

**CORVALLIS TRANSIT ADVISORY BOARD
MINUTES
March 17, 2015**

Present

Stephan Friedt, Chair
Steve Harder, Vice Chair
Steven Black
John Oliver
Kriste York
Brandon Trelstad
Zach Baker, Council Liaison

Staff

Tim Bates, Public Works
Peter Dassow, Public Works
Lisa Scherf, Public Works

Visitors

None

Absent

Eric Cornelius
Cassie Huber, ASOSU

SUMMARY OF DISCUSSION

Agenda Item	Information On	Held for Further Review	Recommendations
I. Introductions	X		
II. Approval of February 17, 2015 Minutes			Approved
III. TAB/Visitor Comments			N/A
IV. Old Business <ul style="list-style-type: none"> • Transition to Advisory Board or Departmental Advisory Committee 		X	N/A
V. New Business		X	None
VI. Information Sharing	X		
VII. Board Requests and Reports	X		
VIII. Pending Items			N/A
IX. Adjournment			Adjourned at 9:40 a.m.

CONTENT OF DISCUSSION

I. **Introductions**

The meeting was called to order at 8:24 a.m. by Chair Friedt. Introductions were made of staff, board members, and council liaison.

II. **Approval of Minutes**

Board Member Black moved to approve the February 17, 2015 minutes, seconded by Board Member Harder. The motion passed unanimously.

III. **TAB/Visitor Comments**

None.

IV. **Old Business**

Transition to advisory board or department advisory commission

The board resumed the discussion since December 2014 about whether to be an advisory board or a departmental advisory committee (DAC). Ms. Scherf recapped the discussions in December 2014 with Director Steckel and discussions in February 2015 on the topic. She noted an advantage in becoming a DAC is reduction of work and dedicated staff time. She also explained the sunset review, which is to occur for this Board by this June, and the Board's decision affected the sunset review – no sunset review if a DAC, but sunset review required if remain a commission board.

Chair Friedt opened floor to comments, after which a vote was taken on whether to remain an advisory board. The result was a split vote, Board Members Black, Oliver, and Chair Friedt voting yes, and Board Members Trelstad, York, and Vice Chair Harder voting no.

The Board further discussed the impact and practical differences if the Board were to become a DAC, after which a second vote was taken after Board Member Harder proposed a friendly amendment. The amendment was to delay having the Board transition to a DAC after June 2015, to provide time to allow the Board to weigh in on the current operations and maintenance RFP, contract negotiations, and collaborate if needed with the school district regarding its busing contract. The result was identical to the first vote.

Ms. Scherf advised Chair Friedt that a committee was needed to work with staff regarding the sunset review and annual report. Chair Friedt and Board Members Black and York volunteered.

Change to Meeting Schedule

The Board voted on whether to change the frequency to over other month, even-numbered months, beginning June 2015. Board Member Oliver put forward the motion, seconded by Board Member Harder. Motion passed unanimously.

V. **New Business**

None.

VI. Information Sharing

Mr. Bates provided an update on the operations and maintenance RFP. It published yesterday, and proposals are due April 16, 2015. Mr. Bates then reviewed the Information Sharing report with the Board.

VII. Board Requests and Reports

Board Member Harder reported that ADA rides continue to increase. He is seeing a shift from demand/response rides to more ADA rides, and has increased service and expanded routes. The contract with the school district evolved from providing rides for homeless or displaced youth to transporting students with special education needs, which was well received by those students and the school district.

Board Member Trelstad had no “new” news to report, other than Beaver Bus ridership still is increasing.

Councilor Baker reported that the Council has set its six new goals. He reported that Council has decided on a finalist to whom to extend an offer of employment as City Manager, but was not at liberty yet to disclose which candidate.

VIII. Pending Items

None.

IX. Adjournment

Board Member Black moved to adjourn the meeting, seconded by Board Member Oliver. The motion passed unanimously.

The meeting was adjourned at 9:40 a.m.

NEXT MEETING: April 21, 2015, 8:20 am, Madison Avenue Meeting Room