



CORVALLIS
Advisory Board Restructuring Ad-Hoc Committee

Wednesday, September 23, 2020
3:00 pm – 5:00pm

Pursuant to Governor Brown's Executive Order issued in response to the COVID-19 pandemic, this meeting will be online only.

The public may register to watch the meeting live on the internet via this link:

<https://attendee.gotowebinar.com/register/841404981405987088>

A video of the meeting will be available on the City's website

-
- I. Call to Order
 - II. Introductions
 - III. Review feedback from September 10, 2020 Work Session
 - IV. Determine Public Feedback Process
 - V. Community Comments - *This is an opportunity for the community to provide input to the Committee. Community members wishing to offer testimony in advance on topics appearing on the agenda are strongly encouraged to do so in writing by emailing Councilor Andrew Struthers at andrew.struthers@corvallisoregon.gov. Community members who wish to offer verbal testimony to the Committee either via telephone or through their computer must preregister with Councilor Struthers at the above email address or via telephone at 541-974-7240 by 5:00 pm on September 22.*
 - VI. Adjournment

If you need special assistance to participate in this meeting, please contact the City Recorder at (541) 766-6901 (for TTY services, dial 7-1-1). Notification at least two business days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. (In compliance with the Americans with Disabilities Act, 28 CFR 35.102-35.104 ADA Title I and ORS 192.630(5)).

A Community That Honors Diversity

TO: Advisory Board Restructuring Ad-Hoc Committee
FROM: Councilor Andrew Struthers, Ward 9
DATE: September 18, 2020 for meeting on September 23, 2020
SUBJECT: Follow up meeting from Council September 10 Work Session
STRATEGIC OPERATIONAL PLAN PRIORITY: E-1G Advisory Board Review



Introduction

At the Council Work Session on September 10 we presented the recommendation new structure for the advisory board structure. During the work session we received a variety of feedback and comments on how to keep things moving forward.

During our next meeting on September 23 we will discuss the feedback received and make the necessary changes to the structure. We will also need to have a discussion on how to place the Public Art Selection Committee and Arts and Culture Board. Parks and Recreation Director Emery provided her recommendation on how that could fit within the structure that we are creating.

Finally, we will have a discussion based on feedback received on how to approach a public presentation and feedback on the new system. This will help Council in its final deliberations as we move the new structure towards the final votes that Council will need to be taking.

To assist with our discussions on September 23, provided is a copy of the minutes from the September 10 Work Session.

Attachment A: Council Work Session Minutes, September 10, 2020

**CITY OF CORVALLIS
COUNCIL WORK SESSION MINUTES
September 10, 2020**

I. CALL TO ORDER

Via video conference, at 4:00 pm on September 10, 2020, Council President and Ward 3 Councilor Lytle called to order the work session of the City Council of the City of Corvallis, Oregon. The work session was available for the public to observe live via the internet.

PRESENT: Mayor Traber; Councilors Struthers, Junkins, Shaffer, Wyse, Ellis, Bull, Lytle, Maughan, Napack

Councilor Lytle said Mayor Traber would be joining the meeting shortly.

City Manager Shepard was in attendance, as well as Paul Bilotta, Community Development Director; Nancy Brewer, Finance Director; Mary Beth Altmann Hughes, Human Resources Director; Michael Livingston, Information Technology Director; Ashlee Chavez, Library Director; Karen Emery, Parks and Recreation Director; Nick Hurley, Police Chief; Staci Voight in for Ken McCarthy, Fire Chief; Mary Steckel, Public Works Director; Kate Porsche, Economic Development Manager; and Patrick Rollens, Public Information Officer.

II. ADVISORY BOARD RESTRUCTURING AD HOC COMMITTEE FINAL RECOMMENDATIONS

Councilor Struthers provided a PowerPoint presentation outlining the advisory board review work to date and the Committee's recommendations to the Council (Attachment A). Councilor Struthers said the Committee was comprised of himself, Councilor Lytle, Councilor Shaffer, Councilor Ellis, Mr. Bilotta, Ms. Chavez, Ms. Steckel, and Mr. Rollens.

Mr. Bilotta reviewed the International Association for Public Participation (IAP2) model, noting that advisory boards represent just one of 50 different public participation techniques.

Mayor Traber joined the meeting at this time.

Councilor Struthers said the Committee had in-depth discussions about policy advice and operational advice. Their discussion kept returning to the question of where a decision is ultimately made. Generally, policy-related decisions fall to the Council and operational decisions are the purview of staff. The Committee also discussed the role of Councilors on advisory boards and they supported Councilors being active members rather than liaisons.

The Committee drafted bodies within a framework based on the Council's previous discussions. Councilor Struthers reviewed each the possible types of bodies described in his PowerPoint as follows:

Agencies have independent authority. Currently, the City's only agency is the South Corvallis Urban Renewal Agency. The Committee did not recommend changes in this area.

Commissions are mandated, usually through State law and have decision-making authority. The City's current Commissions include Planning, Budget, Historic Resources, and Urban Renewal Budget.

Multi-jurisdictional groups are generally associated with intergovernmental agreements with other organizations. Examples include the 911 Service District; Economic Development; Home, Opportunity, Planning and Equity; Imagine Corvallis Action Network; Library Service District; and the Willamette Criminal Justice Council. The Committee did not recommend changes in this area.

Councilor Struthers shifted the discussion to possible new types of bodies.

Policy Advisory Boards (PABs) would report directly to the Council and would be long-term in nature. Meetings would be publicly noticed, held in a public setting, and minutes would be prepared. Suggested PABs include Fees Review, Climate Action, King Legacy, and Community Involvement and Diversity.

Policy Advisory Task Forces (PATFs) would also report to the Council; however, their work would be short-term, with a specific end date, and focused on a single project or topic. The Committee recommended forming a PATF for Equity, Diversity, Inclusion and Social Justice. This recommendation is in line with the Public Participation Task Force Report, which discussed whether the King Legacy Advisory Board and Community Involvement and Diversity Advisory Board should be combined, as well as how the City addresses equity, inclusion and social justice. Another potential PATF, which would require more Council consideration, relates to Vision Zero; it could be a PAB instead or it may fit better with Multimodal Transportation. The Committee also discussed a Council Governance PATF. Examples of past efforts that would fit here include the Charter Review ad hoc Committee and the Advisory Board Restructuring ad hoc Committee.

Operational Advisory Committees (OACs) would be part of the overall public participation advisory structure, but these committees would report to staff rather than Council. Meetings would be publicly noticed, held in a public setting, and minutes would be created. OACs would be long-term; however, they would meet on an as needed basis. Staff would appoint the members and a memorandum would be included in the Council packet to inform the Council and public. Examples include Housing; Multimodal Transportation; Parks, Recreation and Natural Areas; Police Review Board, whose members would continue to be appointed by the Mayor; Public Art and Culture; and Watershed.

Operational Advisory Workgroups (OAWs) would form as needed to focus on specific projects with an end date, similar to PATFs. Examples include major airport projects, major downtown projects, empowerment grants and city grants, and major infrastructure projects. These would not be public meetings; however, staff would inform the Council that the workgroups were meeting.

Councilor Struthers said the Committee also discussed the category of Community Groups and Organizations. The Committee wanted to avoid creating parallel systems and groups. Rather, they suggest having conversations with them when appropriate. They also wanted to foster these groups and recognize them as a facet of public participation.

Councilor Struthers noted the Associated Students of Oregon State University asked the City to consider seats dedicated to students from OSU, Linn-Benton Community College, or the local high schools.

Councilor Struthers said for today's work session, he hoped the Council would discuss the Committee's recommendations and reach consensus. A general timeline is presenting the information to the public and seeking their feedback through October; Council adoption of ordinances in November; and education and recruitment in December; with a new structure in place in January.

Councilor Junkins wanted to ensure the presentation was clear about what problems the advisory board changes would be addressing. He appreciated the Committee's work; however, he wanted the reason for the changes to be stated up front. He did not want the public to have to decode why the Council was amending the current structure. For example, if the Council is reducing the number of advisory boards, is that to address staff time or Council time? Is it an equity issue? In response to his request for staff to provide its perspective, Ms. Steckel said she appreciated Councilor Junkins' point; however, the Council and staff workshop process identified needs and the Committee sought to create a structure to address those needs.

Councilor Napack would like to see quantitative and qualitative measures established to track improvements to public participation, equity and staff efficiency. She also suggested adding a brief paragraph that includes an objective statement, actions, and goals, such as what the Council is seeking to improve. She complimented the Committee on its work.

Councilor Shaffer noted earlier Council discussions, including answering the question about what advice the Council wants from advisory boards and to whom are they giving advice, if any. The Committee took those issues into account, as well as efficiency. They also recognized that some boards may have outlived their original purpose.

Councilor Bull supported considering what the Council was trying to accomplish. She did not think the number of advisory bodies was important, but rather, what are they accomplishing. She believed the boards should reference how they relate to accomplishing the City's work, starting with the Vision. She observed that the Council's role in the Strategic Operational Plan (SOP) is policy-related; however, they did not have a place to do that work, so she was looking for that in the new structure. She wanted to ensure the new proposed bodies encompassed the policy work the Council believed needed to be completed. She noted the Committee's work focused on decision-making; however, she would like to see more conversations about how to engage the public.

Ms. Chavez observed that the framework tied together many of the comments made thus far. It allows flexibility and adaptability based on needs, as they will change over time.

Mr. Bilotta said the proposed structure adds a greater emphasis on short-term activities. Policies should be stable; constantly changing them is not productive. A more effective approach is to create work groups and task forces to accomplish short-term projects, and then move on.

Ms. Steckel said the task force structure also allows for a greater number of community members to participate and an improved understanding of how government works.

Ms. Emery has been a staff liaison to five different advisory boards and commissions during her tenure with the City and she is excited about the proposed structure. The City could reach out to a broader population who could participate at multiple levels, ultimately producing a better outcome. She believed the Arts and Culture Advisory Board (ACAB) and Public Art Selection Committee (PASC) should remain separate groups. PASC is a group of art professionals who only meet as needed, so a task force would fit. ACAB does not advise the Parks and Recreation Department. Rather, it is multijurisdictional with a broader county or regional viewpoint.

Councilor Ellis has participated in several task forces and she believed they were meaningful; however, advisory boards signal City and community values such as climate change, safety for road users, and equity.

In response to Councilor Bull's inquiry about engaging multijurisdictional groups relative to the Vision and SOP, Mayor Traber said those groups are based on contracts or intergovernmental agreements and each has a different level of staff and Councilor involvement. He added that if the Council wished to change the structure of one of those groups, it would be an SOP item to renegotiate the agreement. Councilor Struthers agreed with Mayor Traber's comments, adding that the Council was involved when the agreements were established.

Councilor Bull described how ACAB engaged the Downtown Advisory Board as part of a space study. The effort overlapped arts, economic development, and the downtown, and she wondered about the Council's role in that project and what type of group that should be. Mr. Bilotta said it was a perfect example of how the new structure would allow formation of a short-term group to address that specific need.

Mayor Traber summarized that Councilors did not seem to be requesting changes to the proposed structure; however, they wanted refinement of the public presentation to include a description of what the Council was trying to accomplish by changing the existing model.

Mr. Bilotta said the Vision sets the stage for SOP, which is where the Council identifies policy areas to spend time on. From there, the Council could choose the group that makes sense for the advice it is seeking.

Councilor Wyse said the discussion has been good and everyone has raised valuable points. She was supportive of the direction and she looked forward to implementation.

Councilor Napack agreed the approach was good. She would like to see a decision tree to visualize how the pieces would come together.

Councilor Shaffer said in the past, advisory boards were the primary means of public participation. Making the structure more efficient will provide opportunities to engage the public in other ways.

Mr. Shepard encouraged the Council not to let fear or unanswered questions prevent them from moving forward. He said adjustments will likely be necessary and unintended consequences, both positive and negative, are possible. Regardless, staff and the Council would work through them together.

Mayor Traber inquired what forms of engagement the Committee was considering to obtain public input over the next six weeks, such as providing a presentation in video form and/or a hearing at a Council meeting.

Councilor Ellis suggested the beginning of the presentation should include the essential question of what problem the Council was seeking to solve. She also advocated for the Council to set a date one year out to conduct a formal evaluation of the new system.

Councilor Junkins appreciated Mr. Shepard's comments. He was supportive of the proposed structure and moving forward. He said for the public outreach process, the Council must communicate clearly how reducing the number of advisory boards will increase public engagement. He liked the idea of creating a video for the public and asked the Committee to create a cheat sheet for Councilors that explains why the structure is changing to ensure Councilors are sharing a consistent message as they talk with constituents.

He agreed that metrics were necessary and that the Council should schedule a check-in evaluation in twelve months to see how the new structure is working.

Councilor Bull agreed with Councilor Junkins, adding that in addition to increased efficiency, the message needs to include that the Council is seeking better public engagement. She suggested that public outreach should include the eight themes described in Councilor Struthers' PowerPoint with an explanation of how each fits in the proposed structure.

Councilor Struthers will schedule an ad hoc Committee a meeting to refine the message.

III. COMMUNITY COMMENTS (WRITTEN ONLY) – None

IV. REVIEW OF THREE-MONTH SCHEDULE – None

V. OTHER COMMENTS

Municipal Judge Characteristics (*Not on originally published agenda; continued from September 8, 2020 Council Meeting*)

Councilor Wyse encouraged Councilors to share the qualities they want to see in a municipal judge. She listed the following qualities that staff provided to her: fair and balanced, consistent on rulings, support for staff, attention to detail, open to creative processes, good rapport with the public, holds prosecution and defense to equal standards and expectations, current on the City's civil code, open to ongoing training and educational requirements, understanding of radar equipment and calibration, knowledge of the local area and Corvallis specific issues such as Pioneer Park, failure to appear challenges, and the lack of jail space.

Councilor Bull suggested an exit interview with the current judge to hear his ideas. She was also interested in the program to collect fines from people who do not have money, and said having a good relationship with the City Attorney and Police Department were important qualities.

Councilor Ellis asked for staff's perspective about using community service to work off fines. Ms. Brewer said the program depends on third party non-profits to ensure community service work is completed. There have been some good successes; however, the judge constantly granting extensions when the defendant does not complete the assigned work on time creates a lot of work for Municipal Court staff. Police Chief Hurley agreed, adding that it is labor intensive to track participation and it can be challenging to find organizations that will participate due to criminal history concerns.

Councilors will come to the candidate meeting prepared questions so every Councilor has an opportunity participate. Leadership will schedule a Council work session with the candidate.

Other Councilor Comments

Today, Mr. Shepard issued a local emergency declaration concerning the wildfires and smoke (Attachment B). It parallels Benton County's declaration and was completed in consultation with Acting Fire Chief Fulsher and Fire Emergency Planning Manager Busby. The declaration will make the City eligible for reimbursement for expenditures related to support for other agencies.

Councilors expressed appreciation for those working at the Emergency Operations Center, those assisting evacuees at the Benton County Fairgrounds, and Library staff for opening the parking garage as a donation site.

VI. ADJOURNMENT

The meeting adjourned at 6:14 pm.

APPROVED:

MAYOR

ATTEST:

CITY RECORDER



Advisory Boards Restructuring Discussion

COUNCIL WORK SESSION – SEPTEMBER 10, 2020



Today's Agenda

- ▶ Meeting goal
 - ▶ Review of the process to date
 - ▶ Overview of IAP2
 - ▶ Review Process of the Advisory Board Restructuring Ad-Hoc Committee (ABRAHC)
 - ▶ Review of the ABRAHC Recommendations
 - ▶ Next Steps
- 

ATTACHMENT A

Meeting Goal

To review the recommendations of the Advisory Board Restructuring Ad-Hoc Committee and to provide direction for future ordinances to be brought to a future Council meeting.

Next Steps - Timeline

- ▶ Work Session September 10th
 - ▶ Review recommendations from Ad-Hoc Committee
 - ▶ Make any necessary changes to what is being recommended
 - ▶ Provide direction for formal proposal to be brought back
- ▶ Late September through November
 - ▶ Public Presentation/Input
 - ▶ Final Changes
 - ▶ Final Council Votes
- ▶ December 2020 – Education and Recruitment
- ▶ January 2021 – New Council and Boards

Review of how we got here



Council, along with Staff, have held several work sessions and workshops. As well formed an Ad-Hoc Committee..

- ▶ July 2019 – Work Session Topic
- ▶ August 2019 – Work Session Topic
- ▶ October 2019 – Work Session Topic
- ▶ December 2019 – Consensus Workshop
- ▶ June 2020 – Follow-up workshop
- ▶ July 2020 – Formation of Ad-Hoc Committee

Work that has been done



- ▶ Discussions with current advisory boards
- ▶ Review of various structures brought forward by Councilors and Staff
- ▶ Creation of themes
- ▶ Defining what advice means
- ▶ Determining what it means when advice is needed
- ▶ Defining what decision means
- ▶ Determining what decisions we are needing advice on
- ▶ Theme Wheel and Theme Guide
- ▶ Formation of Ad-Hoc Committee

The 8 Themes

- ▶ Active Engagement of All Community Members
- ▶ Bringing New Ideas
- ▶ Facilitating Policy Development and Review
- ▶ Long-Term Planning
- ▶ Providing Diverse Community Perspective
- ▶ Supplementing Staff/City Expertise
- ▶ Support and Advocacy of City Services
- ▶ Working Toward the 2040 Vision Goals



When you hear the word advice, what does it mean to you?

Informed recommendation.	Knowledgeable recommendations on a course of action.	Getting input from someone else before I make a decision.
guidance based on expertise	Complete suggestions on directions or decisions.	recommendations; guidance on something.
shared wisdom	Words of wisdom...though depends on who is giving it!	recommendation that one has discretion whether to adopt
Shared experience to another.	The sharing of past experience with another with the goal of helping them make a better choice.	Advice is guidance or recommendation(s) on a specific question, subject or topic
Informed suggestion to aid decision making		



When you hear the word advice, what does it mean to you?

- shared wisdom
- Shared experience to another.
- Informed suggestion to aid decision making
- guidance and help
- Guidance from a knowledgeable source
- Complete suggestions on directions or decisions.
- Words of wisdom...though depends on who is giving it!
- The sharing of past experience with another with the goal of helping them make a better choice.
- Someone's opinion about a course of action someone else should take
- recommendations; guidance on something.
- recommendation that one has discretion whether to adopt
- Advice is guidance or recommendation(s) on a specific question, subject or topic
- A narrative that is derived from someone's knowledge and expertise that is provided to influence a conversation.



When you hear that advice is needed, what does that mean to you?

- Someone is looking for a recommendation, or help with a situation.
- Help.
- Looking for the persons perspective
- That they have some level of trust in the person they are asking for advice. They may take the advice, or weigh it against other advice and/or their own thoughts.
- Not all of the information or all of the parties is/are present
- I want to be able to give the most informed guidance or recommendation. If I do not have the information, I will either seek it or refer them to someone or somewhere to get that advice.
- they are asking for me to share experience or knowledge to guide them to a decision
- They are struggling to make a decision or
- They do not know what to do.
- I do not feel I have enough understanding of an issue to be confident in my decision
- Information is lacking
- I need guidance from someone with more experience, or a broader/different perspective than me.
- I am being included as a participant in



When you hear that advice is needed, what does that mean to you?

I trust they have some level of trust in the person they are asking for advice. They may take the advice, or weigh it against other advice and/or their own thoughts.

they are asking for me to share experience or knowledge to guide them to a decision

I need guidance from someone with more experience, or a broader/different perspective than me.

Listen carefully, measure various factors, and provide the answer.

They are struggling to make a decision or would like outside perspective before taking a course of action.

I am being included as a participant in whatever decision or action is to be taken

Means that the person who is asking does not have all the information or intel needed to make an informed decision

They are having trouble making a decision that they see as important.

I'm not sure what to do...

I want someone's opinion/recommendation, based on perceived knowledge and experience



Define for me what the word decision means to you?

course of action

A conclusion on a question

Choosing a course of action

Final answer.

choosing between alternatives (can be yes or no)

This is what we are going to do. We are done talking.

Making a choice among options

I have more than one choice and I pick one and stick with it.

Choosing a direction

A conclusion has been reached

Simply means ones mind is made up...how it was arrived at may not matter...

Making a choice. Choosing from available options.

A conclusion that has been reached after careful, informed consideration.

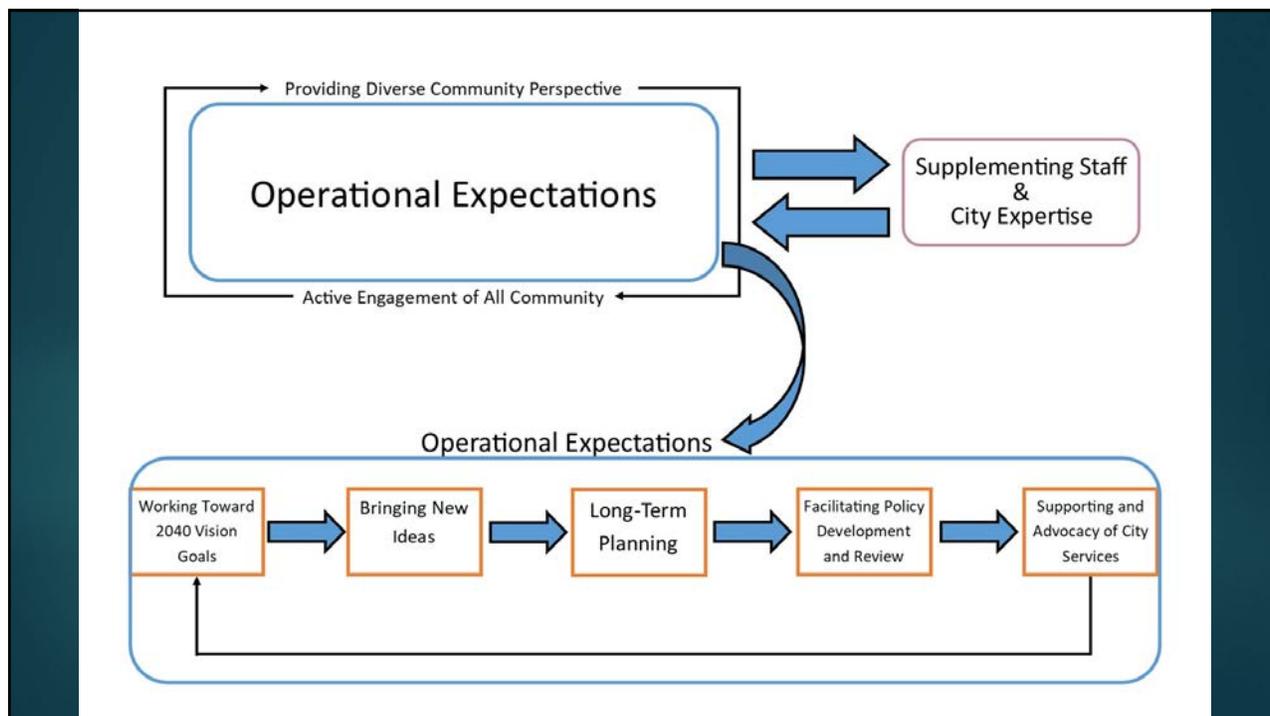
A planned direction

A choice which has a greater impact.

Take a course of action

a determination or conclusion

Making a choice



International Association for Public Participation (IAP2)

- ▶ Brief discussions on how IAP2 could be incorporate into our work
- ▶ Standard since the 1990s for public participation for local, state and federal agencies across the globe
- ▶ There are 50 different techniques for public participation within IAP2 and advisory boards are just one example
- ▶ Framework of IAP2 can be found Attachment A

Notes to Consider

- ▶ Provided is a recommendation to move forward
- ▶ Nothing produced is going to be perfect – no one right answer
- ▶ We are all in agreement something needs to change
- ▶ We can always make changes in the future after implementation

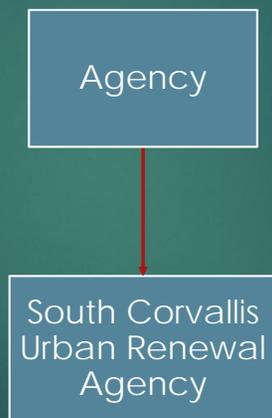
Work Process of ABRAHC

- ▶ Ad-Hoc Committee held seven (7) meetings via Video Conference
- ▶ Discussions on difference between Policy and Operational Advice
- ▶ Discussion about the role of Councilors (liaisons vs active members)
- ▶ Created groupings of the decision wanting advise on
 - ▶ 11 Specific areas of advice created from the groupings (Attachment B)
- ▶ Overlaid 2018 and 2019 against the groupings of decision making
- ▶ Created and defined an overall framework
- ▶ Using all previous work created bodies within the framework

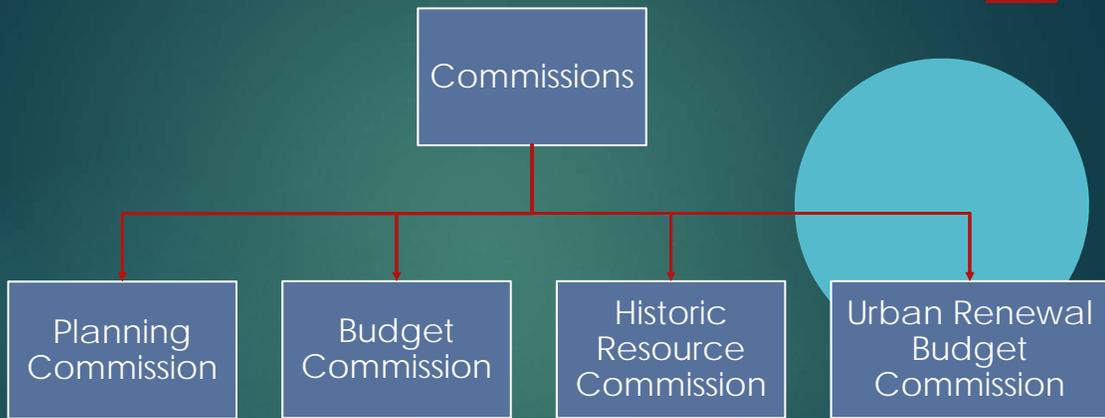
The Framework



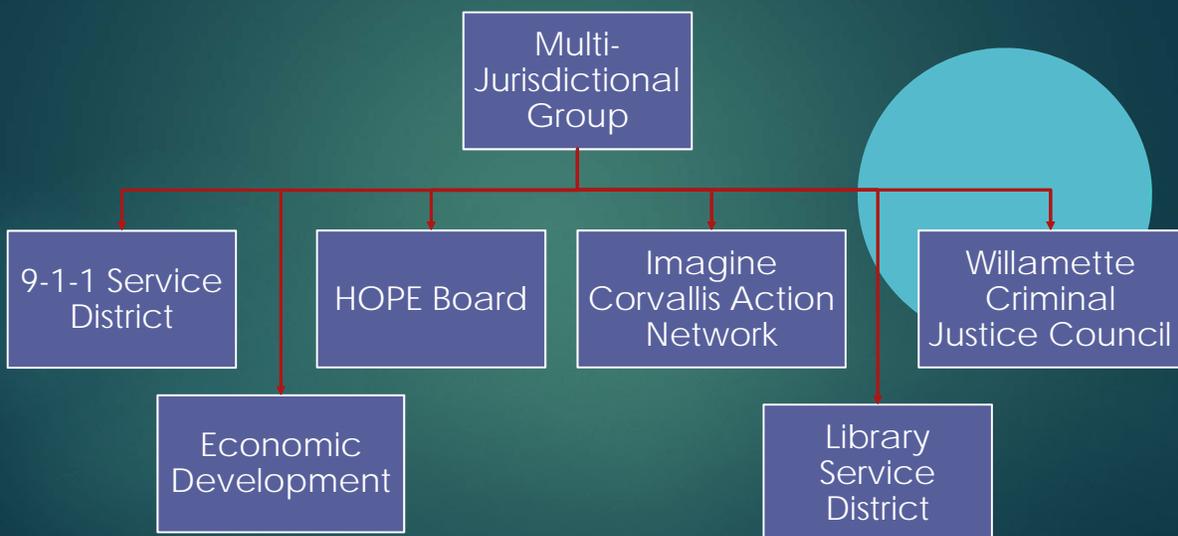
Agencies



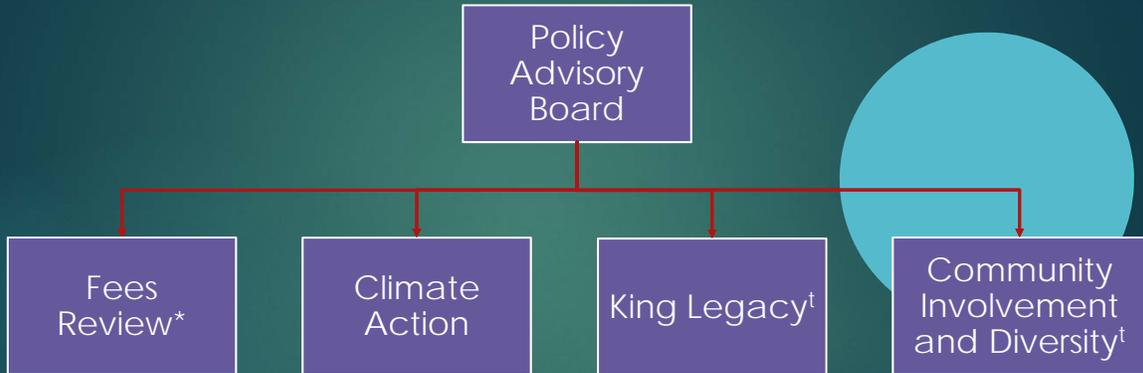
Commissions



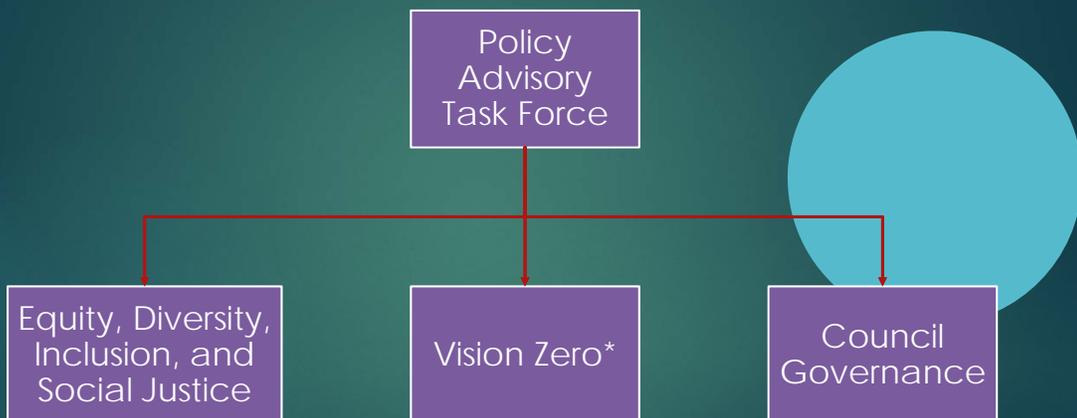
Multi-Jurisdictional Group



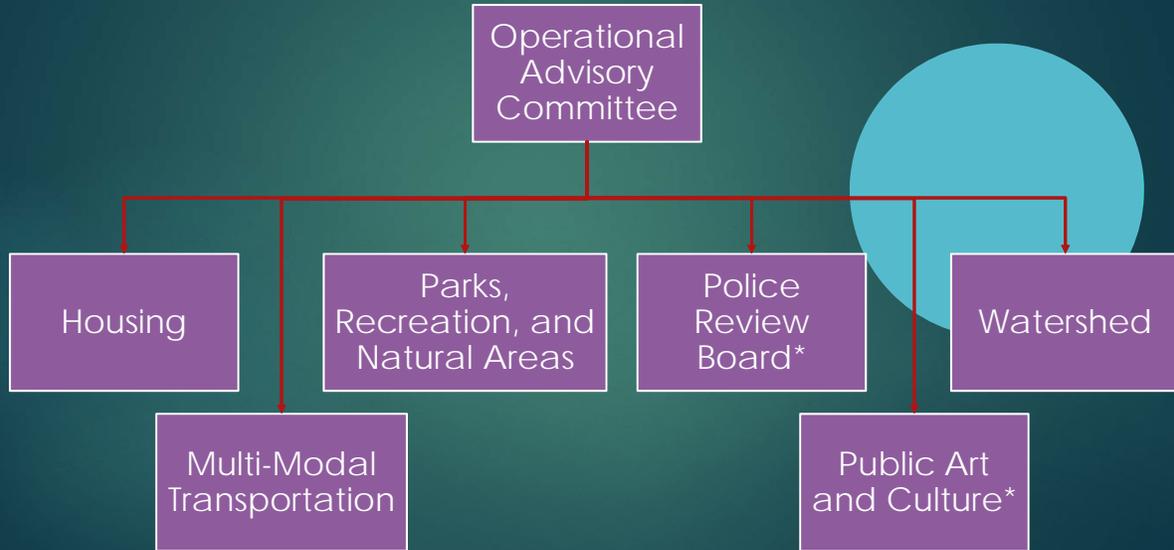
Policy Advisory Board



Policy Advisory Task Force



Operational Advisory Committee



Operational Advisory Workgroup



Community Groups and Organizations

- ▶ Corvallis is a very engaged community
- ▶ Groups and organizations with their own expertise
- ▶ Formal liaison roles setup with some groups and organizations
- ▶ Attempt is not to setup parallel city structure
- ▶ Continue to grow and foster



Advice Topic Area	Agency	Commission	Multi-Jurisdictional Group	Policy Advisory Board	Policy Advisory Task Force	Operational Advisory Committee	Operational Advisory Workgroup
Urban Renewal	X						
Budget Commission		X					
Historic Resources Commission		X					
Planning Commission		X					
Urban Renewal Budget Commission		X					
9-1-1 Service District			X				
Economic Development			X				
HOPE			X				
Imagine Corvallis Action Network (ICAN)			X				
Library Service District			X				
Willamette Criminal Justice Council			X				
Climate Action				X			
CIDAB				X			
Fees				X			
King Legacy				X			
Equity, Diversity, Inclusion and Social Justice						X	
Vision Zero						X	
Council Governance						X	
Housing/HCDAB/Affordable Housing							X
Multi-Modal Transportation							X
Parks and Natural Areas (Parks and Rec)							X
Police Review Board							X
Public Art and Culture							X
Watershed							X
Major Airport Projects							X
Major Downtown Projects							X
Empowerment Grants, City Grants							X
Major Infrastructure Projects							X

Note: There are many Community Groups that also cover some of the topic areas but are too numerous to list in this table.

Next Steps



- ▶ Discussion on the recommendations
 - ▶ What within the recommendations is working?
 - ▶ What within the recommendations needs to be changed?
 - ▶ What within the recommendations do you think is missing?
- ▶ Discussion on size and make-up of bodies
 - ▶ Does the Council want to continue this nine member default practice, have more flexibility in board sizes, or set a different default number of members?
 - ▶ Does the Council want boards to have seats reserved for particular group representation and how would it like to go about that process if it does?

Declaration of Local Emergency/Disaster

Pursuant to Corvallis Municipal Code chapter 7.09, effective at 4:30 PM, September 10, 2020, the City Manager of the City of Corvallis declares an emergency throughout the corporate limits of the City of Corvallis. The City Manager has determined that the Fire Chief of the Corvallis Fire Department or their designee is the appropriate official to carry out the emergency duties or functions of this declaration. The population is at risk from regional wildfires, smoke and ash fallout and hazardous air quality.

As of this same date, the Benton County Board of Commissioners has declared an emergency within Benton County for the same reasons, and on August 20, 2020, Governor Kate Brown issued executive order no. 20-35 declaring a state of emergency in Oregon due to the imminent threat of wildfires throughout the State.

The threat posed by wildfires throughout Benton County and neighboring counties and cities may require the assistance of the City of Corvallis and its resources to provide relief to the residents and communities in these neighboring areas.

This declaration of emergency shall last only as long as the threat of wildfires, smoke and ash fallout and hazardous air quality present a risk of loss of life, injury to person or property, human suffering or financial loss.

Pursuant to ORS 401 and CMC 7.09, appropriate actions have been taken under the laws of the City of Corvallis and the City Emergency Operations Plan has been activated. Further, it is determined that appropriate response to this emergency has exceeded the capability of local resources from the City of Corvallis and its Mutual Aid Agreements with neighboring jurisdictions. The Fire Chief or their designee is authorized to provide assistance, and to make resources available to neighboring counties and communities within those neighboring jurisdictions to provide relief from the effects and impacts of wildfires.

The City of Corvallis has determined that this emergency is of such severity that state assistance is required, and further that federal assistance may also be necessary.

Dated this 10th day of September 2020.



Mark Sheard, City Manager, City of Corvallis

ATTACHMENT B