance of the Social Service FY 14-15 interim report for period ending December 31, 2014.

Review and Concur:

Nancy Brewer
City Manager**Review and Concur:**

Janet Chenard
Interim Finance Director



City of Corvallis

Social Service Grants

14-15 Interim (6 mo) Reports

As per our administrative contract, United Way has recently compiled funded program interim reports—covering the first 6 months of the award period— for the 14-15 City of Corvallis Social Service funding cycle.

This document contains the following components:

1. Program Reports

- Narrative: description of the funded project, explanation of how the award has been spent, and how people have been helped
- Financial update: high-level review of program revenue and expenses for the awarded period

As a reminder—United Way combined review of the City Social Service Fund and its own grants program into one process. Several programs applied for, and received funding from both cycles. They have submitted one interim report. The narrative report will reflect for which cycle the program is reporting (City, or both), and the amount awarded in the respective cycles.

United Way's Community Impact Committee Council is currently reviewing the full interim report package—which includes additional program financial statements—and will follow up where necessary and/or appropriate.

Agency Requests/Recommendations

Agency	Program	Request	Award
ABC House	Child Abuse Assessment	\$20,000	\$10,000
Benton Furniture Share	Sustaining Client Services	\$15,000	\$10,000
Benton Habitat for Humanity	Home Repair Initiative	\$5,000	\$3,000
Boys & Girls Club of Corvallis	Clubhouse Subsidized Support	\$74,870	\$50,000
CARDV	Emergency Shelter Services	\$10,000	\$5,000
CASA	CASA Voices for Children Advocates	\$12,000	\$8,000
	Advocacy Center	\$2,000	\$2,000
Casa Latinos Unidos	Immediate-Need Services	\$14,400	\$14,400
Community Outreach, Inc	Integrated Shelter Services	\$60,000	\$45,000
	Health Services	\$50,000	\$35,000
	Mari's Place	\$50,000	\$15,000
	Homeless Prevention	\$20,000	\$5,000
Community Services Consortium	Linn Benton Food Share	\$37,000	\$32,000
Corvallis Community Children's Centers	Childcare Tuition Scholarship	\$61,600	\$20,000
Corvallis Environmental Center	SAGE Food for Families	\$12,500	\$5,000
Corvallis Homeless Shelter Coalition	Men's Cold Weather Shelter	\$10,400	\$7,400
	Case Manager Men's Shelter	\$15,000	\$3,000
	Women & Children's Rental Assistance	\$9,850	\$5,000
Heartland Humane Society	Emergency and Safe Housing	\$3,000	\$3,000
Jackson Street Youth Shelter	Emergency Shelter	\$25,000	\$20,600
Old Mill	Relief Nursery Outreach Services	\$13,000	\$10,000
Presbyterian Preschool & Child Care Center	Tuition Assistance	\$8,000	\$8,000
RSVP/Linn-Benton Volunteers	Senior Peer Counseling	\$5,000	\$2,500
South Corvallis Food Bank	Emergency Food Boxes	\$13,000	\$13,000
Vina Moses	FISH	\$3,000	\$3,000
	Clothing & Household	\$3,000	\$3,000
We Care	We Care Financial Assistance	\$5,000	\$5,000
Subtotal			\$342,900

United Way (contract fee) Total
Total Distribution

\$8,000
\$350,900

6-Month Narrative Report - 2014 UW & City SS Fund Program
Submitted by ABC House
January 22, 2015

Agency Information: Name, Contact, contact email (this should match the original application)

ABC House
Jennifer Gilmore-Robinson, Executive Director and Project Contact
director@abchouse.org
541-926-2203

Program Name:

Child Abuse Assessment Program

Cycle: City SSF, United Way, or both; include amount requested and amount awarded

City SSF, \$20,000 requested, \$10,000 awarded
United Way, \$15,000 requested, -0- awarded

Program Application (program description from original application)

ABC House respectfully requests funding to support its Child Abuse Assessment program. As the only Child Abuse Intervention Center for Benton County, ABC House provides child abuse assessment services to children, newborns to age 18, who are referred by law enforcement agencies, child welfare and the medical community when there are concerns of child sexual and/or physical abuse and neglect being perpetrated on Benton County children.

The Assessment Program provides three core services at no cost to families: 1) Physical exams and after-hours consultations by physicians who are specially trained to recognize and treat the signs of child abuse and neglect. The comprehensive head-to-toe medical examination includes a complete social and medical history. 2) Forensic Interviews by trained professionals; and 3) Support and Advocacy Services to help families cope with the discovery of abuse and understand steps involved in the assessment and investigation processes. Family Advocates help identify other family needs and issues, including counseling, domestic violence or housing, and connect them with local community service partners.

ABC House also seeks funds to address Corvallis SSF's priority to provide emergency services that help meet basic human needs for a child's safety and freedom from fear and violence, as well as provide acute physical health care in emergency situations. Findings from the medical exam and forensic interview are used by child protective services for safety planning to keep children safe from future harm. The investigation and testimony by forensic interviewers provide key pieces of evidence in criminal proceedings.

Describe any significant Program changes (cost, schedule, scope) since the initial application

There really have not been any significant changes except we have seen a 10% increase in the number of children referred from Benton County.

How has the award been spent? Be specific.

The estimated cost per comprehensive child assessment for the entire agency is \$1,716 per child. The total cost of 71 children in Corvallis receiving comprehensive assessments from 7/1/14 through 12/31/14 is \$121,836. We estimate that the full amount of the grant (\$10,000) has been spent. The major costs to conduct each child abuse assessment include salaries for the medical examiner, forensic interviewer and nursing staff, technology, records and data entry, supplies, accounting and building expenses. The comprehensive assessment includes the following: a 3-4 hour child abuse assessment appointment, and a minimum of 15 hours of staff time per child involving: 2 hours for a medical exam and history, 2 hours for a forensic interview and family safety-planning meeting, 4 hours for report-writing by the interviewer and physician, 4 hours to gather family information and make referrals, 2 hours for medical recordkeeping, obtaining client health history and distributing reports to partner agencies, and 2 hours for data entry and billing. Time increases if a case proceeds to trial, as service providers are required to prepare for and testify as expert witnesses.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

ABC House is the only Child Abuse Intervention Center in Benton County charged with the responsibility to provide comprehensive child abuse assessments for children who are suspected victims of physical or sexual abuse and/or neglect.

To accomplish this highly specialized work, ABC House utilizes a multidisciplinary approach that brings together child abuse professionals from multiple disciplines, including law enforcement, child protective services, and medical and mental health professionals under one roof to insure the most effective and child-focused investigations and service provision. Comprehensive assessment services are coordinated and provided in a safe, child-friendly environment so that children can be spared the burden of visiting multiple agencies and the trauma of having to tell their stories repeatedly to multiple investigators.

As the designated medical provider for Benton County under Karly's Law, ABC House is required to provide medical attention to children with suspicious physical injuries within 48 hours. ABC House is also a member of the Benton County Child Abuse Response Team (CART), which meets on a weekly basis to discuss and share information on child abuse cases pending in the County. The CART is comprised of representatives from the District Attorney's Office, law enforcement, DHS, the juvenile department and CASA. ABC House also maintains an extensive referral list of service providers in the area, including Old Mill Center for Children and Families and the Center Against Rape and Domestic Violence (CARDV), and connects families to services for follow-up care, such as family and individual counseling, domestic violence intervention and housing services. By working together in this way, agencies reduce the risk of children falling through the cracks.

Our Medical Director, Interviewer or Executive Director (one of these) has attended the Benton County Child Abuse Response Team meetings (CART) twice a week (52 meetings) in the last 6 months. Our Family Advocate has made 145 referrals to counseling (Benton and Linn children).

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

During this time period, 71 children living in Corvallis went through our child abuse assessment process. We anticipate serving an estimated additional 70 children between 1/1 – 6/30/15. These are unduplicated numbers.

Attachments

- Program revenue and expenses: complete the attached spreadsheet
- Dec-end balance sheet and income statement (whatever format you have them in)

Program Budget (July 1 - Dec 31, 2014)

Agency ABC House
Funding Request \$

	\$35,000.00
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Program Child Abuse Assessments Program
Grant Award \$

	\$10,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$0.00
2	City of Corvallis SSF award (12 mo.)	committed	\$10,000.00
3	In Kind Salary from Samaritan (12 month)	committed	\$27,041.00
4	Fees for Service received (6 mos)	committed	\$54,273.00
5	Benton County CAMI (12 mo)	committed	\$70,000.00
6	Linn County CAMI (12 mon)	committed	\$137,704.00
7	VOCA Grant (12 mo)	committed	\$37,132.00
8	Other grant revenue received (6 mos)	committed	\$98,939.00
TOTAL PROGRAM FUNDING			\$435,089.00

total secured -->	\$435,089.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Building Expenses	\$5,526.00	1.10%
2	Computers	\$3,360.00	0.66%
3	Contract Labor	\$35,825.00	7.10%
4	Equipment	\$6,938.00	1.40%
5	Insurance	\$18,388.00	3.60%
	Salaries, Wages & payroll taxes	\$162,229.00	32.00%
	Legal & Accounting	\$4,537.00	0.90%
	Training and travel	\$790.00	15.00%
	Supplies, Office, Misc	\$6,203.00	1.20%
TOTAL PROGRAM EXPENSES		\$243,796.00	62.96%

Balance	\$191,293.00
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1. Agency Information: Name, Contact, contact email (this should match the original application)
 - Benton Furniture Share
 - Michelle Maddux-Robinson
 - bfs1@peak.org – but has since changed to Michelle@furnitureshare.org
2. Program Name
 - Sustaining Client Services to Target Populations through Furniture Delivery and Landfill Diversion
3. Cycle: City SSF, United Way, or both; include amount requested and amount awarded
 - \$15,000 was requested from United Way with \$0.00 awarded
 - \$15,000 was requested from City SSF with \$10,000 awarded
4. From the original Program Application, copy the project description
 - The program Sustaining Client Services to Target Populations through Furniture Delivery and Landfill Diversion program will administer the redistribution of quality used furniture to individuals and families in need to ensure safety, health, comfort and quality of life and maintain current client services and help increase those services to our communities' crisis populations within Benton County. The program anticipated impact on our target population we are requesting support for is to ensure the safety, health, comfort and quality of life within Benton County. BEDS for KIDS, Feeding Our Future and Furniture for Individuals in Crisis projects is part of our on-going effort to provide furniture to 1725 community members with the greatest need to promote self-sufficiency including homeless, elderly/frail, and any person(s) that suffers the consequences of social or economical detriments. This project will also preserve our environment by diverting 5,175 furniture and household items equating to 129.375 tons of REUSEABLE home furnishings from the landfill.
5. Describe any significant Program changes (cost, schedule, scope) since the initial application
 - There have been no significant program changes since the initial application.
6. How has the award been spent? Be specific.
 - Furniture Share awarded funds were spent on programs to help provide beds, pillows, sheets and blanket sets to children, basic furniture, household items, a

dinner table and chairs to family and individuals in need within our community. Furniture Share is roughly at 78% of our goal assisting 1,340 unduplicated low income individuals living within the City of Corvallis of which 51 individuals received a table and chairs, 446 beds, pillows, sheets and blanket sets was distributed to 446 children and 843 individuals received other basic essential furniture and household items. This project also preserves our environment by diverting 164.18 tons of REUSEABLE home furnishings from the landfill.

- Furniture Share provides daily tasks to secure our programs. The program constitutes:
 - Managing the warehouse site
 - Answering and responding to an average of 75 phone calls a day from clients
 - Caseworkers and furniture donors
 - Building and maintaining relationships with donors and volunteers
 - Marketing Furniture Share to the public and referring agencies
 - Greeting donors and receiving their donations
 - Unpacking donations
 - Maintaining the organization of donations in the Warehouse space
 - Packing items specific to client requests
 - Interacting with clients and case managers of partnering agencies
 - Tracking client requests
 - Transferring items we don't use to other agencies or to recyclers.

7. Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

- Furniture Share collaborates with over 65 social service agencies and non-profit organizations that refer clients to our services, thereby helping people assemble the necessary resources from multiple non-profits that provide emergency and transitional services within our community. We partner with Community Outreach, Human Services, and Domestic Violence and Homeless shelters Linn Benton Housing Authority and other housing organizations to help clients transition into functional family situations.
- Furniture Share is the only non-profit agency within Benton County that provides beds, pillows, sheets and blankets, dinner tables and chairs, and other basic furniture and household items at *no cost* to children, families and individuals in need within our communities' vulnerable populations. Without a functional sleeping space, families continue to practice sleep deprived behaviors and are unable to stabilize their lives or move toward self-sufficiency, improved health and independence. Without a functional eating space, families often consume food

individually, in front of the TV, or as “take out” depriving family behaviors that support each other emotionally, physically, and with healthy meals that contribute to reducing mental stress, hopelessness, and despair; strengthening productivity at work and school; improving physical and mental health; increasing family connections and enhancing relationships; restoring dignity; building inner strength, self-reliance, and stability; and offering an opportunity to create a meaningful life. Furniture Share clients are screened for needs assessments and income qualifications and are then referred to us through the agencies we partner and collaborate with. Furniture Share partners with many social service agencies to help them reach their goals of helping their clients become self sufficient. Without our program other service agencies would not meet there goals and achieve successful outcomes.

8. How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.
 - 1340 unduplicated clients have been served to date (7/1/14-12/31/14)
 - We expect to serve 1725 unduplicated clients for the period (7/1/14-6/30/15)

Program Budget (July 1 - Dec 31, 2014)

Agency Benton Furniture Share

Funding Request \$

	\$15,000.00
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Program Sustaining Client Services

Grant Award \$

	\$10,000.00
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Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)		\$0.00
2 City of Corvallis SSF award	C	\$5,000.00
3 Contributions	C	\$30,500.00
4 Grants	C	\$18,000.00
5		
TOTAL PROGRAM FUNDING		\$53,500.00

total secured -->	\$53,500.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Amount	% of program budget
1 Payroll Related	\$6,750.00	13.00%
2 Operations	\$11,625.00	22.00%
3 Direct Client Services	\$35,125.00	65.00%
4		
5		
TOTAL PROGRAM EXPENSES		\$53,500.00 100.00%

Balance	\$0.00
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United Way Grant Narrative

Agency Information:

Benton Habitat for Humanity
Karen Rockwell, Executive Director
karen@bentonhabitat.org

Program Name: Home Repair Initiative

Cycle: City SSF

Amount Requested: Original request was \$5,000. Amount received was \$3,000.

Project Description:

The Home Repair Initiative (HRI) allows Benton Habitat for Humanity to further our mission to make decent homes achievable for everyone in our community by providing essential repairs for a lower-income population. Partnerships for essential home repairs are formed with qualified families who: live in Benton County; earn between 25% and 60% of HUD median income; have a repair need to maintain the safety or health of their home; and are willing to volunteer in some capacity on the home repair if physically able. In the process of the repair, volunteers and homeowners work side-by-side in equal partnership.

Cost is a large barrier to essential home maintenance for many low-income families. Through HRI, families are given a “hand up,” not a hand-out. The homeowner pays back the cost of the repair with a zero-interest loan, which is kept affordable by utilizing volunteers and in-kind donations. The loan payments go back into our HRI fund and help cover the up-front costs of future projects. In some cases of extreme need, we cover all project costs.

Benton Habitat for Humanity partners with other nonprofit and community organizations such as the City of Corvallis, 211-info, and Love, INC to identify families in need. This has helped HRI reach populations who have the greatest need for repair but don't qualify for other services.

The HRI program is managed by a committee of volunteers and staff. The committee is responsible for project assessments, construction site logistics, and project evaluation.

Describe any significant Program changes (cost, schedule, scope) since the initial application:

The program has been experiencing rapid growth due to a high demand in our community for essential home repairs for low income households. Some of the projects that we have undertaken have been outside of the budget for this year's program however were necessary in order to stabilize families and their living conditions. There have been a few projects that we needed to turn away because they were beyond the financial scope of our ability to finance at this time.

How has the award been spent? Be specific.

We have used the funds to complete seven projects since the start of our fiscal year (July 1, 2014). The projects have included the following:

- Painting the exterior manufactured home for a senior
- Installing handrails and building a deck to help with accessibility for a man with disabilities
- Replacing a failing roof for a senior with disabilities
- Assisting a local nonprofit homeless shelter with necessary repairs and renovations on its facility
- Widening doors in a manufactured home for a senior with disabilities
- Replacing a hot water heater in a manufactured home for a homeowner with special needs

The committee was also able to do a full home rehab, and below is a recap of this project:

Recently we met “Sam” and his family (name changed for privacy). Sam is a single-father with nine children, eight of whom are still living at home. Sam and his children needed our help! Thankfully we were there to lend a hand.

A few years ago, Sam was injured on the job and suffered a traumatic brain injury. He hasn’t been able to work since. Holding a large family together is difficult enough without a disability! Unfortunately, life kept throwing the family curve balls.

Earlier this year, Sam’s family lost the home they had been living in. The trailer was moved out-of-state by the owner, and they ended up without a roof over their heads. A local church was able to temporarily house the family, but time was running out...

Sam’s family was referred to Benton Habitat by one of our volunteers. Their need was dire. They were about to lose their temporary housing. We knew that something had to be done.

Our volunteers worked hard...**really** hard to find an affordable, decent home for the family. Using funds from our Home Repair Initiative, Habitat purchased a manufactured home and relocated it for Sam and his children. After hundreds of volunteer hours, the home was renovated and the family was able to move in. Sam is paying back the loan and, like your donations, the payments he makes help fund future essential repair projects.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

To help us complete these projects we have collaborated with individual volunteers who have provided over 833 hours since July 1, 2015. In addition, the Knights of Columbus and Thrivent Financial have formally partnered to help us complete specific projects (the Knights provided financial support and volunteer assistance on the project for “Sam” and Thrivent assisted with financial and volunteer support for one of the roof replacements). We also worked with a local nonprofit homeless shelter and their volunteers to complete necessary repairs before opening for the cold weather season.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

We have completed seven projects that helped 15 individuals. Of these, there were:

- Three seniors
- Four individuals with disabilities
- Eight children

There are currently nine applications pending.

Program Budget (July 1 - Dec 31, 2014)

Agency Benton Habitat for Humanity

Funding Request \$

	\$5,000.00
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Program Home Repair Initiative

Grant Award \$

	\$3,000.00
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Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)		\$0.00
2 City of Corvallis SSF award	Committed	\$3,000.00
3 Service Groups	Committed	\$555.00
4 Oregon Association of Realtors	Committed	\$5,000.00
5 Senior Foundation	Committed	\$2,500.00
6 Individual Donations	Committed	\$1,450.00
TOTAL PROGRAM FUNDING		\$12,505.00

total secured -->	\$12,505.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Amount	% of program budget
1 Construction Materials	\$22,423.15	78.00%
2 Staffing	\$5,929.38	21.00%
3 Misc. Operating Expenses	\$239.68	1.00%
4		
5		
TOTAL PROGRAM EXPENSES		100.00%

Balance	-\$16,087.21
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United Way & City Social Services Fund
Mid-Term Report

AGENCY INFORMATION

Name: Boys & Girls Club of Corvallis (BGCC)

Contact: Helen Higgins

Contact email: hhiggins@bgccorvallis.org

PROGRAM INFORMATION

Program Name: Clubhouse Subsidized Support

Cycle, Amount Requested, Amount Awarded:

Cycle: City SSF

Requested Amount: \$74,870

Awarded Amount: \$50,000

Project description:

BGCC provides the only affordable afterschool care in Corvallis for families who cannot afford licensed or in-home childcare. For nearly 300 days of the year, BGCC provides a safe and supervised place for 853 youth from 2:30pm-6:30pm, statistically the most troublesome hours for young people. We provide a safe place for afterschool activities, 600 daily meals, access to dental care, and transportation to transitional/homeless youth, and youth facing poverty. Children we serve do not have the same opportunities as their peers for many reasons: transportation, participation fees, single parent households, poverty, working parents who have less time to spend with children. We serve low income families with 78% of club parents making less than \$45,000 per year. Without this affordable service, they would be unable to maintain their jobs, advance their education, and transition to financial stability and self sufficiency. The alternative, sending children home to an empty house, is not only worrisome but illegal for children under 10 years old.

Though we charge only \$25 for membership, the cost to serve a child is much higher. The Club must raise the remaining balance annually to keep our doors open, and the current economic climate makes this a constant struggle. BGCC's continuity of services provides consistency for youth who experience disruptive transitions.

QUESTIONS

1. Describe any significant Program changes in cost, scope, or schedule since the initial application:

No changes

2. How has the award been spent? Be specific.

1/2 of the award has been spent to date for a total of \$25,000. \$15,917 has been spent on Program Floor Staff payroll. \$5,546 has been spent on Program Management Staff payroll. \$3,537 has been spent on general Program Expenses.

3. Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

New partnerships we have developed this year:

- Washington Federal Bank has partnered with us to develop and implement an elementary level goal setting and savings focused financial literacy program we call Future Millionaires. This program serves approximately 40 of our elementary members.
- OSU Men's Basketball Team who has come to visit multiple times and has extended an offer to our youth to become ball retrievers at OSU men's basketball games.
- SNAP Fitness provides our SMART GIRLS and Boys 2 Men groups (both MS and HS) with professionally guided fitness class every other week (MS and HS alternate weeks). This program serves approximately 60 teens in our organization.
- ABC House – The Child Abuse Intervention Center Serving Benton & Linn Counties has partnered with us to help run our middle school SMART Girls program. ABC House uses the BGCA curriculum to help promote the healthy lifestyles program that mirrors the high school version with more age appropriate curriculum. Approximately 22 middle school members participate.
- Oregon State University College of Public Health and Human Sciences has also partnered with us for the second half of SMART Girls. This program focuses on healthy lifestyles in regards to food through teaching girls about healthy snack and food options. Approximately 22 middle school members participate.
- Corvallis School District provides transportation from area schools and daily meals to approximately 400 youth daily.
- Old Mill Center & Trillium Family Services and Good Samaritan have been working with BGCC to develop mental health instruction to our staff and members. Good Samaritan provided Mental Health First Aid to all BGCC staff.
- Benton County Health partners with BGCC to provide dental services to youth and their families. Since our collaboration began, we have served over 4,000 youth and their family members. Dental crises visits to Samaritan ER have been reduced by greater than 50%. For two consecutive months there were zero dental ER visits.

These activities are part of the afterschool enrichment services we offer to families that are a cornerstone of our community. We bring services into our Club and connect youth and families to their community.

4. How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

Our Clubhouse after school program has served 730 K-8th grade club members so far this year, which is a 7.3 % increase over last year at this time. We estimate that we will continue to serve existing members and serve an additional 182 youth in the next reporting period, for a total of 912 youth served during the school year. These are unduplicated counts.

Program Budget (July 1 - Dec 31, 2014)

Agency Boys & Girls Club of Corvallis

Funding Request \$

\$74,870.00

Program Clubhouse Subsidized Support

Grant Award \$

\$50,000.00

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$0.00
2	City of Corvallis SSF award	C	\$25,000.00
3	Contributions/Fundraising Income	C	\$276,656.00
4	Program Service Fees	C	\$10,662.00
5	Foundations/Grants	C	\$0.00
6	Other Income	C	\$0.00
7			
TOTAL PROGRAM FUNDING			\$312,318.00

total secured -->	\$312,318.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (UW/SSF Funds spent to date)

	Description (list program's major expenses by category)	Amount	% of program award to date
1	Floor Staff Payroll	\$15,917.00	63.7%
2	Management Staff Payroll	\$5,546.00	22.2%
3	Program Expenses	\$3,537.00	14.1%
4			
5			
TOTAL PROGRAM EXPENSES		\$25,000.00	100.00%

Balance	\$287,318.00
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United Way City of Corvallis Emergency Shelter Program 2014

- From the original Program Application, copy the project description:

The Center Against Rape and Domestic Violence (CARDV) provides emergency confidential shelter to survivors of intimate partner violence, sexual violence and stalking in Corvallis. Many of the survivors who are accessing CARDV's shelters are at immediate risk of further violence by their partner if they stay in the relationship, and are often unable to leave their home unless they have access to a safe and confidential place to stay.

CARDV's shelter is accessible to survivors 24-hours a day, every day of the year. Transportation to shelter is provided 24-hours a day, ensuring that survivors are able to leave their home any hour of the day. There are 16 beds and two cribs available in CARDV's two shelters located in Corvallis. When CARDV's shelters are full, local motels are used to provide shelter to survivors on a short term basis until space in the shelter opens up or the survivor is able to relocate to another safe place.

While in shelter, survivors work on meeting goals to become self-sufficient. CARDV helps survivors reach their goals by providing referrals to community organizations. These referrals allow the survivor to access resources and support in the community. Survivors are provided with information about the dynamics of intimate partner violence, sexual assault and stalking while in shelter to increase education in order to better understand the violence they experienced, and reduce their likelihood of continuing to experience one of the aforementioned forms of violence.

- Describe any significant Program changes (cost, schedule, scope) since the initial application.

There were no significant changes to the program during this cycle.

- Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

All shelter residents were provided with food from Linn-Benton Food Share. CARDV purchases food for the shelter from Food Share for a very low cost. Every shelter resident received a quilt from Quilts from Caring Hands and the Zion Lutheran Quilting Circle.

All shelter residents were referred to the Department of Human Services (DHS) when appropriate. DHS provides survivors with needed financial assistance including monthly assistance, help with food costs, and emergency financial help for domestic violence survivors in a currently dangerous situation. When needed, CARDV provided transportation to the DHS office. CARDV has an advocate stationed at the DHS office to help survivors of domestic violence and sexual assault apply for services. The advocate helped shelter residents fill out the application and communicated with DHS workers on behalf of the residents to reduce barriers to receiving services. DHS and CARDV worked together to ensure residents were able to receive needed financial assistance to help gain immediate safety as well as long term self-sufficiency.

Shelter residents accessed Legal Aid Services at the CARDV Advocacy Center. Legal Aid was able to represent residents at Contested Protective Order hearings. Local Attorneys were able to meet with residents pro bono and provide needed legal advice about custody of children. Lack of representation in court presents serious safety concerns for survivors of domestic violence. Legal Aid, local attorneys, and CARDV partnered to get residents that help.

There were shelter residents that were unable to stay in Corvallis because the danger level from the abusive partner was too high. If an abuser is stalking a survivor, our community is too small for people to stay safe. CARDV was able to help those people find a shelter in a different community and partner with DHS to find emergency funds for transportation costs.

- How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

The shelter program has served 36 unduplicated persons. The program served 44 duplicated persons. We expect to serve another 35 unduplicated persons over the next six months.

Program Budget (July 1 - Dec 31, 2014)

Agency Center Against Rape and Domestic Violence (CARDV)

Funding Request \$

\$10,000.00

Program Emergency Shelter Program

Grant Award \$

\$5,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)	C	\$9,000.00
2 City of Corvallis SSF award	C	\$5,000.00
3 Contributions and Fundraising	C	\$84,600.00
4 Foundations/Grants	C	\$101,000.00
5 Other	C	\$400.00
TOTAL PROGRAM FUNDING		\$200,000.00

total secured --> **\$200,000.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Amount	% of program budget
1 Payroll related	\$165,545.00	82.77%
2 Operations	\$26,705.00	13.35%
3 Training	\$1,000.00	0.50%
4 Direct Client Services	\$6,750.00	3.38%
5		
TOTAL PROGRAM EXPENSES		\$200,000.00 100.00%

Balance \$0.00

CASA-Voices For Children

Kari Rieck, Executive Director
Executive.director@casa-vfc.org
 541-753-5838

CASA-Voices For Children

City SS Fund Requested: \$12,000 Awarded: \$8,000

Description:

CASA-Voices For Children recruits, trains, assigns and technically supports community volunteers as Advocates for abused and neglected children. Children who are victims of abuse and neglect suffer long-term effects in emotional, behavioral and social development; impacting their ability to learn and form attachments. They are significantly more likely to drop out of school, depend on public assistance, become homeless, engage in criminal activity and become abusers.

Volunteers attend extensive trainings to ensure each child has a voice within the legal system and their needs are being met. Judges consider Advocates to be the “eyes and ears of the Court” and value their thorough and un-bias reports and recommendations.

Advocates work includes:

- Investigating
 - Talking to everyone involved with the child
 - Reviewing court, DHS, police, medical, educational and assessment documents.
- Facilitating
 - Working with parties to identify, recommend and ensure services the physical and emotional well-being of the child.
- Monitoring
 - Tracking progress to ensure a child receives services and makes progress
 - Tracking progress of parents to ensure lifestyle changes are made to ensure the safety and well-being of their child.
- Advocating
 - Advocates are often the only constant in the child’s life while they are in care, typically two years.
 - Visit the child at least once a month
- Focusing on the best interest of the child, ensuring they do not get lost in the system

Funding allows CASA to continue to provide evidence-based, unduplicated and unique services to abuse and neglected children.

Describe any significant Program changes (cost, schedule, scope) since the initial application:

No changes since initial application.

How has the award been spent?

The award was spent on rent for July-October (4x \$500).

Describe all partnering/collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results.

Jackson Street Youth Shelter, serving at-risk youth.

Provided drop-in for homeless teens

Provided assistance with documents (food stamps)

Provided mentoring & tutoring

Provided trainings

ABC House, training on child abuse and prevention

Provided training to community members

Youth attorneys, serving youth

Child-friendly setting to meet with client

Donations for at-risk/foster youth and foster parents

Community businesses, organizations and individuals donate items for distribution

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-12/31)?

Unduplicated: 30

Duplicated: 60

Expect to serve over next 6 months:

Unduplicated: 30

Duplicated: 60

Program Budget (July 1 - Dec 31, 2014)

Agency CASA-Voices For Children

Funding Request \$

	\$12,000.00
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Program Program

Grant Award \$

	\$8,000.00
--	-------------------

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	C	\$0.00
2	City of Corvallis SSF award	C	\$4,000.00
3	Contributions & Grants	C	\$72,659.00
4	Events	C	\$4,237.00
5			
TOTAL PROGRAM FUNDING			\$80,896.00

total secured -->	\$80,896.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Operations	\$3,290.00	4.37%
2	Business Expenses	\$2,240.00	2.97%
3	Payroll	\$60,109.00	79.78%
4	Facilities & Equipment	\$5,585.00	7.41%
5	Other	\$4,123.00	5.47%
TOTAL PROGRAM EXPENSES		\$75,347.00	100.00%

Balance	\$5,549.00
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CASA-Voices For Children

Kari Rieck, Executive Director
Executive.director@casa-vfc.org
541-753-5838

Advocacy Center

City SS Fund Requested: \$2,000 Awarded: \$2,000

Description:

The Advocacy Center is a space for CASA-Voices For Children, our advocates and community partners to meet with children and teens in a confidential setting, hold meetings and trainings related to child advocacy. There are two sections of the center; one is specifically themed to provide a secure setting for children who have experienced fear and violence associated with child abuse and the other is to inspire at-risk youth to make the transition to healthier lifestyles.

Increasing collaboration between community partners is a major area of focus for the Advocacy Center. The Center was co-designed, painted and decorated by CASA and Jackson Street Youth Shelter's Youth Advisory Board.

At-risk teens and children who are victims of abuse and neglect suffer long-term effects in emotional, behavioral and social development; impacting their ability to learn and form attachments. They are significantly more likely to drop out of school, depend on public assistance, become homeless, engage in criminal activity and repeat the cycle of abuse. The Center fills an important gap in services for abused and at-risk youth. Benton County does not have another easily accessible, confidential, no-charge and child-friendly space available for reaching out and providing support to at-risk children and teens.

The storage area of the Center is also utilized to store clothing, toys, school supplies and more for children and foster families. Increased storage has allowed CASA to keep these supplies on-hand and therefore allowed us to provide items to children and families on a consistent basis.

Describe any significant Program changes (cost, schedule, scope) since the initial application:

No changes since initial application.

How has the award been spent?

The award was spent on rent for July-October (4x \$500).

Describe all partnering/collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results.

Jackson Street Youth Shelter, serving at-risk youth.

Provided drop-in for homeless teens

Provided assistance with documents (food stamps)

Provided mentoring & tutoring

Provided trainings

ABC House, training on child abuse and prevention

Provided training to community members

Youth attorneys, serving youth

Child-friendly setting to meet with client

Donations for at-risk/foster youth and foster parents

Community businesses, organizations and individuals donate items for distribution

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-12/31)?

Unduplicated: 30

Duplicated: 60

Expect to serve over next 6 months:

Unduplicated: 30

Duplicated: 60

Program Budget (July 1 - Dec 31, 2014)

Agency CASA-Voices For Children

Funding Request \$

\$2,000.00

Program Advocacy

Grant Award \$

\$2,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)	C	\$0.00
2 City of Corvallis SSF award	C	\$1,000.00
3 Contributions	C	\$1,000.00
4 Grants	C	\$3,000.00
5		
TOTAL PROGRAM FUNDING		\$5,000.00

total secured --> **\$5,000.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Amount	% of program budget
1 Rent	\$3,000.00	62.16%
2 Utilities & Internet	\$543.00	11.25%
3 Payroll	\$1,080.00	22.38%
4 Operations	\$203.00	4.21%
5		
TOTAL PROGRAM EXPENSES	\$4,826.00	100.00%

Balance \$174.00

Agency: Casa Latinos Unidos de Benton County

Contact: Erlinda Gonzales-Berry

e-mail: casa.latinos.unidos@gmail.com

Program Name: Immediate Needs Services

Cycle: CSSF; Requested: \$14,400; Awarded: \$14,400

Project Description:

Casa Latinos Unidos de Benton County (CLUBC) responds to the needs of people with limited English skills who interact with different sectors of society and contribute to the wealth of the community with their work in spite of their language limitations; yet because they lack information, and cultural and linguistic understanding, they have difficulties accessing services and support. CLUBC provides vital functions for this population to access basic-need services. First-generation, migrant Latinos face many challenges resulting from unfamiliarity with the English language and common procedural practices of living in the USA. Interacting with social service agencies, courts, landlords, employers, doctors, and financial institutions for instance, often leaves them confused, and at worse, marginalized and unable to respond effectively to pressing issues of every day's life. CLUBC mediates in these circumstances, providing information and communication that is vital for individuals in hardship circumstances. Our clientele trust our organization with their stories, personal matters, and issues of concern. CLUBC facilitates their access to information by: reading the forms to them in a language they understand and helping them fill these forms out. We provide contact information for social service agencies, organizations, and individuals who can further assist them as appropriate, and we make calls on their behalf while assisting them with language and communication needs so that they complete official protocols as required. By facilitating Latinos' access to information, our organization contributes to empowering people and helping them to remain self-sufficient, productive members of our community.

Describe any significant Program changes (cost, schedule, scope) since the initial application

After the proposal was written, we had a change in the leadership of the organization. With a new Executive Director and a new Project Director, both with very high learning curves, a good portion of staff time was spent in "learning the ropes." Consequently, the number of clients served was considerably lower than originally expected. The amount paid in wages was adjusted accordingly.

How Have Funds Been Spent?

Salary for immediate needs provider	\$1,500
Space	\$1,500

Phone	\$ 120
Supplies & Printing	\$ 263.54
TOTAL	\$3,383.54*

- While only half of the amount allotted for the six months (as indicated in the budget sheet) has been spent, the remainder amount will be applied to expenses in the remaining six months of the funding cycle.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application

In the course of providing immediate needs services, we have had ample opportunities to collaborate and partner with numerous social service and private agencies in Benton and Linn County. Collaborative activities include mediation, referrals, interpretation and translation. These include the Benton County Health Department, Willamette Neighborhood Housing, the Alliance for Health Equity, Linn/Benton Housing Authority, DHS, Strengthening Rural Families, Linn-Benton Extension Services, Corvallis School District. We have constant contact with insurance agencies, property managers, and lawyers, particularly Yema Measho, a local immigration lawyer. We work closely with the Mexican Consulate of Oregon assisting our clients fill out passport applications. We have worked with OSU Center for Latin American Studies to provide community information meetings on immigration laws and financial literacy. We served as consultants to ACORN for their project on community immediate needs mapping. We connected teacher education students at OSU and Latino parents to discuss the educational needs of Hispanic students. As education is linked to the social determinants of health, and health issues impinge greatly on our clients, we are currently working with Strengthening Rural Families to provide workshops for parents on the importance of participation in the schools. We frequently refer clients to CAUSA of Oregon for immigration related issues that we are unable to resolve. We also disseminate large tracts of information through our web-page, list-servs, printed materials, and social media. In addition to providing a safe space for our clients these partnerships have allowed us to advocate for Latino families, to empower them with communication tools, and to create bridges for support.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

From July 1 until December we served 45 unduplicated clients, an additional 15 duplicated, and fielded 67 phone calls which required referrals, or other forms of assistance. These numbers fall short of our projected numbers due to circumstances described above. With a seasoned director now at the helm, and with potential immigration reform measures on the horizon –which will require extensive assistance to Hispanic families--we expect a substantial uptick in our services

to immediate needs clients. We are projecting servicing between 125 and 175 individuals in the next phase of the project.

Program Budget (July 1 - Dec 31, 2014)

Agency Casa Latinos Unidos

Funding Request \$

	\$0.00
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Program Immediate Special Needs

Grant Award \$

	\$14,400.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		
2	City of Corvallis SSF award	committed	\$7,200.00
3	Funding Source A*	©Meyer Memoria	\$8,650.00
4	Funding Source B*		
5			
TOTAL PROGRAM FUNDING			\$15,850.00

total secured -->	\$15,850.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Wages	\$1,500.00	9.60%
2	Wages Meyer Memorial	\$8,650.00	55.00%
3	Rent	\$1,500.00	9.60%
4	Phone	\$120.00	0.76%
5	Printing	\$263.54	1.66%
TOTAL PROGRAM EXPENSES		\$12,033.54	76.62%

Balance	\$3,816.46
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Agency: Community Outreach, Inc.
Contact: Kari Whitacre, Executive Director
Contact email: kwhitacre@communityoutreachinc.org
Program: Integrated Shelter Services
Cycle: City Social Service Fund
Amount Requested: \$60,000
Amount Rewarded: \$45,000

Program Description

Integrated Shelter consists of three types of shelter: Emergency, Temporary and Transitional. Drop-in Emergency Shelter is available for families with children from 7 p.m. until 8 a.m. Clients receive bedding, food, use of shower and kitchen facilities, and hygiene supplies. Clients stay in safety and out of the elements for as long as needed regardless of sobriety as long as their behavior is appropriate.

Temporary Shelter is available to single men, women and families on a first come, first served basis for up to two weeks. These clients are given shelter space upstairs and a place to store their belongings without having to check in each day. In order to assure the safety of other clients, they are asked to remain clean and sober. This period of time allows them the opportunity to consider their options and is the gateway to Transitional Shelter.

Approval for Transitional Shelter is based on the client's desire to participate in the program. In Transitional Shelter, a client is assigned a case manager, who will serve as a mentor, and help the client establish goals and create action plans based on the individual's needs. Clients may receive behavioral health treatment (drug and alcohol treatment and/or mental health treatment services); medical or dental care; and life skills classes. If the client has children he/she may receive preschool childcare and parenting classes. The goal of the Transitional Housing Program is to assist homeless clients to become self-sufficient and productive community members.

Describe any significant Program changes (cost, schedule, scope) since the initial application.

On June 15th of 2014, Community Outreach underwent the first large scale renovation of our shelter facilities in the last 12 years, and we now have the ability to serve 18 single women, 12 single men, and 11 families at a time. During this time emergency shelter operations were still open to families in need, but the second floor that houses our main shelter facilities was not.

How has the award been spent? Be specific.

The award has been spent providing wrap around services for low income homeless individuals including shelter, food and kitchen facilities, case management, and life skills classes, as well as the cost of staff who support the program. Clients in our emergency shelter have also had access to shower facilities; free hygiene supplies; phone, mail, and message services, crisis intervention, and information about services and resources available to them in the community.

We provided weekly case management meetings and life skills classes such as health and nutrition, communication, financial fitness and budgeting, and job skills (including internet safety, job

applications, and interviews). Additionally, we were able to offer life skills classes specifically tailored to veterans, unaccompanied young adults, and families with children that incorporated peer support.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Community Outreach had developed a number of partnerships with local agencies and non profits in order to avoid duplication of services. We work closely with Jackson Street Youth Shelter and Oregon Youth Authority to provide a full continuum of care for 18-25 year olds. Some of our other partnerships include Linn Benton Food Share, Adult Services Team, Corvallis Daytime Drop-In Center, Corvallis Housing First, CARDV, Community Services Consortium, 509J School District, and the Department of Veterans Affairs.

How many clients has this award served to date (7/1-12/31)?

211 unduplicated

How many additional clients do you expect this award to serve for the funded period (7/1-6/30)?

174 unduplicated

Program Budget (July 1 - Dec 31, 2014)

Agency Community Outreach, Inc.

Funding Request \$

	\$ 60,000
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Program Integrated Shelter Services

Grant Award \$

	\$ 45,000
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$ -
2	City of Corvallis SSF award	C	\$45,000
3	Contributions/Fundraising	C	\$ 17,897
4	Foundation grants/Gov't Funding	C	\$109,485
5	Fees for Service	C	\$ 39,365
TOTAL PROGRAM FUNDING			\$ 211,747.00

total secured --> **\$ 211,747.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payroll Expenses	\$148,081.00	33%
2	Operating Expenses	\$55,583.00	12%
3	Training Costs	\$525.00	0.1%
4	Direct Client Services	\$7,558.00	1.6%
5	Miscellaneous Expenses		
TOTAL PROGRAM EXPENSES		\$211,747.00	47%

Balance \$0.00

2014 United Way City Social Service Fund Interim Report

Agency: Community Outreach, Inc.
Contact: Kari Whitacre, Executive Director
Contact email: kwhitacre@communityoutreachinc.org
Program: Health Services
Cycle: City Social Service Fund
Amount Requested: \$50,000
Amount Rewarded: \$35,000

Program Description

We provide behavioral, dental and physical health care services to homeless and low-income community members who do not qualify for the Oregon Health Plan or who cannot afford private health insurance.

Medical services include clinics for physical exams and treatment; clinics for diabetes education, physical therapy, gynecological and psychiatric services. Clients are also referred to specialists, as needed, and receive lab and radiology tests and formulary prescriptions at little to no cost. Through the Linn-Benton Community College Dental Assistant program and Advantage Dental, we also provide basic dental care services one or two times per month, based on need and availability of services. These clinics are vital to community members who otherwise might not receive dental or medical care due to lack of insurance.

COI's Behavioral Health services include onsite Alcohol and Drug (A&D) Treatment Programs offering state-certified outpatient and intensive outpatient services to adult men and women who are suffering from alcohol and drug addiction. We also offer Domestic Abuse Intervention and Prevention which teaches victims to develop safety plans and to create boundaries in their lives. Abusers are taught other means to express frustration and anger. Mental Health services are provided to clients who are able to manage their mental illness with outpatient care if they are in need of psychiatric medication and have historically been medication compliant.

Describe any significant Program changes (cost, schedule, scope) since the initial application. The health care environment has changed significantly since our original application. With the implementation of the Affordable Care Act over 50% of our patients now have access to health care. Many of those who now have access to health care are still experiencing barriers due to the overwhelming increase in patient volume. Additionally, many low income patients who now have access cannot afford to the co payment or prescriptions. The Affordable Care Act has significantly impacted our health services and we expect the number of clients served in our medical clinic to be approximately 30% less than anticipated. However, we are seeing an increase in clients receiving alcohol and drug treatment.

Community Outreach has recently partnered with local medical providers, farms, and businesses to bring healthcare services to those in need throughout the region in our farm clinic outreach program. Envisioned by Dr. Gabriel Ledger of Good Samaritan Hospital Emergency Department,

this program provides preventative and acute medical care at temporary rural clinic locations. These monthly clinics bring volunteer doctors, nurses, and translators to individuals in need of medical care who would not have otherwise had access to healthcare. The primary goal of this program is to serve individuals throughout Benton and Linn Counties who still face barriers to health care after implementation of the Affordable Care Act.

How has the award been spent? Be specific.

This grant has provided low-cost medical and dental clinics and behavioral health treatment services for uninsured, low-income clients. We have provided outpatient clinical medicine, diabetes education, physical therapy, limited psychiatric care, referrals to specialists, gynecological services, dental care, mental health counseling, alcohol and drug addiction treatment, and abuse intervention counseling. Funding has also been used to meet program expenses of supplies and staff supporting the health services program.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Community Outreach has established several partnerships with other area mental health service providers such as Linn County Health Department, Benton County Health Department, Good Samaritan Regional Psych Unit, Good Samaritan Regional Mental Health Center, and CARDV to ensure that clients in need of mental health treatment will receive appropriate services with a qualified provider. We also have partnerships with Good Samaritan Health Services, The Corvallis Clinic, Linn Benton Community College, Oregon State University, and Advantage Dental to meet the basic medical needs and improve the overall health of our clients.

Our relationship with Western Medical School in Lebanon continues to grow as we have medical students assisting with facilitation of our Lebanon medical clinics 2-3 times a month along with faculty physicians. At the onsite clinic we have residents rotating through on a weekly basis providing family medicine and psychiatry clinics. Additionally, we have established new partnerships with Gathering Together Farms, Philomath Grange Hall, and Philomath Community Center to provide medical clinics for rural community members who may not be willing or able to come to Corvallis or Lebanon for services.

How many clients has this award served to date (7/1-12/31)?

1,037 duplicated clients

How many additional clients do you expect this award to serve for the funded period (7/1-6/30)?

2,735 duplicated

Program Budget (July 1 - Dec 31, 2014)

Agency Community Outreach, Inc.

Funding Request \$

	\$ 50,000.00
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Program Health Services

Grant Award \$

	\$ 35,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$ -
2	City of Corvallis SSF award	C	\$35,000
3	Contributions/Fundraising	C	\$ 30,544.00
4	Foundation Grants	C	\$29,169
5	Fees for Service	C	\$ 46,279.00
TOTAL PROGRAM FUNDING			\$ 140,992.00

total secured --> **\$ 140,992.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payroll Expenses	\$109,769.00	34.7%
2	Operating Expenses	\$31,223.00	9.8%
3	Training Costs		
4	Direct Client Services		
5	Miscellaneous expenses		
TOTAL PROGRAM EXPENSES		\$140,992.00	45%

Balance \$0.00

Agency: Community Outreach, Inc.
Contact: Kari Whitacre, Executive Director
Contact email: kwhitacre@communityoutreachinc.org
Program: Mari's Place
Cycle: City Social Service Fund
Amount Requested: \$20,000
Amount Rewarded: \$15,000

Program Description

Mari's Place is a state-licensed day care program that gives priority to children of working families residing in our shelter and to very low income families who cannot otherwise afford child care

Mari's Place can accommodate up to 18 children from 6 weeks to 5 years of age. The nature-based program is focused on natural and eco-friendly materials. Children are encouraged to participate in a variety of activities designed to establish positive feelings about themselves and the world around them. Preschool children are encouraged to set goals; to talk about their feelings as they learn how to recognize them and to learn how to interact with other children. The setting is physically and emotionally safe and nurturing and provides age-appropriate physical and mental stimulation and sets the stage for school success.

Parents, with children enrolled in Mari's Place, take parenting classes and are asked to volunteer for at least an hour per week, where they have an opportunity to observe healthy communication between adults and children and to learn about normal developmental stages of children. Many parents with children at Mari's Place have low income jobs and external life stressors. The general chaos of life greatly impairs these parents' ability to understand or fulfill their parenting duties. Parents learn "best practice" parenting techniques and gain ideas of how to interact more positively with their children. Both parents and children are able to show emotional growth through the program offered by Mari's Place.

Describe any significant Program changes (cost, schedule, scope) since the initial application.

In September we were re-licensed by the State of Oregon for additional child care slots to our program. We have added four slots to the preschool room and five to the infant/toddler room. We have hired an additional full time teacher, and increased a .5 FTE teacher's aide to full time.

How has the award been spent? Be specific.

Funds were used to cover the costs of supplies, food, childcare scholarships, and staff supporting the Mari's Place program.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

Community Outreach works collaboratively with several other area providers to assure we meet the needs of the children and families of Mari's Place. If a child's needs are outside the scope of work we do, we make a referral to other appropriate agencies. We work collaboratively with Old Mill, as well as other agencies to support both the parent and the children enrolled at Mari's Place. Some

of our collaborations include CARDV, Oak Creek Youth Correctional Facility, College Hill, Benton County Parole & Probation, Early Intervention Services of LBL ESD (Linn Benton Lincoln Educational Service District), Corvallis Waldorf School and the LBCC Family Connections Program.

How many clients has this award served to date (7/1-12/31)?

30 children and 28 families unduplicated

How many additional clients do you expect this award to serve for the funded period (7/1-6/30)?

26 children and 34 families unduplicated

Program Budget (July 1 - Dec 31, 2014)

Agency Community Outreach, Inc.

Funding Request \$

	\$ 20,000.00
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Program Mari's Place

Grant Award \$

	\$ 15,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$ -
2	City of Corvallis SSF award	C	\$15,000
3	Contributions/Fundraising	C	\$ 21,493.00
4	Foundation Grants	C	\$23,500
5	Fees for Service	C	\$ 43,314.00
TOTAL PROGRAM FUNDING			\$ 103,307.00

total secured -->	\$ 103,307.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payroll Expenses	\$59,894.00	30%
2	Operating Expenses	\$32,625.00	16%
3	Training Costs		
4	Direct Client Services	\$10,788.00	5%
5	Miscellaneous Expenses		
TOTAL PROGRAM EXPENSES		\$103,307.00	51%

Balance	\$0.00
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Agency: Community Outreach, Inc.
Contact: Kari Whitacre, Executive Director
Contact email: kwhitacre@communityoutreachinc.org
Program: Homeless Prevention
Cycle: City Social Service Fund
Amount Requested: \$20,000
Amount Rewarded: \$5,000

Program Description: Both city and county governments are united in the desire to prevent homelessness. This program offers several integrated supportive services aimed at keeping vulnerable people in their homes.

- The first level of support would be the Crisis Intervention, Information, and Referral Line that is manned by phone 24 hours a day, seven days a week and with walk-in services Monday-Saturday from 8 am-9 pm. This service has been providing assistance to individuals in crisis for forty-three years and the social service assistants who take these calls are very skillful at talking callers through crisis and providing them with resources that will help alleviate their situation.
- Another resource that the program will provide is the distribution of food from our Community Food Pantry. For individuals or families experiencing food insecurity the ability to receive food boxes to help bridge the gap is a life saver.
- We will offer direct client assistance by providing transportation, and limited monetary assistance for needed services such as the cost of obtaining identification cards, Furniture Share delivery fees, rental application fees or other minor financial barriers to self-sufficiency.

The Community Services Coordinator will provide Case Management Services to clients in need of supportive assistance. The Community Services Coordinator will provide administrative oversight for the Benton County Adult Services Team and provide administrative oversight for the Homeless Oversight Committee, thus assuring coordination of efforts among agencies that can provide assistance to susceptible community members.

Describe any significant Program changes (cost, schedule, scope) since the initial application.
 There have been no significant program changes since the original application.

How has the award been spent? Be specific.

The award has been used to cover the costs of supplies, food, and staff supporting the homeless prevention program. We have provided case management to community members, direct client assistance, crisis intervention and referral by phone 24 hours a day, seven days a week, walk in services Monday-Saturday 8am-9pm, and 961 food boxes feeding 3,068 individuals.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

We have established relationships throughout Benton County in an effort to help clients maintain permanent housing without duplicating services in the community. Some of our partnerships are

Linn-Benton Food Share, Stone Soup, Community Services Consortium, HUD, Veterans Administration, Linn-Benton Housing Authority, Willamette Neighborhood Housing Authority, the Homeless Oversight Committee, the Adult Services Team, Furniture Share, Love INC, the CARDV, and Benton County Mental Health. We have also established a new collaboration with HandUp, a charitable giving platform, and launched Icon City, both of which connect the needs of our clients with resources from the community.

How many clients has this award served to date (7/1-12/31)?

6,973 duplicated

How many additional clients do you expect this award to serve for the funded period (7/1-6/30)?

7,027 duplicated

Program Budget (July 1 - Dec 31, 2014)

Agency Community Outreach, Inc.

Funding Request \$

	\$ 20,000.00
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Program Homeless Prevention

Grant Award \$

	\$ 5,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$ -
2	City of Corvallis SSF award	C	\$5,000
3	Contributions/Fundraising	C	\$ 33,856.00
4	Foundation Grants		
5	Other Income		
TOTAL PROGRAM FUNDING			\$ 38,856.00

total secured --> **\$ 38,856.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payroll Expenses	\$26,729.00	30%
2	Operating Expenses	\$10,587.00	12%
3	Training Costs	\$100.00	0.1%
4	Direct Client Services	\$1,440.00	1.6%
5	Miscellaneous Expenses		
TOTAL PROGRAM EXPENSES		\$38,856.00	44%

Balance \$0.00

City of Corvallis 6 month grant report

2014 cycle awards

Agency Information

Linn Benton Food Share/Community Services Consortium
 Ryan McCambridge (Mike Gibson has retired)
rmccambridge@communityservices.us

Program Name: Linn Benton Food Share
Cycle: City Social Service Fund
 Amount request: \$37,000
 Amount awarded: \$37,000

Project Description:

Linn Benton Food Share is the Regional Food Bank serving 74 non-profit agencies in Linn and Benton counties. City of Corvallis funds will pay a portion of the salaries needed to distribute 940,000 pounds of food to 20 non-profit agencies in Corvallis. These funds will make it possible for Food Share to solicit, store, transport, allocate and distribute this food to our member agencies in order to ensure food is available to any Corvallis resident seeking help. These agencies include emergency food pantries, soup kitchens, shelters, congregate meal sites and gleaning groups.

Significant Program Changes:

Program Director, Mike Gibson, retired as of Dec 1, 2014. As a result, payroll related expenses have dropped. LBFS added two new emergency meal sites, Corvallis Family Table and Room @ the Inn. Corvallis Family Table provides "take home" meals to south Corvallis residents. Room @ the Inn is a women's shelter.

How has the award been spent?

City funds were used to pay a portion of the salaries needed to acquire and distribute food to 20 non-profit agencies in Corvallis. The funds allowed LBFS to ensure that adequate supplies of food were available to any Corvallis seeking food assistance. These agencies include food pantries, soup kitchens, homeless shelters, congregate meal sites and gleaning groups. In addition to food, LBFS was able to supply Corvallis agencies with heavy-duty shelving and food safety training. In the first six months of fiscal 15, LBFS distributed the following to our Corvallis agencies:

Total food pounds distributed to Corvallis non-profits: 518,061

Breakdown of major food categories distributed:

1. Vegetables	21.4%
2. Protein (meat & non meat)	17.1%
3. Grains	15.6%
4. Fruits	8.8%

Percent pounds of total that were Fresh Produce: 18.3%

Partnering Activities:

Local Grocery Industry donations:

Donor (Corvallis area only)	Pounds donated		
Walmart Corvallis	72,979	OSU Marketplace West Dining	5,338
OSU Horticulture - Farm	68,368	Great Harvest Corvallis	4,320
Trader Joe's Corvallis	65,690	OSU McNary Dining Center	4,286
Winco Foods Corvallis	50,574	Farmer's Market Corvallis	4,179
Stahlbush Island Farms	45,637	OSU Arnold Dining Center	4,101
Market of Choice	40,308	Chipotle Grill Corvallis	3,658
OSU Crop Science - Farm	33,856	Natural Grocers Corvallis	3,108
Safeway Corvallis Circle Blvd	25,459	OSU Cascade Market	2,406
Grocery Outlet Corvallis	19,339	Einstein's Bagels	1,777
Safeway Corvallis Philomath Blvd	13,942	Starbucks Corvallis Timberhill	495
Panera Corvallis	12,949	Dollar Tree Corvallis Circle Blvd	453
Fred Meyer Corvallis	12,705	Best Western Corvallis	424
First Alternative Co-Op North	10,022	OSU Food Science & Technology	211
Safeway Corvallis Downtown	9,954	Children's Farm Home	208
Pepsi Cola of Corvallis	9,650	Sunnyside Up Café	196
<u>First Alternative Co-Op South</u>	<u>7,935</u>	<u>Bi Mart Corvallis 9th Street</u>	<u>160</u>
Total	534,687		

7/1/2014 - 12/31/2014

In addition to the pounds and services provided to our network partners, Linn Benton Food Share is engaged with the Benton County CHIP Food Security Work Group on their two main priorities of Benton county SNAP participation and a south Corvallis community food center.

Clients Served - Corvallis:

7/1/14 – 12/31/14	<u>Duplicated</u>	<u>Unduplicated (estimated)</u>
Emergency food box (EFB) Individuals:	30,043	8,584
Emergency food box (EFB) Households:	6,525*	1,864
Emergency meal site (EMS) Meals:	57,205**	n/a

*figure is 969 food boxes higher than last year

**figure is 3,528 meals higher than last year

1/1/15 – 6/30/15 (estimated totals)	<u>Duplicated</u>
EFB Individuals:	27,640
EFB Households:	6,003
EMS Meals:	51,484

Program Totals for Fiscal 15

EFB Individuals:	57,683
EFB Households:	12,528
EMS Meals:	108,689

Program Budget (July 1 - Dec 31, 2014)

Agency Linn Benton Food Share

Funding Request \$

	\$32,000.00
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Program Linn Benton Food Share

Grant Award \$

	\$32,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	n/a	
2	City of Corvallis SSF award		\$16,000.00
3	Federal		\$17,726.90
4	County		\$28,100.00
5	State		\$15,050.00
6	Member Agency Contributions		\$145,833.26
7	Fundraising & Events		\$470,115.27
10	Foundations & Grants		\$12,502.00
TOTAL PROGRAM FUNDING			\$705,327.43

total secured -->	\$705,327.43
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Salary & Fringe	\$246,034.69	43.33%
2	Materials & Services	\$319,277.58	56.22%
3	Communication Services	\$2,567.03	0.45%
TOTAL PROGRAM EXPENSES		\$567,879.30	100.00%

*fall/winter 2014 revenue from donations must carry program through significant expenditures in 2015, thus the balance below.

Balance	\$137,448.13
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January 15

RE: United Way - 2014 Six Month Interim Report

Agency: Corvallis Community Children's Centers
3285 NE Oxford Circle
Corvallis, Oregon 97330

Contact: LouAnn Spevacek, Executive Director
Cccced@gmail.com or executivedirector@corvallischildcare.org
541-752-1274

Program: Tuition Scholarship Grant
Requested: \$61,600
Granted: \$20,000

Description of project: Corvallis Community Children's Centers, Inc. is requesting funding for the Tuition Scholarship Grant through the City of Corvallis social service fund for childcare expenses. CCCC was established in 1968 serving the community for forty-six years as a state and federally licensed program. CCCC serves children aged six weeks to five years and has two centers located in west (Growing Oaks Center) and northeast (Lancaster Center) Corvallis. Each center provides developmentally appropriate activities in a safe and nurturing environment that enhances the growth and learning of each child. Our programs foster the development of the whole child, with an emphasis on social skills, independence, problem-solving, and creativity, so that children can grow to their fullest potential. CCCC promotes family involvement as an integral component of each child's care and education. Our request is to assist student families who are struggling to pay for quality childcare while obtaining a degree to better them and become financially free from government subsidy. Our centers receive ten plus calls weekly requesting some type of financial assistance. These families DO NOT qualify for DHS childcare assistance unless they QUIT school and obtain a job. Our goal is to provide \$100-\$500/month tuition scholarships for over 20 families. Our mission is: "Build a solid foundation for children and their families." The City of Corvallis social service fund for tuition scholarships helps both the parent and child; the parent pay for quality childcare and the child receive a great start to the education.

Program Changes:

The only changes made in the program is providing less money \$50-\$300 and after Fall Term we have only provided services to 13 unduplicated families. This change was because of less money and trying to help all student applicants with some amount of help based on their financial situation.

Award Spent:

CCCC has currently received \$10,000 of the \$20,000 grant.

As of December 31, 2014 \$8168.75 of the \$10,000 has been granted to 13 families and the \$1831.25 that was not distributed by December 31 has been applied to winter term Tuition Scholarship Grants and will be applied 100% to distribution by March 31, 2015. CCCC grants 100% of the money received from United Way-City Social Funding to the Tuition Scholarship Grant fund.

Partnerships:

CCCC works with OSU and LBCC to assist Student parents who are seeking childcare. We have also communicated with LBCC Child Referral Services that Tuition Scholarship Grants are available.

Services Awarded:

-CCCC has awarded scholarships to 13 unduplicated families, our goal is 24.

- 39 duplicated scholarships have been awarded from July 1, 2014 to December 31, 2014
- Scholarships range from 6% of the families total tuition to 35%
- Tuition paid by Tuition Scholarship families from October thru December (academic school year) has totaled \$35,391
- Scholarship grants given have totaled \$8168.75



CORVALLIS COMMUNITY
CHILDREN'S
CENTERS

Program Budget (July 1 - Dec 31, 2014)

Agency CCCC

Funding Request \$

	\$61,600.00
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Program

Grant Award \$

	\$20,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		
2	City of Corvallis SSF award	20000@	\$20,000.00
3	Funding Source A*		
4	Funding Source B*		
5			
TOTAL PROGRAM FUNDING			\$20,000.00

total secured -->

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Expense A		
2	Expense B		
3	Tuition Scholarship Grants	\$8,168.75	41.00%
4			
5			
TOTAL PROGRAM EXPENSES		\$8,168.75	41.00%

Balance -\$8,168.75

**Corvallis Environmental Center Mid-Year Report
to the
City of Corvallis Social Services Fund**

Organization: Corvallis Environmental Center

Contact Person: Jen Brown Title: Director, Edible Corvallis Initiative

Address: 214 SW Monroe Ave City: Corvallis Zip: 97333

Telephone Number: 541-753-9211 Email: jen@corvallisenvironmentalcenter.org

Program Name: SAGE Food for Families

Funding Cycle: City SSF

Amount Requested: \$12,500 Amount Awarded: \$5,000

Program Description

The SAGE Food for Families program partners with emergency food distribution and social service agencies in Corvallis to provide fresh vegetables to low-income individuals and families. The Food for Families program is centered around the SAGE garden, the Corvallis Environmental Center's 1-acre production garden located in Starker Arts Park, which is used to provide vulnerable populations in Corvallis with year-round access to fresh, nutritious vegetables. The 3 tons of vegetables that are grown annually at SAGE are delivered three or more times per week during the majority of the year, and weekly in the winter, to the partner agencies.

Describe any significant Program changes (cost, schedule, scope) since the initial application

We extended our harvest season and are providing year-round produce to our partner agencies. Harvests were extended into the shoulder and winter seasons by adding season extension structures (hoop houses and cold frames), planting more perennials and cold-hardy varieties, and staggering planting to ensure year-round yields and donations of produce.

We engaged more individuals and groups in the project. We increased social media efforts, offered more community programs at SAGE, and began a new outreach project with Leadership Corvallis designed to expand the network of people involved in the project. As a result of these and other ongoing efforts to raise the visibility of the project, we are now working with more community groups than ever, and more groups are reaching out and initiating contact with us. Historically we have only held group volunteer events (work parties) at SAGE from April-Oct. In 2014, group volunteer events were requested through the end of November, and we already have volunteer groups scheduled in January and February of 2015. As a result, more individuals and groups in Corvallis and Benton County will increase their awareness of community food security issues, and more individuals and groups will be taking action to address the issue in our community—and SAGE will grow and distribute more healthy vegetables to those who cannot afford them.

We also encountered two problems that impacted our project. First, the weather in the beginning of 2014 was extreme. A long period of freezing temperatures, snow, and flooding killed over-wintering crops, and the total pounds of food harvested in the 2014 season was lower than expected. Second, the available volunteer hours of one of our major service groups were cut by more than 50%. For the past 4 years a group of 8-10 AmeriCorps members have volunteered full-time at SAGE for 6 weeks in early

summer. In 2014, due to scheduling conflicts at AmeriCorps, this group was only able to be at SAGE for two and a half weeks. This reduced the projected number of volunteer hours at SAGE. Our goal is to lessen the impact of these issues on the project with gains made during the second half of the project.

How has the award been spent? Be specific.

The award has been primarily spent for personnel. The SAGE garden manager is the only paid staff member at the garden. Throughout the year she oversees the 1 acre site and works with hundreds of volunteers a year to plan, plant, maintain and harvest this production garden. The garden manager's specific activities include:

- Outreach to the community to increase volunteer engagement at SAGE.
- Coordination and leadership of year-round volunteer work parties at SAGE.
- Ongoing garden maintenance.
- Harvest and delivery of fresh produce to social service agencies.
- Assessment and planning with partner agencies to improve services for 2015 growing season.

Partnering/ collaboration activities accomplished to date in this cycle.

Project Target: work with 25 businesses, service organizations, schools, faith and community groups to plant, tend, harvest and distribute food from SAGE.

To date we have worked with 22 groups who have donated 1,124 hours at SAGE. Specific organizations include:

- | | |
|-----------------------------------|--|
| • CH2MHill | • Old Mill Center for Children & Families |
| • Church of the Latter Day Saints | • Oregon State University (12 distinct groups from OSU students, staff and alumni volunteered at SAGE) |
| • Community Services Consortium | • Parent Enhancement Project |
| • Corvallis Parks and Recreation | • Phi Sigma Rho Sorority |
| • Crescent Valley High School | • Rotary Club of Corvallis |
| • First Christian Church | • Samaritan Health Services |
| • Hewlett-Packard | • United Way |
| • Jackson Street Youth Shelter | |
| • Kappa Delta Rho Fraternity | |
| • Leadership Corvallis | |

Project Target: work with our main partner agencies to identify what vegetables and in what quantities to make available for their clients.

As of this month (January, 2015) we are in the process of meeting with main partner agencies-- South Corvallis Food Bank and Stone Soup--to plan for the 2015 growing season. We are also surveying all partner agencies to 1) assess the current impact of the Food for Families project on their services and clients; 2) identify future needs from SAGE; and 3) identify areas for additional collaboration.

Project Target: Training for agency volunteers so they can better assist their clients.

In August, 2014 South Corvallis Food Bank volunteers toured SAGE garden and learned more about the products they are providing to their clientele.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

- 4,629 lbs of vegetables were harvested at SAGE and donated to agencies serving low-income populations in the Corvallis area. The primary recipients of the donations of SAGE produce were South Corvallis Food Bank (1,330 lbs during the first 6 months of the grant period) and Stone Soup (1,892 lbs during the first 6 months of the grant period). South Corvallis Food Bank serves approximately 300 households per month. Thus during the first half of the grant period an estimated total of 1,812 households (6,715 individuals) received fresh vegetables at South Corvallis Food Bank as a result of the project. At Stone Soup's free meal site in downtown Corvallis, approximately 7,700 meals were served during the first half of the grant period. SAGE provided 90% of the fresh vegetables that were used in these meals. Additionally, fresh vegetables were made available to community members who received services at Old Mill Center for Children & Families, OSU Food Pantry, Community Outreach, Jackson Street Youth Center, Corvallis Senior Center, and the Parent Enhancement Program.

Based on these numbers, an estimated 15,000 clients were served by this project. This count contains duplicates.

- A total of 356 (unduplicated) individuals volunteered at SAGE from 7/1-12/31/14. This includes participation by 22 distinct community groups at one or more volunteer events/work parties at SAGE, including the United Way Day of Caring. In total, 1,124 volunteer hours were completed at SAGE in the first half of the grant period.

Program Budget (July 1 - Dec 31, 2014)

Agency Corvallis Environmental Center

Funding Request \$

	\$12,500.00
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Program SAGE Food for Families

Grant Award \$

	\$5,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		
2	City of Corvallis SSF award	(C)	\$5,000.00
3	Foundation Grants	(C)	\$15,300.00
4	Grants	(P)	\$3,000.00
5	Special events and program fees	(C)	\$9,453.00
6	Special events and program fees	(P)	\$2,500.00
7	Donations	(C)	\$18,718.00
8	Donations	(P)	\$2,000.00
TOTAL PROGRAM FUNDING			\$55,971.00

total secured -->	\$48,471.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payroll related expenses	\$25,277.00	69.03%
2	Operations	\$4,344.00	11.86%
3	Direct Client Services: supplies, equipment, printing, contract services/professional fees, travel/mileage	\$6,995.00	19.10%
4			
5			
TOTAL PROGRAM EXPENSES		\$36,616.00	100.00%

Balance	\$11,855.00
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6 Month Interim Report 2014-2015 Men's Cold Weather Shelter
Corvallis Homeless Shelter Coalition

- Narrative questions:

- Agency Information:

Corvallis Homeless Shelter Coalition

Name, Gina Vee

Contact email: veeg2@comcast.net,

Program Name: Men's Cold Weather Shelter

- Cycle: Both total amount requested from United Way \$10400.00 and \$10400.00
- Awarded City SSF \$7,400. UW award \$ 3,000

From the original Program Application, copy the project description

Program Description *

Need: The City of Corvallis and the Oversight Committee of the Ten -Year Plan to End Homelessness have identified the need for a permanent Men's Shelter as a goal for the coming year. This urgency is due to the community awareness of the pressing need for services to the homeless. The Corvallis Homeless Shelter Coalition completed its third homeless shelter count in December 2010. The first in 2008 was to set the baseline for the Ten-Year Plan. The second in 2009 was to check the reliability of the process and reporting information. The third count in 2010 was done at request of the County Commissioners and was to measure changes since 2008. The total numbers have remained similar (around 150),

The Program and Population The Cold Weather Men's Shelter benefits chronically homeless men. Guests must be over 18 years old. Some characteristics of the men served may include the following: unaccompanied individuals, homeless for a year or more or multiple times over a several year period, disabled by addiction, mental illness, chronic physical or disability or developmental disability, frequent, histories of hospitalization, unstable employment, and incarceration.

The program, the Men's Cold Weather Shelter is a five-month service to 42 chronically homeless men starting on November 1st and ending on March 31st. The shelter is open every night at 7PM. The men leave the shelter at 7AM. 42 homeless men have access to basic human needs as emergency services.

This year we have served 135 unduplicated individuals, with one month more.

Describe any significant Program changes (cost, schedule, scope) since the initial application

Because we were awarded the funds from United Way and the City Social Service we have been able to provide a hired staff person from 6:30 PM to 7:00 AM. This has provided consistent over sight of the shelter. This continuity from one night to the next in terms of understanding problems and needs of the clients has made for a calmer more secure setting for the clients and volunteers. Both have mentioned how much improved the shelter is this year over last. Other changes include a camera system and computerized registration.

How has the award been spent? Be specific.

Last year we could not afford paid staff other than one overnight person (8 hours a night). We spent the grant on the additional hours of paid staff we used this year. This is an additional 4 ½ hours a night 7 days a week. We also hire a cleaning person to clean the shelter daily for 2 hours.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

We have sheltered 118 different men this year. We average 42 men a night. This year we had an individual with active TB in the shelter. We have been successful in stopping the spread by working with the Benton County Health Nurse for contagious disease. We could not have been successful unless we had paid staff on over this period to help identify and assure that the potentially infected had made contact with Benton County for testing. It is very common for the Corvallis City Police to bring an individual suffering from exposure to the shelter.

It is the paid staff who care for the individual giving them clothing, caring for their wounds and providing a bed and bedding.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

To date we have served 118 unduplicated (7/1-12/31) By March 31, 2015 when we close we project we will have served 52 additional clients, unduplicated . (7/1-6/30) For a total of 170 this sheltering year.

Program Budget (July 1 - Dec 31, 2014)

Agency Corvallis Homeless Shelter Coalition

Funding Request \$

	\$20,800.00
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Program Men's Cold Weather Shelter

Grant Award \$

	\$10,400.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	c	\$3,000.00
2	City of Corvallis SSF award	c	\$7,400.00
3	cdbg	c	\$6,780.00
4	donors	c	\$4,865.00
5			
TOTAL PROGRAM FUNDING			\$22,045.00

total secured -->	\$22,045.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	office expense	\$1,362.78	5.00%
2	payroll	\$9,204.14	36.00%
3	client services	\$668.99	3.00%
4	building operating	\$10,038.50	40.00%
5	insurance	\$654.00	3.00%
	utilities	\$3,064.14	12.00%
TOTAL PROGRAM EXPENSES		\$24,992.55	99.00%

Balance	-\$2,947.55
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2014-2015 6 month interim report Case Manager Cold Weather Shelter

- Narrative questions:

Agency Information: Corvallis Homeless Shelter Coalition

Name, Gina Vee

Contact email: veeg2@comcast.net,

Program Name: Case Manager Cold Weather Shelter

Cycle: Both total amount requested \$30,000

- Awarded City SSF \$3,000.
- From the original Program Application, copy the project description

T

Program Description *

Recently the City of Corvallis has initiated a tactical action team to address concerns of downtown merchants. The homeless individuals we know and care for can be best approached and helped by our outreach worker. We are cognizant of the needs of the homeless and have resources we can immediately provide while we redirect behavior. The Corvallis Homeless Shelter Coalition Outreach Worker interacts directly with people who are chronically homeless or near homelessness in the Corvallis community. The Outreach Worker has formed strong partnerships with this population and works intensively to solve high priority issues. The outreach worker has connected individuals to medical and/or mental health services, substance abuse help, available vocational programs, housing resources, counseling and/or other appropriate resources. The outreach worker assists homeless in applying for SSI/SSDI disability benefits. Last year over one thousand unduplicated homeless or near homeless utilized the Men's Cold Weather Shelter Daytime Drop-In Center and Stone Soup Meal Sites. These sites along with Partners Place a Corvallis Homeless Shelter Coalition Housing 'First Facility' and homeless camps in Corvallis and Benton County are the places our Outreach Worker begins to engage our clients. Corvallis Homeless Shelter Coalition's mission is to create a sustainable solution for homeless in Corvallis and Benton County. Corvallis Homeless Shelter Coalition is the 'first responder' to the homeless in our community. Our goal is to do outreach as a way to save lives and resources by reducing the burden and cost of homelessness on our jails, hospital, and community spaces.

Describe any significant Program changes (cost, schedule, scope) since the initial application

The community – homeless relations have because we have a case manager working directly with the homeless, law informant and businesses. Organizations like the Corvallis Chamber of Commerce have begun to address the needs of the homeless. Last year's Tactical Action Program was a success. There is another planned for this spring but the scope of the police action is to reduce the use of Central Park by teens who should be in class. Much of the improved relationships is due to the work of the Case Manager. She interacts with the sheltered and unsheltered homeless and provides resource referrals for them. She also encourages behaviors that are approved by the community. She has spent time addressing concerns of downtown businesses as they arise.

How has the award been spent? Be specific.

The funding has paid a portion of the case manager's salary of \$9,204.14

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The case manager routinely meets with the Corvallis Police with common concerns about the homeless. She meets with Benton County medical personnel as the representative of the homeless. She is involved with the court system both as an advocate and to assist when a SSD case comes to court. We work jointly with Daytime Drop-In Center and Stone Soup to assure that the homeless are provide services and food available to them thru are partner organizations.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

The case manager meets with an average of 7 homeless a day days a year. In the (7/1-12/31) period she has met with 910 homeless, duplicated counts We project that in the (7/1-6/30) time frame she will meet with another 910 homeless, duplicated counts.

Program Budget (July 1 - Dec 31, 2014)

Agency Corvallis Homeless Shelter Coalition

Funding Request \$

\$30,000.00

Program Case manager Men's Cold Weather Shelter

Grant Award \$

\$3,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)		Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	c	\$3,000.00
2	City of Corvallis SSF award		
3	OHCS	c	\$3,000.00
4	WRAP donors	c	\$3,204.00
5			
TOTAL PROGRAM FUNDING			\$9,204.00

total secured --> **\$9,204.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why

Program Expenses (add rows as needed)

Description (list program's major expenses by category)		Amount	% of program budget
1			
2	payroll	\$9,204.14	100.00%
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$9,204.14	100.00%

Balance \$0.00

- Narrative questions:

- Agency Information:

Corvallis Homeless Shelter Coalition

Name, Gina Vee

Contact email: veeg2@comcast.net,

Program Name: Women's and Children's Rental Assistance

- Cycle: Both total amount requested \$19,200.00
- Awarded City SSF \$5,000. UW award -0

From the original Program Application, copy the project description

- The Women's and Children's Housing Program provides permanent housing to homeless and near homeless women and children. The program provides support, advocacy and case management services to homeless women and families, with a special emphasis on helping chronically homeless individuals' access and stay in affordable housing.
- The need is large and unaddressed. Carolyn Hinds the Corvallis 509J Homeless Student Coordinator reports that her program has identified 180 individual students who have inadequate housing, defined as homeless or doubled-up families. The number of families in Corvallis who are on TANF at the present time is 238. These families include 600 children. The Oregon KIDS COUNT reports that 15.2% of the children in Benton County live in Poverty.
- The need is exacerbated by the lack of low-income housing. Jim Moorefield Executive Director of Willamette Neighborhood Housing in a talk to the City Club of Corvallis and the Oversight Committee for the Benton County Ten -Year Plan to End Homelessness said that the affordable rental vacancy rate in Corvallis is 1%.
- The concurrence of a shortage of affordable housing and 15.2% of children in poverty is families that cannot pay the increased rents demanded in our community.
- Our solution to the problem is to offer a small rent stipend, \$200, and a program which includes case management, and advocacy for a short period of time – up to a year. Our goal is to prevent families with children from falling into homelessness and to assist them toward self-sufficiency.

Describe any significant Program changes (cost, schedule, scope) since the initial application

The number of meetings we hold has doubled from 12 to about 24 a year. The need is greater than we projected. We staff between 4 and 6 families at each two and half hour session. The issues are complex. They often include several problems: lack of employment lack of housing health issues for both the adults and the children, poor rental history, legal issues. The case manager is overworked because she needs to help them find housing and then to work through each of the particular problems they face. An overwhelming problem is the lack of low-income housing in Benton County.

Corvallis has a shortage of low-income housing. Commonly families are on the brink of homelessness because they have been told their rent would increase and they cannot afford the housing and are therefore about to be evicted or the property is sold to convert to high priced student housing

Often a relatively small amount of financial support in a crisis is enough to make the difference between housing a family and keeping the children in school and out of homelessness.

How has the award been spent? Be specific. Corvallis Homeless Shelter Personal will hold 12 coordination meetings with school district liaisons and agency case managers for the purposes of identifying women and children in need of housing. .

- Identify – We have identified 17 women and children and offer appropriate services to address homelessness to the family.
 - Case Management and Advocate - 17 women and children will be assigned a case manager and an advocate
 - Screening -Adult Services Team has acted as the screening committee to assure that all community services are offered to the family.
 - 17 families have been offered case management, advocacy and a rent stipend for a period of 1 year.
 - Contracts – 17 families have agreed to communicate weekly with the trained volunteer advocate and monthly with the case manager.
 - Contract – Adult Services Team and their case manager will jointly negotiate goals for 17 families. The families will meet monthly with the Adult Services Team for progress reports.
 - The Adult Services Team recommended 17 families to CHSC for the program.
 - Corvallis Homeless Shelter Coalition will negotiate with the landlord and contract to pay the monthly stipend for 17 families.
 - 17 families will be in stable housing in the area of the child’s home school for a period of 1 year.
- Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The most valuable aspect of the program is the Adult Services Team. AST is a committee of the Homeless Oversight Committee. It is a bi-monthly meeting of the agency who may have services relevant to bringing a homeless family out of homelessness. Together we meet with the family and identify what we can do relevant to housing, education for the children, health, mental health job training and employment. This process is incredible effective and efficient. Within weeks we have moved families from homelessness to housing and provided additional supports in the schools for the children. AST works because it includes members who are case managers with members who control resources.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

We have served 17 families or 53 unduplicated people during the 7/1-12/31 period. We project we will do an equal amount 17 families or 53 people during the (171-/6/30) period.

Program Budget (July 1 - Dec 31, 2014)

Agency Corvallis Homeless Shelter Coalition

Funding Request \$

	\$19,200.00
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Program Women's and Children's Rental Assistance Program (WRAP)

Grant Award \$

	\$5,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		
2	City of Corvallis SSF award	c	\$5,000.00
3	cash carryover		\$25,023.11
4			
5			
TOTAL PROGRAM FUNDING			\$30,023.11

total secured -->	\$30,023.11
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	housing stipends	\$12,518.53	18.00%
2			
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$12,518.53	18.00%

Balance	\$17,504.58
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United Way/Corvallis City Social Services
Interim Report for 2014 Funding Cycle

Agency Information

Name: Heartland Humane Society

Contact: Emily James

Email: donate@heartlandhumane.org

Program Name: Emergency and Safe Housing Program

Cycle:

City SSF

Requested: \$3,000

Awarded: \$3,000

United Way

Requested: \$3,000

Awarded: \$3,000

Project Description:

It is an unfortunate fact that domestic violence and animal abuse often coincide. Sometimes, these occur simultaneously and in some instances the animal abuse is the method of spousal control and violence. As difficult as it is for a person to leave a violent relationship and enter a shelter, the decision can be made more painful when a beloved pet is left behind. Some people will choose to stay with the abuser and the pet rather than seek necessary shelter.

Similarly, people who have lost their homes may choose to stay in a car or on the streets because they are unable to keep their pets. At the Mario Pastega House, some people have declined their services and delayed medical treatment because they did not have care for their pets. Others drove hours each day to continue caring for their pets.

The Emergency and Safe Housing Program serves clients of the Center Against Rape & Domestic Violence (CARDV), Mario Pastega House/Samaritan Regional Health Center, Community Outreach, Inc. (COI), and inclement weather shelters, and the American Red Cross.

Owners sign a contract with Heartland so their pets can be cared for and receive necessary vaccinations and veterinary care while the owner receives services from partner programs. Owners can visit their pets daily and when they are back on their feet the pet is returned to them.

Interim Report

Describe any significant Program changes (cost, schedule, scope) since the initial application

No significant changes have been made to this program during this funding cycle.

How has the award been spent? Be specific.

This award was spent on direct client services, providing over 6 full units of service (6.7). Considering this program's service units are:

1 Kennel houses 1 Pet for 30 Days with Daily Care (est. \$15/day) and Medical Costs (est. \$20/pet)

This award allowed nearly full program service for all of the 6 companions that have been housed through the program so far this cycle, providing 197 days of care and \$210.00 in at-cost health care, including spay/neuter surgeries, vaccinations, parasite treatments, and microchips.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

(From the Program Application): The Emergency/Safe Housing Program partners with CARDV, Mario Pastega House/Samaritan Regional Medical Center, COI, Department of Human Services and churches, and the American Red Cross. The purpose is to remove the barriers to receiving help.

This program enables at-risk individuals and families who happen to have pets to utilize partner agency services.

The owner signs a contract with Heartland outlining the specifics of the program, and they also list their case worker so Heartland can contact the partner agency about expected length of stay, future plans, and sometimes advice for interacting with the client.

During the reporting cycle this program has served 6 unduplicated clients, one through Benton County Mental Health and 5 through CARDV. The BCMH client's companion was delivered to the shelter by an employee of the department, who served as the client's advocate. CARDV staff referred 5 clients to the program and acted as advocates for Heartland staff to communicate with clients in a confidential manner regarding companions' health and setting up times for clients to be with their companions. This client advocate system is integral to this program as advocates can follow clients

through their agency's system, allowing Heartland staff to maintain contact with clients of uncertain disposition without breach of confidentiality.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

This program has served six unduplicated client families during the reporting period. We expect to serve 15 to 20 unduplicated clients during the funding period, as this has been the normal number for us for the past several years. We are at a current count of 11, with 5 new clients seeking service since the beginning of the year.

Program Budget (July 1 - Dec 31, 2014)

Agency Heartland Humane Society

Funding Request \$

	\$6,000.00
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Program Emergency and Safe Housing Program

Grant Award \$

	\$3,000.00
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Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	-	\$0.00
2	City of Corvallis SSF award		\$3,000.00
3	Funding Source A*	C	\$7,700.00
4	Funding Source B*	P	\$8,700.00
5			
TOTAL PROGRAM FUNDING			\$19,400.00

total secured --> **\$19,400.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Expense A Payroll Related	\$10,000.00	
2	Expense B Direct Client Svc	\$9,400.00	
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$19,400.00	0.00%

Balance \$0.00

Agency Information: Andrea Myhre, 541-286-4580, andrea.myhre@jsysi.org

Program Name: Emergency Shelter

Cycle: City SSF, \$25,000/\$20,600

Program Application

Our Emergency Shelter program provides safe, stable housing and services for runaway and homeless youth ages 10-up to 18. Shelter stays can range from a few hours to up to 21 days. Most youth who are served by this program need a safe place to be and services while they resolve a family crisis or turmoil with their caregivers. While we are able to help youth reunite with their caregivers, some youth enter emergency shelter but move on to our transitional living program if there is no hope of their situation being resolved. We provide an environment based on federal guidelines for a Basic Center Program which includes the following:

- A safe, stable environment, with 24-hour structured supervision by qualified, caring adults.
- Healthy meals and snacks; personal hygiene products; clothing and shoes, if needed.
- Access to medical care and other essential services
- Individual case management
- A plan to reunite the youth with the family (if appropriate), along with support services such as family mediation.

In all of our programming, we use best practices in our field to care for youth who often face significant challenges because of past experiences. Our staff utilize Trauma-Informed Care and Life Space Crisis Intervention to help youth feel safe and learn problem-solving skills. Staff are also trained in suicide prevention, Positive Youth Development, and other approaches in order to achieve our goal of meeting each youth's individual needs, which is key to the success of our programs.

Describe any significant Program changes (cost, schedule, scope) since the initial application

Family mediation referrals have not been utilized by families as much in the past 6 months, but we have also focused more on training our staff in mediation skills. We have better processes in place to check attendance, grades, and have clearer communication with school staff due to an increase of school response to staff having clearance to access this information. We continue to be creative with ensuring safe exits from shelter in helping youth identify appropriate safe places to live once they exit shelter. Lastly, youth and families enrolling in aftercare case management has increased. Several of our community connections for recreational and service activities have changed, but the number of activities remains consistent and we have many volunteers to help! Our outreach to youth continues to grow.

How has the award been spent? Be specific.

The funding has been used to help cover staffing costs.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

We have a collaboration with the Oregon Department of Human Services to provide emergency shelter to foster care youth. We also connected with the Oregon Youth Authority to help them feel more comfortable with referring youth to our shelter. Lastly, we have been able to provide new opportunities and positive activities to youth in shelter such as poetry workshops and boxing lessons.

How many clients has this award served to date (7/1-12/31)? How many additional clients do you expect this award to serve for the funded period (7/1-6/30)? Indicate whether these are duplicated or unduplicated counts.

We have served 26 youth (unduplicated) so far this year and intend to serve 40-60 youth.

Program Budget (July 1 - Dec 31, 2014)

Agency Jackson Street Youth Shelter, Inc

Funding Request \$

\$25,000

Program Emergency Shelter

Grant Award \$

\$20,600

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Revised Budget	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)	-		
2 City of Corvallis SSF award	20,600	C	\$10,300
3 Contributions	40,000	C	\$23,124
4 Grants	75,000	C	\$37,080
5 Other Income (mostly in-kind donations)	7,500	C & P	\$4,500
TOTAL PROGRAM FUNDING	143,100	52.4%	\$75,004

total secured --> **\$75,004**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Revised Budget	Amount	% of program budget
1 Personnel & Payroll Expense	120,000	\$58,751	49.0%
2 Training Expense	2,000	\$998	49.9%
3 Facilities Expense	14,000	\$6,130	43.8%
4 Direct Services & Supplies for Youth	7,100	\$4,973	70.0%
5			
TOTAL PROGRAM EXPENSES	143,100	\$70,852	49.5%

Balance \$4,152.00



OMC RELIEF NURSERY 6-MONTH UNITED WAY & CITY SOCIAL SERVICES REPORT
July 1-December 31, 2014
January 14, 2015

AGENCY NAME: Old Mill Center

CONTACT: Cindy Bond

CONTACT EMAIL: cindy_bond@oldmillcenter.org

PHONE NUMBER: 541-757-8068

PROGRAM NAME: Relief Nursery

AMOUNT REQUESTED: United Way: Parent Support Group: \$15,000; AWARDED: \$9,000

AMOUNT REQUESTED: CSS: Outreach: \$13,000; AWARDED: \$10,000

PROJECT DESCRIPTION (FROM APPLICATION):

Relief Nursery is a child abuse prevention and intervention program whose mission is to help build strong and resilient families while keeping children safe. This program works with some of the most at-risk families in Benton County with children birth through age six. Core services include therapeutic classrooms focusing on social-emotional well-being and development of children; home visiting, designed to meet parents where they are; parenting education, helping break generational patterns of abuse and neglect; resource closet for emergency food, clothing and such items as diapers and wipes; transportation assistance, increasing accessibility of services; and resource and referral, recognizing that families may need services outside the scope of what Relief Nursery can provide.

Families not served through the therapeutic classrooms are served through **Outreach Services**. Outreach provides the intervention services necessary through home visits to assure that children are meeting developmental milestones that meet the goal of kindergarten readiness; parents are accessing the services needed to maintain safe housing and have adequate food and child supplies; access needed child care or preschool; and access the additional services needed to remain a stable and attached family.

Relief Nursery also provides **Parent Support Group**—an intricate blend of mental health and parent education offered weekly for three hours with child care provided. Running three days a week in 10-week quarterly sessions, parents report that this is a critical life-line for them in connecting with other parents to reduce isolation and their stress while learning new age-appropriate parenting techniques.

SIGNIFICANT PROGRAM CHANGES SINCE APPLICATION:

There have been **no** changes for **City Social Services** Outreach proposal. The **only changes** for **United Way** Parent Support Group proposal is a change in assessment tool (from Parent Stress Index to the Parental Stress Scale.) This new tool is more family-friendly and easier and quicker to administer. We also are doing this twice a year (December/June) rather than quarterly.

HOW HAS THE AWARD BEEN SPENT?

For both the United Way and City Social Service allocation the money has been spent directly to support staffing for the project. For **United Way** it has been used to help pay the parent educator and mental health therapist who facilitate the Parent Support Group. For **City Social Services** it has been used to help pay salaries for the Outreach Workers providing home visiting services to families.

DESCRIBE ALL PARTNERING/COLLABORATION ACTIVITIES ACCOMPLISHED TO DATE IN THIS CYCLE. IDENTIFY SPECIFIC ORGANIZATIONS, COMMON OBJECTIVES, TASKS AND RESULTS. RELATE THOSE ACTIVITIES BACK TO THE DESCRIPTIONS PROVIDED IN THE PROGRAM APPLICATION:

PARTNERSHIPS:

- **Oregon State University:** Oregon State has provided internship opportunities for those enrolled in the HDFS program. Interns have provided assistance to Outreach Workers on home visits and in therapeutic child care for families attending the Parent Support Groups.
- **Corvallis Benton County Public Library:** The library provided the services of a youth services librarian to provide story time at our Outreach Family Literacy Luncheon this fall. The library has also helped waive fines for enrolled families and provided resources and bilingual newsletters to support literacy activities for families.

OBJECTIVES/OUTCOMES:**United Way: Parent Support Group**

- 99% of parents participating in Parent Support Group will have no confirmed child abuse or neglect reports after 6 months in the program;
- 90% of parents report stable or reduced feelings of stress;
- 100% of parents report stable or increased confidence in parenting abilities;
- 95% of parents report positive attachment to their child(ren); and
- 96% of parents reported satisfaction with the Parent Support Group services.

City Social Services: Outreach

- 99% of Outreach families had no confirmed child abuse or neglect reports (resulting in foster care placement) after 6-months in the program;
- 94% of parents report using positive parenting skills;
- 95% of outreach children screened were meeting developmental milestones; 5% were on an IFSP or had been referred for further assessment. 2 families refused further assessment;
- 95% of outreach children screened were meeting developmental milestones; 5% were on an IFSP or had been referred for further assessment. 2 families refused further assessment;
- 95% of outreach children screened were meeting developmental milestones; 5% were on an IFSP or had been referred for further assessment. 24 children need screening; and
- 100% of families reported satisfaction with outreach services as per the Outreach Satisfaction Survey.

SERVICE NUMBERS TO DATE (7/1-12/31/14):

- **Families Served: 71**

- **Children Served: 104**
- **Total Direct/Indirect Service Hours: 1,885**
- **Home Visits Provided: 331**

ANTICIPATED UNDUPLICATED SERVICE NUMBERS FOR 7/1/14-6/30/15

- **86 Families (additional 15 families for 1/1-6/30/15)**
- **124 Children (additional 20 children for 1/1-6/30/15)**

Program Budget (July 1 - Dec 31, 2014)

Agency Old Mill Center for Children and Families

Funding Request \$

\$13,000.00

Program Outreach Services

Grant Award \$

\$10,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1 United Way Grant funding (current year award)		\$0.00
2 City of Corvallis SSF award		\$5,000.00
3 Other Grants		\$10,000.00
4 Contract income		\$0.00
5 Donations		\$19,306.12
6 Other Income		\$0.00
TOTAL PROGRAM FUNDING		\$34,306.12

total secured --> **\$34,306.12**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)	Amount	% of program budget
1 Staff costs - PSG and Outreach	\$29,604.15	48.00%
2 Parent Educator	\$0.00	0.00%
3 Other program staff expenses	\$0.00	0.00%
4 Program supplies	\$3,000.00	37.50%
5 Mileage	\$1,701.97	33.70%
6 Other expenses	\$0.00	0.00%
TOTAL PROGRAM EXPENSES	\$34,306.12	44.04%

Balance \$0.00



114 SW 8th Street Corvallis, OR 97333
Tel: 541-753-7752 Fax: 541-754-5324
Email: child@1stpres.org

Agency: Presbyterian Preschool and Child Care Center
 Contact: Monica Schuerkamp
 Email: monica@1stpres.org (new director as of 12/1/12 for Barbara Malloy)
 Program Name: Tuition Assistance Program
 Cycle: City SSF Amount requested \$8000. Amount Awarded \$8000.

Description: The Presbyterian Preschool and Child Care Center (Center) is a 72-space, state licensed facility, open Monday – Friday, from 7:00 a.m. 5:30 p.m. year round. Through the Tuition Assistance Program, the Center’s mission is to reduce the financial barrier by providing subsidized child service to at-risk infants and children ages 6 weeks through 6 years of age, residing in the city of Corvallis. Parents or guardians receiving the funds are eligible if they participate in job training, in seeking employment or are entering the workforce with limited resources (i.e., housing or transportation). At-risk infants of very young parents without family support are accepted when referred by a collaborating agency for immediate assistance if enrolled in high school. The subsidized tuition is paid in sliding-scale percentage increments using the most current federal poverty guidelines. The grant will provide tuition assistance funding for new, unduplicated children entering the program during the 2014-2015 funding cycle.

The experienced teaching staff concentrates on integrating struggling families into a supportive yet structured environment that can first meet a child’s basic needs of nutritious food, shelter and safety from insecurity and violence. The nationally recognized Creative Curriculum, by Teaching Strategies, provides a strong foundation for children to gain competence in their emotional, social, physical and then cognitive selves which then leads to an increase in the child literacy rates. The children enjoy a diverse community of languages and cultures with a philosophy of inclusion for every child’s ability to learn.

There are no significant program changes since the initial application with the exception of the change in the Executive Director.

How has the award been spent:

The award has been spent by providing tuition assistance to families for providing quality care of their children. From July through December of 2014, a total of \$4952 has been spent , offering 1067 hours of childcare for 6 children.

The agencies collaborated with to accomplish this cycle were:

- Head Start
- Early Intervention
- Community Outreach Services in Corvallis
- Old Mill School

- 509J Homeless Coalition with Carolyn Hines
- Vina Moses

Common Objectives/Tasks:

- To help create stability for families in need
- To promote school readiness for children for future success
- To develop emotional and social growth for all children

Results:

- Families were able to maintain a job and housing due to childcare provisions
- Assisted a family where a medical issue prevented anticipated family income
- Children were able to attend school on a regular schedule or referred to a special program that met their specific needs.

As of December 31st, 2014, a total of 6 children were awarded financial assistance. Of these six, four were unduplicated counts and 2 were duplicated counts.

For the upcoming July 1st through June 30th period, the expected number of children to be awarded funds are 2.

Program Budget (July 1 - Dec 31, 2014)

Agency Presbyterian Preschool and Child Care Center

Funding Request \$

\$8,000.00

Program Tuition Assistance Program

Grant Award \$

\$8,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)		Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)	\$ -	
2	City of Corvallis SSF award	\$ 8,000	\$3,003.00
3	Client Fees	\$ 278,000	\$276,839.00
4	Tuition Assistance w/o SSF	\$ 9,450	\$10,952.00
5	Other	\$ 9,250	\$37,197.00
6	Designated Donations	\$ 750	\$10,000.00
7	Special Projects	\$ 2,500	\$588.00
TOTAL PROGRAM FUNDING			\$338,579.00

total secured --> **\$338,579.00**

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)		Amount	% of program budget
1	Personnel	\$271,154.00	50.00%
2	Equipment	\$5,005.00	263.00%
3	Professional Development	\$1,122.00	56.00%
4	Maintenance	\$6,171.00	53.00%
5	Classroom Meals & Supplies	\$16,927.00	49.00%
6	Admin & Fundraising	\$2,995.00	46.00%
TOTAL PROGRAM EXPENSES		\$303,374.00	517.00%

Balance \$35,205.00

Name of Agency: RSVP of Linn, Benton, and Lincoln Counties

Contact: Alicia Lucke

Email: alucke@ocwcog.org

Note: Contact has changed due to change in staff

Program: Senior Peer Counseling

Cycle: Both

Requested: \$5000

Awarded: \$2500 (City SSF)

Significant program changes

RSVP of Linn, Benton, and Lincoln Counties has had significant staff changes since the initial application. The RSVP program director left the program on July 1, 2014, and a new program director began in November 2014. Due to the transitions in staff, RSVP had only one part-time staff who was knowledgeable about the Senior Peer Counseling program during this reporting period. The new RSVP program director has met with the Senior Peer Counseling coordinator to establish a relationship and plan to spend the awarded funds.

How has the award been spent?

During this reporting period, some funding was spent on printing Senior Peer Counseling brochures as well as other Oregon Cascades West Council of Government brochures for use of SPC referrals. A plan has been established to spend the remaining funds by the end of this reporting period. Funds will also be used to facilitate trainings for new volunteers and provide support and recognition to existing volunteers who meet weekly.

Funds will also be used to update, print, and distribute new training manuals for Senior Peer Counseling volunteers, as requested by coordinator. Because the volunteers are working with vulnerable populations who are experiencing mild depression, the training is extensive and requires up to 10 sessions. Each session covers a different level of depression and requires printed reading material, quizzes, and a background check for each volunteer.

Describe all partnering/collaborations

RSVP partners with Benton county mental health to bring the services of Senior Peer Counseling to Benton county seniors. There are many organizations providing grief support, counseling for depression, and other similar services. RSVP works with these organizations to ensure non-duplication of services. When a client comes to RSVP seeking counseling services, the client is screened to see if any other services would be suitable. If not, the client is referred on to Senior Peer Counseling. Some clients are still living in their own home, and some are living in assisted living facilities. Coordination between the living facility and/or the client's caregiver is important to ensure the client is receiving the services and counseling they need.

Clients Served

From July 1, 2014 to December 31, 2014, Senior Peer Counseling has helped 26 seniors in Benton County through visitation and counseling services. By the end of the cycle, RSVP anticipates 19 more seniors will be helped, for a total of 45 seniors throughout the cycle.

Program Budget (July 1 - Dec 31, 2014)

Agency RSVP of Linn, Benton, and Lincoln Counties

Funding Request \$

\$5,000.00

Program Senior Peer Counseling

Grant Award \$

\$2,500.00

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$0.00
2	City of Corvallis SSF award	C	\$2,500.00
3	Samaritan Social Accountability Funding	C	\$625.00
4			
5			
TOTAL PROGRAM FUNDING			\$3,125.00

total secured -->	\$3,125.00
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Printing resources for volunteer counselors	\$710.00	22.00%
2			
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$710.00	22.00%

Balance	\$2,415.00
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Agency Information:

Name: South Corvallis Food Bank
Contact: Sheila O'Keefe
Associate Director
sheila@southcorvallisfoodbank.org
541-760-9382

Program Name:

Emergency Food Boxes

Cycle:

City SSF: requested \$13000, awarded \$13000

United Way: requested \$3000, awarded \$0

Project description (from application):

The South Corvallis Food Bank provides emergency food boxes to low-income households in south Corvallis. As a member agency of Linn Benton Food Share (LBFS), we acquire food through them and distribute it from our site in south Corvallis. We provide at least a five-day supply of food once each month to anyone who meets the low-income requirements as designated by the USDA. We supplement the USDA and LBFS provisions with food donated by individuals, organizations, businesses and with produce from the SAGE Garden Project. We provide recipes and advice on how to prepare the food to help clients move towards better nutrition and better food stability. We expect to provide emergency food boxes for 13424 individuals in FY2014-15, with the average client visiting 3.8 times during the year. We expect to serve 3511 nonduplicated individuals.

Describe any significant Program changes (cost, schedule, scope) since the initial application

There have been no significant program changes. We have had a change of address, although we did not move. The city changed the address of our building to:

South Corvallis Food Bank
1800 SW 3rd St, Suite 110
Corvallis, OR 97333

How has the award been spent? Be specific.

The award was spent on the direct cost of client services and on our general operating expenses. This includes food, utilities, payroll and other expenses.

Describe all partnering/ collaboration activities accomplished to date in this cycle. Identify specific organizations, common objectives/tasks, and results. Relate those activities back to the descriptions provided in the Program Application.

The South Corvallis Food Bank partners with several organizations in the community. We are a member of Linn Benton Food Share and distribute LBFS food and USDA commodities, bringing services within reach of those that need them in south Corvallis. We collaborate with Starker Arts Garden for Education (SAGE) as they teach and empower low-income individuals by learning to work the land to produce fresh organic produce for themselves and for the hungry that visit our food bank. SAGE provided us with 1783 pounds of nutritious local produce from July through December 2014. Our partnership with Home Life and the WINGS program provides job training to individuals that are developmentally disabled as they sort food for our shelves. Individuals from the WINGS program continue to assist with sorting each week during our Thursday morning restock. In the summer of 2014 we had a new opportunity to collaborate with the city's Southtown Transportation Options program. We provided space for the program to store materials and assemble packets for distribution to Southtown residents in exchange for outreach to our clients, many of whom struggle with transportation issues.

How many clients has this award served to date (7/1-12/31)?

6005 duplicated

2344 nonduplicated

How many additional clients do you expect this award to serve for the funded period (7/1-6/30)?

5677 duplicated

864 nonduplicated

Indicate whether these are duplicated or unduplicated counts.

Program Budget (July 1 - Dec 31, 2014)

Agency South Corvallis Food Bank

Funding Request \$

	\$16,000.00
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Program Emergency Food Boxes

Grant Award \$

	\$13,000.00
--	--------------------

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$0.00
2	City of Corvallis SSF award	C	\$6,499.98
3	CDBG	C	\$9,499.98
4	EFSP	C	\$5,500.00
5	LBFS grant	C	\$3,865.00
6	donations and miscellaneous income	C	\$28,714.24
TOTAL PROGRAM FUNDING			\$54,079.20

total secured -->	\$54,079.20
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* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Food (LBFS)	\$16,779.55	43.13%
2	Building (Rent & Water)	\$9,574.07	24.61%
3	Payroll Expenses	\$4,296.06	11.04%
4	Utilities	\$2,029.75	5.22%
5	Outside Buys	\$1,686.52	4.34%
6	Insurance	\$1,653.00	4.25%
7	other expenses	\$2,884.05	7.41%
TOTAL PROGRAM EXPENSES		\$38,903.00	100.00%

Balance	\$15,176.20
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Note: The program shows a large positive balance. Our major fundraising occurs in December. Donations and Miscellaneous Income were \$9765.73 for January thru June 2014 as compared to \$28714.24 for July thru December.

WE CARE SIX-MONTH REPORT, JANUARY 2015

NOTE: THE NARRATIVE REPORT IS FOLLOWED BY THE UNITED WAY SPREADSHEET AND OUR YEAR-END FINANCIAL SUMMARY, ALL WITHIN THIS FILE

Agency Name: We Care (Corvallis-Benton County Council of Religious Organizations)

Contact: Lyn Martin, lyn7916@comcast.net

Program name: We Care Financial Assistance

Cycle: City SSF (\$5000 **annual** award; \$5000 request)

Project description:

“We Care Financial Assistance” is the only project our organization has. It provides funding for Benton County families who have a short-term financial emergency that is not covered by other programs. A staff member of the Community Services Consortium (CSC) screens applicants for We Care grants. She receives their applications, checks their information and summarizes it, without client’s name, for the We Care board for its weekly meeting. Priority for funding increases when the following are present: children, an eviction notice or utility shut-off notice, a chance to house a homeless family or return the utility to a household, a loss of income that is not self-caused, a first-time recipient, and ability to become financially sustainable. We write checks to the vendor (for example, landlord). We receive funding from our 20 member faith communities; an annual fund-raising letter; other donations from individuals, businesses, foundations, and other community organizations; and our endowment with the Benton County Foundation (4.7% of 2013 income, 3.2% in 2012). A 3-year gift of \$1000/month ended during 2013. During 2013, our CSC screener took 894 calls inquiring about We Care, up 20% from 2012; of those, 172 were referred elsewhere. We approved 280 of the 344 applications the Board considered (half with children). Our grants supported primarily housing (76%) and utilities (17%). We occasionally pay for storage unit rent, medical bills, and, when necessary to find or keep employment, car repairs and insurance, telephone bills, training and identity cards.

Changes in the program:

Given that we received funding from the city only, this narrative part of the report includes only help to persons in transition in the City of Corvallis. We had

some extra expense associated with the major evictions in the city that occurred early in 2014.

How has the award been spent?

During these six months, We Care provided \$21,313 to 69 families in transition in Corvallis. Most of this was for housing, including relocation costs and rent. A few cases, especially those submitted from CARDV, requested other types of help: transportation, identity cards, telephone cards. The \$2500 from the City was spent as part of this overall effort for those in transition.

Collaborations

We Care collaborates by referring inquiries that are better handled elsewhere to at least 14 organizations. We get referrals from several organizations, often including CARDV, DHS, Mental Health. We sometimes help others (Love Inc., Catholic Church) to fund individual requests for which they cannot provide adequate funds.

Client numbers:

During the six months, we aided 69 families in transition in Corvallis, about half with children. With the average award to transitional cases being about \$300, the \$2500 from the city would have aided about 8 or 9 extra families. During the next six months we expect to aid an additional 63 clients, 8 of them using City funds. We very seldom give awards to the same client twice within a year, so these numbers are of **unduplicated families**, each family with a size from 1 to 7 persons.

Program Budget (July 1 - Dec 31, 2014)

Agency We Care

Funding Request \$

\$5,000.00

Program We Care Financial Assistance

Grant Award \$

\$2,500.00

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (current year award)		\$0.00
2	City of Corvallis SSF award	c	\$2,500.00
3	Donations from members	c	\$13,000.00
4	Donations from business and community organiza.	c	\$11,720.00
5	Donations from individuals	c	\$22,231.00
TOTAL PROGRAM FUNDING			\$49,451.00

total secured -- >	\$49,451.00
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Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Payments for client housing	\$52,055.00	78.00%
2	Payments for client utilities	\$8,768.00	13.00%
3	Payments for other client expenses	\$6,257.00	9.00%
4			
5			
TOTAL PROGRAM EXPENSES		\$67,080.00	100.00%

Balance	-\$17,629.00
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Note: negative balance is due to our spending carryover funds from earlier in the year and from earlier years.



MEMORANDUM

To: Human Services Committee
From: Karen Emery, Director Parks and Recreation Department
Date: March 3, 2015
Subject: CP 4.01 Guidelines for Commercial Vending and Fundraising Activities in City Parks

Issue:

City Council, at their December 15, 2014 meeting, asked that the Human Services Committee (HSC) review this policy again.

Background:

The Human Services Committee reviewed this policy at their December 2, 2014 meeting. They recommended to City Council to make the housekeeping edits that staff recommended. Councilor Hervey apologized for not providing comments before the HSC meeting. He noted the Council goal related to removing barriers to growing food and increasing the number of community gardens. He would like to see an exemption for those who want to trade their locally grown foods in parks. Exchanging money as part of a food trade was currently considered to be a commercial activity. He wanted this type of food trading to be permitted in parks. He requested the policy be sent back to the Committee for further discussion. Councilors agreed.

Discussion:

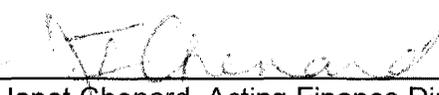
Staff has reviewed the policy and recommends that trading food in a community garden should be an allowable activity and has recommended language changes to the policy. Staff does not recommend allowing exchanging money in parks for the following reasons.

- Potential impact to the Farmer's Market;
- Potential City liability if the City allows selling of food and illness occurs;
- Unidentified way of monitoring.

People who are growing food in the City community gardens have the ability to harvest their food and sell outside of the parks system.

Review and Concur:


 Nancy Brewer, City Manager


 Janet Chenard, Acting Finance Director

	<p>City of Corvallis</p> <p>City Council Policy – Leisure and Culture Activities</p> <p>Policy # 4.01</p> <p>Guidelines for Commercial Vending and Fundraising Activities in City Parks</p>	
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Policy: This policy will apply any time a City park is used as a venue and money or item donations are requested for goods, services or the opportunity to participate, and all money and item donations are for the benefit of a person or group other than the City. **Food grown and exchanged in City-owned community gardens is exempt.**

The benefitting person or group need not be the permit requestor, and the collection of the money or items need not take place on park grounds for this Policy to apply. Some examples include: ice cream vendors; concerts where food donations are requested; races with entry feeds; raffle tickets sold during a picnic; a donation jar on a display table at a fair, etc.

Purpose: To establish a policy regarding the use of City parks for personal or organizational financial gain.

Scope: This policy applies to any individual or organization of any type that will be requesting money or item donations for an event or activity in any public park.

Goals: Provide a venue for activities that compliment the public parks and provide a user-based revenue source to support the parks.

Guidelines: Issuance of a Permit

- a. A completed and signed Concession Permit application will be required of anyone wishing to any public park as a venue to sell any service, goods or opportunity to participate. A list of items/services to be sold or opportunities to be had and a description of equipment to be used must accompany the application. No permits will be processed without payment of appropriate fees. All Concession Permit applications shall be submitted to the Parks and Recreation Office at 1310 SW Avery Park Drive, Corvallis, Oregon 97333.
- b. In determining whether or not to approve a permit, the ~~City Manager~~ **Department Director** (or designated representative) shall take into consideration the number of such permits for similar concessions already in operation in any one location and the probable positive or negative effect on park users. It is understood a permit is not exclusive nor is it to be construed as a limitation on the City in granting similar rights,

privileges, and authority to other persons, and the event is not granted any exception to existing City rules, regulations and ordinances.

- c. The length of the concession activity must be of a limited duration, ranging from a few hours to three months. The permit shall be immediately revocable by the City Manager (or designated representative) if any portion of the Concession Policy is breached.

Rules and Regulations

- a. The City retains priority use of its facilities and reserves the right to reject all applications for commercial vending or fund-raising activities in the parks. The City further reserves the right to conduct concessions using its own staff or contractors.
- b. The concessioner holds the City harmless from liability for their activity and if there is substantial risk involved, as determined by the City Manager, the concessioner **shall** provides a certificate of insurance in accordance with City specifications, listing the City as an Additional Insured.
- c. Any approved concessioner must agree to abide by all applicable Federal, State, and local laws, rules and regulations.
- d. All concessions must display a valid Corvallis Parks and Recreation Concession Permit when using a park for commercial vending or fund-raising gain.
- e. All concessions involving food must have an approved Benton County Health Department certificate, if applicable.
- f. Any activity or event associated with commercial vending or fund-raising gain in the parks must not endanger persons or property or detract from the public's recreational use or aesthetic enjoyment of the parks.
- g. The concession must only occur in locations approved by the City Manager **Department Director** (or designated representative) and authorized by permit.
- h. Utilities used by or for the benefit of the concessioner shall be paid for by the concessioner at a rate to be determined by the Parks and Recreation **Department Director**.

Agreements

An agreement will be used at any time when a request to use the park for commercial vending or fund-raising gain:

- a. Covers a period in excess of three consecutive months in any calendar year;
- b. The circumstances and/or risks set a precedent; or,
- c. The concession requires an exception to existing rules and regulations.

Permitted and Not Permitted Activities

Examples of profit activities that may be permitted in designated areas of a park include, but are not limited to:

- a. Food/beverage that can be consumed in the park;
- b. ~~Paintings~~ Apparel and other items associated with a specific event;
- c. **Paintings and** handcrafted art items;
- d. Small carnival games, usually as part of an event;
- e. Flowers/vegetables/plants; and
- f. Footraces.

Examples of profit activities that are not permitted in designated areas of a park include, but are not limited to:

- a. Garage or rummage sales; and
- b. Selling used cars or other large equipment.

Definitions:

Concession – Undertaking and profiting by a specific activity.

Fee – Payment due to the City.

Public Park – an area of land owned or managed by the City, and set aside and maintained by the City, for the recreation and relaxation of the public.

Selling – The transfer of ownership of goods, services, or opportunities for participation in exchange for money or items.

Review/Update:

The Parks and Recreation Director will prepare this Council Policy review every three years for Council approval.

Rev #	Name	Change Date	Character of Change
0		10-07-1991	Adopted
1		04-17-1995	Revised
2		11-17-1997	Revised
3		06-19-2000	Revised
4		01-22-2002	Revised
5		03-21-2005	Revised
6		12-01-2008	Revised
7		12-19-2011	Revised

8		xx-xx-2015	Revised
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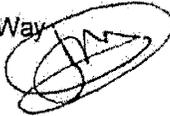
United Way of
Benton & Lincoln Counties

PO Box 2499 (97339)
2330 NW Professional Dr, Ste 101
Corvallis, OR 97330
Phone (Benton): (541) 757-7717
Phone (Lincoln): (541) 265-5812
Fax: (541) 758-1443
Email: office@unitedwayblc.org | www.unitedwayblc.org



Memo

DATE: March 10, 2015
TO: Human Service Committee, City of Corvallis
FROM: Jennifer Moore, United Way



14-15 Interim (6 mo) Reports: Vina Moses

As per our administrative contract, United Way has recently compiled funded program interim reports—covering the first 6 months of the award period— for the 14-15 City of Corvallis Social Service funding cycle.

Reports for two Vina Moses programs funded through the Social Service Fund were not included in the original packet, but are attached here.

Vina Moses Center
Christine Duffney
vinamoses@proaxis.com

Program Name: Clothing and Household

City SSF request	3000	Award	3000
United Way request	3000	Award	0

Program description:

The Vina Moses Center provides clothing and household items to low income families and individuals in Benton County. Clothing and household items are donated by members of our community and distributed by volunteers and staff at the Center. Once a year we purchase new shoes, socks, underwear and school supplies for children returning to school from summer break. In December we provide food and gifts to help with the Holidays and extra food when the children are home from school. Our clients include infants, school age children, people with disabilities, seniors, single parents, homeless and the working poor. We serve more than 3,500 families each year. Families may shop at the Center once a month for clothing and household items they need. There is no cost to our clients.

Significant program changes?

No significant changes.

How has the award been spent?

This award has been spent to provide 5272 visits to our Center.

Describe how your agency will partner and/or collaborate with other organizations during this cycle to achieve the success outcomes indicated above.

Most collaboration in this program is referrals made by us or most usually from agencies sending clients to us for their clothing and household needs.

Number of people served to date.

4314 clients served.

3500 to served 7/1-6/30.

Program Budget (July 1 - Dec 31, 2014)

Agency Vina Moses

Funding Request \$

\$3,000.00

Program Clothing & Household

Grant Award \$

\$3,000.00

Program Revenue (add rows as needed)

Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)		Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (curr		\$0.00
2	City of Corvallis SSF award		\$3,000.00
3	Funding Source A*		\$85,360.00
4	Funding Source B*		\$51,961.00
5			
TOTAL PROGRAM FUNDING			\$140,321.00

total secured -->

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

Description (list program's major expenses by category)		Amount	% of program budget
1	Expense A	\$23,766.00	
2	Expense B	\$72,286.00	
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$96,052.00	0.00%

Balance \$44,269.00

Vina Moses Center
Christine Duffney
vinamoses@proaxis.com

Program name: FISH Emergency Services

City SSF	request 3000	Award 3000
United Way	request 3000	Award 0

Program description:

FISH Emergency Services mission is to improve the quality of life of families and individuals by providing financial assistance when all other resources have been depleted. The program assists with rent, utilities, medical needs and transportation to low-income families and individuals in Benton County. Our clients include families with children, individuals, people with disabilities, seniors, single parents, homeless and working poor.

Significant program changes?

No specific changes.

How has the award been spent?

We paid 34 rents serving 88 individuals.

We helped 70 families (190 individuals) with utilities,

Transportation	34
Misc	10
Medical	10

Describe how your agency will partner and/or collaborate with other organizations during this cycle to achieve the success outcomes indicated above.

Number of people served to date.

332 individuals served.

I expect similar number for 7/1-6/30

These are unduplicated

Program Budget (July 1 - Dec 31, 2014)

Agency Vina Moses

Funding Request \$

\$3,000.00

Program FISH

Grant Award \$

\$3,000.00

Program Revenue (add rows as needed)

	Source (list only major funding sources or group by category. Include in-kind revenue if applicable.)	Committed (C) or Pending (P)?	Amount
1	United Way Grant funding (curr		\$0.00
2	City of Corvallis SSF award		\$1,500.00
3	Funding Source A*		\$3,500.00
4	Funding Source B*		\$6,429.00
5			
TOTAL PROGRAM FUNDING			\$11,429.00

total secured -->

* If no other sources of funding are being (or have been) solicited for this program, please explain why.

Program Expenses (add rows as needed)

	Description (list program's major expenses by category)	Amount	% of program budget
1	Expense A	\$5,105.00	44.00%
2	Expense B	\$4,139.00	36.60%
3			
4			
5			
TOTAL PROGRAM EXPENSES		\$9,244.00	\$0.81
Balance		\$2,185.00	

Human Services Committee
March 17, 2015
Social Service grants, FY 14-15 interim report
Bill Glassmire

General

In the summary report, maybe a two-line summary of the most important information about each program? That information could be quantitative, such as number of clients, or qualitative, such as individual client evaluations. That summary would not be intended to be complete in any way, but rather to suggest possible directions for more thorough evaluation.

In the summary report, maybe a brief overview of total program finance (funding for year or period, expenses for period, number of hours spent with clients). This kind of information is already in the narratives; the objective of this suggestion would be to make gross analysis and comparison easier.

For several of these programs, those which are responding to social dystunctions, I would be happy to see that their caseload decreases as time goes by. Programs in this category include ABC House, CARDV, some COI services, the Homeless Shelter Coalition, Jackson Street Youth Shelter, South Corvallis Food Bank.

The above paragraph notwithstanding, my answer is not to cut funding. But I would be happy to see parallel initiatives, by these programs or others, to address the causes of the problems being addressed. For example, for ABC House, in addition to the diagnosis of abuse, I would be happy to see an education program to prevent child abuse.

Specific comments, for only a few programs

ABC House (p5) – well funded

Benton Furniture Share (p9) – more than 3/4 of target number of clients already

Habitat for Humanity (p13) – losing money

Boys and Girls Club (p17) – well funded, “Future Millionaires”?

CARDV (p20) – not much money spent on client services

Old Mill Relief Nursery (p71) – seems very effective; expense budget is not right?