

**CITY OF CORVALLIS
COUNCIL ACTION MINUTES
October 19, 2015**

SUMMARY OF DISCUSSION

Agenda Item	Information Only	Held for Further Review	Decisions/Recommendations
Proclamations 1. National Friends of Libraries Week – October 18-24 2. Indigenous Peoples' Day – October 12 3. Zonta Club of Corvallis Day – October 22 Page 396	Yes Yes Yes		
Visitors' Propositions 1. RPDs (Heublein, P.; Heublein, H.; Cloyd) 2. Homeless shelter (Edwards, Cooper, Karas, Cauthorn) 3. Benton Center Expansion (Hatch, Joyce) 4. City water service outside of City Limits (Wilson) 5. Circle/Kings Overlay Project (Wilson) 6. da Vinci Days funding (Overlin, Dalton) Pages 396-402	Yes Yes Yes Yes Yes Yes		
Consent Agenda Page 402			<ul style="list-style-type: none"> • Adopted Consent Agenda <u>passed U</u>
Unfinished Business 1. City water service outside of City Limits Page 402-403	Yes		
HSC – October 6, 2015 1. Corrections to minutes, if any 2. Restroom Access in the Downtown Area 3. Car Camping in Church Parking Lots Update Pages 403	Yes Yes Yes		
USC – October 6, 2015 1. Corrections to minutes, if any 2. Residential Parking Permit District Process 3. CPRR: 9.03, "Parking Permit Fees" 4. CPRR: 7.11, "Water Main Extensions and Fire Protection" 5. CPRR: 9.04, "Street Lighting Policy" 6. Other Business: Continue discussing RPD parking permit process and fee Pages 403-405	Yes Yes Yes		<ul style="list-style-type: none"> • Amended Policy <u>passed U</u> • Amended Policy <u>passed U</u> • Amended Policy <u>passed U</u>
ASC – October 7, 2015 1. Corrections to minutes, if any 2. Visit Corvallis Fourth Quarter Report 3. CPRR: 3.02, "City Compensation Policy" 4. CPRR: 2.02, "Council Process" 5. Fourth Quarter Operating Report Pages 405-406	Yes		<ul style="list-style-type: none"> • Accepted Report <u>passed U</u> • Affirmed Policy <u>passed U</u> • Amended Policy <u>passed U</u> • ORDINANCE 2015-17 <u>passed U</u> • Accepted Report <u>passed U</u>

Agenda Item	Information Only	Held for Further Review	Decisions/Recommendations
Other Related Matters 1. Resolution accepting a \$60,500 grant for Franklin Square Park Playground rehabilitation 2. Second reading of an ordinance amending CMC Chapter 1.04, Purchasing 3. Second reading of an ordinance amending CMC Chapter 2.10, "Capital Investment Plan" Page 407			<ul style="list-style-type: none"> • RESOLUTION 2015-29 passed <u>U</u> • ORDINANCE 2015-18 passed 7 to 1 • ORDINANCE 2015-19 passed 7 to 1
Mayor's Reports 1. Possible December Council work session regarding homelessness 2. CGTF Chairs update 3. Benton Center Expansion Page 407-408	Yes Yes Yes		
Council Reports 1. Climate Action Task Force (Baker) 2. Housing Development Task Force (Beilstein) 3. Sustainable Budget Task Force (Brauner) 4. Vision and Action Plan Task Force (York) 5. OSU-Related Plan Review Task Force (Hann) 6. Ward 4 meeting (Bull) 7. WiN Expo (Hann) 8. PW commendation/sewer (Beilstein) 9. Parks commendation/Central Park (Hogg) Pages 409-411	Yes Yes Yes Yes Yes Yes Yes Yes		
Staff Reports 1. City Manager's Report – September 2015 2. Campus Crest update 3. Council Goals update Page 411	Yes Yes Yes		
New Business 1. da Vinci Days request for funding Pages 411-413			<ul style="list-style-type: none"> • Directed staff to initiate a one-year, \$15,000 supplemental budget passed <u>U</u>

Glossary of Terms

ASC	Administrative Services Committee
CGTF	Council Goals Task Force
CMC	Corvallis Municipal Code
CPRR	Council Policy Review and Recommendation
HSC	Human Services Committee
OSU	Oregon State University
PW	Public Works
RPD	Residential Parking District
U	Unanimous
USC	Urban Services Committee
WiN	Willamette Innovators Network

**CITY OF CORVALLIS
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I. CALL TO ORDER

The regular meeting of the City Council of the City of Corvallis, Oregon was called to order at 6:30 pm on October 19, 2015 in the Downtown Fire Station, 400 NW Harrison Boulevard, Corvallis, Oregon, with Mayor Traber presiding.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Mayor Traber; Councilors Baker, Beilstein, Brauner, Bull, Glassmire, Hann, Hogg, York

ABSENT: Hirsch (excused)

Items at Councilors' places included information regarding opposition to the location of a downtown homeless shelter submitted by the Avery Homestead Neighborhood Association (Attachment A).

IV. PROCLAMATION/PRESENTATION/RECOGNITION

A. National Friends of Libraries Week – October 18-24

Mayor Traber read the proclamation, which was accepted by Stefani McRae-Dickey and David Low, current and past presidents (respectively) of the Friends of the Corvallis-Benton County Public Library (Friends). Ms. McRae-Dickey said the Friends are proud to support the Library and staff through memberships, donations, and book sales. These activities have enabled the Friends to increase 2016 support to \$92,000, a \$2,000 increase over 2015. Ms. McRae-Dickey and Mr. Low thanked the Mayor and Council for recognizing the Friends and the Library.

B. Indigenous Peoples' Day – October 12

Mayor Traber read the proclamation at an October 9 event on the Oregon State University (OSU) campus. The proclamation was for information only.

C. Zonta Club of Corvallis Day – October 22

Mayor Traber planned to read the proclamation at the Zonta Club's event on October 22. The proclamation was for information only.

V. VISITORS' PROPOSITIONS

Patty Heublein thanked the City for its efforts last year to try to expand the residential parking districts (RPDs). She referred to the importance of the review of the RPD petition process as identified in the October 6, 2015 Urban Services Committee (USC) minutes and materials. Ms. Heublein lives in Ward 2 on NW 13th Street between the parking permit area on 14th Street and one-side-only parking on 12th Street. Her neighborhood is surrounded by infill projects and a

few small businesses. People who do not live in the neighborhood use NW 13th Street for free parking. OSU is not going to provide any relief to the parking issues, especially north of campus, and she is concerned that Council has moved onto other issues. USC is proposing to raise parking permit fees; however, that action will undermine any efforts to increase RPD areas. She recommended increasing parking fines up to \$100 so people will stop abusing the neighborhoods.

Herb Heublein explained that RPD B is one block away from his neighborhood. Northwest 13th Street is the only street with two-sided parking located between the end of RPD B and 9th Street. The student infill of residential houses has impacted his neighborhood. Students park on NW 13th and walk to the next street where they live. According to his research there are no owner-occupied homes in RPD B. Since OSU is not going to do anything to alleviate this issue, the City and Corvallis citizens need to do something.

Ms. Heublein added that the parking lot for the Beaver Lodge sits empty because the tenants are charged for parking. Instead of paying for parking in their own lot, they find free areas on the street.

The Heublein's responded to several questions:

- They contact parking enforcement when vehicles are not moved within 48 hours.
- People parking in their neighborhoods walk toward OSU, not toward the Benton Center or Samaritan Health Services.
- Parking problems have increased dramatically within the last five to six years.
- Parking problems are worse during the school year. The street sweeper cannot sweep NW 13th Street during the school year due to parked vehicles.
- If the neighborhood had a parking district, the Heublein's are not sure people would purchase a permit.

Councilor Baker noted that the current RPD permit sells for \$15/year. The recommendation is to increase it to \$25/year.

Frederick J. Edwards, Downtown Corvallis Association (DCA) Board President, said the DCA is offering support to help relocate a homeless shelter away from the proposed downtown location. He expressed hope that, in the future, DCA will be informed when an establishment is proposing to be located in the downtown core since it is important to the DCA organization and its members. DCA would like to be involved in the decision making process and is willing to help locate and investigate properties that may be better suited to a homeless shelter.

Mayor Traber announced that he will take the DCA up on their offer to provide assistance.

Councilor Hogg noted that, according to a recent letter in the newspaper, the DCA Board recently voted to oppose the shelter in its current location in the interest of the 400 businesses it represents in downtown Corvallis, and because of the impact the current location is having on the downtown neighborhood.

In response to Councilor Hogg's inquiry, Mr. Edwards confirmed that the issue has become worse over the last few years. Corvallis is a very generous community and there has been an influx of homeless individuals.

Councilor Beilstein said, although the City has an interest in the development of any new shelter, the City organization is not a partner with the development. If Corvallis Housing First (CHF)

moves forward with the proposal and zoning fits, there is nothing the City can do administratively to assist or impede the project. He suggested the best way to stay involved with this issue is to work with CHF. Councilor Beilstein noted that Mayor Traber is co-chair of the Benton County Homeless Oversight Committee.

Mayor Traber explained to Mr. Edwards that the City is not providing funds for the location of the shelter. The City provides operational funding through an annual grant process to many organizations that provide assistance to the homeless. Monies have not been allocated for property purchase or building construction.

Mr. Edwards clarified for Councilor Hann that the DCA is not opposed to the shelter, only the proposed location.

Audrey Hatch said she lives near the Benton Center. An informal neighborhood group has been meeting to share information and improve Washington Park. They need assistance to help initiate discussions about parking concerns, open space and environmental concerns, and other issues beyond the Benton Center expansion. They want to provide input about options and how to best serve the neighborhood and community in the long term. The group wants to review more than one expansion option.

Maggie Cooper described an incident that occurred to her mother in 2009 while she was walking home through Central Park. A homeless man requested money and as soon as she gave him some two other homeless men demanded money. They continued standing in front of her until she finally gave them all of her money and the food she had just purchased at Safeway.

Ms. Cooper said she attended the informational meeting held by CHF. During that meeting, CHF Executive Director Gregg Olson explained that the reason his group had to be located downtown was because they serve the most vulnerable population. She noted that the homeless are not the only vulnerable population in Corvallis.

Ms. Cooper said recent records indicate that Council has continued to fund CHF and that the City is also dedicating staff time to help them. She requested that Council remember they were elected to represent all vulnerable citizens of Corvallis, not just some.

Councilor Hann clarified that the City provides a part-time staff position that helps another organization use City funds for human services and other grants. The City offers staff support for a number of groups and individuals as part of a normal process to provide services. He encouraged Ms. Cooper to talk to the City Manager and/or City staff for clarification.

Councilor Hogg said he has heard from others who have had similar experiences in Central Park, downtown, and on the footbridges crossing to South 3rd Street. Many people do not feel safe in the parks and will not bring their children to Central Park. There are a lot of concerns being expressed by constituents.

Ms. Cooper added that Safeway has the only pharmacy in the downtown area. Many seniors living in Park Plaza shop and fill prescriptions at Safeway because it is within walking distance. The impact of locating the emergency shelter directly across the street from Safeway has caused a number of people who live at Park Plaza to no longer feel safe in downtown. She said she appreciated the comments about the City not being a partner with CHF, but questions where the boundary rests in supporting something that is affecting part of a community that may be afraid to speak up.

Peggy Joyce is a member of the Benton Center Design Advisory Committee. She testified that due to a lack of leadership at Linn-Benton Community College (LBCC), the Design Advisory Committee is at an impasse. LBCC has turned its attention to projects in Linn County. Ms. Joyce noted that Benton County residents passed the bond that put the funds into the hands of LBCC for an expansion at the Benton Center. The two outstanding issues are classroom space and parking and the impasse is related to parking. LBCC leadership has not shared any options. The City has a stake in the issue and the neighborhood needs to be a part of the discussions as opposed to decisions being made during meetings without discussion.

Councilor York noted that all Corvallis precincts and all but two Benton County precincts passed the bond. In Benton County, the bond passed by 10,000. In Linn County, the bond failed by 8,000. The prior Council endorsed a bond to allow expansion and solve parking problems at the Benton Center. There was assurance this would happen. The City needs to receive information about all options.

Ms. Joyce agreed and added that LBCC has not been forthcoming in details around the design or expansion. She previously encouraged the LBCC Board to talk to people in the community and involve the City. She noted that it has been one year since the bond passed and nothing has been done and community discussions have not been scheduled.

In response to Councilor Hann's inquiry, Ms. Joyce believed Samaritan Health Services (SHS) was included in the expansion discussions and was not supportive of the proposed parking structure.

Marie Wilson inquired whether action will be taken on the Unfinished Business item, City water service outside of City Limits.

Mayor Traber clarified that the item does not request any action by Council. The staff report provides information and Council may have questions.

Ms. Wilson referred to a previous staff report related to the Beit Am request and noted that during Council discussions about options, Councilor Hirsch proposed an option to include fire hydrants from the east side of the property to the proposed project site connected via a sprinkler system. She recalled that there were two options about fire hydrants within option one.

Mayor Traber explained that Councilor Hirsch had a family emergency and could not attend tonight's meeting. He suggested that the City Manager address Ms. Wilson's concerns during the Unfinished Business discussion.

Ms. Wilson commended the City for the work on the recent sewer line project at NW Circle and NW Kings Boulevards. She said there was no confusion about traffic detours and the overlay was well done.

Mayor Traber announced that USC reviewed Council Policy 7.11, "Water Main Extensions and Fire Protection" during their October 6 meeting. Copies of that staff report are available in the back of Council Chambers. He explained that the policy review had nothing to do with the Unfinished Business item and it would be discussed during Standing Committee reports.

Trudy Overlin referred to the da Vinci Days funding request under New Business and asked Council to reconsider funding the festival for at least one year with a possible renewal for the

next three years. Ms. Overlin clarified for Councilor Bull that she is testifying as a citizen and member of the da Vinci Days Board.

Meghan Karas, Avery Homestead Neighborhood Association (AHNA) President, referred to the handout AHNA submitted about the homeless shelter (Attachment A).

In response to Councilor Hogg's inquiry, Ms. Karas said she was not included in the mediation with CHF. The mediation involves the Citizens for Protecting Corvallis group, which is not an exact overlay of the neighborhood since it includes businesses. AHNA is a similar, but distinctly different group. Councilor Hogg said he was surprised and disappointed that Ms. Karas was not included since he had recommended her involvement due to the neighborhood impact.

Councilor Glassmire said there are a lot of vulnerable people in Corvallis and recalled that a homeless woman was recently murdered. He hopes communication can improve.

Ms. Karas referred to the last bullet of the handout that states that no one is indicating services are not needed. The issue is the type of shelter in the proposed location. She has lived in her neighborhood for eight years and also volunteers at the soup kitchen. She explained that it is not an 'us versus them' issue; it is a feeling of disrespect by CHF.

Councilor Hann noted the fifth bullet on the handout referring to dispersing services throughout the City and inquired about a specific recommended density.

Ms. Karas said she did not know the recommended density. She expressed concern about the outcome of the people being served if the services are consolidated and something happens, such as funding issues. Additionally, putting all services in one facility stresses the location, which is the neighborhood in this case. All kinds of people utilize the soup kitchen: families, children, college students. They are not homeless, and they may not want to enter a soup kitchen located in a homeless shelter.

Paul Cauthorn said people believe the City supports CHF for several reasons. Mayor Traber co-chairs the Benton County Homeless Oversight Committee and, in March 2015, Council approved the Community Development Block Grant (CDBG) Action Plan. In reference to the homeless shelter, the Action Plan states, in part (page 61):

"If readiness to proceed is achieved during the current fiscal year the City will consider an investment of CDBG funds to support property acquisition in advance of building construction."

Mr. Cauthorn opined that statement is a commitment for action by the City. He said the same section also states:

"In addition, staff of the City's Housing and Neighborhood Services Division will provide technical and other assistance to the Corvallis Homeless Shelter Coalition during FY 15-16 with the intent of helping the agency move forward and become ready to proceed with the construction of a new homeless services facility."

Mr. Cauthorn recommended that the section be removed from the Action Plan through an amendment. As it is written, Council and the City support this organization. He opined that the organization does not deserve to be supported by City government.

Councilor Hann suggested that when a citizen renovates their property, Community Development Department staff assist with information, such as how to apply for permits. That is the context of

the statement in the Action Plan. The City provides that type of support to anyone who has a building or property they want to develop.

Mr. Cauthorn said, through public records requests, he has seen the internal communication of City staff regarding this issue. It is more than staff doing their job. It is staff actively pursuing CHF's success in this location. That is contrary to what the neighborhood, DCA, and others want. It is a bigger issue than staff simply doing their job.

Mayor Traber explained that the previous Council had a goal to support the Corvallis Homeless Shelter Coalition in their planning activities and that goal would have carried forward into staff activity. That goal is different from this Council term.

Councilor Baker said when Mr. Cauthorn brought this issue forward during a previous meeting, clarification was made that money would not be given to CHF to develop the shelter at its current location and that technical assistance from City staff would be to consider alternative locations. That statement is clearly documented in the September 21, 2015 Council minutes, page 373.

Courtney Cloyd, Central Park Neighborhood Association President, stated support for the RPD permit program being financially self-sustaining. Permit fees should cover administrative costs and fines should pay a proportional share of the cost of enforcement. There is no benefit or fairness in charging high fines to cover enforcement and offset administration costs. The February 25, 2015 memorandum from Public Works Director Steckel suggested a range of options for fee increases. Mr. Cloyd encouraged Council to support a permit fee increase of up to \$25/year which is a 60% increase over the current \$15 fee. He noted that the \$15 fee has not been increased since 2005 and suggested a more frequent review of the permit fees to ensure fees cover costs. People who benefit from a parking permit should pay their fair share of the costs. Mr. Cloyd said he also supports an adjustment to the RPD expansion initiation process as recommended by USC. It is important to engage the interest and support of both residents and property owners in the effort.

Michael Dalton is the past president of the da Vinci Days Board. New Board Officers include: President Chris Heuchert, Block 15; Vice President Steve Clark, OSU; Secretary Trudy Overlin, Nuscale Power; and Treasurer Bill York, retired. A Board planning retreat has been scheduled and will include Parks and Recreation Director Emery, and representatives from OSU, Benton County, Linn County, Corvallis School District 509J, and other organizations.

Mr. Dalton responded to questions:

- The planning retreat will discuss how best to expend funds. Subcommittees will be formed to consider event planning, scheduling, ticketing, etc.
- A festival is planned for 2016. Based on feedback, the majority of activities will occur in mid to late May to coincide with the end of the school year.
- The new funding model relies on anchor sponsors and reduces the reliance on admission fees.
- The Board anticipates a three-year build back to 30,000 attendees. The majority of attendees come from Linn, Benton, and Lincoln Counties. Some come from Portland and other areas and some stay over. The festival is focusing on women in science and the Hispanic community.
- Festivals can always use additional financial support. A pledge from the City would allow the da Vinci Days Festival to move forward with certainty.

Councilor Bull added that the Board has been very responsive to the community recommendations that were well documented in their report.

Councilors Hogg and York thanked Mr. Dalton for his efforts as managing director and commitment to bringing back the festival.

VI. CONSENT AGENDA

Councilors York and Hann, respectively, moved and seconded to adopt the Consent Agenda as follows:

- A. Reading of Minutes
 - 1. City Council Meeting – October 5, 2015
 - 2. For Information and Filing (Draft minutes may return if changes are made by the Board or Commission)
 - a. Economic Development Advisory Board – September 14, 2015
 - b. Housing and Community Development Advisory Board – September 16, 2015
- B. Schedule an Executive Session immediately following the November 2, 2015 Council meeting under ORS 192.660(2)(i) (status of employment-related performance) - City Manager evaluation
- C. Announcement of a vacancy on the Arts and Culture Advisory Board (Gomez)
- D. Lease Assignment and Consent to Assign, 5558 SW Plumley Place

The motion passed unanimously.

VII. ITEMS REMOVED FROM CONSENT AGENDA - None

VIII. UNFINISHED BUSINESS

- A. City water service outside of City Limits

City Manager Shepard said the staff report provides an analysis of the three options Council asked staff to review to address fire suppression issues at the undeveloped Beit Am site. The options included:

- 1. Can the Beit Am property be served with fire protection without connecting to water?
- 2. Can the Land Development Code (LDC) be amended to allow properties to connect to the water system (those similarly situated to the Beit Am property)?
- 3. Can the City initiate an annexation process?

Mr. Shepard reported that the property can be served with fire protection without connecting to the water system (option one). The property owner would incur the costs for water line extension, but those costs would be the same regardless of which option moves forward. Option one has been discussed with Beit Am and they are considering their response to the City. Staff recommends Council not make amendments to the LDC, Municipal Code, or City Charter that would allow water connections outside of City Limits.

In response to Ms. Wilson's inquiry made during Visitors' Propositions related to an interim solution of one hydrant extended or constructed for connection purposes via a sprinkler system, Mr. Shepard said any solution requiring sprinklers would also require connection to the water system.

Mr. Shepard confirmed for Councilor Glassmire that within option one, one hydrant is located on private property. As the property to the west develops, hydrant access would be available when Circle Boulevard is extended. In the meantime, the Fire Department would access the hydrant located on private property via the Beit Am driveway.

Public Works Director Steckel confirmed that the hydrant to the east of the Beit Am development is located in the public right-of-way on Elizabeth Drive.

Councilor Brauner said it is up to Beit Am to decide if they want to follow through with staff recommended option one. He does not support amending legislation or a City-initiated annexation. Option one provides fire protection without causing other problems and issues.

The item was for information only.

IX. STANDING COMMITTEE REPORTS, ORDINANCES, RESOLUTIONS, AND MOTIONS

A. Human Services Committee (HSC) – October 6, 2015

1. Corrections to HSC minutes, if any

There were no corrections to the minutes. The item was for information only.

2. Restroom Access in the Downtown Area

Councilor Hann said staff provided good information and will return with more details. Positive comments were heard from non-profit organizations, community members, neighborhoods, and a former homeless person. The item was for information only.

3. Car Camping in Church Parking Lots Update

Councilor Hann said Police Chief Sassaman reported that efforts are underway using existing mechanisms to offer this camping option. Love, INC is organizing the effort with several churches. Staff will return with additional details. The item was for information only.

B. Urban Services Committee – October 6, 2015

1. Corrections to USC minutes, if any

Councilor Baker referred to page seven of the USC minutes and said the intent of his comments about achieving a 50% support rate for RPD expansion was related to the proposed process, not the current process.

There were no corrections to the minutes. The item was for information only.

2. Residential Parking Permit District Process

Councilor Baker said USC reviewed staff updates to the permit process and a potential Municipal Code change. The Committee requested that the process include input from tenants and residents, not only property owners. Staff will return with options to include those other groups in the process of initiating a parking district. The item was for information only.

3. Council Policy Review and Recommendation: 9.03, "Parking Permit Fees"

Councilor Baker said the current \$15 fee has not been increased for several years. USC recommended increasing the permit fee to \$25 in the interest of recovering administrative costs to issue permits. If approved by Council, the fee increase will become effective September 2016.

Councilors Baker and Hogg, respectively, moved and seconded to amend Council Policy 9.03, "Parking Permit Fees," as recommended by staff.

Councilor Beilstein said he will support the motion, but is opposed to parking districts as it confers a right on people living in a certain neighborhood that is denied to other people. For example, only people who live in a specific parking district can purchase a permit to park in their neighborhood. Alternatively, they can park in another neighborhood for free. People living outside of a parking district cannot purchase a permit to park in any specific district. He has previously supported parking districts based on the belief that people have the right to protect the quality of life in their neighborhood. At the same time, granting the right to have a parking district removes the rights from other people. Parking is a valuable commodity in Corvallis and, except for parking districts and meters, the City gives away parking. There is infinite demand for free parking. If people paid more for parking, parking would not be abused. Ultimately the City needs to recognize the market is forcing people to park in areas (especially north of the OSU campus) that the City created simply by establishing free parking. To reverse this issue, the City needs to make parking expensive so there is less demand. It is reasonable to charge a fee that is far beyond the cost of administering the program because people are paying for the right to park in a specific area. The City should not be subsidizing the program by using General Funds to pay administrative costs.

Councilor Bull responded that any neighborhood has the right to form a parking district. She added that part of the issue is the complicated parking requirements expected for developments based on type of business and/or residence.

The motion passed unanimously.

4. Council Policy Review and Recommendation: 7.11, "Water Main Extensions and Fire Protection"

Councilor Baker clarified that this Policy review was not related to the Beit Am issue. He reiterated that a copy of the staff report is available at the back of Council Chambers.

Staff recommended minor housekeeping changes.

Councilors Baker and Hogg, respectively, moved and seconded to amend Council Policy 7.11, "Water Main Extensions and Fire Protection," as recommended by staff.

The motion passed unanimously.

5. Council Policy Review and Recommendation: 9.04, "Street Lighting Policy"

Councilor Baker said the Policy relates to individual requests for installation or removal of street lights. Staff recommended minor changes to the Policy. The Committee recommended an additional amendment that reduces from 100% to 75% support from affected property owners to remove a street light. Councilor Baker clarified that removal of a street light means removing the bulb, not the fixture.

Councilors Baker and York, respectively, moved and seconded to amend Council Policy 9.04, "Street Lighting Policy," as recommended by staff and the Committee.

The motion passed unanimously.

6. Other Business: Continue discussing RPD parking permit process and fee

Councilor Baker said USC directed staff to return with options for including tenants' ability to start the parking district formation process.

The item was for information only.

C. Administrative Services Committee (ASC) – October 7, 2015

1. Corrections to ASC minutes, if any

There were no corrections. The item was for information only.

2. Visit Corvallis Fourth Quarter Report

Councilor Bull said highlights of the report included an increase in Transit Occupancy Tax (TOT) revenues. The report was well organized and the forecast is positive. Visit Corvallis indicated that domestic leisure travel is expected to increase which has prompted them to increase marketing in the Portland area. Councilor Bull was pleased to learn that there is overlap between the da Vinci Days and Visit Corvallis Boards.

Councilors Bull and Brauner, respectively, moved and seconded to accept the Visit Corvallis Fourth Quarter Report.

The motion passed unanimously.

3. Council Policy Review and Recommendation: 3.02, "City Compensation Policy"

Councilor Bull said staff reported that the Policy is working well and they did not recommend any changes other than to utilize the new Council Policy format.

Councilors Bull and Brauner, respectively, moved and seconded to affirm Council Policy 3.02, "City Compensation Policy."

The motion passed unanimously.

4. Council Policy Review and Recommendation: 2.02, "Council Process"

Councilor Bull said it has been approximately one year since Council began pursuing the Public Participation Task Force recommendation to reorganize Council Boards and Commissions. Over the past several months the status of some boards has changed to committees. Those changes are reflected in the recommended Policy amendments.

Councilor Brauner added that advisory boards report to Council and advisory committees report to departments. Those that report to Council are included on the City's meeting calendar. Departmental advisory committee meetings have not been added to the meeting calendar even though some have a large citizen following, such as the Transit Department Advisory Committee and Civic Beautification and Urban Forestry Department Advisory Committee. It was suggested that departmental advisory committee meetings be included on the City's meeting calendar and staff agreed.

Councilors Bull and Brauner, respectively, moved and seconded to amend Council Policy 2.02, "Council Process," as recommended by staff.

The motion passed unanimously.

City Attorney Brewer read an ordinance amending Municipal Code Chapter 1.16, "Boards and Commissions" as amended.

ORDINANCE 2015-17 passed unanimously.

5. Fourth Quarter Operating Report

Councilor Bull said some expenses came in lower than expected during Fiscal Year 2014-15 and some revenues came in higher, including the TOT revenues. Concerns for Fiscal Year 2016-17 include cost-of-living adjustments and changes to the Public Employees Retirement System.

Councilors Bull and Brauner, respectively, moved and seconded to accept the Fourth Quarter Operating Report.

The motion passed unanimously.

D. Other Related Matters

1. A resolution accepting a grant for \$60,500 for the purpose of Franklin Square Park Playground rehabilitation

Mr. Brewer read the resolution.

Councilors Baker and Hann, respectively, moved and seconded to adopt a resolution accepting a grant for \$60,500 for the purpose of Franklin Square Park Playground rehabilitation.

RESOLUTION 2015-29 passed unanimously.

2. Second reading of an ordinance amending Corvallis Municipal Code Chapter 1.04, Purchasing, to include new provisions requiring one percent of the monies for construction or alteration of certain City buildings to be used for the acquisition and installation of art

Mr. Brewer read the ordinance.

Councilor Glassmire said he supports the arts and would like to vote in favor of the ordinances; however, he does not support spending these funds in the presence of other pressing needs. He added that he may have supported the ordinances if there was a secondary benefit, such as support for Economic Vitality or City/OSU collaboration.

ORDINANCE 2015-18 passed seven to one, with Councilor Glassmire opposing.

3. Second reading of an ordinance amending Corvallis Municipal Code Chapter 2.10, Capital Investment Plan, to include new provisions requiring one percent of the monies for construction or alteration of certain City buildings to be used for the acquisition and installation of art

Mr. Brewer read the ordinance.

ORDINANCE 2015-19 passed seven to one, with Councilor Glassmire opposing.

X. MAYOR, COUNCIL, AND STAFF REPORTS

A. Mayor's Reports

1. Possible December Council work session regarding homelessness

Mayor Traber said Council has heard a lot of testimony about homelessness issues and staff has been working through policy/land use/funding issues and concerns. HSC has also reviewed a number of related topics. As co-chair of the Homeless Oversight Committee, he has tried to connect third parties to enable them to provide needed services. Council has not had any in-depth conversations about activities or priorities.

Mayor Traber proposed a work session for December 3 to discuss issues related to homelessness. He added that, as an offset to the work session, Mr. Shepard suggested canceling the December Standing Committee meetings. Typically, the second December Standing Committee meetings are canceled or agendas are light due to the holidays. Items tentatively scheduled for the first December Standing Committee meetings are not time critical, except for approval of the Comprehensive Annual Financial Report (CAFR). The CAFR can be brought directly to Council instead of through ASC.

Mr. Shepard clarified for Councilor Glassmire that HSC will continue the discussions about restroom access in downtown this week.

Councilor Hann said HSC has discussed whether the City should provide input about the homeless shelter; however, the Committee was concerned about taking staff time away from some of Council's other goals. He supports holding the work session and Councilor Baker agreed.

2. Council Goals Task Force Chairs update

Mayor Traber reported that during the October 13 Council Goals Task Force Chairs meeting they discussed public outreach coordination among the task forces, time lines for completing work, and approving access to documents. The Chairs time line was updated with major activities and has been posted on the City's Web site. It will be updated as needed. He expects the Chairs to provide regular updates for the time line.

The public outreach discussion included how to coordinate and share the various channels to be used in a synergistic fashion between the task forces with the caveat that one task force may need to do outreach earlier than another due to timing of specific work.

The item was for information only.

Mayor Traber referred to the testimony regarding the Benton Center expansion. He suggested the City invite LBCC to make a presentation about their plans at the November 2, 2015 City Council meeting. He confirmed that Visitors' Propositions would follow the presentation.

Councilor York said in addition to talking about options, she would like to understand the basis LBCC is using to project the number of parking spaces they need for the expansion. An important role for Council is to make sure that as a project moves forward it reduces the impact on the neighborhood.

Mayor Traber recessed Council from 8:27 until 8:34 pm.

Mayor Traber clarified that the Task Force Chairs will bring forward to Council meetings time line updates as part of the task force reports. This will provide an opportunity to raise concerns about time line changes. Additionally, the Chairs recognized a need to work on the resolution that initiated task forces without including mechanisms to move forward.

B. Council Reports

1. Climate Action Task Force (CATF)

Councilor Baker said CATF reconvened on October 13 after Council approved the scope and time line. Since the time line was submitted to Council, a project manager was hired and she has made suggestions on how CATF could best move forward. The scope approved by Council remains the same; however, the time line is different in that more internal work needs to be completed first and more lead time is needed to review the evaluation criteria. The goal remains to have a completed Climate Action Plan by the end of 2016. Councilor Baker noted that the next two meetings have been canceled to allow time for the project manager to conduct internal work and to establish an advisory group that will include representatives from community stakeholder groups. The advisory group will provide expertise on action items.

Mayor Traber noted that the new time line has been included on the CATF web page.

The item was for information only.

2. Housing Development Task Force (HDTF)

Councilor Beilstein said the task force is in the information gathering stage. Next week they will hear Realtors' views about housing in Corvallis. They have already met with Willamette Neighborhood Housing Services and the Benton County Health Department. The task force is gathering information about how other communities are addressing affordable housing.

The item was for information only.

3. Sustainable Budget Task Force (SBTF)

Councilor Brauner said SBTF will provide changes to the time line including identifying all unmet needs by December 2015. Revenue sources have been identified, but not vetted by the task force. Reviewing alternative revenue sources will need to occur in conjunction with the community outreach program. During the next meeting, SBTF will discuss the General Fund portion of Public Works and the Street Fund. Due to the November holidays, SBTF will meet on November 18.

The item was for information only.

4. Vision and Action Plan Task Force (VAPTF)

Councilor York said proposals for VAPTF consultant services were reviewed and HDR, Inc. was chosen to provide the services. This large international firm has an office in Portland and all members of the Corvallis team are located in the Portland office. One member was a consultant on the first Corvallis Vision Statement. The presentation included a creative approach to community engagement and including subpopulations that can be difficult to reach. HDR presented a time line and scope of work elements. Although the time line has not yet been finalized by staff, the community outreach process is tentatively scheduled for February through August, 2016. The proposals included a variety of approaches to respond to developing a

livability index. This would provide Council with metrics and data to track plan activities and impact. HDR will work with Portland State's Metropolitan Studies Institute (MSI) to develop metrics. MSI currently provides population estimates.

Mr. Shepard added that it was a unanimous decision by the screening committee to choose HDR as the consultant. The other two candidates were well qualified, but HDR set themselves apart by their offerings.

The item was for information only.

5. OSU-Related Plan Review Task Force (OSU-RPRTF)

Councilor Hann said Chair Gervais was planning to submit a letter to the Mayor and Councilors with suggestions about how OSU-RPRTF information could be most effectively presented.

Mr. Shepard confirmed that the City received the letter. He asked staff to include the letter and recommendation in the November 2 Council packet to provide time for Council review closer to the November 12 Council Work Session.

Mr. Shepard said, in discussions with OSU, they expressed an interest in pursuing a logical process that includes a review of the Comprehensive Plan, LDC changes, and the OSU Master Plan Update, in that order. City Leadership and OSU Leadership will meet on October 28 to discuss this further.

Mayor Traber said Mr. Shepard discussed with him holding the materials until the next meeting and he agreed it would be more appropriate to include them in the November 2 packet.

Councilor Bull said former Councilor Dan Brown submitted testimony regarding the list of items that were prepared by the task force. She noted that the list he provided was old and the amended list will be attached to the letter submitted by Chair Gervais.

6. Other Council Reports

Councilor Bull announced that she will host a Ward 4 meeting at the Harding Center on October 22. She expects livability to be one of the major discussion items.

Councilor Hann encouraged Councilors to attend the annual Willamette Innovators Network (WiN) Expo scheduled for November 5 on the Hewlett-Packard (HP) campus. He attended last year and was fascinated by the level of creativity in the community and how ideas are developed.

Councilor Beilstein said he recently received a letter from the Public Works Department about a sewer project in his neighborhood. He said the Department and contractor, Emery and Sons Construction Group, did an excellent job with restoration.

Councilor Hogg thanked the Parks and Recreation Department and volunteers for their efforts making Central Park more safe and welcoming by removing the underbrush.

C. Staff Reports

1. City Manager's Report – September 2015

Councilor Glassmire said he would prefer to read a report that gave him a better sense of what was happening in the City. For example, the September Report does not mention the Tactical Action Plan at Shawala Point.

Mr. Shepard said he is not sure the Report in its current format includes helpful information. He has been considering options for improvement so that it is more meaningful for Council and the public. He anticipates discussing and/or identifying preferences during the Council evaluation discussion or through Council Leadership.

Councilor Glassmire added that he did not want his request to overburden staff or the City Manager.

The item was for information only.

2. Campus Crest update

The item was for information only.

3. Council Goals update

The item was for information only.

XI. NEW BUSINESS

A. da Vinci Days request for funding

Mr. Shepard reported that da Vinci Days previously requested funding through ASC, the Budget Commission, and Council during budget discussions. The difference this time is the pledges secured by OSU, HP, and Benton County are dependent on the City pledging \$15,000. The request is for funding to be available in January or February 2016. Methods of funding could include utilizing existing budget (Parks and Recreation recommended) or initiating a supplemental budget to appropriate funds received due to higher revenues.

Councilor Beilstein expressed concern about using Parks and Recreation funds. He inquired whether the Budget Commission would need to reconvene to consider a supplemental budget. Mr. Shepard clarified that the action would be taken directly by Council.

Councilor Bull said it is important for a city to have festivals and a place where the community can share an experience. It is an appropriate expense. When she served on the da Vinci Days Board there was a need for community ownership of the festival. The Board has done a good job reaching out to the community for advice and support. She supports funding this activity with a supplemental budget.

Councilor Hogg stated support for utilizing a supplemental budget to fund the festival.

Councilor Glassmire said OSU has pledged \$15,000/year for three years. He would support an equal pledge for the next three years in the interest of City/OSU cooperation.

Councilor Baker does not want the Parks and Recreation budget to absorb the costs for this activity. He would prefer a one-year pledge with consideration for the future.

Councilor Hann opposed using Parks and Recreation funds for this activity. He does not have a sense of the future for this festival or what it lost over time. Removing the financial barrier for families is a good idea and changing the event dates may improve attendance. Holding a festival that is connected to OSU and technology during a time period when classes are not in session was confusing. He added that there also seemed to be a lack of involvement and correlation with the Downtown core. He is willing to support this pledge, but opined that the City would need to commit to the three years based on the other pledges. Corrective action can be taken if it fails after one year.

Councilors Hann and Bull, respectively, moved and seconded to direct staff to initiate a supplemental budget to support the da Vinci Days pledge of \$15,000 per year for three years.

Councilor Brauner stated support for making a pledge of \$15,000 for one year. If significant progress is made, Council could support a continuation of the pledge. He does not believe it is appropriate to commit the Budget Commission to a decision beyond this year, and without observing how the festival develops. He suggested a friendly amendment to initiate a supplement budget for one year.

Councilor Bull inquired whether there is a difference between initiating a \$45,000 supplemental budget this year versus \$15,000 over the next three years. Mayor Traber explained that it would commit all of the funds this year.

Councilors Hann and Bull, respectively, accepted the friendly amendment as presented by Councilor Brauner.

Councilor Baker said he will support the motion. There may be supplemental budget needs for the potential downtown restrooms and other items. These changes are coming forward one at a time and he does not want this item to supercede consideration of other items that may come forward. If Council supports this item, it will be important to also consider other supplemental budget requests.

Councilor Beilstein said any commitment Council makes for three years is subject to the Budget Commission, current Council, and the next Council. Because the commitment can be changed at any time, it is an intention that relies on budgeting. Part of the reason Council is able to consider pledging \$15,000 is due to greater than expected revenues, partly from TOTs. He inquired about the contractual relationship with Visit Corvallis (VC). How much the City spends on VC is dependent on the TOT. Essentially, VC has increased their income approximately \$50,000 over their expectations since one-third of the TOT is dedicated to funding VC. He inquired whether the City can redirect some of that \$50,000 in support of festivals.

Finance Director Brewer explained that the contract with VC requires the City to look at a calendar year collection that becomes the allocation for the following fiscal year. There is a six-month period between collections and payout. Part of the additional TOT received in FY 2014-15 is considered for the next fiscal year. The State law initiating 1% TOT also determined the ratio of local TOT that goes to tourism. At that point in time the City was allocating 30% to VC, so they continue to receive 30% of the TOT. The State law requires those funds go to tourism without defining tourism. There is disagreement in communities across the State about whether, for example, a performing arts center is a tourist venue and eligible for TOT funds. Previously there was a request by Council for VC to use some of the TOT funds for fairs and festivals. VC agreed to advertise outside of the Corvallis area. Ms. Brewer clarified for Councilor Beilstein that local government can only decide what constitutes tourism until a local court decides, after a lawsuit is filed. The term VC uses is 'heads in beds'; putting people in hotel rooms grows the TOT.

Councilor Baker inquired whether staff will generate options if the motion passes. This would respond to Councilor Beilstein's intention of using VC funding versus other funding.

Mayor Traber responded that the motion includes a supplemental budget for an appropriation of funds for the current fiscal year. The budget commitment to VC has already been made for this fiscal year. Future pledges for da Vinci Days and the relationship with VC become more germane.

Councilor Bull explained that there was a short discussion related to this topic during the last ASC meeting. There is an understanding that VC spends a percentage of TOT revenue on festivals. That amount increases as the total TOT increases. The focus on 'heads in beds' is partly due to the direction from Council. There may be an opportunity in the future for that focus to change.

Councilor Brauner said how the 30% TOT is used would be appropriate for a future discussion if Council decides to continue to fund da Vinci Days and/or other festivals in future years. There are many opinions, locally and at the State level, about how TOT funds should be used and it is not an appropriate discussion to hold at this time. The State has added some restrictions due to local jurisdictions using the funds in other ways. He suggested Council concentrate on this supplemental budget request. Future requests and how TOTs are spent can be considered during the next budget process.

Councilor Hann agreed with Councilor Brauner's assessment. The motion was specific to the request and how to fund it.

Mayor Traber clarified for Councilor Bull that if Council approves the motion, additional discussion may occur when the appropriation comes forward.

The motion passed unanimously.

XII. PUBLIC HEARINGS – None

XIII. ADJOURNMENT

The meeting adjourned at 9:23 pm.

APPROVED:



MAYOR

ATTEST:



CITY RECORDER

HOMELESS SHELTER IN OUR DOWNTOWN ?

Corvallis Housing First (CHF) is proposing to build a large 2 story permanent “wet” shelter in our downtown that spans two city lots! They have been running a temporary winter shelter in an old building located at 530 SW 4th St for the past 3 winters. Here are some of the reasons why the Avery Homestead Neighborhood Association opposes the expansion of the shelter.

- Over the last 3 years there has been an increasing impact on livability and city services (police, EMS, parks & rec, etc.) costing the city/taxpayers.
- Homeless persons with chronic alcohol/drug addictions make up less than 13% of the homeless population, yet that is the primary population that CHF is ultimately serving.
- Rural or industrial settings can allow for a more complete program than what is being proposed which is just a warehousing style program; in at 7pm out at 7am. The proposed program has no control over the behavior of the chronic homeless once they leave the building, thus impacting the downtown and neighborhoods in the area.
- A program for chronic homeless with addictions should not be within close proximity to stores selling alcohol. There are 3 within very close proximity to the location.
- Services should be dispersed throughout the city rather than a mega-shelter at a single location. Professionals in the field agree on this.
- Has the City of Corvallis looked to see what other cities have done to cope with their homeless population?
- The City of Corvallis has not done a professional comprehensive study looking at the continuum of services Corvallis already offers for the

homeless population and what services are still needed. Is an overlap of services being created due to lack of oversight? Is there data to support the need of a mega shelter? Is CHF qualified to run a program like this?

- Cities around the country are working to get shelters out of their business districts. People have stopped doing business in these areas. Shelters dealing with homeless persons with chronic alcohol/drug addictions should be located away from school bus stops, schools, parks, liquor stores, residential neighborhoods, and city centers.
- The City of Corvallis is not looking after the safety and livability of neighborhoods or businesses; which is their job.
- The proposed shelter would be staffed primarily by volunteers. The staffing for a program dealing with this challenging population needs to be highly skilled, NOT volunteers. CHF does not have the qualifications to run a program of this type.
- There is no indication CHF would have the funding to sustain a continuing program once the building is built, or supply the needed services for the type of program they attempt to run.
- No one is stating that the homeless person with chronic alcohol/drug addictions should not be helped. They should be helped in the right way.