

CITY OF CORVALLIS & BENTON COUNTY

LODGING TAX RETURN FORM

For Office Use Only
Date received:

Tax Period <input type="checkbox"/> Jul—Aug—Sep <input type="checkbox"/> Oct—Nov—Dec <input type="checkbox"/> Jan—Feb—Mar <input type="checkbox"/> Apr—May—Jun	
Owner/business name	Tax collector number
Contact person	Title
Email	Phone

Lodging provider Lodging intermediary

Part A—Benton County Gross Receipts

1	Total gross receipts.....	1	
2	Reduction to gross receipts. <i>See instructions.</i>		
	2a. Long-term or monthly lodging.....2a		
	2b. Gross receipts from transient lodging intermediaries.....2b		
	2c. Emergency or temporary shelter coordinated by approved non-profit...2c		
	2d. Federal employee on business/instrumentalities/diplomatic immunity..2d		
	2e. Total reduction to gross receipts (add lines 2a thru 2d).....2e		
3	Total taxable gross receipts (subtract line 2e from line 1).....3	3	

Part B—Benton County Lodging Tax

4	Benton County tax rate.....	4	3.00%
5	Tax due (multiply line 3 by line 4).....	5	
6	Tax collector administrative fee (reimbursement). <i>This will reduce your tax</i>	6	5.00%
7	Administrative fee total (multiply line 5 by line 6).....	7	
8	Total tax due (subtract line 7 from line 5).....8 [BCLT]	8	
9	Adjustments. <i>See instructions.</i>		
	9a. Penalty.....9a [BCLP]		
	9b. Interest.....9b [BCLI]		
	9c. Overpayment/underpayment from previous quarter.....9c [BCLT]		
	9d. Total adjustments (add lines 9a thru 9c).....9d		
10	Total Payment due (add line 8 and line 9d).....10	10	

Part C—City of Corvallis Gross Receipts

Lodging provider *not located* within the City of Corvallis. Proceed to Part F Signature.

11	Total gross receipts.....	11	
12	Reduction to gross receipts. <i>See instructions.</i>		
	12a. Long-term or monthly lodging.....12a		
	12b. Gross receipts from transient lodging intermediaries.....12b		
	12c. Emergency/temporary shelter coordinated by approved non-profit....12c		
	12d. Federal employee/instrumentalities/diplomatic immunity.....12d		
	12e. Total reduction to gross receipts (add lines 12a thru 12d).....12e		
13	Total taxable gross receipts (subtract line 12e from line 11).....13	13	

Part D—City of Corvallis Lodging Tax

14	City of Corvallis tax rate.....	14	9.00%
15	Total tax due (multiply line 13 by line 14).....15 [IE]	15	
16	Adjustments. <i>See instructions.</i>		
	16a. Penalty.....16a [IJ]		
	16b. Interest.....16b [H9]		
	16c. Overpayment/underpayment from previous quarter.....16c [IE]		
	16d. Total adjustments (add lines 16a thru 16c).....16d		
17	Total Payment due (add line 15 and line 16d).....17	17	

Part E—Combined Payment

18	Combined Payment Due (add line 10 and line 17).....18	18	
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**CITY OF CORVALLIS & BENTON COUNTY
LODGING TAX RETURN FORM**

Part F—Signature

I declare the information in this document and any attachment is true, accurate and complete.

Signature	Date
PRINT Name	Title

For Office Use Only

Date received (if by mail, use postmark):

Delinquent (yes, no):

Benton County	City of Corvallis
Penalty (yes, no, waived):	Penalty (yes, no, waived):
Interest (yes, no, waived):	Interest (yes, no, waived):
Lodging tax due:	Lodging tax due:
Lodging tax received:	Lodging tax received:
Lodging tax over/short:	Lodging tax over/short:

The City of Corvallis now collects lodging taxes on behalf of Benton County!

Submit this return and total payment due for City of Corvallis and Benton County on or before the due date.

Mail your return with payment to:

City of Corvallis
Finance Department
P.O. Box 1083
Corvallis, Oregon 97339-1083

Visit us at:

City of Corvallis
Finance Department
500 Southwest Madison Avenue
Corvallis, Oregon 97333