



SELF-INSPECTION CHECKLIST *for Rental Properties*

Property Address:

Date of Self-Inspection:

Self-Inspected By:

BUILDING EXTERIOR	
<i>Exterior Walls</i>	
	Siding and joints kept in weather-tight condition, including the perimeter of windows, doors and skylights.
	Exterior wood surfaces protected from weather by protective coating.
	Wooden walls or attachments contain no loose or rotting boards.
	Peeling, chipping or deteriorated paint is not observable.
	Metal surfaces are protected from rust and corrosion.
<i>Roofs & Chimneys</i>	
	No defects exist that are likely to admit water.
	No loose bricks or blocks are observed.
	Drainage is adequate to prevent water from causing dampness.
	Gutters and downspouts maintained and free from obstructions.
<i>Foundations</i>	
	Free of cracks and breaks.
	Supporting structures maintained in sound condition.
<i>Stairways, Decks, Balconies & Attachments</i>	
	Safe to use and capable of supporting designed load.
	No broken or deteriorated flooring, treads or risers.
	Hand and guardrails maintained in good repair.

OUTDOOR PREMISES	
<i>Exterior Sanitation</i>	
	Fill holes, properly abandon and cap cisterns or other hazards and remove refrigerators, freezers or other conditions that could endanger health or safety.
	Maintain all structures, premises and common areas in clean, safe and sanitary condition.
	Remove any condition that provides rat harborage or overgrown thickets that could conceal trash or criminal activity.
	Clear all brush, vines and overgrowth within ten feet of a structure or property line to allow emergency response.
<i>Trash & Debris</i>	
	No waste materials, nor accumulations of junk, trash, dead trees and yard debris exist.
	No storage of inoperative vehicles.
NOTES	

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BUILDING INTERIOR	
<i>Plumbing</i>	
	Plumbing systems installed and maintained in a safe and sanitary manner.
	Sinks, tubs and showers have hot and cold running water.
<i>Electrical</i>	
	All electrical components meet code specifications.
<i>Ventilation</i>	
	Interior is free from dampness.
	Kitchens have a maintained local exhaust ventilation system.
	Clothes dryers have an independent system that exhausts outside the building.
	Exhaust hoses maintained free of leaks and obstructions.
<i>Lighting</i>	
	Lighting meets code specifications.
	Lighting provided for all means of egress.
<i>Sanitation</i>	
	Interior areas kept in good repair as well as clean and sanitary.
	Sanitation services and trash removal are arranged for and in use.
	Common hallways, utility rooms, stairways and public areas are well-maintained, lighted and code compliant.
<i>Heating</i>	
	Habitable rooms are capable of maintaining heat at 68 degrees (F).
	All heating devices are of an approved type and do not include portable, unvented, open flame or use of cooking appliances for heat.
<i>Fire Safety</i>	
	Every dwelling unit shall be equipped with an approved and properly functioning smoke alarm or smoke detector installed and maintained in accordance with the state building Code, ORS 479.270, 479.275, and 479.285, and applicable rules of the State Fire Marshal.

<i>Windows and Doors</i>	
	Windows, doors and their hardware maintained in good working condition.
	Exterior windows and doors kept in weather tight condition.
	Windows kept free of cracks and holes.
	Working locking devices on all exterior doors and windows, including basement hatchways and windows within 10 feet above ground level.
	Working doorknobs and deadbolt locks on all entrance doors.
	All egress doors openable from inside without keys or special effort.
NOTES:	
<p><i>The Corvallis Livability Code promotes public health, safety, preservation of community and prevention of blight. Learn more about the Corvallis Livability Code at:</i></p> <p>☎ 541-766-6545 ✉ housing@corvallisoregon.gov 🌐 www.corvallisoregon.gov</p>	

DISCLAIMER: Use of this self-inspection checklist shall not be construed to relieve a person from complying with any federal, state or local law, including any provision in the Corvallis Livability Code or any other provision of the Corvallis Municipal Code or the requirement to obtain all necessary permits and approvals.