



ADMINISTRATIVE SERVICES COMMITTEE

Agenda

Wednesday, May 6, 2015
1:00 pm

Madison Avenue Meeting Room
500 SW Madison Avenue

- | | |
|------------------------------------|--|
| Discussion/ Possible Action | I. Economic Development Advisory Board – Benton County Membership (Attachment) |
| Information | II. Other Business |

Next Scheduled Meeting

Wednesday, May 20, 2015 at 1:00 pm
Madison Avenue Meeting Room, 500 SW Madison Avenue

Agenda

- Land Use Application Fees Review
- Visit Corvallis Third Quarter Report
- Downtown Corvallis Association Economic Improvement District Third Quarter Report
- Majestic Theatre Financial Report

Memorandum



DATE: April 21, 2015
TO: Administrative Services Committee
FROM: Tom Nelson, Economic Development Manager
SUBJECT: Economic Development Advisory Board Appointees

I. Issue

The Economic Development Advisory Board (EDAB) recently forwarded a recommendation to the City Council that Benton County receive recognized representation on EDAB. Subsequent conversations with City and County staff, along with Benton County Commissioner, Jay Dixon, reinforced that recommendation.

II. Background

City Municipal Code Section 1.16.337 speaks to the makeup of the EDAB. When the Ordinance was first adopted, a County Commissioner was not explicit in the makeup. However, when former Mayor Julie Manning made the appointments, she recommended Commissioner Dixon as the "Community-at-Large" representative. He has held that position since.

III. Discussion

Benton County has continued to provide approximately one-third of the funding for the Economic Development Office through an Intergovernmental Agreement (IGA) with the City in exchange for economic development services provided throughout the County. Benton County recently agreed to extend the IGA for an additional three years. Based on that agreement and continued funding, Benton County desires to make one-third of the appointments to EDAB within the parameters outlined in the Corvallis Municipal Code (Attachment A).

IV. Action Requested

Staff recommends Council adopt amendments to Municipal Code Section 1.16.337 to include a Benton County Commissioner as a non-voting liaison and provide the Benton County Commissioners opportunity to make an appointment to EDAB each year (Attachment B).

REVIEW AND CONCUR:



Nancy Brewer
City Manager

Section 1.16.337 - Economic Development Advisory Board.

- 1) An Economic Development Advisory Board is hereby created for the City.
- 2) The Advisory Board shall consist of nine voting members. **Six shall be** appointed by the Mayor **and three by the Benton County Board of Commissioners.** Appointments to the Advisory Board should reflect expertise and experience in business, technology, strategic planning and public policy development.
- 3) Membership will be selected from the following areas, recognizing that members may represent multiple interests:
 - a) Emerging technology;
 - b) Manufacturing;
 - c) Financial Services;
 - d) Professional Services;
 - e) General Business;
 - f) Higher Education;
 - g) Health Care;
 - h) Agribusiness;
 - i) Retail;
 - j) Real Estate and Construction;
 - k) Green/ Sustainable Business;
 - l) Community-at-large.
- 4) In addition, the Mayor shall appoint a City Councilor **and the Benton County Commissioners shall appoint one County Commissioner** to serve as a non-voting liaison to the Advisory Board.
- 5) The Advisory Board shall advise the Council in all matters pertaining to Economic Development, ensuring that Economic Development is a civic priority. Such matters shall include, but not be limited to, the following:
 - a) Recommend general policies, strategies and programs regarding economic development for approval to the City Council.
 - b) Develop a strategic plan to implement the Council's Economic Development Policy.
 - c) Collaborate with other governmental agencies, non-profit, and for-profit organizations in the advancement of economic development programs and projects.
 - d) Recommend funding strategies to support an ongoing Economic Development Program.
 - e) Recommend funding strategies to support economic development projects.
- 6) The functions of the Advisory Board may be accomplished using subcommittees, task forces, or stakeholder committees.
- 7) ~~Initial appointment.~~ Advisory Board members shall serve **three year the following terms: one year for 3 members, two years for 3 members, and three years for 3 members.** **Each year the Mayor shall appoint two members and the Benton County Commissioners shall appoint one member.**

(Ord. ~~2015-XX~~, 2014-16, § 19, 11/17/2014; Ord. 2010-28, 12/06/2010)

ORDINANCE 2015 - ____

AN ORDINANCE RELATING TO ADVISORY BOARDS AND COMMISSIONS, AMENDING MUNICIPAL CODE CHAPTER 1.16, "BOARDS AND COMMISSIONS," AS AMENDED

THE CITY OF CORVALLIS ORDAINS AS FOLLOWS:

Section 1. Municipal Code Section 1.16.337 – Economic Development Advisory Board is hereby amended as follows:

Section 1.16.337 - Economic Development Advisory Board.

- 2) The Advisory Board shall consist of nine voting members. Six shall be appointed by the Mayor and three by the Benton County Board of Commissioners. Appointments to the Advisory Board should reflect expertise and experience in business, technology, strategic planning and public policy development.
- 4) In addition, the Mayor shall appoint a City Councilor and the Benton County Commissioners shall appoint one County Commissioner to serve as non-voting liaisons to the Advisory Board.
- 7) Advisory Board members shall serve three year terms. Each year the Mayor shall appoint two members and the Benton County Commissioners shall appoint one member.

(Ord. ~~2015-XX~~, 2014-16, § 19, 11/17/2014; Ord. 2010-28, 12/06/2010)

PASSED by the City Council this _____ day of _____, 2015.

APPROVED by the Mayor this _____ day of _____, 2015.

EFFECTIVE this _____ day of _____, 2015.

Mayor

ATTEST:

City Recorder